

# LA HABRA COMMUNITY SERVICES COMMISSION AD HOC SUBCOMMITTEE REPORT

**Meeting Dates:** Friday, June 18, 2021 & Wednesday, July 28, 2021

**Attendees:** Gabriela Garcia, Marie Laveaga, Denise Schmidt

A motion to form an Ad Hoc subcommittee was made during the June 9, 2021 commission meeting. The purpose of the ad hoc committee was to meet and bring back recommendations to the commission on the management and operations of the subcommittees under the Community Services Commission.

## Recommendations

- Commissioners would like to assist the Community Services staff and be involved in the planning of events by sharing ideas and recommendations.
- Commissioners would like to be invited to attend the Community Service Department grand opening events.
- After subcommittee appointments are made, each subcommittee should have an initial meeting to put together an action plan to share with the commission.
- Each Community Services Commission meeting should include an agenda item to determine which commissioner(s) will be attending upcoming events and provide feedback at the following meeting.

Subcommittee	Time Commitment	How the subcommittee can help
<b>Community Development Block Grant (CDBG)</b>	Up to 2 meetings annually	<ul style="list-style-type: none"> <li>• Carefully evaluate program applications and city recommendations</li> <li>• Make recommendations to the Community Services Commission for funding</li> </ul>
<b>Child Development</b>	At least once a quarter	<ul style="list-style-type: none"> <li>• Serve as the Early Head Start Advisory Board</li> <li>• Promote, aid, and encourage registration for Child Development Programs</li> <li>• Promote the successes of the programs</li> </ul>
<b>Parks &amp; Museums</b> Such as park facilities, Children's Museum, Depot Theater, Historical Society, Art Association	At least once a quarter	<ul style="list-style-type: none"> <li>• Visit, evaluate and promote parks</li> <li>• Make recommendations for park projects</li> <li>• Keep staff informed of park-related issues</li> </ul>

		<ul style="list-style-type: none"> <li>Promote and attend major events and share news about programs, activities and volunteer opportunities at the museums</li> </ul>
<p><b>Community Wellness &amp; Social Services</b> Such as the Community Center, food pantries, Youth Employment &amp; Training programs, Senior programs and Veteran’s programs</p>	At least once a quarter	<ul style="list-style-type: none"> <li>Participate in planning of events and activities</li> <li>Visit, participate in, and promote events and activities for seniors and veterans; Make recommendations for improvements</li> <li>Promote, solicit volunteers, assist in the City’s efforts to provide services for the hard-to-reach community</li> <li>Promote the youth employment and training programs in Orange County.</li> </ul>
<p><b>Special Events</b> Such as the La Habra Races, Easter Eggstravaganza, 4th of July, Tamale Festival and more</p>	At least once a quarter	<ul style="list-style-type: none"> <li>Be invited to event planning meetings to make suggestions, recommendations and share ideas with the City staff to provide exciting events for the community</li> <li>Visit, participate in, promote activities for the community; Make recommendations for improvements</li> <li>Promote, solicit volunteers, and assist in events coordinated by the City for the community</li> <li>Provide post-event feedback and/or participate in debriefs</li> </ul>
<p><b>Youth Committee &amp; Scholarships</b></p>	Up to 2 meetings a month	<ul style="list-style-type: none"> <li>Participate in the City’s Youth Committee by assisting staff, mentoring teen members, providing ideas for activities and attending bi-monthly meetings</li> <li>Provide staff with recommendations for new programs for the youth and teens of the community</li> <li>Find funding for scholarships for graduating high school Seniors in the community</li> </ul>