

MINUTES

COMMUNITY SERVICES COMMISSION OF THE CITY OF LA HABRA

Wednesday, September 8, 2021

PRELIMINARY: These Minutes to be considered for approval on October 13, 2021.

Community Services Commissioner Surich called the Regular Meeting of the Community Services Commission to order at 6:30 p.m.

COMMISSIONERS PRESENT: Felix, Garcia, Kempker, Laveaga Rojas, Schmidt, Surich

OTHER OFFICIALS PRESENT: Kelly Fujio, Director of Community Services, Kimberly Albarian, Community Services Manager, Liz Watters, Executive Director of Child Development, Katie Elmore, Recreation Supervisor and Quintin Cervantes, Senior Recreation Leader

INVOCATION: Commissioner Laveaga

PLEDGE OF ALLEGIANCE: Commissioner Garcia

TEEN LEADER PRESENTATION: A presentation was made by Quintin Cervantes, Senior Recreation Leader. Summer Teen Leaders were introduced and recognized for their dedication, commitment and volunteer services this summer.

I. PUBLIC COMMENTS:

II. CONSENT CALENDAR:

MOVED BY Commissioner Rojas, seconded by Commissioner Garcia and CARRIED 7-0, TO APPROVE THE COMMUNITY SERVICES COMMISSION MINUTES OF August 11, 2021. Said motion CARRIED by the following roll call vote:

AYES: Commissioners Felix, Garcia, Kempker, Laveaga, Rojas, Schmidt, Surich

NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

III. CONSIDERATION ITEMS

A. COMMUNITY SERVICES COMMISSION SUB-COMMITTEE

The Ad Hoc Committee consisting of Commissioner Garcia, Commissioner Laveaga and Commissioner Schmidt met. and Commissioner Garcia gave an overview and update. Please refer to Ad Hoc Subcommittee Report (attached).

COMMENTS FROM STAFF:

Director of Community Services Fujio gave an update on the following programs and events:

- First Five OC
- Kaboom Project at El Centro Lions Park
- Love La Habra
- Police Open House

COMMENTS FROM COMMISSIONERS:

Commissioner Kempker complimented staff for the great summer programs.

Chair Felix invited the Commission to the HBIC Texas Hold 'Em poker event at the Community Center on September 11. The Lions are hosting the annual Sight Screening on September 18 at the Boys and Girls Club. The Corn Festival will be held on October 8, 9 and 10. The Commission will ride in the parade. The Pasta Fest was a huge success and a check presentation will be made at a City Council meeting.

Commissioner Surich is enjoying being a representative on the Youth Committee. She and Commissioner Garcia are advisors and attend two meetings a month. At the meeting on September 7th, youth participated in a personality assessment. Commissioner Surich thanked everyone that attend the memorial for former Commissioner Andrea Trujillo. The Youth Committee has received donations on behalf of Andrea Trujillo.

Commissioner Laveaga invited Commissioners to Coffee with a Cop on September 22. She was impressed with the Whittier Preschool site visit on behalf of the First Five OC. She thanked everyone for attending the Chamber Awards and Installation lunch.

Commissioner Garcia is also enjoying attending the Youth Committee meetings. There will be a joint meeting with the Youth Committee and Leos Club on September 23. She would like the subcommittees to meet before the next Commission meeting on October 13.

I. ADJOURNMENT:

The meeting was adjourned at 7:40 p.m. to Wednesday, October 13, 2021, at 6:30 p.m. in the City Council Chamber, 100 East La Habra Boulevard.

Moved by Commissioner Kempker, seconded by Commissioner Garcia, and CARRIED (7-0) TO ADJOURN THE MEETING TO OCTOBER 13, 2021.

Said motion CARRIED by the following roll call vote:

AYES: Commissioners Felix, Garcia, Kempker, Laveaga Rojas, Schmidt, Surich
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

Respectfully submitted,

Kimberly Albarian,
Recording Secretary

APPROVAL: This is to certify that these Minutes were approved by the La Habra City Council on _____.

Laurie Swindell, CMC
City Clerk

LA HABRA COMMUNITY SERVICES COMMISSION AD HOC SUBCOMMITTEE REPORT

Meeting Dates: Friday, June 18, 2021 & Wednesday, July 28, 2021

Attendees: Gabriela Garcia, Marie Laveaga, Denise Schmidt

A motion to form an Ad Hoc subcommittee was made during the June 9, 2021 commission meeting. The purpose of the ad hoc committee was to meet and bring back recommendations to the commission on the management and operations of the subcommittees under the Community Services Commission.

Recommendations

- Commissioners would like to assist the Community Services staff and be involved in the planning of events by sharing ideas and recommendations.
- Commissioners would like to be invited to attend the Community Service Department grand opening events.
- After subcommittee appointments are made, each subcommittee should have an initial meeting to put together an action plan to share with the commission.
- Each Community Services Commission meeting should include an agenda item to determine which commissioner(s) will be attending upcoming events and provide feedback at the following meeting.

Subcommittee	Time Commitment	How the subcommittee can help
Community Development Block Grant (CDBG)	Up to 2 meetings annually	<ul style="list-style-type: none"> • Carefully evaluate program applications and city recommendations • Make recommendations to the Community Services Commission for funding
Child Development	At least once a quarter	<ul style="list-style-type: none"> • Serve as the Early Head Start Advisory Board • Promote, aid, and encourage registration for Child

<p>Parks & Museums Such as park facilities, Children's Museum, Depot Theater, Historical Society, Art Association</p>	<p>At least once a quarter</p>	<p>Development Programs Promote the successes of the programs</p> <ul style="list-style-type: none"> • Visit, evaluate and promote parks • Make recommendations for park projects • Keep staff informed of park-related issues • Promote and attend major events and share news about programs, activities and volunteer opportunities at the museums
<p>Community Wellness & Social Services Such as the Community Center, food pantries, Youth Employment & Training programs, Senior programs and Veteran's programs</p>	<p>At least once a quarter</p>	<ul style="list-style-type: none"> • Participate in planning of events and activities • Visit, participate in, and promote events and activities for seniors and veterans; Make recommendations for improvements • Promote, solicit volunteers, assist in the City's efforts to provide services for the hard-to-reach community • Promote the youth employment and training programs in Orange County.
<p>Special Events Such as the La Habra Races, Easter Eggstravaganza, 4th of July, Tamale Festival and more</p>	<p>At least once a quarter</p>	<ul style="list-style-type: none"> • Be invited to event planning meetings to make suggestions, recommendations and share ideas with the City staff to provide exciting events for the community • Visit, participate in, promote activities for the community; • Make recommendations for improvements • Promote, solicit volunteers, and assist in events coordinated by the City for the community • Provide post-event feedback and/or participate in debriefs
<p>Youth Committee & Scholarships</p>	<p>Up to 2 meetings a month</p>	<ul style="list-style-type: none"> • Participate in the City's Youth Committee by assisting staff, mentoring teen members, providing ideas for activities and attending bi-monthly meetings • Provide staff with recommendations for new programs for the youth and teens of the community • Find funding for scholarships for graduating high school Seniors in the community



COMMUNITY SERVICES COMMISSION 2021 - 2022 SUB-COMMITTEES

COMMUNITY DEVELOPMENT BLOCK GRANT – Garcia, Kempker, Laveaga

The entire Commission reviews the CDBG funding applications and participates in the public hearing process. This sub-committee will develop funding recommendations for the Commission to review and act on.

CHILD DEVELOPMENT – Felix, Laveaga, Kempker

This sub-committee will work with the Child Development Division and serve as the City Council sub-board regarding Head Start program governance and improvement. The sub-committee will work with the Head Start Parents Board to provide a quality program.

PARKS – Rojas, Schmidt

The sub-committee will work with City staff to keep La Habra parks accessible and help identify improvement needs and plan park tour.

SENIOR & SOCIAL SERVICES (VETERANS & HOMELESS) – Felix, Garcia, Surich

The sub-committee will review current Senior & Social Services programs in the community and help identify strategies for increasing participation among the active adults and senior citizen residents. Additional outreach will include Veterans and homeless population.

SPECIAL EVENTS – Laveaga, Schmidt, Surich

Provide input and evaluate the Summer Concerts, 4th of July, Veterans Day, La Habra 5K, Tamale Festival and Spring Family Eggstravaganza events with Recreation staff.

YOUTH COMMITTEE – Garcia, Rojas Surich

The sub-committee provides the leadership, mentoring, and direction for the Youth Committee and their activities. The Youth Committee meets two evenings per month, and participates in several weekend activities and a few evening events throughout the year.

YOUTH SCHOLARSHIPS - For further discussion.