

# Planning Division

110 East La Habra Blvd.  
La Habra, CA 90631  
Phone: (562) 383-4100  
Fax: (562) 383-4476



## SPECIAL EVENT PERMIT

Application Date: 7-16-2024  
Applicant's Name: JAY EYLER DBA SANTA'S GARDEN  
Mailing Address: 3940 PROSPECT AVE. #5 TORBA LINDA, CA 90906  
Telephone Number: (714) 713-9758 Cell Number: SAME  
Contact Person: JAY EYLER Phone Number: —  
Email: EYLERJ42@GMAIL.COM Fax: —  
Event Address: 777 S. BEACH BLVD  
Type of Event: PUMPKIN PATCH  
Type of Structures used: CANOPIES, TEMP. BUILDING, INFLATABLE RIDES  
Dates of Event – From: SETUP: 9-1-24 TO 9-27-24 EVENT: 9-28/24 TO 10-3/24  
Time of Event – From: 9:00AM To: 10 PM

**PROPERTY OWNER AUTHORIZATION:** I am the owner of record, or his/her authorized representative of the property (Provide letter of authorization) which is the subject of this application. I approve of the action requested above.

Property owner of record: SEE LICENSE AGREEMENT

Print Name: \_\_\_\_\_ Print Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

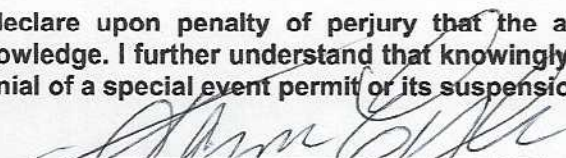
Firm Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

Zip Code: \_\_\_\_\_

1. Type of event: PUMPKIN PATCH
2. Describe planned activities: PUMPKIN SAVES, INFLATABLE SLIDES AND BOUNCERS, KIDDIE TRAIN AND PHOTO DISPLAYS
3. Please provide the following:  
 Estimated number of persons at the event: 30-50  
 Estimated number of vehicles at the event: 15-25  
 Estimated number of parking spaces needed: 25
4. Route or location of event: 777 S. BEACH BLVD.
5. Will food be served or sold at the event?  
 YES \_\_\_\_\_ NO  If YES, describe: \_\_\_\_\_
6. Have you obtained a permit for the sale of food?  
 YES \_\_\_\_\_ NO  If yes, what governmental agencies issued permits? \_\_\_\_\_
7. Will alcoholic beverages be served or sold at the event?  
 YES \_\_\_\_\_ NO  If YES, describe: \_\_\_\_\_
8. Have you obtained a permit for the sale of alcoholic beverages?  
 YES \_\_\_\_\_ NO  If yes, what governmental agencies issued permits? \_\_\_\_\_
9. Will any animals be displayed/exhibited at the event? YES \_\_\_\_\_ NO   
 If YES, describe: \_\_\_\_\_
10. Will any structures (i.e., tents, booths, stages) be erected at the event?  
 YES  NO \_\_\_\_\_ If YES, describe: 2 CANOPIES
11. Will there be any sound amplification equipment at the event?  
 YES \_\_\_\_\_ NO  If YES, describe: \_\_\_\_\_
12. Will cooking or heating equipment be used in any tents or other temporary structures involved in the event?  
 YES \_\_\_\_\_ NO  If YES, describe: \_\_\_\_\_
13. Will there be any portable generators or temporary lighting at the event?  
 YES  NO \_\_\_\_\_ If YES, describe: TEMPORARY LIGHTING
14. Will there be temporary sanitation facilities at the event?  
 YES  NO \_\_\_\_\_ If YES, describe number and location: 4 TEMP TOILETS PER SITE PLAN
15. Will there be monitors or security personnel at the event?  
 YES  NO \_\_\_\_\_ If YES, describe number and duties: 24 SECURITY TRAILER
16. Will there be any merchandise sales at your event? Have you notified the State Board of Equalization?  
 YES \_\_\_\_\_ NO  If YES, please provide the date of notification: \_\_\_\_\_
17. Have you obtained a City Business License? YES \_\_\_\_\_ NO \_\_\_\_\_

I declare upon penalty of perjury that the above information is true and correct to the best of my knowledge. I further understand that knowingly providing any false information is cause for the immediate denial of a special event permit or its suspension if one has been issued.

  
 Signature of Applicant

7/16/24  
 Date Signed



## TEMPORARY OUTDOOR USE PERMIT INDEMNIFICATION AGREEMENT

In consideration of being granted a Special Event Permit, and to the full extent permitted by law, the undersigned JAY EYLER on behalf of SANTA'S GARDEN, hereby agrees to defend, indemnify, and hold free and harmless the City of La Habra, its elected officials, officers, employees, agents, and volunteers, with respect to any and all liabilities, claims, suits, actions, losses, expenses or costs of any kind, whether actual, alleged or threatened, including the payment of actual attorney's fees, court costs and any and all other costs of defense, incurred as a consequence of, arising out of, or in any way attributable to, the granting of a Special Event Permit to:

CONDUCT A PUMPKIN PATCH AT  
777 S. BEACH BLVD.

(Describe the activity and provide the dates)

The undersigned hereby represents that he or she has read and fully understands that by signing this Agreement, important legal rights are being waived and legal obligations are being assumed. If signing as a representative, the undersigned further represents that he or she is fully authorized to enter into this Agreement on behalf of each and every person, group, business and/or organization to which the Special Event Permit is being issued.

[Signature]  
Applicant's Signature

7/16/24  
Date

SEE LICENSE AGREEMENT  
Property Owner's Signature

\_\_\_\_\_  
Date

## SUBMITTAL REQUIREMENTS:

An application submitted for staff review shall include all of the items checked marked below before being accepted for processing. The Planning Department will not accept incomplete application submittals.



- A. Submit application and attachments no less than 45 calendar days for small events or 90 calendar days for large events prior to date of the proposed event.



- B. A site plan showing the location of all existing structures, the location of the special event/activities and all special equipment to be brought onto the site. This includes the location of any bleachers, tents, signs, generators, and restroom facilities. A circulation/parking and traffic control plan shall also be submitted with the site plan.



- C. For all tents/canopies with an area of 120 square feet or more or an occupant load of 10 or more, a temporary building permit is required. In order to obtain that permit, the following is required to be submitted to the Chief Building Official:

- a. **A site plan showing the proposed location of the tent/canopy layout in relation to any other buildings or structures on the site in question and the distance from the tent to all property lines. Please note (2007 CBC 3104E).**
- b. **All heating and cooking equipment must be installed in accordance with the California Mechanical Code and noted as such on the site plan.**
- c. **A tent floor plan that shows all tables, seating, exit aisles, and a clear, accessible path of exit travel to a public way.**
- d. **Provide valuation of the installation, rental and removal of the tent or tents.**

Upon approved of a temporary building permit by the Chief Building Official, the temporary building permit fee is to be paid. A building inspection will be conducted upon the installation and removal of the tent.



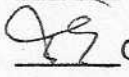
- D. If the special event involves other properties, consent from all the involved property owners must be submitted. Any approvals/signatures obtained from other tenants/owners must be provided.



- E. If the event includes food distribution or service, a Health Department permit or a release from the Health Department has to be obtained.



- F. A Certificate of Fire Retardation for all canopies/tents.



- G. Indemnification Agreement, Compliance with City Insurance requirements and Property Owner Permission shall be obtained prior to the approval of any Special Event request.