

ATTACHMENT 1



# City of La Habra

**Proposed Municipal Budget  
Fiscal Year 2024-2025**



# FY2024-25 Proposed Budget Overview

- \$183 million proposed total municipal budget (all funds)
- \$62 million proposed General Fund (GF) expenditure budget
  - \$2.58 million projected increase in GF revenues compared to FY2023-24
  - \$3.57 million estimated increase in GF expenditures compared to FY2023-24



# General Fund Budget Comparison

## Revenues

Estimated FY 24-25 Budget	\$61,055,263
Amended FY 23-24 Budget	\$58,472,257
YtY Change: 4.4%	\$ 2,583,006

## Expenditures

Proposed FY 24-25 Budget	\$62,040,208
Amended FY 23-24 Budget	\$58,472,257
YtY Change: 6.1%	\$ 3,567,951

## FY 24-25 Proposed Budget

Estimated FY 24-25 Revenues	\$61,055,263
Section 115 Trust FY 24-25 Transfer	\$ 984,945
Proposed FY 24-25 Expenditures	\$62,040,208
Variance	\$ 0

# FY 24-25 General Fund Proposed Budget Summary

<b>FY 24-25 General Fund Proposed Budget Summary</b>		
<b>Total General Fund Revenue Estimate</b>		<b>\$61,055,263</b>
<b>Initial General Fund Budget Estimate</b>		
Departmental Budget Submissions	\$63,222,248	
PERS Unfunded Accrued Liability	\$984,945	
Fire Contract Cost increase over FY 23-24	\$3,183,117	
<b>Total Initial Proposed General Fund Expenditures</b>		<b>\$67,390,310</b>
<b>Expenditures over Revenues</b>		<b>(\$6,335,047)</b>
<b>Proposed Budget Balancing Measures</b>		
Departmental line item budget cuts	\$3,515,950	
Use of Pension set-aside Section 115 Trust Fund	\$984,945	
Deferred information technology charges	\$592,932	
Deferred risk management (liability) charges	\$620,340	
Deferred vehicle replacement charges	\$620,880	
<b>Total Proposed Budget Cuts/Deferrals/Transfers</b>		<b>\$6,335,047</b>
<b>Budget Surplus/ (Deficit)</b>		<b>\$0</b>



# Proposed GF Budget Cuts

- Freeze hiring of nine vacant Full-Time positions
  - Building Inspector, Code Enforcement Inspector, Assistant Planner, Accountant, a Police Crime Analyst, a Police Community Services Officer, a Police Dispatcher, and a Police Records Specialist
- Eliminate one vacant Part Time position
  - Administration Clerk
- Reduced funding for operation & maintenance budgets across all City departments
- Defer some Information Technology charges
- Defer some Risk Management (Liability) charges
- Defer all Fleet Replacement charges



# General Fund Budget Highlights

- \$3,182,000 more for the LA County Fire contract for three, instead of four, fire stations
- \$985,000 for new PERS unfunded liability
- \$183,000 for increased ambulance costs
- \$180,000 for increased plan check & inspection services contract services
- \$130,000 for land management system (LMS) licensing, maintenance and support
- \$72,000 for on-call planning consultant professional services
- \$50,000 for increased animal sheltering contract costs
- \$26,000 for increased jail services contract costs



# Proposed GF Budget Balancing Measures

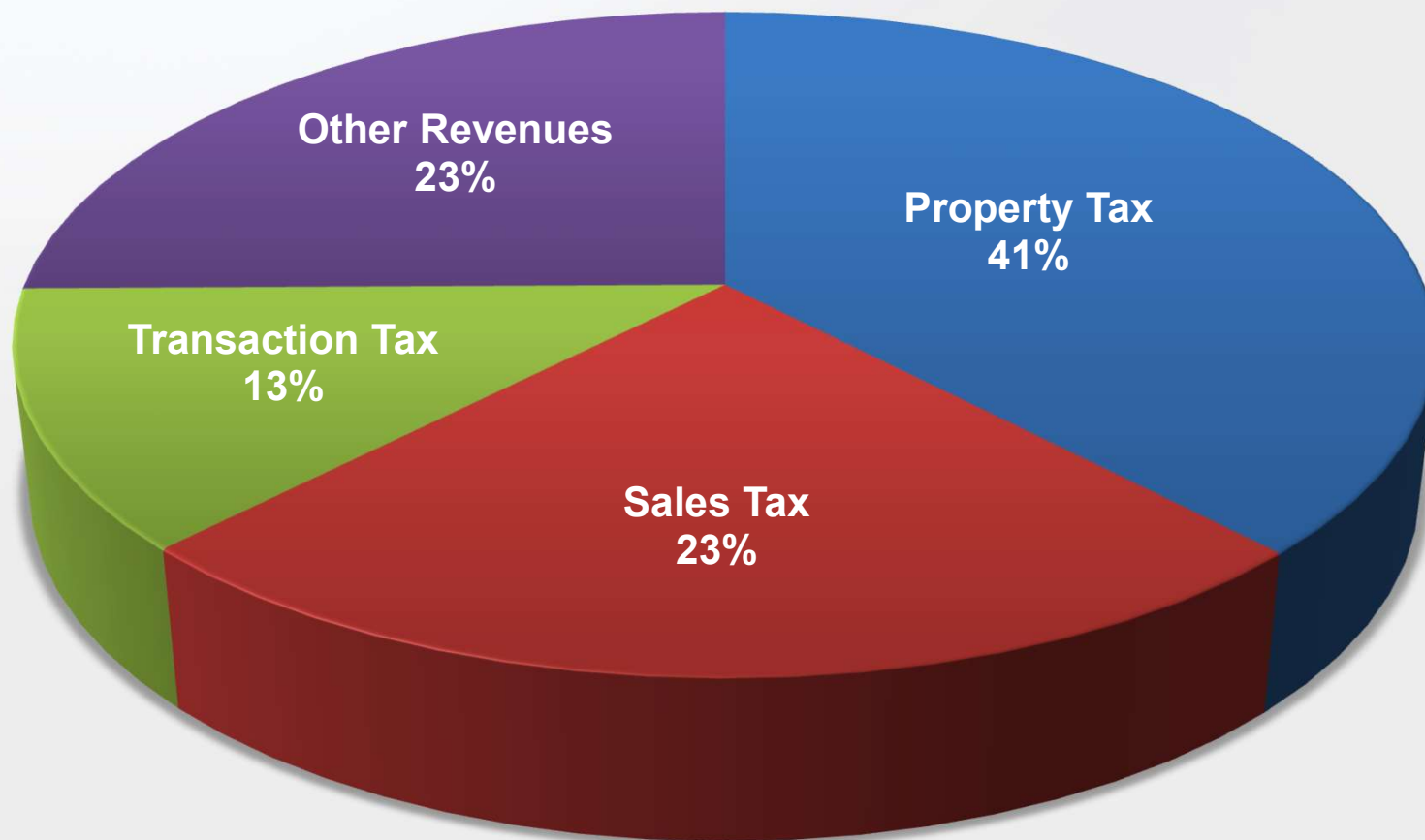
- The proposed budget includes a combination of line-item and one-time budget reductions, reallocations, and a transfer from the Section 115 pension trust fund

– Departmental line item budget cuts:	\$3,515,950
– Deferred information technology charges:	\$592,932
– Deferred risk management (liability) charges:	\$620,340
– Deferred vehicle replacement charges:	\$620,880
– Use of Section 115 pension trust fund:	<u>\$984,945</u>

**Total Budget Reductions/Reallocations: \$6,335,047**

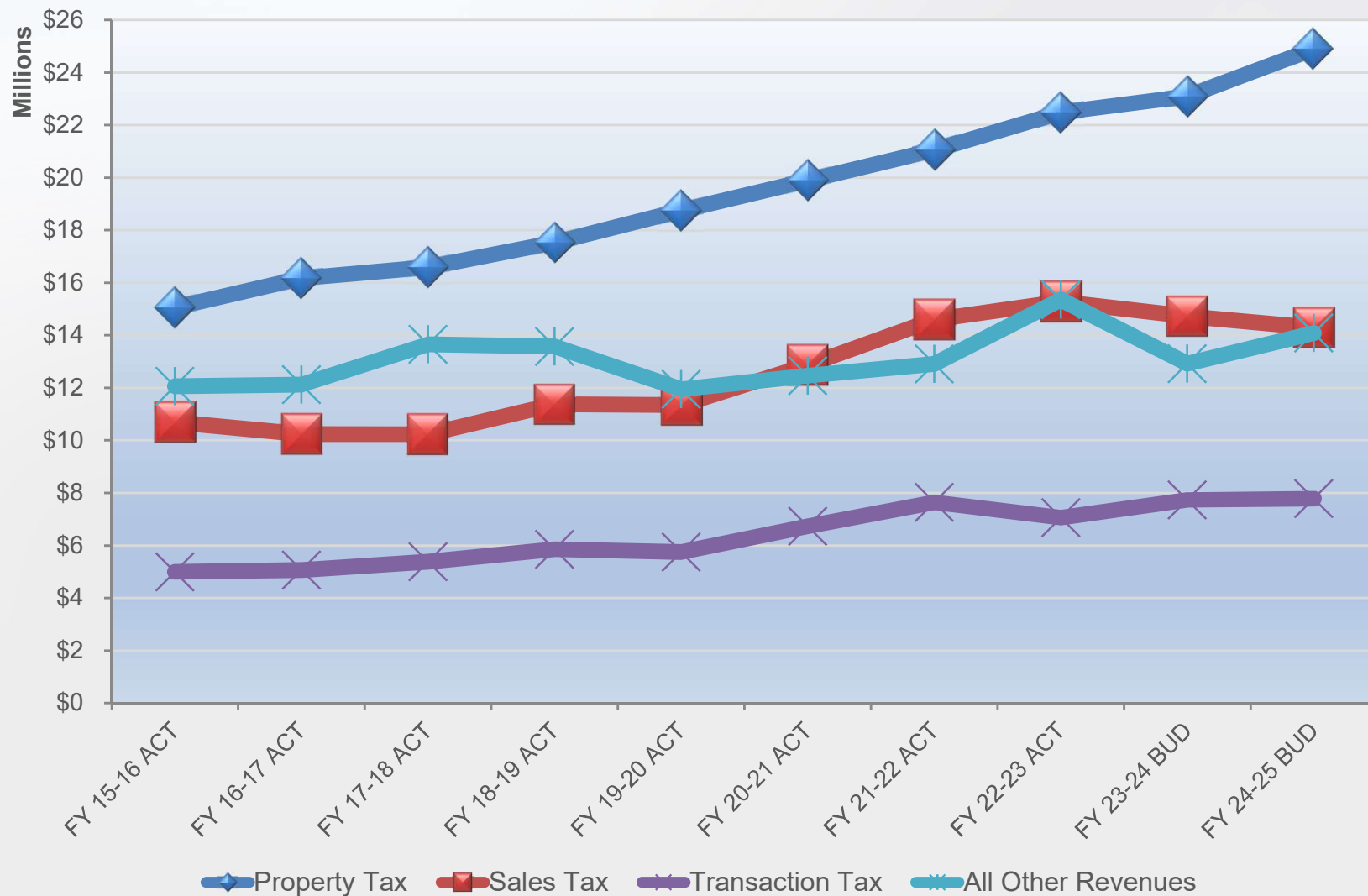


# FY 24-25 General Fund Revenues by Major Source





# General Fund Revenue History: 10 years

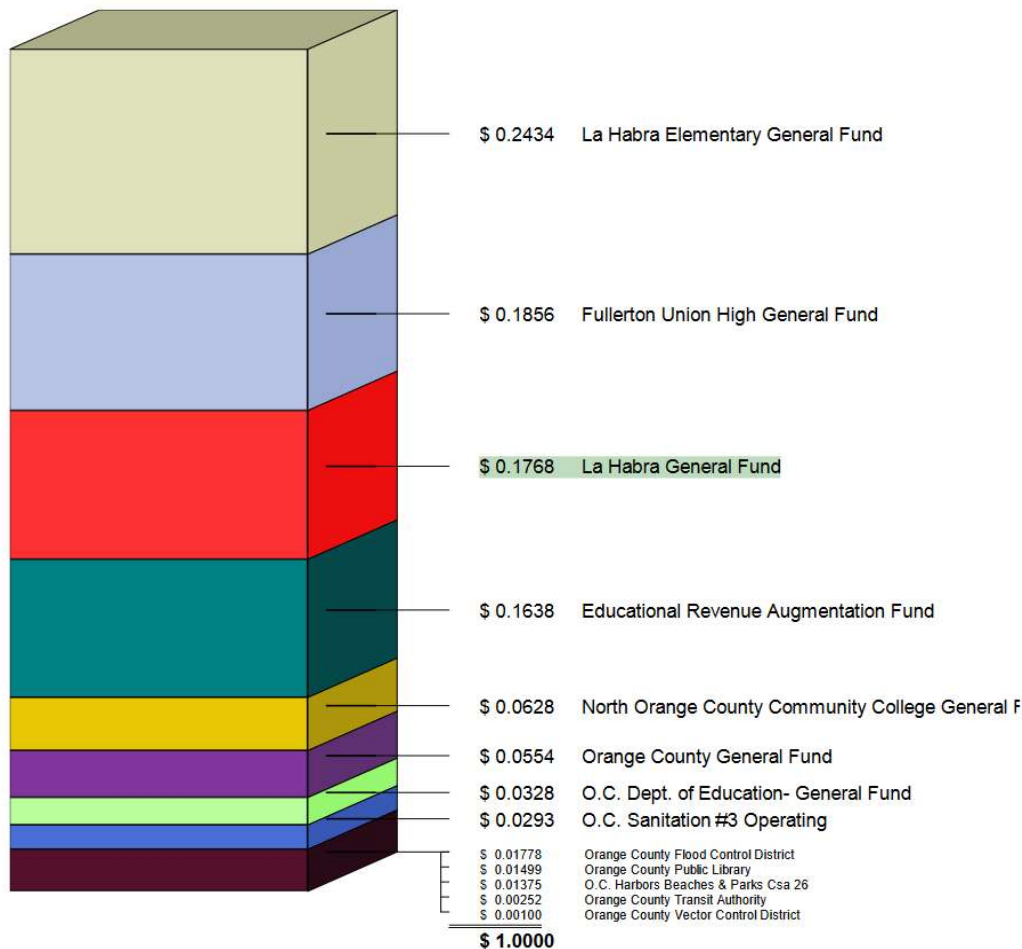




# Property Tax Breakdown



## THE CITY OF LA HABRA PROPERTY TAX DOLLAR BREAKDOWN

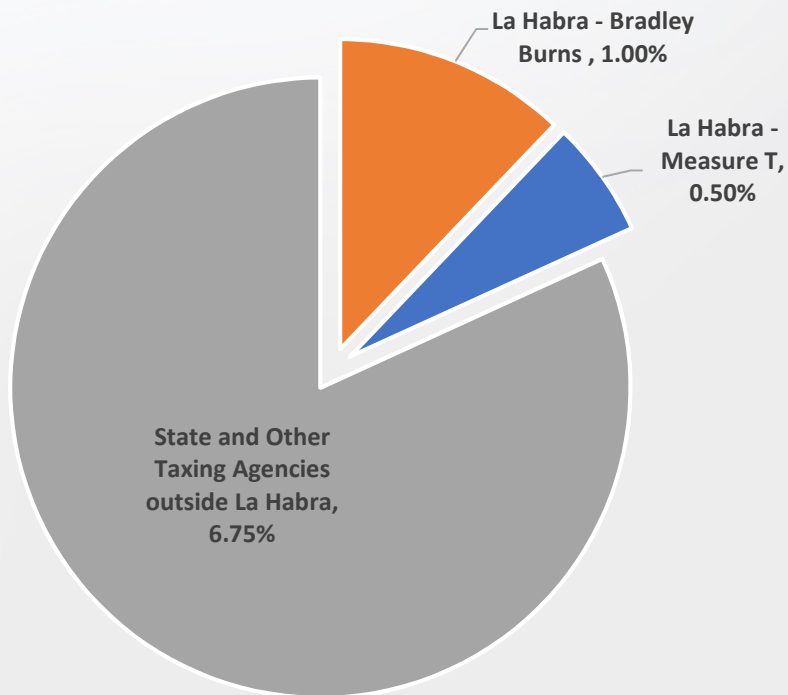


For every \$1 in property taxes paid by La Habra property owners, less than 18 cents goes to the City's General Fund.

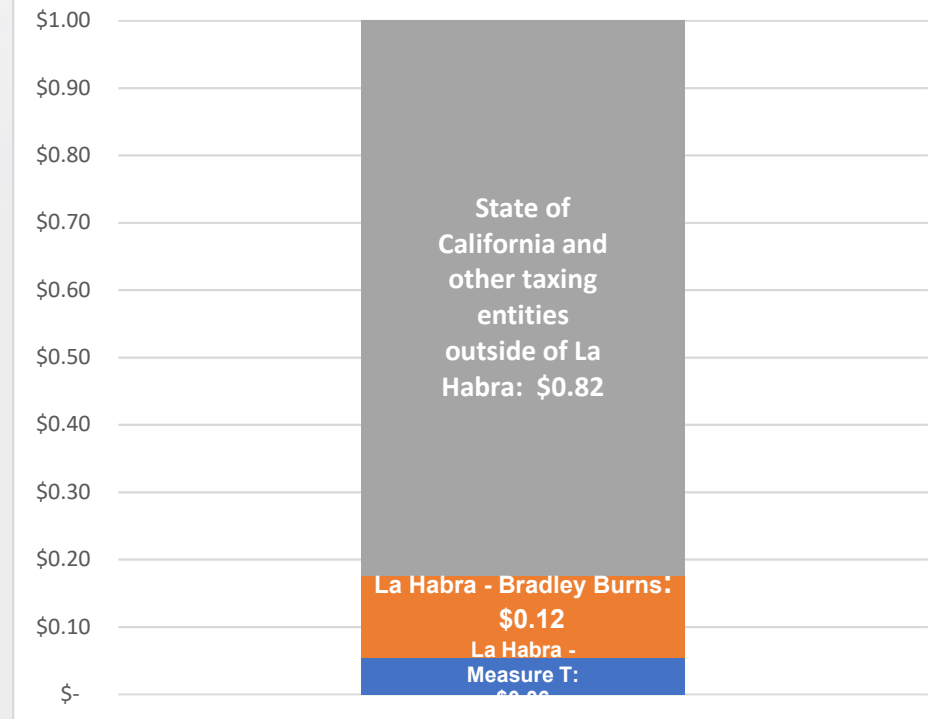


# Sales Tax Revenue Breakdown

Breakdown of 8.25% Sales Tax Rate



Breakdown of \$1 of Sales Tax Paid in La Habra





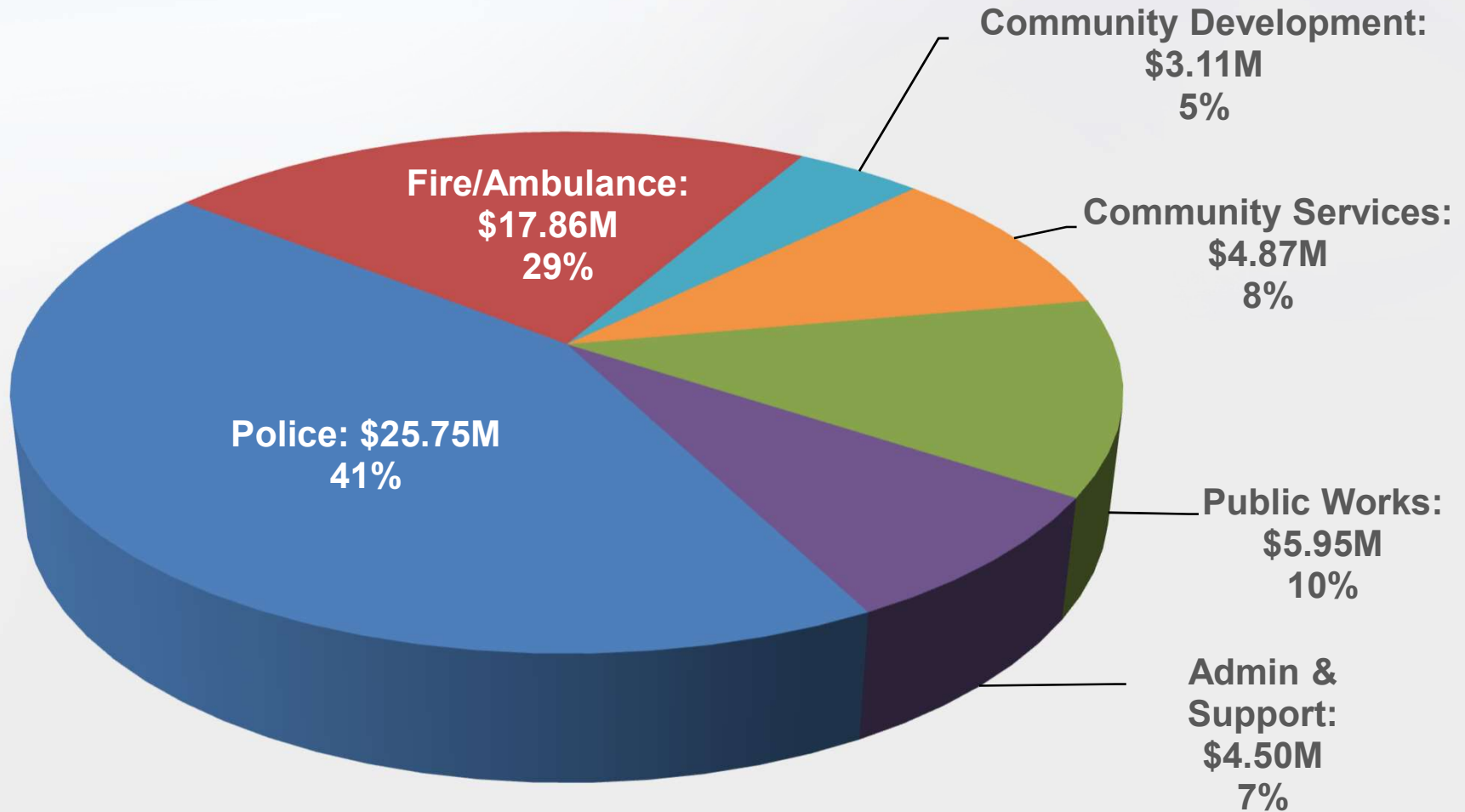
# Proposed FY 24-25 General Fund Expenditures by Department

Police	\$ 25,747,208
Fire & Ambulance	\$ 17,856,211
Public Works	\$ 5,953,148
Community Services	\$ 4,871,640
Administration & Support*	\$ 4,506,799
Community Development	\$ 3,105,202
<b>Total</b>	<b>\$ 62,040,208</b>

\*Administration and Support consists of the following City operations:  
City Council, Administration, City Clerk, Legal Services, Finance/IT, and Human Resources

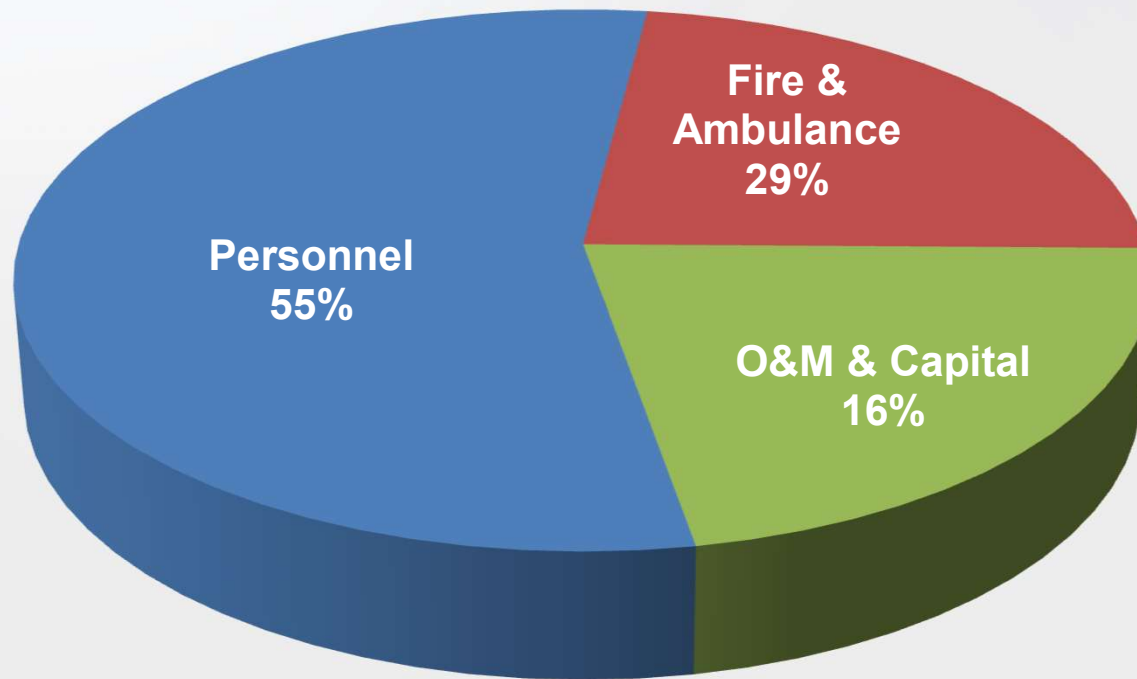


# Proposed FY 24-25 General Fund Expenditures by Department



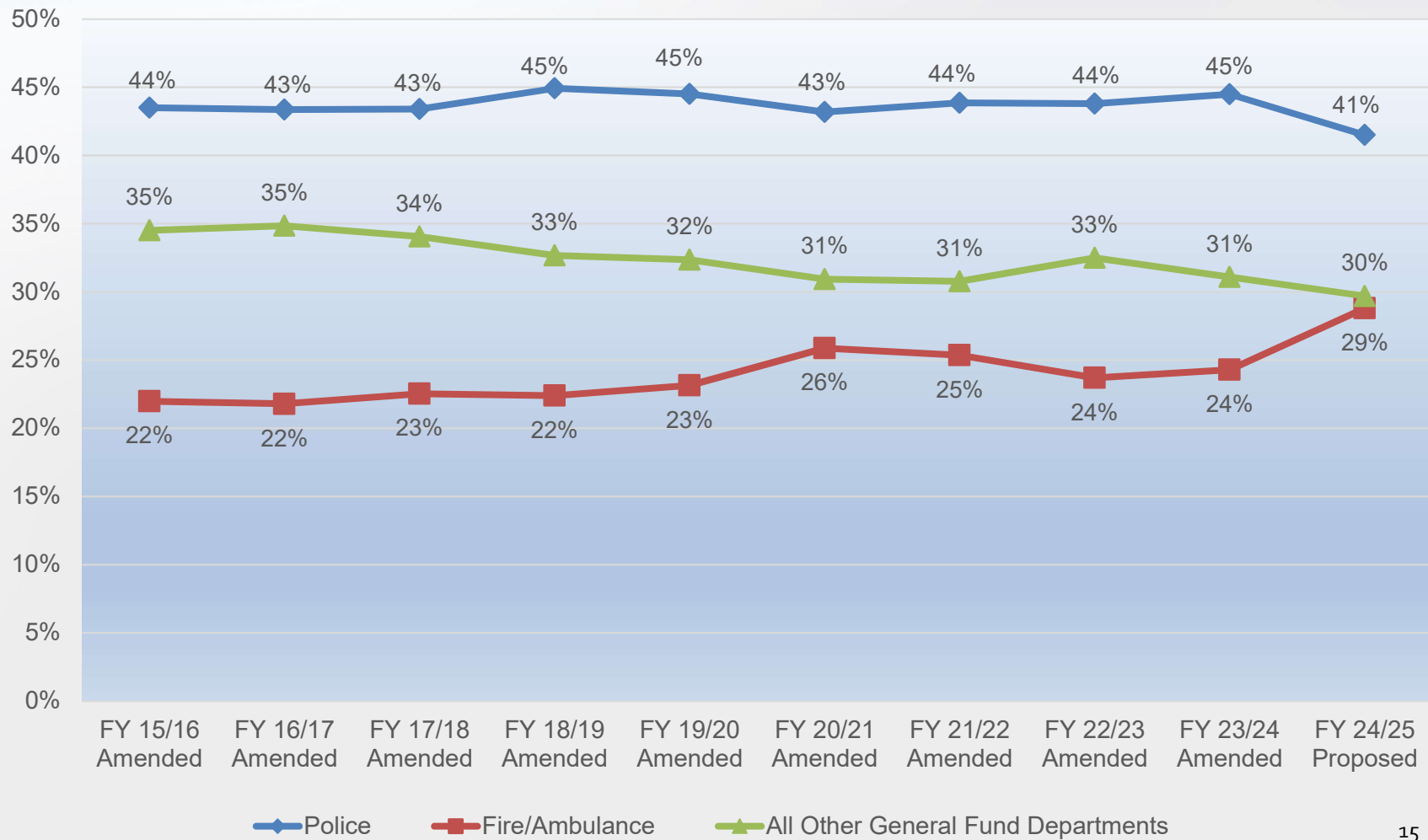


# Proposed FY 24-25 General Fund Expenditures by Type



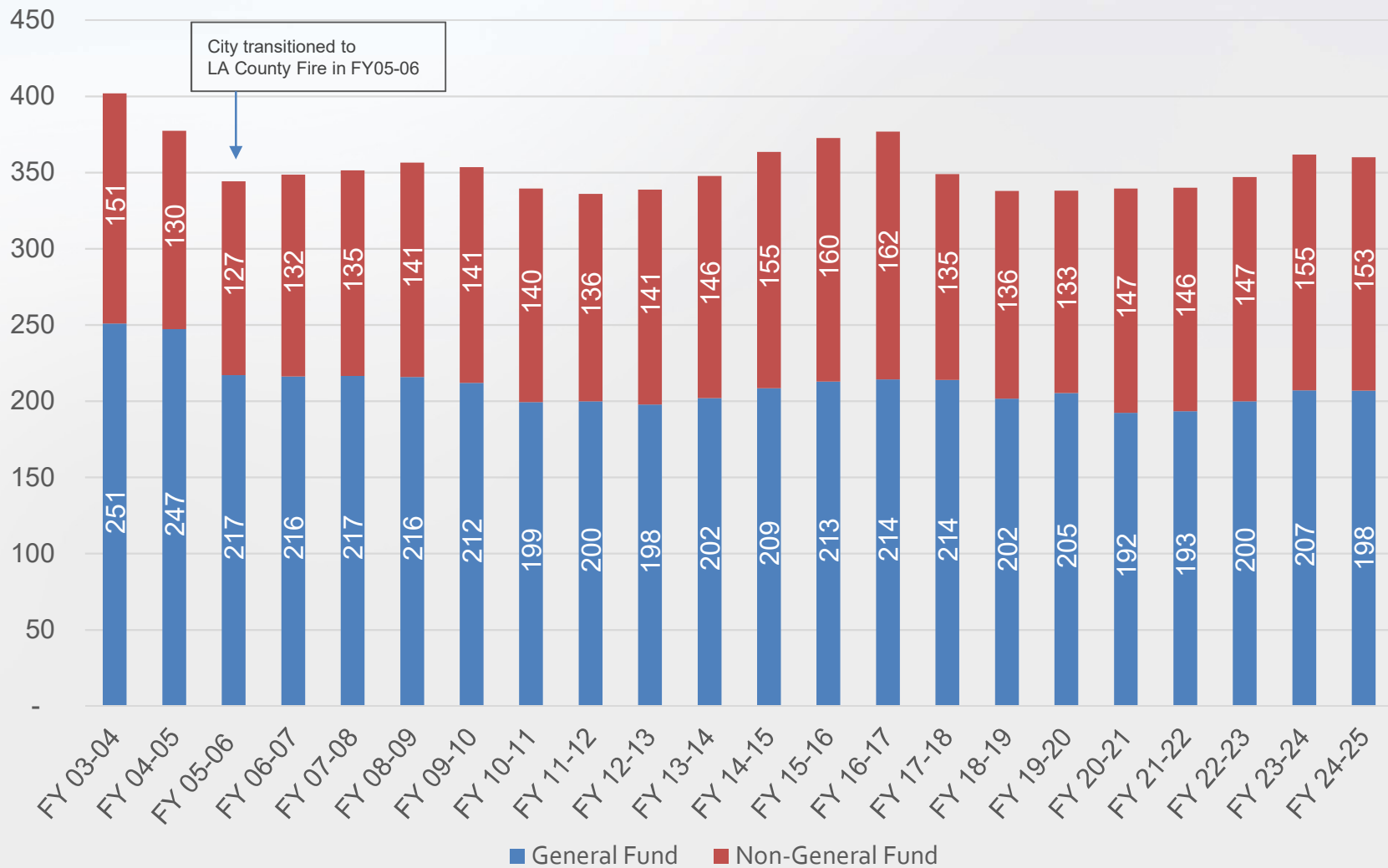


# General Fund Budget Allocation History: 10 years

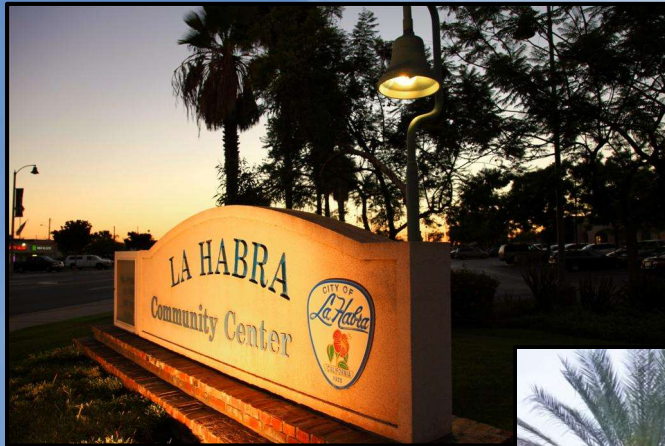




# Staffing Levels (FTE's) 22 Fiscal Year Comparison



\*FY 24-25 General Fund reflects 9 proposed frozen positions



# Departmental Budgets

# Community Services

## **DIVISIONS MAKING IT HAPPEN!**

Administration

Child Development

Children's Museum

Employment & Training

Facility Maintenance

Recreation & Special Events

Senior & Social Services

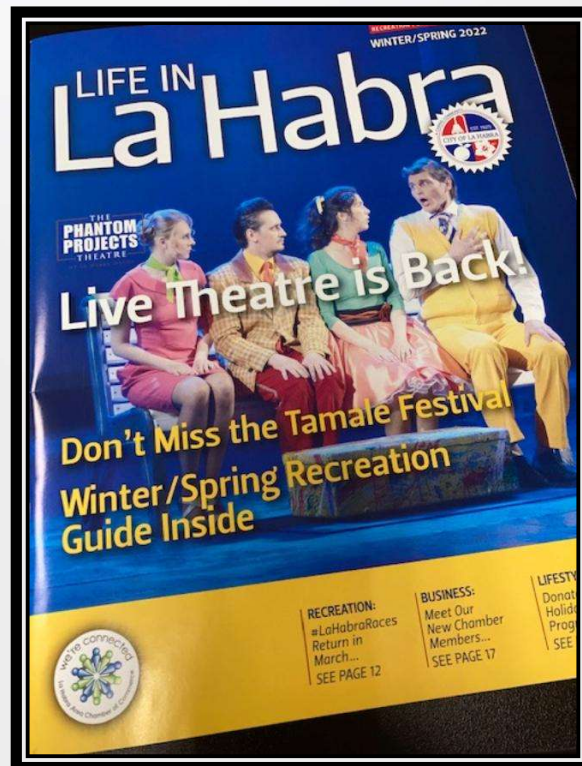
**Parks  
Make  
Life  
Better!**

# Community Services

Parks  
Make  
Life  
Better!

## Highlights: FY 23-24

## Administration



- Continued community outreach through the “Life in La Habra Magazine”
- Facility leases with Depot Theater, OC Head Start, Gary Center VCC, Woman’s Club, Lions Club, Art Association, and more
- Removed approximately **180,000 square feet of graffiti** throughout the City with an average response time of **less than 24-hours**

# Community Services



## Highlights: FY 23-24



## State Funded Child Development Programs

- Provided services to over 280 children
- Replaced playground equipment & rubber play surface at two school sites
- Updated floor coverings at three sites
- Continued the Child Development Task Force
- Replaced the roof at the Main Office
- Participated in the Collaborative's Early Childhood Education plan
- Increased program funding through State grants by over \$100,000.

# Community Services

Parks  
Make  
Life  
Better!

## Highlights: FY 23-24 Children's Museum



- Currently installing a new security system at the Museum
- Upgraded the Mobile Museum and participated in events such as La Habra Races, Eggstravaganza, Open House
- Designed, built, and opened the new changing gallery entitled “Empire of the Nile”
- Redesigned private birthday party and facility rental opportunities and increased bookings by 50%
- Currently replacing the roof & HVAC system
- Reached over 100,000 persons through Museum activities

# Community Services



## Highlights: FY 23-24 Employment & Training



- Completed the 4<sup>th</sup> year of the grant funded WIOA Program contract with Orange County
- Successfully enrolled over 600 new youth participants
- Enrolled over 100 students into Individual Training academies in nursing, locksmiths, welding, and more
- Applied for and was awarded a new multi-year contract to continue providing Countywide services

# Community Services



## Highlights: FY 23-24



## Facility Maintenance

- Maintained, improved, and serviced over 20 City-owned buildings
- Completed security enhancements at the Police Station
- Converted Fire Station 193 to a new Ambulance Operations facility
- Replaced roofs at the Children's Museum and Child Development main facility
- Installed sound dampening panels at Veteran's Hall
- Worked through another rainy year clearing roof drains, repairing leaks, and fixing rain damage to facilities

# Community Services



## Highlights: FY 23-24 Recreation Services



- Initiated planning for the 2025 Centennial
- Offered general programming for youth and families including Day Camp, Contract Classes, Youth Committee, and more.
- Collaborated with local Youth Sports Organizations on field/facility access
- Designed, built, and opened a Community Garden with funding from St. Jude
- Held numerous successful and well attended special events for the community including 4<sup>th</sup> of July, Concerts in the Park, Tamale Festival

# Community Services



## Highlights: FY 23-24

## Social Services



- Worked with the La Habra Collaborative to offer free food giveaways, resource fairs, education and health events, and more
- Expanded senior services programs to provide socialization activities such as table tennis, monthly dances, educational classes, exercise and more
- Assisted over 75 individuals experiencing homelessness get access to shelter programs and provided contact to another 120 individuals through the City's Community Outreach Program
- Supported Red Cross blood drives to help collect over 200 pints of blood, bringing our total to 1,621 pints since the start of the Pandemic
- Expanded Senior Shuttle and Taxi service to pre-Pandemic levels, offering trips to doctor appointments and grocery shopping



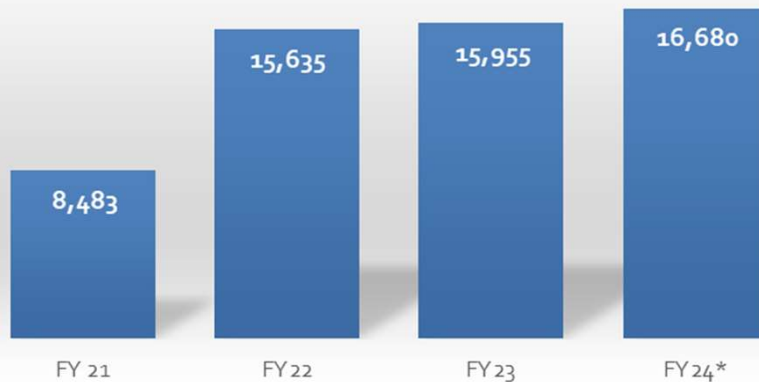
# Community Services Graffiti Abatement Program



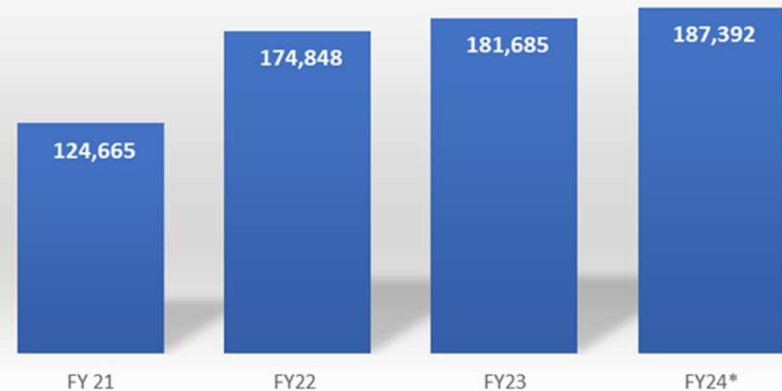
2023-2024 Graffiti Program Budget			
Personnel Costs	General Fund 55%	CDBG 45%	Total Funding
Full-time	\$ 47,149	\$ 37,679	\$ 84,828
Part-time	\$ 21,226	\$ 17,502	\$ 38,728
Supplies	\$ 7,150	\$ -	\$ 7,150
<b>Total</b>	<b>\$ 75,525</b>	<b>\$ 55,181</b>	<b>\$ 123,556</b>
Estimated to Close June 30, 2024			
Full-time	\$ 50,000	\$ 37,679	\$ 87,679
Part-time	\$ 43,000	\$ 17,502	\$ 60,502
Supplies	\$ 22,000	\$ -	\$ 22,000
<b>Total</b>	<b>\$ 115,000</b>	<b>\$ 55,181</b>	<b>\$ 170,181</b>



Number of Graffiti Tags Removed



Square Footage of Graffiti Removed



# Community Services

## Special Event Costs/Revenues: Detail

		2023-2024								
Community Event	Date	Staffing	Contractors, Equipment Rental, Insurance	Supplies	Total Expenses	Revenue from Sponsors	Revenue from Vendors	Revenue from Admission and Sales	Total Revenues	Total Net Cost to City
Eggstravaganza*	2022	\$ 7,644	\$ 8,791	\$ 6,079	\$ 22,515	\$ 4,971	\$ 1,723	\$ 11,486	\$ 18,179	\$ 4,335
Citrus Fair	05/07/23	\$ 42,001	\$ -	\$ 150	\$ 42,151	\$ -	\$ -	\$ -	\$ 42,151	\$ -
Movies in the Park	5-7/2023	\$ 4,354	\$ 2,511	\$ 610	\$ 7,475	\$ -	\$ -	\$ 585	\$ 585	\$ 6,890
4th of July	07/04/23	\$ 27,569	\$ 47,167	\$ 3,468	\$ 78,204	\$ 17,971	\$ 3,525	\$ 17,888	\$ 39,384	\$ 38,819
Cool Cops	07/12/23	\$ 1,126	\$ 2,100	\$ -	\$ 3,226	\$ -	\$ -	\$ -	\$ -	\$ 3,226
Concerts in the Park	07-08/23	\$ 2,716	\$ 18,760	\$ 683	\$ 22,159	\$ 8,160	\$ 350	\$ -	\$ 8,510	\$ 13,649
National Night Out	08/01/23	\$ 2,533	\$ 2,059	\$ 200	\$ 4,793	\$ -	\$ -	\$ -	\$ -	\$ 4,793
Love La Habra	09/23/23	\$ 640	\$ 200	\$ 1,227	\$ 2,067	\$ -	\$ -	\$ -	\$ -	\$ 2,067
Corn Festival and Parade	10/13/23	\$ 53,813	\$ 1,217	\$ -	\$ 55,029	\$ -	\$ -	\$ -	\$ 27,515	\$ 27,514
Community Open House	10/28/23	\$ 12,097	\$ 5,671	\$ 5,210	\$ 22,978	\$ -	\$ -	\$ -	\$ -	\$ 22,978
Veteran's Day	11/11/23	\$ 404	\$ 2,775	\$ 1,457	\$ 4,636	\$ -	\$ -	\$ -	\$ -	\$ 4,636
Tamale Festival	12/02/23	\$ 33,512	\$ 53,511	\$ 3,754	\$ 90,777	\$ 19,563	\$ 30,750	\$ 7,127	\$ 57,440	\$ 33,337
Breakfast w/Santa (Guild)	12/09/23	\$ 288	\$ -	\$ 32	\$ 320	\$ -	\$ -	\$ -	\$ -	\$ 320
Holiday Wishes	12/20/23	\$ 397	\$ -	\$ 5,000	\$ 5,397	\$ 8,230	\$ -	\$ -	\$ 8,230	\$ (2,833)
La Habra Races	03/02/24	\$ 12,337	\$ 9,250	\$ 12,119	\$ 33,706	\$ 5,300	\$ 650	\$ 16,604	\$ 22,554	\$ 11,152
Egg Nite	03/29/24	\$ 450	\$ 350	\$ 208	\$ 1,008	\$ -	\$ -	\$ 1,520	\$ 1,520	\$ (512)
Student Government Day	04/18/24	\$ 184	\$ -	\$ 1,676	\$ 1,860	\$ -	\$ -	\$ -	\$ -	\$ 1,860
Volunteer Recognition	04/25/24	\$ 456	\$ -	\$ 7,274	\$ 7,730	\$ -	\$ -	\$ -	\$ -	\$ 7,730
		\$202,064	\$154,362	\$ 41,874	\$406,030	\$64,195	\$36,998	\$55,210	\$226,069	\$179,961

\* Eggstravaganza: 2022 costs used since 2024 event was significantly altered due to weather. Note: PD costs can vary as schedules are adjusted to limit excess overtime.

# Community Services

## Centennial Celebration Options

Parks  
Make  
Life  
Better!

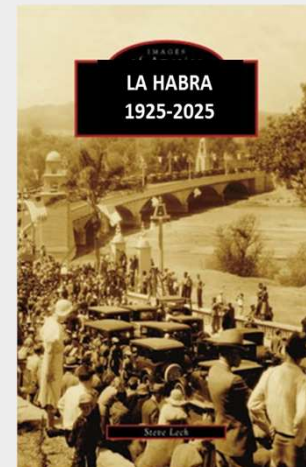
### 2025 CITY CENTENNIAL CELEBRATION

ACTIVITIES BEING PLANNED / CONSIDERED	
<b>City-wide Art</b>	Art such as a mural at City Hall and other City facilities
<b>Potential Signature Event</b>	Large scale, potentially multi-day festival with entertainment, vendors, and activities for the family
<b>Enhanced Special Events</b>	Enhancements for the LH Races, 4th of July, Love La Habra, Lion's Club Corn Festival Parade, City-wide Open House, Tamale Festival
<b>Banners</b>	Decorative Street Banners
<b>Mementos</b>	Mementos of the City's Centennial for purchase by residents
<b>Commemorative Book</b>	Images of America "La Habra" Book

### PROPOSED CENTENNIAL BUDGET

**\$250,000**

A great slate of events will be planned to celebrate the City's 100 year birthday and can be scaled up or down depending on the amount of approved or available funding.



# Community Services

## Major Goals for FY 24-25

Parks  
Make  
Life  
Better!

- Re-invent and re-imagine programs and services to reduce costs or enhance revenue to avoid eliminating more programs
- Continue to provide high-quality, low-cost programs for our community while staying within approved budgets
- Offer a high-quality Centennial Celebration for the Community to include memorable events and activities
- Complete the renovation plan for the Grand Ballroom at the Community Center
- Complete the renovation of the Children's Museum decks and windows and repaint the entire exterior
- Complete a comprehensive facility assessment
- Complete the move of the Art Association, Woman's Club, and Historical Society to new buildings while completing the City's Arts & Cultural District plan



# Community Services

## Major Goals for FY 24-25

- Grant funding was increased to \$2,700,000 in FY 24-25 to continue the Countywide WIOA Employment & Training program
  - Successfully fulfill all contract requirements in the Ready S.E.T. OC program
- Additional funding of \$1,019,018 in FY 24-25 was granted for the Child Development program
  - Provide high-quality Child Care services
  - Complete the Child Care Capital Project plan while the funding is available
- Seek additional grants, sponsorships to support Community Services Programs

# Community Services Budgets

**General Fund Total** **\$ 4,871,640**

Facility Maintenance	\$ 1,740,537
Recreation	\$ 1,053,471
Administration	\$ 876,234
Special Events	\$ 413,240
Social Services	\$ 401,364
Facility Rentals	\$ 386,794

**Other Funds Total** **\$ 11,726,968**

Child Development	\$ 7,454,482
Employment & Training	\$ 2,700,199
Children's Museum	\$ 1,187,637
Other Local Grants	\$ 214,650
AQMD	\$ 170,000

---

**ALL BUDGETS TOTAL** **\$ 16,598,608**

# Community Services

## Proposed FY 24-25 Budget Cuts

### **Target GF Budget Cut: \$268,430**

- Cut funding for 5,200 part-time hours, equivalent to approximately five part-time staff in Recreation, Special Events, Social Services
- Eliminate funding for subsidized CPR classes for the public
- Eliminate funding for security at the Skateboard Park
- Reduce funding for staff training
- Allocate 25% of the Administrative Analyst II personnel costs to grant funds

### **Impact:**

- Elimination of the Summer Mini Camp program for young children
- Reduction of Movies in the Park from 9 to 6 summer movies
- Eliminate extra Recreation part-time staffing for City-wide graffiti abatement services
- Skate Park will again be unstaffed with park users expected to follow posted rules
- Reduction in Splash Pad staffing and “Splashtastic” activities
- Reduction in parks and facility staff hours, general Recreation assistance for city-wide special events and activities, and support of senior citizen activities



# Community and Economic Development

Our Mission: To Create a Vibrant Community

# Community & Economic Development

- Building, Safety and Code Enforcement Division
  - Building Permits and Inspections
  - Property Maintenance and Prohibited Uses
- Planning Division
  - Land Use Entitlement and Growth Management
- Housing and Economic Development Division
  - Housing Programs and Business Attraction and Retention

# Community & Economic Development: FY 23-24 Major Accomplishments

- Building and Safety
  - Issued 1,294 permits with a construction valuation of \$40.6 million
  - Implemented a new electronic permitting system to streamline and improve development processing



# Community & Economic Development: FY 23-24 Major Accomplishments

## Code Enforcement

- Opened 576 Code Enforcement Cases
- Average number of cases
  - 120 cases per Inspector (two inspectors)
  - 40 cases assigned to Code Enforcement Supervisor
- The average response time to conduct an inspection and issue a notice of violation: five days
- \$15,000 spent on overtime for weekend enforcement, primarily related to unpermitted food vendors



# Community & Economic Development: FY 23-24 Major Accomplishments

## Housing

- Implemented a pilot Permanent Supportive Housing Program
- Continued the Home Rehabilitation Loan/Grant Program
- Coordinated Permanent Local Housing Allocation (PLHA) Funding for North Orange County
- Managed two City-owned mobile home parks



# Community & Economic Development: FY 23-24 Major Accomplishments

## Economic Development

- Hosted second annual Economic Development Forum & Top 25 Business Luncheon
- Marketed the City to prospective developers and retailers
- Managed the City's CDBG program funding



Economic Development  
E-Newsletter



International Council of  
Shopping Centers (ICSC)



New Business  
Welcome Packet

# Community & Economic Development: FY 23-24 Major Accomplishments

## Planning

- Presented 14 projects to the Planning Commission.
- Processed amendments to the General Plan to:
  - Provide consistency with the adopted Housing Element
  - Update the Safety Element to reflect the latest data related to natural disasters and climate change
  - Provide Goals and Policies related to Environmental Justice
- Updated the Sign Code to create ease and flexibility, while maintaining community aesthetic standards.
- Updated the Zoning Code to streamline housing development in compliance with State law.
- Began work on the update to the La Habra Blvd Specific Plan, to provide a cohesive strategy for the area.



**LA HABRA BOULEVARD**  
SPECIFIC PLAN UPDATE



# Community & Economic Development: Projects Completed



La Torta Libre  
1211 E. La Habra Boulevard



Il Gatto  
800 E. Whittier Boulevard



Hallmark  
731 E. Imperial Highway



Coyote Creek Homes  
506-510 S. Walnut Street



Volara Townhomes  
104-118 E. Electric Avenue



JRS Investments LLC  
318-351 S. Cypress Street

# Community & Economic Development: Projects Under Construction



La Quinta Inn  
701 E. Imperial Highway



Vista Walk  
251-351 East Imperial Highway

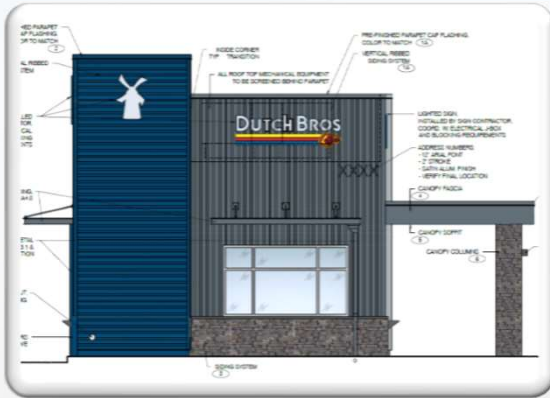


Gas Station/7-11  
750 N. Harbor Boulevard



Divine Art of Yoga  
851 W. Whittier Boulevard

# Community & Economic Development: Approved Projects in Plan Check



Dutch Bros. Coffee  
2060 W. Lambert Road



America's Tire  
750 North Harbor Boulevard



Dunkin Donuts  
711 E. Imperial Highway



Baby Bros Pizza & Wings  
150 W. Whittier Boulevard



Krispy Kreme  
1201 W. Imperial Highway

# Community & Economic Development Projects Approved by Planning Commission



Magnolia Vintage Relocation  
1241 E La Habra Boulevard



Magnolia Villas  
828 E La Habra Boulevard &  
110 College Street



Planet Fitness  
580 W. La Habra Boulevard



City Ventures  
120 E. Whittier Boulevard



City Ventures  
310-330 E. Whittier Boulevard

# Community & Economic Development Proposed Projects



Starbucks  
541 E. Whittier Boulevard



Design Center Mixed-  
Use Project  
2301-2331 W. Whittier  
Boulevard



7 Leaves  
101 W Imperial Highway



OLG Townhomes  
900 W. La Habra Boulevard



Westridge Hills Housing  
Development  
1400 S. La Habra Hills Drive

# Community & Economic Development: FY 24-25 City Council Goals and Objectives

- **Identify blighted and underutilized properties** within the community and prepare targeted strategies to **address the challenge**.
- Monitor and market commercial property listings that have sales tax generating potential to interested new businesses and work with property owners and the brokerage community to **develop land to its highest and best use**.
- Work closely with commercial and residential property-owners to **improve and maintain the appearance of their properties**.
- Continue to improve the City's **business retention and expansion** program.
- Continue to evaluate and improve the City's development review process and continue to **foster a "business friendly" environment** within all City departments.

# Community & Economic Development: FY 24-25 City Council Goals and Objectives

- Develop a new cohesive strategy and implement tools to **establish a robust downtown district along La Habra Boulevard**
- Monitor **funding** opportunities **to facilitate the development of well-designed affordable and permanent supporting housing**
- Update, **implement** and provide annual performance reports for **the General Plan in compliance with State law.**
- Review the Zoning Code on an on-going basis and process amendments that ensure **compliance with recent State legislation, streamline project processing**, remove unnecessary regulations, and/or make the Zoning Code easier to implement.

# Community & Economic Development: FY 24-25 City Council Goals and Objectives

- Create a **Public Art Program** requirement/in lieu fee for larger development projects.
- Facilitate the development of **high-quality housing, at a variety of income levels**, to help meet projected demand as set forth in the Regional Housing Needs Assessment (**RHNA**).
- Continue to **implement the City's Climate Action Plan** (CAP).
- Work with residents, businesses, vendors, contractors, and civic organizations to **support public projects that foster community pride**, such as the La Habra Beautification Program.
- Actively **address the needs of the unhoused community** and provide services that help to measurably reduce the number of individual and families without housing.

# Community & Economic Development: Budget Summary

<b>General Fund Total</b>	<b>\$3,105,202</b>
Building, Safety & Code Planning	\$1,758,868
Administration	\$ 645,079
Economic Development	\$ 396,287
Planning Commission	\$ 296,455
	\$ 8,513
<b>Other Funds</b>	<b>\$7,896,384</b>
Mobile Home Lease Fund	\$ 3,638,262
Housing Authority	\$ 2,343,716
CDBG	\$ 941,000
RDA Successor Agency	\$ 832,106
Permanent Local Housing Alloc.	\$ 480,901
<b>ALL FUNDS TOTAL</b>	<b>\$11,001,586</b>

# Community and Economic Development: Proposed FY 24-25 Budget Cuts

## **Target GF Budget Cut: \$214,168**

- Freeze three vacant positions:
  - One Assistant Planner
  - One Building Inspector
  - One Code Enforcement Inspector
- Temporarily underfill a vacant Associate Planner with part time staff
- Implement flexible staffing options:
  - Retain two Part-Time Associate Planners
  - Rely on On-Call Contract Planners and Building Inspectors
  - Authorize additional overtime hours for Code Enforcement, as needed

# Community & Economic Development: Budget Cut Impacts

- Planning Division
  - Potential turnover in part time staff as they secure full time positions, resulting in continual training of new staff
  - Lack of La Habra-specific planning expertise and historical knowledge with contract staff
  - Reduction in customer service hours in the Planning division
  - Difficulty in clearing the backlog of planning applications and plan checks
  - Continued delays in project processing
  - Delays in moving forward with prior Council initiatives, including:
    - Updated La Habra Boulevard Specific Plan
    - Code Streamlining and Improvement program
    - Public Art Ordinance
  - Potential challenges ensuring continued compliance with constantly changing state legislative mandates and new laws

# Community & Economic Development: Budget Cut Impacts

- Building Division
  - Challenging to proactively implement affordable housing goals and objectives
  - Use of a contract Building Inspector will allow service to be scaled if demand is low or picks up, but potentially at a higher overall cost depending on workload
  - Lack of La Habra-specific expertise and historical knowledge with contract staff

# Community & Economic Development: **Budget Cut Impacts**

- Code Enforcement
  - With only two remaining inspectors, staff will have to reevaluate routine or lower risk complaints/inspections in order to prioritize high-risk or emergency situations
  - Could reduce the City's ability to enforce City, State, and Federal codes which may result in more unpermitted work being done
  - Will result in reduced staffing available to provide outreach, education, and assistance
  - Will result in a higher per inspector case load, and will likely result in delays responding to complaints and addressing code violations

# PUBLIC WORKS



# Public Works

## FY 23-24 Major Accomplishments

### **Streets, Alleys & Sidewalk Projects:**

- Completed the design for Euclid Street Improvements
- Completed the design for Macy Street Rehabilitation
- Completed the design for Monte Vista Street Rehabilitation

### **Transportation & Traffic Safety Improvements:**

- Procured lighting fixtures and began installation of the Safety Light Improvements Project
- Final design of the Euclid Street Regional Traffic Signal Synchronization Project near completion

### **Water, Sewer & Storm Drain Improvements:**

- Completed construction of the Bishop & Cypress Storm Drain Improvements
- Completed the majority of construction of a new water main line on Euclid Street
- Completed Emergency Storm Drain Repairs at Harbor and Arbolita

# Public Works

## FY 23-24 Major Accomplishments

### **Park Accomplishments:**

- Completed the majority of construction for full renovation of the Steve Simonian Old Reservoir Park
- Started construction on a brand-new park at Vista Grande Park
- Awarded a construction contract for the brand-new park at Las Reinas Woman's Club Park
- Planted over 90 trees throughout the City and 10 more Cherry trees at Vista Del Valle Park and celebrated La Habra as a Tree City USA member city for 26 years.
- Completed the installation of a shade structure at Corona Park

### **Facility Improvements**

- Children's Museum Roof & HVAC Improvements
- Roof Improvements at the Child Development Main Office
- Roof Repairs at the City-owned Mobile Home Park

# CIP: COMPLETED

## Heli Hydrant Tank Installation



# CIP: COMPLETED

## East Bishop Storm Drain



# CIP: COMPLETED - Roof Replacement at Park La Habra Mobile Home Park



# CIP: COMPLETED - Emergency Storm Drain Repairs Harbor / Arbolita



# CIP: COMPLETED

## Montwood Park Lighting Project



# CIP: COMPLETED

## Corona Park Shade Structure

Before:

After:



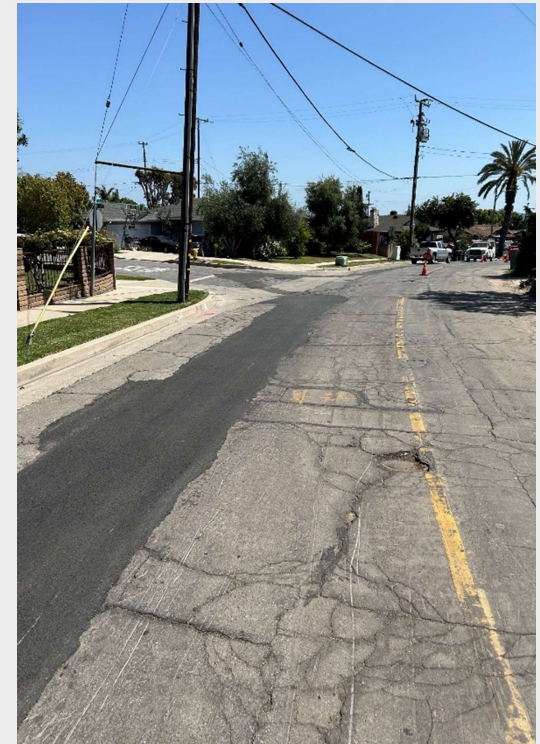
# CIP: COMPLETED

## Security Camera Installation at Portola Park



# CIP: UNDER CONSTRUCTION

## Euclid Water Main Replacement



Estimated Completion Date: July 2024

# CIP: UNDER CONSTRUCTION

## Steve Simonian Old Reservoir Park



Estimated Completion Date: July 2024

# CIP: UNDER CONSTRUCTION

## Vista Grande Park Improvements

### Vista Grande Park Improvements

Amenities will include:

- playground
- sports courts
- gazebo
- walking trail
- exercise equipment
- restrooms
- amphitheatre
- dog park
- and more



Estimated Completion Date: Spring 2025

# CIP: UNDER CONSTRUCTION

## Las Reinas Woman's Club Park

### Las Reinas Park

Amenities will include:

- tot-lot playground
- walking path
- exercise equipment
- lighting
- trees & landscaping
- picnic benches
- community garden
- and more

Estimated Completion Date: Winter 2024



# Public Works

## OC Loop Bike Trail Project Status Update



The City is working with Union Pacific Railroad to acquire railroad land to build a citywide multimodal trail that will connect between the cities of Whittier and Brea.



Existing



Proposed



# Public Works

## OC Loop Bike Trail Project

### Status Update

**Project Scope:** Construction of approximately 3.1 miles of asphalt bike trail, new amenities, signage, and landscaping in La Habra to connect a trail system from the City of Whittier to the City of Brea as part of the 66-mile OC Loop.

**Estimated Total Project Cost:** \$46 million

**Funding Secured to Date:** \$7.5 million

**Status:** The trail design is complete, as is the appraisal to purchase the right-of-way easement from UPRR. Staff has submitted a purchase offer to UPRR.

**Next Steps:** Negotiate the easement purchase with UPRR (Summer 2024), and finalize an agreement with UPRR (Winter 2024). Design consultant to finalize plans and contract documents.

**Construction Estimated to Begin:** FY 2027/2028 depending on funding

# Public Works

## FY 24-25 Major Goals

### **Street, Alley, & Sidewalk Projects:**

- Repave Euclid Street north of Whittier Blvd.
- Repave Macy Street
- Repave portions of Monte Vista Street Rehabilitation
- Complete Harbor & Arbolita Safety Improvements

### **Transportation & Traffic Safety Improvements:**

- Begin Euclid Street Regional Traffic Signal Synchronization Project
- Highway Safety Program – Traffic Signal Improvements
- Continue citywide Safety Lighting Improvements
- Present Neighborhood Traffic Mitigation Plan (NTMP) results to Council and recommend program enhancements and reauthorization for new neighborhood segments throughout the City

# Public Works

## FY 24-25 Major Goals

### **Utility & Storm Drain Improvements:**

- Monitor Private Channel Repairs at Coyote Village storm channel
- Continue project designs for Water Main Line Improvements
- Complete the Hacienda Pump Station design

### **Park Improvements:**

- Complete the Vista Grande Park Improvement project
- Complete the Las Reinas Woman's Club Park Improvement project

### **Facility Improvements**

- Complete building renovations at 106 E. First Street & 205 Euclid Street
- Complete Whittier Pre-School Playground Upgrades

# Public Works

## Public Works CIP Project Summary

### Prior Fiscal Year Projects

- 34 total projects in pre-planning, review, design, bid, or under construction
- Total approved budgets for all projects: Approximately \$62.6 million

### Proposed Fiscal Year 24-25 Projects

- 18 Proposed New Projects
- Total proposed budgets for all projects: Approximately \$5.7 million
- If approved, the Public Works Department will be working on a total of 52 capital projects totaling approximately \$68.3 million
- Despite being almost fully staffed, this volume of work will likely take several years to complete as the CIP includes several multi-year projects and will depend on funding

# Public Works Budgets – General Fund

<b>General Fund Total</b>	<b>\$ 5,953,148</b>
Administration	\$ 203,696
Street Maintenance	\$ 868,103
Storm Drain Maintenance	\$ 90,401
Parks Maintenance	\$ 2,922,359
Engineering	\$ 439,729
Traffic Management	\$ 1,073,984
NPDES	\$ 354,876

(additional Public Works budgets continued on next slide)

# Public Works Budgets – All Funds

**General Fund** \$ 5,953,148

**Non-General Fund** \$ 84,998,379

Utility Authority – Water, Sewer \$ 27,547,488

Enterprise Fund - Refuse \$ 10,108,914

Gas Tax \$ 5,177,908

Other Grants (State/ Federal) \$ 14,214,571

SB1 – Road Maintenance \$ 4,934,585

Measure M2 Funds \$ 5,551,478

Park Grants Fund \$ 3,733,965

Park Acquisition Development Fund \$ 777,151

Capital Projects Fund \$ 9,244,664

Fleet Internal Service Funds \$ 3,337,655

Traffic Improvement Fund \$ 370,000

---

**ALL BUDGETS TOTAL** \$ 90,951,547

# Public Works Proposed FY 24-25 Budget Highlights

- **General Fund**
  - Increased park tree trimming contract costs
  - Increased park maintenance contract costs
- **Water and Sewer Fund**
  - Funding allocated for Annual Pipe Replacement and other CIP projects.
- **Refuse Fund**
  - Increased street sweeping contract costs
  - Increased street tree trimming contract costs
- **Fleet Internal Services Fund**
  - Decreased costs for fuel purchases
  - Increased costs for vehicle repairs, parts and materials

# Public Works

## Proposed FY 24-25 Budget Cuts

### **Target GF Budget Cuts - \$411,034**

- Parks Division:

- Reorganize Parks division staffing
- Reduce water use and cost at parks

- Engineering Division:

- Reduce contract On-call Engineering services

- Traffic Division

- Reduce funding for electricity costs
- Reduce funding for contract Engineering services

# Public Works

## Proposed FY 24-25 Budget Cuts

- NPDES Division:
  - Reduction in funding for professional services
  
- Street Division:
  - Reduction in funding for:
    - Emergency repairs
    - Street/Alley/Sidewalk cleanup
    - Weed abatement on railroads and open parcels
    - Steam Cleaning for Sidewalks
    - Maintenance of City owned Bus Shelters

# Public Works

## Budget Cut Impacts

- Parks Division:
  - Reduced irrigation will save water at the potential cost of plants and landscaping depending on summer heat levels
- Engineering Division:
  - Reduction of contract On-call engineering services will delay project processing and completion
  - May result in delays in response to private development plan checks
- Traffic Division:
  - Reduction in the frequency of traffic signals being maintained
  - May result in delays in response to traffic engineering services
- NPDES Division:
  - Reduced frequency of business inspections to ensure compliance with NPDES regulations

# Public Works

## Budget Cut Impacts

### – Street Division:

- Reduced funding for emergency repairs to curbs, gutters, fencing, etc.
- Reduced funding for trash cleanup and weed abatement in City owned alleys and sidewalks
- Reduced funding and frequency of weed abatement along Railroad right of way and on open parcels
- Reduced funding for sidewalk steam cleaning
- Reduced funding for Bus Shelter maintenance and repairs as a result of vandalism

# Public Works Select Operating Costs

- **Estimated Annual Costs for Certain Public Works Operations**
  - Graffiti Abatement at Parks: \$75,000
  - Vandalism Repairs at Parks and Facilities: \$85,000
  - Citywide Cleanup Costs: \$235,000
    - Includes:
      - Removal of Homeless Encampments
      - Removing weeds, trash and other clean up costs on the Union Pacific Railroad Right of Way
      - Storm Channel system maintenance: weeds, trash, debris

# Public Works Select Operating Costs

- **Estimated Annual Costs for Certain Public Works Operations**
  - **Maintaining all City parks/facilities: \$3.1 million**
    - Sports Use Parks: \$1.1 million
    - General Use Parks: \$1.5 million
    - Citywide medians/parkways: \$311,000
    - City Facilities: \$167,000
  - The City currently owns and maintains 25 parks
  - Park maintenance includes mowing, landscape maintenance, water, irrigation system repairs, bathroom maintenance/supplies, graffiti abatement, and vandalism repairs

# Administration and Support Departments



**City Council  
Administration  
City Clerk  
Legal Services  
Finance  
Human Resources**

# Administration & Support Departments

## FY 23-24 Major Accomplishments

- Began implementation of a new financial management and human resources system to replace an obsolete legacy system and to update and streamline processes
- Completed the annual update of Financial Policies and Guidelines pertaining to accounting, financial reporting, and strategic financial planning efforts
- Despite difficult negotiations, successfully executed an extension with Los Angeles County Fire Department (LACoFD) to retain fire service contract, continue some cost sharing for one fire station, and maintain limits on annual increases and cancellation clauses
- Adopted the City's Annual Goals and Objectives and Legislative Platform

# Administration & Support Departments

## FY 23-24 Major Accomplishments

- Implemented SB 553, the Workplace Violence Prevention Plan
- Completed 85 FT/PT recruitments, processed 3,608 job applications, and processed “onboarding” of 31 new full time employee hires and 18 full time employee separations
- Installed new security systems at certain City parks and at the Public Works Yard, and provided network connectivity at the City’s new Ambulance Operations Center at the former Fire Station 193, which was closed in October 2023
- Enhanced the City’s network security software and systems
- Continued review and update to the city-wide Records Management Policy and Records Retention Schedule to incorporate State law and/or city records revisions.

# Administration & Support Departments

## FY 24-25 Major Goals

- Implement the new Financial Management System on 7/1/24
- Update the City's Purchasing Policy to be consistent with the new financial management system
- Configure the new human resources and payroll management system for implementation on 7/1/25
- Implement Council policy direction with an emphasis on organizational excellence, values, and customer service
- Advocate the City's legislative platform and seek grant funding to support City priority projects/programs
- Complete annual citywide records destruction in compliance with Records Management Policy
- Continue community interaction, education, and outreach efforts across multiple platforms
- Retain a consultant to conduct a comprehensive fee study and bring recommendations to the City Council for consideration

# Administration & Support Budgets

**General Fund Total** **\$ 4,506,799**

Administration	\$2,031,391
Finance	\$1,456,322
Human Resources	\$ 640,313
Legal Services	\$ 300,000
City Council	\$ 78,773

**Other Funds** **\$13,752,415**

American Rescue Plan Act (ARPA) Fund	\$ 811,390
Debt Service Fund	\$ 4,825,101
Risk Management Fund	\$ 4,929,235
Information Technology Fund	\$ 2,189,256
Other Post Employee Benefits Fund	\$ 388,627
Information Technology Replacement Fund	\$ 475,000
PEG AB2987 (Public Educ Govt) Fund	\$ 133,806

---

**ALL FUNDS TOTAL** **\$18,259,214**

# Administration & Support Departments FY 24-25 Budget Highlights

## **Target GF Budget Cut: \$214,168**

- Funding proposed to upgrade an existing part time Human Resources Technician position to full time
- Reduction in funding for legal services in the Human Resources Department
- Reduction in funding and frequency of SB 553 Workplace Violence Prevention Program training in the Human Resources Department
- Reduction in funding for the pilot Education Reimbursement program in the Human Resources Department
- Proposed freezing of one vacant part-time clerk in the Administration Department
- Proposed freezing of one vacant full-time Accountant position in the Finance Department

# Administration & Support Departments Proposed FY 24-25 Budget Cut Impacts

## **Impacts:**

- Tasks and functions in the Finance Department will continue to be redistributed among fewer staff, thereby increasing workloads
- Potential delays in completing financial reporting
- Increase in response time to requests for financial information and analysis from City departments and outside agencies
- Reduction in the number of eligible staff who will be able to participate in the pilot tuition reimbursement program
- Increase in work sharing in Administration due to the elimination of a part-time position
- Reduced funding for training will impact the frequency and efficiency of training staff, especially as new laws and regulations are implemented

# Fire & Ambulance



Falck Ambulance

LA County Fire



# Fire Department

## FY 23-24 Major Accomplishments

- From July 2023 through April 2024 within the City of La Habra:
  - LA County Fire responded to 4,099 incidents, of which 3,548 were medical aid calls
  - Average response time to incidents was under 5 minutes
  - LA County Fire was an active participant in the multi-agency Division 4 brush drill with Orange County Fire Authority and La Habra Heights Fire Department
- Falck Ambulance began operating out of the new Ambulance Operations Center, formerly Fire Station 193 which closed due to fire contract increases

# Fire & Ambulance Budgets

**Total Budget (General Fund):** **\$17,856,211**

- Pension liability costs allocated for former City of La Habra firefighters: \$1,430,039
  - Increase of \$256,732 compared to FY23-24
- LA County Fire contract cost: \$14,425,210
  - Increase of \$3,183,117 compared to FY23-24
  - Staff completed negotiations with LA County Fire to extend the current agreement for ten more years, commencing on July 1, 2024
- Ambulance contract cost: \$1,677,778
  - Increase of \$183,000 compared to FY23-24



*“In partnership with our community, we provide the highest quality of police service with pride, respect, integrity and professionalism”*

# Police Department

## FY 23-24 Major Accomplishments

- Responded to over 40,000 combined calls for service
- Maintained Priority One response times under 4 minutes
- Implemented a La Habra Spanish CERT training program
- Increased staffing in Dispatch to 8 full-time dispatchers out of 10 authorized positions
- Conducted grant funded Directed Enforcement of DUI, red light, and excessive speed violations

# Police Department

## Part 1 &2 Crime Definition

- “Part 1 Crimes” serve as the measure most commonly used to compare criminal activity from one jurisdiction to another
- “Part 1 Crimes” include homicide, rape and some other sexual assaults, robbery, aggravated assaults, burglary, thefts, auto theft, arson and human trafficking.
- Other offenses are referred to as “Part 2 Crimes” and they do not have a uniformly established definition for comparison purposes.

# Police Department Part One Crimes Overall

## 2022 vs. 2023 City Wide

2022- 1,492 Part 1 Crimes

2023- 1,447 Part 1 Crimes

**2024 Year to Date – 676 Part 1 Crimes**

# Police Department Calendar Year Part One Crime – Violence

2022 - 247 violent crimes

2023 - 180 violent crimes

2024 (through April) - 74 violent crimes

# Police Department Calendar Year Part One Crimes - Property

2022 – 1,245 property crimes

2023 – 1,267 property crimes

2024 (through April) – 602 property crimes

# Police Department

## FY 24-25 Major Goals

- Promote outstanding customer service to the community throughout all levels of the police department
- Achieve average response time of under 4 minutes to emergency (priority one) calls, and under 13 minutes for less urgent calls.
- Continue the collaborative effort with other City departments in aggressively enforcing the City's graffiti ordinance and addressing the issue of homelessness.
- Continue to partner with local businesses to combat retail theft.

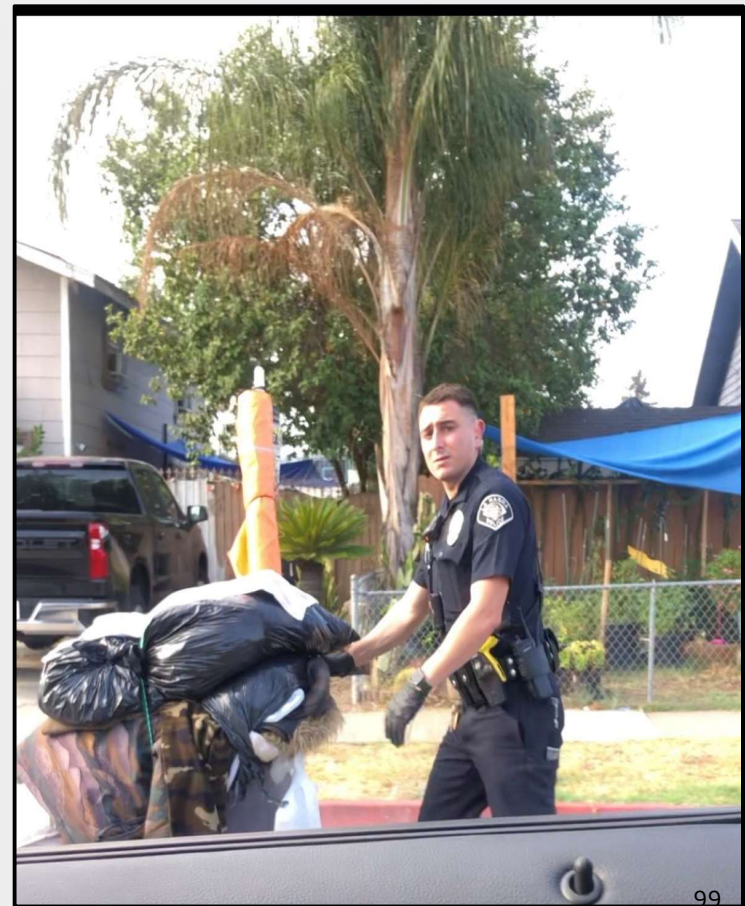
# Police Department

## FULL SERVICE DEPARTMENT



# Police Department CRIME IMPACT TEAM (CIT)

- Assists Code Enforcement
- Addresses retail theft
- Unplanned events
- Directed enforcement
- Homeless Outreach
  - Over 300 contacts
  - 3 large scale clean ups
  - 40 small scale clean ups

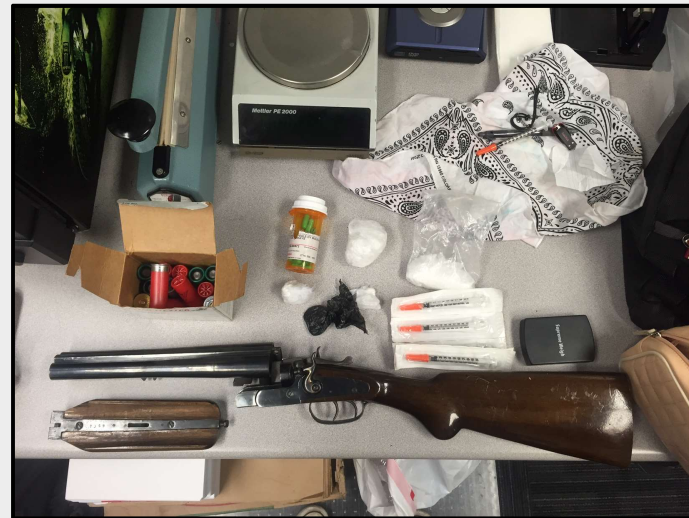


# Police Department HOMELESS OUTREACH



# Police Department SPECIAL INVESTIGATIONS

- Gang Enforcement
- Narcotics Enforcement
- Illegal Gambling
- Human Trafficking & Sex Crimes



# Police Department Dispatch

- Answers over 40,000 calls each year
- Routes all 911 calls within the City of La Habra
- Assists with false alarm reporting and crime mapping



# Police Department Records

- Receives approx. 100 public records requests per week
- Processes approx. 4,500 parking permits each year
- Processes over 6,000 police reports each year



# Police Department Property & Evidence

- Process over 6,000 pieces of property
- Responsible to preserve and produce evidence for court cases



# Police Department School Resource Officers



- Three assigned Officers:
  - Sonora High School
  - La Habra High School
  - Imperial & Washington Middle Schools



# Police Department Traffic Division



- Over 150 DUI Arrests
- Over 400 Citations for Primary Collision Factors
- 130 Citations for Distracted Driving
- Approx. 21,000 parking citations each year
- Review over 500 traffic collisions each year

# Police Department Animal Control

- Made over 50 shelter placements of found animals
- Issued over 4000 animal licenses
- Responds to injured/dead animal calls and complaints



# Police Department Community Outreach

- Citizen's Academy (now offered in Spanish)
- Police Department Open House
- English and Spanish CERT Training
- Explorer Program
- Volunteer Program
- Social Media
  - Instagram @Lahabra\_PD
  - Facebook and Twitter: @LaHabraPD

# Police Department Special Events



# Police Budgets

## General Fund Total

**\$25,747,208**

Operations	\$14,939,362
Investigations	\$ 4,298,043
Support Services	\$ 3,010,624
Administration	\$ 2,459,092
Animal Control	\$ 529,187
Auxiliary Services	\$ 510,900

## Other Funds

**\$ 2,320,627**

Police Grants	\$1,810,117
Public Safety Augmentation	\$ 495,874
EMPG Grant	\$ 9,636
Traffic Safety	\$ 5,000

---

## ALL BUDGETS TOTAL

**\$28,067,835**

# Police Department

## Proposed FY 24-25 Budget Cuts

### **Target GF Budget Cut: \$2,176,011**

- Freeze funding for:
  - One Community Service Officer
  - One Records Specialist
  - One Dispatcher
  - One Crime Analyst
- Significantly cut funding for overtime
  - Includes overtime to backfill vacant positions
- Consider additional hiring delays for potential vacant Police Officer positions during FY 24-25

# Police Department

## Proposed FY 24-25 Budget Cut Impacts

- No Impact to Basic Policing Services
  - The Department will continue maintaining its response goals for emergency calls for service and public safety
- Potential Impacts to:
  - Traffic
  - Special Investigations
  - Crime Impact Team
  - School Resource Officers
  - Animal Control

# Police Department

## Proposed FY 24-25 Budget Cut Impacts

- Decrease in directed traffic enforcement
- Delayed response to non-sworn personnel assisting with traffic collisions
- Delayed investigations times for traffic collisions
- Decrease in parking enforcement
- Delayed response to minor criminal investigations (vehicle break-ins, vandalism)



# **Summary of FY 24-25 Proposed Budget**



# Proposed Municipal Budget Summary by Fund

<b>General Fund (GF)</b>	<b>\$ 62,040,208</b>
Special Revenue Funds	\$ 50,057,077
Agency & Authority Funds	\$ 30,383,709
Enterprise Funds	\$ 14,934,813
Internal Service Funds	\$ 11,319,773
Capital Projects Fund (GF)	\$ 9,244,664
Debt Service Fund	\$ 4,825,101
<b>TOTAL MUNICIPAL BUDGET</b>	<b>\$182,805,345</b>



# Budget Summary

- The proposed General Fund budget has been balanced without drawing on the General Fund reserve, while prioritizing the Council's goals and objectives
- Notable increases to the City's budget were:
  - \$3.2 million increase in the LACoFD fire services contract
  - \$985,000 in new Unfunded Accrued pension liabilities
- The proposed budget was balanced utilized a variety of measures such as:
  - Deferring certain internal service fund charges
  - Utilizing the Section 115 Pension Trust to help offset new Unfunded Accrued pension liability costs
  - \$3.5 million in targeted cuts across all City departments



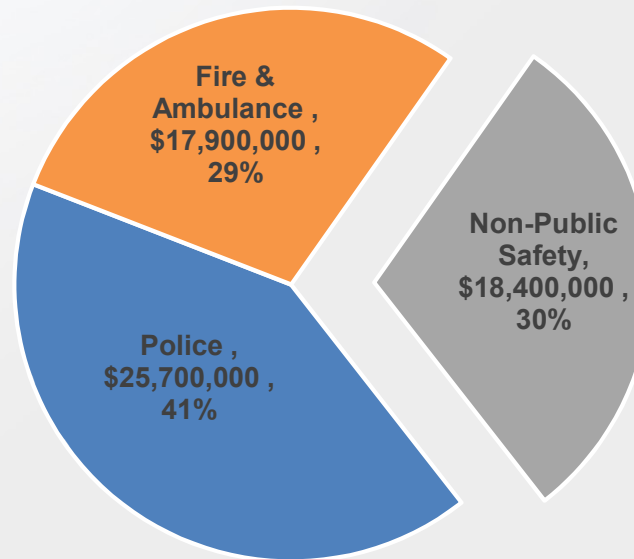
# Current and Future Fiscal Challenges

- The City's Measure T local voter approved transaction and use (sales) tax, generating \$7.8 million per year and will sunset in December 2028.
- LACoFD fire service cost increases, along with Police and Ambulance costs, have now increased overall public safety resource allocation to 70% of the General Fund's budget.
- Previously high inflation and continued high interest rates, along with other lingering economic impacts from the pandemic, continue to increase costs on City operations and could reportedly result in a mild recession in the near future.
- Recruiting and retaining staff, along with trying to maintain staff compensation at levels that can be competitive with both public and private sector employers continues to be a challenge.

# Fiscal Challenge

## Increasing Public Safety Expenditures

FY 24-25 Public Safety and Non-Public-Safety Expenditures



The proposed allocation of General Fund resources dedicated to Public Safety has increased from 68% in FY 23-24 to 70% in FY 24-25.



# Past Cost Cutting and Revenue Maximization Measures

- City Council formed an Ad Hoc Fiscal Review Committees in mid-2000s and again in 2019 to review City finances and make recommendations, many of which were implemented
- Pension reforms began in 2010
  - Reduced Pension formula tiers
  - Employees required to pay more towards pension costs
  - Pension Rate Stabilization Fund (Section 115 Trust)
  - Pension Obligation Bond (\$22 million est. savings over 20 years)
- Aggressive pursuance of grants
  - Over \$60 million awarded to the City over the past three full fiscal years to help fund capital projects, new parks, and programs
- Economic Development
  - Creating a business-friendly environment and attracting key retailers
- Maintained close control over staffing levels (fewer employees today than 20 years ago) and worked toward fair, but budget conscious compensation packages, taking into account the County average rate of pay for similar positions

# Future Fiscal Challenges

- The higher cost of LACoFD fire services, when combined with the pending loss of Measure T, will exceed the ability for non-public safety Departments to absorb those increases alone.
- Continued planning for these fiscal impacts is recommended to understand how they may affect residents, community partners, and businesses.
- Without more substantial structural cuts to the General Fund expenditure budget and/or new offsetting sources of revenue, the City will be facing more severe budget and operational constraints starting as early as FY 25-26.



**Questions?**