

AGREEMENT FOR SERVICES

This Agreement is made and entered into this 17th day of January, 2023, by and between **THE CITY OF LA HABRA**, (hereinafter referred to as the “**CITY**”), and SVA Architects, Inc. (hereinafter referred to as the “**CONSULTANT**”).

RECITALS

WHEREAS, **CITY** requires professional services for; On-Call Architectural and Engineering Design Services,

WHEREAS, the **CONSULTANT** represents that it is qualified and experienced to provide such services; and,

NOW, THEREFORE, for and in consideration of the mutual promises, covenants and conditions herein contained, **CITY** and **CONSULTANT** hereby agree as follows:

ARTICLE I **SCOPE OF SERVICES AND TERM**

1.1 General Scope of Services.

A. **CITY** hereby engages **CONSULTANT**, and **CONSULTANT** hereby accepts such engagement, to perform the various services set forth in Exhibit “A” (the documents contained in Exhibit “A” shall be hereinafter referred to as the “Scope of Work”).

B. All professional services to be provided by **CONSULTANT** pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence, and skill ordinarily exercised by professional consultants in similar circumstances in accordance with sound professional practices.

C. Warranty: **CONSULTANT** warrants that it shall perform the professional services required by this Agreement in compliance with the federal and California laws related to minimum hours and wages, including but not limited to, 40 U.S.C.A. §§ 3141, et seq., California Labor Code, §§ 1171, et seq. and California Labor Code, §§ 6300, et seq.; fair employment practices, including but not limited to, 29 U.S.C. 651, et seq.; and fair employment, including but not limited to, 29 U.S.C. 201, et seq., The California Fair Employment and Housing Act California Government Code, §§ 12900, et seq., Title VI of the Civil Rights Act of 1964, as amended, 49 CFR 21 through appendix H and 23 CFR 710.405 (b); and all other federal, state and local laws and ordinances applicable to the work required under this Agreement.

D. Non-exclusive Agreement. **CONSULTANT** acknowledges that **CITY** may enter into agreements similar to this Agreement with other consultants.

1.2 Term.

The term of this Agreement shall begin on January 17, 2023 and continue until June 30, 2026; or, until such time as it is terminated pursuant to the provisions in Article V of this Agreement.

ARTICLE II **RESPONSIBILITIES OF CONSULTANT**

2.1 Control and Payment of Subordinates.

CITY retains **CONSULTANT** as an independent contractor and not an employee of **CITY**. All personnel to be utilized by **CONSULTANT** in the performance of this Agreement shall at all times be under **CONSULTANT'S** exclusive direction and control. **CONSULTANT** shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of services under this Agreement and as required by law. **CONSULTANT** shall be responsible for all reports and obligations with respect to such personnel, including, but not limited to social security taxes, income tax withholding, unemployment insurance, and workers' compensation insurance.

2.2 Conformance to Applicable Requirements.

All services provided by **CONSULTANT** shall be subject to the approval of the **CITY**.

2.3 Standard of Care; Licenses.

All professional services to be provided by **CONSULTANT** pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar circumstances in accordance with sound professional practices. **CONSULTANT** represents and warrants to **CITY** that it has all licenses, permits, qualifications and approvals that are legally required to practice its profession and to provide the services hereunder. **CONSULTANT** further represents and warrants that it shall keep in effect all such licenses, permit, and other approvals during the term of this Agreement.

2.4 Project Representatives.

The City Manager or his designee shall be the Project Representative of **CITY** for purposes of this Agreement and may issue all consents, approvals, directives and agreement on behalf of **CITY**, called for by this Agreement except as otherwise expressly provided in this Agreement. Project representative shall coordinate all phases of this project and shall be available to **CITY** at all reasonable times.

2.5 Accounting Records.

CONSULTANT shall maintain complete and accurate records with respect to costs and expenses incurred in the performance of this Agreement. All such records shall be clearly

identifiable as being associated with this Agreement. **CONSULTANT** shall allow an authorized representative of **CITY**, during normal business hours, to examine, audit, and make transcripts of copies of such records. **CONSULTANT** shall allow **CITY** to inspect all work, data, documents, proceedings, and activities related to this Agreement for a period of three (3) years from the date of final payment (or completion of work) under this Agreement.

ARTICLE III **COMPENSATION**

3.1 Compensation.

Except as provided in this section, **CONSULTANT** shall receive compensation for all Services rendered under this Agreement at the rates set forth in the Schedule of Hourly Billing Rates attached hereto as Exhibit "B", and incorporated herein by reference. Total compensation shall not exceed two hundred fifty thousand dollars (\$250,000), without written approval of **CITY'S** Project Representative. **CONSULTANT** shall not receive compensation for any services provided outside the Scope of Work unless such additional services (hereinafter "Extra Work") are approved in writing by **CITY** or its appointed representative prior to **CONSULTANT** performing the "Extra Work".

3.2 Payment of Compensation.

CONSULTANT shall provide **CITY** an itemized monthly statement which indicates work completed, hours of service rendered and units of supplies provided to the Project by **CONSULTANT**, from January 17, 2023, or the start of the subsequent billing periods, as appropriate, through the date of the statement. **CITY** shall make any payment due within forty-five (45) days after approval of the invoice by **CITY**.

3.3 Extra Work.

At any time during the term of this Agreement, **CITY** may request that **CONSULTANT** perform Extra Work. As used herein, "Extra Work" means any work which is determined by **CITY** to be necessary for the proper completion of the Project, but which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. **CONSULTANT** shall not perform Extra Work until receiving prior written authorization from **CITY'S** Project Representative. It is specifically understood and agreed that oral requests and/or approvals of "Extra Work" shall be barred and are unenforceable.

3.4 Amendment of Scope of Work.

CITY shall have the right to amend the Scope of Work within the Agreement by written notification to the **CONSULTANT**. In such event, the compensation and time of performance shall be subject to renegotiation upon written demand of either party to the Agreement. Failure of **CONSULTANT** to secure **CITY'S** written authorization for "Extra Work" or changed work shall constitute a waiver of any and all right to adjustment in the contract price or time due, whether by way of compensation, restitution, quantum meruit, etc. for work done without the appropriate **CITY** authorization.

3.5 Reimbursement for Expenses

CONSULTANT shall not be reimbursed for any expenses unless prior written authorization is obtained from **CITY**.

ARTICLE IV **INSURANCE**

4.1 Insurance Requirements.

The **CITY** reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances. If the existing policies do not meet the Insurance Requirements set forth herein, **CONSULTANT** agrees to amend, supplement or endorse the policies to do so.

Without limiting the indemnity provisions of the Contract, the **CONSULTANT** shall procure and maintain in full force and effect during the term of the Contract, the following policies of insurance.

4.2 Minimum Scope of Insurance.

- (a) **Commercial General Liability (CGL)** which affords coverage at least as broad as Insurance Services Office “occurrence” form CG 00 01, including products and completed operations, property damage, bodily injury, and personal & advertising injury with limits no less than \$2,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
- (b) **Automobile Liability Insurance** with coverage at least as broad as Insurance Services Office Form CA 0001 covering “Any Auto” (Symbol 1) with limit no less than \$1,000,000 each accident for bodily injury and property damage.
- (c) **Workers’ Compensation** as required by the State of California with statutory limits, and Employer’s Liability Insurance with a limit of not less than \$1,000,000 per accident for bodily injury or disease.
- (d) **Professional Liability** with limit of not less than \$1,000,000 each claim and \$2,000,000 aggregate. Covered Professional Services shall specifically include all professional services to be performed under the contract and delete any exclusion that may potentially affect the work to be performed.

If the **CONSULTANT** maintains broader coverage and/or higher limits than the minimums shown above, the **CITY** requires and shall be entitled to the broader coverage and/or higher limits maintained by the **CONSULTANT**.

4.3 Endorsements.

Insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the **CITY** for approval. The insurance policies shall contain or be endorsed to contain, the following provisions:

(a) Commercial General Liability

- (1) **Additional Insured:** The City, its elected officials, officers, employees, volunteers, boards, agents and representatives shall be additional insureds with regard to liability and defense of suits or claims arising out of the work or operations performed by or on behalf of the Consultant including materials, parts or equipment furnished in connection with such work or operations.

Additional Insured Endorsements shall not:

1. Be limited to "Ongoing Operations"
2. Exclude "Contractual Liability"
3. Restrict coverage to the "Sole" liability of contractor
4. Exclude "Third-Party-Over Actions"
5. Contain any other exclusion contrary to the

Contract Additional Insured Endorsements shall be at least as broad as ISO Form(s) CG 2010 and CG 20 37.

- (2) **Primary Insurance:** This insurance shall be primary and any other insurance whether primary, excess, umbrella or contingent insurance, including deductible, or self-insurance available to the insureds added by endorsement shall be in excess of and shall not contribute with this insurance. Coverage shall be at least as broad as ISO CG 20 01 04 13.

(b) Auto Liability

- (1) **Additional Insured:** The City, its elected officials, officers, employees, volunteers, boards, agents and representatives shall be additional insureds with regard to liability and defense of suits or claims arising out of the work or operations performed by or on behalf of the Consultant.

- (2) **Primary Insurance:** This insurance shall be primary and any other insurance whether primary, excess, umbrella or contingent insurance, including deductible, or self-

insurance available to the insureds added by endorsement shall be in excess of and shall not contribute with this insurance.

(c) Workers' Compensation

- (1) **Waiver of Subrogation:** A waiver of subrogation stating that the insurer waives all rights of subrogation against the indemnified parties.

4.4 Insurance Obligations of Consultant.

The Insurance obligations under this agreement shall be: (1) all the Insurance coverage and/or limits carried by or available to the **CONSULTANT**; or (2) the minimum Insurance coverage requirements and/or limits shown in this agreement; whichever is greater. Any insurance proceeds in excess of or broader than the minimum required coverage and/or minimum required limits, which are applicable to a given loss, shall be available to the **CITY**. No representation is made that the minimum Insurance requirements of this agreement are sufficient to cover the obligations of the **CONSULTANT** under this agreement.

4.5 Notice of Cancellation.

Required insurance policies shall not be cancelled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the **CITY** except ten (10) days shall be allowed for non-payment of premium.

4.6 Waiver of Subrogation.

Required insurance coverages shall not prohibit **CONSULTANT** from waiving the right of subrogation prior to a loss. **CONSULTANT** shall waive all rights of subrogation against the indemnified parties and Policies shall contain or be endorsed to contain such a provision. This provision applies regardless of whether the **CITY** has received a waiver of subrogation endorsement from the insurer.

4.7 Evidence of Insurance.

All policies, endorsements, certificates, and/or binders shall be subject to approval by the **CITY** as to form and content. These requirements are subject to amendment or waiver only if so approved in writing by the **CITY**. The **CITY** reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15) days prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the **CITY**. If such coverage is cancelled or reduced, **CONSULTANT** shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the **CITY** evidence of insurance showing that the required insurance has been reinstated or has been provided through another

insurance company or companies.

4.8 Deductible or Self-Insured Retention.

Any deductible or self-insured retention must be approved in writing by the **CITY** and shall protect the indemnified parties in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention. The **CITY** may require the **CONSULTANT** to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration and defense expenses within the retention.

4.9 Contractual Liability.

This indemnity provision shall be included on the **CONSULTANT'S** commercial general liability policy endorsement and/or certificates.

4.10 Failure to Maintain Coverage.

CONSULTANT agrees to suspend and cease all operations hereunder during such period of time as the required insurance coverage is not in effect and evidence of insurance has not been furnished to the **CITY**. The **CITY** shall have the right to withhold any payment due until **CONSULTANT** has fully complied with the insurance provisions of this Contract.

In the event that the **CONSULTANT'S** operations are suspended for failure to maintain required insurance coverage, the **CONSULTANT** shall not be entitled to an extension of time for completion of the Work because of production lost during suspension.

4.11 Acceptability of Insurers.

Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to do business in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law. Any other rating must be approved in writing by the **CITY**.

4.12 Claims Made Policies.

If coverage is written on a claims-made basis, the retroactive date on such insurance and all subsequent insurance shall coincide or precede the effective date of the initial **CONSULTANT'S** Contract with the **CITY** and continuous coverage shall be maintained or an extended reporting period shall be exercised for a period of at least five (5) years from termination or expiration of this Contract.

4.13 Insurance for Subcontractors.

CONSULTANT shall be responsible for causing Subcontractors to purchase the same types and limits of insurance in compliance with the terms of this Contract/Agreement, including adding the **CITY** as an Additional Insured, providing Primary and Non-Contributory coverage and Waiver of Subrogation to the Subcontractor's policies. The Commercial General Liability

Additional Insured Endorsement shall be on a form at least as broad as CG 20 38 04 13.

4.14 Additional Insurance.

Further, **CONSULTANT** shall obtain any additional kinds and amounts of insurance which, in its own judgment, may be necessary for the proper protection of any of its officers', employees', or authorized sub-consultant(s)' own actions during the performance of this Agreement.

ARTICLE V **TERMINATION AND INDEMNIFICATION**

5.1 Notice of Termination.

CITY may terminate the whole or any part of this Agreement at any time and without cause by giving seven (7) days written notice to **CONSULTANT** of such termination, and specifying the effective date thereof. **CONSULTANT** shall discontinue all services affected by such termination within seven (7) days of receipt of such notice, unless otherwise instructed by **CITY** in writing. **CONSULTANT** shall not terminate this Agreement except for cause.

5.2 Termination Without Cause.

If **CITY** terminates this Agreement without cause, **CONSULTANT** shall be paid for services performed through the date of termination, upon receipt of written documentation of said services by **CITY**. Such payment shall include a pro-rated amount of profit, if applicable, but no amount shall be paid for anticipated profit on unperformed services.

5.2 Termination for Cause.

Should **CONSULTANT** default in the performance of any covenant, condition, or agreement contained in this Agreement and the default is not cured within thirty (30) days after written notice of the default is served on **CONSULTANT** by **CITY** then **CITY**, in addition to any other remedies at law or equity, may terminate this Agreement. **CONSULTANT** shall be compensated for services which have been completed and accepted by **CITY**. **CONSULTANT** shall be liable to **CITY** for any reasonable additional costs incurred to correct or cure work performed by **CONSULTANT** that does not meet the standard of care which, at **CITY'S** discretion, must be revised, in part or in whole, to complete the Project.

5.4 Procurement of Similar Services.

In the event this Agreement is terminated as provided by this Article, with or without cause, in whole or in part, **CITY** may procure, any and all services as may be necessary to complete the Project.

5.5 Work Product.

In the event of termination of this Agreement, all finished or unfinished design,

City of La Habra
110 E. La Habra Blvd.
La Habra, CA 90631

TO CONSULTANT: SVA Architects, Inc.
Robert M. Simmons, AIA
Partner & President | Authorized Individual
6 Hutton Centre Drive, Suite 1150
Santa Ana, CA 92707

The effective date of any notice or written communications sent by one party to the other shall be the date received if by personal service, or 48 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark.

6.2 Entire Agreement.

This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings, or agreement whether verbal or written, concerning the same subject matter. This Agreement may be modified only by a writing signed by both parties.

6.3 Successors and Assigns.

This Agreement shall be binding on the successors and assigns of the parties. This Agreement may not be sold, transferred or assigned by either party, or by operation of law, to any other person or persons or business entity, without the other party's written permission. Any such sale, transfer or assignment, or attempted sale, transfer or assignment without written permission, may be deemed by the other party to constitute a voluntary termination of this Agreement and this Agreement shall thereafter be deemed terminated and void.

6.4 Subcontracts.

CONSULTANT shall not subcontract any portion of the work required by this Agreement without prior written approval of **CITY**. All approved subcontracts, if any, shall be accomplished by a written instrument. Such instrument shall contain an expressed assumption by the subcontractor of all conditions and terms and covenants contained in this Agreement.

6.5 Equal Opportunity Employment.

CONSULTANT represents that it is an equal opportunity employer and shall not discriminate either directly or indirectly against an employee or applicant for employment with **CONSULTANT** on the basis of race, color, religion, national origin, ancestry, sexual preference, sex or age. **CONSULTANT** shall also take affirmative steps to ensure that applicants are employed and employees are treated during employment without regard to race, color, religion, national origin, ancestry, sexual preference, sex, age, or other prohibited grounds.

6.6 Attorney's Fees.

If either party commences a legal action against the other party arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover reasonable attorney's fees and costs of suits.

6.7 Governing Law.

This Agreement shall be governed by and construed with the laws of the State of California. Any Action to enforce the terms of this Agreement or for the breach thereof shall be brought and tried in the County of Orange.

6.8 Time of Essence.

Time is of the essence for each and every provision of this Agreement.

6.9 Right to Employ Other Consultants.

CITY reserves the right to employ other consultants in connection with this Project.

6.10 Covenant Against Contingent Fees.

CONSULTANT warrants that he/she/it has not employed or retained any company or person, other than a bona fide employee working with **CONSULTANT**, to solicit or secure this Agreement, and that he/she/it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, **CITY** shall have the right to annul this Agreement without liability or, in its discretion to deduct from **CONSULTANT'S** compensation provided under this Agreement, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

6.11 Conflict of Interest.

CONSULTANT covenants that he/she/it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of its Services hereunder. **CONSULTANT** further covenants that in the performance of this Agreement, no person having any such conflict of interest shall be employed by **CONSULTANT**.

6.12 Statement of Economic Interest.

If **CITY** determines **CONSULTANT** comes within the definition of **CONSULTANT** under the Political Reform Act (Government Code §87100 et. seq.), **CONSULTANT** shall complete and file and shall require any other person doing work under this Agreement, to complete and file a "Statement of Economic Interest" with the City Clerk of the **CITY** disclosing **CONSULTANT** and/or such other person's financial interests.

6.13 No Waiver of Breach; Time.

No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought referring expressly to this Paragraph. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.14 Third Party Beneficiaries.

Nothing contained in this Agreement shall be construed to create and the parties do not intend to create any rights in third parties.

6.15 Taxes.

CONSULTANT agrees to file tax returns and pay all applicable taxes on amounts paid pursuant to this Agreement and shall be solely liable and responsible to pay such taxes and other obligations, including, but not limited to, state and federal income and FICA taxes. **CONSULTANT** agrees to indemnify and hold **CITY** harmless from any liability which it may incur to the United States or to the State of California as a consequence of **CONSULTANT'S** failure to pay, when due, all such taxes and obligations.

6.16 Compliance with Law.

CONSULTANT shall comply with applicable federal, state and local laws, rules and regulations affecting the **CONSULTANT** and his/her/its work hereunder.

6.17 Title to Documents.

Title to all plans, specifications, maps, estimates, reports, manuscripts, drawings, descriptions and other final work products compiled by **CONSULTANT** under the Agreement shall be vested in **CITY** upon compensation to **CONSULTANT** none of which shall be used in any manner whatsoever, by any person, firm, corporation, or agency without the expressed written consent of **CITY**. Basic survey notes and sketches, charts, computations, and other data prepared or obtained under the Agreement shall be made available, upon request, to **CITY** without restriction or limitations on their use. **CONSULTANT** may retain copies of the above described information but agrees not to disclose or discuss any information gathered, discussed or generated in any way through this Agreement without the written permission of **CITY** during the term of this Agreement or until ninety (90) days after receipt of final payment from **CITY**, except for disclosures which are required by law, rule, regulation, court order, or government investigation

6.18 Validity.

The validity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provisions of this Agreement.

6.19 Headings.

Section and subsection headings are not to be considered part of this Agreement, are included solely for convenience, and are not intended to modify or explain or to be a full or accurate description of the content thereof.

6.20 Counterparts.

This Agreement may be executed in one or more counterparts by the parties hereto. All counterparts shall be construed together and shall constitute one agreement.

6.21 Corporate Authority.

The persons executing this Agreement on behalf of the Parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said Parties and that by doing so, the Parties hereto are formally bound to the provision of this Agreement.

6.22 Confidentiality.

All findings, reports, information and exhibits prepared or assembled by **CONSULTANT** in connection with the performance of its professional services pursuant to this Agreement are confidential and **CONSULTANT** agrees that they shall not be made available to any individual or organization without the prior consent of **CITY**. All findings, reports, information and exhibits shall become the property of **CITY**.

6.23 Responsibility for Errors.

CONSULTANT shall be responsible for its own work and results under this Agreement, and shall not be responsible for any work by **CITY** performed prior to the date of this Agreement or for any other acts or omissions directly attributable to **CITY**. **CONSULTANT**, when requested, shall furnish clarification and/or explanation as may be required by **CITY** regarding any services rendered under this Agreement at no additional cost to **CITY**. In the event that a negligent error or omission attributable to **CONSULTANT** occurs, then **CONSULTANT** shall, at no cost to **CITY**, provide all necessary design drawings, estimates and other **CONSULTANT** professional services, as authorized by this Agreement necessary to rectify and correct the matter to the standard of care of **CITY** and to participate in any meeting required with regard to the correction.

6.24 Independent Contractor.

The parties hereto acknowledge and agree that the relationship between **CITY** and **CONSULTANT** is one of principal and independent contractor and no other. Nothing contained in this Agreement shall create or be construed as creating a partnership, a joint venture, employment relations, or any other relationship except as set forth between the parties. The parties specifically acknowledge and agree that **CONSULTANT** is not a partner with **CITY**, whether general or limited, and no activities of **CITY** or **CONSULTANT** or statements made by **CITY** or **CONSULTANT** shall be interpreted by any of the parties hereto as establishing any type of business relationship other than an independent contractor relationship.

NOTE: In the event the **CONSULTANT'S** personal services are required, the following shall apply:

This Agreement is made on the express condition and understanding that SVA Architects, Inc.'s personal services are a substantial inducement to **CITY** for entering into this Agreement. If for any reason Robert M. Simmons, Partner & President should no longer be the responsible manager for **CONSULTANT**, this Agreement shall be subject to

immediate termination on written notice from **CITY**.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the date and year first above written.

CITY OF LA HABRA:

APPROVED AS TO FORM:

JIM SADRO, CITY MANAGER

RICHARD D. JONES, CITY ATTORNEY

ATTEST:

CONSULTANT

RHONDA BARONE, CMC
ASSISTANT CITY CLERK

Robert M. Simmons, AIA
SVA Architects, Inc.

EXHIBIT "A"
SCOPE OF WORK



CITY OF LA HABRA

Request for Proposal (RFP)

On-Call Architectural & Engineering Design Services

Proposal Due Date: October 26, 2022 at 3:00PM



Submitted by:

SVA ARCHITECTS, INC.

6 Hutton Centre Drive, Suite 1150

Santa Ana, CA 92707

T: 949.809.3380

www.sva-architects.com



ARCHITECTS



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1. LETTER OF TRANSMITTAL

October 26, 2022

City of La Habra
Engineering Division
ATTN: Tony An, Principal Engineer
110 East La Habra Boulevard
La Habra, California 90631

RE: **Request for Proposals (RFP)
On-Call Architectural & Engineering Design Services**

Dear Mr. An:

SVA Architects, Inc. (SVA) is pleased to submit our qualifications to the **City of La Habra (City)** to provide on-call architectural and engineering design services for your various capital improvement projects. Our team has decades of relevant experience in facilities planning, design, and construction. Our proposed team members have been selected based on their experience and availability to commit. The City will benefit from a team that can demonstrate the following expertise:

- **Civic Project Expertise** — SVA and its staff have developed a diverse portfolio of civic and public sector work, including designs for new construction as well as the renovation and modernization of existing structures. Our experience includes work that are similar to the sample projects listed in the RFP. We also provide a range of architectural services from assessments and planning to design and construction support.
- **Serving as “On-Call” Architects** — Our team understands the expectations of this role and what an as-needed or on-call basis entails. We are currently an On-Call Architect for the City of Irvine, Glendora, San Bernardino, County of Los Angeles, Orange County Public Works, etc. This work encompasses renovations and improvements of all scales.
- **Cost & Schedule Control** — SVA has a proven track record of projects delivered on time and on budget. Our firm has the technical expertise and the staff resources to complete your projects successfully. We are experienced with tight timelines and rigorous budgets, and we work closely with clients and builders to develop phasing and construction strategies to minimize the impact of construction.
- **Availability & Capacity** — SVA has the resources and professional staff members to provide the required services to the City. While our firm has many projects, both kicking off and closing out, our workload will not overshadow our commitment to deliver quality and responsiveness to the City of La Habra.
- **Track Record with the City of La Habra** — SVA has enjoyed the opportunity to work with the City before on renovating the Civic Center. We hope to continue this collaboration by applying the knowledge we have gained and the relationships we have developed with your City.

CORRESPONDING FIRM INFORMATION

A. Individual authorized to commit to the contractual terms and conditions:

Robert M. Simons, AIA
SVA Architects, Inc.
6 Hutton Centre Drive, Suite 1150
Santa Ana, CA 92707
T: 949.809.3380 | E: bsimons@sva-architects.com

Contact Person During RFP Evaluation Phase:

Judy Cheng, MBA, LEED AP
Principal
T: 949.809.3380 | E: jcheng@sva-architects.com

LETTER OF TRANSMITTAL (CONTINUED)

- B. Key staff for the City's projects will include myself, **Robert M. Simons**, as Partner-In-Charge, **Doug Brown** as the Sr. Project Manager, **Mel Tan** as Project Architect, and **Robert Puleo** as Director of Interiors. They will be supported by additional staff such as **Dean Hawkins** as the Sustainable Design Lead, **David Forman** as QA/QC Director, and **Judy Cheng** as the Project Coordinator.

For plan checking, quality assurance and quality control, it will be primarily Doug Brown's and David Forman's responsibility to manage the SVA team and our consultants.

- C. The SVA team understands the work that is required to be performed for the City's projects. We have developed the ability to synthesize complex planning parameters that can only be acquired through the tremendous depth of experience gained in working within the public sector for many years. We have engaged in very similar civic projects and have developed a proven track record of developing award-winning facilities from visioning, planning, and entitlement through implementation. With a portfolio that spans three decades, the SVA team and our project consultants have placed ourselves at the forefront of civic facility, planning, design, and engineering. Our previous work has granted us much of the experience needed for these upcoming projects.
- D. Our proposed team(s) of subconsultants and their firm/staff information can be found on page 25.
- E. I, Robert M. Simons, and Sr. Project Manager, Doug Brown, will be leading the team. Resumes for these individuals can be reviewed on pages 18-19.
- F. As of the morning of October 26, there is no addendum posted on the CIPlist.com site.
- G. SVA acknowledges that the RFP shall remain valid for a period of not less than 60 days from the date of submittal.
- H. See below for signature of person authorized to bind Consultant to the terms of the RFP.
- I. By signing the Letter of Transmittal, SVA Architects, Inc. attests that all information submitted with the RFP is true and correct.

We look forward to the opportunity to show our commitment to the City for your projects — please do not hesitate to reach out should you have any questions or require further information from SVA.

Sincerely,
SVA Architects, Inc.



Robert M. Simons, AIA
Partner & President | *Authorized Individual*
bsimons@sva-architects.com | C: 949.233.6391

SVA ARCHITECTS, INC.
6 Hutton Centre Drive, Suite 1150
Santa Ana, CA 92707

T: 949.809.3380
www.sva-architects.com



2. TECHNICAL PROPOSAL

A. QUALIFICATIONS, RELATED EXPERIENCE & REFERENCES OF THE CONSULTANT

FIRM HISTORY

SVA Architects, Inc. (SVA), is the natural evolution of decades of innovative and award-winning architecture, master planning, and sustainable design achievements. Since its inception, SVA has advocated for the development and improvement of healthy communities through creation of public and private projects. We have regularly and avidly interacted with cities and counties, public agencies, colleges, universities, and K-12 school districts to bring the goals of various stakeholders to fruition. The firm's success lies in our well-demonstrated ability to achieve highly attractive, functional, and efficient architecture, while completing a wide variety of projects on time and on budget.

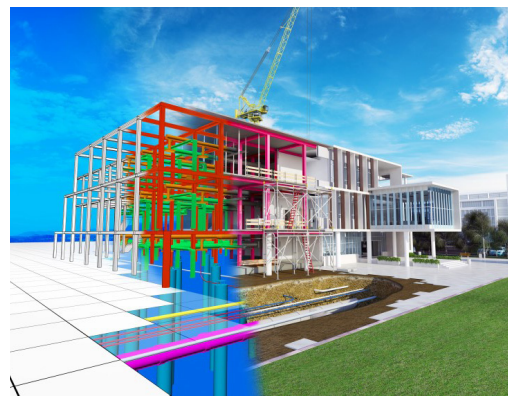
SVA Architects was founded by Mr. Robert Simons AIA and Mr. Ernesto Vasquez FAIA. Under their leadership, the firm has been recognized with key design awards for architectural achievements locally, nationally, and internationally.

SVA has worked with many public agencies including local governments, public works departments, military and public safety organizations, and transportation authorities. No project is too big or too small. Our work ranges from new construction of libraries, performing arts centers, civic centers, and public safety facilities to ADA upgrades, park shelter replacements, and maintenance building remodels. Focusing on design excellence, we review and analyze existing facilities at each site, the project objectives and delivery schedule, and other contractual items. As a team, our sole mission is to not only adopt our client's objectives and dedicate ourselves to the achievement of the client's goals, but to exceed them.

Firm's Financial Condition

SVA is in good financial standing with adequate resources. Our firm has grown at a steady pace over the last 15 years. Our Oakland and San Diego offices have both expanded in the last two years, and we recently opened a new branch in Davis. We think this is a positive indication of our firm's financial stability. Feel free to contact Ms. Helen Reynoso, Vice President at MUFG Union Bank, North American, for a reference; her email is: helen.reynoso@unionbank.com. We can also provide more specific information upon request.

Our firm has the resources to provide all necessary and required architectural and planning services to the City of La Habra. Moreover, SVA can accommodate and respond to any magnitude of schedule change; depending on project phase, we will assign additional staff accordingly and ask our consultants to do the same. Our team will be able to serve the City and balance our workload with any other commitments throughout the agreement term.



SVA's In-House Services

SVA Architects is a substantial architectural firm; for the City's upcoming projects we can provide a full range of architectural services, including architectural design, planning, interior design, sustainable design solutions, and landscape design.

Architectural Design — SVA has extensive experience in a wide variety of architectural designs for educational, civic, institutional, residential, mixed-use, commercial, hospitality, and recreational developments. The firm's rich history includes award-winning projects responding to the needs of both the local community and the end users. SVA offers a full range of architectural design services that includes programming, entitlements, conceptual design, schematic design, design development, construction documents, construction administration, and post-occupancy services. Our team of qualified experts work together in an interactive manner to ensure quality results at each stage of the design process.

Planning — SVA provides needs assessment and master planning services for many of our clients. Scope of services include preliminary analysis, site opportunities and constraints analysis, land planning and circulation studies, programming with a series of stakeholder workshops, development of design standards, project coordination, and the final master plan documentation. A specific work plan with a phasing schedule will be established according to our client's vision and goals.

Interior Design — SVA creates memorable environments reflecting the character and values of our clients, while promoting healthy places to enhance the experience of all participants in an innovative and responsible manner. SVA's Interior Design Studio manipulates space, forms, materials, and light to create appealing and functional spaces for a diverse client group that includes educational, commercial, resort, residential, retail, and institutional users.

Landscape Design* — SVA's landscape design team provides a full range of landscape design services, creating attractive and functional environments that showcase imaginative design while blending seamlessly with the surrounding ecosystem.

Sustainable Design Solutions — We believe that sustainable design should be viewed as an integral part of every project rather than as an add-on and, thus, employs an integrated design approach for project delivery. This approach relies on continuous communication and coordination between project team members and key stakeholders to set goals for project performance, evaluate sustainable design strategies, and validate design and construction elements to ensure delivery of a project that blends sustainability with aesthetics, maintainability, and appropriate economy.

**We also utilize outside Landscape Architects on our projects when needed.*



EXPERIENCE WITH CIVIC PROJECTS

With years of similar and relevant experience, we have acquired the skills and developed the methodologies to program, design, and construct these types of projects by keeping the goals and objectives of our clients and stakeholders in mind. Our firm was established to focus on institutional and civic assignments; we feel strongly that we have the capabilities and resources to fulfill the objectives and maximize benefits for the City's assignments.

SVA has provided similar services for public sector clients in California for over 19 years; moreover, our team has led the design efforts for many civic on-call projects with outstanding results during this time. Dedicated to collaborating closely with key staff and stakeholders to integrate feedback and input, we craft and fine-tune each project's requirements to align with each client's specific goals and budget.

SVA has led the programming, design, and renovations of capital improvement projects for public sector clients. Our multidisciplinary team will perform the architectural, engineering, and interior design services necessary to transform your existing spaces into updated 21st century workplaces. These newly updated spaces will enable your staff to thrive while effectively serving the public and the community. Similar to the City of La Habra's scope of services, we have performed similar services for the below clients.

- City of Cupertino
- City of Davis
- City of Fontana
- City of Fremont
- City of Irvine
- **City of La Habra**
- City of Mountain View
- City of Norwalk
- City of Oakland
- City of San Bernardino
- City of Westminster
- County of Los Angeles
- County of San Diego
- County of Santa Clara
- County of Santa Cruz
- Orange County Public Works
- Orange County Public Libraries

In total, we have served over 100 cities, counties, and various other public works clients over the years:



RELEVANT EXPERIENCE & PROJECT REFERENCES

La Habra Civic Center Renovation

LA HABRA, CALIFORNIA



Client:

City of La Habra

Reference:

Roy Ramsland
Planning Manager

201 E La Habra Blvd,
La Habra, CA 90631

E: ramsland@lahabraca.gov
T: 562.383.4100

Key Personnel:

- Robert M. Simons - PIC
- Doug Brown - PA
- Christopher Coyle - PM

This project relocated the Civic Center to an existing business complex directly across the street on La Habra Boulevard. The old civic center had dim corridors along with confusing split departments and an infrastructure not ready to accommodate today's technology. The new City Hall houses all departments and functions including administration, finance, community development, public works, and engineering. Moreover, the new location provides space for the existing Post Office, new Police evidence storage, and training workshop space.

One of the key design features of the new City Hall is the transformation of the exterior courtyard to an enclosed atrium-style lobby, filled with natural light, this now serves as the central hub for all the City's services. The project also adapted the adjacent old bank building into the new Council Chambers including utilizing the vault as the public record file room. The new Civic Center is responsive to the vision of the City and its leaders while considering its community's various needs. The modernized and more sustainable facility provides a space for residents and employees to do business as well as the capacity to conduct large community events and private functions.

Orange County Public Works Various On-Call Projects

ORANGE COUNTY, CALIFORNIA



Client:

Orange County Public Works

Reference:

Cecelia Varela
Project Manager

601 N Ross St,
Santa Ana, CA 92701

E: cecelia.varela@ocparks.com
T: 949.266.7286

Key Personnel:

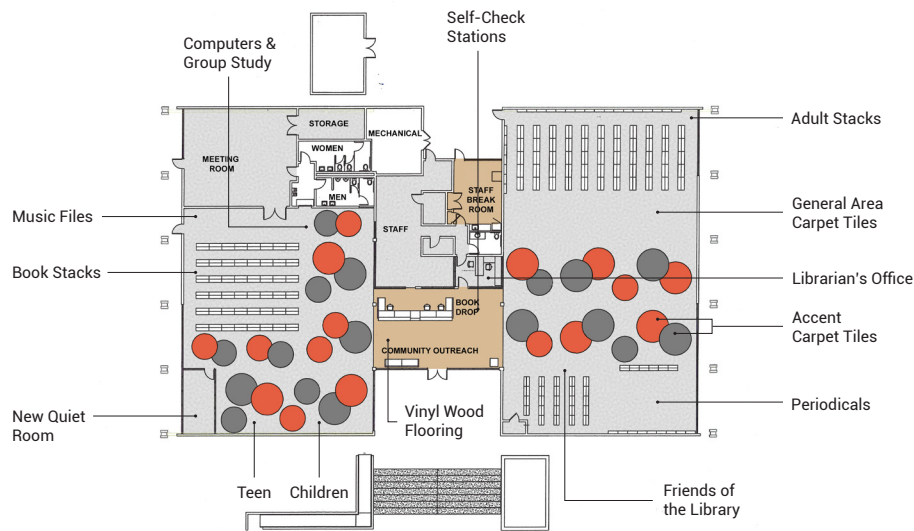
- Robert M. Simons - PIC
- Doug Brown - PM
- Mel Tan - PA
- Robert Puleo - Interiors

SVA has or is currently providing services for Orange County Public Works' various projects. They vary in scope and sizes, they range from minor upgrades and improvements to remodels and expansions. These projects prioritize community needs and reflect SVA's commitment to enduring and healthy public spaces, see below for a partial list of our on-call projects. SVA also worked on the master plan for Dana Point Harbor Revitalization for OCPW.

1. Mile Square Park Shelter #3 Replacement
2. Carbon Canyon Amphitheater Repair and Upgrade
3. Craig's Park Sports Complex Update
4. Yorba Lindas Maintenance Building Remodel
5. Orange County Child Support Services Counter T.I.
6. Orange County Juvenile Hall Security Camera Upgrade
7. Mile Square Park Maintenance Building Expansion
8. Irvine Regional Park Reconstruction of Restrooms #6, 8 & 10
9. Various OCPL Library Modernizations (See next page)

OC Public Libraries Various Library Renovations (On-Call)

ORANGE COUNTY, CALIFORNIA



Client:

Orange County Public Libraries

Reference:

Mathew DeHart
Project Manager

333 W. Santa Ana Blvd.
Santa Ana, CA 92701

E: matthew.dehart@ocpw.ocgov.com
T: 714.667.4972

Key Personnel:

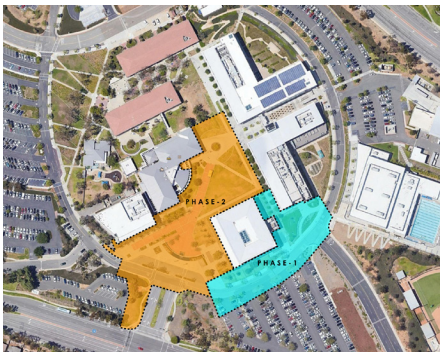
- Robert M. Simons - PIC
- Doug Brown - PM
- Mel Tan - PA
- Robert Puleo - Interiors

In 2019, Orange County Public Libraries selected SVA to design the interior standards for both the development of all planned interior renovations of existing County libraries and construction of all new public libraries. SVA will not only make recommendations for interior finish materials, but will design and specify a wide-ranging furniture program that can be adapted to suit the differing needs of each library.

1. Cypress Library (Completed)
2. Rancho Santa Margarita Library (Completed)
3. Westminster Library (Completed)
4. Aliso Viejo Library (In Progress)
5. Dana Point Library (In Progress)
6. San Juan Capistrano Library (In Progress)

RSCCD Various District-Wide Improvement Projects

ORANGE / SANTA ANA, CALIFORNIA



Client:

Rancho Santiago CCD

Reference:

Peter Lee
Facilities Project Manager

8045 E Chapman Ave,
Orange, CA 92869

E: Lee_Peter@rsccd.edu
T: 714.480.7529

Key Personnel:

- Robert M. Simons - PIC
- Doug Brown - Sr. PM
- Daniel Ruiz - PM
- Mel Tan - PA
- Judy Cheng - Proj. Coord.

SVA is currently working with RSCCD on a variety of on-call projects at their various campuses. Projects include a building assessment, HVAC replacement, campus entry repairs and improvements, a theater lighting project, new shade structures, crosswalk improvements, and a new health clinic. SVA has worked on over 15 different projects for the District, which includes the following:

1. Campus Entrance Improvement at Santiago Canyon College
2. Campus Entrance Improvement at Santa Ana College
3. Russell Hall Replacement Secondary Effect Relocations at SAC
4. HVAC Replacement Project at the District Operations Center
5. Phillips Hall Theater Lighting Project at Santa Ana College
6. Building K Assessment
7. Parking Lot 2 Crosswalk Improvements at Santiago Canyon College
8. E. Chapman Entry Repairs at Santiago Canyon College
9. Building T Drainage at Santiago Canyon College
10. District Ops Center New Health Clinic at The District Operations Center
11. Child Development Center Shade Structure at Santa Ana College
12. Santa Ana College Building T-107 Manufacturing Tech Lab Assessment
13. Barrier Removal Lot 2 & 7 Crosswalk Repairs at Santiago Canyon College
14. Drone Program at Santa Ana College
15. Soccer Path of Travel at Santiago Canyon College

IEHP Learning & Training Center Tenant Improvements

RANCHO CUCAMONGA, CALIFORNIA



Client:

Inland Empire Health Plan

Reference:

Briana Esparza
Project Specialist

10801 6th St #120,
Rancho Cucamonga, CA 91730

E: esparzab@iehp.org
T: 951.396.3100

Key Personnel:

- Robert M. Simons - PIC
- Bill Koster - PM/PA
- Robert Puleo - Interiors
- Judy Cheng - Proj. Coord.

The project consists of 100,000 sq. ft. of office tenant improvements and 75,000 sq. ft. of exterior/landscaping renovations. The interior tenant improvements consisted of a center for learning and innovation, in addition to a wellness and workout room. IEHP's objective is to provide a dedicated space for non-department specific company training and development such as leadership trainings, provider meetings, certification programs, orientations, community meetings, retreats, and college course classes.

IEHP also promotes and encourages employee health and wellness education. To continue supporting this vision, the improvements also include a yoga studio, aerobic room, fitness equipment, shower facilities, and interior mile markers. The exterior tenant improvements included a campus courtyard circulation to combine the existing buildings and empire lakes. Amenities include outdoor meeting spaces, open amphitheater, garden scenes, shaded walking paths, and casual eating areas.

West Basin Municipal Water District Edward C. Little Water Recycling Facility Renovation

EL SEGUNDO, CALIFORNIA



Client:
West Basin Municipal Water District

Reference:
Kevin Cullen
Water Resources Engineer
1935 S Hughes Way,
El Segundo, CA 90245
E: KevinC@westbasin.org
T: 310.660.6259

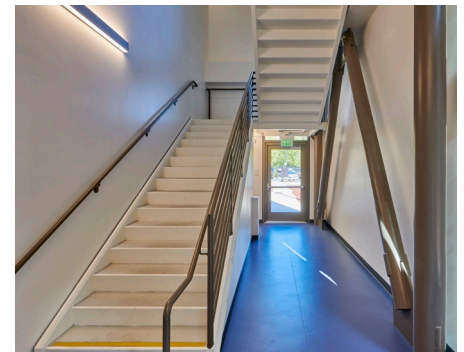
Key Personnel:

- Robert M. Simons - PIC
- Mel Tan - PA
- Dean Hawkins - PM
- Robert Puleo - Interiors

The driving design theme behind the renovation of the West Basin Municipal Water District's Edward C. Little Water Recycling Facility and Visitor Center ("ECLWRF") was Education. The goal was to create a Visitor Center that educates the general public on the Water District's dynamic and vital role in the water cycle. The newly designed visitor center features an enlarged and remodeled public lobby space and a newly constructed conferencing center where interpretative exhibits and multimedia presentations educate visitors on the five "designer waters" the facility produces. The project also includes reconfiguration of the existing large conference room; construction of new large divisible meeting/conference room, enlarged public restrooms and outdoor seating areas, an expanded parking lot with electric vehicle charging stations, indigenous landscaping, and a full HVAC replacement.

City of Cupertino Library Expansion

CUPERTINO, CALIFORNIA



Client:
City of Cupertino

Reference:
Roger Lee
Director of Public Works
10300 Torre Avenue
Cupertino, CA 95014

E: rogerl@cupertino.org
T: 408.777.3254

Key Personnel:

- Robert M. Simons - PIC
- Nathan Herrero - PM
- David Forman - QA/QC
- Robert Puleo - Interiors

The Cupertino Library expansion involves the demolition of the existing single-story 1,175 sq. ft. Children's Book Area and replacing it with a new two-story 5,626 sq. ft addition that connects to the existing Library structure. A new multipurpose Program Room houses a presentation space with a minimum of 130 seats as well as additional spillover seating. Space flexibility is achieved with rooms that can be divided and used for multiple programs simultaneously. Also included are a kitchenette, gender-neutral restrooms on each floor, as well as janitorial closets and general storage rooms.

The exterior and interior finishes are of high quality and durability, as well as being energy efficient and sustainable. The architecture of this addition is punctuated by the glass storefront façade on both the outside and courtyard side elevation, creating a transparent jewel box, which entices and welcomes visitors to explore this new space. This transparency also allows for a visual link from within the courtyard to the Memorial Grove outside and reinforcing the idea of connection between building and place. The architecture of this addition expands on the contemporary style of the existing library, by respecting its rhythm and cadence. In addition, the selection of the exterior finishes, highlight and accentuate this new building addition while still harmonizing into the existing library's texture and palette.

City of Irvine Various On-Call Projects

IRVINE, CALIFORNIA



Client:

City of Irvine

Reference:

Scott Smith
Deputy Director, Public Works

1 Civic Center Plaza,
Irvine, CA 92606

E: ssmith@cityofirvine.org
T: 949.724.7526

Key Personnel:

- Robert M. Simons - PIC
- Doug Brown - PM
- Mel Tan - PA
- Robert Puleo - Interiors
- Judy Cheng - Proj. Coord.

SVA is currently working with the City of Irvine on various projects in their Great Park. Those projects include the following:

1. Maintenance & Operations Building

SVA is delivering the design for the new Maintenance Building. The new facility will feature office spaces, landscape mechanic shop, facility maintenance area, conference rooms, and storage.

2. Great Park Administration Building

A new administration building to be located near the Orange Balloon. The complex will contain Community Services, Public Safety, Building Maintenance, and Staff Operational Areas.

3. Public Safety Training Facility

SVA is developing a conceptual site plan and massing studies for the layout of a Public Safety Training Facility located in the Great Park of Irvine.

County of Santa Clara Various On-Call Projects

SANTA CLARA, CALIFORNIA



Client:

County of Santa Clara

Reference:

Karl Bakke

Construction Project Manager

2310 N First St. Suite 200

San Jose, CA 95131

E: Karl.bakke@faf.sccgov.org

T: 408.993.4617

Key Personnel:

- Robert M. Simons - PIC
- Nathan Herrero - PM
- Velma Anelo - PA
- Robert Puleo - Interiors

SVA is serving in an on-call capacity for various projects for the County of Santa Clara and its Parks and Recreation Department. The first project concerns the restroom renovation of three buildings, known respectively as “The Pavilion,” “Exposition Hall,” and “The Fiesta,” at the County Fairground. The scope of the project covers numerous modernizations and safety upgrades including modified slope entrances, new concrete walkways, drinking fountain replacements, new ADA door and wall signages, new doors, frames, and hardware, tile repair, and new paint.

SVA is working on three other projects with the County, which include a CASp report/ADA assessment for their fairground complex, and the Parkmoor Office Building Demolition.

Lodi USD New Maintenance & Operation Facility

LODI, CALIFORNIA



Client:

Lodi Unified School District

Reference:

Mark Rosson
Vice President

1305 E Vine St
Lodi, CA 95240

E: mark@capitalpm.com
T: 916.553.4400

The new Lodi USD Maintenance & Operations facility is a brand-new facility on 14 acres of district-owned land. The project was designed to consolidate maintenance and operations functions and free up space at campuses for program use, as well as provide much needed additional space for repair and work areas. The project includes a new 37,000 SF steel building which includes office space, vehicle and material storage areas, multiple workshops, and a complete auto repair facility for District vehicles. The site includes secured parking areas for District vehicles, outdoor storage yards for bulk groundskeeping materials. SVA programmed and design the project and created the bridging documents for design-build delivery by a team led by Diede Construction.

Key Personnel:

- Nathan Herrero - PIC
- Christopher Bradley - PM
- David Forman - QA/QC

ADDITIONAL RELEVANT EXPERIENCE EXAMPLES



Bell Gardens Ford Park Aquatics Center Replacement

Bell Gardens, CA

SVA has been hired by the City of Bell Gardens to develop a replacement aquatics center for the public. The building interior will feature a new lobby entrance/reception, new staff offices, staff lounge/break room. The outdoor area is composed of four elements: a 50m x 25yd competition pool, a 1,000 sq. ft. therapy pool, a 6,000 sq. ft. recreation pool, and a picnic area that provides shaded lounging space and bench seating with storage underneath.



County of Los Angeles Quartz Hill Library

Quartz Hill, CA

This LEED Gold certified library is a linear, one-story facility anchored by a metal canopy structure that runs north to south along the eastern façade. The simple organization of the design creates a harmonious balance between the central public gathering spaces (main lobby, customer service desk, community meeting room, and quiet study spaces). Eco-friendly features such as bioswales, drought-tolerant landscaping, and controlled interior lighting were used within this project.



City of Vernon Fire Station #1 Renovation

Vernon, CA

This project is one in a series the City is undertaking to provide capital improvements to its fire stations. SVA renovated this fire station using Design-Build delivery. The project converted four existing double-occupancy rooms into one double-occupancy and six single-occupancy rooms. The large restroom/shower rooms were converted into two single-occupancy restroom/shower rooms with an additional bay storage area. The existing kitchen was also reconfigured.



County of Los Angeles La Puente Enhanced One-Stop Development Center

La Puente, CA

The project involves the demolition of the existing facility and new construction of a 7,500 sq. ft building. The new facility will house staff offices, open workstations, conference rooms, and a staff lunch area. It will also include public queuing/waiting spaces, interactive application workstations, and public restrooms. The existing building will remain in operation until the new building is constructed.



City of Moreno Valley Civic Center Amphitheater

Moreno Valley, CA

The new amphitheater provides seats in an open-air venue with an architectural style that responds to the adjacent civic center. The project is articulated by a translucent precast Kalwall band shell that focuses sound to the audience and, when lit up at night, serves as a glowing beacon of cultural activity. The ADA accessible stage features a large 9' x 16' LED screen that facilitates movie nights and serves as a backdrop for concert performances.



City of Westminster Civic Center Space Planning

Westminster, CA

SVA has been retained by the City of Westminster to redesign the existing Public Safety building located in the heart of the Westminster Civic Center complex. This challenging assignment reimagines the office work areas of the building to creatively accommodate City Hall staff while sequestering secured police facilities. The goal of the project is to accommodate approximately 17,000 sq. ft. of workspace for City Hall staff within the confines of the existing spaces.

ADDITIONAL RELEVANT EXPERIENCE EXAMPLES (CONTINUED)



City of Fontana Civic Center Replacement

Fontana, CA

The existing one-story civic center will be demolished and will be replaced by a two-story municipal building with parking structure on the first level and office space on the second level. Each level will have a footprint of approximately 30,000 square feet with one vehicle entrance and exit located on Upland Ave. just west of Wheeler Ave. The City anticipates 65 parking spaces to be within the parking structure portion of the building.



City of Santa Ana Newhope Library Renovation

Santa Ana, CA

SVA was recently selected to deliver the renovation of the Newhope Library. The team will explore options for expanding the media center/lab as well as modernizing the current large meeting room. Additional scope of work will comprise new carpet and hard flooring, a remodeled front desk area, window replacements, updated modern-looking facades, new roof, video surveillance, and ADA compliance.



City of Thousand Oaks Kavli Theatre Renovation

Thousand Oaks, CA

SVA renovated the interior of the 2,000-seat Fred Kavli Theatre. Improvements to the auditorium include accent wall and walkway/stair lighting conversion to energy efficient LEDs, painting, and replacement of carpet, wall treatments, seating, and disabled access lift.



LAC + USC Childcare Center

Los Angeles, CA

The site covers over 17,500 sq. ft. of vacant land in the middle of the larger medical center campus. The proposed project is to construct a new single-story child care facility of approximately 6,000 sq. ft. with an additional 6,000 sq. ft. of covered walkways to serve the needs of the LAC+USC Medical Center campus staff and the community.



City of Moorpark City Hall Tenant Improvements

Moorpark, CA

These tenant improvements will consist of office space, meeting rooms, and other ancillary spaces for approximately 60 people. Additionally, the design will provide a new 100-seat city council chamber with an audio-video room and an overflow room, a new central records vault, storage, new signage, and landscaping.



City of Norwalk City Hall Remodel

Norwalk, CA

This new tenant improvement to the existing City Hall Building included new offices for administration, engineering, planning, and support personnel. All of the offices were renovated with HVAC, data, and electrical updates.

B. PROPOSED STAFFING & PROJECT ORGANIZATION



TITLE

Partner & President

EDUCATION

Bachelor of Architecture,
California Polytechnic State
University, San Luis Obispo

REGISTERED ARCHITECT

C-18301

PROFESSIONAL AFFILIATIONS

American Institute of Architects
Coalition for Adequate School
Housing
California Parks and Recreation
Society

REFERENCES

- City of Irvine
Scott Smith
Deputy Director Public Works
1 Civic Center Plaza,
Irvine, CA 92606
T: (949) 724-7526
- City of Moorpark
Troy Brown
City Manager
799 Moorpark Ave.
Moorpark, CA 93021
T: (805) 517-6212



ROBERT M. SIMONS, AIA

Partner-In-Charge / Architect of Record

Mr. Simons is the President of SVA and will serve as the Partner-In-Charge and Architect of Record for these projects. Mr. Simons has devoted his 38-year career to creating enduring, functional, and sustainable spaces. He believes that exceptional planning and architecture sets the foundation to improve cities and neighborhoods. His vision for creating spaces that enhance quality of life has resulted in an array of innovative developments and award-winning projects.

- **Orange County Public Works Various Projects (On-Call), Orange County, CA,** SVA has or is currently providing services for Orange County Public Works on seven different projects. The projects vary in scope from an amphitheater seating remodel to a park shelter replacement to a harbor revitalization master plan. These projects prioritize community needs and reflect SVA's commitment to enduring and healthy public spaces.
- **La Habra Civic Center, La Habra, CA,** The project relocated the existing civic center to a business complex, as it had outgrown its space over the years. The two-story office complex was fully converted to a new City Hall that houses administration, finance, community development, public works, and engineering, along with a Post Office and an art museum.
- **County of Los Angeles La Puente Enhanced One-Stop Development Center Project, La Puente, CA,** The new project, located on a 32,752 square-foot site, will include the construction of a new facility and demolition of the existing facility and a surface parking lot. The new building is a 7,500 square-foot, one-story building providing public services, public restrooms, meeting space, shared County space, and storage space.
- **Lodi USD New Maintenance & Operation Facility, Lodi, CA,** The project consists of the design-build construction of a new Maintenance & Operations Facility for Lodi Unified School district on 14 acres. The project features a new 37,000 sq. ft. manufactured steel building and the development of all associated site structures including driveways, parking, site walls, fencing, and stormwater facilities.
- **City of Moorpark City Hall Tenant Improvements, Moorpark, CA,** These tenant improvements will consist of office space, meeting rooms, and other ancillary spaces for approximately 60 people. Additionally, the design will provide a new 100-seat city council chamber with an audio-video room and an overflow room, a new central records vault, storage, new signage, and landscaping.
- **West Basin Municipal Water District Edward C. Little Water Recycling Facility & Visitor Center Renovation (ECLWRF), El Segundo, CA,** The project includes reconfiguration of the existing large conference room; construction of new large divisible meeting/conference room, restrooms, and storage rooms; remodeling of the reception and front office space area; and relocation of the control room. It also includes a multipurpose visitor center/exhibit room that includes interpretive exhibits.



DOUG BROWN, ARCHITECT, NCARB

Senior Project Manager

Mr. Brown will serve as Senior Project Manager and brings over 20 years of experience and skill in architectural design, project management, and the construction process to these projects for the City. He has extensive experience with a variety of architectural assignments, ranging from Civic facilities and learning centers to other public projects. He will be responsible for managing schedules and budgets and will coordinate the design development, construction documentation, and construction administration.

TITLE

Senior Associate Partner

EDUCATION

Master of Architecture, Arizona State University

Bachelor of Architecture,
Arizona State University

REGISTERED ARCHITECT

C-30818

PROFESSIONAL AFFILIATIONS

National Council of Architectural
Registration Boards

REFERENCES

- City of La Habra
Roy Ramsland
Planning Manager
201 E La Habra Blvd,
La Habra, CA 90631
T: (562) 383-4100
- Orange County
Public Libraries
Cecelia Varela
Manager
601 N Ross St
Santa Ana, CA 92701
T: (949) 266-7286



- **City of Irvine Great Park Administrative Building, Irvine, CA**, The new 28,000 sq. ft Great Park Administration Building will be located near the Orange Balloon. The complex contains the following functions: Community Services, Public Safety, Building Maintenance, and Staff Operational Areas. The overall project also includes a parking lot and significant amount of site work totaling close to four acres.
- **County of Los Angeles La Puente Enhanced One-Stop Development Center, La Puente, CA**, The new building is 7,500 sq. ft., with public queuing/waiting spaces, interactive application workstations, and public restrooms. It will also include staff offices, open workstations, conference rooms, and a staff lunch area.
- **City of La Habra Civic Center, La Habra, CA**, The project relocated the existing civic center to a business complex as it had outgrown its space over the years. The two-story office complex was fully converted to a new City Hall which houses administration, finance, community development, public works, and engineering, along with a Post Office and an art museum.
- **Orange County Public Library Renovations, Orange County, CA**, Our team is currently working on the following four libraries to bring each of them up to today's standards with 21st century technology features; the renovations will provide each facility with a modern look and the design will be more responsive to emerging programs to serve all patrons, young and old.
- **Orange County Public Works Various On-Call Projects, Orange County, CA**, SVA is currently providing services for eight of OCPW's projects, among which are a park shelter replacement, an amphitheater remodel, multiple library modernizations and furniture specifications for all branches, juvenile hall security camera upgrade and the master plan for the Dana Point Harbor revitalization.
- **City of Irvine Maintenance & Operations Building, Irvine, CA**, As part of our ongoing relationship with the City, SVA is delivering the design for the new Maintenance Building. The new facility will feature office spaces, landscape mechanic shop, facility maintenance area, community service area, conference rooms, restrooms, and storage.
- **City of Irvine Public Safety Training Facility, Irvine, CA**, As part of our ongoing relationship with the City of Irvine, SVA is developing a conceptual site plan and massing studies for the layout of a Public Safety Training Facility located in the Great Park of Irvine. The design will accommodate three key programs: Emergency Management Division, Training Division and its Support Facilities, and Emergency Vehicle Operations Course (EVOC) & Vehicle Training.



MEL TAN, ARCHITECT

Project Architect / Senior Designer

Mr. Tan will be the Project Architect and Senior Designer for the City's assignments. He has been responsible for master planning, conceptual design solutions and crafting the vision of the firm's various projects throughout California. With over 30 years of professional experience, Mr. Tan has been the planner and designer for projects ranging from private to public with a variety of mixed-use developments in between.

TITLE

Senior Associate Partner

EDUCATION

Bachelor of Architecture,
California Polytechnic State
University, Pomona

Architecture & Planning
Certificate, University of
Copenhagen, Denmark

REGISTERED ARCHITECT

C-18828

REFERENCES

- West Basin MWD
Kevin Cullen
Resources Engineer
1935 S Hughes Way, El
Segundo, CA 90245
T: (310) 713-7796
- City of Moreno Valley
Patti Solano
Parks & Community
Service Director
25180 Santiago Dr,
Moreno Valley, CA 92551
T: (951) 413-3280



ARCHITECTS

- **West Basin Municipal Water District Edward C. Little Water Recycling Facility Visitor Center Renovation and Expansion, El Segundo, CA,** The project includes reconfiguration of the existing large conference room; construction of a new large divisible meeting/conference room, restrooms and storage rooms; remodeling of the reception and front office space area; and relocation of the control room. It also includes a multipurpose visitor center/exhibit room with interpretive exhibits.
- **City of Irvine Great Park Administrative Building, Irvine, CA,** The new 28,000 sq. ft Great Park Administration Building will be located near the Orange Balloon. The complex contains the following functions: Community Services, Public Safety, Building Maintenance, and Staff Operational Areas. The overall project also includes a parking lot and significant amount of site work totaling close to four acres.
- **City of Moreno Valley Civic Center Amphitheater, Moreno Valley, CA,** The new 500-600 seat theater is anticipated to host 75-100 events a year and will serve as the city's premier performance venue. The project is articulated by a translucent precast Kalwall band shell that focuses sound to the audience and, when lit up at night, serves as a glowing beacon of cultural activity.
- **City of Riverside La Sierra Senior Center, Riverside, CA,** This state-of-the-art facility is designed to function as an active senior community clubhouse as well as a facility for various community activities. There is a 5,350 sq. ft. banquet hall with a stage that also features a full kitchen to accommodate the senior nutrition program.
- **City of Beaumont Civic Center Master Plan, Beaumont, CA,** SVA is currently assessing the City Hall Building, Police Department Building, Transit Building, Animal Shelter, Building E, Two Modular Buildings and Building F. SVA will also provide conceptual design renderings to beautify the street spaces in the Downtown area nearby the Civic Center.
- **City of Riverside Arlanza Library, Riverside, CA,** At the core of this 10,000 sq. ft. library is a public computer center, which provides internet and software access for the city's residents. The facility also provides educational support with homework literacy centers and a children's book collection.
- **City of Temecula Margarita Recreation Center, Temecula, CA,** The new 8,500 sq. ft. new recreation center includes a multipurpose room, dance/fitness room, classroom, kitchen, separate main and pool offices, restrooms with showers and changing areas, family restrooms and storage. It also includes an outdoor 25-yard pool with a zero-depth entry and diving board.



ROBERT PULEO, ASSOC. IIDA

Director of Interiors

Mr. Puleo will provide his expertise as programmer and community outreach planner for these projects. He has over 30 years of professional experience in functional space planning, overall facility utilization and layout studies, interior design, and project management. With his background ranging from civic projects to public facilities, he is accomplished in building requirements programming, existing facility evaluation studies, building renovation and relocation, floor area analysis, and space layout.

TITLE

Director of Interiors

EDUCATION

Bachelor of Architecture,
University of Arizona

PROFESSIONAL AFFILIATIONS

International Interior Design
Association

REFERENCES

- City of Thousand Oaks
Elizabeth Perez
Facilities Manager
2100 E Thousand Oaks Blvd,
Thousand Oaks, CA 91362
T: (805) 449-2225
- City of Westminster
Alexa Smittle
Community
Development Director
8200 Westminster Blvd.,
Westminster, CA 92683
T: (714) 548-3674



- **City of Westminster Civic Center Space Planning, Westminster, CA,** The goal of the project is to accommodate approximately 17,000 sq. ft. of workspace for City Hall staff within the confines of the existing underutilized spaces of the Public Safety department and transform the building into a new combined City Hall/Public Safety facility.
- **City of La Habra Civic Center, La Habra, CA,** The project relocated the existing civic center to a business complex as it had outgrown its space over the years. The two-story office complex was fully converted to a new City Hall which houses administration, finance, community development, public works, and engineering, along with a Post Office and an art museum.
- **Inland Empire Health Plan Learning & Fitness Center Tenant Improvements Rancho Cucamonga, CA,** The project consists of over 100,000 sq. ft. of office tenant improvements and 75,000 sq. ft. of exterior/landscaping renovations. The interior tenant improvements consist of a center for learning and innovation, in addition to a wellness and workout room.
- **City of Norwalk City Hall Remodel, Norwalk, CA,** This new tenant improvement to the existing City Hall Building included new offices for administration, engineering, planning, and support personnel. All of the offices were renovated with HVAC, data, and electrical updates.
- **Kettler Education Center, Huntington Beach, CA,** SVA worked closely with the district to ensure the successful conversion of the elementary school into a modern business facility, providing new offices, meeting rooms, as well as curriculum lab and new landscaping and hardscaping.
- **Department of Public Social Services, El Monte, CA,** This project is home to 600 employees who administer public outreach programs and provide counseling for families. The lower floors of the building have been designed to house the public functions for reception, interviewing, and development skills training; the upper floors accommodate administrative and private counseling requirements with multiple office functions and systems.
- **City of Fontana Civic Center Replacement, Fontana, CA,** The existing one-story civic center will be demolished and will be replaced by a two-story municipal building with parking structure on the first level and office space on the second level. Each level will have a footprint of approximately 30,000 square feet with one vehicle entrance and exit located on Upland Ave. just west of Wheeler Ave. The City anticipates 65 parking spaces to be within the parking structure portion of the building. The intent of the building is to serve as office space for city staff as well as both public and employee parking for the civic campus.

ADDITIONAL SVA TEAM MEMBERS

Below are additional SVA project team members that will assist the key project team on the City's assignments.



DANIEL RUIZ

Job Captain

Mr. Ruiz will be the assigned Job Captain for the projects and services. He has worked on a variety of civic, educational, multi-family, and mixed-use developments. His responsibilities will include supporting all aspects of project document development and coordinating with all project team members to maintain the quality of the work product within the established project schedule. He received his Bachelor of Architecture from the University of Southern California.



DAVID FORMAN, AIA, License: C-16831

Director of Quality Assurance & Quality Control

Mr. Forman will be in charge of Quality Assurance/Quality Control and will provide a fresh set of eyes to both architectural and engineering drawings. Mr. Forman has proven himself to be a versatile architect particularly knowledgeable in technical and design areas. He will define and manage the QA / QC procedures, manage risk analysis and resource planning, and take an active role in process inspection and improvement. He received his Bachelor of Architecture from California State Polytechnic University, Pomona.



JUDY CHENG, MBA, LEED AP

Principal | Project Coordinator

Ms. Cheng is one of the Principals at SVA and will be the Project Coordinator assigned to these projects. She has been involved with various public and institutional projects, including the firm's current work for West Basin Municipal Water District and Inland Empire Health Plan Tenant Improvement. She received her Bachelor of Architecture from the University of Southern California and a Master's in Business Administration from the University of California, Irvine.



I highly value SVA's cooperativeness and responsiveness during the design and construction phase of this very challenging project. They have worked successfully with the Port staff and the project contractor to control costs, comply with schedules, and integrate a sustainable design into this project.



Mort Rowghani

Harbor Engineer/Chief Program Manager
Port of Los Angeles Police Headquarters



I have found SVA and their staff to be cooperative, responsive, and comprehensive in their work. I appreciate their ability to help guide the project's programming and construction, providing solutions that have saved the District precious dollars without sacrificing quality.



Richard Gonzales

Project Manager
City of Riverside



It became apparent to me from our initial meetings that the SVA team was committed to taking our conceptual desires for this facility and translating them into a realistic, functional design... Overall, it was a pleasure to work alongside the SVA team and I am pleased to share the design has surpassed our expectations.



Robert Simmons

Emergency Management Administrator
City of Irvine

PROFESSIONAL CREDENTIALS OF STAFF

Below are copies of California Architect licenses for our key staff.


STATE OF CALIFORNIA
dca
DEPARTMENT OF CONSUMER AFFAIRS

CALIFORNIA ARCHITECTS BOARD
2420 DEL PASO ROAD, SUITE 105
SACRAMENTO, CA 95834
916 574-7220

Renewal License
ARCHITECT

LICENSE NO. C 18301
RECEIPT NO. 03282001

VALID UNTIL JANUARY 31, 2023

ROBERT MARK SIMONS


In accordance with the Provision of Section 5500 of the Business and Professions Code, the individual named hereon is licensed as an Architect and is subject to the rules and regulations of the California Architects Board.

11/23/20
11/23/20

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STATE OF CALIFORNIA
dca
DEPARTMENT OF CONSUMER AFFAIRS

CALIFORNIA ARCHITECTS BOARD
2420 DEL PASO ROAD, SUITE 105
SACRAMENTO, CA 95834
916 574-7220

Renewal License
ARCHITECT

LICENSE NO. C 30818
RECEIPT NO. 13080133

VALID UNTIL OCTOBER 31, 2023

DOUGLAS BROWN


In accordance with the Provision of Section 5500 of the Business and Professions Code, the individual named hereon is licensed as an Architect and is subject to the rules and regulations of the California Architects Board.

11/08/21
11/08/21

----- NON-TRANSFERABLE --- POST IN PUBLIC VIEW ----- WAEC 12/31/07

STATE OF CALIFORNIA
dca
DEPARTMENT OF CONSUMER AFFAIRS

CALIFORNIA ARCHITECTS BOARD
2420 DEL PASO ROAD, SUITE 105
SACRAMENTO, CA 95834
916 574-7220

Renewal License
ARCHITECT

LICENSE NO. C 18828
RECEIPT NO. 00066808

VALID UNTIL JANUARY 31, 2023

MELVYN ANDRE TAN


In accordance with the Provision of Section 5500 of the Business and Professions Code, the individual named hereon is licensed as an Architect and is subject to the rules and regulations of the California Architects Board.

'04/21
'04/21

----- NON-TRANSFERABLE --- POST IN PUBLIC VIEW ----- WAEC 12/31/07

*Addresses have been redacted for privacy.

PROJECT TEAM AVAILABILITY

SVA currently has approximately 30% of our workload in the design phase, with the remaining in the construction document phase or under construction. While the firm has many projects both kicking off and closing out, this workload will not overshadow our commitment to deliver quality and responsiveness to the City’s projects.

Below are the current commitments for our project team members.

Key Team Member & Role	Years with Firm	Current Commitments & Completion Date
Robert M. Simons (Partner-In-Charge/ Architect of Record)	19	Mr. Simons oversees all of SVA’s educational projects. (Ongoing)
Doug Brown (Sr. Project Manager)	16	<ul style="list-style-type: none"> • City of Moorpark City Hall Tenant Improvements (2023) • Irvine Valley College Carport Canopies (2022) • Bell Gardens Ford Park Aquatics Center Replacement (2023) • Rancho Santiago CCD Various Projects (Ongoing) • OC Public Libraries Various Projects & Remodels (Ongoing) • City of Irvine Public Safety Training Facility (2023)
Mel Tan (Project Architect/ Senior Designer)	17	<ul style="list-style-type: none"> • Santa Ana College Temporary Village Phase 5 (2022) • Santa Monica College Various Improvement Projects (2023) • Fontana USD Building L Replacement (2023)
Robert Puleo (Interiors Director)	16	<ul style="list-style-type: none"> • Aliso Viejo Library Renovation (2023) • Dana Point Library Renovation (2023) • City of Norwalk City Hall Remodel (2023)
Daniel Ruiz (Job Captain)	9	<ul style="list-style-type: none"> • Santiago Canyon College Parking Lot 2 Crosswalk Improvements (2022) • Bell Gardens Ford Park Aquatics Center Replacement (2023) • OCPW Orange County Public Works Various Projects (On-Call) (Ongoing)
David Forman (QA/QC Director)	8	<ul style="list-style-type: none"> • NOCCCD First Floor Water Intrusion Remediation at Anaheim Campus (2023) • NOCCCD Anaheim Campus Swing Space Interim Housing (2023) • South Pasadena USD Modular Classroom Additions (2023)
Judy Cheng (Project Coordinator)	19	<ul style="list-style-type: none"> • City of Fontana City Hall Renovation (2023) • OCPW Various On-Call Assignments (Ongoing) • Oceanside USD Various Upgrades (2023)

COMMITMENT TO THE CITY OF LA HABRA

Key personnel will be available to the extent proposed for the duration of the projects. SVA acknowledges that no person designated as “key” to the project shall be removed or replaced without the prior written concurrence of the City.

PROPOSED SUB-CONSULTANTS

SVA has enjoyed successful working relationships with many qualified consultants and we have selected the team members that meet your project objectives. We are confident in their design and technical expertise, and they have proven to be effective partners who share our commitment to client service. Below are our proposed consultants for the City's projects.



2151 Michelson Drive, Suite 240,
Irvine, CA 92612
T: 949.679.0870
www.vcaeng.com

VCA ENGINEERS CIVIL & STRUCTURAL ENGINEERS

VCA Engineers, Inc. is a client-focused, service-oriented civil and structural engineering firm with two offices, City of Alhambra and Irvine, in California. With over thirty employees, VCA Engineers, Inc. engages in a wide variety of engineering designs and services involving private and public land development, facility engineering, transportation engineering, and topographical engineering.



15231 Laguna Canyon Road
Ste 100, Irvine, CA 92618
T: 949.751.5800
www.tk1sc.com

TK1SC MECHANICAL/ELECTRICAL/PLUMBING ENGINEERS

The **tk1sc** team is committed to bringing the highest quality results to every project. Our collaborative approach that draws on over 45 years of industry experience is what sets us apart. tk1sc delivers progressive, balanced, and technically sound results through a unique focus on service and communication. Carefully understanding each project's goals and needs results in architecturally pleasing, sustainable, and functional solutions for the lifetime of a project.



31591 Camino Capistrano, San Juan
Capistrano, CA 92675
T: 949.493.2600
www.rjmdesigngroup.com

RJM DESIGN GROUP, INC. LANDSCAPE ARCHITECT

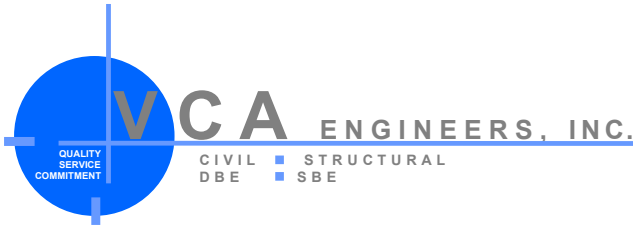
RJM Design Group is a multi-disciplinary planning and landscape architectural design firm committed to serving the needs of public agencies and organizations throughout the West. Our designs evolve from a careful evaluation of program, site character, community needs, sustainability, budget, maintenance and safety.



9700 Business Park Dr, Ste 102,
Sacramento, CA 95827
T: 916.925.4000
www.sierrawestgroup.com

SIERRA WEST CONSULTING GROUP, INC. COST ESTIMATOR

The **Sierra West Group** is the leading cost estimating firm in the western United States and at the forefront of current developments in the construction industry. This position has been achieved by working as a key consultant on many landmark projects and by providing superior performance and research on the latest construction technologies. SWG has over two decades of experience establishing realistic, accurate and complete construction cost estimates and budget preparation – for any size project or scope.



VIRGIL C. AOANAN, PE, SE, QSD

Principal

EDUCATION:

B.S. Civil Engineering/1979 University of Hawaii

REGISTRATION:

1983 Civil Engineer, California No. 36079

1994 Structural Engineer, California No. 3903

1990 Professional Engineer, New York No. 067561

1994 Civil and Structural Engineer, Washington No. 23349

2012 CASQA Qualified SWPPP Developer and Practitioner (QSD and QSP)



SUMMARY:

Mr. Aoanan has over thirty-five years of hands-on experience in civil and structural engineering related to planning, design, management, and construction of aviation, commercial, education, healthcare, housing industrial, institutional, military, municipal, recreation and transportation facilities. He has prepared and executed engineering construction documents (plans, specifications, calculations, requisitions, contracts) in multiple capacities as project manager, project engineer, lead engineer, design engineer, and construction engineer in both the civil and structural disciplines. As a **Civil Engineer**, Mr. Aoanan is intimately familiar with design issues related to: site development, site and facility condition assessments, public works improvements (B-Permits) storm wet utility design and capacity studies (sanitary sewer, potable and fire water), water management (LID, SWPPP, SUSMP), grading and earthwork calculations, site sustainable design (LEEDS, CHPS), site infrastructure design, capital improvement programming, roadway and streetscapes geometrics, composite utilities coordination and right of way, onsite traffic/parking circulation and analysis, hydrology and hydraulics studies and design, ADA path of travel requirements. In addition, Mr. Aoanan has also extensive design experience not only in on-site improvements as described above but also in off-site improvements involving municipal and jurisdictional interfaces such as the City of Los Angeles B-Permit, California State Water Resources Control Board, California Coastal Commission or similar requirements. As a **Structural Engineer**, he directly managed and participated in the structural analysis, design, and construction of various types of buildings and structures, new, renovated, and/or seismically retrofitted. These building types and structures include reinforced concrete (cast in place and tilt-up), masonry, wood, and steel.

PROFESSIONAL EXPERIENCE – PROJECT LIST:

Mr. Aoanan served as Project Manager or Lead Civil Engineer for the following projects:

- City of Cypress, Cypress Branch Library ADA Site Improvements – *Cypress, CA*
- City of Dana Point, Dana Point Library ADA Site Improvements – *Dana Point, CA*
- City of Hawaiian Gardens, Public Library and Public Safety Center, ADA Sidewalk Improvements – *Hawaiian Gardens, CA*
- City of Los Angeles, Northeast Police Station New Parking Structure – *Los Angeles, CA*
- City of Los Angeles, Parker Center Building Site Demolition and Stacking Plan – *Los Angeles, CA*
- City of Los Angeles, Pio Pico Library & Pocket Park ADA Site Improvements – *Los Angeles, CA*
- City of Los Angeles, City Terrace Library ADA Site Improvements – *Los Angeles, CA*
- City of Los Angeles, Los Angeles Street Civic Building Site Improvements – *Los Angeles, CA*
- City of Los Angeles, Lincoln Heights Jail Adaptive Re-Use Study – *Los Angeles, CA*
- City of Westminster, Westminster Branch Library ADA Site Improvements – *Westminster, CA*
- County of Los Angeles, New Quartz Hill Public Library – *Quartz Hill, CA*
- County of Los Angeles, New Manhattan Beach Library – *Manhattan Beach, CA*
- County of San Bernardino, San Bernardino County Law Library Seismic Retrofit and Tenant Improvements – *Rancho Cucamonga, CA*



YOUNG NAM, P.E., S.E.
Principal

Mr. Young Nam is a licensed professional engineer in California and a licensed structural engineer in California. For over 32 years, **Mr. Nam** has designed and directed large and complex projects including new construction, historic renovations, additions, and seismic upgrades and retrofits. He has been Project Manager and Project Principal on a variety of projects including education, commercial, high-rise, healthcare, cultural, and sports. He also specializes in the seismic upgrade and retrofit of a variety of structures. **Mr. Nam** is an active member of Structural Engineers Association of Southern California (SEAOSC), International Code Council (ICC), American Concrete Institute (ACI), American Institute of Steel Construction (AISC), Collaborative for High Performance Schools, Inc. (CHPS), and Asian American Architects and Engineers Association (AAAEA).



REGISTRATION:

1992 Civil Engineer, California No. C49470

1996 Structural Engineer, California No. S4029

2004 Certified DSA Structural Plan Reviewer

2006 Registered California Emergency Management Agency Safety Assessment Program Evaluator

EDUCATION:

Graduate Study (PhD Candidate) Structural Engineering | 1985-1988 University of California, Irvine

Master of Science in Structural Engineering | 1985 South Dakota State University

B.S. Civil and Structural Engineering | 1983 Han Yang University

PROFESSIONAL EXPERIENCE:

Mr. Nam served as a Principal or Lead Structural Engineer for the following projects:

- Edward C. Little Water Recycling Facility Visitor Center Renovation, *El Segundo, CA*
- La Habra City Hall, Structural Engineering Services for Retrofit/ Remodeling, *La Habra, CA*
- San Marino City Hall, Remodel and Seismic Retrofit, *San Marino, CA*
- Public Library, Remodel and Seismic Retrofit, *Beaumont, CA*
- City Law Library, Remodel and Seismic Retrofit, *San Bernardino, CA*
- Mile Square Park, Replacement of Shelters, *Fountain Valley, CA*
- Central RC Pool and Bathhouse Renovation, *Los Angeles, CA*
- Granada Hills Pool, Structural Design for renovation of pool/bathhouse, *Los Angeles, CA*
- Griffith Park Horticultural Learning Center Renovation, *Los Angeles, CA*
- Highland Park Jr. Arts Center, Structural Engineering Design including Seismic Upgrades, *Los Angeles, CA*
- Madrona Marsh Nature Center Renovation, *Torrance, CA*
- Laguna Woods Performing Arts Center Renovation, Assessment and Renovation, *Laguna woods, CA*
- Riverside County Fire Department, Perris Fire Administration Building, *T.I. Perris, CA*
- Murdy Fire Station, Structural Design Services for Tenant Improvement, *Huntington Beach, CA*
- Los Angeles Union Station Forecourt & Esplanade Improvements, *Los Angeles, CA*

ROGER CARTER, PE, LEED AP, CxA

Partner



profile. _____

Roger has over 30 years of experience in consulting engineering including 10 years of practicing experience in the consulting engineering field in Australia and England. This unique background has resulted in creative and resourceful solutions on many of our significant projects.

In over 25 years with the firm, Roger has been involved in major healthcare projects that include patient towers, ORs, EDs, central plants, infrastructure upgrades, women's health, behavioral health, and senior-assisted living. As a LEED Accredited Professional, he has been able to bring sustainable expertise to many of the large projects he has been involved with.

education.

Wembley College
 - BA Diploma in Mechanical Engineering

license / registration.

Professional Engineer - CA
 ACG Certified Commissioning Authority
 LEED Accredited Professional

affiliations

- American Society of Heating, Ventilation and Air Conditioning

project experience. _____

Metropolitan Transit Authority Headquarters Tower at Union Station (Los Angeles, CA) - Roger served as the mechanical lead for this build-to-suit, 28-story high rise office building above 4 levels of subterranean parking that consolidated all Los Angeles Metropolitan Transit Authority (MTA) functions to a single building. Project included office space, data center, retail, child care and food service facilities and is sighted at the Union Station Gateway Center Transportation Hub. Related projects included the East Portal, a six-story mechanically ventilated atrium structure linking Union Station to the Gateway Center Bus Plaza, Subterranean parking and subway. Total square footage 650,000 with a 90,000,000 construction cost.

Metropolitan Water District Headquarters Tower (Los Angeles, CA) - Roger was the mechanical engineer of record for the 50,000 square foot Metropolitan Water District Tower project. This effort features a six-story building connected to a 12-story high rise tower over two levels of subterranean parking. Maintenance facilities for MWD's vehicles are on-site in the parking facility. The facility was constructed adjacent to the City's main transportation hub, the project is connected to Union Station by a large outdoor plaza.

Ronald Reagan Federal Building and United States Courthouse (Santa Ana, CA) - This 600,000 square foot Federal Building and United States Courthouse is the centerpiece of revitalization in the downtown Santa Ana area. Roger was the mechanical lead for the project that included 14 courtrooms for United States Bankruptcy Court, United States District Court and Special Proceedings Courts. Mechanical and plumbing systems were designed to General Services Administration (GSA) Guidelines including U.S. Attorneys offices, U.S. Marshall holding cell areas and subterranean parking areas. Mechanical design features include; Central chilled and hot water plant located on roof, Floor by floor variable volume air handling systems with economizers, ventilated sally port and subterranean secure parking.

RAY SWARTZ, PE, MIES, LEED AP

Partner



education

University of California, Riverside
- BS Physics

license / registration

Professional Engineer - CA

affiliations

- American Institute of Architects -
Orange County Chapter
- Society of American Military
Engineers
- Illuminating Engineering Society of
North America

profile.

Ray Swartz's responsibilities include being involved in all aspects of design operations and production activities for the firm's complete range of electrical engineering/design services. Ray acts as the Principal in Charge, as well as the project's Electrical Engineer of Record for all projects with which he is involved. His day-to-day involvement with each project ensures a coordinated quality design that will result in a highly successful end product. Ray also specializes in architectural lighting design/consulting and has been responsible for innovative and creative lighting designs that have enhanced the utility, comfort, and grace of numerous architectural and landscape projects.

project experience.

San Bernardino High Desert Government Center (Hesperia, CA) - Ray served as the Electrical Project Executive for this 66,100 square foot, two-story county LEED Gold Certified government building and emergency operations center (PSOC). The building houses branches of the county clerk, recorder, assessor, code enforcement, environmental health, public works, planning, building and safety, fire and veterans' affairs agencies. Construction cost approximately \$20 million dollars.

Hesperia Government Center/Police Department (Hesperia, CA) - Ray worked with the electrical team on the design and build of this two-story 40,000 square foot Law Enforcement Facility. The new municipal government center includes a 45,000 square foot City Hall building, 20,000 square foot library building and a 40,000 square foot Police Station Facility. This project is LEED Gold Certified with

a construction cost of approximately \$71.7 million.

US Federal Bankruptcy Court / Stanislaus County DA Office (Modesto, CA) - Ray led electrical efforts on this new new-story, 78,000 square foot building with an adjacent six-level/ 600 car parking structure. The project was designed to GSA standards and houses the local US Trustees Court as well as the Stanislaus County District Attorney's office.

Riverside County Law Building (Indio, CA) - 90,000 square foot office building housing the Indio branch of the Riverside County Law Library and offices for the district attorney, public defender and county counsel. This building achieved LEED Platinum Certification.

Chino Hill Government Center (Chino Hills, CA) - Ray collaborated with the electrical team as the project lead for this new 128,000 total square foot city government facility in four separate buildings; City Hall, Fire Administration, Sheriff Facility, and County Library. The Sheriff's Facility was designed to meet the required essential facility standards.



Larry P. Ryan PLA, ASLA

Principal-in-Charge

RJM Design Group, Inc.

Larry Ryan's passion for creating meaningful public spaces for people to enjoy led him to co-found RJM Design Group over 30 years ago. The long-term relationships that he develops and maintains with clients, spans decades. He has worked with numerous communities throughout California and Nevada, where his project involvement encompasses all phases of development, including the provision of On-Call Landscape Architecture Services for our municipal clients.

Licenses

- Landscape Architect / CA 2502 / AZ 25241 / NV 366

Education

- Bachelor of Science, Landscape Architecture, Polytechnic State University, Pomona, CA

Parks

- Grant Howald Park, Newport Beach, CA
- Bonita Creek Park Renovation, Newport Beach, CA
- Mariners Park Renovation, Newport Beach, CA
- Alicia Park, Mission Viejo, CA
- Aurora Park, Mission Viejo, CA
- College Park, Oxnard, CA
- Cesar E. Chavez Park, Long Beach, CA
- Chiquita Ridge Sports Park, Rancho Santa Margarita, CA
- Colonel Bill Barber Marine Corps Memorial Park, Irvine, CA
- Santa Clarita Sports Park, Santa Clarita, CA

Aquatics Facilities

- Marguerite Aquatic and Tennis Center, Mission Viejo, CA
- Morgan Hill Aquatics Complex, Morgan Hill, CA
- Norwalk Aquatic Pavilion, Norwalk, CA
- Temecula Community Recreation Center, Rancho California Sports Park, Temecula, CA
- The Cove Waterpark, Riverside County Parks District, CA
- Tri-City Park, Placentia, CA

Sports Facilities

- Chino Hills Community Park, Chino Hills, CA
- College Park, Oxnard, CA
- Lake Forest Sports Park, Lake Forest, CA
- Long Beach Sports Park, Long Beach, CA
- Patricia H. Birdsall Sports Park, Temecula, CA
- Quakes Stadium, Rancho Cucamonga, CA
- Santa Clarita Skate Park, Santa Clarita, CA
- Santa Clarita Sports Complex, Santa Clarita, CA
- Youth Athletic Park, Mission Viejo, CA
- Ruben E. Ayala Park, Chino, CA
- Encinitas Community Park, Encinitas, CA
- Whispering Lakes/Ontario Sports Park, Ontario, CA

On-Call Design Services

- On-Call Design Services, City of Aliso Viejo, CA
- On-Call Design Services, City of Chino Hills, CA
- On-Call Design Services, City of Fresno, CA
- On-Call Design Services, City of Huntington Beach, CA
- On-Call Design Services, City of Laguna Niguel, CA
- On-Call Design Services, City of Lake Forest, CA
- On-Call Design Services, City of Long Beach, CA
- On-Call Design Services, City of Mission Viejo, CA
- On-Call Design Services, City of Newport Beach, CA

Professional Affiliations

- California Association of Recreation and Park Districts
- California Parks and Recreation Society
- California Association of Park & Recreation, Commissioner & Board Member
- League of California Cities
- National Recreation and Parks Association








JOHN L. MORENO

Chief Estimator, Vice President

PROFILE

 (916) 925.4000

 jlmoreno@sierrawestgroup.com

 9700 Business Park Drive #102
 Sacramento, CA 95827

EDUCATION

- AA-Construction- Butte Community College, Chico, CA
- RS Means- Electrical Estimating
- RS Means- Mechanical Estimating
- CSUS & ARC-Estimating

AFFILIATIONS

Association of Professional Estimators- (ASPE)

Construction Specifications Institute- (CSI)

Association of General Contractors- (AGC)

PROFILE

Mr. Moreno offers a diverse range of construction expertise. He brings with him over 23 years of experience in construction and estimating. Specializing in mechanical and electrical work, his participation ranges from the conceptual planning phase through design and final construction. With an extensive knowledge base, Mr. Moreno has a proven record and is known for his ability to work with clients to produce quality results.

PROJECT ROLE

John Moreno leads the cost estimating efforts for Sierra West Consulting Group, Inc. He works closely with the entire team through each phase of the project to provide a series of successively refined estimates as the project scope is clarified to assure that the project remains within the budget parameters.

PROJECT EXPERIENCE

- Pio Pico Adobe Restoration, Whittier, CA
- Calaveras County, New San Andreas Courthouse, San Andreas, CA
- Monte Vista Water District, Montclair, CA
- County of San Joaquin New Stockton Courthouse, Merced, CA
- Crystal Cove, Laguna Beach, CA
- City of Fairfield-Council Chambers ADA Upgrades, Fairfield, CA
- Laguna Woods Village Performing Arts Center, Laguna Woods, CA
- Auburn Justice Center, Auburn, CA
- City of Lincoln – New Lincoln City Hall, Lincoln, CA
- Travis County Courthouse, Austin Texas
- Sacramento City Hall, Sacramento, CA
- State Office Buildings 8 and 9, Sacramento, CA
- Tehama County Courthouse, Red Bluff, CA
- County of Fresno First Five Office Building Renovation, Fresno, CA
- Peckham Federal Building, San Jose, CA
- Kern County Superior Courthouse, Bakersfield, CA
- Sacramento County Courthouse, Sacramento, CA
- Yolo County Courthouse, Woodland, CA
- El Dorado County Courthouse, Placerville, CA
- Silverwood Lake Park & Recreation Area, Hesperia, CA
- California Highway Patrol Field Office Renovation, Bakersfield, CA

ADDITIONAL OPTIONAL SUB-CONSULTANTS

In addition to the proposed sub-consultants featured on the previous pages, our firm has also teamed with the below consultants on various civic assignments over the years. Depending on the City's assignment – scope and schedule, our firm can also utilize sub-consultants from this list. Resumes for their team members and more information for them can be provided upon request.



4675 MacArthur Ct #400,
Newport Beach, CA 92660
T: 949.526.8460
www.bkf.com

BKF ENGINEERS CIVIL ENGINEER

For 100+ years, **BKF** has provided civil engineering, land surveying, and land planning services for government agencies, institutions, developers, architects, contractors, school districts, and corporations. BKF's 100+ years of engineering, surveying, and planning have produced some of the most recognized projects in California.



1401 Dove St #240
Newport Beach, CA 92660
T: 949.623.9957
www.coffman.com

COFFMAN ENGINEERS, INC. CIVIL & STRUCTURAL ENGINEERS

As a multidiscipline engineering firm, **Coffman Engineers** brings a depth of knowledge, given our broad range of services, that comes to bear on our design projects resulting in creative, yet functional design solutions. We constantly strive to provide the best services available to efficiently and reliably serve the needs of our clients. Clients may hire us for one service, but receive the benefit of multiple angles of thought on every job.



18400 Von Karman Avenue,
Suite 600
Irvine, CA 92612
T: 949.252.1022
www.kpff.com

KPFF CONSULTING ENGINEERS CIVIL & STRUCTURAL ENGINEERS

Since 1960, **KPFF** has provided creative, practical solutions for projects of all kinds, scales and industries. We approach every design challenge to fulfill our passion for solving problems, delivering excellence and enabling the growth and creativity of our people, partners and profession. KPFF Consulting Engineers is a multi-office, multi-discipline engineering firm.



1100 W Town and Country Road,
Suite 700, Orange, CA 92868
T: 714.780.2936
www.kimley-horn.com

KIMLEY-HORN CIVIL ENGINEER & LANDSCAPE ARCHITECT

Kimley-Horn is a national, full-service engineering, planning, and environmental consulting firm with more than 4,500 employees in more than 90 offices, and has been providing a variety of services for education clients since our founding 53 years ago—helping institutions of higher learning and education architects meet their goals on time and under budget. Our services for K-12 schools, higher education campuses, and school systems nationwide gives us experience with a broad range of planning, design, and operations issues and the knowledge and skills to provide clear, intelligent, and viable solutions.

ADDITIONAL OPTIONAL SUB-CONSULTANTS (CONTINUED)



9931 Muirlands Blvd.,
Irvine, CA 92618
T: 949.462.3200
www.knastructural.com

KNA STRUCTURAL ENGINEERS STRUCTURAL ENGINEER

Established in 1996, **KNA Structural Engineers** is a full-service structural engineering firm delivering innovative design solutions to meet the challenges of architecture and construction in both public and private facilities. Located in Irvine, our staff includes seasoned structural engineers and BIM designers with decades of building industry experience. KNA has provided structural engineering services on a variety of college facilities throughout the Orange County area.



5101 E. La Palma Ave., Ste 205,
Anaheim Hills, CA 92807
T: 714.982.1787
www.alphamep.net

ALPHA MEP CONSULTING ENGINEERS MECHANICAL/ELECTRICAL/PLUMBING ENGINEERS

Alpha MEP Consulting Engineers delivers a unique approach, we strive to understand the entire project as much of our systems rely on careful coordination to ensure optimized operation. We engage the stake holders to understand their priorities related to energy efficiency, reliability, first cost, and sustainability so we can provide a design that reflects their goals. We are extremely organized and responsive as we understand these attributes are crucial to successful collaboration.



412 E. Vanderbilt Way,
San Bernardino, CA 92408
T: 909.890.3700
www.designwesteng.com

DESIGN WEST ENGINEERING MECHANICAL/ELECTRICAL/PLUMBING ENGINEERS

Design West Engineering is a full-service Mechanical, Electrical, Plumbing, and Energy Consulting Firm. The company was founded on the philosophy of providing second-to-none service. We offer a diversified range of practical experience in educational, governmental, healthcare, and private building sectors. Our team of innovative designers and engineers work closely together in this multi-disciplined environment.



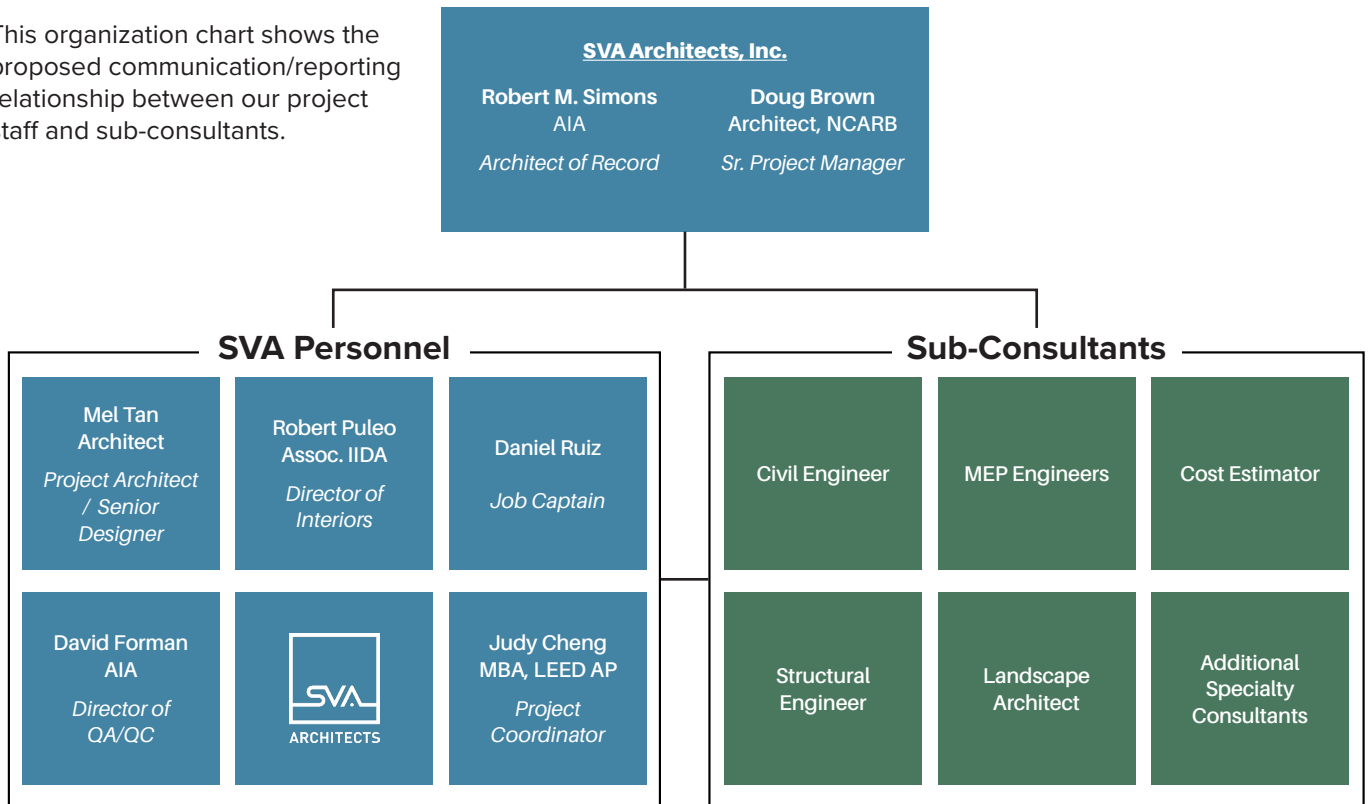
10221-A Trademark St.,
Rancho Cucamonga, CA 91730
T: 909.484.2800
www.architerradesigngroup.com

ARCHITERRA DESIGN GROUP LANDSCAPE ARCHITECT

Located in San Bernardino County, **Architerra** is a professional landscape architectural and site-planning firm serving California, Arizona, Oregon, New Mexico and Nevada. Richard Krumwiede established the firm in 1991. The firm is locally based in Rancho Cucamonga, California. Our project experience covers public and private developments of all sizes, including a significant list of civic on-call assignments.

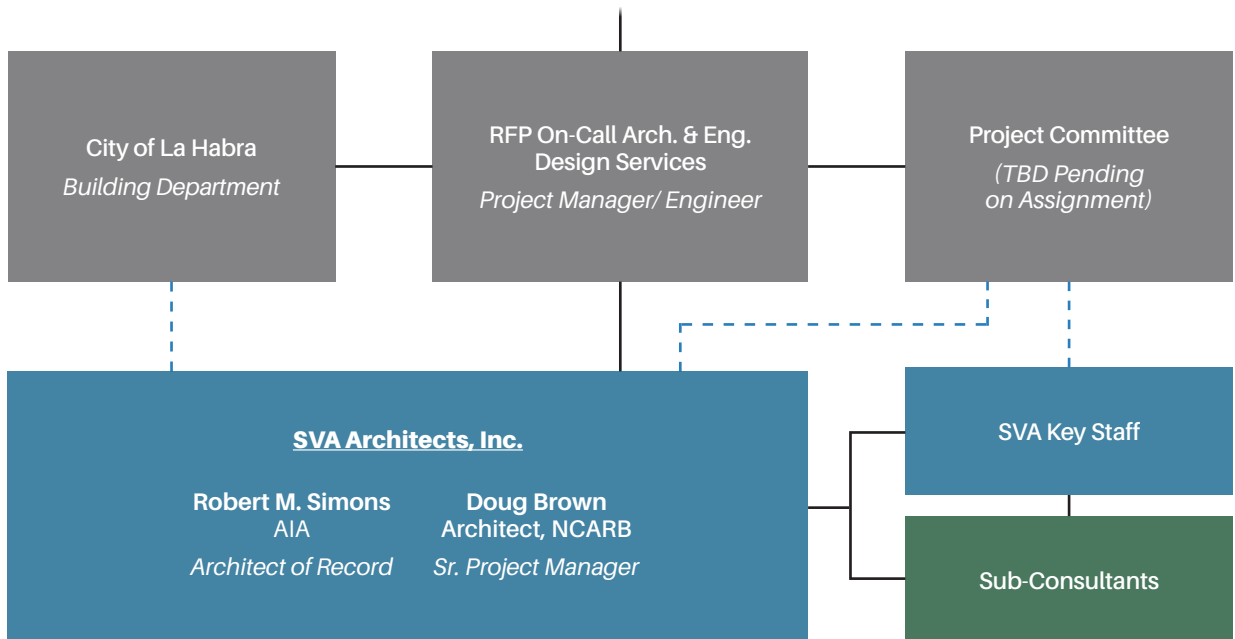
FIRM ORGANIZATIONAL CHART

This organization chart shows the proposed communication/reporting relationship between our project staff and sub-consultants.



LINE OF COMMUNICATION ORGANIZATIONAL CHART

This chart shows the proposed communication/reporting relationship between our project staff and the City.



3. REQUIRED FORMS

APPENDIX "B"


CONFLICT OF INTEREST DISCLAIMER

The undersigned, Robert M. Simons, declares that
(Print or Type Name)

SVA Architects, Inc. ~~does have~~/does not have (cross one out)
(Name of Firm)

interest, ownership or receives or anticipates receiving remuneration of any type from the manufacturer(s), supplier(s), or distributor(s) which may be recommended on the project, as listed below.

<u>Firm</u>	<u>Product</u>	<u>Remuneration</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



Signature of President, Secretary, Partner,
Owner or Representative

10/26/22

Date

APPENDIX “C”

ACKNOWLEDGMENT OF INSURANCE REQUIREMENTS AND CERTIFICATION OF ABILITY TO PROVIDE COVERAGES SPECIFIED

I, Robert M. Simons, the Partner & President
(President; Secretary; Owner or Representative)

of SVA Architects, Inc., certify that the
(Company Name or Corporation, or Owner)

Insurance Requirements set forth in Article IV of the Proposed Agreement have been read and understood that our insurance company(ies) Travelers Property Casualty Company of America and Evanston Insurance Company
(Name(s) of insurance company(ies))

is/are able to provide the coverages specified.



Signature of President, Secretary, Partner,
Owner or Representative

10/26/22

Date



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
09/30/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Central, Inc. Chicago IL Office 200 East Randolph Chicago IL 60601 USA	CONTACT NAME: PHONE (A/C. No. Ext): (312) 381-1000 FAX (A/C. No.): (312) 381-7007	
	E-MAIL ADDRESS: 	
INSURED SVA Architects, Inc. 6 Hutton Centre Drive, Suite 1150 Santa Ana, CA 92707 USA	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Evanston Insurance Company NAIC # 35378	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES **CERTIFICATE NUMBER:** 570095738891 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **Limits shown are as requested**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION						EACH OCCURRENCE AGGREGATE
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT E.L. DISEASE-EA EMPLOYEE E.L. DISEASE-POLICY LIMIT
A	Archit&Eng Prof			MKLV7PL0005546 Architects&Engineers	09/29/2022	09/29/2023	Limit \$5,000,000 Aggregate \$5,000,000 Deductible \$100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Evidence of Insurance	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Aon Risk Services Central, Inc.</i>

ACORD 25 (2016/03)

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Holder Identifier :

Certificate No : 570095738891



www.sva-architects.com



EXHIBIT "B"
COMPENSATION RATES AND FEES

3. REQUIRED FORMS

APPENDIX "B"


CONFLICT OF INTEREST DISCLAIMER

The undersigned, Robert M. Simons, declares that
(Print or Type Name)

SVA Architects, Inc. ~~does have~~/does not have (cross one out)
(Name of Firm)

interest, ownership or receives or anticipates receiving remuneration of any type from the manufacturer(s), supplier(s), or distributor(s) which may be recommended on the project, as listed below.

<u>Firm</u>	<u>Product</u>	<u>Remuneration</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



Signature of President, Secretary, Partner,
Owner or Representative

10/26/22

Date

APPENDIX “C”

ACKNOWLEDGMENT OF INSURANCE REQUIREMENTS AND CERTIFICATION OF ABILITY TO PROVIDE COVERAGES SPECIFIED

I, Robert M. Simons, the Partner & President
(President; Secretary; Owner or Representative)

of SVA Architects, Inc., certify that the
(Company Name or Corporation, or Owner)

Insurance Requirements set forth in Article IV of the Proposed Agreement have been read and understood that our insurance company(ies) Travelers Property Casualty Company of America and Evanston Insurance Company
(Name(s) of insurance company(ies))

is/are able to provide the coverages specified.



Signature of President, Secretary, Partner,
Owner or Representative

10/26/22

Date