

# COMMUNITY SERVICES

MARCH 2022



# COMMUNITY SERVICES

- Administration
- Building Maintenance
- Child Development
- Children's Museum
- Employment & Training
- Recreation Activities & Facility Rentals
- Social Services
- Special Events

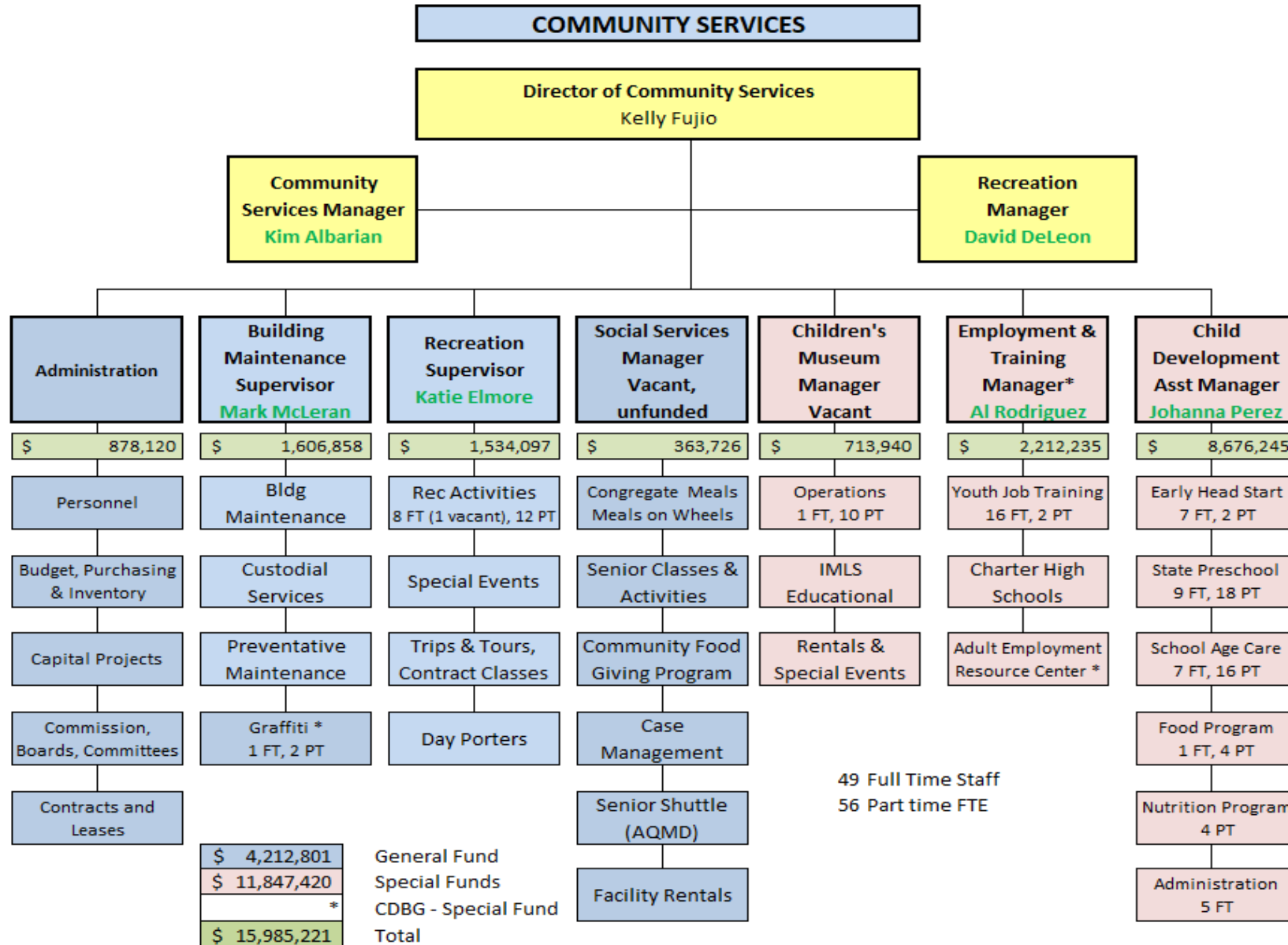
# COMMUNITY SERVICES

- ***Community Services General Fund***

- Administration, Social Services, Recreation, Social Services, Facilities
  - FY2018-19: \$ 3,829,800
  - FY2019-20: \$ 3,942,248
  - FY2020-21: \$ 3,446,644
  - FY2021-22: \$ 4,212,800

- ***Community Services Non-General Fund***

- Child Development, Employment/Training, Children's Museum, OCTA
  - FY2018-19: \$ 6,537,394
  - FY2019-20: \$ 7,531,379
  - FY2020-21: \$ 9,571,688
  - FY2021-22: \$11,754,920



# ADMINISTRATION



**Graffiti Removal** – We are responsible for graffiti removal throughout the City and successfully removed almost 200,000 square feet of graffiti throughout the City in FY 19/20, averaging removal in less than 24 hours once reported. Often within a few hours.

**Personnel Related Activities** – Department personnel issues are handled through the Administrative Division including hiring, training, monitoring and discipline when necessary.

**Commission and Committees** – We are responsible for the Community Services Commission, the Beautification Committee, and the Youth Committee and their related duties and assignments.

**Budget Control, Capital Projects and More** – The Division is also responsible for coordinating the Department-wide budget, inventory, purchasing and more.

**Life in La Habra** – The Division is responsible for producing the Life in La Habra magazine that keeps our residents informed of happenings within our City.

**Leases** – The City leases property to organizations such as the Women’s Club, Boys and Girl’s Club, HBIC, Gary Center/VCC and more. The Community Services Department is responsible for the preparation and administration of all of our property leases.

**Depot Theater, Tennis Center** – The Department is responsible for leasing, monitoring, maintaining these important facilities.



# BUILDING MAINTENANCE



## Responsible for:

- Regular and preventative facility maintenance for 15 City buildings
- Maintenance of heating, air conditioning, and ventilation systems
- Custodial services
- Day Porter services at City Hall and other buildings during operating hours
- Capital projects

## Recent major projects include:

- Elevator repair in City Hall
- Retaining wall repair at Boys and Girls Club
- Patio renovations at the Community Center
- Installation of water bottle filling station at Community Center

# CHILD DEVELOPMENT



**Early Head Start** – 50 children, funded through the Federal Government, Early Head Start

**Family Child Care** – We sponsor up to 20 licensed home-based child care facilities, assigning up to 60 children. CDE Funded.

**Food Program for Home Based Child Care Programs** – We administer the County-wide program that reimburses OC home-based child care facilities for licensed nutritionist approved meals, serving approximately 150 facilities. CDE Funded

**Food Program** – Provides hot, nutritional meals and snacks for the children enrolled in La Habra's programs, serving approximately 300

children a day. CDE funded.

**Preschool Program** - Three facilities with seven class rooms, serving up to 144 preschool youth. CDE funded.

**School Age Day Care** – Two facilities, four classrooms, serving up to 192 school-age youth with before/afterschool care and full-day summer care. CDSS Funded.

Mental health, social & emotional awareness, language, literacy and school readiness continues to be a focus for children enrolled in all of our programs.

# CHILDREN'S MUSEUM



- The museum is expanding its digital presence to provide online educational activities and videos led by staff.
- Continuing the IMLS funded program “Lil Innovators” program while actively seeking alternative funding and grants.
- Works closely with the Friends of the Children’s Museum and the Museum Guild to provide on-going family activities and fundraising events
- Evaluating expansion ideas and major renovations.
- Expanding outreach in seek of partnerships with the business community, educational institutions and health & wellness organizations.

# EMPLOYMENT & TRAINING



In 2020, the County of Orange awarded the City of La Habra a contract to provide youth employment services throughout the County.

We strive to serve 600 youth through offices in strategically placed offices in La Habra, Garden Grove, Orange, the Probation Department as well as drop-in offices in San Juan Capistrano, Los Alamitos Air Force Base, Mission Viejo, and within a mobile unit.

Approximately 73% of our youth served were placed in employment or entered post-secondary education in FY21, even during the Pandemic.

In addition, the City partners with three charter schools, offering in-person and on-line high school classes that offer youth the opportunity to receive a high school diploma and not just a GED.

# RECREATION AND FACILITY RENTALS



- The Recreation Division successfully manages a variety of popular and well attended classes, trips & tours, family events, as well as facilitated activities of the La Habra Youth Committee.
- Youth Sports – The Recreation Division works directly with the City’s Youth Sports groups including Little League, Pop Warner, AYSO, and Pumas Soccer.
- In addition to the year-round programs, the Division offers a summer day camp, an aquatics program, reservations system for the splash pads, and more. We will not only work once again with the LHCSO to provide Enrichment Programs for hundreds of students during summer school, but we will also work with Lowell Joint School District this summer too

# SOCIAL SERVICES



- Staff actively collaborate and support community partners on food distribution programs, including the Gary Center/VCC, the “Park-It Market” now “Seniors Farmer’s Market”, Meals on Wheels OC and Meals on Wheels LH. An average of 1,000 individuals/families are now being served on a weekly basis, compared to a weekly average of 300 individuals/families prior to the pandemic.
- We are working with the Gary Center/VCC in an effort to bring programs such as “the Clothes Line”, “the Community Care Counseling”, and more.
- As a new project in 2022, the Division will be deploying a Homeless Outreach Program that will replace the contracted City Net Program within our City to address the needs of those who are without fixed abode to help those willing to accept help into detox programs, short-term and transitional housing, health and wellness programs, and more.
- More than 400 participants attended the annual Senior Health Fair week in November and approximately 1,500 children, seniors, and at-risk persons were served through the Holiday Wishes Program.
- The Department administers the Senior and Special Event Shuttle Programs funded through grants from OCTA and AQMD.

# SPECIAL EVENTS



Special Events are one of the most visible responsibilities of the Community Services Department. We offer large special events such as:

- La Habra Races
- Easter Eggstravaganza
- 4<sup>th</sup> of July
- Concerts in the Park
- Movies in the Park
- Love La Habra
- Veteran's Day
- Tamale Festival

In addition to these events, the Recreation Division has applied for and received a grant from the CA State Parks to provide a Outdoor Family Program including a beach trip and 3-day camping excursion.

We are also responsible for working with the LHPD to put on Cool Cons, Open House, National Night