

Vacancy #	Bargaining Unit	Classification	Reason for Vacancy	Date Vacancy Created	Date Vacancy Filled	Days To Fill Vacancy	Recruitment Activity Type
1	Executive and Management	MGT ANALYST II	Voluntary Separation	3/17/2025			Open
2	Executive and Management	POLICE CAPTAIN	Retirement	3/5/2025	5/17/2025	73	
3	Field Services	WATER SVC TECH I	Internal Promotion	3/11/2025			Open
4	General Services	Account Clerk I	Internal Promotion	2/18/2025	4/28/2025	69	
5	General Services	Account Clerk I	Voluntary Separation	2/18/2025	5/12/2025	83	
6	General Services	Account Clerk II	Voluntary Separation	2/10/2025	3/3/2025	21	
7	General Services	ADMIN AIDE II	Retirement	3/11/2025	5/23/2025	73	
8	General Services	BUILDING INSPECTOR	Voluntary Separation	3/4/2025			Open
9	General Services	CODE ENFORCEMNT INSP	Voluntary Separation	1/16/2025	4/21/2025	95	
10	General Services	HUMAN RESOURCES TECHNCIAN	Voluntary Separation	1/16/2025	3/10/2025	53	
11	General Services	REC/COM SVCS COORD	Retirement	3/20/2025	5/23/2025	64	
12	General Services	SENIOR BUILDING INSPECTOR	Voluntary Separation	4/23/2025			Open
13	Police-Civilian	ANIMAL CNTRL OFFCR	Retirement	2/18/2025	3/22/2025	32	
14	Police-Civilian	COMM OPERATOR	Voluntary Separation	1/1/2025	2/11/2025	41	
15	Police-Civilian	COMM OPERATOR	Voluntary Separation	1/1/2025	2/11/2025	41	
16	Police-Civilian	COMM OPERATOR	Voluntary Separation	1/1/2025			Open
17	Police-Civilian	COMM OPERATOR	Voluntary Separation	1/1/2025			Open
18	Police-Civilian	MGT ANALYST II	Internal Promotion	3/17/2025			Open
19	Police-Civilian	POLICE OFFICER	Voluntary Separation	2/12/2025	3/22/2025	38	
20	Police-Civilian	POLICE OFFICER	Voluntary Separation	2/12/2025	3/22/2025	38	
21	Police-Civilian	POLICE OFFICER	Voluntary Separation	2/12/2025	4/5/2025	52	
22	Police-Civilian	POLICE OFFICER	Voluntary Separation	2/12/2025	5/31/2025	108	
23	Police-Civilian	POLICE OFFICER	Voluntary Separation	2/12/2025			Open
24	Police-Civilian	POLICE RECORDS SPEC	Internal Promotion	3/4/2025			Open
25	Police-Civilian	POLICE RECORDS SPEC	Voluntary Separation	3/4/2025			Open
26	Police-Sworn	POLICE OFFICER	Voluntary Separation	1/1/2025	2/10/2025	40	
27	Police-Sworn	POLICE OFFICER	Voluntary Separation	1/1/2025			Open
28	Police-Sworn	POLICE OFFICER	Voluntary Separation	1/1/2025			Open
29	Police-Sworn	POLICE OFFICER	Voluntary Separation	1/1/2025			Open
30	Police-Sworn	POLICE OFFICER	Voluntary Separation	1/1/2025			Open
31	Professional	CHILD DEV OFFC ASST	Voluntary Separation	3/17/2025			Open

City of La Habra Vacancy Tracking Workbook

2025

Month/Year	# of Vacancies Created	# of Vacancies Filled	# of Remaining Vacancies	# of Budgeted FTEs	% of Vacancies
1/1/2025	11	0	11	267	4%
2/1/2025	9	3	17	267	6%
3/1/2025	10	5	22	267	8%
4/1/2025	1	3	20	267	7%
5/1/2025	0	5	15	267	6%

Agency Total # of Budgeted FTEs		<u>267</u>	
Bargaining Unit	# of Vacancies	# of Budgeted FTEs	% of Vacancies
Executive and Management	1	62	1.6%
General Services	2	40	5.0%
Field Services	1	45	2.2%
Police-Sworn	4	70	5.7%
Police-Civilian	6	31	19.4%
Professional	1	19	5.3%

Agency Total # of Budgeted FTEs		267	
Classification	# of Vacancies	# of Budgeted FTEs	% of Vacancies
ACCOUNT CLERK I	0	4	0.0%
ACCOUNT CLERK II	0	1	0.0%
ACCOUNT CLERK III	0	3	0.0%
ACCOUNTANT I	0	2	0.0%
ACCOUNTING SPRVSR	0	1	0.0%
ADMIN AIDE I	0	1	0.0%
ADMIN AIDE II	0	1	0.0%
ADMIN AIDE III	0	2	0.0%
ADMIN ASSISTANT	0	1	0.0%
ADMIN BUREAU MNGR	0	1	0.0%
ANIMAL CNTRL OFFCR	0	1	0.0%
ASSISTANT CITY CLERK	0	1	0.0%
ASSISTANT CIVIL ENG	0	2	0.0%
ASSOC CIVIL ENGINEER	0	1	0.0%
ASSOCIATE PLANNER	0	1	0.0%
ASST CITY MANAGER	0	1	0.0%
BLDG MAINT WORKER	0	2	0.0%
BLDNG MAINT SPRVSR	0	1	0.0%
CASE MANAGER	0	9	0.0%
CD ADMIN ANALYST	0	1	0.0%
CHIEF BLDG OFFICIAL	0	1	0.0%
CHILD DEV OFFC ASST	1	4	25.0%
CHILD DEV OFFC MNGR	0	1	0.0%
CITY CLERK	0	1	0.0%
CITY MANAGER	0	1	0.0%
CLERK	0	3	0.0%
CODE ENFORCEMNT INSP	0	2	0.0%
CODE ENFRMNT SPVR	0	1	0.0%
COM OUTREACH LIAISON	0	2	0.0%
COMM OPERATOR	2	10	20.0%
COMM OPERATOR SUPER	0	1	0.0%
COMM SERV OFF II	0	2	0.0%
COMM SERVICES OFFICER	0	3	0.0%
COURT LIAISON	0	1	0.0%
DEP DIR COMM SVCS	0	1	0.0%
DEP DIR HMN RESOURES	0	1	0.0%
DEP DIR INFO TECH	0	1	0.0%
DEP DIR PUB WKS/ENGR	0	1	0.0%
DEP DIRECTOR FINANCE	0	1	0.0%
DIR COM & ECONMC DEV	0	1	0.0%
DIR OF COMM SVCS	0	1	0.0%
E & T PROG COORD	0	2	0.0%
ECON DEV & HSNMGR	0	1	0.0%
ECON DEV PROJ MNGR	0	2	0.0%
EDUC/OUTREACH COORD	0	1	0.0%
EMPL TRAIN MANAGER	0	1	0.0%
EQUIP MECHANIC	0	3	0.0%
EXEC DIR CHILD DEV	0	1	0.0%
FINANCE DIRECTOR	0	1	0.0%
FLEET SUPERVISOR	0	1	0.0%
FOOD PROG COORDNTR	0	1	0.0%
HR/RISK MGT ANALYST	0	1	0.0%
HUMAN RESOURCES ASST	0	1	0.0%
IT SYS ANLTST I	0	2	0.0%
IT SYS ANLTST II	0	1	0.0%
IT SYSTM SPRT MNGR	0	1	0.0%
LEAD TEACHER	0	2	0.0%
MAINT LABORER	0	6	0.0%
MGT ANALYST II	2	4	50.0%
OFFICE SPECIALIST	0	1	0.0%
OPERATIONS MANAGER	0	1	0.0%
PARK/LANDSCAPE SPVR	0	1	0.0%
PAYROLL COORDINATOR	0	1	0.0%
PERMIT SVCS SUPRVSR	0	1	0.0%
PERMIT TECH I	0	1	0.0%
PERMIT TECH II	0	1	0.0%
PLANNING MANAGER	0	1	0.0%
POLICE ADMIN SPECLST	0	1	0.0%
POLICE CAPTAIN	1	2	50.0%
POLICE CHIEF	0	1	0.0%
POLICE CORPORAL	0	8	0.0%
POLICE LIEUTENANT	0	4	0.0%
POLICE OFFICER	5	47	10.6%
POLICE RECORDS SPEC	2	7	28.6%
POLICE SERGEANT	0	11	0.0%
PRINCIPAL ENGINEER	0	1	0.0%
PROGRAM SPECIALIST	0	1	0.0%
PROP/EVIDENCE TECH	0	1	0.0%
PUB WRKS DRCTR/ENG	0	1	0.0%
PUBLIC WORKS INSPECTOR	0	1	0.0%
REC/COM SVCS COORD	0	2	0.0%
RECORDS CLERK SUP.	0	1	0.0%
RECREATION MGR	0	1	0.0%
RECREATION SUPERVSR	0	1	0.0%
SENIOR BLDG INSPCTR	0	1	0.0%
SENIOR MGMT ANLST	0	1	0.0%
SENIOR PLANNER	0	1	0.0%
SENIOR POLICE SECRTY	0	1	0.0%
SENIOR SVC WRKR	0	4	0.0%
SENIOR UTILITY CLERK	0	1	0.0%
SERVICE WORKER	0	6	0.0%
SERVICE WORKER II	0	5	0.0%
SEWER SVCS TECH III	0	3	0.0%
SEWER SVCS TECH V	0	1	0.0%
SITE DIRECTOR	0	5	0.0%
SOC SVCS PRG CRDNT	0	2	0.0%
SR ANIMAL CONTROL	0	1	0.0%
SR CODE ENFCMT INSPTR	0	1	0.0%
SR ENGINEERING AIDE	0	1	0.0%
SR HR/RISK MGMNT ANL	0	1	0.0%
SR PROP/EVID TECH	0	1	0.0%
SR PUBLIC WORKS SEC	0	1	0.0%
STREET SUPERVISOR	0	1	0.0%
TEACHER	0	4	0.0%
TRAFFIC ENGINEER	0	1	0.0%
UTILITY MANAGER	0	1	0.0%
UTILITY SUPERVISOR	0	1	0.0%
VISITOR EXPERIENCE COORD	0	1	0.0%
WATER SVC TECH I	1	5	20.0%
WATER SVCS TECH II	0	1	0.0%
WATER SVCS TECH III	0	3	0.0%
WATER SVCS TECH IV	0	2	0.0%
WATER SVCS TECH V	0	2	0.0%
BUILDING INSPECTOR	1	1	100.0%
SENIOR BUILDING INSPECTOR	1	1	100.0%
HUMAN RESOURCES TECHNICIAN	0	2	0.0%

Position	Department	Division	Status	Recruitment Status	NeoGov
Building Inspector	Community Development	Building & Safety	SME Review	Pending SME Review	Closed
Management Analyst II	Community Development	Economic Development & H	Recruitment	Recruitment Expires 4/7/202	Open
Senior Building Inspector	Community Development	Building & Safety	SME Review	Pending SME Review	Open
Assistant Child Dev Director	Community Services	Child Development	Pending Requisition	Pending requisition-HOLDING	Pending
Lead Teacher	Community Services	Child Development	Pending Requisition	Pending requisition	Open
Teacher	Community Services	Child Development	Pending Requisition	Pending requisition	Open
Teacher	Community Services	Child Development	Pending Requisition	Pending requisition	Open
Office Assistant	Community Services	Child Development	Pending Requisition	Pending requisition	Pending
Communications Operator-Lateral	Police	Support Services	Recruitment	Recruitment	continuous
Crime Analyst	Police	Support Services	Recruitment	Recruitment	Open
Police Cadet	Police	Support Services	Backgrounds	Pending background	continuous
Police Cadet	Police	Support Services	Backgrounds	Pending background	continuous
Police Cadet	Police	Support Services	Backgrounds	Pending background	continuous
Police Cadet	Police	Support Services	Recruitment	Recruitment	continuous
Police Cadet	Police	Support Services	Recruitment	Recruitment	continuous
Police Cadet	Police	Support Services	Recruitment	Recruitment	continuous
Police Officer	Police	Patrol	Backgrounds	Pending background	continuous
Police Officer	Police	Patrol	Backgrounds	Pending background	continuous
Police Officer	Police	Patrol	Backgrounds	Pending background	continuous
Police Officer	Police	Patrol	Backgrounds	Pending background	continuous
Police Officer	Police	Patrol	Backgrounds	Pending background	continuous
Police Records Specialist	Police	Support Services	Backgrounds	Pending background	Closed
Police Records Specialist	Police	Support Services	Backgrounds	Pending background	Closed
Assistant Civil Engineer	Public Works	Engineering	Oral Exam Date	Oral Exam 5/29/2025	continuous
Park Coordinator (Internal Promotion)	Public Works	Parks/Streets	Eligibility List	Pending Dept Decision	Open
Utilities Supervisor	Public Works	Water	SME Review	Pending SME Review	Closed
Water Services Technician I	Public Works	Water	Oral Exam Date	Oral Exam 5/21/2025	closed
Water Services Technician III	Public Works	Water	Oral Exam Date	Pending Oral Exam Date	Closed