

AGREEMENT FOR SERVICES

This Agreement is made and entered into this 19th day of September, 2022, by and between **THE CITY OF LA HABRA**, (hereinafter referred to as the “**CITY**”), and Willdan. (hereinafter referred to as the “**CONSULTANT**”).

RECITALS

WHEREAS, **CITY** requires professional services for On-Call Private Development Review and Plan Check Services,

WHEREAS, the **CONSULTANT** represents that it is qualified and experienced to provide such services; and,

NOW, THEREFORE, for and in consideration of the mutual promises, covenants and conditions herein contained, **CITY** and **CONSULTANT** hereby agree as follows:

ARTICLE I **SCOPE OF SERVICES AND TERM**

1.1 General Scope of Services.

A. **CITY** hereby engages **CONSULTANT**, and **CONSULTANT** hereby accepts such engagement, to perform the various services set forth in Exhibit “A” (the documents contained in Exhibit “A” shall be hereinafter referred to as the “Scope of Work”).

B. All professional services to be provided by **CONSULTANT** pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence, and skill ordinarily exercised by professional consultants in similar circumstances in accordance with sound professional practices.

C. Warranty: **CONSULTANT** warrants that it shall perform the professional services required by this Agreement in compliance with the federal and California laws related to minimum hours and wages, including but not limited to, 40 U.S.C.A. §§ 3141, et seq., California Labor Code, §§ 1171, et seq. and California Labor Code, §§ 6300, et seq.; fair employment practices, including but not limited to, 29 U.S.C. 651, et seq.; and fair employment, including but not limited to, 29 U.S.C. 201, et seq., The California Fair Employment and Housing Act California Government Code, §§ 12900, et seq., Title VI of the Civil Rights Act of 1964, as amended, 49 CFR 21 through appendix H and 23 CFR 710.405 (b); and all other federal, state and local laws and ordinances applicable to the work required under this Agreement.

D. Non-exclusive Agreement. **CONSULTANT** acknowledges that **CITY** may enter into agreements similar to this Agreement with other consultants.

1.2 Term.

The term of this Agreement shall begin on September 19, 2022 and continue until September 19, 2024; or, until such time as it is terminated pursuant to the provisions in Article V of this Agreement. The City, at its discretion, can extend the term of the agreement for one additional year.

ARTICLE II **RESPONSIBILITIES OF CONSULTANT**

2.1 Control and Payment of Subordinates.

CITY retains **CONSULTANT** as an independent contractor and not an employee of **CITY**. All personnel to be utilized by **CONSULTANT** in the performance of this Agreement shall at all times be under **CONSULTANT'S** exclusive direction and control. **CONSULTANT** shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of services under this Agreement and as required by law. **CONSULTANT** shall be responsible for all reports and obligations with respect to such personnel, including, but not limited to social security taxes, income tax withholding, unemployment insurance, and workers' compensation insurance.

2.2 Conformance to Applicable Requirements.

All services provided by **CONSULTANT** shall be subject to the approval of the **CITY**.

2.3 Standard of Care; Licenses.

All professional services to be provided by **CONSULTANT** pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar circumstances in accordance with sound professional practices. **CONSULTANT** represents and warrants to **CITY** that it has all licenses, permits, qualifications and approvals that are legally required to practice its profession and to provide the services hereunder. **CONSULTANT** further represents and warrants that it shall keep in effect all such licenses, permit, and other approvals during the term of this Agreement.

2.4 Project Representatives.

The City Manager or his designee shall be the Project Representative of **CITY** for purposes of this Agreement and may issue all consents, approvals, directives and agreement on behalf of **CITY**, called for by this Agreement except as otherwise expressly provided in this Agreement. Project representative shall coordinate all phases of this project and shall be available to **CITY** at all reasonable times.

2.5 Accounting Records.

CONSULTANT shall maintain complete and accurate records with respect to costs and expenses incurred in the performance of this Agreement. All such records shall be clearly identifiable as being associated with this Agreement. **CONSULTANT** shall allow an authorized representative of **CITY**, during normal business hours, to examine, audit, and make transcripts of copies of such records. **CONSULTANT** shall allow **CITY** to inspect all work, data, documents, proceedings, and activities related to this Agreement for a period of three (3) years from the date of final payment (or completion of work) under this Agreement.

ARTICLE III **COMPENSATION**

3.1 Compensation.

Except as provided in this section, **CONSULTANT** shall receive compensation for all Services rendered under this Agreement shall not exceed one hundred fifty thousand dollars (\$150,000), without written approval of **CITY'S** Project Representative. **CONSULTANT** shall not receive compensation for any services provided outside the Scope of Work unless such additional services (hereinafter "Extra Work") are approved in writing by **CITY** or its appointed representative prior to **CONSULTANT** performing the "Extra Work".

3.2 Payment of Compensation.

CONSULTANT shall provide **CITY** an itemized monthly statement which indicates work completed, hours of service rendered and units of supplies provided to the Project by **CONSULTANT**, from September 19, 2022, or the start of the subsequent billing periods, as appropriate, through the date of the statement. **CITY** shall make any payment due within forty-five (45) days after approval of the invoice by **CITY**.

3.3 Extra Work.

At any time during the term of this Agreement, **CITY** may request that **CONSULTANT** perform Extra Work. As used herein, "Extra Work" means any work which is determined by **CITY** to be necessary for the proper completion of the Project, but which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. **CONSULTANT** shall not perform Extra Work until receiving prior written authorization from **CITY'S** Project Representative. It is specifically understood and agreed that oral requests and/or approvals of "Extra Work" shall be barred and are unenforceable.

3.4 Amendment of Scope of Work.

CITY shall have the right to amend the Scope of Work within the Agreement by written notification to the **CONSULTANT**. In such event, the compensation and time of performance

shall be subject to renegotiation upon written demand of either party to the Agreement. Failure of **CONSULTANT** to secure **CITY'S** written authorization for "Extra Work" or changed work shall constitute a waiver of any and all right to adjustment in the contract price or time due, whether by way of compensation, restitution, quantum meruit, etc. for work done without the appropriate **CITY** authorization.

3.5 Reimbursement for Expenses

CONSULTANT shall not be reimbursed for any expenses unless prior written authorization is obtained from **CITY**.

ARTICLE IV INSURANCE

4.1 Insurance Requirements.

The **CITY** reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances. If the existing policies do not meet the Insurance Requirements set forth herein, **CONSULTANT** agrees to amend, supplement or endorse the policies to do so.

Without limiting the indemnity provisions of the Contract, the **CONSULTANT** shall procure and maintain in full force and effect during the term of the Contract, the following policies of insurance.

4.2 Minimum Scope of Insurance.

- (a) **Commercial General Liability (CGL)** which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 00 01, including products and completed operations, property damage, bodily injury, and personal & advertising injury with limits no less than \$2,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
- (b) **Automobile Liability Insurance** with coverage at least as broad as Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1) with limit no less than \$1,000,000 each accident for bodily injury and property damage.
- (c) **Workers' Compensation** as required by the State of California with statutory limits, and Employer's Liability Insurance with a limit of not less than \$1,000,000 per accident for bodily injury or disease.

- (d) **Professional Liability** with limit of not less than \$1,000,000 each claim and \$2,000,000 aggregate. Covered Professional Services shall specifically include all professional services to be performed under the contract and delete any exclusion that may potentially affect the work to be performed.

If the **CONSULTANT** maintains broader coverage and/or higher limits than the minimums shown above, the **CITY** requires and shall be entitled to the broader coverage and/or higher limits maintained by the **CONSULTANT**.

4.3 Endorsements.

Insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the **CITY** for approval. The insurance policies shall contain or be endorsed to contain, the following provisions:

- (a) Commercial General Liability
 - (1) **Additional Insured:** The City, its elected officials, officers, employees, volunteers, boards, agents and representatives shall be additional insureds with regard to liability and defense of suits or claims arising out of the work or operations performed by or on behalf of the Consultant including materials, parts or equipment furnished in connection with such work or operations.
Additional Insured Endorsements shall not:
 1. Be limited to "Ongoing Operations"
 2. Exclude "Contractual Liability"
 3. Restrict coverage to the "Sole" liability of contractor
 4. Exclude "Third-Party-Over Actions"
 5. Contain any other exclusion contrary to the ContractAdditional Insured Endorsements shall be at least as broad as ISO Form(s) CG 2010 and CG 20 37.
 - (2) **Primary Insurance:** This insurance shall be primary and any other insurance whether primary, excess, umbrella or contingent insurance, including deductible, or self-insurance available to the insureds added by endorsement shall be in excess of and shall not contribute with this insurance.
Coverage shall be at least as broad as ISO CG 20 01 04 13.
- (b) Auto Liability
 - (1) **Additional Insured:** The City, its elected officials, officers, employees, volunteers, boards, agents and representatives shall be additional insureds with regard to liability and defense

of suits or claims arising out of the work or operations performed by or on behalf of the Consultant.

- (2) **Primary Insurance:** This insurance shall be primary and any other insurance whether primary, excess, umbrella or contingent insurance, including deductible, or self-insurance available to the insureds added by endorsement shall be in excess of and shall not contribute with this insurance.

(c) Workers' Compensation

- (1) **Waiver of Subrogation:** A waiver of subrogation stating that the insurer waives all rights of subrogation against the indemnified parties.

4.4 Insurance Obligations of Consultant.

The Insurance obligations under this agreement shall be: (1) all the Insurance coverage and/or limits carried by or available to the **CONSULTANT**; or (2) the minimum Insurance coverage requirements and/or limits shown in this agreement; whichever is greater. Any insurance proceeds in excess of or broader than the minimum required coverage and/or minimum required limits, which are applicable to a given loss, shall be available to the **CITY**. No representation is made that the minimum Insurance requirements of this agreement are sufficient to cover the obligations of the **CONSULTANT** under this agreement.

4.5 Notice of Cancellation.

Required insurance policies shall not be cancelled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the **CITY** except ten (10) days shall be allowed for non-payment of premium.

4.6 Waiver of Subrogation.

Required insurance coverages shall not prohibit **CONSULTANT** from waiving the right of subrogation prior to a loss. **CONSULTANT** shall waive all rights of subrogation against the indemnified parties and Policies shall contain or be endorsed to contain such a provision. This provision applies regardless of whether the **CITY** has received a waiver of subrogation endorsement from the insurer.

4.7 Evidence of Insurance.

All policies, endorsements, certificates, and/or binders shall be subject to approval by the **CITY** as to form and content. These requirements are subject to amendment or waiver only if so approved in writing by the **CITY**. The **CITY** reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15 days) prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the **CITY**. If such coverage is cancelled or reduced, **CONSULTANT** shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the **CITY** evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

4.8 Deductible or Self-Insured Retention.

Any deductible or self-insured retention must be approved in writing by the **CITY** and shall protect the indemnified parties in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention. The **CITY** may require the **CONSULTANT** to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration and defense expenses within the retention.

4.9 Contractual Liability.

This indemnity provision shall be included on the **CONSULTANT'S** commercial general liability policy endorsement and/or certificates.

4.10 Failure to Maintain Coverage.

CONSULTANT agrees to suspend and cease all operations hereunder during such period of time as the required insurance coverage is not in effect and evidence of insurance has not been furnished to the **CITY**. The **CITY** shall have the right to withhold any payment due until **CONSULTANT** has fully complied with the insurance provisions of this Contract.

In the event that the **CONSULTANT'S** operations are suspended for failure to maintain required insurance coverage, the **CONSULTANT** shall not be entitled to an extension of time for completion of the Work because of production lost during suspension.

4.11 Acceptability of Insurers.

Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to do business in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law. Any other rating must be approved in writing by the **CITY**.

4.12 Claims Made Policies.

If coverage is written on a claims-made basis, the retroactive date on such insurance and all subsequent insurance shall coincide or precede the effective date of the initial

CONSULTANT'S Contract with the **CITY** and continuous coverage shall be maintained or an extended reporting period shall be exercised for a period of at least five (5) years from termination or expiration of this Contract.

4.13 Insurance for Subcontractors.

CONSULTANT shall be responsible for causing Subcontractors to purchase the same types and limits of insurance in compliance with the terms of this Contract/Agreement, including adding the **CITY** as an Additional Insured, providing Primary and Non-Contributory coverage and Waiver of Subrogation to the Subcontractor's policies. The Commercial General Liability Additional Insured Endorsement shall be on a form at least as broad as CG 20 38 04 13.

4.14 Additional Insurance.

Further, **CONSULTANT** shall obtain any additional kinds and amounts of insurance which, in its own judgment, may be necessary for the proper protection of any of its officers', employees', or authorized sub-consultant(s)' own actions during the performance of this Agreement.

ARTICLE V
TERMINATION AND INDEMNIFICATION

5.1 Notice of Termination.

CITY may terminate the whole or any part of this Agreement at any time and without cause by giving seven (7) days written notice to **CONSULTANT** of such termination, and specifying the effective date thereof. **CONSULTANT** shall discontinue all services affected by such termination within seven (7) days of receipt of such notice, unless otherwise instructed by **CITY** in writing. **CONSULTANT** shall not terminate this Agreement except for cause.

5.2 Termination Without Cause.

If **CITY** terminates this Agreement without cause, **CONSULTANT** shall be paid for services performed through the date of termination, upon receipt of written documentation of said services by **CITY**. Such payment shall include a pro-rated amount of profit, if applicable, but no amount shall be paid for anticipated profit on unperformed services.

5.2 Termination for Cause.

Should **CONSULTANT** default in the performance of any covenant, condition, or agreement contained in this Agreement and the default is not cured within thirty (30) days after written notice of the default is served on **CONSULTANT** by **CITY** then **CITY**, in addition to any other remedies at law or equity, may terminate this Agreement. **CONSULTANT** shall be compensated for services which have been completed and accepted by **CITY**. **CONSULTANT** shall be liable to **CITY** for any reasonable additional costs incurred to correct or cure work

performed by **CONSULTANT** that does not meet the standard of care which, at **CITY'S** discretion, must be revised, in part or in whole, to complete the Project.

5.4 Procurement of Similar Services.

In the event this Agreement is terminated as provided by this Article, with or without cause, in whole or in part, **CITY** may procure, any and all services as may be necessary to complete the

Project.

5.5 Work Product.

In the event of termination of this Agreement, all finished or unfinished design, development and construction documents, data studies, drawings, maps and reports prepared by **CONSULTANT** shall be delivered to the **CITY** within seven (7) days of **CONSULTANT'S** receipt of termination notice, and at no additional cost to **CITY**. Any use of uncompleted documents without specific written authorization from **CONSULTANT** shall be at **CITY's** sole risk and without liability or legal expense to **CONSULTANT**.

5.6 Indemnification and Hold Harmless.

These Indemnification provisions are independent of and shall not in any way be limited by the Insurance Requirements of this Agreement. CITY approval of the Insurance contracts required by this Agreement does not in any way relieve the CONSULTANT from liability under this section.

Notwithstanding the existence of insurance coverage required of **CONSULTANT** pursuant to this contract, **CONSULTANT** agrees to defend, indemnify, hold free and harmless the **CITY**, its elected and appointed officials, officers, agents and employees, at **CONSULTANT'S** sole expense, from and against any and all claims, demands, actions, suits or other legal proceedings arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of **CONSULTANT** brought against the **CITY**, its elected and appointed officials, officers, agents and employees arising out of the performance of the **CONSULTANT**, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence, recklessness, or willful misconduct by the **CONSULTANT**, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, recklessness, or willful misconduct of the **CONSULTANT**, its employees, and/or authorized subcontractors, and/or whenever any claim, action, complaint or suit asserts liability against the **CITY**, its elected and appointed officials, officers, agents and employees based upon the negligence, recklessness, or willful misconduct of the **CONSULTANT**, its employees, and/or authorized subcontractors under this Agreement, whether or not the **CONSULTANT**, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the **CONSULTANT** shall not be liable for the defense or indemnification of the **CITY** for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of

the CITY. This provision shall supersede and replace all other indemnity provisions contained either in the CITY'S specifications or CONSULTANT'S Proposal, which shall be of no force and effect.

ARTICLE VI
GENERAL PROVISIONS

6.1 Notices.

All notices and written communications sent by one party to the other shall be personally delivered or sent by registered or certified U.S. Mail postage prepaid, return receipt requested to the following addresses indicated below:

IF TO CITY: Albert Mendoza, P.E.
Deputy Public Works Director / City Engineer
CITY OF LA HABRA
110 E. La Habra Blvd.
La Habra, CA 90631

TO CONSULTANT: Vanessa Munoz, PE, TE, PTOE
President/CEO
WILLDAN
13191 Crossroads Parkway North, Suite 405
Industry, CA 91746

The effective date of any notice or written communications sent by one party to the other shall be the date received if by personal service, or 48 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark.

6.2 Entire Agreement.

This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings, or agreement whether verbal or written, concerning the same subject matter. This Agreement may be modified only by a writing signed by both parties.

6.3 Successors and Assigns.

This Agreement shall be binding on the successors and assigns of the parties. This Agreement may not be sold, transferred or assigned by either party, or by operation of law, to any other person or persons or business entity, without the other party's written permission. Any such sale, transfer or assignment, or attempted sale, transfer or assignment without written permission, may be deemed by the other party to constitute a voluntary termination of this Agreement and this Agreement shall thereafter be deemed terminated and void.

6.4 Subcontracts.

CONSULTANT shall not subcontract any portion of the work required by this Agreement without prior written approval of **CITY**. All approved subcontracts, if any, shall be accomplished by a written instrument. Such instrument shall contain an expressed assumption by the subcontractor of all conditions and terms and covenants contained in this Agreement.

6.5 Equal Opportunity Employment.

CONSULTANT represents that it is an equal opportunity employer and shall not discriminate either directly or indirectly against an employee or applicant for employment with **CONSULTANT** on the basis of race, color, religion, national origin, ancestry, sexual preference, sex or age. **CONSULTANT** shall also take affirmative steps to ensure that applicants are employed and employees are treated during employment without regard to race, color, religion, national origin, ancestry, sexual preference, sex, age, or other prohibited grounds.

6.6 Attorney's Fees.

If either party commences a legal action against the other party arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover reasonable attorney's fees and costs of suits.

6.7 Governing Law.

This Agreement shall be governed by and construed with the laws of the State of California. Any Action to enforce the terms of this Agreement or for the breach thereof shall be brought and tried in the County of Orange.

6.8 Time of Essence.

Time is of the essence for each and every provision of this Agreement.

6.9 Right to Employ Other Consultants.

CITY reserves the right to employ other consultants in connection with this Project.

6.10 Covenant Against Contingent Fees.

CONSULTANT warrants that he/she/it has not employed or retained any company or person, other than a bona fide employee working with **CONSULTANT**, to solicit or secure this Agreement, and that he/she/it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, **CITY** shall have the right to annul this Agreement without

liability or, in its discretion to deduct from **CONSULTANT'S** compensation provided under this Agreement, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

6.11 Conflict of Interest.

CONSULTANT covenants that he/she/it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of its Services hereunder. **CONSULTANT** further covenants that in the performance of this Agreement, no person having any such conflict of interest shall be employed by **CONSULTANT**.

6.12 Statement of Economic Interest.

If **CITY** determines **CONSULTANT** comes within the definition of **CONSULTANT** under the Political Reform Act (Government Code §87100 et. seq.), **CONSULTANT** shall complete and file and shall require any other person doing work under this Agreement, to complete and file a "Statement of Economic Interest" with the City Clerk of the **CITY** disclosing **CONSULTANT** and/or such other person's financial interests.

6.13 No Waiver of Breach; Time.

No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought referring expressly to this Paragraph. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.14 Third Party Beneficiaries.

Nothing contained in this Agreement shall be construed to create and the parties do not intend to create any rights in third parties.

6.15 Taxes.

CONSULTANT agrees to file tax returns and pay all applicable taxes on amounts paid pursuant to this Agreement and shall be solely liable and responsible to pay such taxes and other obligations, including, but not limited to, state and federal income and FICA taxes. **CONSULTANT** agrees to indemnify and hold **CITY** harmless from any liability which it may incur to the United States or to the State of California as a consequence of **CONSULTANT'S** failure to pay, when due, all such taxes and obligations.

6.16 Compliance with Law.

CONSULTANT shall comply with applicable federal, state and local laws, rules and regulations affecting the **CONSULTANT** and his/her/its work hereunder.

6.17 Title to Documents.

Title to all plans, specifications, maps, estimates, reports, manuscripts, drawings, descriptions and other final work products compiled by **CONSULTANT** under the Agreement shall be vested in **CITY** upon compensation to **CONSULTANT** none of which shall be used in any manner whatsoever, by any person, firm, corporation, or agency without the expressed written consent of **CITY**. Basic survey notes and sketches, charts, computations, and other data prepared or obtained under the Agreement shall be made available, upon request, to **CITY** without restriction or limitations on their use. **CONSULTANT** may retain copies of the above described information but agrees not to disclose or discuss any information gathered, discussed or generated in any way through this Agreement without the written permission of **CITY** during the term of this Agreement or until ninety (90) days after receipt of final payment from **CITY**, except for disclosures which are required by law, rule, regulation, court order, or government investigation

6.18 Validity.

The validity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provisions of this Agreement.

6.19 Headings.

Section and subsection headings are not to be considered part of this Agreement, are included solely for convenience, and are not intended to modify or explain or to be a full or accurate description of the content thereof.

6.20 Counterparts.

This Agreement may be executed in one or more counterparts by the parties hereto. All counterparts shall be construed together and shall constitute one agreement.

6.21 Corporate Authority.

The persons executing this Agreement on behalf of the Parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said Parties and that by doing so, the Parties hereto are formally bound to the provision of this Agreement.

6.22 Confidentiality.

All findings, reports, information and exhibits prepared or assembled by **CONSULTANT** in connection with the performance of its professional services pursuant to this Agreement are confidential and **CONSULTANT** agrees that they shall not be made available to any individual or organization without the prior consent of **CITY**. All findings, reports, information and exhibits shall become the property of **CITY**.

6.23 Responsibility for Errors.

CONSULTANT shall be responsible for its own work and results under this

Agreement, and shall not be responsible for any work by CITY performed prior to the date of this Agreement or for any other acts or omissions directly attributable to CITY. CONSULTANT, when requested, shall furnish clarification and/or explanation as may be required by CITY regarding any services rendered under this Agreement at no additional cost to CITY. In the event that a negligent error or omission attributable to CONSULTANT occurs, then CONSULTANT shall, at no cost to CITY, provide all necessary design drawings, estimates and other CONSULTANT professional services, as authorized by this Agreement necessary to rectify and correct the matter to the standard of care of CITY and to participate in any meeting required with regard to the correction.

6.24 Independent Contractor.

The parties hereto acknowledge and agree that the relationship between CITY and CONSULTANT is one of principal and independent contractor and no other. Nothing contained in this Agreement shall create or be construed as creating a partnership, a joint venture, employment relations, or any other relationship except as set forth between the parties. The parties specifically acknowledge and agree that CONSULTANT is not a partner with CITY, whether general or limited, and no activities of CITY or CONSULTANT or statements made by CITY or CONSULTANT shall be interpreted by any of the parties hereto as establishing any type of business relationship other than an independent contractor relationship.

NOTE: In the event the CONSULTANT'S personal services are required, the following shall apply:

This Agreement is made on the express condition and understanding that Willdan Engineering's personal services are a substantial inducement to CITY for entering into this Agreement. If for any reason Ronald Stein, Principal Manager should no longer be the responsible manager for CONSULTANT, this Agreement shall be subject to immediate termination on written notice from CITY.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the date and year first above written.

CITY OF LA HABRA:

APPROVED AS TO FORM:

JIM SADRO, CITY MANAGER

RICHARD D. JONES, CITY ATTORNEY

ATTEST:

CONSULTANT

RHONDA J. BARONE, CMC
ASSISTANT CITY CLERK

VANESSA MUNOZ, PRESIDENT/CEO
WILLDAN

CONSULTANT

KATE NGUYEN, SECRETARY
WILLDAN

EXHIBIT "A"
SCOPE OF WORK

EXHIBIT "A"

City of La Habra Engineering Division

Proposal

On-Call Private Development Review and Engineering Plan Check Services

July 14, 2022



July 14, 2022

Albert Mendoza
Engineering Division
City of La Habra
110 East La Habra Boulevard
La Habra, CA 90631

Subject: Proposal for On-Call Private Development Review and Engineering Plan Check Services

The City of La Habra is seeking consults to provide on-call development review and engineering plan check services to the Public Works Department. **Willdan Engineering (Willdan)**, a California corporation, is pleased to submit our proposal, which has been prepared in adherence to the City's instructions in providing a broad range of professional development services necessary to assist or supplement the City staff. Willdan provides all aspects of municipal and infrastructure engineering, including consulting engineering, planning, construction management, municipal financing, energy conservation, and building and safety services. Willdan offers the City of La Habra the following distinct advantages:



Knowledge of the City. We have made it our mission to understand the specific needs of each jurisdiction we serve, and tailor our company resources to meet those specific needs. A full staff of professionals is readily available to serve your contract for both in-house and off-site services. We have an established working relationship with City staff and a familiarity with City procedures. Our knowledge of the City will enable us to initiate work quickly and to respond appropriately to issues that arise during the course of this contract.



Highly Skilled Project Manager. We are pleased to offer the services of Mr. Ronald Stein, PE as our proposed Project Manager. Mr. Stein possesses over 9 years of engineering expertise in land development design and plan check services and presently serves as a Task Leader for Orange County and project manager for similar assignments with the Cities of Lake Elsinore, La Quinta, and Rialto. He has led land development engineering teams engaged in the design of projects encompassing all aspects of the City's scope of work, conducting meticulous QA/QC plan reviews of quality products that adhered to all local agency standards. Mr. Stein's experience in both the private sector as a land development project manager and on the public works side as a plan review manager allows him to see the project from both perspectives.



Quick Turnaround Times. Willdan has a reputation for providing quality and accurate plan review in a timely manner. We understand that time is of critical importance to the City and to the development community. We are dedicated to meeting all deadlines, expedited or not and take pride in our ability to do so in all our current contracts.



No Learning Curve. Willdan has been providing services to local agencies in Orange, Riverside, San Bernardino, and Los Angeles Counties for more than 58 years. Our staff has hands-on working knowledge and direct experience implementing County and City standards. To name a few others in Orange County, we have worked in Yorba Linda, Brea, Placentia and Los Alamitos. Willdan has extensive experience providing a complete range of professional services to local agencies on both on-call and project-specific bases.



Industry Leader in Electronic Plan Review. Willdan is known throughout the industry as a leader in electronic plan review. Willdan developed an electronic plan review system more than 17 years ago and has remained at the forefront of electronic plan review software usage. We are proficient in the use of Bluebeam and other software programs.

Willdan does substantial work for public agencies and thus has no real or perceived conflict with development interests. Throughout this proposal, we have demonstrated the advantages our team members bring to these projects and how the City can benefit from having us on their team. We have been providing “extension-of-staff” services to multiple agencies for some time and look forward to supporting The City of La Habra with all the services identified in the City's RFP.

As President and Director of Engineering, Ms. Vanessa Muñoz, PE, TE, PTOE is authorized to commit to the contractual terms and conditions. She can be reached at the following information:

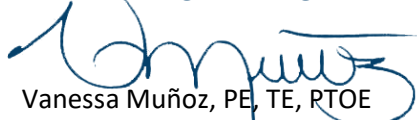
Willdan Engineering
2401 East Katella Avenue, Suite 300
Anaheim, CA 92806
Phone: (714) 9401-6300 | Fax: (714) 940-4920
www.willdan.com

Ms. Vanessa Muñoz, PE, TE, PTOE
President/Director of Engineering
2401 East Katella Avenue, Suite 300
Anaheim, CA 92806
Phone: (562) 368-4848 | Fax: (714) 940-4920
Email: vmunoz@willdan.com

We appreciate the opportunity to submit proposal and look forward to discussing our experience and qualifications with City. This statement is valid for 365 calendar days from the above date. Willdan attest that all information submitted is true and correct. If there are any questions, please contact Ron Stein, PE, Project Manager, directly by calling (714) 204-9257 or by email at rstein@willdan.com; or Vanessa Munoz, PE, TE, PTOE, Director of Engineering, at (562) 368-4848 or vmunoz@willdan.com.

Respectfully submitted,

WILLDAN ENGINEERING



Vanessa Muñoz, PE, TE, PTOE
President/Director of Engineering



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A. Qualifications, Related Experience, and References



A. Qualifications, Related Experience, and References

About Willdan

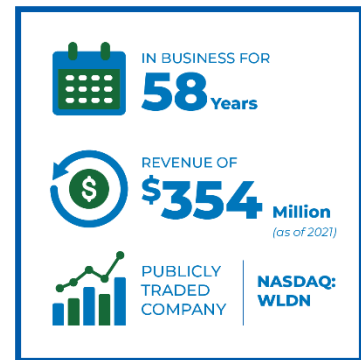
Willdan Engineering (Willdan), a California Corporation is part of Willdan Group, Inc. (WGI), a NASDAQ publicly traded Delaware Corporation and nationwide firm serving more than 800 public agencies and private sector clients. Founded in 1964 and headquartered in Anaheim, California, Willdan was originally established as a civil engineering firm specializing in providing solutions for our public agency clients. Since that time, we have evolved into a professional consulting firm offering a broad array of services that allows us to provide a comprehensive and integrated approach to our clients’ planning, engineering, financial, economic, public facility, public safety, and energy sustainability solutions.

Today, Willdan has over 1,500 employees operating out of 50+ offices located throughout the United States – in California alone, we have 14 offices. We have supported the implementation of community visions through engineering, construction management, inspection, planning, building safety, and staff augmentation services. Willdan has completed various types of projects for over 90 percent of the cities and counties in California, 53 of 58 counties and 429 of 482 cities.



Financial Condition

Throughout our 58-year history, Willdan has sustained a consistent healthy financial performance. Willdan has the financial strength and wherewithal to complete all projects we undertake. This is due, in part, to a respected reputation in the municipal engineering industry for providing timely, cost-effective, innovative engineering solutions that exceed our client’s expectations and for providing exceptional customer service to our many clients. The firm has the resources and appropriate staffing to perform and complete all contractual project obligations. Financial information, including information on revenue, earnings, and cash flow, is issued quarterly and can be found on the Investors page of our website at www.willdan.com.



Willdan possesses expertise in most facets of the public sector marketplace. The varied experience and background of our staff experience is an added value of our services. No other firm matches Willdan’s combined breadth of directly relevant technical and operational expertise and depth of experience.

Willdan's corporate-wide capabilities include a full range of civil and structural engineering, land planning, financial and economic consulting, geology and geotechnical engineering, environmental health and safety, and energy efficiency solutions consulting services.

We provide professional services in all phases of City and County activities from project development, grant funding application assistance and administration, site analysis, and conceptual development to final design, construction management, observation, and project close-out.



Conflict of Interest Disclaimer

Willdan has served public agencies since its inception in 1964. More than 96% of Willdan's revenue is generated from working for public agencies, cities, and counties. Due to the nature of our client base, we select employees who recognize the regulatory nature of our services. Any appearance of a conflict of interest, whether determined to be realized or not, is a violation of company policy.

We are proud to note Willdan rarely has legitimate conflict of interest situations arise. However, if they do, the Company is dedicated to immediate response and subsequent appropriate action. Please refer to Appendix A for the City of La Habra Conflict of Interest Disclaimer.

On-Call Contract Expertise

On-call engineering services are Willdan's foundation. Our staff includes former public agency employees or contract agency staff. Therefore, we understand the importance and purpose of on-call contracts and are very familiar with the processes and procedures for such services. Within the last 8 years, Willdan has completed projects and task orders for more than 200 as-needed/on-call contracts. This experience and the relevant experience of our dedicated and available key personnel are what best suits Willdan to provide the City with on-call services.

Our history of working with on-call contracts has well prepared our staff to respond to all requests for services in a positive, efficient manner. Our firm's commitment to responsive service and successful project delivery has given us a reputation as a firm that can be trusted to listen and to deliver a product our clients envision and embrace.

We begin our approach by adhering to these principles:

- Conduct business with truthfulness and high ethical standards
- Approach each project with a spirit of resourcefulness and excellence
- Seek appropriate solutions that fit the project
- Maintain high standards of technical quality

Willdan understands the unique aspect of working under an on-call contract. Success in working with this type of contract is dependent upon understanding a variety of elements that may be encountered, such as:

- Short project durations and minimal lead times for assignments may be required
- Flexibility in service assignments, understanding work to date, and coordinating the completion of project tasks already started by agency staff in crucial projects
- Availability of our staff to the work assignment as it develops is often critical to moving that project forward
- Efficient use of resources is important for project assignments that are relatively small
- Consistent, organized project management is vital due to the potentially large numbers of projects that may be in the process
- Special attention to quality assurance and quality control is particularly important as short-term projects may limit the number of interim review steps often associated with a project-specific contract



Other Services

We understand that, in addition to plan checking service, the City may request additional services to be provided. Willdan’s experience in serving public agencies provides us with unmatched knowledge of the needs and services required by City departments. As we serve directly in City offices, we are keenly aware of how City CIP and design projects are planned, designed, and constructed. The services that we provide to clients on a routine basis include Civil Engineering, Traffic Engineering, Survey/Mapping/Right-of-Way Engineering, Structural Engineering, Pavement Engineering, Stormwater Engineering, Geotechnical Engineering, Landscape Architecture, Construction Management/Inspection, Utility Coordination and Permitting, Environmental Compliance and Permitting, Grant Funding, and Labor Compliance Management and Oversight. These are the core services that we provide on a daily basis to our clients and are prepared to offer them to the City of La Habra.

Related Experience

Willdan has 58 years of experience in plan check and plan check-related field inspections and verifications for civil engineering services. Due to Willdan's commitment to meeting and regularly exceeding client expectations, we have served many of our local government clients for decades.

Client	Civil and Grading Plan Reviews	Subdivision Maps, Lot Merger, & Lot Line Adjustment Reviews	Drainage and Stormwater Management	Sewer/Water Plans and Reports	Street and Improvement Plans	Traffic Signals, Signing & Striping, Street Lighting, Technical Studies	WQMP, Erosion & Sediment Control	Landscape and Irrigation	Structural Design Services	Geotechnical and Soil Reports
City of Bell	■	■	■	■	■	■		■	■	■
City of Brea	■	■	■	■	■	■	■	■		■
City of Cerritos	■	■	■	■	■	■	■	■		■
City of Compton	■	■	■	■	■	■	■			
City of Corona			■		■	■		■		■
City of El Monte	■	■	■	■	■	■	■	■		■
City of Highland	■	■	■		■	■	■	■		
City of Inglewood	■	■	■	■	■	■	■	■	■	■
City of La Puente	■	■	■	■	■	■	■	■		■
City of La Quinta	■	■	■	■	■	■	■	■		
City of Lake Elsinore	■	■	■	■	■	■	■	■		■
City of Los Alamitos	■	■	■	■	■	■	■	■	■	■
City of Manhattan Beach	■	■	■	■	■	■	■	■		■
City of Ontario				■			■	■		
City of Paramount	■	■	■	■	■	■	■	■	■	■
City of Pico Rivera	■	■	■	■	■	■		■	■	■
City of Rialto	■	■	■	■	■	■	■	■	■	■
City of Rolling Hills	■	■	■	■	■	■	■	■		■
City of Rolling Hills Estates	■	■	■	■	■	■	■	■	■	■
City of Rosemead	■	■	■	■	■	■	■	■	■	■
City of San Bernardino	■	■		■	■	■		■		■
City of Yorba Linda	■	■	■	■	■	■	■	■		■
County of Orange	■	■	■		■	■		■	■	■
County of Riverside	■				■	■		■		■
County of San Bernardino					■	■				



References

Client references have been provided for a representative sampling of Willdan's clients/projects. We encourage the City to contact the listed agencies to verify Willdan's commitment to excellence, project schedules, and project budgets.

On-Call Improvement Plan Check

<i>Client Name</i>	<i>Contact</i>	<i>Service Dates</i>
County of Orange 601 North Ross Street Santa Ana CA 92701	Bea Bea Jimenez Division Manager-Land Development (714) 667-8800	2013 – Ongoing
		<i>Contract Amount</i>
		\$Up to \$15M

Willdan is responsible for reviewing private developer projects spanning on- and off-site improvements. Review services entail final parcel and tract maps, lot line adjustments, grading and erosion control, storm drain, hydrology, water, sewer, streets, signing and striping, traffic signals, landscape, storm water pollution prevention plans, and water quality management plans. Willdan provided an expedited review contract for the Rancho Mission Viejo residential development with strict deadlines on a condensed schedule.


Related Disciplines

- Parcel/Tract Maps
- Lot Mergers
- Easements
- Lot Line Adjustments
- Grading and Erosion Control/LID
- Storm Drain
- Soils
- Hydrology
- Water
- Sewer
- Streets
- Signing and Striping
- Traffic
- Landscaping
- Storm Water Pollution Prevention
- Water Quality Management

Active Staff Responsible for Project

- Ronald Stein – Project Manager
- Ross Khiabani – Reviewer
- David Knell – Reviewer
- David Krommenhoek – Reviewer
- Jeffrey Lau – Reviewer
- Robert Burch – Reviewer
- Tejal Gandhi – Reviewer
- Reginald Greene – Reviewer
- Kenneth Kreiger – Reviewer
- Johnny Ghazal – Reviewer

Representative Plan Review History

- 
- ↖ Rancho Mission Viejo Residential Development
 - ↖ 6,000 acres of mixed-use residential villages
 - ↖ 14,000 homes planned
 - ↖ Merrill Gardens Senior Facility TR19032
 - ↖ Rienda AQ22 TR19150
 - ↖ Rienda MR37 TR19025
 - ↖ Rienda MR21 TR19027
 - ↖ Rienda MR37 TR19025
 - ↖ The Perch @ RMV TR17932
 - ↖ PA3.3 VTTM17933
 - ↖ PA3.4 VTTM17934
 - ↖ Fire Station 67



Contract City Surveyor and On-Call Improvement Plan Check

Client Name	Contact	Service Dates
City of Rialto 335 West Rialto Avenue Rialto, CA 92376	Marcus Fuller City Manager (909) 820-2689	2020 – Ongoing
		Contract Amount
		\$1,055,000

Willdan provides plan checking services for all improvement plans, including residential subdivisions; private developments; and street, traffic, and grading improvements. Willdan is tasked with providing all map reviews and serves as Contract City Surveyor for these reviews. In addition to improvement plans, Willdan reviews all technical design reports associated with the improvement plans, including hydrology, utilities, SWPPP, WQMP, and sediment control plans. *Technology implementation was provided through successful introduction of electronic plan review and developing a database to utilize Bluebeam Studio to streamline and expedite the review process.*


Related Disciplines

- Contract City Surveyor
- Parcel/Tract Maps
- Lot Mergers
- Easements
- Lot Line Adjustments
- Soils
- Grading and Erosion Control/LID
- Storm Drain
- Hydrology
- Water
- Sewer
- Streets
- Signing and Striping
- Traffic
- Landscaping
- Storm Water Pollution Prevention
- Water Quality Management

Active Staff Responsible for Project

- Vanessa Muñoz – Principal-in-Charge
- Ronald Stein – Project Manager
- David Woolley – Reviewer
- David Knell – Reviewer – Reviewer
- David Krommenhoek – Reviewer
- Ross Khiabani – Reviewer
- Ronald Stein – Reviewer
- Jeffrey Lau – Reviewer
- Robert Burch – Reviewer
- Kevin Custado – Reviewer
- Reginald Greene – Reviewer
- Yaghob Majidi-Kh – Reviewer
- Johnny Ghazal – Reviewer
- Kenneth Krieger – Reviewer
- Glenn Hale – Reviewer

Representative Plan Review History

- 
- ↵ Bonnie View PPD2018-0094
 - ↵ 201 S. Cactus Avenue PPD 2021-021
 - ↵ Casa Grande/Sierra ENG 21-0844
 - ↵ 3435 Riverside LLA 2020-0007
 - ↵ Pepper Avenue LLA 2021-0010
 - ↵ Dutch Bros. 163 W. Valley Blvd PPD 2021-0029
 - ↵ Car Wash 141 W. Valley PPD 2021-0029
 - ↵ Rialto Self Storage 313 S. Riverside PPD 2021-0001
 - ↵ 842 S. Lilac PPD 2021 – 0012
 - ↵ 1275 Renaissance R39878
 - ↵ Travel Center PPD 2021-0013
 - ↵ Riverside Santa Ana PPD 2021-0020



On-Call Plan Review

<i>Client Name</i>	<i>Contact</i>	<i>Service Dates</i>
City of Lake Elsinore 130 South Main Street Lake Elsinore, CA 92530	Cameron Adams Assistant Engineer (951) 674-3124 Ext. 111	2020 – Ongoing
		<i>Contract Amount</i>
		\$126,000

Willdan reviews grading plans, erosion and sediment control, street improvement plans, water plans, landscape plans, hydrology reports, soil reports WQMPs, map checking and structural plans. Willdan has reviewed large-scale grading operations that required mass, rough, and precise grading plans for the installation of a recreational vehicle park adjacent to the Temescal Wash. The improvements involved unique water quality and hydrology challenges with a portion of the site being in a designated floodplain.


Related Disciplines

- Related Disciplines:
- Parcel/Tract Maps
- Lot Mergers
- Easements
- Lot Line Adjustments
- Grading and Erosion Control/LID
- Storm Drain
- Soils
- Hydrology
- Water
- Sewer
- Streets
- Signing and Striping
- Traffic
- Landscaping
- Storm Water Pollution Prevention
- Water Quality Management

Active Staff Responsible for Project

- Ronald Stein – Project Manager
- Chris Stone – Reviewer
- David Knell – Reviewer
- David Krommenhoek – Reviewer
- Susana Barrientos – Reviewer
- Reginald Greene – Reviewer
- Yaghob Majidi-Kh – Reviewer
- Kenneth Krieger – Reviewer
- Glenn Hale – Reviewer

Representative Plan Review History

- 
- ↪ 617 Acacia ENG 2022-00159 -PM
 - ↪ 17200 Shier Dr ENG 2022-0009 - Grading
 - ↪ 743 Lake St Right of Way Dedication
 - ↪ 32250 Mission Tr - WQMP
 - ↪ 18860 Dexter LLA/PM
 - ↪ Chestnut St - ENG 22-00166 -Precise Grading
 - ↪ Lot 21 Joy Ave /Riverside – Grading
 - ↪ Bell Avenue - EGPC2022-0034 - Precise Grading
 - ↪ 29063 Hwy 74 - PW Improvements
 - ↪ Langstaff - PW Improvements
 - ↪ 31401 Riverside WQMP



On-Call Improvement Plan Check

<i>Client Name</i>	<i>Contact</i>	<i>Service Dates</i>
City of Cerritos 18125 Bloomfield Avenue Cerritos, CA 90703	Dario Simoes, PE Deputy Director of PW/City Engineer (562) 916-1219	1970 – Ongoing
		<i>Contract Amount</i>
		\$220,000/year

Willdan has provided plan reviews and coordination of new development projects throughout the past 58 years. Reviews encompass geotechnical and grading plans, erosion control plans, water and sewer plans, hydrology reports, LID and drainage, and traffic related plans. Willdan provides mapping reviews and offers the City expertise in land surveying and real estate property matters. Willdan reviewed multiple sites for a well-known commercial retailer and worked closely with the developer to ensure water quality compliance was met.


Related Disciplines

- Parcel/Tract Maps
- Lot Mergers
- Easements
- Lot Line Adjustments
- Grading and Erosion Control/LID
- Storm Drain
- Soils
- Hydrology
- Water
- Sewer
- Streets
- Signing and Striping
- Traffic
- Landscaping
- Storm Water Pollution Prevention
- Water Quality Management

Active Staff Responsible for Project

- Chris Stone – Reviewer
- Ronald Stein – Reviewer
- David Knell – Reviewer
- Susana Barrientos – Reviewer
- Ross Khiabani – Reviewer
- Jeffrey Lau – Reviewer
- Robert Burch – Reviewer
- Kenneth Krieger – Reviewer

Representative Plan Review History

- 
- ↖ 17423-17501 Studebaker Rd
 - ↖ 11340 South St
 - ↖ 12701 Town Center Dr.
 - ↖ 17200 Clarkdale Sewer/Water
 - ↖ 15912 Piuma Avenue
 - ↖ 12881 166th Street/Grading
 - ↖ 17200 Clarkdale Avenue
 - ↖ 17423 Studebaker Rd /Lexus
 - ↖ 12061 Del Amo Blvd (Church)
 - ↖ 10754 Artesia Blvd - Kia
 - ↖ 19100 Gridley Rd
 - ↖ 11525 South St. – Target



On-Call Land Development Review

<i>Client Name</i>	<i>Contact</i>	<i>Service Dates</i>
City of Santa Paula 970 East Ventura Street Santa Paula, CA 93060	Clete Saunier Public Works Director (805) 525-7870 Ext. 314	2020 – Ongoing
		<i>Contract Amount</i>
		\$1,000,000

Willdan provides reviews for land development projects encompassing civil infrastructure, grading, soils, traffic, floodplain management, environmental studies, and permit application requests. Maps are reviewed for conformance with the California Subdivision Map Act. Additional land-development-related services provided under the contract involve contract extension of staff services for Deputy City Engineer, Traffic Engineer, and Public Works Inspector; project management; development review meeting attendance; and independent assurance sampling and testing.


Related Disciplines

- Parcel/Tract Maps
- Lot Mergers
- Easements
- Lot Line Adjustments
- Grading and Erosion Control/LID
- Storm Drain
- Soils
- Hydrology
- Water
- Sewer
- Streets
- Signing and Striping
- Traffic
- Landscaping
- Storm Water Pollution Prevention
- Water Quality Management

Active Staff Responsible for Project

- Chris Stone – Reviewer
- Ronald Stein – Reviewer
- David Woolley – Reviewer
- David Knell – Reviewer
- David Krommenhoek – Reviewer
- Susana Barrientos – Reviewer
- Glenn Hale – Reviewer
- Ross Khiabani – Reviewer

Representative Plan Review History

- 
- ↪ Williams Homes TR 5928
 - ↪ EA1 Lennar Homes
 - ↪ EA1 Khovian Homes
 - ↪ PW 5691 Foothill Improvements
 - ↪ TTM 5854 PAR C
 - ↪ PW 5778 TR Map 6074 EA1
 - ↪ PW 5617-5985 PH I and II
 - ↪ PW 5592 TR 5985 Lot 3
 - ↪ 21- CUP 01 525 Main Street
 - ↪ PW5601 TR-5989 Home Pads
 - ↪ C-5541 811 W Telegraph



On-Call Engineering and Land Development Review

<i>Client Name</i>	<i>Contact</i>	<i>Service Dates</i>
City of Rolling Hills Estates 4045 Palos Verdes Drive North Rolling Hills Estates, CA 90274	David Wahba Comm. Development/Public Works Director (310) 377-15877	1998 – Ongoing
		<i>Contract Amount</i>
		\$100,000/year

Willdan provides review services since 1998 for redevelopment projects, provides traffic engineering, provides inspections and issues public works permits within the City for public works requirements. Willdan performs map checking and improvement plan reviews for private developments within the City of Rolling Hills Estates.


Related Disciplines

- Parcel/Tract Maps
- Lot Mergers
- Easements
- Lot Line Adjustments
- Grading and Erosion Control/LID
- Storm Drain
- Soils
- Hydrology
- Water
- Sewer
- Streets
- Signing and Striping
- Traffic
- Landscaping
- Building
- Storm Water Pollution Prevention
- Water Quality Management

Active Staff Responsible for Project

- Ross Khiabani – reviewer
- David Knell – reviewer/surveyor
- Susana Barrientos –reviewer/surveyor
- Joanne Itagaki–Reviewer/Permit Manager
- Farhad Iranitalab – Reviewer
- Johnny Ghazal –Reviewer

Representative Plan Review History

- 
- ↪ Chadmar Golf Course Development
 - ↪ Parcel Map 82074-3809 PVDN
 - ↪ LLA-2000054 (lots 95 and 96)
 - ↪ LLA 200060 (Lots 33 and 34)
 - ↪ Peninsula Center LLA
 - ↪ Traffic Review for PW Permits
 - ↪ Various Project Grading/PW Improvements



B. Proposed Staffing and Project Organization



B. Proposed Staffing and Project Organization

Proposed Team

Willdan staff has a thorough knowledge of civil engineering principles and infrastructure design requirements. We also have an excellent working knowledge of Orange County Design Manuals, applicable Caltrans Manuals and Standard Plans and Specifications, APWA Standards and Specifications, AWWA Standards and Specifications, California Building Codes, CEQA, the ADA requirements and California Title 24 requirements on accessibility reviewed by a CASp-certified reviewer, and other applicable standards and procedures. We have provided copies of the professional credentials with resumes for our key staff.

Name	Project Designation	Years of Experience	Licenses / Certifications (including number)/Qualifications
Key Staff			
Vanessa Munoz, PE, TE, PTOE	<ul style="list-style-type: none"> Principal-in-Charge 	24	<ul style="list-style-type: none"> Traffic Engineer, California No. 2341 Civil Engineer, California No. 67583 Professional Traffic Operations Engineer Doppler Traffic Operator
Tyrone Peter, PE	<ul style="list-style-type: none"> Quality Control 	16	<ul style="list-style-type: none"> Civil Engineer, California No. 81888
Ronald Stein, PE	<ul style="list-style-type: none"> Project Manager 	10	<ul style="list-style-type: none"> Civil Engineer, California No. 86977
Fred Wickman, PE	<ul style="list-style-type: none"> Street Improvements & Roadway Design Lead Engineering Design Standards and Plan Review Guidelines Lead 	34	<ul style="list-style-type: none"> Civil Engineer, California No. 47979
Tejal Ghandi, PE, QSD/P	<ul style="list-style-type: none"> Wet & Dry Utilities Lead 	15	<ul style="list-style-type: none"> Civil Engineer: California #79637 Qualified SWPPP Developer/Practitioner (QSD/QSP) #C79637 25524
Ross Khiabani, PE, GE	<ul style="list-style-type: none"> Geotechnical Services Lead 	47	<ul style="list-style-type: none"> Civil Engineer, California No. 37156 Geotechnical Engineer, California No. 2202
Jeffrey Lau PE, TE, ENV SP	<ul style="list-style-type: none"> Traffic Engineering Services Lead 	19	<ul style="list-style-type: none"> Civil Engineer, California No. 83887 Traffic Engineer, California No. 2835 Envision Sustainability Professional No. 45376
Chris Stone	<ul style="list-style-type: none"> Grading, Storm Drain and Hydrology & Hydraulics Lead Engineering Design Standards and Plan Review Guidelines 	30	<ul style="list-style-type: none"> Civil Engineer, Nevada No. 12379 Civil Engineer, Arizona No. 55200 Certified Floodplain Manager, ASFP, US-16-08884
Chris Kelley, PE, QSD/P	<ul style="list-style-type: none"> NPDES & WQMP Lead 	17	<ul style="list-style-type: none"> Civil Engineer, California No. 83179 Qualified SWPPP Developer and Practitioner (QSD & QSP), No. 25874
Dave Woolley, PLS	<ul style="list-style-type: none"> Survey, Mapping, ROW & Subdivision Services Lead 	30	<ul style="list-style-type: none"> Professional Land Surveyor, California No. 7304; Nevada No. 13299 Certified Fraud Examiner



Name	Project Designation	Years of Experience	Licenses / Certifications (including number)/Qualifications
John Hidalgo, RLA	<ul style="list-style-type: none"> ▪ Landscape Architectural Services Lead 	31	<ul style="list-style-type: none"> ▪ Landscape Architect, California No. 3551 ▪ Licensed Contractor, California C-27, No. 713613
Support Staff			
Johnny Ghazal, PE QSD/P	<ul style="list-style-type: none"> ▪ Street Improvements & Roadway Design ▪ NPDES & WQMP 	15	<ul style="list-style-type: none"> ▪ Civil Engineer, California No. 76395 ▪ Certified SWPPP Developer (QSD), #00849
Glenn Hale, QSD/P	<ul style="list-style-type: none"> ▪ Street Improvements & Roadway Design ▪ Grading, Storm Drain and Hydrology & Hydraulics 	24	<ul style="list-style-type: none"> ▪ Civil Engineer, Nevada No. 17120 ▪ Certified Env. Mgr., Nevada, No. 1750
Kenneth Krieger	<ul style="list-style-type: none"> ▪ Street Improvements & Roadway Design ▪ Wet & Dry ▪ Grading, Storm Drain and Hydrology & Hydraulics 	39	<ul style="list-style-type: none"> ▪ N/A
Robert Burch	<ul style="list-style-type: none"> ▪ Traffic Engineering Services 	30	<ul style="list-style-type: none"> ▪ Traffic Signal Equipment and Operations Extension Courses, University of California, Berkeley ▪ Construction Inspection for Traffic Signals and Highway Lighting Systems Extension Courses, University of California, Berkeley
Reggie Greene	<ul style="list-style-type: none"> ▪ Traffic Engineering Services 	23	<ul style="list-style-type: none"> ▪ BS, Civil Engineering, California Polytechnic State University, Pomona ▪ Doppler Traffic Radar Operation
Kevin Custado, EIT	<ul style="list-style-type: none"> ▪ Traffic Engineering Services 	7	<ul style="list-style-type: none"> ▪ BS, Civil Engineering, California Polytechnic State University, Pomona ▪ Engineer-in-Training, California No. 153964
Dave Knell, PLS	<ul style="list-style-type: none"> ▪ Survey, Mapping, ROW & Subdivision Services 	45	<ul style="list-style-type: none"> ▪ Professional Land Surveyor, California No. 5301
David Krommenhoek, PLS	<ul style="list-style-type: none"> ▪ Survey, Mapping, ROW & Subdivision Services 	38	<ul style="list-style-type: none"> ▪ Civil & Map Drafting, Central New Mexico Community College (formerly Albuquerque Technical-Vocational Institute), Albuquerque, NM ▪ Land Surveyor, California No. 9455
Susana Barrientos	<ul style="list-style-type: none"> ▪ Survey, Mapping, ROW & Subdivision Services 	22	<ul style="list-style-type: none"> ▪ BS, Civil Engineering, California State Polytechnic University, Pomona
Bryan Nguyen, RLA	<ul style="list-style-type: none"> ▪ Landscape Architecture Services 	24	<ul style="list-style-type: none"> ▪ BS, Landscape Architecture, California State Polytechnic University, Pomona ▪ Landscape Architect, California No. 4967 ▪ Landscape Architect, Nevada No. 757



Resumes

Willdan has provide resumes for our proposed Project Manager and key personnel in Appendix B of this submittal.

Subconsultant

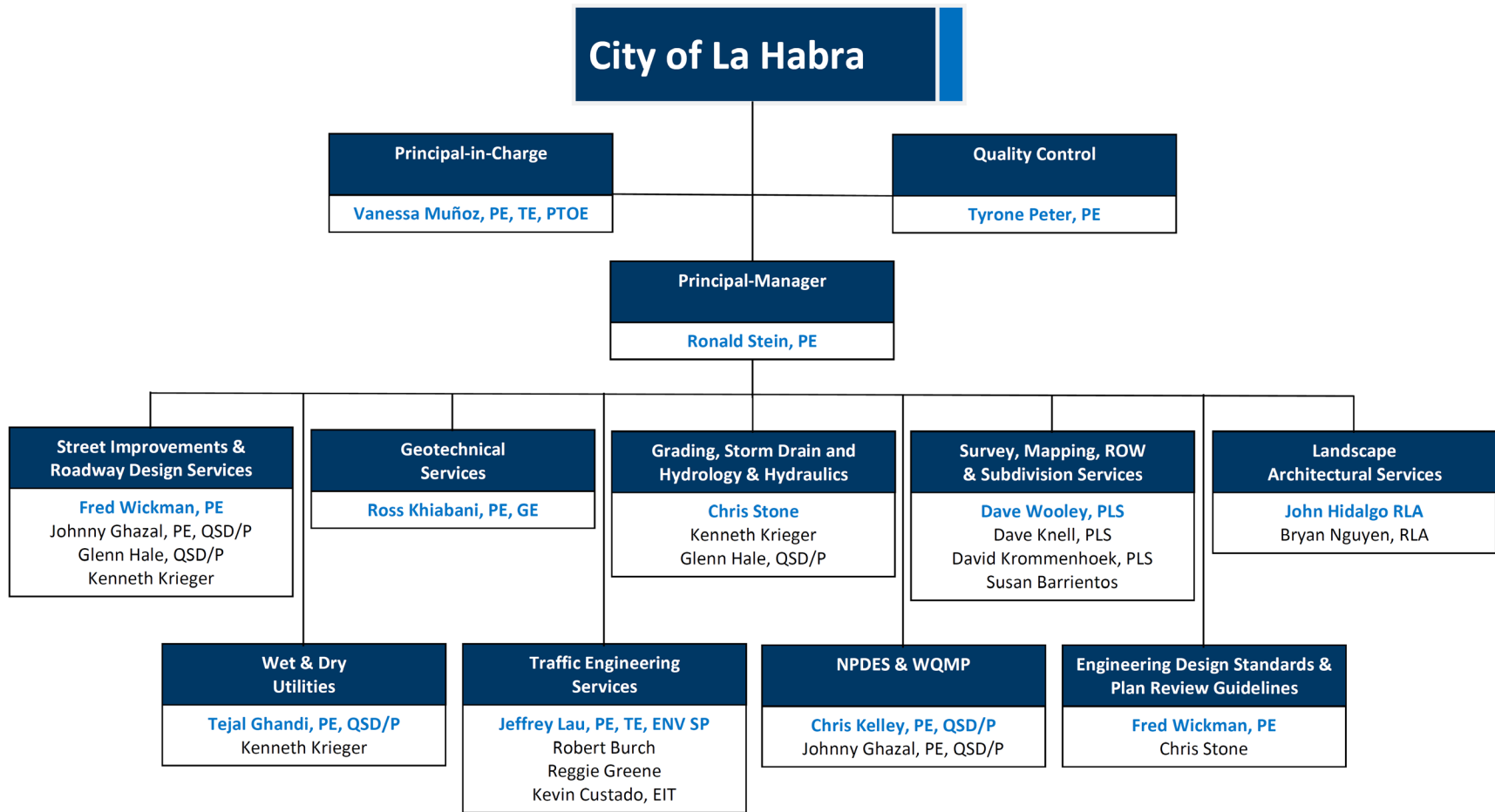
Willdan provides full service, in-house professional engineering plan checks, consulting and design services for many varied developmental and capital improvement projects, including residential and commercial developments, roadway, grading, drainage, water, sewer, major highway facilities, bridge structures, traffic signals, and signing and striping improvements. As such, we can perform the plan check services requested by the District without the involvement of team sub-consultants.

Project Organizational Chart

For this assignment, **Mr. Ron Stein, PE** will serve as **Project Manager**. Mr. Stein will be the **single point of contact** to City staff and will convey all-important matters to the project team and City staff as appropriate. He will have full responsibility for understanding the project requirements, detailing the project scope requirements, and overseeing the necessary tasks to complete the project. Based on our experience we have learned that it is best to have one single point of contact to avoid any confusion on chain of command. Mr. Stein will funnel all inquiries to the appropriate team lead to initiate the discussion and keep everybody copied on all correspondence to ensure everybody is up to date.

We will maintain the team members assigned to a specific project from beginning to end. Key components of our Scope of Work are fully described herein.





Key Personnel Availability

Willdan’s key personnel will be available to the for the duration of the project. No person designated as "key" to the project will be removed or replaced without the prior written concurrence of the City.

Availability to Perform Services

Staff Member	Role	Availability
Key Team Members		
Vanessa Muñoz, PE, TE, PTOE	Principal-In-Charge	10%
Tyrone Peter, PE	Quality Control	55%
Ronald Stein, PE	Project Manager	75%
Fred Wickman, PE	Street Improvement & Roadway Design Services Engineering Design Standards and Plan Review Guidelines	65%
Tejal Ghandi, PE, QSD/P	Wet & Dry Utilities	65%
Ross Khiabani, PE, GE	Geotechnical Services	55%
Jeffrey Lau, PE, TE	Traffic Engineering Services	55%
Chris Stone	Grading, Drainage and Hydrology & Hydraulics	60%
Chris Kelley, PE, QSD/P	NPDES & WQMP	55%
Dave Woolley, PLS	Survey, Mapping, ROW & Subdivision Services	60%
John Hidalgo, RLS	Landscape Architecture Services	50%

Key Personnel References

Willdan’s key personnel have an excellent relationship with our clients. We have provided two (2) references for each key personally for the City to contact and validate our work performance.

Vanessa Munoz, PE, TE, PTOE

City of Rialto
335 West Rialto Avenue
Rialto, CA 92376

Marcus Fuller
City Manager
(909) 820-2689

Principal-in-Charge

City of El Monte
11333 Valley Boulevard
El Monte, CA 91731

Kevin Ko
Engineering Division/Public Works Department
(626) 580-2058



Tyrone Peter, PE

City Ridgecrest

100 West California Avenue
Ridgecrest, A 93555

Travis Reed

Public Works Director
(760) 499-5080

Quality Control

City of Pico Rivera

6767 Passons Boulevard
Pico Rivera, CA 90660

Gene Edwards, PE

Senior Engineer
(562) 801-4225

Ronald Stein, PE

County of Orange

601 North Ross Street
Santa Ana CA 92701

Bea Bea Jimenez

Division Manager-Land Development
(714) 667-8800

Project Manager

City of Rialto

335 West Rialto Avenue
Rialto, CA 92376

Marcus Fuller

City Manager
(909) 820-2689

Fred Wickman, PE

City of Rolling Hills Estates

4045 Palos Verdes Drive North
Rolling Hills Estates, CA 90274

David Wahba

Comm. Development/Public Works Director
(310) 377-15877

Deputy Project Manager

County of Orange

601 North Ross Street
Santa Ana CA 92701

Bea Bea Jimenez

Division Manager-Land Development
(714) 667-8800

Tejal Ghandi, PE, QSD/P

County of Orange

601 North Ross Street
Santa Ana CA 92701

Beau Jimenez

Division Manager-Land Development
(714) 667-8800

Wet & Dry Utilities

City of Rolling Hills Estates

4045 Palos Verdes Drive North
Rolling Hills Estates, CA 90274

David Wahba

Comm. Development/Public Works Director
(310) 377-15877

Ross Khiabani, PE, GE

City of Calabasas

100 Civic Center Way
Calabasas, CA 91302

Robert Yalda

Public Works Director
(818) 224-1670

Geotechnical Engineering

City of Diamond Bar

21810 Copley Drive
Diamond Bar, CA 91765

David Liu

Director of Public Works
(909) 839-7038



Jeffrey Lau, PE, TE, ENV SP

City of Rialto
335 West Rialto Avenue
Rialto, CA 92376

Marcus Fuller
City Manager
(909) 820-2689

Traffic Engineering Services

County of Orange
601 North Ross Street
Santa Ana CA 92701

Bea Bea Jimenez
Division Manager-Land Development
(714) 667-8800

Chris Stone

City of Cerritos
18125 Bloomfield Avenue
Cerritos, CA 90703

Dario Simoes, PE
Deputy Director of PW/City Engineer
(562) 916-1219

Grading, Storm Drain and Hydrology & Hydraulics

City of El Monte
11333 Valley Boulevard
El Monte, CA 91731

Kevin Ko
Engineering Division/Public Works Department
(626) 580-2058

Chris Kelley, PE, QSD/P

City of Cerritos
18125 Bloomfield Avenue
Cerritos, CA 90703

Dario Simoes, PE
Deputy Director of PW/City Engineer
(562) 916-1219

NPDES & WQMPs

City of Los Alamitos
3191 Katella Avenue
Los Alamitos, CA 90720

Ron Noda
Deputy City Manager/Development Services
Director
(562) 431-3538 Ext. 500

Dave Woolley, PLS

City of El Monte
11333 Valley Boulevard
El Monte, CA 91731

Kevin Ko
Engineering Division/Public Works Department
(626) 580-2058

Survey, Mapping, ROW & Subdivision Services

County of San Bernardino
825 East Third Street
San Bernardino, CA 92415

Ryan Hunsicker PLS, GISP
Survey Division Chief
(909) 387-8279

John Hidalgo, RLA

City Rancho Palos Verdes
30940 Hawthorne Boulevard
Rancho Palos Verdes, CA 90275

Amy Seeraty
Senior Planner
(310) 544-5231

Landscape Architecture Services

City of La Mirada
137400 La Mirada Boulevard
La Mirada, CA 90638

Gabriel Bautista
Community Development Director
(562) 943-0131



Scope of Work




Scope of Work






Willdan is in full agreement with the City’s full of scope of services and can provide all of the services listed in the RFP and has added additional services we typically provide for similar contracts should the City elect to use these.




The following is a **sample of the scope** of work that may be required with each specific project assignment. This is intended only as a guide.

Type	Scope of Work
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Grading</p>	 <p>Willdan will perform grading and site accessibility plan review for projects constructed in the City for conformance with City codes and ordinances, including the City grading code and manual, California Building Codes related to site accessibility, or consistent with the City’s Drainage design policies.</p> <p>Willdan's staff assigned to City projects has a thorough knowledge of civil engineering principles and practices and site improvement design requirements. All plan reviews are completed using City-established policies and procedures. Our grading plan review will be consistent with Willdan plan review quality guidelines. We will utilize the City’s grading plan checklist and mark-up plans. Willdan will ensure plans meet applicable codes and ordinances upon completion of plan reviews, evaluation of the engineers cost estimate, and final recommendation on the bond amount and permit fees.</p>



Type	Scope of Work
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Erosion and Sediment Control</p>	 <p>Willdan will review associated erosion and sediment control plans in accordance with City, County and State Regional Water Quality Control Board requirements. The best management practices during construction will be reviewed for compliance and appropriateness for the proposed project improvements. Willdan staff has experience with the preparation of erosion and sediment control plans for the associated grading and drainage improvement plans and, therefore, a working knowledge of the design requirements and implementation of appropriate BMPs selection and design.</p>
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Geotechnical and Soils Reports</p>	 <p>Willdan will review geotechnical reports submitted as supporting documents for development projects. Our review will include the review of recommendations related to roadway structural section designs, trench backfill designs, and structural footing designs. As applicable, we will perform our work in general accordance with the following:</p> <ul style="list-style-type: none"> ■ Adequacy with respect to geotechnical and geologic conditions ■ Conform with applicable City, State and Federal laws ■ Comply with the governing codes ■ Conform with City Design Manuals and City Standard Plans ■ Most recently adopted Uniform Building Code and California Building Code ■ 1991 Seismic Hazards Mapping Act/1972 Alquist-Priolo Earthquake Fault Zoning Act ■ California Division of Mines and Geology Notes
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Sewer Improvements and Studies</p>	 <p>Sewer Improvement Plans will be checked under the direct supervision of a registered civil engineer. As applicable, we will perform our work in general accordance with the following:</p> <ul style="list-style-type: none"> ■ Review general notes, title block, signature block, benchmark data, quantities, unit costs, vicinity map, index map, and other general requirements. ■ Check plans for compliance with general design criteria established by the City standards for underground wet utilities. ■ Check to ensure that plans reflect all required improvements, as shown on the approved tentative map and in the subdivision resolution. ■ Check data shown on plans for consistency ■ Review available sewer study against the sewer improvement plans, including capacities, minimum slopes, geometry, manhole spacing, pipe size and types. ■ Review proposed sewer plans for conformance with the City's approved master plan of sewers. ■ Review the proposed improvements for constructability





Type	Scope of Work
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Water Improvements</p>	 <p>Water Improvement Plans will be checked under the direct supervision of a registered civil engineer. As applicable, we will perform our work in general accordance with the following:</p> <ul style="list-style-type: none"> ■ Review general notes, title block, signature block, benchmark data, quantities, unit costs, vicinity map, index map, and other general requirements. ■ Check plans for compliance with general design criteria established by the City standards underground wet utilities. ■ Check to ensure that plans reflect all required improvements, as shown on the approved tentative map and in the subdivision resolution. ■ Review available water service study/report against the proposed water plans. ■ Review proposed water plans for conformance with City's approved master plan. ■ Review the proposed improvements for constructability
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Landscaping and Irrigation</p>	 <p>Landscaping and Irrigations Plans will be checked under the direct supervision of a registered landscape architect. As applicable, we will perform our work in general accordance with the following:</p> <ul style="list-style-type: none"> ■ Review for compliance with City's WELO, including all calculations and other technical information and reports ■ Review for compliance with City landscape standards, water purveyor standards, design guidelines, and City conditions of approval ■ Review for compliance with easement documents, record maps, and right-of-way documents ■ Review for impacts of drainage on downstream properties ■ Review for discrepancies among other design disciplines ■ Review for compliance with sound landscaping practices such as planting palette suitability and placement, irrigation design, and constructability. ■ Review proposed improvements for conformance with City's approved master plans. ■ Review the proposed improvements for constructability
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Water Quality Management</p>	 <p>All new development and significant redevelopment projects are required to incorporate Low Impact Development (LID) Best Management Practices to the maximum extent possible. The intent of these requirements is to reduce the discharge of pollutants to receiving waters. These are the results of federal and state regulations and provide implementation plans to protect water quality. Willdan will review the WQMP submitted by applicants to ensure compliance with the requirements.</p>






Type	Scope of Work
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Storm Water Pollution Prevention</p>	 <p>Dischargers whose projects disturb one (1) or more acres of soil or whose projects disturb less than one acre but are part of a larger common plan of development that in total disturbs one or more acres are required to obtain coverage under the General Permit for Discharges of Storm Water Associated with Construction Activity Construction General Permit Order 2009-0009-DWQ. Construction activity subject to this permit includes clearing, grading and disturbances to the ground such as stockpiling or excavation, but does not include regular maintenance activities performed to restore the original line, grade, or capacity of the facility. Willdan has several QSD/QSP staff members who are qualified to review SWPPP's if desired by the City.</p>
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Hydrology/Hydraulics Reports & Storm Drain</p>	 <p>Hydrology/Hydraulics Reports and Storm Drain Plans will be checked under the direct supervision of a registered civil engineer. As applicable, we will perform our work in general accordance with the following:</p> <ul style="list-style-type: none"> ■ Check the H/H report for compliance with City and County standards and design guidelines. ■ Check grading, street, and storm drain plans for conformance with the H/H report. ■ Check the H/H report for compliance with City conditions of approval and the approved tentative map. ■ Check for any diversion of flows from their historic patterns. ■ Check for any adverse effect of drainage on down-stream properties. ■ Check various plan sets to assure no discrepancies from set to set. ■ Review general notes, title block, signature block, benchmark data, quantities, unit costs, vicinity map, index map, and other general requirements. ■ Check plans for compliance with general design criteria established by the City standards for streets, curbs, gutters, storm drain and flood control systems, and underground wet utilities. ■ Review hydrology/hydraulic study against the storm drain plans, including street capacities, HGLs, velocities, inlet or outlet control, and other hydraulic factors. ■ Review proposed storm drain plans for conformance with the City's approved master plan of drainage. ■ Review the proposed improvements for constructability



Type	Scope of Work
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Street Improvements</p>	 <p>Street improvement plans will be checked under the direct supervision of a registered civil engineer. Improvement plan reviewing will include, but not necessarily be limited to, street and drainage plans, sewer and water plans, hydrology and hydraulic studies, preliminary drainage studies, FEMA requirements and design connections to existing systems, landscape and irrigation, bridges and structures, traffic signal, signing and striping plans, and park facilities. Specifically. As applicable, we will perform our work in general accordance with the following:</p> <ul style="list-style-type: none"> ■ Check plans for compliance with general design criteria established by the City standards for streets, curbs, gutters, sidewalks, streetlights, drive approaches, storm drain and flood control systems, underground wet utilities, traffic signals, and signing and striping, City and County standards, design guidelines and check grading, street and storm drain plans for conformance with the street improvement plans. ■ Check street improvement plans for compliance with City conditions of approval and the approved tentative map. ■ Check street improvement plans and plans against easement documents, record maps, and right-of-way documents; and determine the need for permanent easements, additional right-of-way, or temporary easements. ■ Review pavement design for consistency with the recommendations of the soils engineer. ■ Review hydrology/hydraulic study against the storm drain plans, including street capacities, HGLs, velocities, inlet or outlet control, and other hydraulic factors.
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Traffic Signal Plans, Signing & Striping, Street Lighting Plans and Construction Detour</p>	 <p>Traffic engineering design plans will be checked under the direction of a state-registered Traffic Engineer. Willdan’s plan review staff has the capability to review traffic design plans, including, but not necessarily be limited to, traffic signals, signing and striping, street lighting, temporary traffic control and construction detours, flashing beacons, EV charging stations, pedestrian and bicycle facilities, and circulation plans. As needed, Willdan's plan review staff can also review and prepare comments on documents, such as traffic studies related to a development project. As applicable, we will perform our work in general accordance with the following:</p> <ul style="list-style-type: none"> ■ Check design plans for compliance with general design criteria established by the City standards for traffic signals, signing and striping, and streetlights. ■ Check design plans for compliance with City and/or County standards, Caltrans standard plans, and California Manual on Uniform Traffic Control Devices (CA MUTCD). ■ Check design plans to ensure all improvements are shown, as required by the City’s conditions of approval for the proposed development project and general plan requirements. ■ For traffic control and detour plans, check proper placement and spacing of traffic control equipment, adequate transition and taper lengths, pedestrian and bicycle access, working hours, correct sign designations, driveway access, and turn restrictions.



Type	Scope of Work
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Traffic Studies</p>	 <p>Traffic studies including Traffic Impact Analysis, Parking Demand, Traffic Circulation, Traffic Signal Warrant, Street Lighting Photometrics will be checked under the direct supervision of a registered Traffic Engineer. As applicable, we will perform our work in general accordance with the following:</p> <ul style="list-style-type: none"> ■ Review of studies for conformance with Conditions of Approval ■ Review for conformance between plans and studies ■ Review Methodology and Assumption per the memorandum of understanding ■ Review Data including collision history, Average Daily Traffic Counts, Turning Movement Counts, Trip Generation and Trip Distribution. ■ Review thresholds of significance for delay and V/C ratio ■ Review of VMT methodology and findings. ■ Review Impacts and Recommendations
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Parcel/Tract Maps, Lot Mergers, Easements, Lot Line Adjustments, Survey, R/W, Legal Descriptions and Plats</p>	 <p>Willdan’s review of easement documents, lot line adjustments, dedications, vacations, quitclaims, Parcel and Tract Maps shall be by or under the direction of a Licensed Land Surveyor to assure compliance with applicable provisions of the Subdivision Map Act, County ordinances, and other conditions of approval and requirements. There will be detailed checks made, including, but not limited to, review of survey documentation and title reports, lot and boundary closures, dedication and easement provisions, legal descriptions, completeness, and accuracy of data notation, and necessary certifications of City and County staff. If required, Willdan can sign maps in the capacity of the City Surveyor.</p>
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Utility/ Traffic Signal Pole, Bridge or Retaining Wall Structures/Structural Calculations</p>	 <p>Willdan provides complete structural engineering support for design, analysis, inspection, and evaluation of structural systems. Our staff performs bridge advance planning studies and analyzes and designs bridges, sound walls, retaining walls, signal pole foundations and buildings. Willdan’s team has experience working on new, replacement, or rehabilitated bridges; cofferdams; tie-back walls; demolition; falsework and form design; bridge scour plans of action; and design of work trestles and temporary bridges for construction. Our staff members have designed weirs, spillways, box culverts, lined channels, custom-designed manhole inlets, and pipe protection. In addition, our staff has in-depth knowledge of all federal, state, and local criteria and methodologies including but not limited to Caltrans, AASHTO, ACI, and AISC criteria and methods for reviewing plans, preparing project development documents, design, construction documents, and processing design of new bridges and bridge widenings, including the latest seismic analysis and design procedures.</p>



Management and Organization Ability

Time Management



Willdan has a reputation for providing quality and accurate plan review in a timely manner. We understand that time is of critical importance to the City and to the development community. We are dedicated to meeting standard and expedited turnaround deadlines. To ensure we meet this commitment, we prepare labor projections for all projects. Projections are made for each individual project and then aggregated by the technical director to produce division/office-wide labor needs and to identify shortages or surpluses.

By having Willdan as part of the City's team, we can establish a process in place that will streamline the land development department, allowing for easier training of City employees.

Scheduling



A critical path method master schedule will be prepared following the notice to proceed. The schedule will identify major items of work and will be the vehicle for monitoring, controlling, and tracking progress. The schedule will be updated monthly to reflect actual and forecasted completions. This allows our project managers to anticipate and forecast potential issues and develop an advanced strategy to proactively mitigate problems before they impact the schedule. If it is determined that a project is falling behind schedule, project managers meet with the respective team members, identify the problem, and ensure that extra support and effort are expended to bring the project back on schedule. Willdan will keep City staff informed of the overall schedule, including advanced notification of any necessary adjustments or actions to remain on track. Project managers monitor all progress on a weekly basis.

Staff/Client Relationships



As an engineering firm dedicated solely to serving the needs of public-sector clients, Willdan's philosophy is to provide services that will provide the highest quality product for the investment of limited public funds. We strive to resolve potential conflicts through internal peer review to eliminate construction problems and change orders to the maximum extent possible. Our approach to achieving the best possible solution for our clients' needs and budget constraints is to evaluate the alternatives for both present construction and future maintenance costs. We are constantly looking for potential cost savings by evaluating new materials and techniques but will not experiment or use a project as a test site. We strongly believe that it is best not to sacrifice long-term infrastructure quality for short-term appearance.

To facilitate easier communication, Willdan will create an email box for the City to submit its plans. All of our upper management assigned to the project will have access to this email box. This provides a convenient way for the City to contact us while ensuring faster response time to City requests.

Ability to Meet Deadlines



Willdan utilizes a unified management approach whereby each project is undertaken by a project team. Each project is assigned to a senior member of our staff and supported by a team of individuals with the background, experience and availability best suited for each assignment or, in this case, land development. If needed, Willdan can add additional support staff to the identified team to ensure completion of this assignment by the requested dates.



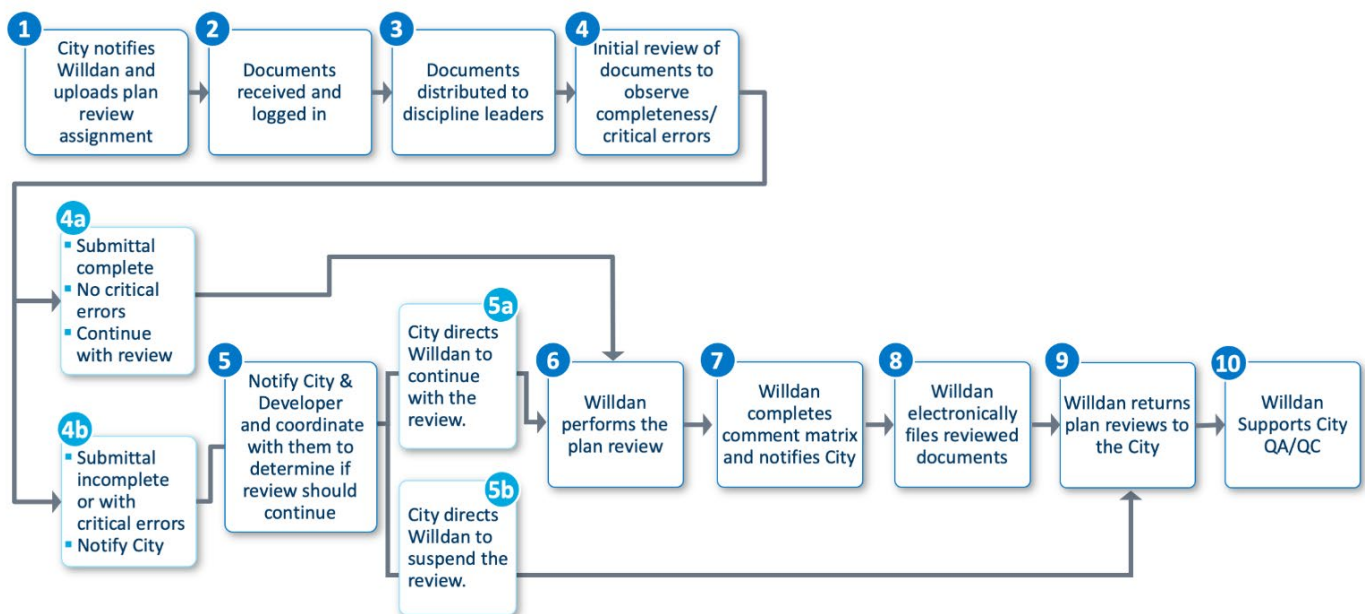
Project Approach

Willdan is noted for open lines of communication and flexibility in providing plan review services. We can provide reviews of hard copy or electronic documents. Coordination of all plan reviews will be through Mr. Stein. We understand that site visits may be required to the project locations and when so conducted, photographs will be taken and documented in the project file.



It is expected that plan checks should not exceed four (4) total plan checks which includes three (3) plan reviews and one (1) final mylar review for approval if required by the City. Willdan’s approach to the plan review process is shown in the flow chart and as follows:

Plan Review Process



Process Items 1 through 3: Once Willdan receives notice of a plan review assignment, we log them into the tracking system and distribute them to the discipline leaders.

Process Item 4 through 5b: Our professionals perform a preliminary review of the plans to gain knowledge of the site and the improvements and to determine any substantial errors or omissions such as obvious utility conflicts. These can become critical issues that necessitate substantial redesign. If critical issues are noted, they will be brought to the attention of the City to determine if the review should continue or be suspended pending the redesign required.

Process Item 6: Saving review time saves time for the developer, which is paramount to a project schedule. Once a plan check is determined complete for further review, the reviewers review the documents electronically and provide comments in an electronic format acceptable to the City.

Process Item 7-9: At the completion of the plan review, a comment matrix will be completed which summarizes the comments from all disciplines reviewed. Documents will be filed in the tracking system and the City will be notified.

Process Item 10: Willdan will be available to support the City on any inquiries during QA/QC period as required.



Willdan provides all administrative, professional, and other technical resources necessary to review designs for completeness and correctness without the need for subconsultants.

In our communication process, we can transmit rough drafts of our comments back to the City for review prior to the preparation of final copies. This gives the City staff the prerogative of changing, modifying, or adding any comments they desire. Following approval of draft comments, final copies are printed on agency letterhead, or as otherwise directed, and forwarded to the applicant and/or returned to the City. This process assures local input and knowledge of the content of corrections and produces continuity between the jurisdiction and the consultant. Plan reviewers will be available to discuss and clarify plan check issues with the City staff, designers, owners, and contractors. Willdan will utilize Bluebeam software for plan review. The electronic format provides efficiency in the distribution and recordation of plan review comments and responses. Mylar plans ready for approval by the City Engineer will be initialed, and a letter will be provided stating that the design is in substantial compliance with the applicable local, state, and federal requirements.

Deliverables to the client and applicant for a typical plan check will include electronic delivery of reviewed plans and documents and a corresponding plan review comment letter. For projects containing the review of multiple documents, the plan review comments will be consolidated into one comprehensive comment letter.

Willdan has been providing plan review services

electronically for 17 years. The electronic plan review process is a web-based program utilizing software that enables a plan reviewer to insert annotations (comments) on plans and create issues (comments) within a letter format. Services are provided at the request of the applicant or the



agency we serve. Submittals can be accepted either in hard copy, whereby Willdan converts the plans to electronic format, or electronic copy in a PDF or TIF format. Willdan will review plans and can transmit the electronic redlined plans back to the applicant or the City as directed, in either electronic or hard-copy format. The reviewers can create a comment letter with links to the electronic project pages under review. All administrative tools are provided for correspondence, tracking, stepping through stages, and administering all access privileges. This service allows for collaboration between the City, designer, and plans examiner to facilitate a complete understanding of plan review comments and can reduce shipping, printing, and time for the plan review.

Willdan will utilize electronic plan reviews to help streamline the review process via the use of Bluebeam. **Multi-discipline reviews** can utilize a **Bluebeam Studio Session**. These sessions allow all reviewers to markup the plan set as one cohesive team. All comments are seen by the whole team allowing **immediate input and feedback between disciplines** as if they are marking up the plans over the same table.

Several of our clients use permit tracking software such as LMS, TRAKiT or Energov and we are proficient in the use of those software platforms as well. We will coordinate our review services with the City's permit tracking system.



Schedule

Willdan understands that timelines are of the essence when reviewing development projects. From our past experience we have learned that having a standardized schedule streamlines the plan check process and manages developer expectations. We are proposing to have a standard schedule for all reviews to show simplicity in the process and alleviate any undue burden of adjusting the schedule for all types of reviews. The below schedule has been proven to work properly with a variety of agencies. Expedited reviews can be done for a fee of 1.5 times the regular plan review cost which is outlined in the attached sealed fee proposal. Here are the standard review timelines proposed for this contract.

Regular Plan Review	Expedited Plan Review
Fifteen (15) working days for the 1st plan check	Ten (10) working days for 1st plan check
Ten (10) working days for subsequent plan checks for the review and return of all documents	Five (5) working days for subsequent plan checks

As described in Section II of the RFP in rare situations where larger, more complex projects are encountered additional review time may be required but only with prior approval from the appropriate City staff as this is the exception. Willdan has the ability to ramp up resources as necessary to expedite a project that the City deems a high priority to help meet any specific project milestones when needed.

Responsiveness to City Staff and Project Requirements

Willdan’s approach to facilitating the plan check process includes:

- 1**

Timely technical reviews of complete plans and reports to help control cost and meet schedules. This avoids delays and added costs that result in incorrect review package submittals.
- 2**

Record keeping utilizing in-house tracking software, digital files, plan check mark-ups and reference materials while logged in the City tracking system is part of our facilitating process.
- 3**

Communication between the plan reviewer(s) and the Engineer of Record facilitates issue resolution and will be done through phone calls, e-mails, and teleconference meetings to facilitate reviews.
- 4**

Keeping the City and others informed through CC’s of Review Matrix, e-mails, phone calls, tracking logs, and City tracking system will be given priority by our team members.

Review of Improvement Plans

Since projects with their location environments and conditions can and do vary considerably, the presentation of a single sequential outline of activities to be undertaken would be inadequate. Conversely, the attempt to describe varying project type staffing assignments, actions to complete objectives and approval recommendations would be more complex and may not provide the clarity we understand to be requested here. Hence the following descriptions of typical review content and the sequential review actions, that may or may not apply to every project, are presented to link with our team qualifications as an assurance of our knowledge and capabilities to perform what is necessary and requested in the City’s RFP.

Improvement Plan package reviews will typically include grading plans, geotechnical reports, preliminary drainage studies, street and drainage plans, hydrology and hydraulic studies, FEMA requirements,



SWPPP requirements, sewer and water plans, WQMP's, design connections to existing systems, landscape and irrigation, bridges and structures, traffic signal and signing and striping plans, park facilities, and engineer's estimates.

Typically, many of the following tasks are part of a project review:

- Following receipt of the complete review submittal material and initial familiarization of the project, a field review utilizing available satellite aerial imagery will be performed or possibly an actual in-field site visit may be performed to further familiarize the plan reviewer with the existing conditions. If appropriate digital photos will be taken while on site for record and reference purposes.
- Review Improvement Plans for compliance with conditions of approval, the approved tentative map, any applicable specific plans, and design criteria approved by the City.
- Review Improvement Plans with appropriate easement documents, record maps, and right-of-way documents. Determine the need for permanent/temporary easements and additional right-of-way.
- Review the overall plan set package to ensure no internal discrepancies exist from plan to plan.
- Review general notes, title block, signature block, benchmark data, quantities and unit costs, vicinity map, index map and other general requirements. Confirm USA note on plans along with survey reference data.
- Review data shown on the plans for consistency with approved adjacent plans and record maps.
- Review the proposed improvements for constructability. Request redesign of any proposed improvement when the plans propose a situation where the improvement is not build-able, conflicts with an existing improvement, creates a public hazard or nuisance, creates a maintenance issue, creates a potentially unsafe condition, or will not function due to an inadequate level of capacity.
- Review for accuracy of design and fit with existing improvements and underground utilities.
- Review for conflicts, mistakes, inaccuracies and omissions on the plans.
- Review sight distance based on appropriate design speed.
- Review pavement design for consistency with recommendations of the soils engineer and County.
- Review hydrology/hydraulic study for the associated storm drain plans, including hydrology calculations prepared by hand or approved software, street capacities, HGL's, velocities, inlet or outlet control and other hydraulic factors, all per the latest edition of the City's Storm Drain Storm drain Manuals, County's Hydrology Manual, Local Drainage Manual, and other City or County drainage documents. Review for consistency with any Master Drainage Plans.
- Review of WQMP's will be in accordance with the Orange County DAMP and the City's Water Quality web page that lists updated templates and memorandums regarding County policy.
- Review plans for possible special conditions, which could be anticipated during construction such as street closures, protection of existing utilities, etc.
- Review for ADA compliance utilizing a CASp-certified reviewer, when applicable.
- Erosion Control Plans will be reviewed to assure erosion and sedimentation measures comply with the Best Management Practices listed in the Stormwater Pollution Prevention Plans, in compliance with NPDES and the California Construction General Permit.



- Review for compliance with land use planning and implementation components as established by the City, with focus on zoning, and implementation of community visions through formulation of plans, policies, and strategies for specific study areas and associated impacts.
- Review and/or assist with environmental planning assignments, including reviewing documents on behalf of the lead/responsible agencies.
- Review and analysis of traffic and parking impact studies, circulation patterns, and traffic control plans, unless this activity is reserved to the City.
- Review of applicant engineer's records on existing or planned utility identification and coordination with permitting agencies relative to the improvements to be constructed for the project.
- Review proposed wastewater services, including the use of septic tanks, for compliance with waste discharge criteria of the local receiving agency and in the case of septic tank use, the City regulations and applicable RWQCB regulations.
- Review of easement documents, lot line adjustments, dedications, vacations, Parcel and Tract Maps shall be by or under the direction of a Licensed Land Surveyor to assure compliance with applicable provisions of the Subdivision Map Act, County ordinances, and other conditions of approval and requirements.

Outline of Quality Assurance Program

Many of the Willdan Team members have performed plan and document review services for cities relative to public facilities and building development in the past decade and are doing so currently.

In accomplishing development application/permit reviews, our team members have developed a proven approach to the plan review process that includes organization and documentation, matching staff to assignments and partnering with appropriate sub-consultants (when needed), applicant's consultants, and the client agency to help deliver a successful project. A successful project application review begins with the submittal of a complete improvement plan review package of relevant materials, including the project conditions of approval or compliance matrices, required regulatory submittals, all related improvement design plans, along with the accompanying subdivision maps and technical reports to the City offices. (It is vital that the submittal packages received are complete and contain all of the necessary reference materials to facilitate a thorough and timely plan/document review).

Once a complete project review package of materials is assigned to our Willdan team members, we will promptly undertake the review process. If incomplete submittals are received, the City will be notified immediately to avoid wasting review time and fees. Notations of incomplete submittals will be done by listing identified submittal deficiencies for the involved parties' reference and use. Once the submittal content is complete, checking will be resumed. At that point, we will do our best to keep the resumed plan review process on the revised time track.

Willdan's Project Manager will be the first point of contact in our review team for each submittal and correspondence. Other submittal review recipients will be established and contacted during the submittal review, as necessary. This step will be part of expediting the assigned project distribution and return for best effectiveness.

As the plan review is begun, our staff will utilize the various City plan review checklists to maintain compliance with the City standards, conditions of approval, and established practice. As required, Willdan will review the project materials received and record the review comments on a comments matrix and provide appropriate 'red-lined' notations on the reviewed documents. Willdan reviewers

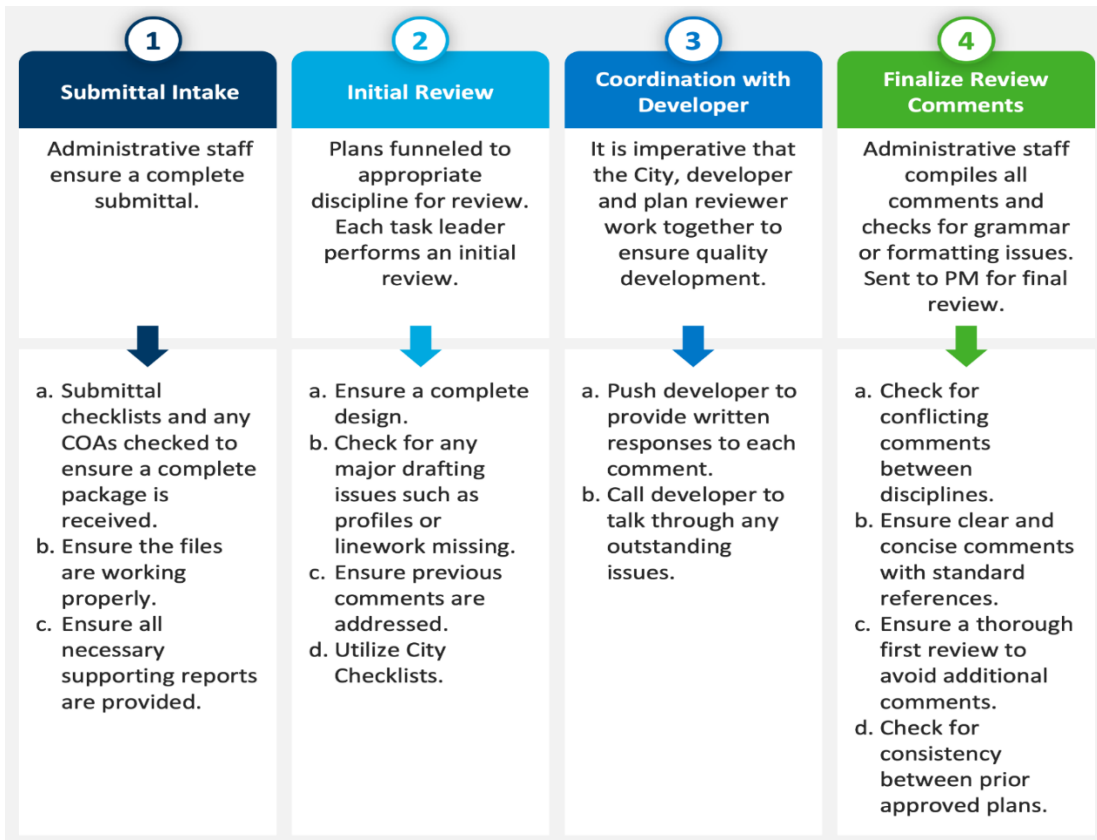


have been trained to provide clear and concise comments that have specific standard references to avoid any confusion.

A typical plan check comment might be: "The project proposes 8" curb and gutter on Alpha Street. The plans show 18" gutter pan. Revise the gutter pan to be 24" to be in conformance with City Standard Plan No. 120." Upon receiving the comment, the applicant knows exactly what to do per each specific standard.

This procedure will be followed in subsequent second and third review rechecks and will be accomplished within the applicable plan review turn-around time frames. Corrective comments will accompany each review check, with a recommendation for approval where applicable at the end of the third (3rd) review.

Willdan's QA program is broken out into four major phases, as outlined below.



Appendix A – Required Forms



Appendix A – Required Forms

The following pages contain the required forms:

- Conflict of Interest Disclaimer
- Acknowledgement of Insurance Requirements



Conflict of Interest Disclaimer

APPENDIX "B"

CONFLICT OF INTEREST DISCLAIMER

The undersigned, Vanessa Muñoz, PE, TE, PTOE, declares that

Willdan Engineering does have/does not have (cross one out)

interest, ownership or receives or anticipates receiving remuneration of any type from the manufacturer(s), supplier(s), or distributor(s) which may be recommended on the project, as listed below.

Table with 3 columns: Firm, Product, Remuneration. Row 1: Not Applicable

Handwritten signature of Vanessa Muñoz
Signature of President, Secretary, Partner, Owner or Representative

July 14, 2022
Date



Acknowledgement of Insurance Requirements

APPENDIX "C"

**ACKNOWLEDGMENT OF INSURANCE REQUIREMENTS
AND CERTIFICATION OF ABILITY TO
PROVIDE COVERAGES SPECIFIED**

I, Vanessa Muñoz, PE, TE, PTOE, the President
(President; Secretary; Owner or Representative)

of Willdan Engineering, certify that the
(Company Name or Corporation, or Owner)

Insurance Requirements set forth in Article IV of the Proposed Agreement have been read and understood that our insurance company(ies) Aon Risk Insurance Services West, Inc.;
Travelers Property Cas Co of America; Lexington Insurance Company
(Name(s) of insurance company(ies))

is/are able to provide the coverages specified.



Signature of President, Secretary, Partner,
Owner or Representative

July 14, 2022

Date





CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
01/13/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Insurance Services West, Inc. Los Angeles CA office 707 Wilshire Boulevard Suite 2600 Los Angeles CA 90017-0460 USA	CONTACT NAME: PHONE (A.C. No. Ext): (866) 283-7122 FAX (A.C. No.): (800) 363-0105		
	E-MAIL ADDRESS:		
INSURED Willdan Engineering 2401 East Katella Avenue Suite 300 Anaheim CA 92806 USA	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Travelers Property Cas Co of America		25674
	INSURER B: The Travelers Indemnity Co of CT		25682
	INSURER C: Lexington Insurance Company		19437
	INSURER D:		
	INSURER E:		

Holder Identifier :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **Limits shown are as requested**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Employee Benefits Liability <input checked="" type="checkbox"/> Contractual Liability Included GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			P63073366586TIL21	11/09/2021	11/09/2022	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$15,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			810-7N676545-21-43-G	11/09/2021	11/09/2022	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION						EACH OCCURRENCE AGGREGATE
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A	UB0L6636782143G	11/09/2021	11/09/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000
C	Archit&Eng Prof			028174912 SIR applies per policy terms & conditions	11/09/2021	11/09/2022	Aggregate \$2,000,000 Per claim \$1,000,000

Certificate No :

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 RE: For Proposal Only. Additional insured and waiver of subrogation can be provided upon receipt of a written contract.

CERTIFICATE HOLDER Willdan Engineering 2401 East Katella Avenue, suite 300 Anaheim CA 92806 USA	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Appendix B – Resumes



Appendix B – Resumes

The following pages contain resumes for our proposed project manager and key personnel.



Vanessa Muñoz, PE, TE, PTOE

Principal-in-Charge

Profile Summary

Education:	<ul style="list-style-type: none"> ▪ BS, Civil Engineering, California State Polytechnic University, Pomona
Credentials:	<ul style="list-style-type: none"> ▪ Traffic Engineer, California No. 2341 ▪ Civil Engineer, California No. 67583 ▪ Professional Traffic Operations Engineer ▪ Doppler Traffic Operator
Experience:	24 Years

Ms. Vanessa Muñoz is an accomplished engineer for multi-discipline and multi-agency traffic and transportation projects and has designed over 1,000 signalized intersections and supervised completion of over 2,000 projects for a variety of large- to small-scale projects. She has over 24 years of traffic engineering and transportation planning experience in traffic impact studies, engineering and traffic surveys, design and operations, municipal engineering, and operational analyses. Ms. Muñoz is responsible for analysis, coordination, and preparation of plans, specifications, and estimate for traffic signals, signing, striping, traffic control, flashing beacons, street lighting, interconnect, parking lots, street widening and resurfacing projects. She has performed street lighting inventories for master plans, developed design plans and performed energy audits for street lighting conversions and street lighting upgrades. Ms. Muñoz serves on an on-call basis as the City Traffic Engineer for the Cities of Rolling Hills and Inglewood and has served in a traffic engineer capacity or as City Traffic Engineer for the Cities of Arcadia, Camarillo, and Fontana.

Related Experience

On-Call Engineering Plan Check Services, City of El Monte, California. Principal-in-Charge. Willdan provides on-call engineering plan check services to the City of El Monte for projects such as commercial, industrial, residential and public works improvements. Documents are reviewed to ensure that the proposed developments and the associated improvements are designed in accordance with City-accepted standards, Los Angeles County Hydrology Manual, Los Angeles County Low Impact Development Manual, as well as other applicable design standards adopted by the City Council. The CA Construction General Permit is used for SWPPP reviews in conjunction to water quality compliance for construction sites. Plans are also reviewed for grading, drainage and accessibility requirements.

On-Call Plan Check Services, City of Rialto, California. Principal-in-Charge. Willdan provides plan checking services for all improvement plans including residential subdivision review, private developments, public street improvement plans, traffic plans and grading operations. Willdan is also tasked with providing all map reviews and works in the function as the acting City Surveyor for these reviews. In addition to the improvement plans, Willdan reviews all technical design reports associated with the improvement plans including hydrology, utilities, SWPPP, WQMP and sediment control plans.

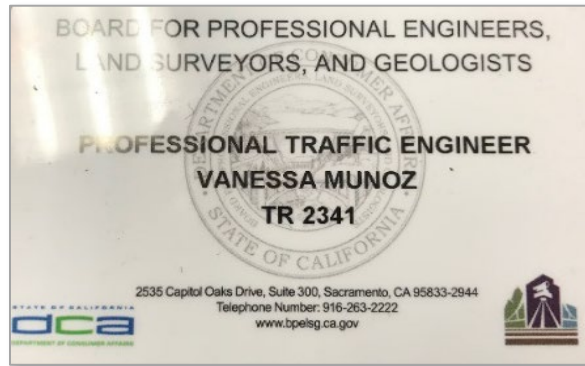
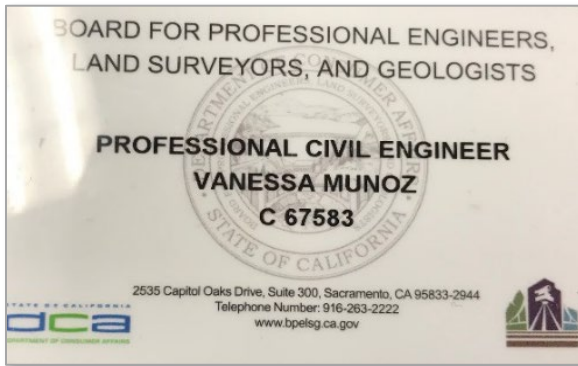
On-Call Land Development Expedited Processing Services, County of Orange, California. Principal-in-Charge. Willdan provides plan checks for grading, street, drainage and water quality plans. Willdan provides plan review services to the City of Orange including Subdivisions and Infrastructure, Hydrology/Hydraulic Calculations, Public Improvement Plans, Storm Drain plans and Water Quality Management Plans. The City has an expedited review contract for the Rancho Mission Viejo Development with strict deadlines on a condensed schedule.

Contract City Engineering Services, City of Fillmore, California. Principal-in-Charge. Willdan serves as the Contract City Engineer and public works staff for the City of Fillmore. Willdan provides project



management on an as needed basis for various public works capital improvement projects under this contract. Services include contract staff augmentation services for the positions of City Engineer, Deputy City Engineer and Stormwater consultant. Recently completed projects include design and installation of a traffic signal at the intersection of State Route 126 and Mountain View Street with interconnect to Central Avenue; STPL funded pavement rehabilitation program; preparing a sidewalk maintenance contract for informal bid; and various small scale public works projects such as waterline and storm drain repair and replacements.

On-Call Engineering Services, City of Napa, California. Principal-in-Charge. Willdan is providing comprehensive public works and engineering staff services which includes private land development review and engineering plan check services for improvement plans, grading plans, landscape plans, and subdivision maps. Project types included both commercial and residential development. Most notably, Willdan has provided engineering plan review services on the Napa Pipe Redevelopment Project. Willdan has provided plan review for the following development projects: Ritz Carlton, Anderson Ranch, Soscol Corner, Napa Courtyards, Redwood Grove, Redwood Duets Subdivision, Manzanita Family Apartments, Keller Apartments, Bridgeview Apartments, Caritas Apartments, Vista Tulocay Phase II, and Napa Pipe Redevelopment.



Tyrone Peter, PE
Quality Control

Profile Summary

Education:	<ul style="list-style-type: none"> ▪ <i>BS, Engineering and Civil Engineering, Tamil Nadu College of Engineering</i> ▪ <i>Civil Engineering, Murugappa Polytechnic</i>
Credentials:	<ul style="list-style-type: none"> ▪ <i>Civil Engineer, California No. 81888</i>
Experience:	<i>16 Years</i>

Mr. Tyrone Peter is an accomplished civil engineer for multi-discipline and multi-agency infrastructure projects and is known for providing innovative, quality engineering services to ensure project delivery within budget and schedule. His years of experience managing and designing all types of public works projects provide a solid foundation to understand what is needed to deliver a successful project and make him the perfect fit for overseeing the entire project as well as specific civil engineering tasks. Mr. Peter's comprehensive experience includes design of state highway, new street, street widening, street realignment, pavement rehabilitation, light rail and railroad, grade separation, flood control facility, water, and sewer projects. He has supervised feasibility study, project study report, project report, construction document preparation as well as grade certification issuance, construction administration, and construction inspection. He is proficient at managing large project teams with subconsultants and multiple technical disciplines.

Related Experience

City Engineering Services, City of Ridgecrest, California. Project Manager/Civil Lead. Willdan has been providing the City of Ridgecrest with as-needed multi-disciplinary engineering services since 2010 and presently provides engineering services for various public works projects. Under our on-call contract, Willdan provides design engineering, environmental compliance, bidding assistance, construction management and inspection, material testing, surveying, special funding administration, labor compliance, pavement management, land development plan check, right-of-way acquisition with legal descriptions, and assessment district engineering for improvements throughout the City of Ridgecrest.

Water Well #3 Plan Review, City of Pico Rivera, California. Project Manager. Willdan provided professional engineering services to review the City's water well # 3 improvement project plans, specifications and estimates.

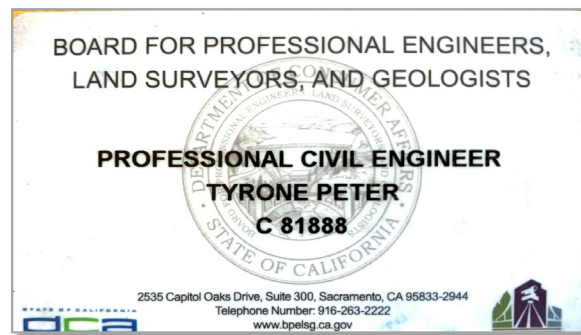
On-Call Land Development Expedited Processing Services, County of Orange, California. Civil Review. Willdan provides plan checks for grading, street, drainage and water quality plans. Willdan provides plan review services to the City of Orange including Subdivisions and Infrastructure, Hydrology/Hydraulic Calculations, Public Improvement Plans, Storm Drain plans and Water Quality Management Plans. The City has an expedited review contract for the Rancho Mission Viejo Development with strict deadlines on a condensed schedule.

Priority 1 Street Improvements – Phases 1, 2, 3, 4 and 5 City of Lynwood, California. Project Manager responsible for overall project management and oversight required for the street improvement program. The project includes 75 street segments completed in multiple phases for resurfacing approximately 900,000 sq ft of pavement throughout the City. Various pavement strategies such as slurry seal, grind and overlay, and total reconstruction were incorporated into the street rehabilitations. Existing water and sanitary sewer mains and services were upsized. Willdan provided engineering design, utility coordination, advertising and bid support, and design support during construction.



Annual Pavement Preservation Project, Year 2017/2018, City of Yorba Linda, California. Project Manager. Zone 1 of the City streets encompasses approximately 68 lane-miles of pavement that includes arterial, collector, and local streets. The City intends to perform preventive maintenance and increase the average life of the streets by five to seven years. Willdan provided cost-saving current strategies such as recycled asphalt pavement slurry, CAPE seal, applying reinforcing layers to wheel paths, using interlayers for crack mitigation, or adding high-tensile fibers to the asphalt mixture were all be considered to identify the most cost-effective maintenance or repair strategy for each street. This project included the implementation and maintenance of best management practices (BMPs).

Cedar Avenue, Lower Azusa Road, and City Limit Area (Zone 2) Street Improvement Project, City of El Monte, California. Project Manager responsible for overall project management and oversight required for the pavement improvement program. The proposed pavement rehabilitation strategies for the City's Zone 2 Street Improvement Project includes slurry seal, cape seal, grind and overlay and reconstruction. The City's construction budget is \$1.7 million.



Ronald Stein, PE

Project Manager

Profile Summary

Education:	▪ BS, Civil Engineering, Florida State University Tallahassee, FL
Credentials:	▪ Civil Engineer, California No. 86977
Experience:	10 Years

Mr. Ron Stein has 10 years of experience as a project manager, civil engineer and QA/QC plan reviewer for various municipalities, including 3 years of public works experience with the Florida Department of Transportation (FDOT). He has led land development engineering teams engaged in the design of projects encompassing grading, erosion control, street improvements, striping, traffic control, storm drains, and utilities. Throughout all stages of design, he has conducted meticulous QA/QC plan reviews to ensure every submittal was a quality product that adhered to all local agency standards. He is also skilled in the development and review of hydrology/hydraulic calculations and reports, cost estimates, stormwater pollution and prevention plans (SWPPPs), water quality management plans and erosion and sediment control plans.

During his time in land development, Mr. Stein has worked on a wide array of projects including residential developments, commercial developments, healthcare facilities, universities, stadiums, solar farms, warehouses and naval facilities. He also brings valuable public works experience from FDOT, where he rotated through every office of the department to create a strong technical foundation from all perspectives throughout the full project lifecycle. Throughout this time, his focus was in construction, where he conducted multiple constructability plan reviews on projects before they went to bid. Mr. Stein's experience in the design and construction of private and public works projects will add value to the City's plan review process from the perspective of constructability and value engineering.

Related Experience

On-Call Land Development Expedited Processing Services, County of Orange, California. Plan Check Manager. Willdan provides plan checks for grading, street, drainage and water quality plans. Willdan provides plan review services to the City of Orange including Subdivisions and Infrastructure, Hydrology/Hydraulic Calculations, Public Improvement Plans, Storm Drain plans and Water Quality Management Plans. The City has an expedited review contract for the Rancho Mission Viejo Development with strict deadlines on a condensed schedule.

On-Call Plan Check Services, City of La Quinta, California. Project Manager. Willdan has been providing plan and map checking services in accordance with City standards, plan review guidelines, and the City's policies on engineering services plan check processing. Under this contract, Willdan performs traditional engineering plan checking services of residential developments, commercial developments and infrastructure improvements within the City's right of way. Willdan checks and reviews the improvement plans, specifications, reports and other documents for grading, street improvements, storm drain systems, sanitary sewers, hydrology, SWPPP, WQMP, erosion and sediment control, street lighting and water facilities to ensure compliance with City standards, specifications, ordinances and policies.

On-Call Civil Engineering Contract, City of San Bernardino, California. Plan Check Engineer. Plan, schedule, conduct, and coordinate detailed plan reviews for portions of a major project or a complete project. Supervise and coordinate the work of plan reviewers, technicians, and others who assist in specific assignments. Keep abreast of new developments/knowledge and methods affecting public works design, codes and regulations. Perform QA/QC reviews of design development and construction



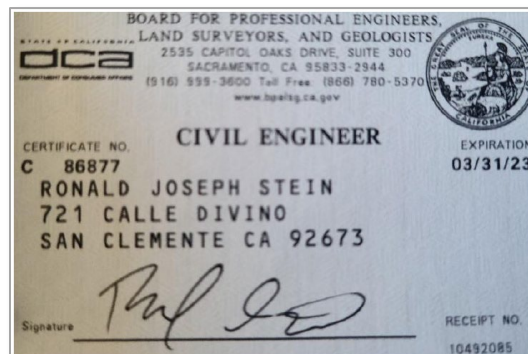
documents including specifications, cost estimates, engineering calculations, and various reports and plans including hydrology/hydraulic reports, SWPPPs, and water quality management/erosion control plans.

On-Call Plan Check Services, City of Rialto, California. Project Manager. Willdan provides plan checking services for all improvement plans including residential subdivision review, private developments, public street improvement plans, traffic plans and grading operations. Willdan is also tasked with providing all map reviews and works in the function as the acting City Surveyor for these reviews. In addition to the improvement plans, Willdan reviews all technical design reports associated with the improvement plans including hydrology, utilities, SWPPP, WQMP and sediment control plans.

Storm Drain Repairs, De Luz Community Service District, California. Project Manager. In response to a washout of an existing culvert and roadway segment on Via Vaquero Road just south of Sandia Creek Drive, Willdan provided engineering design services to the De Luz CSD for the repair work. Willdan will produce a full PS&E packet incorporating the detailed topography. A geotechnical investigation was performed of the area to ensure proper backfill requirements and adequate pavement sections. Additionally, a drainage investigation was conducted to ensure adequate sizing of the culverts under the roadway and to not disrupt original drainage patterns. These repairs will include grading and proper erosion control measures to mitigate any potential erosion issues.

Highway Safety Improvement (HSIP) Cycle 8 Design, City of La Puente, California. Civil Design Lead. Willdan is providing preliminary engineering design services including utility coordination, contract administration and funding administration services for the Highway Safety Improvement Project – Cycle 8. The City was awarded \$783,600 FY 2018/2019 for eight (8) crosswalk locations throughout the City of La Puente. The proposed improvements included installing rectangular rapid flashing beacons, curb extensions, advanced pavement markings, warning signs, high visibility crosswalks and ADA-compliant access ramps to improve safety and comply with current standards. The total project cost was estimated to be \$786,600.

Lakewood Boulevard Regional Corridor Capacity Enhancement – Final Engineering Design Services, City of Lakewood, California. Project Manager. Willdan provided design engineering services for complete street/green street improvements between the north city limit and Del Amo Boulevard. Improvements involved street widening and median improvements; Class II bike lanes in both directions; turn lanes; landscape planting and irrigation; overhead distribution and transmission power undergrounding; sidewalk, curb and gutter, and driveway approach reconstruction; street resurfacing; catch basin construction; storm water quality improvements to comply with Green Streets policy; bike lockers, bus shelter, and traffic signal modifications. Services provided include civil, traffic, pavement, drainage, and geotechnical engineering, landscape architecture, survey and right-of-way engineering, and utility coordination and relocation.



Fred Wickman, PE

Street Improvement & Roadway Design Services Lead and
Engineering Design Standards and Plan Review Guidelines Lead

Profile Summary

Education:	▪ BS, Civil Engineering, Michigan Technological University, Houghton, MI
Credentials:	▪ Civil Engineer, California No. 47979
Experience:	34 Years

Mr. Fred Wickman has over 34 years of municipal and public works capital improvement project and maintenance experience. He is a motivated professional skilled at building strong relationships with fellow staff, supervisors, clients, and community members. Familiar with approval and permitting procedures of federal, state, county, and local jurisdictions. Mr. Wickman is experienced with numerous funding sources, including assessment districts, enterprise funds, and various federal, state, and local programs. He has a broad experience in both the private and public sectors involving city engineering, project management, and supervision of design teams.

Related Experience

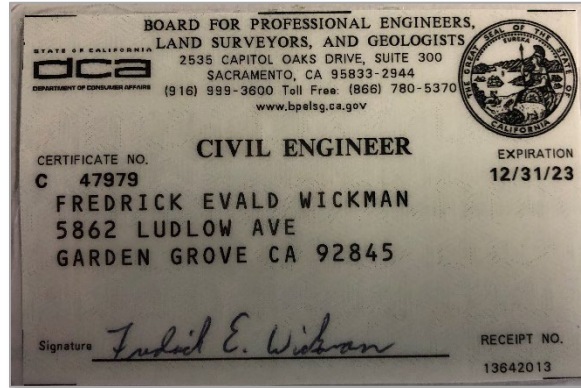
On-Call Land Development Expedited Processing Services, County of Orange, California. Plan Check Manager. Willdan provides plan checks for grading, street, drainage and water quality plans. Willdan provides plan review services to the City of Orange including Subdivisions and Infrastructure, Hydrology/Hydraulic Calculations, Public Improvement Plans, Storm Drain plans and Water Quality Management Plans. The City has an expedited review contract for the Rancho Mission Viejo Development with strict deadlines on a condensed schedule.

Priority 1 Street Improvements – Phases 1, 2, and 3, City of Lynwood, California. Civil Engineering Task Manager responsible for all civil design and studies required for the street improvement program. The project includes multiple phases for resurfacing selected local streets throughout the City. Various pavement strategies such as slurry seal, grind and overlay, and total reconstruction were incorporated into the street rehabilitations. Sanitary sewer improvements included point repairs with lining, pipe bursting for increased capacity, and total pipe replacement where required. Existing water mains less than 8 inches were replaced, along with new services and smart meters. Willdan provided engineering design, utility coordination, advertising and bid support, and design support during construction.

Arrow Highway Raised Median Improvements, City of Azusa, California. Civil Engineering Task Manager responsible for all engineering services provided for 1.10-mile improvement project to mitigate the number of accidents and provide safer crossing for pedestrians. The City applied for – and received – approximately \$1.3 million in Measure M and \$545,111 in Highway Safety Improvement Program funding. Willdan is providing engineering design, utility coordination and relocation design, NEPA approval documentation, right-of-way certification, E-76 Authorization to Proceed with Construction application assistance, and public outreach. Coordination with the City of Los Angeles and neighboring City of Covina will be performed, as needed, during the design process.

Lakewood Boulevard Regional Corridor Capacity Enhancement, City of Lakewood, California. Quality Assurance Reviewer responsible for ensuring quality assurance and control of the engineering design for improvements necessary to complete street/green street improvements between the north city limits and Del Amo Boulevard. These improvements involve street widening and median improvements; Class II bike lanes in both directions; turn lanes; landscape planting and irrigation; overhead distribution and transmission power undergrounding; sidewalk, curb and gutter, and driveway approach reconstruction; street resurfacing; catch basin construction; storm water quality improvements to comply with Green Streets policy; bike lockers; bus shelter; and traffic signal modifications.





Tejal Ghandi, PE, QSD/P
Wet & Dry Utilities Lead

Profile Summary

Education:	▪ <i>BS, Civil Engineering, California State Polytechnic University, Pomona</i>
Credentials:	▪ <i>Civil Engineer: California #79637</i> ▪ <i>Qualified SWPPP Developer/Practitioner (QSD/QSP) #C79637 25524</i>
Experience:	<i>15 Years</i>

Ms. Tejal Gandhi is a registered Civil Engineer with over 15 years of experience in designing and preparing land development, transportation, refineries, and public works Civil Improvement Plans. She has provided project management, construction management, and design for numerous land development and water resource projects for public and private development. Her expertise includes demolition, site development, rough and precise grading, a compilation of project base files, street improvements, sewer, water quality, stormwater and drainage, and master planning for wet utilities. Ms. Gandhi has calculated earthwork, design drainage, and stormwater pollution treatment, and prepared hydrology and WQMP reports. Tejal has created Civil Interface Datasheet and has been responsible for calculating material takeoff (MTO).

Related Experience

Sanitary Sewer Feasibility Study, City of Rolling Hills, California. Senior Engineer. Willdan provided a feasibility study for the sanitary sewer to Middleridge Lane and Williamsburg Lane.

Preliminary City Bridle Trail Drainage Analysis, City of Rolling Hills Estates, California. Senior Engineer. Willdan prepared a Preliminary City Bridle Trail Drainage Analysis, north of PVDN and west of Rolling Hills Road. Willdan is analyzing existing drainage conditions and flow patterns that currently impact the City Bridle Trail. The goal is to analyze and mitigate stormwater maintenance concerns, minimize peak flow discharges and analyze on-site detention feasibility. Willdan will provide the City with two preliminary feasibility approaches to addressing the drainage impacts on the City Bridle Trail.

On-Call Land Development Expedited Processing Services, County of Orange, California. Senior Engineer/Reviewer. Willdan provides plan checks for grading, street, drainage and water quality plans. Willdan provides plan review services to the City of Orange including Subdivisions and Infrastructure, Hydrology/Hydraulic Calculations, Public Improvement Plans, Storm Drain plans and Water Quality Management Plans. The City has an expedited review contract for the Rancho Mission Viejo Development with strict deadlines on a condensed schedule.

On-Call Engineering Plan Check Services, City of Cerritos, California. Senior Engineer. Willdan provides on-call engineering plan check services to the City of Cerritos for projects such as commercial, industrial, residential and public works improvements. Documents are reviewed to ensure that the proposed developments and the associated improvements are designed in accordance with City-accepted standards, Los Angeles County Hydrology Manual, Los Angeles County Low Impact Development Manual, as well as other applicable design standards adopted by the City Council. The CA Construction General Permit is used for SWPPP reviews in conjunction to water quality compliance for construction sites. Plans are also reviewed for grading, drainage and accessibility requirements.





Ross Khiabani, PE, GE**Geotechnical Engineering Lead****Profile Summary**

Education:	<ul style="list-style-type: none"> ▪ MS, Geotechnical Engineering, California State University, Long Beach ▪ Geology, Pahlavi University, Iran
Credentials:	<ul style="list-style-type: none"> ▪ Civil Engineer, California No. 37156 ▪ Geotechnical Engineer, California No. 2202
Experience:	47 Years

Mr. Ross Khiabani has more than 47 years of professional experience in performing diversified geotechnical assignments involving soil mechanics and foundation engineering, soil stabilization, landslide analysis and stabilization, settlement evaluations, liquefaction studies, slope stability analyses, laboratory testing, and inspection services during construction operations. His vast experience includes providing engineering services for commercial, industrial, institutional, ports and harbors, public works, transportation (including major bridges, local roads, freeways and toll roads) and water and wastewater facilities projects. This broad base of experience has given him a unique insight into local geotechnical and seismic conditions, and construction processes. Mr. Khiabani has kept in close communication with local, city, county, and state reviewers and is familiar with governing codes and requirements.

Related Experience

On-Call Geotechnical Services, City of Calabasas, California. Geotechnical Engineer. Willdan provides review of geotechnical and engineering geology reports and plans submitted by developer's soils engineers and/or engineering geologist using City established policies and procedures and within City timeframes. Prepare review comments and conditions of approval. Review responses to review comments provided by the developer's geotechnical consultant and work with developer's soils engineer to resolve issues generated by review comments. Attend meetings with developers, builders, engineers, and consultants in a timely manner to resolve issues generated during the report review process or during construction. Review soils reports submitted by the developer's geotechnical consultant for proposed changes during grading. Provide technical support to the City for geotechnical engineering and geologic related issues on an as-needed basis.

On-Call Geotechnical Services, City of Diamond Bar, California. Geotechnical Engineer. Willdan provides review of geotechnical and engineering geology reports and plans submitted by developer's soils engineers and/or engineering geologist using City established policies and procedures and within City timeframes. Prepare review comments and conditions of approval. Review responses to review comments provided by the developer's geotechnical consultant and work with developer's soils engineer to resolve issues generated by review comments. Attend meetings with developers, builders, engineers, and consultants in a timely manner to resolve issues generated during the report review process or during construction. Review soils reports submitted by the developer's geotechnical consultant for proposed changes during grading. Provide technical support to the City for geotechnical engineering and geologic related issues on an as-needed basis.

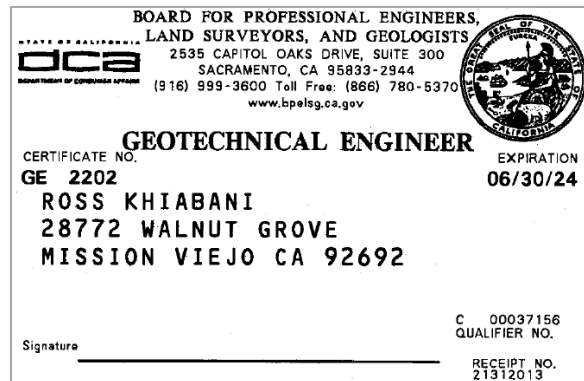
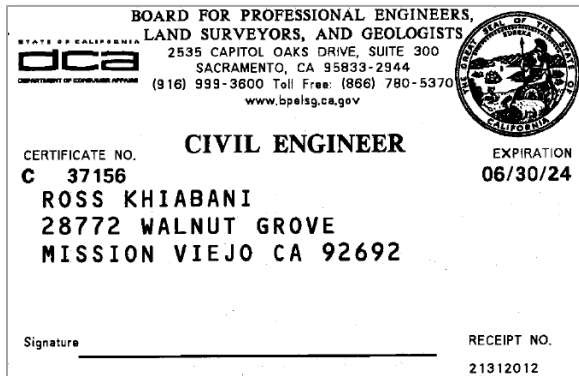
On-Call Plan Check Services, City of Rialto, California. Geotechnical Review. Willdan provides plan checking services for all improvement plans including residential subdivision review, private developments, public street improvement plans, traffic plans and grading operations. Willdan is also tasked with providing all map reviews and works in the function as the acting City Surveyor for these reviews. In addition to the improvement plans, Willdan reviews all technical design reports associated with the improvement plans including hydrology, utilities, SWPPP, WQMP and sediment control plans.



On-Call Engineering Plan Check Services, City of Cerritos, California. Geotechnical Review. Willdan provides on-call engineering plan check services to the City of Cerritos for projects such as commercial, industrial, residential and public works improvements. Documents are reviewed to ensure that the proposed developments and the associated improvements are designed in accordance with City-accepted standards, Los Angeles County Hydrology Manual, Los Angeles County Low Impact Development Manual, as well as other applicable design standards adopted by the City Council. The CA Construction General Permit is used for SWPPP reviews in conjunction to water quality compliance for construction sites. Plans are also reviewed for grading, drainage and accessibility requirements.

On-Call Land Development Review, City of Santa Paula, California. Geotechnical Review. Willdan provides reviews for land development projects encompassing civil infrastructure, grading, soils, traffic, floodplain management, environmental studies, and permit application requests. Maps are reviewed for conformance with the California Subdivision Map Act. Additional land-development-related services provided under the contract involve contract extension of staff services for Deputy City Engineer, Traffic Engineer, and Public Works Inspector; project management; development review meeting attendance; and independent assurance sampling and testing.

On-Call Engineering and Land Development Review, City of Rolling Hills Estates, California. Geotechnical Review. Willdan provides review services since 1998 for redevelopment projects, provides traffic engineering, provides inspections and issues public works permits within the City for public works requirements. Willdan performs map checking and improvement plan reviews for private developments within the City of Rolling Hills Estates.



Jeffrey Lau, PE, TE, ENV SP**Traffic Engineering Lead****Profile Summary**

Education:	▪ <i>BS, Civil Engineering, California State Polytechnic University, Pomona</i>
Credentials:	▪ <i>Civil Engineer, California No. 83887</i> ▪ <i>Traffic Engineer, California No. 2835</i> ▪ <i>Envision Sustainability Professional No. 45376</i>
Experience:	<i>19 Years</i>

Mr. Jeffrey Lau offers 19 years of traffic design and transportation planning experience. Mr. Lau provides transportation design for Willdan's traffic engineering group and manages design projects for a variety of cities and counties throughout California. He is responsible for analysis, coordination, and design of various projects, including preparation of plans, specifications and estimate (PS&E) for traffic design projects such as traffic signals, signing and striping, street lighting, and construction traffic control. He has also assisted with traffic impact studies and analyses, plan reviews, and engineering and traffic survey updates. Mr. Lau is an accomplished engineer for multi-discipline and multi-agency traffic and transportation projects and has supervised completion of a variety of large- to small-scale projects. Mr. Lau has personally designed over 200 new and modified traffic signal installations for cities and other agencies throughout California. He understands the importance of meeting schedules and developing the most cost-efficient project to meet budgetary constraints.

Related Experience

Plan Checking Services, City of El Monte, California. Plan Check Engineer. Willdan provides professional engineering plan check services for civil-related disciplines. Our performance of thorough services ensures the proposed developments and associated improvements are designed in accordance with City-accepted standards, Los Angeles County Hydrology Manual, Los Angeles County Low Impact Development Manual, as well as other applicable design standards and the Conditions of Development adopted by the City Council of Planning Commission for each development. Willdan has provided plan check services for preliminary development services including developing conditions of approval and plan checking for the off-site improvements for the Hilton Garden Inn, Ramona Resurfacing Project CIP 857, Ramona Ave 62 Condo development, Goodman Logistics Center, Ramona Boulevard Grading, TR72766 Garvey. The plan check included a 1st, 2nd and 3rd plan check for grading, street, sewer, storm drain, water, signing, striping, traffic signals, geotechnical report, hydrology, SWPPP, NPDES, and map checks.

Development Review Services, City of Cerritos, California. Plan Check Engineer. Willdan is providing professional engineering plan check services for civil-related disciplines. We perform thorough plan check services to ensure that the proposed developments and the associated improvements are designed in accordance with City-accepted standards, Los Angeles County Hydrology Manual, Los Angeles County Low Impact Development Manual, as well as other applicable design standards and the Conditions of Development adopted by the City Council of Planning Commission for each development.

On-Call Plan Checking Services, City of Brea, California. Plan Check Engineer. Willdan is committed to performing complete and thorough plan check services to ensure that the proposed developments and the associated improvements are designed in accordance with City-accepted standards, Orange County Highway Design Manual, Orange County Local Drainage Manual, Orange County Drainage Area Management Plan (DMAP), City Master Plan of Drainage, as well as other applicable design standards and the Conditions of Development adopted by the City of Brea City Council of Planning Commission for each development.





ENVISION™

JEFFREY LAU

ENVISION SUSTAINABILITY PROFESSIONAL

Has received the Envision Sustainability Professional credential upon successful completion of the requisite training and exam.

Jul 08, 2021
 Issued On

Jul 08, 2022
 Valid Through

Anthony O. Kane

Anthony O. Kane, President and CEO
 Institute for Sustainable Infrastructure

Institute for Sustainable Infrastructure

#45376



Chris O. Stone

Grading, Storm Drain and Hydrology & Hydraulics Lead

Profile Summary

<i>Education:</i>	<ul style="list-style-type: none"> ▪ Graduate Course, Mathematics, Oregon State University ▪ Graduate Course, Engineering Mechanics, Montana State University ▪ BS, Civil Engineering, Montana State University
<i>Credentials:</i>	<ul style="list-style-type: none"> ▪ Civil Engineer, Nevada No. 12379 ▪ Civil Engineer, Arizona No. 55200 ▪ Certified Floodplain Manager, ASFPM, US-16-08884
<i>Experience:</i>	30 Years

Mr. Chris Stone possesses expertise in transportation and traffic engineering, street and roadway engineering, water and wastewater engineering, flood control hydrologic and hydraulic engineering, tract map and parcel mapping, grading, and structural engineering. He has participated in all technical aspects of projects, including preliminary engineering study and design; preparation of plans, specifications, and estimates; and peer review. His managerial experience includes client relations, project pursuit, proposal preparation, project technical and budgetary control, and invoicing.

Related Experience

On-Call Engineering Plan Check Services, City of El Monte, California. Reviewer. Willdan provides on-call engineering plan check services for civil, traffic, and mapping, to the City of El Monte for projects such as commercial, industrial, residential and public works improvements. Documents are reviewed to ensure that the proposed developments and the associated improvements are designed in accordance with City-accepted standards, Los Angeles County Hydrology Manual, Los Angeles County Low Impact Development Manual, as well as other applicable design standards adopted by the City Council. Plans are also reviewed for grading, drainage and accessibility requirements.

On-Call Plan Checking Services, City of Brea, California. Project Engineer. Responsible for QA/QC. Willdan provided professional engineering plan check services. We are committed to performing complete and thorough plan check services to ensure that the proposed developments and the associated improvements are designed in accordance with City-accepted standards, Orange County Highway Design Manual, Orange County Local Drainage Manual, Orange County Drainage Area Management Plan (DMAP), City Master Plan of Drainage, as well as other applicable design standards and the Conditions of Development adopted by the City of Brea City Council of Planning Commission for each development.

On-Call Plan Review, City of Lake Elsinore, California. Reviewer. Willdan reviews grading plans, erosion and sediment control, street improvement plans, water plans, landscape plans, hydrology reports, soil reports WQMPs, map checking and structural plans. Willdan has reviewed large-scale grading operations that required mass, rough, and precise grading plans for the installation of a recreational vehicle park adjacent to the Temescal Wash. The improvements involved unique water quality and hydrology challenges with a portion of the site being in a designated floodplain.

On-Call Engineering Plan Check Services, City of Cerritos, California. Reviewer. Willdan provides on-call engineering plan check services to the City of Cerritos for projects such as commercial, industrial, residential and public works improvements. Documents are reviewed to ensure that the proposed developments and the associated improvements are designed in accordance with City-accepted standards, Los Angeles County Hydrology Manual, Los Angeles County Low Impact Development Manual, as well as other applicable design standards adopted by the City Council. The CA Construction



General Permit is used for SWPPP reviews in conjunction to water quality compliance for construction sites. Plans are also reviewed for grading, drainage and accessibility requirements.

Engineering Plan Review, Various, California. Project Engineer responsible for reviewing engineering plans and documents submitted by developers to the Agency for plan review. Documents reviewed have included grading plans, rough grading plans, erosion control plans, drainage reports, Low Impact Development (LID) reports, storm drain plans, stormwater pump station design plans, street improvement plans, sanitary sewer plans, sanitary sewer area studies, water distribution plans, and encroachment permit applications. The documents are reviewed for conformance with City standards supplemented by the Standard Plans and Specifications for Public Works Construction (Green Book) and Caltrans Standard Plans. Reviews have been completed in both hard copy and electronic formats. Comments are returned to the applicant as redlined plan comments and in a plan review comment document. Subsequent reviews are performed to ensure that corrective actions have been performed by the applicant to adequately address the comments. When completed, the documents are stamped as “approved” and returned to the City. Reviews have been performed in the past 2 years for the following Southern California agencies:

- Bell
- Brea
- Cerritos
- El Monte
- Fillmore
- Goleta
- La Canada Flintridge
- Los Alamitos
- Manhattan Beach
- Paramount
- Rolling Hills
- Rolling Hills Estates
- Rosemead
- San Bernardino County
- Simi Valley
- Ventura
- West Covina



Christopher C. Kelley, PE, QSD/P

NPDES & WQMP Lead

Profile Summary

Education:	▪ <i>BS, Civil Engineering, California Polytechnic State University, Pomona</i>
Credentials:	▪ <i>Civil Engineer, California No. 83179</i> ▪ <i>Qualified SWPPP Developer and Practitioner (QSD & QSP), No. 25874</i>
Experience:	<i>17 Years</i>

Mr. Chris Kelley is primarily responsible for design and review of public works improvement projects, including streets, highways, storm drains, and water quality improvements. He provides city engineering services, such as plan checking for grading, drainage, and water quality related to NPDES, for numerous public agencies. Mr. Kelley designs and reviews low impact development reports and best management practices under numerous MS4 permits with an emphasis on the County of Los Angeles 2014 Low Impact Development Standards Manual (LID Standards Manual) to comply with the requirements of the National Pollutant Discharge Elimination System MS4 Permit (CAS004001, Order No. R4- 2012-0175).

Related Experience

On-Call Land Development Expedited Processing Services, County of Orange, California. Project Manager/Reviewer. Performed plan checks for grading, street, drainage and water quality. Willdan provides plan review services to the County of Orange including Subdivisions and Infrastructure, Hydrology/Hydraulic Calculations, Public Improvement Plans, Storm Drain plans and Water Quality Management Plans. Plans are also reviewed for grading, drainage and accessibility requirements.

City Engineering Services, City of Los Alamitos, California. Plan Checker. Performed plan checks for grading, street, drainage and water quality. The City retained Willdan to provide on-call services for all landscape and irrigation design, construction management, concept design, plans preparation, bid assistance, presentation drawings and maintenance specifications updates, projects include city buildings, streetscapes, parks and recreation, open space, parkways and public works facilities.

On-Call Engineering Plan Check Services, City of El Monte, California. Project Manager/Reviewer. Willdan provides on-call engineering plan check services to the City of El Monte for projects such as commercial, industrial, residential and public works improvements. Documents are reviewed to ensure that the proposed developments and the associated improvements are designed in accordance with City-accepted standards, Los Angeles County Hydrology Manual, Los Angeles County Low Impact Development Manual, as well as other applicable design standards adopted by the City Council. The CA Construction General Permit is used for SWPPP reviews in conjunction to water quality compliance for construction sites. Plans are also reviewed for grading, drainage and accessibility requirements.

On-Call Engineering Plan Check Services, City of Cerritos, California. Project Manager/Reviewer. Willdan provides on-call engineering plan check services to the City of Cerritos for projects such as commercial, industrial, residential and public works improvements. Documents are reviewed to ensure that the proposed developments and the associated improvements are designed in accordance with City-accepted standards, Los Angeles County Hydrology Manual, Los Angeles County Low Impact Development Manual, as well as other applicable design standards adopted by the City Council. The CA Construction General Permit is used for SWPPP reviews in conjunction to water quality compliance for construction sites. Plans are also reviewed for grading, drainage and accessibility requirements.





**BOARD FOR PROFESSIONAL
ENGINEERS, LAND SURVEYORS,
AND GEOLOGISTS**

LICENSING DETAILS FOR: 83179

NAME: KELLEY, CHRIS CHARLES
LICENSE TYPE: CIVIL ENGINEER
LICENSE STATUS: CLEAR

ADDRESS
604 S PORTO PL
ANAHEIM CA 92802
ORANGE COUNTY

ISSUANCE DATE
DECEMBER 17, 2014
EXPIRATION DATE
MARCH 31, 2023
CURRENT DATE / TIME
JULY 11, 2022
11:56:52 AM

CERTIFICATE OF TRAINING
CALIFORNIA CONSTRUCTION GENERAL PERMIT

QUALIFIED SWPPP DEVELOPER (QSD)
AND
QUALIFIED SWPPP PRACTITIONER (QSP)

Chris Kelley

Feb 11, 2022 - Mar 27, 2024

Certificate # 25874



California Stormwater Quality Association and
California Construction General Permit Training Team



David Woolley, PLS**Survey, Mapping, ROW & Subdivision Services Le****Profile Summary**

Education:	<ul style="list-style-type: none"> ▪ Completed Survey & Mapping Coursework at Santiago Canyon College Courses: Ethics, Business & Professions Code, ALTA/NSPS Courses, Copyright Law and Land Surveying
Credentials:	<ul style="list-style-type: none"> ▪ Professional Land Surveyor, California No. 7304 ▪ Professional Land Surveyor, Nevada No. 13299 ▪ Certified Fraud Examiner
Experience:	30 Years

Mr. David Woolley is an expert in land surveying; standard of care; construction surveying; boundary line determination and analysis; boundary disputes; deed interpretation; boundary reconstruction; easement analysis and construction; map preparation; construction and constructability, The Professional Land Surveyor's Act and the Subdivision Map Act; ALTA surveys; documentation of construction defects; settlement/displacement surveys.

Related Experience

GIS and Map Checking Protocols. County of San Bernardino, California. Has worked with the County of San Bernardino on writing GIS and map checking protocols for the City of Long Beach (where he served as the City Surveyor from 2008 to present). He also participated in the League of California Surveying Organizations (LCSO). LCSO is comprised of City, County and other public agency surveyors throughout the state. He is one of the few private surveyors that is a member of LCSO. He and the County of San Bernardino has worked on standards through LCSO.

On-Call Engineering Plan Check Services, City of El Monte, California. Reviewer. Willdan provides on-call engineering plan check services to the City of El Monte for projects such as commercial, industrial, residential and public works improvements. In the last few months, we have worked on several complex development projects that required subdivision mapping. These projects were complicated by title issues that required us to work closely with the City Attorney and adjacent property owners. The project included former City owned property that was on a fast track for building.

On-Call Plan Check Services, City of Rialto, California. Reviewer. Willdan provides plan checking services for all improvement plans including residential subdivision review, private developments, public street improvement plans, traffic plans and grading operations. Willdan is also tasked with providing all map reviews and works in the function as the acting City Surveyor for these reviews. In addition to the improvement plans, Willdan reviews all technical design reports associated with the improvement plans including hydrology, utilities, SWPPP, WQMP and sediment control plans.



On-Call Land Development Review, City of Santa Paula, California. Reviewer. Willdan provides reviews for land development projects encompassing civil infrastructure, grading, soils, traffic, floodplain management, environmental studies, and permit application requests. Maps are reviewed for conformance with the California Subdivision Map Act. Additional land-development-related services provided under the contract involve contract extension of staff services for Deputy City Engineer, Traffic Engineer, and Public Works Inspector; project management; development review meeting attendance; and independent assurance sampling and testing.

Plan Checking Services, City of El Monte, California. Reviewer. Willdan provides professional engineering plan check services for civil-related disciplines. Our performance of thorough services ensures the proposed developments and associated improvements are designed in accordance with City-accepted standards, Los Angeles County Hydrology Manual, Los Angeles County Low Impact



Development Manual, as well as other applicable design standards and the Conditions of Development adopted by the City Council of Planning Commission for each development. Willdan has provided plan check services for preliminary development services including developing conditions of approval and plan checking for the off-site improvements for the Hilton Garden Inn, Ramona Resurfacing Project CIP 857, Ramona Ave 62 Condo development, Goodman Logistics Center, Ramona Boulevard Grading, TR72766 Garvey. The plan check included a 1st, 2nd and 3rd plan check for grading, street, sewer, storm drain, water, signing, striping, traffic signals, geotechnical report, hydrology, SWPPP, NPDES, and map checks.

Equestrian Park Survey Services, City of Lakewood, California. Survey. Willdan performed a topographic survey and partial boundary survey at Lakewood Equestrian Park.

 <p>BOARD FOR PROFESSIONAL ENGINEERS, LAND SURVEYORS, AND GEOLOGISTS</p> <p>LICENSING DETAILS FOR: 7304</p> <p>NAME: WOOLLEY, DAVID E LICENSE TYPE: LAND SURVEYOR LICENSE STATUS: CLEAR </p> <p>ADDRESS 2832 WALNUT AVE STE A TUSTIN CA 92780 ORANGE COUNTY</p>	<p>ISSUANCE DATE SEPTEMBER 20, 1996</p> <p>EXPIRATION DATE DECEMBER 31, 2022</p> <p>CURRENT DATE / TIME JULY 13, 2022 7:37:48 AM</p>
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John J. Hidalgo, RLA

Landscape Architecture Lead

Profile Summary

Education:	<ul style="list-style-type: none"> ▪ BS, Landscape Architecture, California State Polytechnic University, Pomona ▪ European Study Tour, California Polytechnic State University, School of Architecture, Pomona
Credentials:	<ul style="list-style-type: none"> ▪ Landscape Architect, California No. 3551 ▪ Licensed Contractor, California C-27, No. 713613
Experience:	31 Years

Mr. John Hidalgo possesses in-depth expertise in landscape architecture design development, preparation of plans and specifications, plan reviews, and construction observation. Mr. Hidalgo is familiar with various local, state, and federal codes, regulations, procedures, and standards relating to construction, safety, park and facility planning, and other landscape and irrigation amenities. He has successfully completed projects in compliance with these various standards. Mr. Hidalgo has experience representing project owners during the plan review process. He possesses comprehensive experience in both field observation and construction. Mr. Hidalgo responsibilities include managing park and street beautification design, low-impact developments, plan reviews, and construction observation.

Related Experience

Landscape Architectural Plan Review, City of La Mirada, California. Landscape Architectural Plan Reviewer responsible for review of improvements within the public right-of-way streetscapes, commercial, residential and industrial projects. Reviews include various stages of the project from preliminary concepts to construction documents. Plans are reviewed for compliance with the City's Water Efficient Landscape Ordinance, Conditions of Approval, as well as City ordinances regarding tree ratio quantities, shading in the parking lots and site-specific landscape guidelines. Reviews for construction drawings included site amenities, irrigation and planting plans, details, and technical specifications.

Landscape Architectural Plan Review, City of Elk Grove, California. Landscape Architectural Plan Reviewer responsible for review of improvements within the public right-of-way for streetscapes, commercial, residential and industrial projects. Reviews include various stages of the project from preliminary concepts to construction documents. Plans are reviewed for compliance with the City's Water Efficient Landscape Ordinance as well as other City ordinances regarding tree ratio quantities, shading in parking lots, and other site-specific landscape guidelines. The plan reviews involve site amenities, irrigation, and planting plans, details, and technical specifications.

Alameda Landing Landscape and Irrigation Plan Reviews, City of Alameda, California. Project Manager responsible for overall project management and oversight of the landscape and irrigation plan reviews for this mixed-use project on approximately 50 acres of the former Alameda Naval Air Station. Plans were reviewed for conformance with standards and criteria of the City, including Bay-friendly landscaping requirements; integrated pest management principles and techniques; and landscape area usage for stormwater treatment based upon Alameda Countywide Clean Water Program Provisions C3 Technical Guidelines, Bay Area Stormwater Management Agencies Association, and the City's NDPES permit. In addition, all plans were reviewed for compliance with the City's Water Efficient Landscape Ordinance.

Development Review-Mission Springs Trail Project, City of Desert Hot Springs, California. Landscape Plan Reviewer retained to assist the City with the processing of plans proposed Mission Springs Trail Project.



On-Call Landscape Architectural Plan Check, City of Huntington Beach, California. Providing plan checking services for all landscape architectural-related projects (residential, commercial/retail, industrial and public works).

Landscape Architectural Plan Check, City of Fontana, California. Project Manager. Responsible for the plan checking of all landscape architectural plans. Plan checking services includes sites such as industrial and commercial centers, subdivision-multi-family and single-family, homeowner’s associations parcels, street medians and parkways, community facilities districts, parks, and both private and public buildings.

Plan Checking Services, City of Yorba Linda, California. Landscape Architect. Responsible for plan review on all improvements within the public right-of-way. Projects include streetscape and parkland construction. For streetscape improvements, review sheets include medians and parkways encompassing irrigation plans, planting plans, details and technical specifications. For parkland sites the review sheets include grading plans, construction plan, playground areas, irrigation plans, planting plans, details and technical specifications.

Building & Safety Services, City of Sierra Madre, California. Task Manager. Landscape and irrigation plans examiner. Willdan’s landscape architecture department is responsible for plan checking all developments within the city. Project types include retail, commercial, industrial, institutional, revegetation, parks and streetscapes. The plans are reviewed to ensure the designs are in compliance with the city’s water-efficient landscape ordinance.



August 23, 2022

Albert Mendoza, PE
Deputy Directory-PW/City Engineer
Engineering Division
City of La Habra
110 East La Habra Boulevard
La Habra, CA 90631

Subject: Requested Revision for Proposal for On-Call Private Development Review and Engineering Plan Check Services

Willan would like to thank the City of La Habra for the acceptance of our proposal and awarding the contract to Willdan on September 19, 2022.

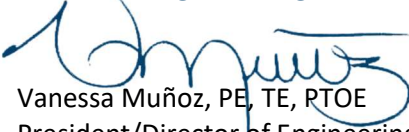
This letter with the following changes to the Schedule on page 26 will supersede the submitted proposal dated July 14, 2022

Regular Plan Review	Expedited Plan Review
Ten (10) working days for the 1st plan check Five (5) working days for subsequent plan checks for the review and return of all documents	Five (5) working days for 1st plan check Three (3) working days for subsequent plan checks

Thank you for this opportunity to service the City of La Habra with Professional On-Call Private Development Review and Engineering Plan Check Services. If there are any questions, please contact Ron Stein, PE, Project Manager, directly by calling (714) 204-9257 or by email at rstein@willdan.com; or Vanessa Munoz, PE, TE, PTOE, Director of Engineering, at (562) 368-4848 or vmunoz@willdan.com.

Respectfully submitted,

WILLDAN ENGINEERING



Vanessa Muñoz, PE, TE, PTOE
President/Director of Engineering

**CITY OF LA HABRA
PLAN REVIEW FEE COST PROPOSAL**

	BASE FEE PER SHEET	ADDITIONAL FEE
SUBDIVISION MAPS		
Tract Maps	\$ 2,750.00	\$100/Lot
Parcel Maps	\$ 1,250.00	N/A
Tentative Maps	\$ 1,500.00	\$80/Lot
SURVEY SERVICES		
Lot Line Adjustment / Parcel Mergers (FLAT RATE)	\$ 2,250.00	
Right-of-Way Dedication / Vacation (FLAT RATE)	\$ 1,250.00	
Public Easements (FLAT RATE)	\$ 1,250.00	
PLANS		
Rough Grading	\$ 950.00	
Precise Grading/Paving	\$ 1,100.00	
Street Improvement	\$ 700.00	
Traffic Signage/Striping	\$ 700.00	
Traffic Signal	\$ 1,100.00	
Sewer Improvements	\$ 700.00	
Water Improvements	\$ 700.00	
Storm Drain	\$ 700.00	
Street Lighting	\$ 700.00	
Landscaping (Public LMD)	\$ 700.00	
	BASE FEE FULL REPORT	
HYDROLOGY STUDIES (PRELIMINARY ENGINEERING)		
No Offsite Tributary Area (per report)	\$ 1,250.00	
Tributary Area < 10 Acres	\$ 1,950.00	
Tributary Area 10-100 Acres	\$ 2,500.00	
Tributary Area > 100 Acres	\$ 3,250.00	
HYDROLOGY STUDIES (FINAL ENGINEERING)		
Parcel Size < 1 Acre	\$ 1,750.00	
Parcel Size 1-5 Acre	\$ 2,000.00	
Parcel Size > 5 Acre	\$ 3,000.00	
TRAFFIC STUDIES		
Traffic Exempt Letter	\$ 650.00	
Focused Traffic Study	\$ 2,250.00	
Horizon Level Traffic Study (5-mile Radius)	\$ 3,850.00	
WATER/SEWER STUDY	\$ 2,000.00	
WATER QUALITY MANAGEMENT PLANS		
Parcel Size < 1 Acre	\$ 2,000.00	
Parcel Size 1-5 Acre	\$ 2,500.00	
Parcel Size > 5 Acre	\$ 3,200.00	

1. Expedited Plan Check Fee = 150% of Standard Rate
2. Fees shown above include three review cycles. Additional reviews can be done on a T&M basis as needed.





Schedule of Hourly Rates

Effective July 1, 2022 to June 30, 2023

DESIGN ENGINEERING		BUILDING AND SAFETY		CONSTRUCTION MANAGEMENT	
Technical Aide I	\$74	Assistant Code Enforcement Officer	\$98	Labor Compliance Specialist	\$132
Technical Aide II	\$96	Code Enforcement Officer	\$112	Labor Compliance Manager	\$166
Technical Aide III	\$115	Senior Code Enforcement Officer	\$132	Utility Coordinator	\$167
CAD Operator I	\$120	Supervisor Code Enforcement	\$160	Office Engineer I	\$133
CAD Operator II	\$139	Plans Examiner Aide	\$105	Office Engineer II	\$148
CAD Operator III	\$154	Plans Examiner	\$160	Assistant Construction Manager	\$145
GIS Analyst I	\$160	Senior Plans Examiner	\$175	Construction Manager	\$168
GIS Analyst II	\$175	Assistant Construction Permit Specialist	\$112	Senior Construction Manager	\$182
GIS Analyst III	\$185	Construction Permit Specialist	\$118	Resident Engineer I	\$189
Environmental Analyst I	\$133	Senior Construction Permit Specialist ***	\$139	Resident Engineer II	\$196
Environmental Analyst II	\$149	Supervising Construction Permit Specialist	\$147	Project Manager IV	\$212
Environmental Analyst III	\$159	Assistant Building Inspector	\$132	Deputy Director	\$220
Environmental Specialist	\$171	Building Inspector***	\$147	Director	\$220
Designer I	\$160	Senior Building Inspector	\$160	INSPECTION SERVICES	
Designer II	\$166	Supervising Building Inspector	\$175	Public Works Observer **	\$113
Senior Designer I	\$175	Inspector of Record	\$187	Public Works Observer ***	\$138
Senior Designer II	\$184	Deputy Building Official	\$187	Senior Public Works Observer**	\$124
Design Manager	\$185	Building Official	\$189	Senior Public Works Observer ***	\$138
Senior Design Manager	\$188	Plan Check Engineer	\$183	MAPPING AND EXPERT SERVICES	
Project Manager I	\$169	Supervising Plan Check Engineer	\$185	Survey Analyst I	\$139
Project Manager II	\$187	Principal Project Manager	\$216	Survey Analyst II	\$160
Project Manager III	\$197	Deputy Director	\$220	Senior Survey Analyst	\$182
Project Manager IV	\$212	Director	\$220	Supervisor - Survey & Mapping	\$191
Principal Project Manager	\$216	PLANNING		Principal Project Manager	\$216
Program Manager I	\$187	CDBG Technician	\$78	LANDSCAPE ARCHITECTURE	
Program Manager II	\$199	CDBG Specialists	\$93	Assistant Landscape Architect	\$139
Program Manager III	\$217	CDBG Analyst	\$110	Associate Landscape Architect	\$160
Assistant Engineer I	\$133	CDBG Coordinator	\$138	Senior Landscape Architect	\$175
Assistant Engineer II	\$148	CDBG Manager	\$166	Principal Landscape Architect	\$185
Assistant Engineer III	\$157	Planning Technician	\$118	Principal Project Manager	\$216
Assistant Engineer IV	\$165	Assistant Planner	\$147	GEOTECHNICAL	
Associate Engineer I	\$170	Associate Planner	\$160	Geologist	\$176
Associate Engineer II	\$177	Senior Planner	\$182	Supervising Geologist	\$199
Associate Engineer III	\$181	Principal Planner	\$189	CAD Operator II	\$139
Senior Engineer I	\$184	Planning Manager	\$201	Assistant Engineer I	\$133
Senior Engineer II	\$188	Deputy Director	\$220	Assistant Engineer II	\$148
Senior Engineer III	\$191	Director	\$220	Assistant Engineer III	\$157
Senior Engineer IV	\$195	ADMINISTRATIVE		Senior Engineer I	\$184
Supervising Engineer	\$199	Administrative Assistant I	\$90	Senior Engineer II	\$188
Traffic Engineer I	\$199	Administrative Assistant II	\$109	Senior Engineer III	\$191
Traffic Engineer II	\$212	Administrative Assistant III	\$127	Supervising - Lab Inspector	\$130
City Engineer I	\$212	Project Accountant I	\$102	Fields Operations Manager	\$140
City Engineer II	\$220	Project Accountant II	\$119	Supervising Engineer	\$199
Deputy Director	\$220	Project Controller I	\$127	Principal Project Manager	\$216
Director	\$220	Project Controller II	\$143	Principal Engineer	\$220
Principal Engineer	\$220			SPECIAL INSPECTION	

** For Non-Prevailing Wage Project *** For Prevailing Wage Project

Mileage/Field Vehicle usage will be charged at the rate in accordance with the current FTR mileage reimbursement rate, subject to negotiation.

Additional billing classifications may be added to the above listing during the year as new positions are created. Consultation in connection with litigation and court appearances will be quoted separately. The above schedule is for straight time. Overtime will be charged at 1.5 times, and Sundays and holidays, 2.0 times the standard rates. Blueprinting, reproduction, messenger services, and printing will be invoiced at cost plus fifteen percent (15%). A sub consultant management fee of fifteen percent (15%) will be added to the direct cost of all sub consultant services to provide for the cost of administration, consultation, and coordination. Valid July 1, 2022 thru June 30, 2023, thereafter, the rates may be raised once per year to the value between the 12-month % change of the Consumer Price Index for the Los Angeles/Orange County/Sacramento/San Francisco/San Jose area and five percent. For prevailing wage classifications, the increase will be per the prevailing wage increase set by the California Department of Industrial Relations.

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