

# MINUTES

## COMMUNITY SERVICES COMMISSION OF THE CITY OF LA HABRA

Wednesday, April 14, 2021  
La Habra Council Chambers  
100 East La Habra Blvd.  
La Habra CA 90631

**PRELIMINARY:** These Minutes to be considered for approval on May 12, 2021.

Chair Laveaga called the Regular Meeting of the Community Services Commission to order at 6:35 p.m.

**COMMISSIONERS PRESENT:** Felix, Garcia, Kempker, Laveaga, Rojas, Schmidt, Surich

**OTHER OFFICIALS PRESENT:** Kelly Fujio, Director of Community Services, Kimberly Albarian, Community Services Manager, Catherine Villanueva, Child Development Manager

**OTHER SPEAKERS PRESENT:** Steve Cisneros, Phantom Projects Theatre Group

**INVOCATION:** Chair Laveaga

**PLEDGE OF ALLEGIANCE:** Commissioner Surich

### I. PUBLIC COMMENTS:

### II. CONSENT CALENDAR:

MOVED BY Commissioner Surich, seconded by Commissioner Felix and CARRIED 7-0, TO APPROVE THE COMMUNITY SERVICES COMMISSION MINUTES MARCH 10, 2021. Said motion CARRIED by the following roll call vote:

AYES: Commissioners Felix, Garcia, Kempker, Laveaga, Rojas, Schmidt, Surich  
NOES: NONE  
ABSENT: NONE  
ABSTAIN:

### III. CONSIDERATION ITEMS

#### **RECOGNITION OF OUTGOING COMMUNITY SERVICES COMMISSION CHAIRS: Carrie Surich (2020) and Marie Laveaga (2021).**

##### A. COMMUNITY SERVICES COMMISSION REORGANIZATION

The Community Services Commission reorganized and selected a new CHAIR:

Moved by Commissioner Surich, seconded by Commissioner Laveaga, and CARRIED (7-0) TO APPROVE KATHY FELIX AS CHAIR OF THE COMMUNITY SERVICES COMMISSION.

Said motion CARRIED by the following roll call vote:

AYES: Commissioners Felix, Garcia, Kempker, Laveaga, Rojas, Schmidt, Surich  
NOES: NONE  
ABSENT: NONE  
ABSTAIN: NONE

The Community Services Commission reorganized and selected a new VICE CHAIR:

Moved by Commissioner Surich, seconded by Chair Felix, and CARRIED (7-0) TO APPROVE TERESA KEMPKER AS VICE CHAIR OF THE COMMUNITY SERVICES COMMISSION.

Said motion CARRIED by the following roll call vote:

AYES: Commissioners Felix, Garcia, Kempker, Laveaga, Rojas, Schmidt, Surich  
NOES: NONE  
ABSENT: NONE  
ABSTAIN: NONE

##### B. COMMUNITY SERVICES COMMISSION SUB-COMMITTEE APPOINTMENTS

Community Development Block Grant: Garcia, Kempker, Laveaga

Child Development: Felix, Kempker

Parks: Rojas, Schmidt

Seniors & Social Services: Felix, Garcia, Surich

Special Events: Laveaga, Schmidt, Surrich

Youth Committee: Garcia, Surrich

Moved by Commissioner Surich, seconded by Commissioner Rojas, and CARRIED (7-0) TO APPROVE SUB-COMMITTEE APPOINTMENTS.

Said motion CARRIED by the following roll call vote:

AYES: Commissioners Felix, Garcia, Kempker, Laveaga, Rojas, Schmidt, Surich  
NOES: NONE  
ABSENT: NONE  
ABSTAIN: NONE

### C. EARLY HEAD START REPORT

The Commission reviewed, discussed, and approved Child Development Monthly Reports.

Recommendation: That the Community Services Commission discuss, review and approve the Child Development Manager's Monthly Status Report for Early Head Start, Cost Reimbursement Report, Monthly Program Report and CACFP Report.

Moved by Commissioner Schmidt, seconded by Commissioner Schmidt, and CARRIED (7-0) TO APPROVE THE CHILD DEVELOPMENT MANAGER'S MONTHLY REPORT, THE HEAD START COST REIMBURSEMENT REPORT, THE MONTHLY PROGRAM REPORT AND THE CACFP REPORT.

Said motion CARRIED by the following roll call vote:

AYES: Commissioners Felix, Garcia, Kempker, Laveaga, Rojas, Schmidt, Surich  
NOES: NONE  
ABSENT: NONE  
ABSTAIN: NONE

### D. REVIEW AND DISCUSS THE LA HABRA DEPOT THEATER REQUEST FOR PROPOSALS TO APPROVE A LEASE AGREEMENT WITH PHANTOM PROJECTS THEATRE GROUP.

Director of Community Services Fujio gave a staff report for the Community Services to review and discuss staff's recommendation to execute a lease agreement with Phantom Projects Theatre Group to operate the La Habra Depot Theater. The Community Services Commission's recommendation will be forwarded to the City Council on April 19.

Steve Cisneros, Executive Director, Phantom Projects Theatre Group was available to answer any questions from the Commission.

Moved by Commissioner Rojas, seconded by Commissioner Garcia, and CARRIED (7-0) TO APPROVE A LEASE AGREEMENT WITH PHANTOM PROJECTS THEATRE GROUP.

Said motion CARRIED by the following roll call vote:

AYES: Commissioners Felix, Garcia, Kempker, Laveaga, Rojas, Schmidt, Surich  
NOES: NONE  
ABSENT: NONE  
ABSTAIN: NONE

### **ADMINISTRATIVE MATTERS:**

Director of Community Services Fujio and Community Services Manager Albarian gave updates on the following:

1. City Budget
2. Summer Programs
  - Movies in the Park
  - Splash Pads
  - Fourth of July
  - Concerts in the Park
  - National Night Out
  - Cool Cops
  - Day Camp
3. Volunteer Recognition Event – April 28 at 6:30 p.m., City Hall Steps
4. Social Media – staff will provide a list of all City social media platforms
5. Updating Special Events calendar and Youth Committee meeting schedule

### **I. COMMISSIONER COMMENTS:**

Commissioner Surich is happy the Commission is able to meet in person and gave “welcome back” gifts.

Commissioner Laveaga invited everyone to the Chamber Resilience Day at Northgate Market on Thursdays from 8 – 9 a.m.

Chamber Citrus Fair – June 25 – 27  
State of the City – July 28

Chair Felix informed the Commission that the Lions Club are meeting at Veterans Hall on Tuesday nights for their meetings. They are hosting a Pasta Fest that will benefit Senior Programs on July 17. The annual Corn Festival is back October 8 – 10.

### **II. ADJOURNMENT:**

Chair Felix adjourned the Commission at 7:55 p.m. to Wednesday, May 12, 2021, in the City Council Chamber, 100 East La Habra Boulevard, La Habra, California.

Respectfully submitted,

Kimberly Albarian,  
Recording Secretary

**APPROVAL:** This is to certify that these Minutes were approved by the La Habra City Council on \_\_\_\_\_.

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Laurie Swindell, CMC  
City Clerk