

NOTE: EESD approval required prior to incurring costs. In excess of \$7,500. Private agencies are required to obtain and submit documentation of at least three bids for a purchase in excess of \$5,000.

**EQUIPMENT PURCHASE APPROVAL REQUEST**

**PART I SPECIAL NOTE:** Object Classification 6400 - Equipment and Object Classification 6500 - Equipment Replacement - The contractor listed below must apply for approval to use Child Development contract funds to purchase items of equipment, with a cost per item exceeding the limit specified in the Funding Terms and Conditions.

CONTRACTOR	City of La Habra	ADDRESS	215 N. Euclid	CITY	La Habra	ZIP CODE	90631
CONTACT PERSON	Johanna Perez	TELEPHONE	(562)383-4270	CONTRACT TYPE	CSPP	VENDOR NUMBER	2183

**PART I - DESCRIPTION OF EQUIPMENT (Identify types of equipment proposed for purchase.)**

QUANTITY	ITEM	ITEM COST	TOTAL COST	ITEM PLACEMENT (SITE ADDRESS)	ESTIMATED USEFUL LIFE EXPECTANCY	JUSTIFICATION ATTACHED
	IMDJ Classroom Ceiling and Roof Repair	\$ 52,500	\$ 52,500	215 N. Euclid, La Habra, CA 90631	10 YEARS	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
					YEARS	Yes <input type="checkbox"/> No <input type="checkbox"/>
					YEARS	Yes <input type="checkbox"/> No <input type="checkbox"/>
					YEARS	Yes <input type="checkbox"/> No <input type="checkbox"/>

**PART II - CERTIFICATION**

I hereby certify that the above information is true and correct to the best of my knowledge. I also agree to abide by Funding Terms and Conditions requirements with regards to the title, use, disposition, and retention of equipment purchased with child care contract funds provide by the California Department of Education.

SIGNATURE OF BOARD PRESIDENT OR DESIGNEE  
*Johanna Perez*

TITLE DATE  
Executive Director 1/28/2025

**PART III - FOR CDD USE ONLY**

EESD receipt date:	1 / 30 / 20 25	COMMENTS					
Contractor notification date:	1 / 31 / 20 25	See attached letter and cost allocation plan, this is an emergency repair.					
CONSULTANT RECOMMENDATION							
Requested \$	52,500	Approved \$	52,500	CONSULTANT	DATE	ADMINISTRATOR	DATE
Fiscal Year 20	24 / 25			<i>Richard Scott Miller</i>	1.20.25	<i>Linda Morales</i>	01/20/2025
Year-to-Date Balance:	\$						



## City of La Habra

*"A Caring Community"*

La Habra, CA 90633-0785

## CHILD DEVELOPMENT DIVISION

215 N. Euclid Street  
La Habra, CA 90631

Office: (562) 383-4270  
Fax: (562) 383-4474

1/28/2025

Richard Miller, Child Development Consultant  
Early Education Division California Department of Education  
1430 N Street  
Sacramento CA, 95814  
(916) 906-5786 \*[RMiller@cde.ca.gov](mailto:RMiller@cde.ca.gov)

### RE: Request for Approval for Classroom Floor & Ceiling Repair ( MAIN)

Hello Richard,

The City of La Habra Child Development Division requests your approval to complete the following project at the City of La Habra **Child Development Center (MAIN)**. **Site Address:** 215 N. Euclid, La Habra, CA 90631

### Project: Classroom Floor & Ceiling Repair

**Justification:** The damaged classroom floor and ceiling at the 215 N. Euclid Main site (Downstairs) require immediate attention and repair. The city has designated this as an emergency project due to weather-related damage, specifically the water damage that caused the roof collapse. As a result, children and staff have been relocated and are awaiting the project's completion. MDJ Management will carry out the repairs, which will include removing and replacing the classroom flooring, installing a new T-Bar, painting the walls, and installing new wiring and LED fixtures. The estimated cost for the CSPP apportionment is 100%, totaling approximately **\$52,500**. The repair and replacement of the damaged ceiling, light fixtures, and floors are essential to ensure a safe environment for children, families, and staff.

**Procurement policies and procedures for the City of La Habra will be adhered to when purchasing the above items. This did not go out to bid as this situation requires immediate emergency repair.**

Please let me know if you need anything else to process this request or if you need to speak to me regarding these projects; you may contact me at (562) 383-4270.  
I am looking forward to your favorable response regarding these projects.

Thank you.

Johanna Perez  
Executive Director  
City of La Habra Child Development

**24-25**

La Habra Child Development

**Cost Allocation**

**Site Name Location: MAIN 215 N. Euclid St, La Habra CA 90631**

<b>Main Office Downstairs Asbestos</b>			
	<b>Total</b>	<b>CCTR Acct: 138151 0%</b>	<b>GSP Acct: 138254 100%</b>
<b>Main Office Downstairs : Classroom Ceiling &amp; Floor Repair, MDJ Management will carry out the repairs, including removing and replacing the classroom flooring, installing a new T-Bar, painting the walls, and installing new wiring and LED fixtures.</b>	\$52,500.00	\$0.00	\$52,500.00
<b>0 % Contingency</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Grand Total      \$52,500.00      \$0.00      \$52,500.00**



MDJ Management, LLC  
License # 1044711  
DIR # 1000061313  
531 Main St. #611 El Segundo CA 90245  
310-490-1521

Job Name: Childcare Center Interior Work  
Location: 215 N. Euclid Street  
Customer: City of La Habra

Submission Date: 1/24/2025

#### Detailed Scope of Work

##### Flooring

- Removal of existing VCT Flooring and rubber base
- Basic preparation of floor to receive new VCT tiles
  - Major concrete damage repair not included in scope
- Installation of new VCT tiles
  - Armstrong World Industries, Inc.
  - Tile: Excelon Standard 1/8" Tile Imperial Texture - 1/8" x 12" x 12"
  - Color TBD
- Installation of new rubber base
  - Color TBD

##### Ceiling

- Installation of new TBar suspended ceiling
  - Armstrong Silhouette 1/4" bolt slot grid
  - Armstrong 1912 Ultima 2' x 2' tile
- Installation of existing 2' x 4' lights into new grid
- Installation of new supply and return grilles in new grid
  - Existing ducts to be used
- Any fire suppression or fire alarms systems to be installed by others

##### Painting

- Prime and paint all drywall walls
- Color TBD
- Cabinets to be protected in place and excluded from painting

##### Notes:

- Any additional add on items will be at the request of Customer. Any adjustment shall be an additional cost
- MDJ to supply executed construction contract, payment and performance bonds, and insurance certificates

- Price includes all labor (**Normal Working Hours - Prevailing Wage**), materials, equipment to complete this scope of work.
- Construction Exclusions:
  - Asbestos report not included

**CLARIFICATIONS AND EXCLUSIONS:**

- Warranty
  - One year warranty against workmanship
  - Manufacturer's warranty varies
- Plans, permits, permit fees, related fees, testing and/or testing fees, inspection fees, survey or survey fees, and engineering fees unless specified above to be paid for by client
- MDJ reserves the right to review, change, and/or delete any provisions of any prime contract or subcontract, which results from this quotation
  - Any such change and/or delete to be submitted in writing and must be approved by the city engineer
- All terms to be net 30 days in full upon receipt of invoice.

**Lump Sum: \$45,000**

All work to be completed in a substantial and workmanlike manner according to standard practices for the sum of **\$45,000**. Any additional add on items will be at the request of Customer. Any adjustment shall be an additional cost.

Bid price is good for thirty (30) days only

**ADD OPTION**

- Installation of new 2' x 2' LED light fixtures in the new TBar grid system
  - New wiring as needed to connect new fixtures to existing wiring
- ADD OPTION COST:
  - \$7,500

Submitted by:



**Matthew McMillon**  
**President MDJ**  
**310.490.1521**  
**matt@buildwithmdj.com**

## Johanna Perez

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**From:** Mark McLeran  
**Sent:** Monday, January 27, 2025 8:09 AM  
**To:** Johanna Perez  
**Subject:** Estimate to complete Damaged Classroom (Emergency Work)  
**Attachments:** \_La Habra Childcare Center Interior Work DSOW.pdf

Johanna,

Please see attached quote to complete the remaining repairs caused by the roof failure. This is to make needed replacement / repairs to the ceiling, walls, and flooring. Per our conversations, our hopes are that we can move forward with existing awarded contractor in order to complete the emergency repairs caused by the roof failure. My assumption would be that your funding source and City would have to agree to this in order to move forward. If not, we will have to go out to bid etc. This will assist in getting the classroom opened in a timely matter.

Please contact me with any questions or concerns.

Mark McLeran  
City of La Habra  
Facility Maintenance Supervisor  
110 E La Habra Blvd.  
La Habra, CA 90631  
Cell: 562-307-2130  
mwmcleran@lahabraca.gov