

# DRAFT



City of  
**LA HABRA**

AGENDA

**CITY COUNCIL OF THE CITY OF LA HABRA  
ADJOURNED REGULAR MEETING 5:30 P.M  
&  
REGULAR MEETING 6:30 P.M.  
&  
REGULAR JOINT MEETING WITH THE  
SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY  
OF THE CITY OF LA HABRA,  
LA HABRA CIVIC IMPROVEMENT AUTHORITY,  
CITY OF LA HABRA HOUSING AUTHORITY,  
AND LA HABRA UTILITY AUTHORITY**

**MONDAY, JUNE 2, 2025**

COUNCIL CHAMBER  
100 EAST LA HABRA BOULEVARD  
LA HABRA, CALIFORNIA 90631

The Regular Meeting of the City Council and Regular Joint Meeting with the Successor Agency to the Redevelopment Agency of the City of La Habra, La Habra Civic Improvement Authority, City of La Habra Housing Authority, and La Habra Utility Authority for June 2, 2025, will be at the City of La Habra Council Chamber located at 100 East La Habra Boulevard, La Habra, California. The City Council Chamber will be open to the public at 6:00 p.m. and the meeting will start promptly at 6:30 p.m.

The public is encouraged to participate in the Regular Meeting of the City Council and Regular Joint Meeting with the Successor Agency to the Redevelopment Agency of the City of La Habra, La Habra Civic Improvement Authority, City of La Habra Housing Authority, and La Habra Utility Authority by attending in person or submitting written comments via email to [cc@lahabraca.gov](mailto:cc@lahabraca.gov) no later than 5:00 p.m. on Monday, June 2, 2025. Written comments sent to the City by 5:00 p.m. on the day of the meeting will be printed and provided to the City Council prior to the meeting. The meeting can also be viewed live through the City of La Habra website at [www.lahabraca.gov/356/Archived-Council-Videos](http://www.lahabraca.gov/356/Archived-Council-Videos) by clicking on "Watch Live" at 6:30 p.m.

The City of La Habra live broadcasts and replays City Council Meetings on La Habra Cable Channel 3 and over the website at [www.lahabraca.gov](http://www.lahabraca.gov). Please note that in person attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

The City of La Habra makes every effort to comply with the Americans with Disabilities Act (ADA) in all respects. Should you need special assistance to participate in this meeting, please contact the City Clerk's Office at (562) 383-4030 or [cc@lahabraca.gov](mailto:cc@lahabraca.gov) prior to the meeting. Every effort will be made to provide reasonable accommodations.

**ADJOURNED REGULAR MEETING 5:30 P.M.:**

**CALL TO ORDER:** Council Chamber, Closed Session Room 112C

**ORAL COMMUNICATIONS FROM THE PUBLIC FOR CLOSED SESSION MATTERS:**

**CLOSED SESSION:**

1. Conference with Labor Negotiator per Government Code Section 54957.6 -- Agency Representative: Jim Sadro, City Manager; Employee Organizations: La Habra Police Association Sworn and Civilian employee(s).
2. Conference with Labor Negotiator per Government Code Section 54957.6 -- Agency Representative: Jim Sadro, City Manager; Employee Organizations: Professional Employees Group.
3. Public employee performance evaluation per Government Code Section 54957 - Title: City Manager.

**ADJOURNMENT:**

**REGULAR MEETING & REGULAR JOINT MEETING 6:30 P.M.:**

**CALL TO ORDER:** Council Chamber

**INVOCATION:** City Attorney/Legal Counsel Collins

**PLEDGE OF ALLEGIANCE:** Councilmember/Director Nigsarian

**ROLL CALL:** Mayor/Chair Espinoza  
Mayor Pro Tem/Vice Chair Medrano  
Councilmember/Director Gomez  
Councilmember/Director Lampkin  
Councilmember/Director Nigsarian

**CLOSED SESSION ANNOUNCEMENT:**

**PROCLAMATIONS/PRESENTATIONS:** None at this time.

**PUBLIC COMMENTS:** When addressing the La Habra City Council, please complete a Speaker's Card before leaving the Council Chamber.

General Public Comments shall be received at the beginning of the governing body meeting and limited to three (3) minutes per individual, with a total time limit of 30 minutes for all public comments, unless otherwise modified by the Mayor or Chair. Speaking time may not be granted and/or loaned to another individual for purposes of extending available speaking time, and comments must be kept brief, non-repetitive, and professional in nature.

The general Public Comment portion of the meeting allows the public to address any item of City business not appearing on the scheduled agenda. Per Government Code Section 54954.3(a), such comments shall not be responded to by the governing body during the meeting.

**CONSENT CALENDAR:**

Senate Bill 1439 ("SB 1439") amended Government Code Section 84308 to expand the regulation of campaign contributions in excess of \$250 from donors involved in certain matters before the legislative body. If the donor has a matter pending before the agency, and the official received a campaign contribution from the donor in excess of \$250 in the prior 12 months, the official must publicly disclose the contribution and cannot in any way participate in the decision of the matter. The donor also has a duty to disclose the contribution on the record.

In the 12 months following the decision, a local official cannot receive campaign contributions in excess of \$250 from a donor with an economic interest in the governmental decision. Public officials are encouraged to closely track all campaign contributions which collectively exceed \$250 in any 12-month period from any single source.

All matters on Consent Calendar are considered to be routine and will be enacted by one motion unless a Councilmember, City staff member, or member of the audience requests separate action or removal of an item. Removed items will be considered following the Consent Calendar portion of this agenda. Public comment shall be limited to three (3) minutes per individual, with a total time limit of 30 minutes per item that has been removed for separate discussion, unless otherwise modified by the Mayor. Speaking time may not be granted and/or loaned to another individual for purposes of extending available speaking time, and comments must be kept brief, non-repetitive, and professional in nature.

**CITY COUNCIL:**

1. PROCEDURAL WAIVER: Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title only.

2. APPROVE CITY COUNCIL OF THE CITY OF LA HABRA MEETING MINUTES

That the City Council approve the City Council of the City of La Habra Minutes of May 19, 2025.

3. APPROVE PLANNING COMMISSION MEETING MINUTES

That the City Council receive and file the Planning Commission of the City of La Habra meeting minutes for:

- January 13, 2025
- January 27, 2025
- February 10, 2025
- February 24, 2025
- March 24, 2025
- April 14, 2025

4. APPROVE DENIAL OF LIABILITY CLAIM OF MR. AGUSTIN GARCIA

That the City Council deny the claim of Mr. Agustin Garcia in order to set a definite six-month Statute of Limitations date.

5. APPROVE DENIAL OF LIABILITY CLAIM OF MERCURY INSURANCE FILED ON BEHALF OF MR. BRIAN SHISHIDO

That the City Council deny the claim of Mercury Insurance filed on behalf of their insured, Mr. Brian Shishido, in order to set a definite six-month Statute of Limitations date.

6. APPROVE DENIAL OF LIABILITY CLAIM OF MR. DANNY LOPEZ

That the City Council deny the claim of Mr. Danny Lopez in order to set a definite six-month Statute of Limitations date.

7. APPROVE RESOLUTIONS ADOPTING MEMORANDUMS OF UNDERSTANDING WITH THE LA HABRA POLICE ASSOCIATION SWORN AND CIVILIAN EMPLOYEES; APPROVE A RESOLUTION ADOPTING THE MEMORANDUM OF UNDERSTANDING WITH PROFESSIONAL EMPLOYEES' GROUP

That the City Council:

A. APPROVE AND ADOPT RESOLUTION NO. CC 2025-\_\_ ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA ADOPTING MEMORANDUMS OF UNDERSTANDING BETWEEN THE CITY OF LA HABRA AND THE LA HABRA POLICE ASSOCIATION FOR SWORN AND CIVILIAN EMPLOYEES; and

B. APPROVE AND ADOPT RESOLUTION NO. CC 2025-\_\_ ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA ADOPTING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LA HABRA AND THE PROFESSIONAL EMPLOYEES' GROUP

8. APPROVE NOTICE OF COMPLETION FOR THE EUCLID STREET REHABILITATION, CITY PROJECT NO. 1-R-21

That the City Council approve the Notice of Completion for the Euclid Street Rehabilitation, City Project No. 1-R-21; and authorize staff to file a Notice of Completion for recordation with the Orange County Clerk Recorder's Office.

9. APPROVE AND ADOPT A RESOLUTION LISTING CAPITAL PROJECTS FOR FISCAL YEAR 2025-2026 TO BE FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

That The City Council:

A. Approve and adopt a list of Capital Projects for Fiscal Year 2025-2026 to be Funded By SB 1: The Road Repair and Accountability Act of 2017; and,

B. APPROVE AND ADOPT RESOLUTION NO. CC 2025-\_\_ ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA, CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2025-2026 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017.

10. APPROVE AMENDMENT NO. 1 TO AGREEMENT FOR SERVICES WITH JOHN L. HUNTER AND ASSOCIATES, INC. FOR PROFESSIONAL CONSULTANT COMPLIANCE SERVICES FOR THE CITY OF LA HABRA'S MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) / NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PERMIT PROGRAM FOR FISCAL YEAR 2025-2026

That the City Council:

A. Waive formal bidding requirements per the La Habra Municipal Code, Section 4.20.080(B) when a service firm has established such a successful past history of work with the City that it is clearly in the public interest not to negotiate with any other source; and,

B. Approve and authorize the City Manager to execute Amendment No. 1 to the existing Agreement for Services with John L. Hunter and Associates, Inc. (JLHA) to extend the term of the Agreement through June 30, 2026, for continued support over the management of the City's Municipal Separate Storm Sewer System (MS4) / National Pollutant Discharge Elimination System (NPDES) Permit Program for Fiscal Year 2025-2026; and,

C. Authorize Staff to issue a Purchase Order in an amount not-to-exceed \$99,980 to JLHA to fund Amendment No. 1 to the agreement.

11. APPROVE AN INCREASE IN FUNDING WITH TRUE NORTH COMPLIANCE SERVICES, INC. FOR CONTRACT PLAN CHECK AND BUILDING INSPECTION SERVICES

That the City Council approve a \$274,000 increase in funding for the Community and Economic Development Department's existing Purchase Order with True North Compliance Services, Inc. for contract plan check and building inspection services, which will increase the total Purchase Order to an amount not to exceed \$884,000 for these services.

12. WARRANTS: APPROVE NOS. 4104 THROUGH 4321 TOTALING \$1,402,527.36

That the City Council approve Nos. 4104 through 4321 totaling \$1,402,527.36.

#### **SUCCESSOR AGENCY:**

1. APPROVE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF LA HABRA MEETING MINUTES

That the Successor Agency approve the Successor Agency to the Redevelopment Agency of the City of La Habra Meeting Minutes of:

- April 21, 2025
- May 5, 2025
- May 19, 2025

#### **CIVIC IMPROVEMENT AUTHORITY:**

1. APPROVE LA HABRA CIVIC IMPROVEMENT AUTHORITY MEETING MINUTES

That the Civic Improvement Authority approve the La Habra Civic Improvement Authority Meeting Minutes of:

- April 21, 2025
- May 5, 2025
- May 19, 2025

#### **HOUSING AUTHORITY:**

1. APPROVE CITY OF LA HABRA HOUSING AUTHORITY MEETING MINUTES

That the Housing Authority approve the City of La Habra Housing Authority Meeting Minutes of:

- April 21, 2025
- May 5, 2025
- May 19, 2025

#### **UTILITY AUTHORITY:**

1. APPROVE CITY OF LA HABRA UTILITY AUTHORITY MEETING MINUTES

That the City of La Habra Utility Authority approve the Utility Authority Meeting Minutes of:

- April 21, 2025
- May 5, 2025
- May 19, 2025

**CITY COUNCIL & UTILITY AUTHORITY:**

1. APPROVE NOTICE OF COMPLETION FOR EUCLID WATER MAIN REPLACEMENT, CITY PROJECT NO. 1-W-21

That the City Council and Utility Authority approve the Notice of Completion for the Euclid Water Main Replacement, City Project No. 1-W-21; and authorize staff to file a Notice of Completion for recordation with the Orange County Clerk Recorder's Office.

**CONSENT CALENDAR ITEMS REMOVED FOR SEPARATE DISCUSSION:**

**CONSIDERATION ITEMS:**

Any member of the audience may request to address the La Habra City Council on any Consideration Item, prior to the La Habra City Council taking a final vote on the item. Public comment shall be limited to three (3) minutes per individual, with a total time limit of 30 minutes per Consideration Item, unless otherwise modified by the Mayor or Chair. Speaking time may not be granted and/or loaned to another individual for purposes of extending available speaking time, and comments must be kept brief, non-repetitive, and professional in nature.

**CITY COUNCIL, AGENCY, & AUTHORITIES:**

**PUBLIC HEARINGS:**

Public comments shall be limited to five (5) minutes per individual, with a total time limit of 60 minutes for all public comments, for each individual Public Hearing item on the agenda, unless otherwise modified by the Mayor or Chair. Comments must be kept brief, non-repetitive, and professional in nature.

**CITY COUNCIL:**

1. DULY NOTICED PUBLIC HEARING TO CONSIDER ZONE CHANGE 25-0001 TO REPEAL AND REPLACE CHAPTER 18.66 (CONDITIONAL USE PERMITS) OF TITLE 18 (ZONING) OF THE LA HABRA MUNICIPAL CODE RELATING TO CONDITIONAL USE PERMITS AND ESTABLISHING PROCEDURES FOR MINOR CONDITIONAL USE PERMITS

That the City Council CONSIDER, APPROVE, AND ADOPT THE FIRST READING OF ORDINANCE NO. CC 2025-\_\_ ENTITLED: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA HABRA, CALIFORNIA, APPROVING ZONE CHANGE 25-0001 REPEALING AND REPLACING CHAPTER 18.66 (CONDITIONAL USE PERMITS) OF TITLE 18 (ZONING) OF THE LA HABRA MUNICIPAL CODE RELATING TO CONDITIONAL USE PERMITS AND ESTABLISHING PROCEDURES FOR MINOR CONDITIONAL USE PERMITS AND MAKING A DETERMINATION THAT THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) UNDER SECTION 15061(B)(3) (COMMON SENSE EXEMPTION) OF THE CEQA GUIDELINES.

2. DULY NOTICED PUBLIC HEARING TO CONSIDER AND APPROVE A RESOLUTION AMENDING THE CITY OF LA HABRA MASTER SCHEDULE OF FEES PERTAINING TO FEES FOR GENERAL SERVICES, ADMINISTRATIVE SERVICES, COMMUNITY DEVELOPMENT SERVICES, BUILDING SERVICES, FIRE SERVICES, POLICE SERVICES, AMBULANCE SERVICES, PUBLIC WORKS SERVICES, UTILITY SERVICES, AND PENALTIES FOR MUNICIPAL CODE AND VEHICLE CODE PARKING VIOLATIONS

That the City Council APPROVE AND ADOPT RESOLUTION NO. CC 2025-\_\_ ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA, ORANGE COUNTY, CALIFORNIA AMENDING THE CITY OF LA HABRA MASTER SCHEDULE OF FEES PERTAINING TO FEES FOR GENERAL SERVICES, ADMINISTRATIVE SERVICES, COMMUNITY DEVELOPMENT SERVICES, BUILDING SERVICES, FIRE SERVICES, POLICE SERVICES, AMBULANCE SERVICES, PUBLIC WORKS SERVICES, UTILITY SERVICES, AND PENALTIES FOR MUNICIPAL CODE AND VEHICLE CODE PARKING VIOLATIONS.

3. DULY NOTICED PUBLIC HEARING TO CONSIDER A POLICY AND REVIEW METRICS REGARDING ASSEMBLY BILL 2561 - JOB VACANCIES AND RECRUITMENT AND RETENTION EFFORTS

That the City Council:

A. Conduct a public hearing in accordance with Assembly Bill 2561 (AB 2561) to present information on the status of job vacancies, recruitment, and retention efforts within the City of La Habra; and,

B. Approve the City's proposed policy for the "Public Hearing and Reporting on Vacancies, and Recruitment and Retention Efforts" in compliance with Government Code Section 3502.3.

**MAYOR'S COMMUNITY CALENDAR:**

**COMMENTS FROM STAFF:**

**COMMENTS FROM COUNCILMEMBERS/DIRECTORS:**

**ADJOURNMENT:** Adjourned to Monday, June 16, 2025, at 5:30 p.m. in the City Council Closed Session Room 112C, 100 East La Habra Boulevard, followed by the Regular Meeting at 6:30 p.m. in the City Council Chamber.

Except as otherwise provided by law, no action shall be taken on any item not appearing in the foregoing agenda. A copy of the full agenda packet is available for public review at the Office of the City Clerk during regular business hours, and on the City's webpage at <http://www.lahabracalifornia.gov/>.

Materials related to an item on this Agenda submitted to the City Council/Authority/Agency after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 110 East La Habra Boulevard, La Habra, during normal business hours.

In accordance with the Federal Americans with Disabilities Act of 1990, should you require a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting due to a disability, please contact the City Clerk's Office at least ninety-six (96) hours in advance of the meeting at (562) 383-4030.

**DECLARATION:** This agenda was posted on the bulletin boards outside the south entrance of City Hall and the Council Chamber, where completely accessible to the public, at least 72 hours in advance of the City Council Meeting.

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Rhonda J. Barone, CMC  
City Clerk/Secretary



*City of*  
**LA HABRA**  
City Council Agenda Report

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Consent  
Item No. 2.

MEETING DATE: 06/02/2025

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: JIM SADRO, CITY MANAGER  
By: Rhonda J. Barone, CMC, City Clerk

SUBJECT: APPROVE CITY COUNCIL OF THE CITY OF LA HABRA MEETING MINUTES

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**RECOMMENDATION:**

That the City Council approve the City Council of the City of La Habra Minutes of May 19, 2025.

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**Attachments**

City Council Minutes of 5/19/2025

## MINUTES

### CITY COUNCIL OF THE CITY OF LA HABRA

### ADJOURNED REGULAR MEETING 5:30 P.M.

### REGULAR MEETING 6:30 P.M.

Monday, May 19, 2025

#### ADJOURNED REGULAR MEETING 5:30 P.M.:

**CALL TO ORDER:** Mayor Pro Tem Medrano called the Adjourned Regular Meeting of the City Council of the City of La Habra to order at 5:30 p.m. in the Closed Session Room 112c, located at 100 East La Habra Boulevard, La Habra, California.

**COUNCILMEMBERS PRESENT:** Mayor Espinoza (arrived at 5:50 p.m.)  
Mayor Pro Tem Medrano  
Councilmember Gomez  
Councilmember Lampkin

**COUNCILMEMBERS ABSENT:** Councilmember Nigsarian (excused absence)

**OTHER OFFICIALS PRESENT:** City Manager Sadro  
City Attorney Collins  
Assistant City Manager Yap (participated via telephone)  
City Clerk Barone

**ORAL COMMUNICATIONS FROM THE PUBLIC FOR CLOSED SESSION MATTERS:** None.

#### **CLOSED SESSION:**

1. Conference with Labor Negotiator per Government Code Section 54957.6 -- Agency Representative: Jim Sadro, City Manager; Employee Organizations: La Habra Police Association Sworn and Civilian employee(s).

Human Resources Manager Melinda Rodriguez and Deputy Director of Finance Jack Ponvanit were also present for this item.

2. Conference with Labor Negotiator per Government Code Section 54957.6 -- Agency Representative: Jim Sadro, City Manager; Employee Organizations: Professional Employees Group.

Human Resources Manager Melinda Rodriguez and Deputy Director of Finance Jack Ponvanit were also present for this item.

**ADJOURNMENT:** The City Council reconvened at 6:13 p.m. There were no Closed Session announcements. Mayor Pro Tem Medrano adjourned the Adjourned Regular Meeting at 6:13 p.m.

**REGULAR MEETING 6:30 P.M.:**

**CALL TO ORDER:** Mayor Espinoza called the Regular Meeting of the City Council of the City of La Habra to order at 6:30 p.m. in the City Council Chamber, located at 100 East La Habra Boulevard, La Habra, California.

**INVOCATION:** City Attorney Collins

**PLEDGE OF ALLEGIANCE:** Councilmember Lampkin

**COUNCILMEMBERS PRESENT:** Mayor Espinoza  
Mayor Pro Tem Medrano  
Councilmember Gomez  
Councilmember Lampkin  
**COUNCILMEMBERS ABSENT:** Councilmember Nigsarian (excused absence)

**OTHER OFFICIALS PRESENT:** City Manager Sadro  
City Attorney Collins  
City Clerk Barone  
Assistant City Clerk Lopez  
Administrative Aide Delgado

**CLOSED SESSION ANNOUNCEMENT:** None.

**PROCLAMATIONS/PRESENTATIONS:**

1. RECOGNITION OF THE LINDSKOG FAMILY AS THE 2025 RESIDENTIAL BEAUTIFICATION AWARD RECIPIENT

Mayor Espinoza, City Council, and Community Services Commissioners Denise Schmidt recognized the Lindskog Family.

2. PROCLAIM MAY 18-24, 2025, AS NATIONAL PUBLIC WORKS WEEK IN THE CITY OF LA HABRA

Mayor Espinoza and the City Council presented a Proclamation to Director of Public Works Elias Saykali and Public Works/Engineering staff.

3. PROCLAIM MAY 2025 AS NATIONAL POLICE WEEK IN THE CITY OF LA HABRA

Mayor Espinoza and the City Council presented a Proclamation to Chief of Police Adam Foster and Police Department staff.

**PUBLIC COMMENTS:** None.

**CONSENT CALENDAR:**

Councilmember Lampkin requested that Consent Calendar Item 4 be pulled for separate discussion; and spoke regarding Consent Calendar Item 8.

Moved by Councilmember Gomez, seconded by Mayor Pro Tem Medrano, and CARRIED (4-0) TO APPROVE CITY COUNCIL CONSENT CALENDAR ITEMS 1 THROUGH 3; AND 5 THROUGH 9; WITH THE EXCEPTION OF ITEM 4 WHICH WAS PULLED FOR SEPARATE DISCUSSION.

Said motion CARRIED by the following vote:

AYES: Mayor Espinoza, Mayor Pro Tem Medrano,  
Councilmember Gomez, Councilmember Lampkin

NOES: NONE

ABSTAIN: NONE

ABSENT: Councilmember Nigsarian

1. PROCEDURAL WAIVER: Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title only.

2. APPROVE CITY COUNCIL OF THE CITY OF LA HABRA MEETING MINUTES

That the City Council approve the City Council of the City of La Habra Minutes of May 5, 2025.

3. APPROVE AWARD OF CONTRACT TO COPP CONTRACTING, INC., FOR CONSTRUCTION OF THE MACY STREET REHABILITATION PROJECT, CITY PROJECT NO. 1-R-23

That the City Council:

A. Approve the Project Plans and Specifications for the Macy Street Rehabilitation Project, City Project No. 1-R-23;

B. Award a construction contract to Copp Contracting, Inc., of Buena Park, California, for construction of the Macy Street Rehabilitation Project, City Project No. 1-R-23, in the amount of \$391,311.78 and reject all other bids;

C. Authorize the City Manager to execute an Agreement with Copp Contracting, Inc., and authorize staff to issue a purchase order to COPP Contracting, Inc., in the amount of \$469,575, which includes a 20 percent contingency; and,

D. Approve a budget appropriation of \$195,000 from the Measure M2 Local Fair Share Fund to provide funding for construction and other related project costs.

4. **REMOVED FOR SEPARATE DISCUSSION:** APPROVE SAFETY ASSESSMENT STUDY OF HACIENDA ROAD AND AUTHORIZE AN INCREASE IN FUNDING FOR THE ON-CALL AGREEMENT WITH AGA ENGINEERS, INC., TO PERFORM THE STUDY AND PROVIDE TRAFFIC ENGINEERING SERVICES

5. APPROVE ISSUANCE OF A PURCHASE ORDER TO MIKE BUBALO CONSTRUCTION COMPANY, INC. IN AN AMOUNT NOT-TO-EXCEED \$75,889.42 FOR EMERGENCY STORM DRAIN REPAIRS AT IMPERIAL HIGHWAY

That the City Council:

- A. Authorize staff to issue a purchase order to Mike Bubalo Construction Company, Inc. in an amount not-to- exceed \$75,889.42 for emergency storm drain repairs on Imperial Highway; and,
- B. Appropriate \$75,889.42 of available unencumbered General Capital Projects fund balance to pay for the emergency storm drain repairs.

6. APPROVE NOTICE OF COMPLETION FOR THE EAST BISHOP DRIVE STORM DRAIN IMPROVEMENT PROJECT, CITY PROJECT NO. 1-D-16

That the City Council:

- A. Approve the Notice of Completion for the East Bishop Drive Storm Drain Improvement Project, City Project No. 1-D-16;
- B. Authorize staff to file a Notice of Completion with the Orange County Recorder's Office; and,
- C. Approve an additional appropriation of \$206,569.77 to the East Bishop Drive Storm Drain Improvement Project, City Project No. 1-D-16.

7. APPROVE THE SECOND AMENDMENT TO THE WASTE DISPOSAL AGREEMENT (WDA) WITH THE COUNTY OF ORANGE

That the City Council authorize the City Manager to sign the Second Amendment to the Waste Disposal Agreement (WDA) with the County of Orange, which will extend the existing agreement one additional year from July 2025 through June 2026.

8. APPROVE AND AUTHORIZE THE CITY MANAGER TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF LA HABRA AND THE LA HABRA CITY SCHOOL DISTRICT FOR SCHOOL RESOURCE OFFICER (SRO) SERVICES FOR SCHOOL YEAR 2025-2026

That the City Council approve and authorize the City Manager to execute an agreement between the City of La Habra (City) and the La Habra City School District (District) to participate in the School Resource Officer (SRO) program at Washington Middle School and Imperial Middle School for School Year 2025-2026.

9. WARRANTS: APPROVE NOS. 3905 THROUGH 4103 TOTALING \$2,249,137.66

That the City Council approve Nos. 3905 through 4103 totaling \$2,249,137.66.

**CONSENT CALENDAR ITEMS REMOVED FOR SEPARATE DISCUSSION:**

4. APPROVE SAFETY ASSESSMENT STUDY OF HACIENDA ROAD AND AUTHORIZE AN INCREASE IN FUNDING FOR THE ON-CALL AGREEMENT WITH AGA ENGINEERS, INC., TO PERFORM THE STUDY AND PROVIDE TRAFFIC ENGINEERING SERVICES

Deputy Director of Public Works/City Engineer Mendoza presented the staff report.

City Manager Jim Sadro and Greg Wong with AGA Engineers, Inc. answered all questions accordingly.

City Council discussion included: traffic calming zone measures; previous traffic calming strategies on Hacienda Road; and history of traffic accidents on Hacienda Road.

Mayor Espinoza invited the public to testify at 6:50 p.m. There was no public testimony.

Moved by Councilmember Gomez, seconded by Mayor Pro Tem Medrano, and CARRIED (4-0) THAT THE CITY COUNCIL:

- A. APPROVE AND AUTHORIZE THE CITY'S ON-CALL TRAFFIC ENGINEERING FIRM, AGA ENGINEERS, INC. TO CONDUCT A COMPREHENSIVE SAFETY ASSESSMENT STUDY OF HACIENDA ROAD; AND,
- B. AUTHORIZE THE CITY MANAGER TO INCREASE AGA ENGINEERS, INC.'S PURCHASE ORDER IN AN AMOUNT NOT-TO-EXCEED \$67,470 TO CONDUCT A COMPREHENSIVE SAFETY ASSESSMENT STUDY OF HACIENDA ROAD; AND,
- C. AUTHORIZE THE CITY MANAGER TO INCREASE AGA ENGINEERS, INC.'S PURCHASE ORDER BY AN ADDITIONAL \$35,000 TO CONTINUE PROVIDING GENERAL TRAFFIC ENGINEERING SERVICES ON AN AS-NEEDED BASIS.

Said motion CARRIED by the following vote:

AYES: Mayor Espinoza, Mayor Pro Tem Medrano,  
Councilmember Gomez, Councilmember Lampkin,  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: Councilmember Nigsarian

**PUBLIC HEARINGS:** None at this time.

**CONSIDERATION ITEMS:**

1. CONSIDER CITY OF LA HABRA GOALS AND OBJECTIVES FOR FISCAL YEAR 2025-2026

City Manager Sadro presented the staff report.

City Manager Sadro and Director of Public Works Saykali answered all questions accordingly.

City Council discussion included: solar power energy at City-owned facilities; concerns with the unhoused access to storm and sewer drains; new state laws mandating homelessness; potholes on the railroad tracks on Beach Boulevard; and storm drain and storm channel trespassing enforcement efforts.

Mayor Espinoza invited the public to testify at 7:06 p.m. There was no public testimony.

Moved by Councilmember Gomez, seconded by Councilmember Lampkin, and CARRIED (4-0) THAT THE CITY COUNCIL APPROVE THE PROPOSED CITY OF LA HABRA GOALS AND OBJECTIVES FOR FISCAL YEAR 2025-2026; AS AMENDED TO INCLUDE TRACK NEW STATE LAWS TO ENHANCE PUBLIC SAFETY.

Said motion CARRIED by the following vote:

AYES: Mayor Espinoza, Mayor Pro Tem Medrano,  
Councilmember Gomez, Councilmember Lampkin  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: Councilmember Nigsarian

**MAYOR'S COMMUNITY CALENDAR:**

Mayor Espinoza announced upcoming community events and activities.

**COMMENTS FROM STAFF:** None.

**COMMENTS FROM COUNCILMEMBERS:**

Each City Councilmember commented and reported on their attendance to past community events and activities, and thanked City staff for their work and dedication to the La Habra community.

Councilmember Gomez requested that La Habra High School Dance Teacher Mrs. Teri Ross be recognized at a future City Council Meeting. He requested the meeting be adjourned in memory of Reggie Martinez, Albert Mahecha, Norma Let, and Stella Garcia Gillian.

Mayor Pro Tem Medrano requested the Pumas La Habra F.C. Boys' 2011 Soccer Club team be recognized at the next Regular City Council Meeting of June 2, 2025.

Councilmember Gomez made a motion that a City tile be purchased in honor of Director of Finance Mel Shannon's retirement. Seconded by Mayor Pro Tem Medrano.

**ADJOURNMENT:** Mayor Espinoza adjourned the meeting in memory of Reggie Martinez, Albert Mahecha, Norma Let, and Stella Garcia Gillian at 7:36 p.m. to Monday, June 2, 2025, at 5:30 p.m. in the City Council Closed Session Room 112c, 100 East La Habra Boulevard, followed by the Regular Meeting at 6:30 p.m. in the City Council Chamber.

Respectfully submitted,

Rhonda J. Barone, CMC  
City Clerk

These Minutes were approved on \_\_\_\_\_.

DRAFT



*City of*  
**LA HABRA**  
City Council Agenda Report

Consent  
Item No. 3.

**MEETING DATE: 06/02/2025**

**TO: HONORABLE MAYOR AND COUNCILMEMBERS**

**FROM: JIM SADRO, CITY MANAGER**  
By: Veronica Lopez, Community Development Administrative Assistant

**SUBJECT: APPROVE PLANNING COMMISSION MEETING MINUTES**

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**RECOMMENDATION:**

That the City Council receive and file the Planning Commission of the City of La Habra meeting minutes for:

- January 13, 2025
- January 27, 2025
- February 10, 2025
- February 24, 2025
- March 24, 2025
- April 14, 2025

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**Attachments**

January 13, 2025 Minutes  
January 27, 2025 Minutes  
February 10, 2025 Minutes  
February 24, 2025 Minutes  
March 24, 2025 Minutes  
April 14, 2025 Minutes

THE MINUTES OF THE MEETING OF THE PLANNING COMMISSION  
OF THE CITY OF LA HABRA

January 13, 2025

**CALL TO ORDER:** Chair Manley called the Regular Meeting of the Planning Commission of the City of La Habra to order at 6:30 p.m. in the Council Chamber.

**PLEDGE OF ALLEGIANCE:** LED BY COMMISSIONER RAMSLAND

**COMMISSIONERS PRESENT:** MANLEY  
MAHECHA  
CARDENAS  
RAMSLAND

**COMMISSIONERS ABSENT:** NONE

**OTHERS PRESENT:** DIRECTOR: KIM  
PLANNING MANAGER: LUI  
SECRETARY: LOPEZ  
CITY ATTORNEY: ROBERTO  
SENIOR PLANNER: SYED  
CONTRACT PLANNER: TAYLOR

**RECOGNITION OF COMMISSIONER GOMEZ**

Planning Manager Lui presented a certificate of appreciation to Commissioner Gomez for serving on the Planning Commission from May 2024 to December 2024.

**PUBLIC COMMENT**

Chair Manley asked if there was anyone in the audience that wished to address the Commission on the consent calendar or any item not listed on the agenda. There were none.

**CONSENT CALENDAR**

Secretary Lopez explained the Consent Calendar procedures. Chair Manley asked if any of the Commissioners wished to remove an item. There were none. He then asked if there was anyone in the audience that wished to remove an item. There were none.

Moved by Commissioner Ramsland, seconded by Vice Chair Mahecha, to approve the Consent Calendar. Motion passed 4-0.

1. **PROCEDURAL WAIVER:** Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title only.

2. Approving Resolution No. 25-01, entitled: A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LA HABRA, CALIFORNIA, GRANTING A THIRTY-DAY EXTENSION TO THE TIME PERIOD FOR ABATEMENT FOR THE PUBLIC NUISANCE LOCATED AT 901-977 WEST IMPERIAL HIGHWAY.
3. Approval of the Planning Commission Minutes of December 9, 2024.

## **PUBLIC HEARINGS**

1. DULY NOTICED PUBLIC HEARING TO CONSIDER A REQUEST FOR TENTATIVE TRACT MAP NO. 19344 (TTM 24-0004) TO ALLOW A RESIDENTIAL SUBDIVISION FOR CONDOMINIUM PURPOSES AND PLANNED UNIT DEVELOPMENT 24-0002 TO CONSTRUCT 22 MULTI-UNIT DWELLINGS (TOWNHOMES) AT 300 SOUTH WALNUT STREET.

Chair Manley asked if any correspondence had been received in regards to the item. Secretary Lopez said no.

Senior Planner, Ash Syed, presented the staff report.

Chair Manley asked if any of the Commissioners had any questions.

Vice Chair Mahecha questioned what was the building shown to the east of the project. Senior Planner Syed said it was a covered parking structure for the property (off of Hazel Street).

Chair Manley opened the public hearing and asked if the applicant wished to address the Commission and if there was anyone else wishing to speak in favor of the project.

Chris Segesman, representing Bonanni Development Company, addressed the Commission. Mr. Segesman thanked staff for their time and the work on this project and said they are excited about the project. He explained how they are offering affordable units and that the architecture and two-story component fits well within the neighborhood. Mr. Segesman said he was available to answer any questions.

There being no others to speak in favor of the project, Chair Manly asked if there was anyone wishing to speak in opposition of the project.

Patria Gaytan, resident at 421 Portola Ave., addressed the Commission. Ms. Gaytan expressed her concerns regarding privacy and parking issues. She feels the proposed project should have more guest parking and the buildings should not be two stories high.

Tim McEntee, property owner for 212 South Walnut Street, addressed the Commission. Mr. McEntee expressed his concerns for lack of privacy with two story buildings being proposed and said that the proposed two car garage is not enough for the proposed three-bedroom units. He said they already have a parking issue and this project would add to it.

Samina McEntee, joined her husband, Mr. McEntee and also expressed concerns for the proposed guest parking numbers and asked if the applicant could eliminate one of the proposed buildings and convert that space into parking. The McEntees concluded their comments by asking if the city could put a restriction for overnight parking permits on those residents.

Edward Guzman, resident at 216 South Walnut Street, addressed the Commission. Mr. Guzman had concerns with parking and asked if the applicant could remove the proposed common space area and convert that into parking instead. He also wondered if the units would be sold to people who would live in the units instead of renting them out. He talked about the parking issues that existing in the neighborhood and how he felt the city was approving projects that are making the city less special to live in.

Jesse Araiza, resident at 411 Portola Avenue, addressed the Commission. Mr. Araiza expressed his concerns regarding privacy and parking. He also wondered what the time line would be and how the neighbors would be affected if the project were to be approved.

Mrs. Araiza, resident at 411 Portola Avenue, addressed the Commission. Mrs. Araiza expressed her concerns for the lack of privacy saying she felt the proposed two-story buildings would be too close to her property and too close to her bedroom window.

Jose Araiza, property owner for 411 Portola Avenue, addressed the Commission. Mr. Araiza echoed the concerns expressed by his son, Jesse Araiza, and also said that with a proposed two-story building his privacy would be lacking if their windows were facing his property.

Chair Manley asked the applicant if he would like to offer a rebuttal.

Mr. Segesman explained that they take the concerns of parking into consideration on every project they build. He said they could have done three-story buildings but decided to do two-stories instead. Each unit has a two-car garage and said that there is language in the Covenants, Conditions and Restrictions (CCRs) that the garage has to be used for parking and not for storage and that will be controlled by the HOA. Mr. Segesman explained that they are exceeding the parking requirements providing 48 parking spaces instead of the 33 required spaces. He also explained that they thought about privacy by placing windows on the front and the back of the buildings so people are not looking out into the yards of the properties to the south of the project. He also pointed out that they meet the city's 15-foot setback requirement.

Chair Manley asked the Commission if they had any comments or questions.

Commissioner Ramsland said he understood the concerns expressed by the neighbors but said that the State has put regulations in place that allows applicants to construct these types of projects. He pointed out that the applicant could have proposed three story buildings but opted to do two stories instead. Commissioner Ramsland said the project also exceeded the

required parking and were doing what they could with window placements so they wouldn't be looking into the neighbor's yards.

Commissioner Cardenas asked if there would be a rule on how long a visitor could use a visitor parking spot. Mr. Segesman said the CCRs say no more than 24 hours.

Vice Chair Mahecha said there is a parking issue in all of the city. She gave an example of how her neighborhood of single unit dwellings has a property where they have eight vehicles and that can't be controlled. She said that with these new developments, we can have some control, like the restrictions in the proposed CCRs. Vice Chair Mahecha said that overnight parking restrictions were not within the purview of the Commission and said that was handled by the police department.

City Attorney Roberto said the residents for this proposed project would be subject to the same rules as all other La Habra residents and concurred that the Commission did not have purview over parking restrictions.

Vice Chair Mahecha said they could not restrict who buys the units or if the units are for rent or to live in.

Chair Manley said that if the project were to be approved, Mr. Araiza could address his question as to the time line of the project to Community Development staff. He also thanked the public for coming to the meeting and giving their comments. Chair Manley said they are not allowed to deviate from guidelines set forth by the State. He reiterated that the proposed project meets the required setbacks, that they provide parking that exceeds their requirements and that they decided to do two story buildings instead of three-story buildings.

Chair Manley closed the public hearing and asked for a discussion or a motion.

Moved by Chair Manley and seconded by Commissioner Ramsland, Approving Resolution No. 25-02 Entitled: A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LA HABRA, CALIFORNIA, MAKING THE REQUIRED FINDINGS AND APPROVING TENTATIVE TRACT MAP NO. 19344 (TTM 24-0004) TO ALLOW A RESIDENTIAL SUBDIVISION TO CREATE 22 CONDOMINIUM UNITS AT 300 SOUTH WALNUT STREET (ASSESSOR'S PARCEL NUMBER 298-066-16), SUBJECT TO CONDITIONS, MAKING THE REQUIRED FINDINGS AND RECOMMENDING THAT THE CITY COUNCIL APPROVE PLANNED UNIT DEVELOPMENT 24-0002 TO CONSTRUCT A 22-UNIT RESIDENTIAL COMPLEX (INCLUDING FOUR UNITS FOR SALE TO MODERATE-INCOME HOUSEHOLDS) AT 300 SOUTH WALNUT STREET (ASSESSOR'S PARCEL NUMBER 298-066-16), AS PER THE APPROVED PLANS AND SUBJECT TO CONDITIONS, AND MAKING THE DETERMINATION THAT TTM 24-0004 IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO SECTION 15332, CLASS 32: "INFILL DEVELOPMENT PROJECTS" OF THE CEQA GUIDELINES.

The roll call vote was as follows:

AYES: COMMISSIONERS: MANLEY, RAMSLAND, MAHECHA, CARDENAS

NOES: COMMISSIONERS: NONE  
ABSTAIN: COMMISSIONERS: NONE  
ABSENT: COMMISSIONERS: NONE

Secretary Lopez said that the action becomes final, for Tentative Tract Map 24-0004, within 10 working days unless appealed to City Council and that Planned Unit Development 24-0002 will be forwarded to City Council for their approval.

2. DULY NOTICED PUBLIC HEARING TO CONSIDER A REQUEST FOR modification 24-005 to amend planned commercial-industrial precise plan 10-01 to allow for direct truck access at 1111 south harbor boulevard.

Chair Manley asked if any correspondence had been received in regards to the item. Secretary Lopez said no.

Contract Planner, Darryl Taylor, presented the staff report.

Chair Manley asked if any of the Commissioners had any questions. There were none.

Chair Manley opened the public hearing and asked if the applicant wished to address the Commission and if there was anyone else wishing to speak in favor of the project.

Brandon Wolfe of EPD Solutions, representing CVS, addressed the Commission. Mr. Wolfe said it was a pleasure working with both La Habra staff and Fullerton's traffic engineer to get approval for this proposed project. Mr. Wolfe said the proposed modifications will not occur until the CVS lease terminates in three years. Chair Manley asked if they were required to go before Fullerton's Planning Commission. Mr. Wolfe said no, they had received written approval from Fullerton's traffic engineer with conditions for access restrictions during certain times.

Luis Gomez, of Rexford Industrial, addressed the Commission. Mr. Gomez clarified that their intent is to proceed with the improvements once they receive approval, saying the improvements will already be in place with CVS terminates their lease.

Seeing no one else wishing to speak in favor or in opposition to the project, Chair Manley closed the public hearing and asked for a discussion or a motion.

Moved by Vice Chair Mahecha and seconded by Commissioner Cardenas, Approving Resolution No. 25-03 Entitled: A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LA HABRA, CALIFORNIA, APPROVING MODIFICATION 24-0005 TO AMEND PLANNED COMMERCIAL-INDUSTRIAL PRECISE PLAN 10-01 TO ALLOW FOR DIRECT TRUCK ACCESS AT 1111 SOUTH HARBOR BOULEVARD, AS PER THE APPROVED PLANS AND SUBJECT TO CONDITIONS, AND MAKING THE DETERMINATION THAT THE PROJECT IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

(CEQA) PURSUANT TO SECTION 15301, CLASS 1: "EXISTING FACILITIES" OF THE CEQA GUIDELINES.

The roll call vote was as follows:

AYES: COMMISSIONERS: MAHECHA, CARDENAS, MANLEY, RAMSLAND,  
NOES: COMMISSIONERS: NONE  
ABSTAIN: COMMISSIONERS: NONE  
ABSENT: COMMISSIONERS: NONE

Secretary Lopez said the action is final.

### **COMMENTS FROM STAFF**

There were none.

### **COMMENTS FROM COMMISSIONERS**

Commissioner Ramsland asked if staff knew what our Regional Housing Needs Allocation (RHNA) numbers were since several affordable housing projects have been approved lately. Director Kim said staff will be presenting the annual progress report to City Council on April 1<sup>st</sup> and it will be available to the public for review.

Commissioner Cardenas thanked the people who attended the meeting to express their concerns, even though they had left already.

Vice Chair Mahecha said her favorite meetings are when people are engaged in the meeting. She said that parking is a concern that everyone has and said there are many reasons why we have parking issues and said she hopes they can find ways to mitigate the parking issues in all neighborhoods.

ADJOURNMENT: 7:37p.m. to the Planning Commission meeting on January 27, 2025.

Respectfully submitted,

Veronica Lopez,  
Secretary

THE MINUTES OF THE MEETING OF THE PLANNING COMMISSION  
OF THE CITY OF LA HABRA  
January 27, 2025

**CALL TO ORDER:** Chair Manley called the Regular Meeting of the Planning Commission of the City of La Habra to order at 6:30 p.m. in the Council Chamber.

**PLEDGE OF ALLEGIANCE:** LED BY VICE CHAIR MAHECHA

**COMMISSIONERS PRESENT:** MANLEY  
MAHECHA  
CARDENAS  
RAMSLAND

**COMMISSIONERS ABSENT:** NONE

**OTHERS PRESENT:** ACTING DIRECTOR: COLE-CORONA  
PLANNING MANAGER: LUI  
SECRETARY: LOPEZ  
CITY ATTORNEY: ROBERTO  
SENIOR PLANNER: SYED

**PUBLIC COMMENT**

Chair Manley asked if there was anyone in the audience that wished to address the Commission on the consent calendar or any item not listed on the agenda. There were none.

**CONSENT CALENDAR**

Secretary Lopez explained the Consent Calendar procedures. Chair Manley asked if any of the Commissioners wished to remove an item. There were none. He then asked if there was anyone in the audience that wished to remove an item. There were none.

Moved by Commissioner Ramsland, seconded by Commissioner Cardenas, to approve the Consent Calendar. Motion passed 4-0.

- 1. PROCEDURAL WAIVER: Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title only.
- 2. Approval of the Planning Commission Minutes of January 13, 2025.

**PUBLIC HEARINGS**

- 1. DULY NOTICED PUBLIC HEARING TO CONSIDER A REQUEST FOR DESIGN REVIEW (DRPH24-0003) TO ALLOW THE RENOVATION AND EXPANSION OF AN EXISTING BUILDING AT 815 EAST LA HABRA BOULEVARD

Chair Manley excused Vice Chair Mahecha from the dais because she stated that her primary residence is located within 500 feet of the project being discussed. After Vice Chair Mahecha left the room, Chair Manley asked if any correspondence had been received in regards to the item. Secretary Lopez said no.

Senior Planner, Ash Syed, presented the staff report.

Chair Manley asked if any of the Commissioners had any questions. Chair Manley asked if there would be signs or striping indicating that the proposed drive aisle is one-way only. Senior Planner Syed confirmed that there will be signs and striping added during construction to indicate a one-way drive aisle. Chair Manley then asked staff to clarify if a new elevator was included in the plans and questioned whether providing an elevator was an ADA (Americans With Disabilities) requirement. Senior Planner Syed said that an elevator is proposed and responded that Building and Safety staff would determine if it is an ADA requirement.

Chair Manley opened the public hearing and invited the applicant to address the Commission and asked if there was anyone else wishing to speak in favor of the project.

Mr. Delfin Poquiz, representing the applicant, addressed the Commission. Mr. Poquiz said he and the owner concurred with the information presented in staff's report and that they would be happy to answer any questions the Commission may have.

There being no others to speak in favor of the project, Chair Manly asked if there was anyone wishing to speak in opposition of the project. There were none.

Chair Manley closed the public hearing and asked for a discussion or a motion.

Moved by Commissioner Cardenas and seconded by Chair Manley, Approving Resolution No. 25-04 Entitled: A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LA HABRA, CALIFORNIA, MAKING THE REQUIRED FINDINGS AND APPROVING A DESIGN REVIEW (DRPH24-0003) FOR THE PROPOSED RENOVATION AND EXPANSION OF AN EXISTING BUILDING AT 815 EAST LA HABRA BOULEVARD, AS PER THE APPROVED PLANS AND SUBJECT TO CONDITIONS, AND MAKING THE DETERMINATION THAT THE PROJECT IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO SECTION 15332, CLASS 32: "INFILL DEVELOPMENT PROJECTS" OF THE CEQA GUIDELINES.

The roll call vote was as follows:

AYES: COMMISSIONERS: CARDENAS, MANLEY, RAMSLAND,  
NOES: COMMISSIONERS: NONE  
ABSTAIN: COMMISSIONERS: NONE  
ABSENT: COMMISSIONERS: NONE  
RECUSED: COMMISSIONERS: MAHECHA

Secretary Lopez said that the action becomes final within 10 working days unless appealed to City Council.

Vice Chair Mahecha returned to the dais.

**COMMENTS FROM STAFF**

Planning Manager Lui informed the Commission of the application recruitment process for the vacancies in the Planning Commission and Community Services Commission.

**COMMENTS FROM COMMISSIONERS**

Vice Chair Mahecha thanked the Centennial Committee for an amazing job on the kickoff celebration and thanked Katie Elmore for doing a great job catering the event.

ADJOURNMENT: 6:49 p.m. to the Planning Commission meeting on February 10, 2025.

Respectfully submitted,

Veronica Lopez,  
Secretary

THE MINUTES OF THE MEETING OF THE PLANNING COMMISSION  
OF THE CITY OF LA HABRA  
February 10, 2025

**CALL TO ORDER:** Chair Manley called the Regular Meeting of the Planning Commission of the City of La Habra to order at 6:30 p.m. in the Council Chamber.

**PLEDGE OF ALLEGIANCE:** LED BY COMMISSIONER RAMSLAND

**COMMISSIONERS PRESENT:** MANLEY  
MAHECHA  
CARDENAS  
RAMSLAND

**COMMISSIONERS ABSENT:** NONE

**OTHERS PRESENT:** DIRECTOR: KIM  
PLANNING MANAGER: LUI  
SECRETARY: LOPEZ  
CITY ATTORNEY: ROBERTO  
CONTRACT PLANNER: TAYLOR

**PUBLIC COMMENT**

Chair Manley asked if there was anyone in the audience that wished to address the Commission on the consent calendar or any item not listed on the agenda. There were none.

**CONSENT CALENDAR**

Secretary Lopez explained the Consent Calendar procedures. Chair Manley asked if any of the Commissioners wished to remove an item. There were none. He then asked if there was anyone in the audience that wished to remove an item. There were none.

Moved by Commissioner Ramsland, seconded by Commissioner Cardenas, to approve the Consent Calendar. Motion passed 4-0.

1. PROCEDURAL WAIVER: Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title only.
2. Approving Resolution No. 25-05 Entitled: A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LA HABRA, CALIFORNIA, SUSPENDING THE NUISANCE ABATEMENT PROCEEDINGS FOR THE PUBLIC NUISANCE LOCATED AT 901-977 WEST IMPERIAL HIGHWAY.
3. Approval of the Planning Commission Minutes of January 27, 2025.

## **PUBLIC HEARINGS**

1. DULY NOTICED PUBLIC HEARING TO CONSIDER MODIFICATION 24-0001 TO AMEND CONDITIONAL USE PERMIT 82-31 IN ORDER TO ALLOW ALCOHOL SALES AND SERVICE UNDER A TYPE 48 LICENSE AND LIVE ENTERTAINMENT INCLUDING DJ PERFORMANCES, KARAOKE, SMALL MUSICAL GROUPS AND STAND-UP COMEDY ACTS AT AN EXISTING BAR (A.K.A., THE HIDEOUT BAR) AT 632 EAST WHITTIER BOULEVARD (ASSESSOR'S PARCEL NUMBER 022-392-38)

Chair Manley asked if any correspondence had been received in regards to the item. Secretary Lopez said no.

Contract Planner, Darryl Taylor, presented the staff report.

Chair Manley asked if any of the Commissioners had any questions.

Commissioner Ramsland asked if there was a sound study done to see if the applicant will be able to meet the requirements for this project. Contract Planner Taylor said the applicant worked with a sound engineer who suggested that the applicant apply Type-X drywall which adheres to the existing drywall with an adhesive that also has sound attenuating properties reducing sound levels by as much as 50%. Commissioner Ramsland questioned if that would be enough to bring down the noise within the code limits. Contract Planner Taylor said it will make a huge difference especially if the doors remaining closed. Commissioner Ramsland asked for clarification on what year the calls for service took place and whether it was determined that the intoxicated person came out of the Hideout Bar. Contract Planner Taylor clarified that staff identified calls for service from 2024, but noted that the report did not confirm that an intoxicated person was related to the Hideout Bar.

Commissioner Cardenas asked if there was more information on the calls for service pertaining to the alarm. Contract Planner Taylor explained that the existing bar has a security alarm system which may occasionally be triggered by someone inadvertently opening a secured door and forgetting to enter the code to deactivate the system.

Vice Chair Mahecha asked how far is the alley to the south of the building. Contract Planner Taylor said it's 250 feet or the length of approximately 10 parking stalls from the exterior wall of the building to the parking area of the apartments to the south. Vice Chair Mahecha asked if customer parking would be available behind the business. Contract Planner Taylor said that parking is not available at the rear of the building. Vice Chair Mahecha asked if there was lighting in the alley way. Contract Planner Taylor said there is some lighting on the building that lights the alley way.

Chair Manley asked about the active alcohol licenses in the census tract. Contract Planner Taylor confirmed that one of the three licenses is suspended.

Chair Manley opened the public hearing and invited the applicant to address the Commission and asked if there was anyone else wishing to speak in favor of the project.

Fausto Reyes of Land Arq, Inc., the consultant representing the applicant, addressed the Commission. Mr. Reyes thanked staff and said he has been working on this project for a year

and a half. He clarified that the parking in the rear of the building is used by the dental office only. He also confirmed that the bar does not have any parking in the rear and they do not use the alley. He explained that the applicant will be making improvements to the interior of the bar and the parking lot in order to comply with ADA (Americans With Disabilities Act) and lighting requirements. He explained that they decided to use the Type-X drywall instead of foam panels to help with the reduction of sound because they're more effective. Mr. Reyes also explained that the stage would not be raised because there is not enough room to accommodate an ADA ramp. Mr. Reyes informed the Commission that the bar will have a high end security system and they plan to have security guards during live entertainment performances.

There being no others to speak in favor of the project, Chair Manly asked if there was anyone wishing to speak in opposition of the project. There were none.

Vice Chair Mahecha asked if the owner was present as she had some questions.

Robert Drieslein, the business owner stepped up to the podium. Vice Chair Mahecha said she was in support of bringing live music and entertainment to La Habra. She asked the owner where would the equipment for conducting live entertainment be loaded in from. Mr. Drieslein said they would use the front door. Vice Chair Mahecha said moving any equipment in the alleyways can become a problem and they should be mindful of the people who live close by. Mr. Drieslein said he loves La Habra and has been investing in the City through other businesses in the community that he owns and is looking forward to working with the City.

Commissioner Cardenas asked how they intended to maintain their relationship with the restaurant next door. Mr. Drieslein said the neighboring business will be leaving and a new sushi and ramen restaurant is anticipated to be opening soon. Mr. Drieslein said they plan to help the neighboring business.

Commissioner Ramsland said he is not opposed to live entertainment, but said he did not think this was the right location for it due to its close proximity to residential units. He said people will likely leave the back doors open, and gather in the alley, but the owner would not always be able to see these things in time to properly manage them.

Chair Manley explained that the space has been used as a bar since 1982 and the owner explained that this would enable their business to remain competitive and attract new customers to help improve their profits. He said the applicant has worked with staff and ABC to seek approval for their proposed changes. Chair Manley said he appreciates that the applicant has done everything they are required to do for the noise mitigation measures that they are putting in place. He said there being no one present from the public to speak in opposition and with staff recommending approval, he didn't see a good basis to deny their request.

Chair Manley closed the public hearing and asked for a discussion or a motion.

Moved by Chair Manley and seconded by Vice Chair Mahecha, Approving Resolution No. 25-06 Entitled: A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LA HABRA, CALIFORNIA, MAKING THE REQUIRED FINDINGS AND APPROVING MODIFICATION 24-0001 TO AMEND CONDITIONAL USE PERMIT 82-31 IN ORDER TO ALLOW THE ON-SITE SALE OF GENERAL ALCOHOLIC BEVERAGES UNDER A TYPE 48 LICENSE AND LIVE ENTERTAINMENT INCLUDING DJ PERFORMANCES, KARAOKE, SMALL MUSICAL GROUPS AND STAND-UP COMEDY ACTS AT 632 EAST WHITTIER BOULEVARD, AS PER THE APPROVED PLANS AND SUBJECT TO CONDITIONS.

The roll call vote was as follows:

AYES: COMMISSIONERS: MANLEY, MAHECHA, CARDENAS  
NOES: COMMISSIONERS: RAMSLAND  
ABSTAIN: COMMISSIONERS: NONE  
ABSENT: COMMISSIONERS: NONE  
RECUSED: COMMISSIONERS: NONE

Secretary Lopez said that the action becomes final within 10 working days unless appealed to City Council.

#### **COMMENTS FROM STAFF**

Planning Manager Lui reminded everyone of the PDAOC Annual Forum taking place on February 13, 2025 and said staff is looking forward to having the Commission joining them there. She also informed the Commission of the application recruitment process for the vacancies in the Planning Commission and Community Services Commission.

#### **COMMENTS FROM COMMISSIONERS**

Chair Manley adjourned the meeting in memory of Ethan Carlos, one of his former students, who died in a car accident on Hacienda Road in late January and another student who is still in the hospital.

ADJOURNMENT: 7:05 p.m. to the Planning Commission meeting on February 24, 2025.

Respectfully submitted,

Veronica Lopez,  
Secretary

THE MINUTES OF THE MEETING OF THE PLANNING COMMISSION  
OF THE CITY OF LA HABRA  
February 24, 2025

**CALL TO ORDER:** Chair Manley called the Regular Meeting of the Planning Commission of the City of La Habra to order at 6:30 p.m. in the Council Chamber.

**PLEDGE OF ALLEGIANCE:** LED BY VICE CHAIR MAHECHA

**COMMISSIONERS PRESENT:** MANLEY  
MAHECHA  
CARDENAS  
RAMSLAND

**COMMISSIONERS ABSENT:** NONE

**OTHERS PRESENT:** DIRECTOR: KIM  
CITY ATTORNEY: ROBERTO  
SENIOR PLANNER: SYED  
CONTRACT PLANNER: TAYLOR  
SECRETARY: LOPEZ

**PUBLIC COMMENT**

Chair Manley asked if there was anyone in the audience that wished to address the Commission on the consent calendar or any item not listed on the agenda. There were none.

**CONSENT CALENDAR**

Secretary Lopez explained the Consent Calendar procedures. Chair Manley asked if any of the Commissioners wished to remove an item. There were none. He then asked if there was anyone in the audience that wished to remove an item. There were none.

Moved by Vice Chair Mahecha, seconded by Commissioner Cardenas, to approve the Consent Calendar. Motion passed 4-0.

- 1. PROCEDURAL WAIVER: Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title only.
- 2. Approval of the Planning Commission Minutes of February 10, 2025.

**PUBLIC HEARINGS**

- 1. DULY NOTICED PUBLIC HEARING TO CONSIDER REQUESTS FOR: (1) LOT LINE ADJUSTMENT (LLA) 24-0002 TO RELOCATE AN EXISTING LOT LINE IN ORDER TO ESTABLISH A 1.59 ACRE LOT; AND (2) PLANNED UNIT DEVELOPMENT (PUD) 24-0001 TO CONSTRUCT 21 DWELLINGS UNITS (APARTMENT HOMES) INCLUDING TWO AFFORDABLE UNITS FOR RENT TO MODERATE-INCOME

HOUSEHOLDS ON SAID 1.59 ACRE LOT. THE PROJECT INCLUDES THE PROPERTIES CURRENTLY ADDRESSED AS 900-970 WEST LA HABRA BOULEVARD (ASSESSOR'S PARCEL NUMBERS 298-121-01, 298-011-21 AND 298-011-22).

Chair Manley asked if any correspondence had been received with regard to the item. Secretary Lopez said no.

Contract Planner, Darryl Taylor, presented the staff report.

Chair Manley asked if any of the Commissioners had any questions.

Commissioner Ramsland asked if there would be a manager living onsite or if they would have a management company. Contract Planner Taylor said it will be managed by a company but one has not been chosen yet. The company will make a recommendation whether or not to have someone on site.

Vice Chair Mahecha said that for-sale units have CCRs (Covenants, Conditions, and Restrictions) which place parking restrictions on the future residents and wondered if there would be something similar for these rental properties. Mr. Taylor said the Applicant has proposed that the property management company have a system to manage the onsite parking. They will have parking permit stickers and visitors will be provided with a temporary parking sticker. Mr. Taylor repeated that they meet the required parking per code, providing 63 onsite parking spaces. Vice Chair Mahecha asked for clarification on the portion of the land that will remain in the R-1 zone. Mr. Taylor explained that that portion of land will be used to meet building setback requirements and includes a sewer easement that prevents the construction of dwelling units within this area, located to the north of the site.

Chair Manley asked if there are currently three or four parcels. Mr. Taylor said there are four parcels and explained that with lot line adjustments, they can not create new additional parcels so in the end there will be four parcels. He then explained how two lots would be combined, one would remain unchanged and one would be split to create the parcel where the new units are proposed. Chair Manley then spoke about the front setback measurements. Mr. Taylor explained that the required front setback of 15 feet will be met if measured from building to building. He explained that the proposed four-unit building will have a 10-foot setback from the westerly property line, considered the front setback for this development, and that the existing single-unit dwelling adjacent to the project on the west has a five foot side setback, resulting in a total building to building separation of 15 feet. Mr. Taylor explained the Applicant will also be planting trees to provide more privacy.

Chair Manley opened the public hearing and invited the Applicant to address the Commission and asked if there was anyone else wishing to speak in favor of the project.

The Applicant, Douglas Woodward, a consultant for the Diocese of Orange, addressed the Commission. Mr. Woodward thanked Staff for their work on the staff report. He explained that the Diocese has began a process of reviewing properties they own, across the county, that are underutilized and finding ways to create some value to support the churches and parishioners. The project in La Habra is the first of those type of projects. The Diocese and the parish will continue to own the property and it will be managed professionally by a management company. Cleaning up that area that is used by unhoused individuals and giving

21 families a place to live in the City is a great positive outcome. Two of the units will be offered to families of moderate-level income. Another benefit to the neighborhood is a new cul-de-sac with a concrete band in the paving to make it visibly clear that it is a cul-de-sac and that vehicles and/or maintenance trucks can use it as a turn around.

Father William Goldin, the parochial administrator for Our Lady Of Guadalupe Church (OLG), addressed the Commission. Father Goldin said that OLG has been a part of the community since 1947 and they plan to be part of the City for many years to come. The proposed project will provide funding to support the church and its good charitable works and it will provide 21 families with a beautiful place to call home. Father Goldin concluded by saying they are in support of this project.

Scott Miller, resident at 1171 Citrus Drive, who works on outreach for OLG, addressed the Commission. Mr. Miller said that this proposed project is a win-win. Converting a decades old blighted piece of land into apartment living similar to what is available in the City of Brea is good for La Habra.

There being no others to speak in favor of the project, Chair Manly asked if there was anyone wishing to speak in opposition of the project.

Lisa Cota, resident at 341 S. Marian Street, addressed the Commission. Ms. Cota opposes the project, saying there is no more room for an additional 64 vehicles coming up and down Marian Street. She explained that currently only one car at a time can drive up or down the street, making it virtually a one-way street. Ms. Cota said it's even worse on Sundays or on nights when OLG has special events as church-goers park on Marian Street. She expressed concerns for emergency vehicle access, saying it would be impossible for them to get through with the added traffic. She said adding more traffic to this already narrow street is not feasible.

Bonnie Chavez, resident at 140 N. Marian Street, addressed the Commission. Ms. Chavez questioned why there was no mention of an Environmental Impact Report or traffic study for the project. She also expressed concerns for the increase in traffic, referencing the recent deadly traffic accidents that have taken the lives of La Habra High School students. Ms. Chavez said that the street sweeper isn't able to clean North Marian Street due to parked vehicles that are not cited and asked if it would be possible to require parking permits for North Marian Street.

Joshua Der, resident at 981 Walker Avenue, addressed the Commission. Mr. Der said he is not in opposition of new housing but does have some concerns. Mr. Der said that not all residents who will be affected were notified as they live beyond the 300-foot radius used for noticing the project. Mr. Der explained that street parking is currently very limited. Like Ms. Cota said, if there are vehicles parked on both sides of Marina Street, only one vehicle at a time can get by. He said that adding additional vehicles will increase the existing traffic caused by OLG. Mr. Der said the 151 forecasted daily trips, per the staff report, is very low and felt concerned that a traffic report was not needed. Mr. Der asked why the project wouldn't have access to exit to the northwest onto Third Avenue, which would give the residents of the project access to both Walker and Third, helping to ease traffic off of Walker and the southern part of Marian Street. Mr. Der asked, for the safety of the kids who live in the neighborhood, if

they could install an island or speed bumps to slow down vehicles coming in and out of the new development. Mr. Der wondered if a street sweeper would go through the proposed development.

Sylvia Pietri, resident at 241 S. Marian Street, addressed the Commission. Ms. Pietri echoed the traffic concerns that exist especially on Sundays, due to OLG vehicles, and said adding more vehicles will make the situation more difficult. Ms. Pietri is concerned that with added traffic, emergency vehicles will have a tougher time responding to emergencies. She recounted an incident when she was unable to make it to her driveway because an emergency vehicle, responding to an emergency, was blocking the street, and she has an 88 year old grandma at home that needed attention. Ms. Pietri said they already have cars speeding down the street since there are no speed bumps and felt that adding more vehicles will only add to the safety concerns for the children and pets who live there. She also mentioned that there is no traffic signal off of La Habra Boulevard, just a flashing pedestrian cross walk, which no one stops for and expressed safety concerns. Ms. Pietri concluded by asking why didn't the development have access onto Monte Vista Street.

Peter Urquides, resident at 311 S. Marian Street, addressed the Commission. Mr. Urquides said he is opposed to the project for all the reasons that others have already mentioned. He expressed flooding concerns with the runoff of rain water from OLG onto the proposed property, saying the proposed project is in a flood plain. Mr. Urquides also expressed concerns with the condition of the soil and said they would need to make extra improvements to maintain stable structures.

Guillermo Palacio, resident at 1000 W. La Habra Boulevard, addressed the Commission. Mr. Palacio said the Church doesn't have enough parking for their parishioners. People will park illegally on the street, there is no traffic control, and there have been near misses for those who use the crosswalk on La Habra Boulevard. He said he didn't understand how they could re-parcel the land without a traffic assessment on the Church. Mr. Palacio wondered if they would conduct a traffic study if the Church decides to run the school again, to review the lack of parking for both the school and the church.

Jesse Perez, resident at 110 S. Marian Street, addressed the Commission. Mr. Perez said while new housing is good, the problem is there is not another entrance into Marian Street. He said there is always an issue with entering and exiting when the Church has services or events and adding more vehicles will just add to the problem. Mr. Perez said there is already no room for parking on Marian and wondered where the visitors would park their vehicles. He said they will park on Marian, adding to the congestion and safety concerns of limited emergency vehicle access.

Jose Flores, resident at 960 Walker Avenue, addressed the Commission. Mr. Flores said he moved to that neighborhood so his child could attend school at OLG. He feels the cul-de-sac is a safe neighborhood and thanked his neighbors for showing up and speaking up. Mr. Flores raised privacy issue concerns even though he was promised taller trees along his property line to screen the new buildings. He asked that the new units not include balconies. He also

asked that they have a rigorous application process to screen future tenants. Mr. Flores asked if a traffic signal could be added and something to deter speeding, but not speed bumps, as he drives low-profile vehicles. He expressed his condolences for those families affected by the deaths of the La Habra High School students caused by traffic accidents and said traffic is a big concern. Mr. Flores asked that they take into consideration the difference in grade to ensure his property doesn't slide over.

Chair Manley invited the Applicant up to offer a rebuttal.

Mr. Woodward thanked everyone for their comments and began by explaining that the new units will not have balconies. Instead, they will have a decorative iron element. As for the request to install an island, Mr. Woodward said they did look into that but there was not enough room in the City's right-of-way on Walker to meet the Fire Department's requirements for two lanes of travel and an island. He said that they did however, propose to install stamped concrete at the entrance to give a visual queue that vehicles should slow down. Mr. Woodward said that the City did require a traffic study, which was included in the staff report, which speaks to the VMTs (Vehicle Miles Traveled) and said Darryl could elaborate more on that. Mr. Woodward concluded by saying they are not increasing the density, they meet the zoning, and that the General Plan allows for those 21 new units. He thanked the Commission for the time to respond and said he would be available to answer any additional questions.

Chair Manley asked if the Commissioners had any questions of Staff or the Applicant.

Vice Chair Mahecha asked what are the chances of the Church building a parking structure for their guests to alleviate some of the parking concerns. Mr. Miller said the Church doesn't have money to put up proper fencing or manage the field along the back portion of their property, let alone money to build a new parking structure. Chair Manley asked if there is a possibility to develop the old softball field into additional parking down the road. Mr. Miller said that field is still used for parking but acknowledged that there is a parking issue as their guests don't use the church's parking lot out of convenience to get in and out quicker. He also said that there are two modular structures on the property that will be removed down the line, and that area could be used for additional parking, and that they could look at adding additional parking in the field area. Mr. Woodward clarified that the softball field is no longer being used by Rosery Highschool. Father Goldin cautioned that as a parish of the Diocese of Orange, any future project would have to be looked at by the Diocese, as they are the overall property owner.

Vice Chair Mahecha asked if there was a reason why the lot line wasn't adjusted to allow ingress and egress off of Monte Vista. Contract Planner Taylor said that there is a grade difference of five to eight feet between OLG and the properties on Monte Vista, making it unfeasible to make a path for vehicles on to Monte Vista.

Commissioner Cardenas asked if the City's street sweeper would have access to the new development. Mr. Woodward said no, that since they are private streets, they have to maintain them themselves. Commissioner Cardenas asked if church-goers can exit off of Third Avenue. Chair Manley said yes, they can enter and exit off of Third Avenue. Commissioner Cardenas

asked if they looked at allowing an exit from the new development onto Third Avenue, as Chari Manley put it, to alleviate ingress and egress on Walker. Mr. Woodward said that was looked at. They had considered having the ingress and egress solely off of Third Avenue and not Walker Avenue, but in the end, chose not to do that.

Vice Chair Mahecha asked if the City could install a street light. Mr. Taylor asked where would the street light go. Chair Manley said there were comments made about concerns with pedestrians crossing La Habra Boulevard and wondered if they meant traffic signal instead of street light. Vice Chair Mahecha said she thought someone had requested a street light somewhere near the new development site. She also thought that another person did speak about a traffic signal at La Habra and Marian saying that is not a part of this project but wondered if the City could provide a street light. The Commissioners discussed if the residents had requested a street light or a traffic signal. Commissioner Ramsland said that based on the amount of traffic generated by the new development, it wouldn't warrant a new traffic signal at La Habra Boulevard and Marian Street. Mr. Taylor said there are no proposed traffic signals or street lights at the entrance of the development on Walker Avenue. He also explained that the new development will have street lighting and the photometric study included in the staff report shows that there will be no spillage onto the neighboring properties.

Chair Manley asked if there was a traffic study done for the project. Mr. Taylor confirmed that a traffic study was conducted for the project and went over the project's impact numbers per the study. Chair Manley asked who sets the standards. Mr. Taylor said those standards are set by the Institute of Transportation Engineers (ITE). Mr. Taylor said that based on the numbers of the traffic study, the project does not require an Environmental Impact Report (EIR) or any additional environmental studies. There was a discussion on what would trigger an EIR.

Chair Manley spoke about the concerns with emergency service vehicles not having access when vehicles are parked on both sides of Marian Street and wondered if the fire department raised any concerns when they reviewed the plans for this proposed project. Mr. Taylor said the fire department had multiple opportunities to review the plans. He explained that the cul-de-sac being proposed at the entrance of the new development is a design that was borrowed from the fire department, the street widths of the new development meet their requirement, and all the new units will be sprinklered. Mr. Taylor said that additionally, the fire department looked at the fire hydrants near the site to ensure they have adequate flow and have required an additional fire hydrant in the new proposed development.

Chair Manley asked for clarification if there would be access on to Guadalupe Park to the south from the new development. Mr. Taylor said there will be no access, as there is a six foot tall masonry block wall with no door or gate.

Commissioner Ramsland asked if the Applicant would think about making one of the affordable units an accessible unit. Chair Manley said that for the record, the Applicant nodded affirmatively.

Commissioner Ramsland asked if Mr. Taylor could speak about the grading of the project to address the flooding concerns brought by a resident. Mr. Taylor explained that the site will flow south and westward after grading is completed. A utility plan was included with the staff report showing a new storm system that will collect water and distribute it out to the connecting storm system. Therefore, there should be no flooding on site.

Commissioner Ramsland spoke about the front setback and how he thought the Applicant did a good job in trying to meet the code. The Commission noted that had that been considered the side setback, they would only need a five foot setback instead of the 10 feet they are proposing.

Chair Manley spoke about the parking concerns that were raised. He reiterated that the project meets the parking requirements and that sometimes the existing residents are causing the current parking issues. Vice Chair Mahecha added that the Commission can set conditions on new developments to require that the residents use their garages only for parking and explained that they can't do that with the existing single-family units.

Vice Chair Mahecha spoke about affordable housing. She said that the moderate income levels don't accurately reflect the incomes of the residents of La Habra and that affordable units should be made available to the residents of La Habra.

Commissioner Cardenas asked what steps a resident can take if they feel the need for speed bumps in their neighborhood. Mr. Taylor said they would have to contact the Traffic Division of the Engineering Department.

Chair Manley closed the public hearing and asked for a discussion or a motion.

The Chair began by explaining that the Commission takes every comment, concern, and feedback very seriously when reviewing projects. They look at how can they get projects right within their purview, the code, and the requirements. The Chair said that we need housing and the State is holding cities accountable to develop more housing. He explained that this is a unique project as the developer is a member of the community and it is in their best interest to continue to be a good neighbor. He concluded by saying the project meets all the code requirements and that he is in favor of the project.

Vice Chair Mahecha said that she really likes that out of all the projects, this one has been the one with the most green space.

Commissioner Ramsland said that this is the first project he has reviewed where he has no concerns about parking, saying that all the cars for the development should be able to park onsite.

Moved by Chair Manley and seconded by Commissioner Cardenas, Approving Resolution No. 25-07 Entitled: A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LA HABRA, CALIFORNIA, MAKING THE REQUIRED FINDINGS AND (1) APPROVING LOT LINE ADJUSTMENT (LLA) 24-0002 TO RELOCATE AN EXISTING LOT LINE IN ORDER TO ESTABLISH A 1.59 ACRE LOT, AS PER THE APPROVED

PLANS AND SUBJECT TO CONDITIONS; AND (2) RECOMMENDING THAT THE CITY COUNCIL APPROVE PLANNED UNIT DEVELOPMENT (PUD) 24-0001 TO CONSTRUCT 21 DWELLING UNITS (APARTMENT HOMES) INCLUDING TWO AFFORDABLE UNITS FOR RENT TO MODERATE-INCOME HOUSEHOLDS ON SAID 1.59 ACRE LOT AT THE PROPERTIES CURRENTLY ADDRESSED AS 900-970 WEST LA HABRA BOULEVARD (ASSESSOR'S PARCEL NUMBERS 298-121-01, 298-011-021 AND 298-011-22), AS PER THE APPROVED PLANS AND SUBJECT TO CONDITIONS, AND MAKING THE DETERMINATION THAT LLA 24-0002 IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO SECTION 15332, CLASS 32: "INFILL DEVELOPMENT PROJECTS" OF THE CEQA GUIDELINES.

The roll call vote was as follows:

AYES: COMMISSIONERS: MANLEY, CARDENAS, MAHECHA, RAMSLAND  
NOES: COMMISSIONERS: NOE  
ABSTAIN: COMMISSIONERS: NONE  
ABSENT: COMMISSIONERS: NONE

Secretary Lopez said that the Planning Commission's decision on the Lot Line Adjustment is final and that the Planned Unit Development application will be forwarded to City Council for their approval.

#### **COMMENTS FROM STAFF**

Senior Planner Ash Syed said that due to lack of agenda items, there will be no Planning Commission meeting on March 10, 2025, and asked the Chair to adjourn the meeting to March 24, 2025.

#### **COMMENTS FROM COMMISSIONERS**

Vice Chair Mahecha expressed her appreciation for the public for showing up and expressing their concerns.

Chair Manley adjourned the meeting in memory of the motorcyclist killed in an accident on Hacienda and Whitter.

ADJOURNMENT: 8:08 p.m. to the Planning Commission meeting on March 24, 2025.

Respectfully submitted,

Veronica Lopez,  
Secretary

THE MINUTES OF THE MEETING OF THE PLANNING COMMISSION  
OF THE CITY OF LA HABRA

March 24, 2025

**CALL TO ORDER:** Chair Manley called the Regular Meeting of the Planning Commission of the City of La Habra to order at 6:30 p.m. in the Atrium Conference Room.

**PLEDGE OF ALLEGIANCE:** LED BY COMMISSIONER RAMSLAND

**COMMISSIONERS PRESENT:** MANLEY  
CARDENAS  
RAMSLAND

**COMMISSIONERS ABSENT:** MAHECHA

**OTHERS PRESENT:** DIRECTOR: KIM  
CITY ATTORNEY: ROBERTO  
SENIOR PLANNER: SYED  
CONTRACT PLANNER: TAYLOR  
SECRETARY: LOPEZ

**PUBLIC COMMENT**

Chair Manley asked if there was anyone in the audience that wished to address the Commission on the consent calendar or any item not listed on the agenda. There were none.

**CONSENT CALENDAR**

Secretary Lopez explained the Consent Calendar procedures. Chair Manley asked if any of the Commissioners wished to remove an item. There were none. He then asked if there was anyone in the audience that wished to remove an item. There were none.

Motion by Commissioner Ramsland, seconded by Commissioner Cardenas, to approve the Consent Calendar. Motion passed 3-0.

- 1. PROCEDURAL WAIVER: Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title only.
- 2. Approval of the Planning Commission Minutes of February 24, 2025.

**STUDY SESSION**

- 1. RECEIVE AND FILE THE LA HABRA BOULEVARD SPECIFIC PLAN UPDATE

Lisa Brownfield, Principal with MIG, presented the workshop on the La Habra Boulevard Specific Plan Update.

Staff discussed the information and provided comments. Ms. Brownfield said the presentation will be presented to City Council at their March 31<sup>st</sup> meeting for their input and then at a community pop-up event on April 19<sup>th</sup> to get input from the community. Commissioner Ramsland suggested that they have presentations during the City's centennial celebration events and even during the upcoming Volunteer's luncheon.

#### **COMMENTS FROM STAFF**

There were no comments from staff.

#### **COMMENTS FROM COMMISSIONERS**

There were no comments from Commissioners.

ADJOURNMENT: 7:58 p.m. to the Planning Commission meeting on April 14, 2025.

Respectfully submitted,

Veronica Lopez,  
Secretary

THE MINUTES OF THE MEETING OF THE PLANNING COMMISSION  
OF THE CITY OF LA HABRA  
April 14, 2025

**CALL TO ORDER:** Chair Manley called the Regular Meeting of the Planning Commission of the City of La Habra to order at 6:33 p.m. in the Council Chamber.

**PLEDGE OF ALLEGIANCE:** LED BY COMMISSIONER CARDENAS

**COMMISSIONERS PRESENT:** MANLEY  
MAHECHA  
CARDENAS  
RAMSLAND  
LOGAN-CANNON

**COMMISSIONERS ABSENT:** NONE

**OTHERS PRESENT:** DIRECTOR: KIM  
PLANNING MANAGER: LUI  
CITY ATTORNEY: ROBERTO  
SECRETARY: LOPEZ

**PUBLIC COMMENT**

Chair Manley asked if there was anyone in the audience that wished to address the Commission on the reorganization, items on the consent calendar or any item not listed on the agenda. There were none.

**REORGANIZATION**

Planning Manager Lui opened the nominations for Chair. Chair Manley nominated Vice Chair Mahecha. She accepted the nomination. There were no other nominations. Planning Manager Lui closed the nominations for Chair and a vote was called to approve the nomination of Vice Chair Mahecha as the new Chair. Motion passed 5-0.

Planning Manager Lui opened the nominations for Vice Chair. Commissioner Manley nominated Commissioner Ramsland. He accepted the nomination. There were no other nominations. Planning Manager Lui closed the nominations for Vice Chair and a vote was called to approve the nomination of Commissioner Ramsland as the new Vice Chair. Motion passed 5-0.

## **CONSENT CALENDAR**

Secretary Lopez explained the Consent Calendar procedures. Chair Mahecha asked if any of the Commissioners wished to remove an item. There were none. She then asked if there was anyone in the audience that wished to remove an item. There were none.

Moved by Commissioner Manley, seconded by Vice Chair Ramsland, to approve the Consent Calendar. Motion passed 5-0.

1. PROCEDURAL WAIVER: Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title only.
2. Approval of the Planning Commission Minutes of March 24, 2025.

## **COMMENTS FROM STAFF**

Planning Manger Lui introduced the new Planning Commissioner, Ginger Logan-Cannon.

## **COMMENTS FROM COMMISSIONERS**

Commissioner Manley welcomed Commissioner Logan-Cannon.

Chair Mahecha thanked Commissioner Manley for his time as Chair of the Commission and welcomed Commissioner Logan-Cannon.

ADJOURNMENT: 6:41 p.m. to the Planning Commission meeting on April 28, 2025.

Respectfully submitted,

Veronica Lopez,  
Secretary



*City of*  
**LA HABRA**  
City Council Agenda Report

Consent  
Item No. 4.

**MEETING DATE:** 06/02/2025

**TO:** HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:** JIM SADRO, CITY MANAGER  
By: Gabriella Yap, Assistant City Manager

**SUBJECT:** APPROVE DENIAL OF LIABILITY CLAIM OF MR. AGUSTIN GARCIA

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**RECOMMENDATION:**

That the City Council deny the claim of Mr. Agustin Garcia in order to set a definite six-month Statute of Limitations date.

**DISCUSSION:**

Mr. Agustin Garcia, a City of La Habra resident, filed a claim against the City on April 29, 2025, for damages greater than \$35,000. The claim alleges that Mr. Garcia was struck and injured by a school bus.

**FISCAL IMPACT/SOURCE OF FUNDING:**

None

**GENERAL PLAN RELEVANCE/CITY COUNCIL GOALS & OBJECTIVES:**

This report is consistent with the following area(s) of the La Habra General Plan:  
ED 9.1 Balanced Fiscal Practice

It is also consistent with the following City Council FY 2024-25 Goals and Objectives:  
Goal 2- Management of Public Revenues and Fiscal Assets/Objective A

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City of  
**LA HABRA**  
City Council Agenda Report

Consent  
Item No. 5.

**MEETING DATE: 06/02/2025**

**TO: HONORABLE MAYOR AND COUNCILMEMBERS**

**FROM: JIM SADRO, CITY MANAGER**  
**By: Gabriella Yap, Assistant City Manager**

**SUBJECT: APPROVE DENIAL OF LIABILITY CLAIM OF MERCURY INSURANCE FILED ON BEHALF OF MR. BRIAN SHISHIDO**

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**RECOMMENDATION:**

That the City Council deny the claim of Mercury Insurance filed on behalf of their insured, Mr. Brian Shishido, in order to set a definite six-month Statute of Limitations date.

**DISCUSSION:**

Mr. Brian Shishido, a City of La Habra Heights resident, filed a claim against the City of La Habra on March 26, 2025, for damages in the amount of \$4,989.02. The claim alleges that Mr. Shishido's car was struck and damaged by a garbage truck in the City of La Habra Heights.

**FISCAL IMPACT/SOURCE OF FUNDING:**

None

**GENERAL PLAN RELEVANCE/CITY COUNCIL GOALS & OBJECTIVES:**

This report is consistent with the following area(s) of the La Habra General Plan:  
ED 9.1 Balanced Fiscal Practice

It is also consistent with the following City Council FY 2024-25 Goals and Objectives:  
Goal 2- Management of Public Revenues and Fiscal Assets/Objective A

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*City of*  
**LA HABRA**  
City Council Agenda Report

Consent  
Item No. 6.

**MEETING DATE: 06/02/2025**

**TO: HONORABLE MAYOR AND COUNCILMEMBERS**

**FROM: JIM SADRO, CITY MANAGER**  
**By: Gabriella Yap, Assistant City Manager**

**SUBJECT: APPROVE DENIAL OF LIABILITY CLAIM OF MR. DANNY LOPEZ**

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**RECOMMENDATION:**

That the City Council deny the claim of Mr. Danny Lopez in order to set a definite six-month Statute of Limitations date.

**DISCUSSION:**

Mr. Danny Lopez, a City of La Habra resident, filed a claim against the City on April 22, 2025, for \$5,000 in damages. The claim alleges that the roots of a City-owned tree caused damage to his property.

**FISCAL IMPACT/SOURCE OF FUNDING:**

None

**GENERAL PLAN RELEVANCE/CITY COUNCIL GOALS & OBJECTIVES:**

This report is consistent with the following area(s) of the La Habra General Plan:  
ED 9.1 Balanced Fiscal Practice

It is also consistent with the following City Council FY 2024-25 Goals and Objectives:  
Goal 2- Management of Public Revenues and Fiscal Assets/Objective A

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MEETING DATE: 06/02/2025

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: JIM SADRO, CITY MANAGER  
By: Gabriella Yap, Assistant City Manager

SUBJECT: APPROVE RESOLUTIONS ADOPTING MEMORANDUMS OF UNDERSTANDING WITH THE LA HABRA POLICE ASSOCIATION SWORN AND CIVILIAN EMPLOYEES; APPROVE A RESOLUTION ADOPTING THE MEMORANDUM OF UNDERSTANDING WITH PROFESSIONAL EMPLOYEES' GROUP

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**RECOMMENDATION:**

That the City Council:

A. APPROVE AND ADOPT RESOLUTION NO. CC 2025-\_\_ ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA ADOPTING MEMORANDUMS OF UNDERSTANDING BETWEEN THE CITY OF LA HABRA AND THE LA HABRA POLICE ASSOCIATION FOR SWORN AND CIVILIAN EMPLOYEES; and

B. APPROVE AND ADOPT RESOLUTION NO. CC 2025-\_\_ ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA ADOPTING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LA HABRA AND THE PROFESSIONAL EMPLOYEES' GROUP

**DISCUSSION:**

The City's current labor agreements with the La Habra Police Association (LHPA) for Sworn and Civilian Employees will expire on June 30, 2025. Representatives from the LHPA and City Management have met and conferred in good faith in accordance with the Meyers Miliias-Brown Act regarding salary, benefits, and other terms and conditions of employment, and have reached tentative agreements for successor Memorandum of Understanding. LHPA Sworn and Civilian have agreed to four-year contract terms for the period of July 1, 2025, through June 30, 2029.

The City's current labor agreement with the Professional Employees' group will expire on June 30, 2025. Representatives from the Professionals' Employee Group and City Administration have met and conferred in good faith in accordance with the Meyers Miliias-Brown Act regarding salary, benefits, and other terms and conditions of employment. A tentative agreement for a successor Memorandum of Understanding has been reached. The positions within the Professional Employees' Group are funded through state grants, and definitive funding marks for the upcoming fiscal year have not yet been finalized. The Professional Employees' Group has agreed to a six-month contract term, starting on July 1, 2025, and ending on December 31, 2025, subject to City Council approval.

The key terms for each group are as follows:

**LHPA**

Contract Term

- Four-year term, starting on July 1, 2025 and ending on June 30, 2029

Base Salary Compensation

- LHPA Sworn Base Salary Compensation - Salary adjustment for all LHPA Sworn members:
  - Effective the first full pay period in July 2025, the City will provide a four percent (4%) salary adjustment to all unit members.
  - Effective the first full pay period in January 2026, the City will eliminate the current bottom Step A from the current salary schedule. Step B will become the new Step 1, Step C will become the new Step 2, etc. Employees at the current bottom Step A in the first full pay period in January 2026 will move to the new Step 1. All other employees will remain at the Step that is equivalent to their current pay (e.g. Step C at Step 2) until their next applicable merit increase. The City will also add a new top step 8 of 2.5 % to the salary schedule.
  - Effective the first pay period in July 2026, the City will provide a four percent (4%) salary adjustment to all unit members.
  - Effective the first pay period in July 2027, the City will provide a two percent (2%) salary adjustment to all unit members.
  - Effective the first pay period in January 2028, the City will provide a two percent (2%) salary adjustment to all unit members.
  - Effective the first full pay period in January 2028, the City will increase step 8 from two and one-half percent (2.5%) to five percent (5%) over Step 7.
  - Effective the first pay period in July 2028, the City will provide a two percent (2%) salary adjustment to all unit members.
  - Effective the first pay period in January 2029, the City will provide a two percent (2%) salary adjustment to all unit members.
  
- LHPA Civilian Base Salary Compensation - Salary adjustment for all LHPA Civilian members
  - Effective the first full pay period in July 2025, the City will provide a four percent (4%) salary adjustment to all unit members.
  - Effective the first pay period in July 2026, the City will provide a four percent (4%) salary adjustment to all unit members.
  - Effective the first pay period in July 2027, the City will provide a two percent (2%) salary adjustment to all unit members.
  - Effective the first pay period in January 2028, the City will provide a two percent (2%) salary adjustment to all unit members.
  - Effective the first pay period in July 2028, the City will provide a two percent (2%) salary adjustment to all unit members.
  - Effective the first pay period in January 2029, the City will provide a two percent (2%) salary adjustment to all unit members.

One-Time Compensation

- Prior to June 30, 2025, the City will provide a one-time lump sum pay adjustment of two percent (2%) to all full-time employees.
- Employees must still be employed as of June 30, 2025
- Employees hired on or after June 1, 2025 will not be eligible for the lump sum payment.
- The calculation of the one-time pay adjustment will be as follows: base hourly rate x 2,080 hours x .02.

Cafeteria Insurance Contribution:

- The City will provide a monthly cafeteria contribution effective on the following dates as follows:

Year	Single	Two-party	Family
Dec. 1, 2025	\$1450	\$1850	\$2150
Dec. 1, 2026	\$1450	\$1950	\$2250
Dec. 1, 2027	\$1500	\$2050	\$2350
Dec. 1, 2028	\$1550	\$2150	\$2450

#### Retirement Health Savings Plan - RHS (LHPA Civilian Members only):

- Effective July 12, 2025, the City will increase its contribution from \$10 per month to \$60 per month for each unit member.

#### Special Assignment Pay (Sworn Only):

- Effective July 12, 2025, the City will increase the special assignment pay by \$50 per month to a maximum of \$450 per month.

#### POST Certificate Pay:

- Effective the first full pay period in July 2025, the City will increase the POST Pay as follows:
  - LHPA Civilian
    - Intermediate POST for Dispatchers \$200 per month
    - Advanced POST for Dispatchers \$500 per month
  - LHPA Sworn
    - Advanced POST for Sworn \$850 per month
    - Supervisory POST for Sworn 1,150 per month
- Effective the first full pay period in July 2027, the City will increase the POST pay as follows:
  - LHPA Civilian
    - Intermediate POST for Dispatchers \$400 per month
    - Advanced POST for Dispatchers \$700 per month
- Effective the first full pay period in January 2029, the City will increase the POST pay as follows:
  - LHPA Sworn
    - Advanced POST for Sworn \$900 per month
    - Supervisory POST for Sworn 1,200 per month

#### Retention Incentive Program:

- The City agrees to modify Article Two of the MOU for Sworn Only to implement a Retention Incentive program effective the first full period in October 2025 as follows: Effective the first full pay period in October 2025, employees, upon commencement of the 10th year of sworn service, will receive retention incentive pay of \$250 per month. Employees, upon commencement of the 16th year of sworn service, will receive retention incentive pay of \$500 per month.

## PROFESSIONAL EMPLOYEES' GROUP

#### Contract Term

- Six-month term, starting on July 1, 2025, and ending on December 31, 2025

#### Base Salary Compensation

- Effective July 12, 2025, the City will provide a three percent (3%) salary adjustment to all unit members.
- Effective July 12, 2025, Step A of the salary schedule will be removed. Step B will become Step 1. Employees on Step A will move to the new Step 1. All others will remain on their current Step. For compatibility with the City's Munis Payroll system, steps will be renamed from alphabet letters (Step A, Step B, etc.) to numbers (step 1, step 2, etc.)

One-Time Compensation

- Prior to June 30, 2025, the City will provide a one-time lump sum pay adjustment of eight percent (8%) to all full-time employees.
- Employees must still be employed as of June 30, 2025
- Employees hired on or after June 16, 2025 will not be eligible for the lump sum payment.
- The calculation of the one-time pay adjustment will be as follows: base hourly rate x 2,080 hours x .08.

Cafeteria Insurance Contribution

- Effective December 1, 2025, the City will increase its current insurance contribution by \$75 per month to a maximum of \$1800 per month on a use or lose basis.
- Effective December 1, 2025, the City will increase its current opt-out contributions by \$25 per month to a maximum of \$350 per month.

**FISCAL IMPACT/SOURCE OF FUNDING:**

Cost Estimate of Negotiated Pay and Benefits

If approved, the combined total cost of both the Sworn and Civilian four-year MOU's are estimated to be approximately \$2,853,397 plus a one-time cost of \$244,149 in FY 2024-2025. The costs are allocated as follows:

FY2024-2025: One Time Cost:	\$244,149
FY2025-2026: Recurring Cost	\$942,529
FY2026-2027: Recurring Cost	\$697,695
FY2027-2028: Recurring Cost	\$640,813
FY2028-2029: Recurring Cost	\$572,360
<b>Total: Recurring Cost</b>	<b>\$2,853,397</b>

The estimated four-year total cost of the MOU with the La Habra Police Association/Sworn Employees consists of both recurring costs and "one-time" costs apportioned between the General Fund and Non-General Fund sources.

The breakdown of those costs associated with the Sworn staff is as follows:

SOURCE	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29	TOTAL
<b>General Fund</b>						
Recurring	\$0	\$754,818	\$556,281	\$501,636	\$453,105	\$2,265,840
One-Time	\$186,076	\$0	\$0	\$0	\$0	\$186,076
<b>General Fund Total</b>	<b>\$186,076</b>	<b>\$754,818</b>	<b>\$556,281</b>	<b>\$501,636</b>	<b>\$453,105</b>	<b>\$2,451,916</b>
<b>Non-General Fund</b>						
Recurring	\$0	\$27,963	\$23,379	\$21,231	\$22,775	\$95,348
One-Time	\$10,306	\$0	\$0	\$0	\$0	\$10,306
<b>Non-General Fund Total</b>	<b>\$10,306</b>	<b>\$27,963</b>	<b>\$23,379</b>	<b>\$21,231</b>	<b>\$22,775</b>	<b>\$105,654</b>
<b>All Fund</b>						
Recurring	\$0	\$782,781	\$579,660	\$522,867	\$475,880	\$2,361,188
One-Time	\$196,382	\$0	\$0	\$0	\$0	\$196,382
<b>All Funds Total</b>	<b>\$196,382</b>	<b>\$782,781</b>	<b>\$579,660</b>	<b>\$522,867</b>	<b>\$475,880</b>	<b>\$2,557,570</b>

The estimated four-year total cost of the MOU with the La Habra Police Association Civilian Employees consists of both recurring costs and "one-time" costs apportioned between the General Fund and Non-General Fund sources.

The breakdown of those costs association with the Civilian staff is as follows:

SOURCE	FY24-25	FY25-26	FY26-27	FY27-28	FY28-29	TOTAL
<b>General Fund</b>						
Recurring	\$0	\$158,094	\$116,589	\$116,818	\$95,319	\$486,820
One-Time	\$47,130	\$0	\$0	\$0	\$0	\$47,130
<b>General Fund Total</b>	<b>\$47,130</b>	<b>\$158,094</b>	<b>\$116,589</b>	<b>\$116,818</b>	<b>\$95,319</b>	<b>\$533,950</b>
<b>Non-General Fund</b>						
Recurring	\$0	\$1,654	\$1,446	\$1,128	\$1,161	\$5,389
One-Time	\$638	\$0	\$0	\$0	\$0	\$638
<b>Non-General Fund Total</b>	<b>\$638</b>	<b>\$1,654</b>	<b>\$1,446</b>	<b>\$1,128</b>	<b>\$1,161</b>	<b>\$6,027</b>
<b>All Fund</b>						
Recurring	\$0	\$159,748	\$118,035	\$117,946	\$96,480	\$492,209
One-Time	\$47,768	\$0	\$0	\$0	\$0	\$47,768
<b>All Funds Total</b>	<b>\$47,768</b>	<b>\$159,748</b>	<b>\$118,035</b>	<b>\$117,946</b>	<b>\$96,480</b>	<b>\$539,977</b>

## PROFESSIONAL EMPLOYEES' GROUP

### Cost Estimate of Negotiated Pay and Benefits

If approved, the total cost of this six-month MOU is estimated at approximately \$113,013. Costs associated with salary, benefits, and other terms and conditions of employment with employees in the group are completely state grant-funded.

This estimated cost consists of both recurring costs and "one-time" costs apportioned to the Non-General Fund budget. The breakdown of these estimated costs and funding source, is as follows:

SOURCE	FY25
<b>Non-General Fund Grants</b>	
Recurring	\$25,245
One-Time	\$87,768
<b>Non-General Fund Grants Total</b>	<b>\$113,013</b>

## **GENERAL PLAN RELEVANCE/CITY COUNCIL GOALS & OBJECTIVES:**

ED 9.1 -- Balanced Fiscal Practices

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### **Attachments**

HR Sworn and Civilian Resolution  
 HR Professional Resolution  
 Professional MOU

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA ADOPTING MEMORANDUMS OF UNDERSTANDING BETWEEN THE CITY OF LA HABRA AND THE LA HABRA POLICE ASSOCIATION FOR SWORN AND CIVILIAN EMPLOYEES

WHEREAS, The City of La Habra, hereinafter referred to as the City, and the La Habra Police Association (“LHPA”) have met and conferred in accordance with the Meyers Miliias Brown Act and Government Code section 3500; and

WHEREAS, the parties met and conferred over a successor contract agreement and the parties reached Agreement for a four (4) year labor contract for the period July 1, 2025 through June 30, 2029; and

WHEREAS, the City Council approved two separate Memorandum of Understanding (MOU) between the City and the LHPA Sworn and Civilian for contract terms of four (4) years from July 1, 2025 through June 30, 2029; and

WHEREAS, the City and the Associations have memorialized the agreements into written Memorandum of Understanding.

NOW, THEREFORE, the City Council of the City of La Habra does hereby resolve as follows:

SECTION 1. MEMORANDUM OF UNDERSTANDING. The two Memorandum of Understanding (MOU) between the City of La Habra and the La Habra Police Association for Sworn and Civilian is attached hereto as attachment A and B and by reference made a part hereof.

SECTION 2. ALL RESOLUTIONS IN CONFLICT, ETC. All Resolutions of the City of La Habra in conflict herewith are hereby repealed.

SECTION 3. EFFECTIVE DATE. This Resolution shall become effective July 1, 2025.

SECTION 4. The City Council authorizes the City Manager or designee to approve the two Memorandum of Understanding (MOU) between the City of La Habra and the La Habra Police Association for Sworn and Civilian Employees setting forth the hours, wages and working conditions for the period starting July 1, 2025 through June 30, 2029.

PASSED, APPROVED AND ADOPTED this 2<sup>nd</sup> day of June, 2025.

\_\_\_\_\_  
Rose Espinoza, Mayor

ATTEST:

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Rhonda Barone, CMC, City Clerk

STATE OF CALIFORNIA )  
COUNTY OF ORANGE )SS.  
CITY OF LA HABRA )

I, Rhonda Barone, City Clerk for the City of La Habra, do hereby certify that the above and foregoing is a true and correct copy of Resolution No. \_\_\_\_ introduced and adopted at a Regular Meeting of the City Council of the City of La Habra held on the 2<sup>nd</sup> day of June, 2025, by the following roll call vote:

AYES:           COUNCILMEMBERS:  
NOES:           COUNCILMEMBERS:  
ABSTAIN:       COUNCILMEMBERS:  
ABSENT:        COUNCILMEMBERS:

Witness my hand and the official seal of the City of La Habra this 2<sup>nd</sup> day of June, 2025.

---

Rhonda Barone, CMC, City Clerk

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY  
OF LA HABRA ADOPTING A MEMORANDUM OF  
UNDERSTANDING BETWEEN THE CITY OF LA HABRA  
AND THE PROFESSIONAL EMPLOYEES' GROUP**

WHEREAS, The City of La Habra, hereinafter referred to as the City, and the La Habra Municipal Professional Employees' Group have met and conferred in accordance with the Meyers Milias Brown Act and Government Code section 3500; and

WHEREAS, both parties met and conferred over a successor contract agreement and both parties reached Agreement for a six-month labor contract for the period July 1, 2025 through December 31, 2025; and

WHEREAS, the City Council approved a Memorandum of Understanding (MOU) between the City and the Professional Employees' Group for contract terms of six-months from July 1, 2025 through December 31, 2025; and

WHEREAS, the City and the Professional Employees' Group have memorialized the agreement into written Memorandum of Understanding.

NOW, THEREFORE, the City Council of the City of La Habra does hereby resolve as follows:

SECTION 1. MEMORANDUM OF UNDERSTANDING. The Memorandum of Understanding (MOU) between the City of La Habra and the Professional Employees' Group is attached hereto as attachment A and by reference made a part hereof.

SECTION 2. ALL RESOLUTIONS IN CONFLICT, ETC. All Resolutions of the City of La Habra in conflict herewith are hereby repealed.

SECTION 3. EFFECTIVE DATE. This Resolution shall become effective July 1, 2025.

SECTION 4. The City Council authorizes the City Manager or designee to approve the Memorandum of Understanding (MOU) between the group setting forth the hours, wages and working conditions for the period starting July 1, 2025 through December 31, 2025.

PASSED, APPROVED AND ADOPTED this 2<sup>nd</sup> day of June, 2025.

---

Rose Espinoza  
Mayor

ATTEST:

\_\_\_\_\_  
Rhonda J. Barone, CMC  
City Clerk

STATE OF CALIFORNIA }  
COUNTY OF ORANGE } SS.  
CITY OF LA HABRA }

I, Rhonda J. Barone, CMC, City Clerk for the City of La Habra, do hereby certify that the above and foregoing is a true and correct copy of Resolution No. \_\_\_\_\_ introduced and adopted at a Regular Meeting of the City Council of the City of La Habra held on the 2<sup>nd</sup> day of June, 2025, by the following roll call vote:

AYES: COUNCILMEMBERS:  
NOES: COUNCILMEMBERS:  
ABSTAIN: COUNCILMEMBERS:  
ABSENT: COUNCILMEMBERS:

Witness my hand and the official seal of the City of La Habra this 2<sup>nd</sup> day of June, 2025.

\_\_\_\_\_  
Rhonda J. Barone, CMC  
City Clerk

MEMORANDUM OF UNDERSTANDING BETWEEN  
THE CITY OF LA HABRA AND THE  
PROFESSIONAL EMPLOYEES GROUP  
FOR THE PERIOD OF JULY 1, 2025 THROUGH DECEMBER 31. 2025



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MEMORANDUM OF UNDERSTANDING BETWEEN  
THE CITY OF LA HABRA AND THE PROFESSIONAL EMPLOYEES GROUP  
FOR THE PERIOD OF JULY 1, 2024 THROUGH DECEMBER 31, 2025

Pursuant to the City of La Habra (hereinafter referred to as "City"), Resolution 1759 and the Meyers-Milias-Brown Act, the Professional Employees have met and conferred in good faith with the authorized management representatives of City; and, the two groups have mutually agreed to submit and recommend to the City Council of the City this Memorandum of Understanding (hereinafter referred to as "MOU") affecting salaries and fringe benefits as set forth herein:

**SECTION I. Recognition:**

City recognizes the Professional Employees Group, here in after referred to as "Employee Group," effective June 30, 1991, as the sole and exclusive bargaining agent for the Professional Employees for the purpose of meeting and conferring.

**SECTION II. Employee Rights:**

Employees of this unit shall have the right to form, join and participate in the activities of an employee organization of their own choosing for the purpose of representation on all matters of employer/employee relations including, but not limited to, wages, hours and other terms and conditions of employment. Employees of City also shall have the right to refuse to join or participate in the activities of an employee's organization and shall have the right to represent themselves individually in their employment relations with City. No employee shall be interfered with, intimidated, restrained, coerced or discriminated against by City or by any employee organization because of the exercise of these rights.

**SECTION III. Management Rights:**

All rights of City not specifically limited by the terms of this MOU are hereby reserved to City. The exclusive management rights of City include, but are not limited to, the right to:

- A. The City shall retain, whether exercised or not, solely and exclusively, all express and inherent rights and authority pursuant to law with respect to determining the level of, and the manner in which, the City's activities are conducted, managed, and administered, and it is the exclusive right of the City to establish and maintain departmental rules and procedures for the administration of its departments. The City shall comply with the meet and confer requirements of the Meyers-Milias-Brown Act.
- B. The City has the exclusive right and authority to establish a workweek and to schedule work and/or overtime work as required by the City.

- C. Every incidental duty connected with operations enumerated in job descriptions is not always specifically described; nevertheless, it is intended that all such duties shall be performed by the employee.
- D. The appointing authority reserves the right to direct employees, including the right to hire, promote, discipline or discharge employees as set forth in the Personnel Rules. The City reserves the right to lay off personnel of the City at any time.
- E. The City shall determine assignments, and establish methods and processes by which assignments are performed.
- F. The City shall have the exclusive right to transfer employees within departments and to positions outside a department in a manner, which best meets the needs of the City in accordance with all otherwise applicable rules, such as the Personnel Rules.
- G. The City shall determine policy affecting the selection or training of new employees. The City shall determine policy affecting the on-going training and certification of employees, as applicable.
- H. The City shall have the right to establish and enforce employee performance standards.
- I. The City shall determine the safety, health, and property protection measures for the City.
- J. The City shall have the right to introduce new, improved or different methods and techniques of operation or a change in existing methods and techniques.
- K. The City shall determine the amount of supervision necessary.
- L. The City shall have the authority to effect reorganizations and reallocation of work of the City, including the determination of the size and organizational structure of departments and the determination of the job classification and ranks based upon assigned duties.
- M. The City has the right to contract for matters relating to municipal operations in accordance with government Code Sections 53060 and 3500-3510. The right of contracting or subcontracting is vested exclusively in the City. The City agrees to meet and confer with the Association pursuant to the requirements of the MMBA.

**SECTION IV. Salary Schedule: see attached "Exhibit A"**

- A. Salary Steps/Compensation  
The City agrees to merit based step increases for eligible staff who receive an overall performance evaluation rating of "Competent" or better.

1. Effective July 12, 2025, the City will provide a three percent (3%) Cost of Living Adjustment to all unit employees.
2. Effective July 12, 2025, Step A of the salary schedule will be removed. Step B will become Step 1. Employees on Step A will move to the new Step 1. All others will remain on their current Step. For compatibility with the City's Munis Payroll system, steps will be renamed from alphabet letters (Step A, Step B, etc.) to numbers (step 1, step 2, etc. All employees are required to utilize direct deposit of payroll checks.

B. One-time Lump Sum Payment

Effective upon City Council approval and by June 30, 2025, the City will provide one-time lump sum pay adjustment of eight percent (8%) to all full-time employees. Employees must still be employed as of June 30, 2025. Employees hired on or after June 16, 2025 will not be eligible for the lump sum payment.

C. Bilingual Pay

Employees may be eligible to receive bilingual pay of \$175 per month for bilingual proficiency in Spanish or any other language approved by the Department Director and Director of Human Resources.

D. Mileage Reimbursement

Employees in Employee Group required to use their own cars in the performance of their jobs will be reimbursed at the rate IRS rate for actual miles driven.

E. Acting Pay

A pay differential, up to five percent (5%), may be added to any step when an employee is acting in a position of higher rank commencing with the start of the fifth (5<sup>th</sup>) consecutive workday and retroactive to the first (1<sup>st</sup>) day of the acting assignment. Said pay differential shall be upon recommendation of the department head.

F. Retirement

The City contracts with the Public Employees' Retirement System for administration of the retirement program.

1. Retirement Formula for Miscellaneous Employees  
Tier 1 – (Classic) Employees hired on or before January 13, 2012 Unit members (and not "new members as defined by the Public Employees' Pension Reform Act of 2013 - PEPRRA):

- 2% @ 55 formula
- Calculations based upon single highest year.

Tier 2 – “Classic” Employees hired on or after January 14, 2012 Unit members (and not "new members as defined by the Public Employees' Pension Reform Act of 2013 - PEPRA)

- 2% @ 60 formula
- Calculations based on highest three continuous years average

Tier 3 – (PEPRA) Employees hired on or after January 1, 2013 who are defined as "new members" under the PEPRA at Government Code section 7522.20(a).

- 2% @ 62 formula
- Calculations based on highest three continuous years average

2. Contributions

- a. “Classic” PERS membership employees subject to the 2% @ 55 and 2% @60 formulas pay the seven percent (7%) member contribution.
- b. PEPRA membership employees subject to the 2% @62 formula pay the statutorily mandated employee contribution rate of one half of the total normal cost.
- c. Effective July 7, 2018, all Tier 1, Tier 2 and Tier 3 employees shall pay an additional one percent (1%) of compensation earnable of the required employer contribution as cost sharing in accordance with Government Code Section 20516(f) for a total of eight percent (8%) for “Classic” Tier 1 and Tier 2 members and 50% of the normal cost plus an additional one percent (1%) for Tier 3 PEPRA members.

**SECTION V. Insurance Benefits:**

A. Insurance Benefits/Contributions

1. All employees are required to be covered by a minimum of \$2,000 Group Life Insurance.
2. Effective December 1, 2025, the City will increase its insurance contribution by \$75 per month to a maximum of \$1800per month, on a use or lose basis.
3. The City will provide vision plan coverage, on a voluntary basis with premium costs to be paid from the City’s monthly insurance contribution, if available. Premium costs in excess of the City’s insurance contribution will be paid by the employee.

B. Opt Out Provision:

Employees who provide the City with satisfactory proof of alternate group health coverage comparable to the City's offered health insurance plans can decline, in

writing each open enrollment period, coverage on the City's medical insurance plans. The alternative health coverage must meet all requirements of the Affordable Care Act (ACA) and related regulations for an eligible Opt-Out Arrangement.

Effective December 1, 2025, the City will increase the opt-out contribution by \$25 for a maximum opt-out contribution of the medical plan will be \$350 per month which shall constitute the maximum monthly City contribution to that employee for the opt-out bonus and all other benefits required and/or those that are optional. The opt-out contribution shall be provided in the form of bi-monthly cash disbursements (payable 24 times per year). Cash disbursements to the employee are subject to being taxed, pursuant to the appropriate tax codes.

C. State Disability Insurance (SDI)

All unit employees must participate in the State Disability Insurance (SDI) and State Family Leave (PFL) programs. The employee shall pay all costs associated with these programs.

D. Flu Vaccinations

The City agrees to provide or reimburse flu vaccinations to unit members who request them.

**SECTION VI. Vacation:**

A. Vacation Approval

1. The following schedule shall become effective for all employees in Employee Group as of their employment-anniversary date, effective the date of the agreement:

Years	Hours of Vacation Accrued (bi-weekly)	Annual Accrual Hours	Maximum Accrual
1 through 4	3.08	80	160 hours
5 through 10	4.62	120	240 hours
11 through 15	5.24	136	272 hours
16 through 19	6.15	160	320 hours
20 and over	6.77	176	352 hours

2. Pursuant to Personnel Rules and Regulations, Section 502.2 (12), the maximum allowable accumulation of vacation leave shall be two (2) years of annual accrual. Employees will not accrue vacation hours in excess of this amount.

B. Hardship Transfer

Employees are permitted to transfer a maximum of 30 hours per month of accrued vacation time only, to another City employee's leave accounts. Employee offering the transfer must have a minimum of 40 hours of leave banked prior to the transfer. For purposes of definition, hardship shall mean a medical or family situation which causes an employee to be absent from work for an extended period of time, and which is designated as such by their department head, or designee. A form exercising this option shall be completed prior to the transfer.

C. Vacation Buyback

Employees may buy back up to a maximum of 120 hours of vacation in a fiscal year, provided the employee uses at least 80 hours of vacation as time off (i.e., one hour of vacation time off for one hour of vacation buy back) during the same fiscal year. Employees who do not use the required number of vacation hours as time off by the end of the fiscal year will not be permitted to buy back any additional hours until they have used the required number of hours as time off.

D. Absent Without Pay

Employees requesting time off will not be permitted to be Absent without Pay (AWOP) if they have eligible vacation and/or compensatory leave available, unless there are extenuating circumstances which are presented in writing and approved, in advance, by the Department Director.

**SECTION VII. Sick Leave:**

- A. Employees accrue twelve (12) days per year for sick leave at a rate of 3.70 hours per pay period. All employees may use accrued sick leave, including probationary employees. The maximum accumulation of sick leave for payoffs is one hundred (100) days (or 800 hours).
- B. Employees in the Professional Employees Group may accrue sick hours above the established sick leave caps for the purposes of converting unused sick leave to additional service credit at the time of retirement (PERS section 20965-Credit for Unused Sick).
- C. Employees with five years of service with City may substitute twenty-five percent (25%) of their annual sick leave for an equal amount of vacation time. Employees shall make such written determination in January of each year on an appropriate form provided by City. The additional vacation may be taken as individual days or added on to an employee's vacation, subject to approval of the employee's department head. The remaining unused sick leave shall remain in reserve for the employee's use when

sick or injured; however, the employee will receive no percentage of this unused sick leave upon termination.

- D. In accordance with California Labor Code 233, employees may use one-half (½) of their annual accrued sick leave (48 hours) per calendar year for illness related to the family members below.

Family sick leave will include the following family members:

- A child who, for the purposes of this policy, includes a biological, adopted, or foster child, stepchild, legal ward, or a child to whom the employee stands in loco parentis. This definition of a child is applicable regardless of age or dependency status.
- A biological, adoptive, or foster parent, stepparent, or legal guardian of an employee or the employee's spouse or registered domestic partner, or a person who stood in loco parentis when the employee was a minor child.
- A spouse.
- A registered domestic partner.
- A grandparent.
- A grandchild.
- A sibling.
- A "designated person" (an employee may designate one person per 12-month period at the time the employee requests sick leave).

All other provisions regarding the accrual remain unchanged.

- E. Employees may use their accrued sick leave if they are a victim of domestic violence, sexual assault, or stalking to obtain any relief or services related to being such a victim, including but not limited to:

- A temporary restraining order or restraining order.
- Other injunctive relief to help ensure the health, safety or welfare of themselves or their children.
- To seek medical attention for injuries caused by domestic violence, sexual assault, or stalking.
- To obtain services from a domestic violence shelter, program, or rape crisis center as a result of domestic violence, sexual assault, or stalking.
- To obtain psychological counseling related to an experience of domestic violence, sexual assault, or stalking.
- To participate in safety planning and take other actions to increase safety from future domestic violence, sexual assault, or stalking, including temporary or permanent relocation.

## **SECTION VIII. Holiday Schedule:**

- A. Holiday Schedule:

Following is the holiday schedule for Employee Group's employees:

1. New Year's Day (January 1)
2. Martin Luther King, Jr. Day (Third Monday in January)
3. Washington's Birthday (Third Monday in February)
4. Memorial Day (Fourth Monday in May)
5. Independence Day (July 4)
6. Labor Day (First Monday in September)
7. Veterans Day (Either the 4th Monday in October or November 11 as determined by the State of California)
8. Thanksgiving Day (as proclaimed by the State Governor)
9. The day following Thanksgiving Day
10. Christmas Day (December 25)
11. Floating Holiday (either the first working day before Christmas Day or the first working day before New Year's Day)

B. Holiday Compensation

Holidays will be compensated at the same number of hours an employee works in a workday.

C. Personal Days

Effective July 1, 2021, Employees will receive 32 hours per fiscal year. Personal days off can be taken at the discretion of employee, with approval of their department head. Such approval shall not unreasonably be withheld, but shall be for essential scheduled work. All other provisions regarding the use of personal time remain unchanged. Personal days do not carry over year to year and is a use or lose basis.

**SECTION IX. Clothing:**

A. General Personnel:

City agrees to reimburse employee for torn or damaged clothing for employees who, through their job duties, expose their clothing to abnormal hazards. Such reimbursement shall be determined by the employee's department head. It is intended that City replace only clothing that is normal to the position and will not be exposed to high-cost items that, in the opinion of the department head, normally would not be required to the affected position. In addition, it may be necessary to prorate the cost of clothing, based on its normal-wear expectancy, said cost to be negotiated between employee and department head. Snags, runs, and minor damage to clothing or wearing apparel is specifically excluded from this section. Further, if it is found that an employee has excessive use of this section, department heads shall report such facts to the Human Resources Director and an individual decision will be made regarding such over-usage with the employee's meet-and-confer team.

**SECTION: X. Special Programs:**

It is understood that City is involved in special grant programs and funding for said grant programs is contingent upon the availability of federal and/or state funds. Should an

employee voluntarily transfer to a grant program, that employee will thereby change his/her status to that of a grant temporary employee, and will have the same rights of a grant temporary employee as defined in the personnel manual and/or grant.

**SECTION XI. Employee Reduction:**

By this section, City in no way gives up its management right to reduce employees or to determine the necessity of a service. However, should it become necessary for City to decrease personnel and/or costs through layoff or other appropriate methods, City agrees to provide Employee Group an option of a reduction in salary versus a reduction in personnel, if such option is appropriate. Funding for the grant programs is contingent upon the availability of federal and/or state funds and should specific grant funds or programs be discontinued or reduced, it is not intended that the above option is appropriate.

**SECTION XII. Bereavement Leave:**

Employees are entitled to up to (5) days off for bereavement leave per fiscal year per family member by reason of death or an eminent death in the immediate family or per reproductive loss occurrence. The City will pay for three (3) days and the employee may use existing accruals or take unpaid time off for the remaining two (2) days. Bereavement leave shall be completed within three (3) months of the death of the family member or reproduction loss event.

For the purpose of Bereavement Leave, the following shall be included: father, mother, brother, sister, spouse, domestic partner, child, father-in-law, mother-in-law, brother-in-law, sister-in-law, daughter-in-law-, son-in-law, grandparents, grandchildren, stepparents and stepchildren.

For the purpose of Reproductive Leave (SB 848), a reproductive loss event is defined as the day or, for a multiple-day event, the final day of a failed adoption, failed surrogacy, miscarriage, stillbirth, or an unsuccessful assisted reproduction. The law limits the amount of reproductive loss leave to a maximum of twenty (20) days within a twelve (12) month period.

**SECTION XIII. Personnel Manual:**

All Employee Group grievance and seniority policies will apply as outlined in the procedures of City's Personnel Manual and the attached procedures (Exhibit B and Exhibit C). Attached procedures supersede Personnel Manual.

The City and Professional Employees' Group agree to remove Sections 301.2 (9) and 303.2 (16), from the Personnel Rules and Regulations, which allow for a Skelly hearing for promotional probationary employees.

Association and City agree to continue coalition meet and confer to revise and clarify the City's Personnel Rules.

**SECTION XIV. Workers' Compensation (Section 414, Resolution 1542):**

Miscellaneous employees, while absent from work as a result of an on-the-job injury shall be paid for the first three days (waiting period) by the City from their accumulated sick leave to fit Labor Code, Section 4650, compensation payments to begin the fourth day of disability.

**SECTION XV. Nondiscrimination Clause:**

City and Employee Group agree they shall not discriminate against any employee because of race, color, sex, age, national origin, handicap, religion, political opinions or affiliations.

**SECTION XVI. Safety Clause:**

City and Employee Group employees agree to comply with all applicable federal, state and local laws and City of La Habra regulations which relate to occupational health and safety.

**SECTION XVII. Education Incentive:**

- A. Employees of Employee Group may request, and their department may grant, release time for purposes of additional training and/or education in job-related areas.
- B. Employees in the unit, with the exception of the Food Program Coordinator, Child Development Office Assistant and Child Development Office Manager classifications, may receive reimbursement in an amount up to \$800 per fiscal year for the purpose of professional development. Reimbursement may include expenses related to attending outside training or school, books, and/or materials. Employee must receive prior written approval from the Department Director pursuant to the Education Reimbursement policy.

**SECTION XVIII. Work Week:**

The normal work week for employees of this group shall be from 8:00 a.m. to 5:00 p.m., with one unpaid hour for lunch. Scheduled work will be Monday through Friday. These hours may be modified to meet the specific needs of the program, individuals and/or departments. The needs of the employer shall prevail.

**SECTION XIX. Work Period:**

FLSA requires the employer to establish a regular work period for each employee, in the case of these employees it shall be seven (7) consecutive days. This is currently set on an individual basis. This can be changed by the employer.

**SECTION XX. Overtime:**

The City follows FLSA requirements in paying overtime. Hours exceeding 40 in a work period, provided all hours are work hours, will be compensated at time and one half for employees who are not exempt from the overtime provision. Exempt employees are not compensated for overtime. Paid leave, or any other non-work hours do not count in arriving at hours worked. Management has the option of allowing compensatory time off (at 1.5 hours per worked hour if the premiums appropriate) or pay at the appropriate rate. The maximum compensatory time accrual cap is 120 hours. If a section of the MOU is in conflict with the FLSA rules, then the MOU will prevail if it is more liberal than the FLSA rules.

**SECTION XXI. Scope of Memorandum of Understanding:**

It is understood and agreed that this Memorandum of Understanding affects and applies only to the La Habra Professional Employees Group and employees within the scope of its representation and the City of La Habra.

EXECUTED this \_\_\_\_day of June, 2025, in the City of La Habra, California.

CITY OF LA HABRA

PROFESSIONAL EMPLOYEES'  
GROUP OF THE CITY OF LA HABRA

By: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Exhibit A

**PROFESSIONAL EMPLOYEES**

	EFFECTIVE July 12, 2025	HOURLY RATE							
		RANGE	START RATE STEP 1	AFTER 6 MOS STEP 2	----- STEP 3	MERIT + ONE YEAR IN PRIOR STEP 4	STEP----- STEP 5	----- STEP 6	----- STEP 7
TEACHER (CHILD DEV)		A-10	22.802	23.942	25.139	26.396	27.716	29.102	30.557
LEAD TEACHER		A-15	25.083	26.337	27.654	29.037	30.489	32.013	33.614
SITE DIRECTOR		A-25	26.820	28.161	29.569	31.047	32.600	34.230	35.941
SITE SUPERVISOR		A-30	24.606	25.837	27.129	28.485	29.909	31.405	32.975
*FOOD PROGRAM COORDINATOR		A-30D	23.646	24.828	26.070	27.373	28.742	30.179	31.688
*CHILD DEVELOPMENT OFFICE ASSISTANT		A-30E	23.646	24.828	26.070	27.373	28.742	30.179	31.688
*CHILD DEVELOPMENT ADMINISTRATIVE ANALYST		A-40	31.643	33.225	34.886	36.631	38.462	40.385	42.404
*CHILD DEVELOPMENT OFFICE MANAGER		A-90D	28.378	29.797	31.286	32.851	34.493	36.218	38.029
PROGRAM SPECIALIST		A-70B	37.947	39.845	41.837	43.929	46.125	47.739	50.126

\*NON-EXEMPT



**MEETING DATE: 06/02/2025**

**TO: HONORABLE MAYOR AND COUNCILMEMBERS**

**FROM: JIM SADRO, CITY MANAGER**  
**By: Elias Saykali, Public Works Director**

**SUBJECT: APPROVE NOTICE OF COMPLETION FOR THE EUCLID STREET REHABILITATION, CITY PROJECT NO. 1-R-21**

**RECOMMENDATION:**

That the City Council approve the Notice of Completion for the Euclid Street Rehabilitation, City Project No. 1-R-21; and authorize staff to file a Notice of Completion for recordation with the Orange County Clerk Recorder's Office.

**DISCUSSION:**

On October 7, 2024, the City Council awarded a construction contract to Gentry Brothers, Inc., based in Irwindale, California, in the amount of \$1,638,980. This total includes a 20% contingency for the Euclid Street Rehabilitation Project, designated as City Project No. 1-R-21.

The project entails the full-depth pavement reconstruction, installation of a new Asphalt Rubber Hot Mix (ARHM) pavement cap, new traffic striping and markings; and, the reconstruction of existing driveway approaches, sidewalks, cross gutters and spandrels, curb ramps, retaining curbs, and curbs and gutters along Euclid Street from Whittier Boulevard to north City limits.

City staff conducted a final inspection and confirmed that all work was completed in accordance with the project plans, specifications, and standards of the City of La Habra. Following City Council acceptance of the project, staff will file a Notice of Completion (Attachment 1) for recordation at the Orange County Recorder's Office.

**FISCAL IMPACT/SOURCE OF FUNDING:**

The final cost of construction for the project was \$1,402,187, which is \$236,793 less than the approved purchase order in the amount of \$1,638,980; therefore, sufficient funds are available to cover the cost of the project and the release retention.

Purchase Order Appropriation	-	Amount Expended	=	Amount Remaining
\$1,638,980	-	\$1,402,187		\$236,793

**GENERAL PLAN RELEVANCE/CITY COUNCIL GOALS & OBJECTIVES:**

- General Plan Relevance::  
 RN 1.7 Street System Improvements  
 RN 1.8 Safe Street Design  
 AT 3.5 Accessible Facilities  
 AT 3.5 Street Walkability  
 AT 3.6 Pedestrian Connectivity

Goals & Objectives:

Goal 3 - Maintenance and improvement of City Infrastructure  
Objective C - Maintain streets, alleys, sidewalks, and curb ramps citywide

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**Attachments**

Attachment 1 - Notice of Completion

RECORDING REQUESTED BY  
CITY OF LA HABRA

WHEN RECORDED MAIL TO  
City Clerk  
City of La Habra  
P.O. Box 337  
La Habra, CA 90633-0337

SPACE ABOVE THIS LINE IS FOR RECORDERS USE

EXEMPT PURSUANT TO  
GOVERNMENT CODE § 27383

**NOTICE OF COMPLETION**

PROJECT NO. 1-R-21

Euclid Street Rehabilitation Project

NOTICE OF COMPLETION is hereby given that a contract between Gentry Brothers, Inc., whose address is 384 Live Oak., Irwindale, CA 91706 and the City of La Habra, a Municipal Corporation, Owner, whose address is P.O. Box 337, La Habra, California 90633-0337, was completed on June 2, 2025, for the following work to wit:

Furnishing all labor, materials, and equipment, and all incidental and appurtenant work necessary for pavement rehabilitation, reconstruction of sidewalk, driveway approaches, curb and gutter, pavement striping.

The nature of the title of the undersigned is OWNER IN FEE.

The name of the surety of said Contract:  
Federal Insurance Company  
555 South Flower St., 3rd Floor  
Los Angeles, CA 90071  
Date of Completion: June 2, 2025

CITY OF LA HABRA

BY: \_\_\_\_\_  
Rosa Espinoza, MAYOR

STATE OF CALIFORNIA )  
COUNTY OF ORANGE ) ss  
CITY OF LA HABRA )

I, Rosa Espinoza, Mayor, being duly sworn, deposes and says:

That I have read the foregoing Notice of Completion and know and understand the contents thereof, and that the facts stated herein are true and correct.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on June 2, 2025, at La Habra, California.

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Rosa Espinoza, MAYOR

**NOTICE OF COMPLETION**

PROJECT NO. 1-R-21  
Euclid Street Rehabilitation Project  
La Habra, CA



Location Map  
NTS



North



City of  
**LA HABRA**  
City Council Agenda Report

Consent  
Item No. 9.

MEETING DATE: 06/02/2025

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: JIM SADRO, CITY MANAGER  
By: Elias Saykali, Public Works Director

SUBJECT: APPROVE AND ADOPT A RESOLUTION LISTING CAPITAL PROJECTS FOR FISCAL YEAR 2025-2026 TO BE FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

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**RECOMMENDATION:**

That The City Council:

A. Approve and adopt a list of Capital Projects for Fiscal Year 2025-2026 to be Funded By SB 1: The Road Repair and Accountability Act of 2017; and,

B. APPROVE AND ADOPT RESOLUTION NO. CC 2025-\_\_ ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA, CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2025-2026 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017.

**DISCUSSION:**

Senate Bill 1 (SB1), the state Road Repair and Accountability Act of 2017, was signed into law to create a new source of funding for state, regional, and local governments to address basic road maintenance, rehabilitation, and critical safety needs on both state highways and local streets.

SB1 funding enhances resources for road projects by increasing state fuel excise taxes, state diesel fuel sales taxes, and vehicle registration fees, as well as providing for inflationary adjustments. SB1 funds are deposited into the state's Road Maintenance and Rehabilitation Account (RMRA) and then apportioned to eligible cities and counties based on existing funding allocation models and state revenue estimates. Based on these calculations, the City of La Habra is scheduled to receive approximately \$1,699,131 from SB 1 funds during Fiscal Year 2025-2026. In order to be eligible to receive a distribution of SB 1 funds for Fiscal Year 2025-2026, all cities must adopt, by resolution, a list of projects proposed to use these funds and submit the list of projects to the California Transportation Commission by July 1, 2025.

Due to the availability of projected SB 1 funds, along with additional dedicated road improvement funds from state Gas Tax and Orange County Measure M2 tax revenues, staff recommends the following projects and streets be submitted as the City's proposed street and road improvement project list for Fiscal Year 2025-2026:

<b>Street Name &amp; Project Description</b>	<b>From</b>	<b>To</b>	<b>PCI</b>	<b>Proposed Treatment</b>
Annual Arterials Rehabilitation Program Project, FY 25-26 -- Design (La Habra Blvd. from Harbor Blvd to Fonda Street)	Harbor Blvd	Fonda Street	(75-85)	Grind and Overlay
Annual Arterial Street Rehabilitation Program Project, FY 25-26 -- Design (Imperial Hwy. from Beach Blvd. to West City Limits)	Beach Blvd	West City Limits	(20-60)	Grind and Overlay
Annual Arterial Street Rehabilitation Program Project, FY 25-26 -- Design (Harbor Blvd. from Whittier Blvd. to North City Limits)	Whittier Blvd	North City Limits	(75-85)	Grind and Overlay
Annual Residential Street Rehabilitation Program Project, FY 25-26	Various	Various	(40-60)	Grind and Overlay
Annual Residential Slurry Seal Program Project, FY 25-26	Various	Various	(60-85)	Grind and Overlay

In addition, staff will re-list the following ongoing capital improvement projects for Fiscal Year 2025-2026:

<b>Street Name &amp; Project Description</b>	<b>From</b>	<b>To</b>	<b>PCI</b>	<b>Proposed Treatment</b>
Annual Residential Street Rehab, FY 2022-23: The project consists of grind and overlay full width of the street, localized repair, replacement of curb ramps, sidewalk, curb and gutter, pavement markings and striping.	Various	Various	(20-60)	Grind and Overlay
Annual Residential Slurry Seal, FY 2022-23: The project consists of slurry treatment on the full width of the street, localized repair, sidewalk, curb and gutter, pavement markings, and striping.	Various	Various	(60-85)	Slurry Seal

**FISCAL IMPACT/SOURCE OF FUNDING:**

The State has estimated the City of La Habra's SB 1 funding allocation for Fiscal Year 2025-2026 to be approximately \$1,699,131 (based on the latest Local Streets and Roads report dated May 2025); however, this preliminary estimate may change upon the final award of funds. If approved by City Council, the proposed projects and streets identified in this staff report will be eligible to utilize SB1 funding allocated to the City of La Habra.

**GENERAL PLAN RELEVANCE/CITY COUNCIL GOALS & OBJECTIVES:**

**GENERAL PLAN RELEVANCE:**

- RN 1.2 Consistency with Orange County Master Plan of Arterial Highways
- RN 1.3 Local MPAH
- RN 1.7 Street Systems Improvements
- RN 1.8 Safe Street Design
- AT 3.5 Street Walkability
- AT 3.6 Pedestrian Connectivity

COUNCIL GOALS & OBJECTIVES:  
Goal 3 - Maintenance and Improvement of City Infrastructure  
Objective C - Maintain streets, alleys, sidewalks, and curb ramps citywide

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**Attachments**

Resolution

**RESOLUTION NO. CC 2025-\_\_**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA, CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2025-2026 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

**WHEREAS**, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

**WHEREAS**, SB 1 includes accountability and transparency provisions that will ensure the residents of our City of La Habra are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

**WHEREAS**, the City of La Habra must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

**WHEREAS**, the City of La Habra will receive an estimated \$1,699,131 in RMRA funding in Fiscal Year 2025-2026 from SB 1; and

**WHEREAS**, this is the Ninth year in which the City of La Habra is receiving SB 1 funding and will enable the City of La Habra to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

**WHEREAS**, the City of La Habra has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

**WHEREAS**, the City of La Habra used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

**WHEREAS**, the funding from SB 1 will help the City of Habra maintain and rehabilitate streets/roads, throughout the City of La Habra this year and Hundreds of similar projects into the future; and

**WHEREAS**, the 2023 California Statewide Local Streets and Roads Needs Assessment found that the City of La Habra streets and roads are in an "good" condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a "good" condition; and

**WHEREAS**, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials, and practices, will have significant positive co-benefits statewide.

**NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND** by the City Council of the City of La Habra, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The following list of newly proposed projects will be funded in part or solely with Fiscal Year 2025-26 Road Maintenance and Rehabilitation Account Review.

Project Title: Annual Arterials Rehabilitation Program Project FY 25-26 – Design (La Habra Blvd from Harbor Blvd to Fonda Street)

Project Description: The project consists of design, grinding, and overlaying the full width of the street, localized repair, replacement of curb ramps, sidewalk, curb and gutter, and pavement striping.

Project Location: La Habra Blvd from Harbor Blvd to Fonda Street

Estimated Project Design: Start (11/25) – Completion (04/26) based on the component being funded with RMRA funds.

Estimated Project Schedule: Start (05/25) – Completion (08/26) based on the component being funded with RMRA funds.

Estimated Project Useful Life: The estimated useful life of the pavement will be a minimum of 15 years.

Project Title: Annual Arterial Street Rehabilitation Program Project FY 25-26 – Design (Imperial Hwy from Beach Blvd to West City Limits)

Project Description: The project consists of design, full-width street rehabilitation, localized repair, replacement of curb ramps, sidewalk, curb and gutter, and pavement striping.

Project Location: Imperial Hwy from Beach Blvd to West City Limits

Estimated Project Design: Start (12/25) – Completion (08/26) based on the component being funded with RMRA funds.

Estimated Project Schedule: Start (09/26) – Completion (11/26) based on the component being funded with RMRA funds.

Estimated Project Useful Life: The estimated useful life of the pavement will be a minimum of 15 years.

Project Title: Annual Arterial Street Rehabilitation Program Project FY 25-26 – Design (Harbor Blvd from Whittier Blvd to North City Limits)

Project Description: The project consists of design, full-width street rehabilitation, localized repair, replacement of curb ramps, sidewalk, curb and gutter, and pavement striping.

Project Location: Harbor Blvd from Whittier Blvd to North City Limits

Estimated Project Design: Start (01/26) – Completion (06/26) based on the component being funded with RMRA funds

Estimated Project Schedule: Start (07/25) – Completion (09/26) based on the component being funded with RMRA funds.

Estimated Project Useful Life: The estimated useful life of the pavement will be a minimum of 15 years.

Project Title: Annual Residential Street Rehabilitation Program Project FY 25-26

Project Description: The project consists of design, full-width street rehabilitation, localized repair, replacement of curb ramps, sidewalk, curb and gutter, and pavement striping.

Project Location: Neighborhoods within the west side of the city. Additional various streets City-wide. The locations will be based on PMP and PCI priorities, City-wide.

Estimated Project Design: Start (03/26) – Completion (07/26) based on the component being funded with RMRA funds.

Estimated Project Schedule: Start (08/26) – Completion (10/26) based on the component being funded with RMRA funds.

Estimated Project Useful Life: The estimated useful life of the pavement will be a minimum of 15 years.

Project Title: Annual Residential Slurry Seal Program Project FY 25-26

Project Description: The project consists of slurry treatment on the full width of the street, localized repair, sidewalk, curb and gutter, and pavement striping.

Project Location: Neighborhoods within the west side of the city. Additional various streets City-wide. The locations will be based on PMP and PCI priorities, City-wide.

Estimated Project Design: Start (12/25) – Completion (04/26) based on the component being funded with RMRA funds.

Estimated Project Schedule: Start (06/26)– Completion (08/26) based on the component being funded with RMRA funds.

Estimated Project Useful Life: The estimated useful life of the pavement will be a minimum of 5 years.

3. The following previously proposed and adopted projects may also utilize Fiscal Year 2025-2026 Road Maintenance and Rehabilitation Account revenues in their delivery. With the relisting of these projects in the adopted fiscal year resolution, the City of La Habra is reaffirming to the public and the State our intent to fund these projects with Road Maintenance and Rehabilitation Account revenues:

Project Title: Annual Residential Street Rehab FY 2022-23

Project Description: The project consists of grinding and overlaying the full width of the street, localized repair, replacement of curb ramps, sidewalk, curb and gutter, and pavement striping.

Project Location: Neighborhoods within the northeast and southwest quadrants between Whittier Blvd and La Habra Blvd of the city. Additional various streets City-wide. The locations will be based on PMP and PCI priorities, Citywide.

Estimated Project Schedule: Start (11/25)– Completion (05/26) based on the component being funded with RMRA funds.

Estimated Project Useful Life: The estimated useful life of the pavement will be a minimum of 15 years.

Project Title: Annual Residential Slurry Seal FY 2022-23

Project Description: The project consists of slurry treatment on the full width of the street, localized repair, sidewalk, curb and gutter, and pavement striping.

Project Location: Neighborhoods within the northeast and southwest quadrants between Whittier Blvd and La Habra Blvd of the city. Additional various streets City-wide. The locations will be based on PMP and PCI priorities, City-wide.

Estimated Project Schedule: Start (11/25)– Completion (05/26) based on the component being funded with RMRA funds.

Estimated Project Useful Life: The estimated useful life of the pavement will be a minimum of 5 years.

PASSED, APPROVED, AND ADOPTED this 2<sup>nd</sup> day of June, 2025.

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Rose Espinoza  
Mayor

ATTEST:

\_\_\_\_\_  
Rhonda J. Barone, CMC  
City Clerk

STATE OF CALIFORNIA     }  
COUNTY OF ORANGE     } SS  
CITY OF LA HABRA       }

I, Rhonda J. Barone, CMC, City Clerk for the City of La Habra, do hereby certify that the above and foregoing is a true and correct copy of Resolution No. CC 2025-\_\_ introduced and adopted at a Regular Meeting of the City Council of the City of La Habra held on the 2<sup>nd</sup> day of June, 2025, by the following roll call vote:

AYES:            COUNCILMEMBERS:  
NOES:            COUNCILMEMBERS:  
ABSENT:          COUNCILMEMBERS:  
ABSTAIN:         COUNCILMEMBERS:

Witness my hand and the official seal of the City of La Habra this 2<sup>nd</sup> day of June, 2025.

\_\_\_\_\_  
Rhonda J. Barone, CMC  
City Clerk



MEETING DATE: 06/02/2025

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: JIM SADRO, CITY MANAGER  
By: Elias Saykali, Public Works Director

SUBJECT: APPROVE AMENDMENT NO. 1 TO AGREEMENT FOR SERVICES WITH JOHN L. HUNTER AND ASSOCIATES, INC. FOR PROFESSIONAL CONSULTANT COMPLIANCE SERVICES FOR THE CITY OF LA HABRA'S MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) / NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PERMIT PROGRAM FOR FISCAL YEAR 2025-2026

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**RECOMMENDATION:**

That the City Council:

A. Waive formal bidding requirements per the La Habra Municipal Code, Section 4.20.080(B) when a service firm has established such a successful past history of work with the City that it is clearly in the public interest not to negotiate with any other source; and,

B. Approve and authorize the City Manager to execute Amendment No. 1 to the existing Agreement for Services with John L. Hunter and Associates, Inc. (JLHA) to extend the term of the Agreement through June 30, 2026, for continued support over the management of the City's Municipal Separate Storm Sewer System (MS4) / National Pollutant Discharge Elimination System (NPDES) Permit Program for Fiscal Year 2025-2026; and,

C. Authorize Staff to issue a Purchase Order in an amount not-to-exceed \$99,980 to JLHA to fund Amendment No. 1 to the agreement.

**DISCUSSION:**

The City of La Habra is required to comply with the conditions of its Municipal Separate Storm Sewer System (MS4) Permit, issued under the federal Clean Water Act and administered by the State Water Resources Control Board through the National Pollutant Discharge Elimination System (NPDES) program. The MS4 Permit mandates a range of compliance activities, including comprehensive stormwater management planning, public education and outreach, illicit discharge detection and elimination, implementation of construction and post-construction best management practices (BMPs), and the submission of annual reports.

On June 15, 2020, the City entered into a professional services agreement with a qualified consultant, John L. Huner and Associates, Inc., (JLHA) for a five-year term to provide technical support, regulatory compliance assistance, program implementation, attend regional meetings on behalf of the City, perform inspections and reporting services necessary to meet the City's MS4/NPDES obligations. Additionally, JLHA assists with reviewing Water Quality Management Plans for new private development projects as well as public works projects. The current agreement is set to expire on June 30, 2025.

As a result of turnover within the Engineering Division over the past year, staff has been unable to begin a formal Request for Proposals (RFP) process prior to the agreement's expiration. To ensure uninterrupted delivery of these essential environmental compliance services, staff is requesting that the City Council waive formal bidding requirements in accordance with the City of La Habra Municipal Code, Section 4.20.080 (B), which permits such action when a service provider has demonstrated a strong record of successful performance with the City, and it is

clearly in the public interest to forgo a competitive process. Accordingly, staff recommends approval of Amendment No. 1 (attached), which will extend the existing agreement for one (1) additional year. This extension will allow the City to maintain compliance with the MS4/NPDES Permit while providing staff time to complete the RFP process to secure a new long-term consultant agreement for program support. JLHA has provided high-quality work for the City for the past ten (10) years and they have consistently provided professional and expert support for the City's stormwater management efforts.

**FISCAL IMPACT/SOURCE OF FUNDING:**

The cost associated for Amendment No.1 is a General Fund expense and has been included in the Fiscal 2025-2026 proposed budget.

**GENERAL PLAN RELEVANCE/CITY COUNCIL GOALS & OBJECTIVES:**

General Plan Relevance/City Council Goals and Objectives:

WQ1.1 NPDES and Regional Quality Control Board

WQ1.2 Orange County Discharge Area Management Plan and Water Quality Management Plan

WQ1.3 Low Impact Development

WQ1.4 Protection of Water Bodies

WQ1.5 New Development

WQ1.6 Site Development

WQ1.7 Integration Regional Water Management

WQ1.8 City Department Integration

WQ1.9 Education

Goal 2: Management of Public Revenues and Fiscal Assets

Objective B Regularly review and evaluate programs, services, and professional agreements to assess effectiveness and identify opportunities for greater efficiencies and cost containment.

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**Attachments**

Amendment No. 1

**AMENDMENT NO. 1 TO  
AGREEMENT FOR SERVICES**

This Amendment No. 1 (“Amendment”) to Agreement for Services is made and entered into effective the 30<sup>th</sup> day of June, 2025 by and between the CITY OF LA HABRA, a Municipal Corporation (“CITY”), and John L. Hunter & Associates, Inc. (hereinafter “CONSULTANT”). CITY and CONSULTANT are sometimes hereinafter individually referred to as “Party” and or collectively referred to as the “Parties.”

**A. Recitals.**

(i) CITY and CONSULTANT entered into an Agreement for Services (“Agreement”) effective June 15, 2020 through which CONSULTANT has been providing professional services as more fully explained in the Scope of Services attached to the Agreement as Exhibit “A”.

(ii) The Parties now seek to amend the Agreement to extend the term.

(iii) All legal prerequisites to the making of this Amendment have occurred.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the Parties agree as follows:

**B. Amendment to Agreement.**

1. Section 1.2 of the Agreement is hereby amended to read as follows:

The term of this Agreement shall begin on July 1, 2020 and continue until completion of the work on June 30, 2026 and it’s final acceptance by the CITY; or, until such time as it is terminated pursuant to the provisions of Article V of this Agreement.

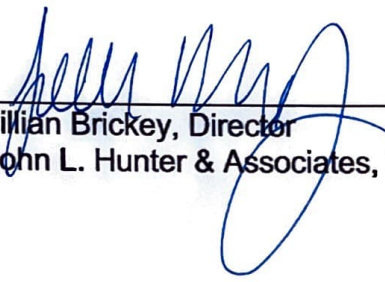
2. Except as specifically modified herein, all of the terms, conditions and provisions of the Agreement shall remain in full force and effect.

3. The Agreement, all amendments together with this Amendment No. 1 and all Exhibits attached thereto, constitutes the entire Agreement between the Parties and supersedes all prior negotiations, arrangements, representations, and understandings, if any, made by or between the Parties with respect to the subject matter hereof. No amendment or other modification of the Agreement, as modified by this Amendment No. 1 shall be binding unless executed in writing by both Parties hereto, or their respective successors, assigns, or grantees.

4. Each of the undersigned represents and warrants that he or she is duly authorized to execute and deliver this Amendment No. 1 and that such execution is binding upon the entity for which he or she is executing this document.

IN WITNESS WHEREOF, the Parties have caused Amendment No. 1 to the Agreement for Services to be executed as of the day and year first above written.

CONSULTANT

By:   
Jillian Brickey, Director  
John L. Hunter & Associates, Inc.

CITY OF LA HABRA

By: \_\_\_\_\_  
Jim Sadro, City Manager

ATTEST:

By: \_\_\_\_\_  
Rhonda J. Barone, CMC, City Clerk

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Keith F. Collins, City Attorney



May 21, 2025

Albert Mendoza  
Deputy Director-PW /City Engineer  
City of La Habra  
110 East La Habra Blvd  
La Habra, CA 90631

**Subject: Extension of Professional Services to Provide Municipal NPDES Assistance**

Dear Albert Mendoza:

John L. Hunter and Associates (JLHA) welcomes the opportunity to continue providing our professional consulting services to the City of La Habra with regard to the environmental programs of Municipal NPDES (Stormwater).

The timeframe of this extension is for a period of one year (July 1, 2025 to June 30, 2026). Our existing scope of work with the City will apply for this extension. Funding in the amount of \$99,980 will be needed to assist the City for this period.

A summary of the estimated costs and our latest Standard Rate Schedule is included on the following pages. We do not anticipate exceeding the total cost estimate. If during implementation of our services, changes in our initial scope estimates result in a potential exceedance of the total cost estimate, we will inform the City as soon as possible. We will not exceed the total cost estimate without City authorization.

Thank you again for the opportunity to offer our services. If you have any questions, you can reach me at [jbrickey@jlha.net](mailto:jbrickey@jlha.net), or 562.623.5081.

Sincerely,

Jillian Brickey  
Director, JLHA

**JLHA Standard Rate Schedule**

Principal	\$232 / hour
Director	\$206 / hour
Program Manager	\$206 / hour
Staff Engineer	\$206 / hour
Project Manager	\$195 / hour
Assistant Project Manager	\$174 / hour
Project Engineer	\$174 / hour
Senior Compliance Specialist	\$153 / hour
Compliance Specialist II	\$143 / hour
Project Analyst II	\$143 / hour
Compliance Specialist I	\$132 / hour
Project Analyst I	\$132 / hour
Administrative Assistant, Intern, Laborer	\$90 / hour

This rate schedule is subject to annual consumer price index (CPI) increases in subsequent years (pending city approval).

**Estimated Costs**

The not-to-exceed costs for the municipal NPDES services is included below. This project will be on a time and materials basis. We will provide consultant services not to exceed the budgetary amount without the City’s prior authorization.

**Estimated Annual Not-to-Exceed Costs**

<b>Task name</b>	<b>Total</b>
1. Program Management and Development	\$29,460
2. Assist with Municipal Activities Program	\$2,960
3. Illicit Discharges and Illicit Connections	\$2,070
4. Construction Program	\$8,420
5. Existing Development	\$20,440
6. New Development/Significant Redevelopment	\$36,630
7. Database Management	\$0
<b>Total Not-to-Exceed Annual Cost including All Optional Services</b>	<b>\$99,980</b>



City of  
**LA HABRA**  
City Council Agenda Report

Consent  
Item No. 11.

**MEETING DATE: 06/02/2025**

**TO: HONORABLE MAYOR AND COUNCILMEMBERS**

**FROM: JIM SADRO, CITY MANAGER**  
By: Susan Kim, Director of Community & Economic Development

**SUBJECT: APPROVE AN INCREASE IN FUNDING WITH TRUE NORTH COMPLIANCE SERVICES, INC. FOR CONTRACT PLAN CHECK AND BUILDING INSPECTION SERVICES**

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**RECOMMENDATION:**

That the City Council approve a \$274,000 increase in funding for the Community and Economic Development Department's existing Purchase Order with True North Compliance Services, Inc. for contract plan check and building inspection services, which will increase the total Purchase Order to an amount not to exceed \$884,000 for these services.

**DISCUSSION:**

The Community and Economic Development Department is responsible for providing plan check and building inspection services to ensure the safety and quality of development within the City. The adopted budget for Fiscal Year 2024-25 (FY 24/25) included an initial allocation of \$360,000 for these contract services on an as needed basis, which assumed that staff positions within the Building and Safety Division would be filled during the year. The City Council subsequently approved increasing this purchase order to \$610,000 during the mid-year budget review process to address both increased workload and due to vacancies in the Division.

Despite this mid-year adjustment, current cost projections indicate that the existing purchase order amount will be insufficient to continue necessary service levels through the remainder of the fiscal year. This shortfall is primarily attributed to higher than anticipated building activity in the City, which is also resulting in higher than anticipated plan check and building fees compared to budget estimates. This, combined with the City's continuing efforts to recruit full-time internal staff, has placed more workload on contract staff and has utilized funding in the purchase order a rate faster than anticipated.

The City's current reliance on contract plan check and building inspection services has been necessary to ensure the continuity of quality and timely service to residents, property owners and the business community. However, contract services are significantly more expensive than utilizing permanent internal staff, which is why the City's Human Resources Department is continuing its efforts to advertise and interview for these key positions. If approved by City Council, the additional funding for the Purchase Order will allow the City to continue using contract services to process plan check applications, conduct timely building inspections and avoid delays in plan review and inspections that could be disruptive to project applicants.

It should be noted that the fees collected for plan check services and permits directly offset the expenditures associated with these services, mitigating the overall financial impact on the City's General Fund. As of early April, the City had already collected \$1,271,860.16 in building permitting and plan check fees. In addition, the Department has salary savings from the budgeted staff positions that have been largely vacant this past fiscal year. The additional funding request for the purchase order will allow the Department to continue providing timely and efficient plan check and building inspection services through the end of the current fiscal year. In the meantime, the City will continue to actively advertise and recruit to fill staff vacancies so that the City can reduce its reliance on contract services in the long term.

**FISCAL IMPACT/SOURCE OF FUNDING:**

If the City Council approves increasing the existing Purchase Order for contract plan check and building inspection services by \$274,000, the total value of that purchase order will increase to \$884,000. As noted above, the fees collected for plan check services and permits directly offset the expenditures associated with these services, mitigating the overall financial impact on the City's General Fund. As of early April, the City has collected \$1,271,860.16 in building permitting and plan check fees. In addition, the Department has salary savings from the previously described staff vacancies that will also help offset the additional contract services costs. As a result, staff is not requesting an additional appropriation of funding for the Community Development Department's General Fund budget at this time.

**GENERAL PLAN RELEVANCE/CITY COUNCIL GOALS & OBJECTIVES:**

General Plan Relevance:

- LU 4.3 Public Safety and Community Design
- LU 5.1 Regulating Sustainable Development
- LU 5.2 Sustainable Building Practices
- LU 5.3 Existing Structure Reuse
- LU 5.6 Building Rehabilitation
- LU 7.10 Code Enforcement
- ED 6.1 Small Project Review
- H 2.11 Regulations and Enforcement for Maintenance
- H 2.13 Energy Conservation
- E 2.2 Title 24 Energy Efficiency
- E 2.3 California Green Building Standard Code
- E 2.4 California Energy Code
- NH 1.1 Safety Standards
- EP 1.6 Automatic and Mutual Aid
- N 3.5 Construction Activity Hours

City Council Goals and Objectives:

Goal 7, Objective D: Consistently provide the highest level of customer service to both our internal and external customers.

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*City of*  
**LA HABRA**  
City Council Agenda Report

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Consent  
Item No. 12.

MEETING DATE: 06/02/2025

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: JIM SADRO, CITY MANAGER  
By: Mel Shannon, Director of Finance

SUBJECT: WARRANTS: APPROVE NOS. 4104 THROUGH 4321 TOTALING \$1,402,527.36

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**RECOMMENDATION:**

That the City Council approve Nos. 4104 through 4321 totaling \$1,402,527.36.

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**Attachments**

Warrant





VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
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100333 CALIFORNIA CUSTOM ELECTRIC		03/24/2025	051325A	4113	1,700.00	04/23/2025	INV	PD	LA BONITA SKATE PARK AND
2825		03/24/2025	051325A	4113	1,700.00	04/23/2025	INV	PD	LA BONITA SKATE PARK AND
CHECK DATE: 05/13/2025		05/04/2025	051325A	4113	131.25	06/03/2025	INV	PD	LA BONITA PARK COACHES SW
2839		05/04/2025	051325A	4113	131.25	06/03/2025	INV	PD	LA BONITA PARK COACHES SW
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100361 CANNING'S HARDWARE		04/30/2025	051325A	4114	63.63	05/30/2025	INV	PD	REPAIR AND MAINT
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809-0425		04/30/2025	051325A	4114	26.08	05/30/2025	INV	PD	REPAIR AND MAINT - 809
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825-0425		04/30/2025	051325A	4114	6.55	05/30/2025	INV	PD	REPAIR AND MAINT - 825
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838-0425		04/30/2025	051325A	4114	20.65	05/30/2025	INV	PD	REPAIR AND MAINT - 838
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CHECK DATE: 05/13/2025		04/30/2025	051325A	4114	1,139.97	05/30/2025	INV	PD	STOCK MATERIAL
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188686901050125		05/01/2025	051325A	4115	219.98	05/31/2025	INV	PD	MONTHLY LA BONITA PARK IS
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188686101050125		05/01/2025	051325A	4116	1,253.95	05/31/2025	INV	PD	MONTHLY CH FIBER ISP SERV
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187625901050125		05/01/2025	051325A	4117	278.63	05/31/2025	INV	PD	MONTHLY PD VIDEO SERVICE



VENDOR INVOICE LIST

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100494 COMLOCK SECURITY GROUP									
853870	05/13/2025	03/25/2025	051325A	4120	177.15	04/24/2025	INV	PD	KEYS
853919	05/13/2025	03/25/2025	051325A	4120	123.65	04/24/2025	INV	PD	KEYS
855259	05/13/2025	04/15/2025	051325A	4120	662.97	05/15/2025	INV	PD	REPAIR - 801
100502 COMMUNICATIONS 1					963.77				
823	05/13/2025	05/07/2025	051325A	4121	3,315.80	06/06/2025	INV	PD	DEPARTMENT RADIOS
100512 COMPUTERLAND OF SILICON VALLEY									
015471	05/13/2025	04/16/2025	051325A	4122	1,445.00	05/16/2025	INV	PD	ANNUAL REDHAT LINUX OS LI
100527 CORELOGIC SOLUTIONS INC									
82249952	05/13/2025	04/30/2025	051325A	4123	308.33	05/30/2025	INV	PD	4/25 GEO PACKAGE-REALQUES
100544 COUNTY OF ORANGE									
SH71362	05/13/2025	04/29/2025	051325A	4124	1,273.33	05/29/2025	INV	PD	MONTHLY PD OCATS CIRCUITS
100561 CRON & ASSOC TRANSCRIPTION INC									
7301	05/13/2025	05/05/2025	051325A	4125	36.12	06/04/2025	INV	PD	TRANSCRIPTIONS 4/16/25-4/
100608 DELL MARKETING									
10811919205	05/13/2025	04/25/2025	051325A	4126	7,797.54	05/25/2025	INV	PD	DELL POWEREDGE R660 FOR P
10811347188	05/13/2025	04/23/2025	051325A	4127	46,451.60	05/24/2025	INV	PD	SOFTWARE LIC RENEWAL FOR
100627 DFS FLOORING									
312020-1	05/13/2025	04/30/2025	051325A	4128	800.00	05/30/2025	INV	PD	APRIL 2025 FLOOR MAINTENA



VENDOR INVOICE LIST

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S402103		05/08/2025		051325A	4129	1,166.00	06/07/2025	INV	PD APRIL 2025 MAINTENANCE -
		CHECK DATE: 05/13/2025							
100649 DOOLEY ENTERPRISES INC									
69961		05/01/2025		051325A	4130	9,804.17	05/31/2025	INV	PD 5.56MM 9MM AMMO
		CHECK DATE: 05/13/2025							
100675 EAN SERVICES, LLC									
108012348946		04/30/2025		051325A	4131	1,339.77	05/30/2025	INV	PD LEASED UNIT 2222
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108012349106		04/30/2025		051325A	4131	825.33	05/30/2025	INV	PD LEASED VEHICLE UNIT 2222
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108012349246		04/30/2025		051325A	4131	825.33	05/30/2025	INV	PD LEASED VEHICLE UNIT 2222
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100683 ECOFERT INC									
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700049037382-0425		04/24/2025		051325A	4133	109.71	05/14/2025	INV	PD 215 E LA HABRA BLVD - 802
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700142702101-0425		04/30/2025		051325A	4133	452.49	05/20/2025	INV	PD ESTELI PARK - GVNT BLDGS
		CHECK DATE: 05/13/2025							
700451827155-0425		04/30/2025		051325A	4133	1,531.45	05/20/2025	INV	PD 2251 BROOKDALE AVE - ESTE
		CHECK DATE: 05/13/2025							
700571855056-0425		05/01/2025		051325A	4133	263.57	05/21/2025	INV	PD GENERAL GOVNT BLDGS
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		CHECK DATE: 05/13/2025							
700952492857-0425		04/24/2025		051325A	4133	106.28	05/14/2025	INV	PD 200 W GREENWOOD AVE - LAS
		CHECK DATE: 05/13/2025							

2,087.00

3,815.76



VENDOR INVOICE LIST

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100867	GLASS BOX TECHNOLOGY INC								
LAHAYTLE040825	250043	03/31/2025		4135	1,773.75	05/23/2025	INV	PD	3/25 ERP IMPLEMENTATION S
	CHECK DATE: 05/13/2025								
100873	GLOBALSTAR USA								
89594461		04/16/2025		4136	135.26	05/16/2025	INV	PD	MONTHLY PD SATELLITE PHON
	CHECK DATE: 05/13/2025								
101043	IMPERIAL BUILDING MATERIALS								
462388		04/21/2025		4137	344.30	05/21/2025	INV	PD	CEMENT, CONCRETE MIX, GLU
	CHECK DATE: 05/13/2025								
101048	IN-BIN T SHIRTS								
38932		04/28/2025		4138	13.05	05/28/2025	INV	PD	LA REINA PARK STICKERS
	CHECK DATE: 05/13/2025								
101055	INFORMATION MANAGEMENT TECHNOLOGY INC								
LH-2025-04	250067	04/23/2025		4139	3,000.00	05/24/2025	INV	PD	3/25 PAYROLL SYSTEM SUPPO
	CHECK DATE: 05/13/2025								
101093	J RODRIGUEZ TREE CARE MAINTENANCE INC								
185		04/17/2025		4140	985.00	05/17/2025	INV	PD	LA BONITA PLANTING
	CHECK DATE: 05/13/2025								
186		04/23/2025		4140	1,985.00	05/23/2025	INV	PD	TREE TRIMMING-VISTA GRAND
	CHECK DATE: 05/13/2025								
187		04/24/2025		4140	950.00	05/24/2025	INV	PD	WEED ABATEMENT-VISTA GRAN
	CHECK DATE: 05/13/2025								
188		04/25/2025		4140	680.00	05/25/2025	INV	PD	VISTA GRANDE STUMP REMOVA
	CHECK DATE: 05/13/2025								
101098	JACKSON'S AUTO SUPPLY				4,600.00				
480496		05/02/2025		4141	36.85	06/01/2025	INV	PD	FILTER
	CHECK DATE: 05/13/2025								
101106	JAMES COMPANY-2050								
2504-124262		04/29/2025		4142	10.42	05/29/2025	INV	PD	REPAIR AND MAINT - 802
	CHECK DATE: 05/13/2025								
102599	PREFERRED PRINTERZ								



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INV-000469		02/19/2025	051325A	4143	230.22	03/21/2025	INV	PD	PROMOTIONAL SHIRTS FOR LA
CHECK DATE: 05/13/2025									
102640 SETCAN CORP		02/18/2025	051325A	4144	1,367.13	03/20/2025	INV	PD	TRAINING CUFFS
CHECK DATE: 05/13/2025									
101989 SO CALIF GAS CO		05/01/2025	051325A	4145	95.70	05/21/2025	INV	PD	1000 W RISNER WAY- 843
CHECK DATE: 05/13/2025									
19815610241-0425		04/11/2025	051525A	4146	369.77	05/11/2025	INV	PD	WATER BILL MAILING 04/10/
CHECK DATE: 05/15/2025									
231473		04/25/2025	051525A	4146	360.69	05/25/2025	INV	PD	WATER BILL MAILING 04/23/
CHECK DATE: 05/15/2025									
MP-20250-0507		05/12/2025	051525A	4147	10,600.00	05/21/2025	INV	PD	ANNUAL POSTAGE
CHECK DATE: 05/15/2025									
100432 CHILD CARE CAREERS		04/18/2025	051525A	4148	4,026.49	05/18/2025	INV	PD	SUBSTITUTE TEACHER SERVIC
CHECK DATE: 05/15/2025									
1008745		04/18/2025	051525A	4148	1,942.10	05/18/2025	INV	PD	SUBSTITUTE TEACHER SERVIC
CHECK DATE: 05/15/2025									
1008746		04/18/2025	051525A	4148	2,573.65	05/18/2025	INV	PD	SUBSTITUTE TEACHER SERVIC
CHECK DATE: 05/15/2025									
1008747		04/25/2025	051525A	4148	4,042.93	05/25/2025	INV	PD	SUBSTITUTE TEACHER SERVIC
CHECK DATE: 05/15/2025									
1010588		04/25/2025	051525A	4148	2,279.66	05/25/2025	INV	PD	SUBSTITUTE TEACHER SERVIC
CHECK DATE: 05/15/2025									
1010589		04/25/2025	051525A	4148	2,566.15	05/25/2025	INV	PD	SUBSTITUTE TEACHER SERVIC
CHECK DATE: 05/15/2025									
1010590		05/02/2025	051525A	4148	1,934.10	06/01/2025	INV	PD	SUBSTITUTE TEACHER SERVIC
CHECK DATE: 05/15/2025									
1012488		05/02/2025	051525A	4148	2,562.96	06/01/2025	INV	PD	SUBS. TCHR. 1440 W. WHITT
CHECK DATE: 05/15/2025									
1012489					21,928.04				
100634 DISCOUNT SCHOOL SUPPLY		04/09/2025	051525A	4149	1,154.97	05/09/2025	INV	PD	CLASSROOM SUPPLIES FOR 14
CHECK DATE: 05/15/2025									
W17950420101		04/09/2025	051525A	4149	2,264.54	05/09/2025	INV	PD	CLASSROOM SUPPLIES FOR 21
CHECK DATE: 05/15/2025									
W18070390101					3,419.51				
100687 EDISON CO									



# City of La Habra

## City of La Habra

### VENDOR INVOICE LIST

INVOICE #	P.O.	INV. DATE	CHECK RUN	CHECK #	INVOICE NET DUE DATE	TYPE	STS	INVOICE DESCRIPTION	
700144156693-0425		04/29/2025	051525A	4150	16,549.23	05/19/2025	INV PD	EDISON - MISC. BLDGS	
100707 ENRIQUEZ TERMITE & PEST CONTROL									
1557-250419		03/29/2025	051525A	4151	225.00	04/28/2025	INV PD	3/25 TERMITE & PEST SERVI	
CHECK DATE: 05/15/2025									
1825-250419		03/29/2025	051525A	4151	185.00	04/28/2025	INV PD	3/25 TERMITE & PEST SERVI	
CHECK DATE: 05/15/2025									
2641-250419		03/29/2025	051525A	4151	145.00	04/28/2025	INV PD	3/25 TERMITE & PEST SERVI	
CHECK DATE: 05/15/2025									
3393-250419		03/29/2025	051525A	4151	225.00	04/28/2025	INV PD	3/25 TERMITE & PEST SERVI	
CHECK DATE: 05/15/2025									
4652-250419		03/29/2025	051525A	4151	145.00	04/28/2025	INV PD	3/25 TERMITE & PEST SERVI	
CHECK DATE: 05/15/2025									
4653-250419		03/29/2025	051525A	4151	165.00	04/28/2025	INV PD	3/25 TERMITE & PEST SERVI	
CHECK DATE: 05/15/2025									
4773-250419		03/29/2025	051525A	4151	185.00	04/28/2025	INV PD	3/25 TERMITE & PEST SERVI	
CHECK DATE: 05/15/2025									
547-250419		03/29/2025	051525A	4151	145.00	04/28/2025	INV PD	3/25 TERMITE & PEST SERVI	
CHECK DATE: 05/15/2025									
549-250324		03/15/2025	051525A	4151	255.00	04/14/2025	INV PD	3/25TERMITE & PEST SERVIC	
CHECK DATE: 05/15/2025									
549-250419		03/29/2025	051525A	4151	510.00	04/28/2025	INV PD	3/25 TERMITE & PEST SERVI	
CHECK DATE: 05/15/2025									
576-250419		03/29/2025	051525A	4151	145.00	04/28/2025	INV PD	3/25 TERMITE & PEST SERVI	
CHECK DATE: 05/15/2025									
100710 ENVELOPES TOMORROW									
13031		04/24/2025	051525A	4152	4,400.00	05/24/2025	INV PD	WATER BILLING ENVELOPES	
CHECK DATE: 05/15/2025									
100720 ES OPCO USA LLC									
CINV105072770		04/24/2025	051525A	4153	2,526.50	05/24/2025	INV PD	FINALE, HERBICIDE	
CHECK DATE: 05/15/2025									
CINV105072892		04/24/2025	051525A	4153	3,751.37	05/24/2025	INV PD	HERBICIDE, FINALE	
CHECK DATE: 05/15/2025									
CINV105086043		04/28/2025	051525A	4153	163.57	05/28/2025	INV PD	GLOVES, SAFETY GLASSES	
CHECK DATE: 05/15/2025									
900107 EVERYCHILD CALIFORNIA									
31878A		04/18/2025	051525A	4154	144.00	05/18/2025	INV PD	WEBINAR TRAINING-M. NOGAL	
CHECK DATE: 05/15/2025									
100734 EWING IRRIGATION PRODUCTS									
25622720		04/17/2025	051525A	4155	1,385.10	05/17/2025	INV PD	IRRIGATION COMPONENTS	
CHECK DATE: 05/15/2025									
25684187		04/22/2025	051525A	4155	1,067.30	05/22/2025	INV PD	IRRIGATION COMPONENTS	
CHECK DATE: 05/15/2025									
					<b>2,330.00</b>				
					<b>6,441.44</b>				



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	SFS	INVOICE DESCRIPTION
100370	FALCK AMBULANCE SERVICE				2,452.40				
25-001415	250060 02/13/2025	051525A	4156	21,800.00	05/22/2025	INV	PD	1/25	SURGE UNIT RATE
	CHECK DATE: 05/15/2025								
25-001461	250060 04/11/2025	051525A	4156	22,200.00	05/22/2025	INV	PD	2/25	SURGE UNIT RATE
	CHECK DATE: 05/15/2025								
25-001463	250060 04/11/2025	051525A	4156	13,100.00	05/22/2025	INV	PD	3/25	SURGE UNIT RATE
	CHECK DATE: 05/15/2025								
100774	FIVE STAR FIRE PROTECTION INC				57,100.00				
73625	04/28/2025	051525A	4157	671.56	05/28/2025	INV	PD	SEMI	ANNUAL SYSTEMS LABOR
	CHECK DATE: 05/15/2025								
100814	FRONTIER COMMUNICATIONS								
209-151-0518-5/25	05/01/2025	051525A	4158	43.19	05/23/2025	INV	PD	MONTHLY	PHONE LINES
	CHECK DATE: 05/15/2025								
BD041325-2515	04/13/2025	051525A	4159	71.06	05/13/2025	INV	PD	MONTHLY	PW ALARM LINE SER
	CHECK DATE: 05/15/2025								
BD032225-4933	03/22/2025	051525A	4160	402.08	04/21/2025	INV	PD	MONTHLY	PD T1 CIRCUIT TO
	CHECK DATE: 05/15/2025								
BD042225-4933	04/22/2025	051525A	4161	416.23	05/22/2025	INV	PD	MONTHLY	PD T1 CIRCUIT TO
	CHECK DATE: 05/15/2025								
BD042525-6566	04/25/2025	051525A	4162	62.45	05/25/2025	INV	PD	MONTHLY	PD RINGDOWN CIRCU
	CHECK DATE: 05/15/2025								
BD032525-6566	03/25/2025	051525A	4163	62.45	04/24/2025	INV	PD	MONTHLY	PD RINGDOWN CIRCU
	CHECK DATE: 05/15/2025								
BD050225-0057	05/02/2025	051525A	4164	143.97	06/01/2025	INV	PD	MONTHLY	CH FIRE ALARM LIN
	CHECK DATE: 05/15/2025								
BD050225-4321	05/02/2025	051525A	4165	9,425.14	06/01/2025	INV	PD	MONTHLY	CH MAIN TELCO SER
	CHECK DATE: 05/15/2025								
BD050225-1281	05/02/2025	051525A	4166	68.88	06/01/2025	INV	PD	MONTHLY	CH ELEVATOR LINES
	CHECK DATE: 05/15/2025								
100837	GALLS LLC								
031041724	04/14/2025	051525A	4167	187.38	05/14/2025	INV	PD	BADGE	CAP-WEBSTER
	CHECK DATE: 05/15/2025								
031216018	05/01/2025	051525A	4167	107.01	05/31/2025	INV	PD	UNIFORMS-	ROY
	CHECK DATE: 05/15/2025								
031260666	05/06/2025	051525A	4167	59.01	06/05/2025	INV	PD	UNIFORMS-	COLEMAN
	CHECK DATE: 05/15/2025								
031260729	05/06/2025	051525A	4167	207.96	06/05/2025	INV	PD	UNIFORMS-	ELLIOTT



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 05/15/2025									
031260734		05/06/2025	051525A	4167	20.46	06/05/2025	INV	PD	UNIFORMS- ELLIOTT
CHECK DATE: 05/15/2025									
031260771		05/06/2025	051525A	4167	890.35	06/05/2025	INV	PD	UNIFORMS- WEBSTER
CHECK DATE: 05/15/2025									
100895 GOVERNMENT FINANCE OFFICERS ASSOC					1,472.17				
GFOA121623001		04/28/2025	051525A	4168	610.00	05/28/2025	INV	PD	GFOA COA APPLICATION FY23
CHECK DATE: 05/15/2025									
100989 HDL COREN & CONE									
SIN049767		04/28/2025	051525A	4169	3,437.50	05/28/2025	INV	PD	4-6/2025 CONTRACT SERVICE
CHECK DATE: 05/15/2025									
100985 HI-WAY SAFETY RENTALS INC									
171089		05/02/2025	051525A	4170	2,290.71	06/01/2025	INV	PD	STREET SIGNAGE
CHECK DATE: 05/15/2025									
101106 JAMES COMPANY-2050									
2504-122349		04/08/2025	051525A	4171	10.85	05/08/2025	INV	PD	BUILDING MATERIALS - #803
CHECK DATE: 05/15/2025									
2504-122637		04/11/2025	051525A	4171	128.83	05/11/2025	INV	PD	BUILDING MATERIALS - #838
CHECK DATE: 05/15/2025									
2504-123115		04/17/2025	051525A	4171	9.19	05/17/2025	INV	PD	PVC FITTINGS
CHECK DATE: 05/15/2025									
2504-123121		04/17/2025	051525A	4171	102.77	05/17/2025	INV	PD	BUILDING SUPPLIES - 802
CHECK DATE: 05/15/2025									
2504-123122		04/17/2025	051525A	4171	6.48	05/17/2025	INV	PD	BUILDING MATERIALS - 801
CHECK DATE: 05/15/2025									
102662 JILIO-RYAN, HUNTER & OLSEN, INC.					258.12				
116945		04/29/2025	051525A	4172	3,142.00	05/29/2025	INV	PD	COURT REPORTING SERVICES
CHECK DATE: 05/15/2025									
101125 JMG SECURITY SYSTEMS									
222853		03/01/2025	051525A	4173	844.26	03/31/2025	INV	PD	ALARM SYSTEM 215 N. EUCLI
CHECK DATE: 05/15/2025									
223611		03/01/2025	051525A	4173	784.08	03/31/2025	INV	PD	ALARM SYSTEM 305 S EUCLID
CHECK DATE: 05/15/2025									
101128 JOHN L HUNTER & ASSOCIATES					1,628.34				
LHIMS412412		03/27/2025	051525A	4174	6,254.50	06/06/2025	INV	PD	12/25 ANNUAL CONSULTANT S
CHECK DATE: 05/15/2025									
LHIMS412501		03/27/2025	051525A	4174	16,609.75	06/06/2025	INV	PD	1/25 ANNUAL CONSULTANT SE
CHECK DATE: 05/15/2025									



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STTS	INVOICE DESCRIPTION
101151	KC POWER CLEAN				22,864.25				
42511	CHECK DATE: 05/15/2025	04/24/2025	051525A	4175	750.00	05/24/2025	INV	PD	OESTE PARK SPLASH PAD
42512	CHECK DATE: 05/15/2025	04/24/2025	051525A	4175	1,050.00	05/24/2025	INV	PD	BRIO SPLASH PAD SERVICE
42513	CHECK DATE: 05/15/2025	04/24/2025	051525A	4175	500.00	05/24/2025	INV	PD	BRID PARK SERVICE
					<b>2,300.00</b>				
101183	KOCE-TV FOUNDATION								
258347	CHECK DATE: 05/15/2025	04/28/2025	051525A	4176	800.00	05/23/2025	INV	PD	PBS ADVERTISING-3/31/25-4
101234	LADY BUGS ENVIRONMENTAL TERMITE & PEST								
158146	CHECK DATE: 05/15/2025	05/02/2025	051525A	4177	395.00	06/01/2025	INV	PD	1500 N. HACIENDA BEE REMO
158176	CHECK DATE: 05/15/2025	05/05/2025	051525A	4177	395.00	06/04/2025	INV	PD	BEE REMOVAL
					<b>790.00</b>				
101253	LDP ASSOCIATES INC								
51260	CHECK DATE: 05/15/2025	04/23/2025	051525A	4178	3,115.00	05/23/2025	INV	PD	ANNUAL CH UPS MAINT AND S
101283	LIGHTING SUPPLY GUY								
140476	CHECK DATE: 05/15/2025	04/28/2025	051525A	4179	234.72	05/28/2025	INV	PD	LIGHTS - 801
140478	CHECK DATE: 05/15/2025	04/28/2025	051525A	4179	2,516.81	05/28/2025	INV	PD	LED LIGHTS - #801
					<b>2,751.53</b>				
101288	LINXUP								
INV000962269	CHECK DATE: 05/15/2025	05/01/2025	051525A	4180	1,243.16	05/31/2025	INV	PD	GPS SERVICES
101323	LUNA CONSTRUCTION								
1424	CHECK DATE: 05/15/2025	04/14/2025	051525A	4181	730.00	05/14/2025	INV	PD	VISTA DEL VALLE GAZEBO RE
1425	CHECK DATE: 05/15/2025	04/14/2025	051525A	4181	675.00	05/14/2025	INV	PD	VISTA DEL VALLE FENCE REP
1426	CHECK DATE: 05/15/2025	04/14/2025	051525A	4181	550.00	05/14/2025	INV	PD	VISTA DEL VALLE WESTRIDGE
					<b>1,955.00</b>				
101361	MARTINEZ NURSERY								



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET DUE DATE	TYPE	STS	INVOICE DESCRIPTION
18013	05/15/2025	04/30/2025	051525A	4182	103.44	05/30/2025	INV PD	PLANTS
101427	MIKE RAAHAUGES SHOOTING							
2092	05/15/2025	05/02/2025	051525A	4183	269.99	06/01/2025	INV PD	RANGE-M. COSTANZO
102465	MINUTE MENU SYSTEMS LLC							
INV-522626	05/15/2025	03/31/2025	051525A	4184	297.00	04/30/2025	INV PD	CX ONBOARDING FEE 2/1/25
INV-522627	05/15/2025	03/31/2025	051525A	4184	770.00	04/30/2025	INV PD	HX ONBOARDING FEE 2/1/25
INV-530844	05/15/2025	05/31/2025	051525A	4184	297.00	06/30/2025	INV PD	CX ONBOARDING PROF. SVCS.
INV-530845	05/15/2025	05/01/2025	051525A	4184	770.00	05/31/2025	INV PD	HX ONBOARDING PROF. SVCS.
101585	ONLY CREMATIONS FOR PETS				2,134.00			
58564	05/15/2025	04/28/2025	051525A	4185	652.50	05/28/2025	INV PD	CREMATIONS 4/2-4/23/25
101612	ORIGINAL EQUIPMENT AUTO SUPPLY							
844196	05/15/2025	05/01/2025	051525A	4186	189.05	05/31/2025	INV PD	FILTERS
844213	05/15/2025	05/01/2025	051525A	4186	7.44	05/31/2025	INV PD	UNIT 6221 SUPPLY
844527	05/15/2025	05/05/2025	051525A	4186	239.39	06/04/2025	INV PD	STARTER
102648	PIZZA 120				435.88			
04012025	05/15/2025	04/01/2025	051525A	4187	315.17	05/01/2025	INV PD	POLICE EXPLORERS LUNCH ME
101745	PSYCHOLOGICAL CONSULTING ASSOC							
900617	05/15/2025	04/22/2025	051525A	4188	462.00	05/22/2025	INV PD	PSYCH EVAL -A. YIM
101749	PUNTE HILLS FORD							
333063	05/15/2025	04/30/2025	051525A	4189	1,209.28	05/30/2025	INV PD	SERVICE TO UNIT 2180
647323	05/15/2025	05/02/2025	051525A	4189	81.26	06/01/2025	INV PD	HANDLE
101873	S & J SUPPLY CO INC				1,290.54			



# City of La Habra

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### VENDOR INVOICE LIST

INVOICE #	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
5100250042.001	05/15/2025	05/01/2025	051525A	4191	952.45	05/31/2025	INV	PD	1" RPPD BACKFLOW DEVICE
101983 SMART & FINAL									
281188	05/15/2025	04/04/2025	051525A	4192	37.36	05/04/2025	INV	PD	CATERPILLAR ADOPTION SUPP
519377	05/15/2025	04/17/2025	051525A	4193	29.13	05/17/2025	INV	PD	RECREATION SUPPLIES
176788	05/15/2025	04/18/2025	051525A	4194	145.22	05/18/2025	INV	PD	EGG NIGHT SUPPLIES
102002 SOUTH COAST AIR QUALITY MGMT DIST									
4522710	05/15/2025	04/16/2025	051525A	4195	541.04	05/16/2025	INV	PD	1440 W WHITTIER ANNUAL RE
4522725	05/15/2025	04/16/2025	051525A	4195	541.04	05/16/2025	INV	PD	307 S EUCLID ANNUAL RENEW
4525238	05/15/2025	04/16/2025	051525A	4195	165.96	05/16/2025	INV	PD	1440 W. WHITTIER EMISSIO
4525286	05/15/2025	04/16/2025	051525A	4195	165.96	05/16/2025	INV	PD	307 S EUCLID EMISSIONS FE
4528067	05/15/2025	04/16/2025	051525A	4195	167.47	05/16/2025	INV	PD	150 N EUCLID HOT SPOTS
4528222	05/15/2025	04/16/2025	051525A	4195	167.47	05/16/2025	INV	PD	1180 RISNER HOT SPOTS
102011 SOUTHERN CALIFORNIA NEWS GROUP									
616617	05/15/2025	04/30/2025	051525A	4196	1,410.88	05/30/2025	INV	PD	LEGAL AD FOR PC INTEM 2ND
102025 SPRINGBROOK HOLDING COMPANY LLC									
INV-020467	05/15/2025	04/30/2025	051525A	4197	7,721.00	04/30/2025	INV	PD	04/25 - WEB PAYMENT
102037 STAPLES ADVANTAGE									
6029448697	05/15/2025	04/16/2025	051525A	4198	271.27	05/16/2025	INV	PD	OFFICE SUPPLIES
6029519945	05/15/2025	04/17/2025	051525A	4198	83.68	05/17/2025	INV	PD	OFFICE SUPPLIES
6029657296	05/15/2025	04/19/2025	051525A	4198	176.66	05/19/2025	INV	PD	OFFICE SUPPLIES
6029879771	05/15/2025	04/23/2025	051525A	4198	92.42	05/23/2025	INV	PD	OFFICE SUPPLIES
6031056676	05/15/2025	05/01/2025	051525A	4198	16.62	05/31/2025	INV	PD	OFFICE SUPPLIES
6031056679	05/15/2025	05/01/2025	051525A	4198	31.74	05/31/2025	INV	PD	OFFICE SUPPLIES

1,748.94



# City of La Habra

## City of La Habra

### VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	ST'S	INVOICE DESCRIPTION
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102068	SUN BADGE CO				672.39				
423116	CHECK DATE: 05/15/2025	05/06/2025	051525A	4199	307.06	06/05/2025	INV	PD	BADGES
423117	CHECK DATE: 05/15/2025	05/06/2025	051525A	4199	159.03	06/05/2025	INV	PD	BADGES
102090	SYSO FOOD SERVICES				466.03				
498550	- 5/1/2025-WP	05/01/2025	051525A	4200	1,660.93	05/31/2025	INV	PD	FOOD PUCHASES FOR 1440 W.
498550	- 1/2025-CDC	05/01/2025	051525A	4200	1,524.36	05/31/2025	INV	PD	FOOD PURCHASES FOR 401 S.
498550	- 1/25-EM	05/01/2025	051525A	4200	1,023.59	05/31/2025	INV	PD	FOOD PURCHASES FOR SENIOR
498550	- 5/1/2025-CBC	05/01/2025	051525A	4200	2,999.28	05/31/2025	INV	PD	FOOD PURCHASES FOR 305 S.
102092	T-MOBILE				7,208.16				
BD042125	CHECK DATE: 05/15/2025	04/21/2025	051525A	4201	2,042.53	05/21/2025	INV	PD	MONTHLY T-MOBILE CELLULAR
102093	T-MOBILE USA								
9601205609	CHECK DATE: 05/15/2025	04/09/2025	051525A	4202	100.00	05/09/2025	INV	PD	AREA DUMP
102094	T-MOBILE USA INC								
9603193502	CHECK DATE: 05/15/2025	04/29/2025	051525A	4203	500.00	05/29/2025	INV	PD	Area Dump
102151	TNVC INC								
SO-001241	CHECK DATE: 05/15/2025	04/22/2025	051525A	4204	10,572.00	05/22/2025	INV	PD	Wilcox RAID Xe X3
102154	TOM'S PLUMBING AND DRAIN SERVICE								
66128	CHECK DATE: 05/15/2025	04/30/2025	051525A	4205	1,830.81	05/30/2025	INV	PD	PLUMBING SERVICES-CHILDR
67106	CHECK DATE: 05/15/2025	04/30/2025	051525A	4205	3,374.85	05/30/2025	INV	PD	PLUMBING SERVICES-CHILDR
102208	ULINE				5,205.66				
191977090	CHECK DATE: 05/15/2025	04/22/2025	051525A	4206	635.82	05/22/2025	INV	PD	FANS-PATROL LOCKER FLOOR



VENDOR INVOICE LIST

INVOICE #	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET DUE DATE	TYPE	SFS	INVOICE DESCRIPTION
102222	UNIVAR SOLUTIONS USA INC							
52979367		05/01/2025	051525A	4207	1,583.40	05/31/2025	INV	PD CHLORINE
	CHECK DATE: 05/15/2025							
102225	UNIVERSITY PRINTING							
15906		04/30/2025	051525A	4208	222.94	05/30/2025	INV	PD DAY CARE HOME ENVELOPES
	CHECK DATE: 05/15/2025							
102244	VALLEY MAINT CORP							
31415	250047	04/30/2025	051525A	4209	13,624.50	06/04/2025	INV	PD 4/25 JANITORIAL SERVICES
	CHECK DATE: 05/15/2025							
31416	250047	04/30/2025	051525A	4209	6,121.50	06/01/2025	INV	PD 4/25 JANITORIAL SERVICES-
	CHECK DATE: 05/15/2025							
31417		04/24/2025	051525A	4209	300.00	05/24/2025	INV	PD JANITORIAL SUPPLIES - 838
	CHECK DATE: 05/15/2025							
102262	VERIZON WIRELESS							
6111762670		04/23/2025	051525A	4210	452.41	05/23/2025	INV	PD TELEPHONE SVCS. CHILD DEV
	CHECK DATE: 05/15/2025							
6111762673		04/23/2025	051525A	4211	1,702.00	05/23/2025	INV	PD MONTHLY PD MDC DATA SERVI
	CHECK DATE: 05/15/2025							
6111762671		04/23/2025	051525A	4212	2,100.40	05/23/2025	INV	PD MONTHLY CELLULAR SERVICE
	CHECK DATE: 05/15/2025							
6111762668		04/23/2025	051525A	4213	2,873.34	05/23/2025	INV	PD MONTHLY CH LTE DATA SERVI
	CHECK DATE: 05/15/2025							
6111762669		04/23/2025	051525A	4214	156.04	05/23/2025	INV	PD MONTHLY PD LTE DATA SERVI
	CHECK DATE: 05/15/2025							
102285	VITAL RECORDS CONTROL							
4870605		04/30/2025	051525A	4215	301.50	05/30/2025	INV	PD MONTHLY OFFSITE DATA STOR
	CHECK DATE: 05/15/2025							
102292	VULCAN MATERIALS							
3257809		04/25/2025	051525A	4216	358.35	05/25/2025	INV	PD SCHOOL MIX
	CHECK DATE: 05/15/2025							
102294	W W GRAINGER INC							
9494018717		05/02/2025	051525A	4217	269.54	06/01/2025	INV	PD JANITORIAL SUPPLIES
	CHECK DATE: 05/15/2025							
102296	WALTERS WHOLESALE ELECTRIC CO							
5127722290.001		04/14/2025	051525A	4218	77.73	05/14/2025	INV	PD ELECTRICAL SUPPLIES - 843

20,046.00



VENDOR INVOICE LIST

INVOICE P.O. INV DATE CHECK RUN CHECK # INVOICE NET DUE DATE TYPE STS INVOICE DESCRIPTION

102304	WAXIE SANITARY SUPPLY	04/18/2025	051525A	4219	8,942.31	05/18/2025	INV	PD	JANITORIAL SUPPLIES
83180019	CHECK DATE: 05/15/2025								
102312	WEST COAST SAND & GRAVEL	05/01/2025	051525A	4220	762.16	05/31/2025	INV	PD	BASE
834732	CHECK DATE: 05/15/2025								
100044	ADVANTAGE COLOR GRAPHICS	05/14/2025	051525B	4221	7,737.91	05/19/2025	INV	PD	LIFE IN LA HABRA SUMMER 2
MP-20250514	CHECK DATE: 05/15/2025								
102661	SAN CARLOS APARTMENTS	05/01/2025	051925B	4223	1,000.00	05/31/2025	INV	PD	OSY TONI PRINCE- HOUSING
14124	CHECK DATE: 05/19/2025								
100005	24/7 EVENT SERVICES INC	04/25/2025	052025A	4224	379.50	05/25/2025	INV	PD	SECURITY SVCS-4/25/25 QUE
5124	CHECK DATE: 05/20/2025								
5125	CHECK DATE: 05/20/2025				552.00	05/26/2025	INV	PD	SECURITY SVCS-4/26/25-VAZ
5145	CHECK DATE: 05/20/2025				707.00	06/09/2025	INV	PD	SECURITY SVCS-5/10/25-RIV
5153	CHECK DATE: 05/20/2025				483.00	06/09/2025	INV	PD	SECURITY SVCS-5/20/25-ARA
100007	A & A WIPING CLOTH INC	05/07/2025	052025A	4225	280.14	06/06/2025	INV	PD	WHITE TOWELS
0080472-IN	CHECK DATE: 05/20/2025								
100044	ADVANTAGE COLOR GRAPHICS	04/18/2025	052025A	4226	345.68	05/18/2025	INV	PD	WATER BILL MAILING - 04/1
231492	CHECK DATE: 05/20/2025								
100156	AT & T	05/07/2025	052025A	4227	51.04	06/06/2025	INV	PD	MONTHLY PD TO FIRE DEPT C
BD050725-2002	CHECK DATE: 05/20/2025								
BD050725-7835	CHECK DATE: 05/20/2025				57.68	06/06/2025	INV	PD	MONTHLY CH TO BREA FIRE D
BD050725-1366	CHECK DATE: 05/20/2025				51.04	06/06/2025	INV	PD	MONTHLY CH TO FIRE DEPT C

2,121.50



VENDOR INVOICE LIST

INVOICE P.O. INV DATE CHECK RUN CHECK # INVOICE NET DUE DATE TYPE STS INVOICE DESCRIPTION

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
100221 BEST LAMMOWER SERVICE									
113581		05/12/2025	052025A	4230	21.71	06/11/2025	INV	PD	MEASURING CUPS
100273 BUDDILO CONSTRUCTION INC									
043125-1		04/30/2025	052025A	4231	2,605.05	05/30/2025	INV	PD	PRV REPAIR
043125-2		04/30/2025	052025A	4231	2,786.93	05/30/2025	INV	PD	PRV REPAIR
					5,391.98				
100333 CALIFORNIA CUSTOM ELECTRIC									
2749		10/21/2024	052025A	4232	1,338.07	06/13/2025	INV	PD	ELECTRICAL SERVICES-COMMU
2773		12/08/2024	052025A	4232	3,556.89	06/13/2025	INV	PD	TAMALE FESTIVAL 2024 GENE
					4,894.96				
100347 CALIFORNIA YELLOW CAB									
4960025		04/30/2025	052025A	4233	2,340.00	05/30/2025	INV	PD	4/25 SENIOR TRANSPORTATIO
100416 CHARTER COMMUNICATIONS									
24307201050125		05/01/2025	052025A	4234	134.98	05/31/2025	INV	PD	5/25 WIFI CAMERAS - OLD R
100513 CONCEPTUAL MARKETING									
042425-2		05/19/2025	052025A	4235	1,936.49	06/18/2025	INV	PD	READY SET OC - SWAG
100544 COUNTY OF ORANGE									
STCS002729		04/11/2025	052025A	4236	35,929.66	05/11/2025	INV	PD	QUARTERLY COST RADIO 4/1/
100550 COURTESY PLUMBERS INC									
144864		05/02/2025	052025A	4237	235.00	06/01/2025	INV	PD	VISTA DEL VALLE DRINKING
144871		05/03/2025	052025A	4237	503.00	06/02/2025	INV	PD	PLUMBING SERVICES-EL CENT
144894		05/08/2025	052025A	4237	3,285.00	06/07/2025	INV	PD	PLUMBING SERVICES-EL CENT
144895		05/09/2025	052025A	4237	525.00	06/08/2025	INV	PD	METERING FAUCET-ESTELI PA
144896		05/09/2025	052025A	4237	385.00	06/08/2025	INV	PD	PLUMBING SERVICES-LA BONI



VENDOR INVOICE LIST

INVOICE P.O. INV DATE CHECK RUN CHECK # INVOICE NET DUE DATE TYPE STS INVOICE DESCRIPTION

100640	DIVERSIFIED THERMAL SERVICES						4,933.00	
S405169	CHECK DATE: 05/16/2025	05/16/2025	052025A	4238	2,931.93	06/15/2025	INV	PD REPAIRS TO A/C - 801
S405176	CHECK DATE: 05/20/2025	05/20/2025	052025A	4238	522.50	06/14/2025	INV	PD UNIT FOR TEACHER OFFICE N
100687	EDISON CO				3,454.43			
700005644434-5/1/25	CHECK DATE: 05/01/2025	05/01/2025	052025A	4239	42,142.38	05/31/2025	INV	PD 4/25 CITY STREET LIGHTS
700424628961-0525	CHECK DATE: 05/08/2025	05/08/2025	052025A	4239	409.28	05/28/2025	INV	PD 2300 W LAMBERT RD- OESTE
700502743869-0524	CHECK DATE: 05/08/2025	05/08/2025	052025A	4239	10,744.90	05/28/2025	INV	PD 110 E LA HABRA BLVD - 801
100814	FRONTIER COMMUNICATIONS				53,296.56			
BD051324-2515	CHECK DATE: 05/13/2025	05/13/2025	052025A	4240	85.00	06/12/2025	INV	PD MONTHLY PW ALARM LINE SER
100819	FULLER ENGINEERING INC							
153179	CHECK DATE: 05/02/2025	05/02/2025	052025A	4241	126.44	06/01/2025	INV	PD CHLORINE
102655	GARRETT CUSTOM TRAILERS							
10239	CHECK DATE: 250178 05/20/2025	10/25/2024	052025A	4242	48,237.85	06/14/2025	INV	PD DUI TRAILER
100899	GRAHAMS TOWING SERVICE							
97286	CHECK DATE: 05/08/2025	05/08/2025	052025A	4243	80.00	06/07/2025	INV	PD TOW
100955	HASA INC							
1031892	CHECK DATE: 04/30/2025	04/30/2025	052025A	4244	500.00	05/30/2025	INV	PD 4/25 SPLASH PAD SERVICE
101044	IMPERIAL CAR WASH							
APRIL 2025	CHECK DATE: 05/04/2025	05/04/2025	052025A	4245	816.00	06/03/2025	INV	PD APRIL 2025 SERVICES
101058	INLAND VALLEY HUMANE SOCIETY							
APR11.2025	CHECK DATE: 05/09/2025	05/09/2025	052025A	4246	12,530.58	06/08/2025	INV	PD 4/25 ANIMAL CARE SERVICES



VENDOR INVOICE LIST

INVOICE #	P.O.	INV DATE	CHECK #	CHECK RUN	TYPE	STG	INVOICE	DESCRIPTION
101098	JACKSON'S AUTO SUPPLY							
480802	05/07/2025	052025A	4247	05/07/2025	INV	PD	39.26	EXHAUST DIVERTER
481156	05/13/2025	052025A	4247	05/13/2025	INV	PD	137.83	SHOP SUPPLIES
101106	JAMES COMPANY-2050						177.09	
D147637	04/17/2025	052025A	4248	04/17/2025	INV	PD	102.77	REPAIR AND MAINT - #802
101186	KONICA MINOLTA BUSINESS SOLUTIONS							
9010425506	04/30/2025	052025A	4249	04/30/2025	INV	PD	4,751.76	MONTHLY CH COPIERS USAGE
47045615	05/12/2025	052025A	4250	05/12/2025	INV	PD	3,231.79	MONTHLY CH COPIERS LEASE
101272	LEXISNEXIS RISK SOLUTIONS							
1028007285	02/28/2025	052025A	4251	02/28/2025	INV	PD	6,924.33	DORS Subscription 2/2025-
101297	LONG BEACH BMW MOTORCYCLES							
53077	05/08/2025	052025A	4252	05/08/2025	INV	PD	163.10	SERVICE TO UNIT 2903
101361	MARTINEZ NURSERY							
17975	04/27/2025	052025A	4253	04/27/2025	INV	PD	60.34	PLANTS FOR LANDSCAPE REPA
101407	MERCURY PLASTICS INC							
INVCA0107916	04/30/2025	052025A	4254	04/30/2025	INV	PD	2,664.38	BLACK TRASH BAGS
101581	OMEGA INDUSTRIAL SUPPLY INC							
162979	04/16/2025	052025A	4255	04/16/2025	INV	PD	223.87	PATCH ALUMINUM PRODUCT
101612	ORIGINAL EQUIPMENT AUTO SUPPLY							
480889	05/08/2025	052025A	4256	05/08/2025	INV	PD	116.36	EXTENSION CORD
844742	05/07/2025	052025A	4256	05/07/2025	INV	PD	38.67	HANDLE
844789	05/07/2025	052025A	4256	05/07/2025	INV	PD	132.17	BATTERY
844812	05/07/2025	052025A	4256	05/07/2025	INV	PD	110.20	HORNS



# City of La Habra

## City of La Habra

### VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 05/20/2025									
844866	05/20/2025	05/08/2025	052025A	4256	84.83	06/07/2025	INV	PD	HORN REPAIR KIT
CHECK DATE: 05/20/2025									
844898	05/20/2025	05/08/2025	052025A	4256	77.10	06/07/2025	INV	PD	HOSE
CHECK DATE: 05/20/2025									
844924	05/20/2025	05/08/2025	052025A	4256	136.64	06/07/2025	INV	PD	FILTERS
CHECK DATE: 05/20/2025									
845237	05/20/2025	05/12/2025	052025A	4256	83.19	06/11/2025	INV	PD	STOCK MATERIAL
CHECK DATE: 05/20/2025									
845266	05/20/2025	05/12/2025	052025A	4256	153.34	06/11/2025	INV	PD	ROTOR
CHECK DATE: 05/20/2025									
845306	05/20/2025	05/12/2025	052025A	4256	117.32	06/11/2025	INV	PD	HATCHSTRUT
CHECK DATE: 05/20/2025									
845370	05/20/2025	05/13/2025	052025A	4256	15.98	06/12/2025	INV	PD	AIR FILTER
					<b>1,065.80</b>				
101733 PREMIUM RV INC									
CHECK DATE: 05/20/2025									
7546	05/20/2025	05/14/2025	052025A	4257	177.14	06/13/2025	INV	PD	UNIT 7102 PARTS
101749 PUENTE HILLS FORD									
CHECK DATE: 05/20/2025									
647512	05/20/2025	05/07/2025	052025A	4258	93.66	06/06/2025	INV	PD	INDICAT
CHECK DATE: 05/20/2025									
647558	05/20/2025	05/08/2025	052025A	4258	45.24	06/07/2025	INV	PD	HANDLE
CHECK DATE: 05/20/2025									
647798	05/20/2025	05/13/2025	052025A	4258	25.75	06/12/2025	INV	PD	SWITCH
CHECK DATE: 05/20/2025					<b>164.53</b>				
101891 SAN DIEGO POLICE EQUIPMENT CO INC									
CHECK DATE: 05/20/2025									
662014	05/20/2025	06/21/2024	052025A	4259	6,438.56	07/21/2024	INV	PD	AMMO
102011 SOUTHERN CALIFORNIA NEWS GROUP									
CHECK DATE: 05/20/2025									
616615	05/20/2025	04/30/2025	052025A	4260	1,058.66	05/30/2025	INV	PD	ADVERTISE COLUMN - MACY S
102037 STAPLES ADVANTAGE									
CHECK DATE: 05/20/2025									
6029879769	05/20/2025	04/23/2025	052025A	4261	133.44	05/23/2025	INV	PD	OFFICE SUPPLIES
CHECK DATE: 05/20/2025									
6029950846	05/20/2025	04/23/2025	052025A	4261	141.76	05/23/2025	INV	PD	VOLUNTEER RECEPTION: CERT
CHECK DATE: 05/20/2025									
6031056678	05/20/2025	04/30/2025	052025A	4261	54.96	05/30/2025	INV	PD	OFFICE SUPPLIES
CHECK DATE: 05/20/2025									
6031203474	05/20/2025	04/30/2025	052025A	4261	8.93	05/30/2025	INV	PD	OFFICE SUPPLIES
CHECK DATE: 05/20/2025									
6031591143	05/20/2025	05/05/2025	052025A	4261	20.33	06/04/2025	INV	PD	OFFICE SUPPLIES
CHECK DATE: 05/20/2025									
6031891565	05/20/2025	05/13/2025	052025A	4261	281.22	06/12/2025	INV	PD	OFFICE SUPPLIES



VENDOR INVOICE LIST

INVOICE #	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 05/20/2025									
6030601136		04/30/2025	052025A	4262	640.64		INV	PD	ENGINEERING OFFICE SUPPLI
CHECK DATE: 05/20/2025									
102085	SWIFT OIL & VACUUM	05/09/2025	052025A	4263	185.00	06/08/2025	INV	PD	USED OIL
CHECK DATE: 05/20/2025									
102124	THE COUNSELING TEAM INTERNATIONAL	05/13/2025	052025A	4264	540.00	06/12/2025	INV	PD	EMPLOYEE SERVICES APR 202
CHECK DATE: 05/20/2025									
102150	TK ELEVATOR CORP	04/01/2025	052025A	4265	1,223.07	05/01/2025	INV	PD	4/25-6/25 GOLD - FULL MAI
CHECK DATE: 05/20/2025									
102172	TPX COMMUNICATIONS	05/09/2025	052025A	4266	3,359.73	06/08/2025	INV	PD	MONTHLY PD 800MHZ RADIO C
CHECK DATE: 05/20/2025									
185466278-0		05/09/2025	052025A	4267	1,945.72	06/08/2025	INV	PD	MONTHLY CH MAIN PRI CIRCU
CHECK DATE: 05/20/2025									
102213	UNICORN METALS CO	04/18/2025	052025A	4268	195.75	05/18/2025	INV	PD	METAL TUBING AN PLATE
CHECK DATE: 05/20/2025									
102311	WEST COAST ARBORIST INC	10/15/2024	052025A	4269	5,826.00	06/15/2025	INV	PD	TREE TRIMMING 10/1/24 - 1
CHECK DATE: 05/20/2025									
222869	250088	11/30/2024	052025A	4269	8,163.00	06/15/2025	INV	PD	TREE MAINTENANCE 11/16/20
CHECK DATE: 05/20/2025									
228020	250088	04/15/2025	052025A	4269	2,324.00	05/30/2025	INV	PD	TREE SERVICE 4/1/25 - 4/1
CHECK DATE: 05/20/2025									
228745		04/30/2025	052025A	4269	344.00	05/30/2025	INV	PD	TREE TRIM
CHECK DATE: 05/20/2025									
102327	WILLDAN ENGINEERING	05/02/2025	052025A	4270	5,551.00	06/01/2025	INV	PD	CM SERVICES FOR EUCLID WA
CHECK DATE: 05/20/2025									
421813A	250127	05/02/2025	052025A	4271	7,314.00	06/11/2025	INV	PD	INPECTION MONITORING SERV
CHECK DATE: 05/20/2025									
340562A		04/18/2025	052025A	4272	450.50	05/18/2025	INV	PD	PROFESSIONAL SVCS EUCLID
CHECK DATE: 05/20/2025									

16,657.00



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE:	05/20/2025								
628877		10/25/2024	052025A	4273	2,865.00	11/24/2024	INV	PD	PLAN CHECK DESIGN - EUCLI
CHECK DATE:	05/20/2025								
340733D		05/16/2025	052025A	4274	4,042.50	06/15/2025	INV	PD	ON CALL PROFESSIONAL ENG.
CHECK DATE:	05/20/2025								
340733A		05/16/2025	052025A	4275	8,827.50	06/15/2025	INV	PD	PROF MGMT SERVICES WOMANS
CHECK DATE:	05/20/2025								
340733C		05/16/2025	052025A	4276	495.00	06/15/2025	INV	PD	PROF MGMT SERVICES SLURRY
CHECK DATE:	05/20/2025								
340733B		05/16/2025	052025A	4277	8,497.50	06/15/2025	INV	PD	PROF MGMT SERVICES ALLEY
CHECK DATE:	05/20/2025								
340267F		02/18/2025	052025A	4278	2,970.00	03/20/2025	INV	PD	PROF SERVICES SLURRY SEAL
CHECK DATE:	05/20/2025								
102542	ANTOJITOS MICHOCANOS								
01070		05/14/2025	052025B	4279	882.00	05/20/2025	INV	PD	2025 STAFF IN SERVICE TRA
CHECK DATE:	05/20/2025								
100011	A M PORTABLE WELDING CUSTOM FAB								
1486		05/08/2025	052225A	4280	483.88	06/07/2025	INV	PD	FABRICATION WATER VALVE A
CHECK DATE:	05/22/2025								
100069	ALL CITY SECURITY SYSTEM								
0183		05/15/2025	052225A	4281	65.00	06/14/2025	INV	PD	5/25 MONTHLY SERVICE - 8
CHECK DATE:	05/22/2025								
0184		05/15/2025	052225A	4281	55.00	06/14/2025	INV	PD	MAY ALARM SERVICES - 801
CHECK DATE:	05/22/2025								
0188		05/15/2025	052225A	4281	55.00	06/14/2025	INV	PD	5/25 MONTHLY SERVICE - 81
CHECK DATE:	05/22/2025								
100111	AMTECH ELEVATOR SERVICES								
F10000260226		05/05/2025	052225A	4282	125.00	06/04/2025	INV	PD	LOGISTICS AND FUEL CHARGE
CHECK DATE:	05/22/2025								
100271	BUCKNAM INFRASTRUCTURE GROUP INC								
348-06.03		04/04/2025	052225A	4283	11,028.81	06/12/2025	INV	PD	PAVEMENT MGMT PROGRAM (PM
CHECK DATE:	05/22/2025								
100273	BUDILO CONSTRUCTION INC								
050825-1		05/08/2025	052225A	4284	3,372.98	06/07/2025	INV	PD	PRV REPAIR
CHECK DATE:	05/22/2025								
050825-2		05/08/2025	052225A	4284	2,352.93	06/07/2025	INV	PD	PRV REPAIR
CHECK DATE:	05/22/2025								

175.00



VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
					5,725.91				
100302	CAL STATE AUTO PARTS								
412893	CHECK DATE: 05/22/2025	05/12/2025	052225A	4285	238.66	06/11/2025	INV	PD	BRAKE PAD, ROTOR
412901	CHECK DATE: 05/22/2025	05/12/2025	052225A	4285	268.24	06/11/2025	INV	PD	ARM ASY FRONT SUSPENSION
					506.90				
100333	CALIFORNIA CUSTOM ELECTRIC								
2595	CHECK DATE: 05/22/2025	12/08/2023	052225A	4286	774.81	06/16/2025	INV	PD	2023 TAMALE FESTIVAL GENE
2696	CHECK DATE: 05/22/2025	07/10/2024	052225A	4286	436.41	06/13/2025	INV	PD	4TH OF JULY GENERATOR GRO
					1,211.22				
100361	CANNING'S HARDWARE								
402190	CHECK DATE: 05/22/2025	04/11/2025	052225A	4287	30.50	05/11/2025	INV	PD	MUSEUM SUPPLIES
402214	CHECK DATE: 05/22/2025	04/15/2025	052225A	4287	23.04	05/15/2025	INV	PD	EGGSTRAVAGANZA SUPPLIES
402221	CHECK DATE: 05/22/2025	04/15/2025	052225A	4287	158.36	05/15/2025	INV	PD	EGGSTRAVAGANZA SUPPLIES
402373	CHECK DATE: 05/22/2025	05/01/2025	052225A	4287	186.89	05/31/2025	INV	PD	LOVE LA HABRA SUPPLIES
402376	CHECK DATE: 05/22/2025	05/02/2025	052225A	4287	407.57	06/01/2025	INV	PD	LOVE LA HABRA SUPPLIES
					806.36				
100416	CHARTER COMMUNICATIONS								
222585301050125	CHECK DATE: 05/22/2025	05/01/2025	052225A	4288	425.00	05/31/2025	INV	PD	INTERNET AND NETWORK SERV
100475	CLINICAL LAB OF SAN BERNARDINO								
2500767-LAH02	CHECK DATE: 05/22/2025	05/09/2025	052225A	4289	5,185.00	06/08/2025	INV	PD	4/25 WATER QUALITY ANALYS
100482	COASTLINE EQUIPMENT								
1240097	CHECK DATE: 05/22/2025	05/08/2025	052225A	4290	44.88	06/07/2025	INV	PD	FILTER ELE
100493	COMCATE INC								
8940	CHECK DATE: 05/22/2025	05/01/2025	052225A	4291	8,955.55	05/31/2025	INV	PD	CODE ENFORCEMENT MANAGER
102666	COUNTY OF LOS ANGELES INTERNAL SERVICES DEPARTMENT								



# City of La Habra

## City of La Habra

### VENDOR INVOICE LIST

INVOICE #	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	SYS	INVOICE DESCRIPTION
99332012501		05/01/2025	052225A	4292	125.50	05/31/2025	INV	PD	SYSTEM INSTALL UNIT 1406
	CHECK DATE: 05/22/2025								
99332102401		05/01/2025	052225A	4292	752.98	05/31/2025	INV	PD	SYSTEM INSTALL AMBUL
	CHECK DATE: 05/22/2025								
99332122401		05/01/2025	052225A	4292	2,007.96	05/31/2025	INV	PD	SYSTEM INSTALL UNIT 1406
	CHECK DATE: 05/22/2025				2,886.44				
100638	DIVERSIFIED ASPHALT PRODUCTS								
146485		05/14/2025	052225A	4293	189.10	06/13/2025	INV	PD	EMULSION
	CHECK DATE: 05/22/2025								
100687	EDISON CO								
70055372625-0525		05/15/2025	052225A	4294	284.92	06/04/2025	INV	PD	151 W LA HABRA BLVD- 838.
	CHECK DATE: 05/22/2025								
100732	EUROFINS EATON ANALYTICAL INC								
3800083284		04/29/2025	052225A	4295	675.00	05/29/2025	INV	PD	UCMR 5 SAMPLING
	CHECK DATE: 05/22/2025								
100776	FLAGSHIP DESIGN GROUP INC								
70988		04/14/2025	052225A	4296	704.16	05/14/2025	INV	PD	ACFR COVERS AND TABS FY 2
	CHECK DATE: 05/22/2025								
100819	FULLER ENGINEERING INC								
153249		05/15/2025	052225A	4297	126.44	06/14/2025	INV	PD	CHLORINE
	CHECK DATE: 05/22/2025								
101093	J RODRIGUEZ TREE CARE MAINTENANCE INC								
190		05/13/2025	052225A	4298	3,600.00	06/12/2025	INV	PD	LA MIRADA CHANNEL SOUTH A
	CHECK DATE: 05/22/2025								
101186	KONICA MINOLTA BUSINESS SOLUTIONS								
500848795		02/28/2025	052225A	4299	143.73	03/30/2025	INV	PD	2/25 MAINT -215 N. EUCLID
	CHECK DATE: 05/22/2025								
500849082		02/28/2025	052225A	4299	86.14	03/30/2025	INV	PD	2/25 MAINT SVCS. 305 S. E
	CHECK DATE: 05/22/2025								
500849252		02/28/2025	052225A	4299	11.38	03/30/2025	INV	PD	2/25 MAINT SVCS. 215 N. E
	CHECK DATE: 05/22/2025								
500849331		02/28/2025	052225A	4299	87.00	03/30/2025	INV	PD	2/25 MAINT SVCS. 1400 W.
	CHECK DATE: 05/22/2025								
501411971		03/31/2025	052225A	4299	157.41	04/30/2025	INV	PD	3/25 MAINT 215 N. EUCLID
	CHECK DATE: 05/22/2025								
501412231		03/31/2025	052225A	4299	101.46	04/30/2025	INV	PD	3/25 MAINT SVCS. 305 S. E
	CHECK DATE: 05/22/2025								
501412317		03/31/2025	052225A	4299	3.11	04/30/2025	INV	PD	3/25 MAINT SVCS. 215 N. E
	CHECK DATE: 05/22/2025								
501412320		03/31/2025	052225A	4299	79.08	04/30/2025	INV	PD	3/25 MAINT SVCS. 1440 W.



# City of La Habra

## City of La Habra

### VENDOR INVOICE LIST

INVOICE: P.O. INV DATE CHECK RUN CHECK # INVOICE NET DUE DATE TYPE STS INVOICE DESCRIPTION

CHECK DATE: 05/22/2025

101280 LIEBERT CASSIDY & WHITMORE

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INVOICE	P.O.	INV DATE	CHECK RUN CHECK #	INVOICE NET DUE DATE	TYPE	STS	INVOICE DESCRIPTION
CHECK DATE: 05/22/2025							
4220140004001		04/07/2025	052225A	148.24	05/07/2025	INV	PD FOOD PURCHASES/COOKING AC
CHECK DATE: 05/22/2025							
4220140004101		04/07/2025	052225A	57.77	05/07/2025	INV	PD FOOD PURCHASES/COOKING AC
CHECK DATE: 05/22/2025							
4220140004801		04/09/2025	052225A	43.07	05/09/2025	INV	PD WEEK OF THE YOUNG CHILD F
CHECK DATE: 05/22/2025							
4220140005601		04/18/2025	052225A	11.83	05/18/2025	INV	PD FOOD ACTIVITY FOR 305 S.
CHECK DATE: 05/22/2025							
101989 SO CALIF GAS CO				381.08			
04081035042-0525		05/14/2025	052225A	15.29	06/04/2025	INV	PD 106 E 1ST AVE - 846
CHECK DATE: 05/22/2025							
0550992902-0525		05/13/2025	052225A	21.27	06/03/2025	INV	PD 100 E LA HABRA BLVD- COUN
CHECK DATE: 05/22/2025							
06171006007-0525		05/12/2025	052225A	22.81	06/02/2025	INV	PD 1100 W LAMBERT RD - 810
CHECK DATE: 05/22/2025							
06178331226-0525		05/13/2025	052225A	46.20	06/03/2025	INV	PD 1440 W WHITTIER BLVD - 8
CHECK DATE: 05/22/2025							
0806099003-0525		05/12/2025	052225A	56.86	06/02/2025	INV	PD 621 W LAMBERT RD - 809
CHECK DATE: 05/22/2025							
09120988002-0525		05/13/2025	052225A	26.58	06/03/2025	INV	PD 211 E ERNA - 803
CHECK DATE: 05/22/2025							
09540988004-0525		05/13/2025	052225A	18.55	06/03/2025	INV	PD 211 E ERNA AVE - 802
CHECK DATE: 05/22/2025							
11641034654-0525		05/14/2025	052225A	15.29	06/04/2025	INV	PD 211 S EUCLID ST - 845
CHECK DATE: 05/22/2025							
11841019398-0525		05/13/2025	052225A	22.81	06/02/2025	INV	PD 500 GRANADA DR- 811
CHECK DATE: 05/22/2025							
12691034008-0525		05/14/2025	052225A	125.68	06/04/2025	INV	PD 825 301 S. EUCLID ST
CHECK DATE: 05/22/2025							
12901034004-0525		05/14/2025	052225A	33.99	06/04/2025	INV	PD - 825 -303 S. EUCLID ST
CHECK DATE: 05/22/2025							
152-084-8429 3 APRIL		05/07/2025	052225A	183.52	06/06/2025	INV	PD APRIL 2025 NATURAL GAS
CHECK DATE: 05/22/2025							
16260991001-0525		05/13/2025	052225A	403.49	06/03/2025	INV	PD 101 W LA HABRA BLVD - 838
CHECK DATE: 05/22/2025							
16470988003-0525		05/13/2025	052225A	397.11	06/03/2025	INV	PD 150 N EUCLID ST- 806
CHECK DATE: 05/22/2025							
18985224361-0525		05/13/2025	052225A	184.44	06/03/2025	INV	PD 110 E LA HABRA BLVD - 801
CHECK DATE: 05/22/2025							
101994 SOLARWINDS INC				1,573.89			
IN689155		05/13/2025	052225A	6,223.00	06/12/2025	INV	PD ANNUAL SOLARWINDS SEM MAI
CHECK DATE: 05/22/2025							
102037 STAPLES ADVANTAGE							
6028728587		04/05/2025	052225A	32.35	05/05/2025	INV	PD OFFICE SUPPLIES
CHECK DATE: 05/22/2025							
6031056677		05/01/2025	052225A	569.40	05/31/2025	INV	PD OFFICE SUPPLIES
CHECK DATE: 05/22/2025							



VENDOR INVOICE LIST

INVOICE #	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
6031521687	05/22/2025	05/05/2025	052225A	4307	104.97	06/04/2025	INV	PD	OFFICE SUPPLIES
	05/22/2025				706.72				
102127	THE HOME DEPOT PRO								
864421284	05/22/2025	05/12/2025	052225A	4308	3,600.50	06/11/2025	INV	PD	JANITORIAL SUPPLIES - 801
102154	TOM'S PLUMBING AND DRAIN SERVICE								
67694	05/22/2025	05/14/2025	052225A	4309	525.00	06/13/2025	INV	PD	BROKEN ACORN HOSE VALVE
102170	TOWNSEND PUBLIC AFFAIRS INC								
23381	250008	05/01/2025	052225A	4310	5,000.00	06/12/2025	INV	PD	5/25 CONSULTING SERVICES
102208	ULINE								
191437825	05/22/2025	04/09/2025	052225A	4311	206.19	05/09/2025	INV	PD	BAGS-EGGSTRAVAGANZA
102245	VALVERDE CONSTRUCTION INC								
18134	05/22/2025	05/14/2025	052225A	4312	12,265.22	06/13/2025	INV	PD	EMERGENCY STREET REPAIRS
18135	05/22/2025	05/14/2025	052225A	4312	7,837.78	06/13/2025	INV	PD	EMERGENCY LEAK REPAIR
					20,103.00				
100076	ALLIED UNIVERSAL SECURITY SERVICES								
17028785	250013	05/04/2025	052725	4313	31,425.72	06/06/2025	INV	PD	4/25 CUSTODY OFFICER SERV
100249	BORDIN SEMMER LLP								
39011080M	250027	03/18/2025	052725	4314	15,432.85	06/12/2025	INV	PD	RAMIREZ V. LA HABRA
100474	CLIFTON LARSON ALLEN LLP								
L251293103	250094	05/08/2025	052725	4315	29,347.50	06/11/2025	INV	PD	AUDITING SVCS ACFR/UTILIT
100608	DELL MARKETING								
10811347170	250175	04/23/2025	052725	4316	25,338.60	05/23/2025	INV	PD	SOFTWARE LIC RENEWAL FOR
100620	DEPARTMENT OF TRANSPORTATION								

**VENDOR INVOICE LIST**

INVOICE #	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET DUE DATE	TYPE	SFS	INVOICE DESCRIPTION
SL250905	250172	04/21/2025	052725	4317	15,020.45	06/12/2025	INV PD	1/25-3/25 SIGNAL & LIGHTI
102475 LEGION CONTRACTORS INC								
Payment No. 13	250066	05/02/2025	052725	4318	325,282.00	06/07/2025	INV PD	CONSTRUCTION SERV VISTA G
CHECK DATE:	06/03/2025							
101478 MOTOROLA SOLUTIONS INC								
8230499738	250167	02/02/2025	052725	4319	17,787.82	05/08/2025	INV PD	3/2025-3/2026 GIS SERVICE
CHECK DATE:	06/03/2025							
101521 NATIONWIDE ENVIRONMENTAL SERVICES								
34763	250020	05/15/2025	052725	4320	34,505.31	06/19/2025	INV PD	MAY 2025 SERVICES
CHECK DATE:	06/03/2025							
102311 WEST COAST ARBORIST INC								
222230	250088	11/15/2024	052725	4321	16,687.00	06/15/2025	INV PD	TREE TRIMMING 11/1/2024 -
CHECK DATE:	06/03/2025							

402. INVOICES 1,402,527.36

\*\* END OF REPORT - Generated by Elizabeth Feliciano \*\*

File Total: \$ 1,402,527.36 (1) Signature: \_\_\_\_\_

Prepaid Total: \$ 907,964.21 (2) Signature: \_\_\_\_\_

Total Due: \$ 494,563.15 Date Approved: \_\_\_\_\_



*City of*  
**LA HABRA**

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Successor Agency to the Redevelopment Agency Agenda Report

Item No. 1.

MEETING DATE: 06/02/2025

TO: HONORABLE CHAIR AND DIRECTORS

FROM: JIM SADRO, EXECUTIVE DIRECTOR  
By: Rhonda J. Barone, CMC, City Clerk

SUBJECT: APPROVE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE  
CITY OF LA HABRA MEETING MINUTES

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**RECOMMENDATION:**

That the Successor Agency approve the Successor Agency to the Redevelopment Agency of the City of La Habra Meeting Minutes of:

- April 21, 2025
- May 5, 2025
- May 19, 2025

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**Attachments**

Successor Agency Minutes of 4/21/2025  
Successor Agency Minutes of 5/5/2025  
Successor Agency Minutes of 5/19/2025

## MINUTES

### SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF LA HABRA

ADJOURNED REGULAR MEETING 5:30 P.M.  
&  
REGULAR MEETING 6:30 P.M.  
&  
REGULAR JOINT MEETING WITH THE  
CITY COUNCIL OF THE CITY OF LA HABRA,  
LA HABRA CIVIC IMPROVEMENT AUTHORITY,  
CITY OF LA HABRA HOUSING AUTHORITY,  
AND LA HABRA UTILITY AUTHORITY

Monday, April 21, 2025

#### REGULAR MEETING & REGULAR JOINT MEETING 6:30 P.M.:

**CALL TO ORDER:** Mayor/Chair Espinoza called the Regular Meeting of the City Council of the City of La Habra and Regular Joint Meeting with the Successor Agency to the Redevelopment Agency of the City of La Habra, La Habra Civic Improvement Authority, City of La Habra Housing Authority, and La Habra Utility Authority to order at 6:30 p.m. in the City Council Chamber, located at 100 East La Habra Boulevard, La Habra, California.

**INVOCATION:** City Attorney/Legal Counsel Collins

**PLEDGE OF ALLEGIANCE:** Councilmember/Director Gomez  
Mayor Pro Tem/Vice Chair Medrano

**COUNCILMEMBERS/DIRECTORS PRESENT:** Mayor/Chair Espinoza  
Mayor Pro Tem/Vice Chair Medrano  
Councilmember/Director Lampkin  
Councilmember/Director Nigsarian

**COUNCILMEMBERS/DIRECTORS ABSENT:** Councilmember/Director Gomez (arrived at 6:46 p.m.)

**OTHER OFFICIALS PRESENT:** City Manager/Executive Director Sadro  
City Attorney/Legal Counsel Collins  
Assistant City Manager Yap  
Management Analyst II Hurt  
City Clerk/Secretary Barone  
Assistant City Clerk Lopez

**CLOSED SESSION ANNOUNCEMENT:** None.

**PROCLAMATIONS/PRESENTATIONS:**

The proclamations were presented out of order.

2. PROCLAIM APRIL 2025 AS AUTISM AWARENESS MONTH IN THE CITY OF LA HABRA

Mayor Espinoza and the City Council presented a Proclamation to a La Habra youth and his family.

On behalf of Assemblywoman Blanca Pacheco's Office, Christopher Kent presented a Certificate of Recognition to the La Habra youth and his family.

On behalf of Senator Tom Umberg's office, Alejandra Zelayah presented a Certificate of Recognition to the La Habra youth and his family.

1. CERTIFICATE OF RECOGNITION TO ARBOLITA ELEMENTARY SCHOOL IN BEING NAMED A 2025 CALIFORNIA DISTINGUISHED SCHOOL

Mayor Espinoza and the City Council presented La Habra City School District Superintendent Dr. Mario Carlos and his staff with a Certificate of Recognition.

4. PROCLAIM APRIL 5 -11, 2025, AS THE WEEK OF THE YOUNG CHILD

Mayor Espinoza and the City Council presented a Proclamation to Child Development Division staff and program participants.

3. PROCLAIM APRIL 21-25, 2025, AS NATIONAL VOLUNTEER MONTH IN THE CITY OF LA HABRA

Mayor Espinoza announced the Proclamation, and the Donor & Volunteer Reception to be held on April 24, 2025.

**PUBLIC COMMENTS:**

Kristen DeLeon, La Habra resident, spoke.

Jack Miranda, Director of Jesse Miranda Center, spoke.

**CONSENT CALENDAR:**

Moved by Councilmember/Director Gomez, seconded by Mayor Pro Tem/Vice Chair Medrano, and CARRIED UNANIMOUSLY (5-0) TO APPROVE CITY COUNCIL CONSENT CALENDAR ITEMS 1 THROUGH 7; CITY COUNCIL, AGENCY & AUTHORITIES ITEM 1, SUCCESSOR AGENCY ITEM 1, CIVIC IMPROVEMENT AUTHORITY ITEM 1, HOUSING AUTHORITY ITEM 1, and UTILITY AUTHORITY ITEM 1.

Said motion CARRIED by the following vote:

AYES: Mayor/Chair Espinoza, Mayor Pro Tem/Vice Chair Medrano,  
Councilmember/Director Gomez, Councilmember/Director Lampkin,  
Councilmember/Director Nigsarian

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

**CITY COUNCIL:**

1. PROCEDURAL WAIVER: Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title only.

2. APPROVE DENIAL OF LIABILITY CLAIM OF MR. RICHARD AKLES

That the City Council deny the claim of Mr. Richard Akles in order to set a definite six-month Statute of Limitations date.

3. APPROVE THE FISCAL YEAR 2025-2026 (FY25-26) CITY OF LA HABRA LEGISLATIVE PLATFORM

That the City Council adopt the proposed FY25-26 City of La Habra Legislative Platform and authorize staff to prepare letters of support or opposition to legislative bills for the Mayor's signature, as needed and in accordance with the approved Legislative Platform.

4. APPROVE THE ANNUAL SOFTWARE RENEWAL OF TWO PALO ALTO FIREWALLS AND CORTEX END-POINT SECURITY SOFTWARE IN THE AMOUNT OF \$71,790.20

That the City Council authorize the City Manager to renew the software license with Palo Alto (PA) Network through Dell Computers for a total cost of \$71,790.20.

5. APPROVE AGREEMENT WITH DFS FLOORING FOR THE FLOOR REPAIRS AT THE CHILD DEVELOPMENT CENTERS

That the City Council:

A. Approve and authorize the City Manager to enter into an agreement with DFS Flooring for an amount not to exceed \$74,342.85; and,

B. Approve an appropriation of \$45,034.80 from the state grant-funded General Child Care Contract Fund (CCTR), \$23,828.18 from the state grant-funded California State Preschool Program (CSPP), and \$5,479.87 from Day Care Home Food Program (DCH) to complete the necessary funding for this project.

6. APPROVE A GRANT AGREEMENT WITH PROVIDENCE ST. JUDE MEDICAL CENTER ACCEPTING FUNDING IN THE AMOUNT OF \$23,899

That the City Council approve and authorize the City Manager to execute a grant agreement with Providence St. Jude Medical Center accepting funding in the amount of \$23,899 to fund the cost of a grant writing consultant, support for the implementation of the SPARK (Supporting Partnerships to Assure Ready Kids) Physical Education Curriculum and rollover funding to purchase outdoor fitness equipment, distance markers, activity promotion materials, and "Move More Eat Healthy" signage at the new Vin Scully Centennial Park currently under construction.

7. WARRANTS: APPROVE NOS. 3527 THROUGH 3709 TOTALING \$1,526,580.51

That the City Council approve Nos. 3527 through 3709 totaling \$1,526,580.51.

**CITY COUNCIL, AGENCY & AUTHORITIES:**

1. FISCAL YEAR 2023-2024 ANNUAL COMPREHENSIVE FINANCIAL REPORT

Receive and file the audited Fiscal Year 2023-2024 Annual Comprehensive Financial Report (ACFR) for the City of La Habra.

**SUCCESSOR AGENCY:**

1. APPROVE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF LA HABRA MEETING MINUTES

That the Successor Agency approve the Successor Agency to the Redevelopment Agency of the City of La Habra Meeting Minutes of:

- January 21, 2025
- February 3, 2025
- February 18, 2025
- March 3, 2025
- March 17, 2025
- April 7, 2025

**CIVIC IMPROVEMENT AUTHORITY:**

1. APPROVE LA HABRA CIVIC IMPROVEMENT AUTHORITY MEETING MINUTES

That the Civic Improvement Authority approve the La Habra Civic Improvement Authority Meeting Minutes of:

- December 16, 2024
- January 6, 2025
- January 21, 2025
- February 3, 2025
- February 18, 2025
- March 3, 2025
- March 17, 2025
- April 7, 2025

**HOUSING AUTHORITY:**

1. APPROVE CITY OF LA HABRA HOUSING AUTHORITY MEETING MINUTES

That the Housing Authority approve the City of La Habra Housing Authority Meeting Minutes of April 7, 2025.

**UTILITY AUTHORITY:**

1. APPROVE CITY OF LA HABRA UTILITY AUTHORITY MEETING MINUTES

That the City of La Habra Utility Authority approve the Utility Authority Meeting Minutes of:

- December 16, 2024
- January 6, 2025
- January 21, 2025
- February 3, 2025
- February 18, 2025
- March 3, 2025
- March 17, 2025
- April 7, 2025

**CONSENT CALENDAR ITEMS REMOVED FOR SEPARATE DISCUSSION:** None.

**PUBLIC HEARINGS:**

**CITY COUNCIL:**

1. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM APPROVAL OF 2025-2029 CONSOLIDATED PLAN, FISCAL YEAR 2025-2026 ANNUAL ACTION PLAN AND 2025-2029 ORANGE COUNTY REGIONAL ASSESSMENT OF FAIR HOUSING (AFH)

Community & Economic Development Project Manager Louie presented the staff report.

Deputy Director of Community & Economic Development Cole-Corona provided additional information and answered questions.

City Council discussion included: public outreach and input; potential financial cuts by the government; funding filing deadline; and the fiscal year cycle.

Mayor Espinoza opened the public hearing at 7:04 p.m. There was no public testimony. Mayor Espinoza closed the Public Hearing at 7:04 p.m.

Moved by Councilmember Nigsarian, seconded by Mayor Pro Tem Medrano, and CARRIED UNANIMOUSLY (5-0) THAT THE CITY COUNCIL:

- A. RECEIVE PUBLIC COMMENTS;
- B. CONSIDER AND APPROVE THE 2025-2029 CONSOLIDATED PLAN FOR THE CITY OF LA HABRA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM;
- C. CONSIDER AND APPROVE THE 2025-2029 ORANGE COUNTY REGIONAL ASSESSMENT OF FAIR HOUSING;

- D. CONSIDER AND APPROVE THE FISCAL YEAR 2025-2026 ANNUAL ACTION PLAN FOR THE CITY OF LA HABRA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM; AND,
- E. APPROVE AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CITY OF LA HABRA'S ANNUAL APPLICATION AND CERTIFICATIONS AND SUBMIT THEM TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR ITS COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING APPROVAL/AGREEMENT IN THE AMOUNT OF \$594,000. STAFF WILL PROPORTIONALLY INCREASE/DECREASE RECOMMENDED AMOUNTS FOR ADMINISTRATION AND PUBLIC SERVICES PROJECTS BASED ON THE INCREASED/DECREASED PERCENTAGE OF THE FINAL CDBG ALLOCATION.

Said motion CARRIED by the following vote:

AYES: Mayor Espinoza, Mayor Pro Tem Medrano,  
Councilmember Gomez, Councilmember Lampkin, Councilmember Nigsarian  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

#### CONSIDERATION ITEMS:

##### CITY COUNCIL & UTILITY AUTHORITY:

1. APPROVE RESOLUTIONS OF THE CITY COUNCIL AND THE UTILITY AUTHORITY AUTHORIZING THE ISSUANCE AND SALE OF THE LA HABRA UTILITY AUTHORITY WATER REVENUE REFUNDING BONDS, SERIES 2025 AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION THEREWITH

Assistant City Manager Yap presented the staff report. She stated that James Fabian with Fieldman, Rolapp & Associates, Inc.; Vanessa Legbandt with Stradling Yocca Carlson & Rauth; Rick Brandis with Oppenheimer & Co. Inc.; Director of Finance Mel Shannon, and Deputy Director of Finance Jack Ponvanit are in attendance and available to answer questions.

Jim Fabian, Fieldman, Rolapp & Associates, Inc., Principal, presented a PowerPoint.

City Council/Directors discussion included: current instability in the bond market; and the City's current financial rating.

Mayor/Chair Espinoza invited the public to testify at 7:24 p.m. There was no public testimony.

Moved by Mayor Pro Tem/Vice Chair Medrano, seconded by Councilmember/Director Gomez, and CARRIED UNANIMOUSLY (5-0) THAT THE CITY COUNCIL AND UTILITY AUTHORITY:

- A. APPROVE AND ADOPT **RESOLUTION NO. CC 2025-03** ENTITLED: RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA APPROVING THE ISSUANCE BY THE LA HABRA UTILITY AUTHORITY OF ITS LA HABRA UTILITY AUTHORITY (ORANGE COUNTY, CALIFORNIA) WATER REVENUE REFUNDING BONDS, SERIES 2025, TO REFUND THE OUTSTANDING LA HABRA UTILITY AUTHORITY (ORANGE COUNTY, CALIFORNIA)

REVENUE BONDS, SERIES 2013A, AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION THEREWITH; AND,

- B. APPROVE AND ADOPT A **RESOLUTION NO. UA 2025-01** ENTITLED: RESOLUTION OF THE LA HABRA UTILITY AUTHORITY AUTHORIZING THE ISSUANCE AND SALE OF LA HABRA UTILITY AUTHORITY (ORANGE COUNTY, CALIFORNIA) WATER REVENUE REFUNDING BONDS, SERIES 2025, TO REFUND THE OUTSTANDING LA HABRA UTILITY AUTHORITY (ORANGE COUNTY, CALIFORNIA) REVENUE BONDS, SERIES 2013A, AUTHORIZING THE FORMS OF AND DIRECTING THE EXECUTION AND DELIVERY OF A SUPPLEMENTAL WATER REVENUE BOND INDENTURE, A PRELIMINARY OFFICIAL STATEMENT, A BOND PURCHASE AGREEMENT, A CONTINUING DISCLOSURE CERTIFICATE, AN ESCROW AGREEMENT AND RELATED FINANCING DOCUMENTS AND AGREEMENTS, AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION THEREWITH.

Said motion CARRIED by the following vote:

AYES: Mayor/Chair Espinoza, Mayor Pro Tem/Vice Chair Medrano,  
Councilmember/Director Gomez, Councilmember/Director Lampkin,  
Councilmember/Director Nigsarian

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

**MAYOR'S COMMUNITY CALENDAR:**

Mayor Espinoza announced upcoming community events and activities.

**COMMENTS FROM STAFF:**

City Manager Sadro recognized Community Services, Police, Community & Economic Development, and the Public Works Departments for their work during the Egg Night and Spring Family Eggstravaganza events held this past weekend.

**COMMENTS FROM COUNCILMEMBERS/DIRECTORS:**

Each City Councilmember/Director commented and reported on their attendance to past community events and activities.

Councilmember/Director Gomez requested the meeting be adjourned in memory of former KTLA broadcaster Ed Arnold and Recreation Specialist Bernard Nolen's grandmother InaFaye Reese.

Mayor Pro Tem/Vice Chair Medrano requested the meeting be adjourned in memory of his uncle Miguel Gomez.

Councilmember/Director Nigsarian acknowledged the passing of Roman Catholic Pope Francis.

**ADJOURNMENT:** Mayor/Chair Espinoza adjourned the meeting in memory of Ed Arnold, InaFaye Reese, Miguel Gomez, and Pope Francis at 8:00 p.m. to Monday, May 5, 2025, at 5:30 p.m. in the City Council Closed Session Room 112c, 100 East La Habra Boulevard, followed by the Regular Meeting at 6:30 p.m. in the City Council Chamber.

Respectfully submitted,

Rhonda J. Barone, CMC  
City Clerk/Secretary

These Minutes were approved on \_\_\_\_\_.

DRAFT

# MINUTES

## SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF LA HABRA

### REGULAR MEETING

**MONDAY, MAY 5, 2025**

The Regular Meeting of the Successor Agency to the Redevelopment Agency of the City of La Habra of Monday, May 5, 2025, that was to be held at 6:30 p.m. in the City Council Chamber located at, 100 East La Habra Boulevard, La Habra, California, was declared a cancelled meeting due to there being no business to consider at the time. A Notice of Cancelled Meeting declaring the same was posted on the bulletin boards outside of the south entrance of City Hall and Council Chamber, in accordance with.

**AGENCY MEMBERS PRESENT:** None

**AGENCY MEMBERS ABSENT:** Chair Espinoza  
Vice Chair Medrano  
Director Gomez  
Director Lampkin  
Director Nigsarian

Respectfully submitted,

Rhonda J. Barone, CMC  
Secretary

These Minutes were approved on \_\_\_\_\_.

# MINUTES

## SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF LA HABRA

### REGULAR MEETING

MONDAY, MAY 19, 2025

The Regular Meeting of the Successor Agency to the Redevelopment Agency of the City of La Habra of Monday, May 19, 2025, that was to be held at 6:30 p.m. in the City Council Chamber located at, 100 East La Habra Boulevard, La Habra, California, was declared a cancelled meeting due to there being no business to consider at the time. A Notice of Cancelled Meeting declaring the same was posted on the bulletin boards outside of the south entrance of City Hall and Council Chamber, in accordance with.

**AGENCY MEMBERS PRESENT:** None

**AGENCY MEMBERS ABSENT:** Chair Espinoza  
Vice Chair Medrano  
Director Gomez  
Director Lampkin  
Director Nigsarian

Respectfully submitted,

Rhonda J. Barone, CMC  
Secretary

These Minutes were approved on \_\_\_\_\_.



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La Habra Civic Improvement Authority Agenda Report

Item No. 1.

MEETING DATE: 06/02/2025

TO: HONORABLE CHAIR AND DIRECTORS

FROM: JIM SADRO, EXECUTIVE DIRECTOR  
By: Rhonda J. Barone, CMC, City Clerk

SUBJECT: APPROVE LA HABRA CIVIC IMPROVEMENT AUTHORITY MEETING MINUTES

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**RECOMMENDATION:**

That the Civic Improvement Authority approve the La Habra Civic Improvement Authority Meeting Minutes of:

- April 21, 2025
- May 5, 2025
- May 19, 2025

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**Attachments**

Civic Improvement Authority Minutes of 4/21/2025

Civic Improvement Authority Minutes of 5/5/2025

Civic Improvement Authority Minutes of 5/19/2025

## MINUTES

### LA HABRA CIVIC IMPROVEMENT AUTHORITY

#### ADJOURNED REGULAR MEETING 5:30 P.M.

&

#### REGULAR MEETING 6:30 P.M.

&

#### REGULAR JOINT MEETING WITH THE CITY COUNCIL OF THE CITY OF LA HABRA, LA HABRA UTILITY AUTHORITY, CITY OF LA HABRA HOUSING AUTHORITY, AND SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF LA HABRA

Monday, April 21, 2025

#### REGULAR MEETING & REGULAR JOINT MEETING 6:30 P.M.:

**CALL TO ORDER:** Mayor/Chair Espinoza called the Regular Meeting of the City Council of the City of La Habra and Regular Joint Meeting with the Successor Agency to the Redevelopment Agency of the City of La Habra, La Habra Civic Improvement Authority, City of La Habra Housing Authority, and La Habra Utility Authority to order at 6:30 p.m. in the City Council Chamber, located at 100 East La Habra Boulevard, La Habra, California.

**INVOCATION:** City Attorney/Legal Counsel Collins

**PLEDGE OF ALLEGIANCE:** Councilmember/Director Gomez  
Mayor Pro Tem/Vice Chair Medrano

**COUNCILMEMBERS/DIRECTORS PRESENT:** Mayor/Chair Espinoza  
Mayor Pro Tem/Vice Chair Medrano  
Councilmember/Director Lampkin  
Councilmember/Director Nigsarian

**COUNCILMEMBERS/DIRECTORS ABSENT:** Councilmember/Director Gomez (arrived at 6:46 p.m.)

**OTHER OFFICIALS PRESENT:** City Manager/Executive Director Sadro  
City Attorney/Legal Counsel Collins  
Assistant City Manager Yap  
Management Analyst II Hurt  
City Clerk/Secretary Barone  
Assistant City Clerk Lopez

**CLOSED SESSION ANNOUNCEMENT:** None.

**PROCLAMATIONS/PRESENTATIONS:**

The proclamations were presented out of order.

2. PROCLAIM APRIL 2025 AS AUTISM AWARENESS MONTH IN THE CITY OF LA HABRA

Mayor Espinoza and the City Council presented a Proclamation to a La Habra youth and his family.

On behalf of Assemblywoman Blanca Pacheco's Office, Christopher Kent presented a Certificate of Recognition to the La Habra youth and his family.

On behalf of Senator Tom Umberg's office, Alejandra Zelayah presented a Certificate of Recognition to the La Habra youth and his family.

1. CERTIFICATE OF RECOGNITION TO ARBOLITA ELEMENTARY SCHOOL IN BEING NAMED A 2025 CALIFORNIA DISTINGUISHED SCHOOL

Mayor Espinoza and the City Council presented La Habra City School District Superintendent Dr. Mario Carlos and his staff with a Certificate of Recognition.

4. PROCLAIM APRIL 5 -11, 2025, AS THE WEEK OF THE YOUNG CHILD

Mayor Espinoza and the City Council presented a Proclamation to Child Development Division staff and program participants.

3. PROCLAIM APRIL 21-25, 2025, AS NATIONAL VOLUNTEER MONTH IN THE CITY OF LA HABRA

Mayor Espinoza announced the Proclamation, and the Donor & Volunteer Reception to be held on April 24, 2025.

**PUBLIC COMMENTS:**

Kristen DeLeon, La Habra resident, spoke.

Jack Miranda, Director of Jesse Miranda Center, spoke.

**CONSENT CALENDAR:**

Moved by Councilmember/Director Gomez, seconded by Mayor Pro Tem/Vice Chair Medrano, and CARRIED UNANIMOUSLY (5-0) TO APPROVE CITY COUNCIL CONSENT CALENDAR ITEMS 1 THROUGH 7; CITY COUNCIL, AGENCY & AUTHORITIES ITEM 1, SUCCESSOR AGENCY ITEM 1, CIVIC IMPROVEMENT AUTHORITY ITEM 1, HOUSING AUTHORITY ITEM 1, and UTILITY AUTHORITY ITEM 1.

Said motion CARRIED by the following vote:

AYES: Mayor/Chair Espinoza, Mayor Pro Tem/Vice Chair Medrano,  
Councilmember/Director Gomez, Councilmember/Director Lampkin,  
Councilmember/Director Nigsarian

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

**CITY COUNCIL:**

1. PROCEDURAL WAIVER: Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title only.

2. APPROVE DENIAL OF LIABILITY CLAIM OF MR. RICHARD AKLES

That the City Council deny the claim of Mr. Richard Akles in order to set a definite six-month Statute of Limitations date.

3. APPROVE THE FISCAL YEAR 2025-2026 (FY25-26) CITY OF LA HABRA LEGISLATIVE PLATFORM

That the City Council adopt the proposed FY25-26 City of La Habra Legislative Platform and authorize staff to prepare letters of support or opposition to legislative bills for the Mayor's signature, as needed and in accordance with the approved Legislative Platform.

4. APPROVE THE ANNUAL SOFTWARE RENEWAL OF TWO PALO ALTO FIREWALLS AND CORTEX END-POINT SECURITY SOFTWARE IN THE AMOUNT OF \$71,790.20

That the City Council authorize the City Manager to renew the software license with Palo Alto (PA) Network through Dell Computers for a total cost of \$71,790.20.

5. APPROVE AGREEMENT WITH DFS FLOORING FOR THE FLOOR REPAIRS AT THE CHILD DEVELOPMENT CENTERS

That the City Council:

A. Approve and authorize the City Manager to enter into an agreement with DFS Flooring for an amount not to exceed \$74,342.85; and,

B. Approve an appropriation of \$45,034.80 from the state grant-funded General Child Care Contract Fund (CCTR), \$23,828.18 from the state grant-funded California State Preschool Program (CSPP), and \$5,479.87 from Day Care Home Food Program (DCH) to complete the necessary funding for this project.

6. APPROVE A GRANT AGREEMENT WITH PROVIDENCE ST. JUDE MEDICAL CENTER ACCEPTING FUNDING IN THE AMOUNT OF \$23,899

That the City Council approve and authorize the City Manager to execute a grant agreement with Providence St. Jude Medical Center accepting funding in the amount of \$23,899 to fund the cost of a grant writing consultant, support for the implementation of the SPARK (Supporting Partnerships to Assure Ready Kids) Physical Education Curriculum and rollover funding to purchase outdoor fitness equipment, distance markers, activity promotion materials, and "Move More Eat Healthy" signage at the new Vin Scully Centennial Park currently under construction.

7. WARRANTS: APPROVE NOS. 3527 THROUGH 3709 TOTALING \$1,526,580.51

That the City Council approve Nos. 3527 through 3709 totaling \$1,526,580.51.

**CITY COUNCIL, AGENCY & AUTHORITIES:**

1. FISCAL YEAR 2023-2024 ANNUAL COMPREHENSIVE FINANCIAL REPORT

Receive and file the audited Fiscal Year 2023-2024 Annual Comprehensive Financial Report (ACFR) for the City of La Habra.

**SUCCESSOR AGENCY:**

1. APPROVE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF LA HABRA MEETING MINUTES

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- January 21, 2025
- February 3, 2025
- February 18, 2025
- March 3, 2025
- March 17, 2025
- April 7, 2025

**CIVIC IMPROVEMENT AUTHORITY:**

1. APPROVE LA HABRA CIVIC IMPROVEMENT AUTHORITY MEETING MINUTES

That the Civic Improvement Authority approve the La Habra Civic Improvement Authority Meeting Minutes of:

- December 16, 2024
- January 6, 2025
- January 21, 2025
- February 3, 2025
- February 18, 2025
- March 3, 2025
- March 17, 2025
- April 7, 2025

**HOUSING AUTHORITY:**

1. APPROVE CITY OF LA HABRA HOUSING AUTHORITY MEETING MINUTES

That the Housing Authority approve the City of La Habra Housing Authority Meeting Minutes of April 7, 2025.

**UTILITY AUTHORITY:**

1. APPROVE CITY OF LA HABRA UTILITY AUTHORITY MEETING MINUTES

That the City of La Habra Utility Authority approve the Utility Authority Meeting Minutes of:

- December 16, 2024
- January 6, 2025
- January 21, 2025
- February 3, 2025
- February 18, 2025
- March 3, 2025
- March 17, 2025
- April 7, 2025

**CONSENT CALENDAR ITEMS REMOVED FOR SEPARATE DISCUSSION:** None.

**PUBLIC HEARINGS:**

**CITY COUNCIL:**

1. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM APPROVAL OF 2025-2029 CONSOLIDATED PLAN, FISCAL YEAR 2025-2026 ANNUAL ACTION PLAN AND 2025-2029 ORANGE COUNTY REGIONAL ASSESSMENT OF FAIR HOUSING (AFH)

Community & Economic Development Project Manager Louie presented the staff report.

Deputy Director of Community & Economic Development Cole-Corona provided additional information and answered questions.

City Council discussion included: public outreach and input; potential financial cuts by the government; funding filing deadline; and the fiscal year cycle.

Mayor Espinoza opened the public hearing at 7:04 p.m. There was no public testimony. Mayor Espinoza closed the Public Hearing at 7:04 p.m.

Moved by Councilmember Nigsarian, seconded by Mayor Pro Tem Medrano, and CARRIED UNANIMOUSLY (5-0) THAT THE CITY COUNCIL:

- A. RECEIVE PUBLIC COMMENTS;
- B. CONSIDER AND APPROVE THE 2025-2029 CONSOLIDATED PLAN FOR THE CITY OF LA HABRA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM;
- C. CONSIDER AND APPROVE THE 2025-2029 ORANGE COUNTY REGIONAL ASSESSMENT OF FAIR HOUSING;

- D. CONSIDER AND APPROVE THE FISCAL YEAR 2025-2026 ANNUAL ACTION PLAN FOR THE CITY OF LA HABRA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM; AND,
- E. APPROVE AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CITY OF LA HABRA'S ANNUAL APPLICATION AND CERTIFICATIONS AND SUBMIT THEM TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR ITS COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING APPROVAL/AGREEMENT IN THE AMOUNT OF \$594,000. STAFF WILL PROPORTIONALLY INCREASE/DECREASE RECOMMENDED AMOUNTS FOR ADMINISTRATION AND PUBLIC SERVICES PROJECTS BASED ON THE INCREASED/DECREASED PERCENTAGE OF THE FINAL CDBG ALLOCATION.

Said motion CARRIED by the following vote:

AYES: Mayor Espinoza, Mayor Pro Tem Medrano,  
Councilmember Gomez, Councilmember Lampkin, Councilmember Nigsarian  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

#### CONSIDERATION ITEMS:

##### CITY COUNCIL & UTILITY AUTHORITY:

1. APPROVE RESOLUTIONS OF THE CITY COUNCIL AND THE UTILITY AUTHORITY AUTHORIZING THE ISSUANCE AND SALE OF THE LA HABRA UTILITY AUTHORITY WATER REVENUE REFUNDING BONDS, SERIES 2025 AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION THEREWITH

Assistant City Manager Yap presented the staff report. She stated that James Fabian with Fieldman, Rolapp & Associates, Inc.; Vanessa Legbandt with Stradling Yocca Carlson & Rauth; Rick Brandis with Oppenheimer & Co. Inc.; Director of Finance Mel Shannon, and Deputy Director of Finance Jack Ponvanit are in attendance and available to answer questions.

Jim Fabian, Fieldman, Rolapp & Associates, Inc., Principal, presented a PowerPoint.

City Council/Directors discussion included: current instability in the bond market; and the City's current financial rating.

Mayor/Chair Espinoza invited the public to testify at 7:24 p.m. There was no public testimony.

Moved by Mayor Pro Tem/Vice Chair Medrano, seconded by Councilmember/Director Gomez, and CARRIED UNANIMOUSLY (5-0) THAT THE CITY COUNCIL AND UTILITY AUTHORITY:

- A. APPROVE AND ADOPT **RESOLUTION NO. CC 2025-03** ENTITLED: RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA APPROVING THE ISSUANCE BY THE LA HABRA UTILITY AUTHORITY OF ITS LA HABRA UTILITY AUTHORITY (ORANGE COUNTY, CALIFORNIA) WATER REVENUE REFUNDING BONDS, SERIES 2025, TO REFUND THE OUTSTANDING LA HABRA UTILITY AUTHORITY (ORANGE COUNTY, CALIFORNIA)

REVENUE BONDS, SERIES 2013A, AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION THEREWITH; AND,

- B. APPROVE AND ADOPT A **RESOLUTION NO. UA 2025-01** ENTITLED: RESOLUTION OF THE LA HABRA UTILITY AUTHORITY AUTHORIZING THE ISSUANCE AND SALE OF LA HABRA UTILITY AUTHORITY (ORANGE COUNTY, CALIFORNIA) WATER REVENUE REFUNDING BONDS, SERIES 2025, TO REFUND THE OUTSTANDING LA HABRA UTILITY AUTHORITY (ORANGE COUNTY, CALIFORNIA) REVENUE BONDS, SERIES 2013A, AUTHORIZING THE FORMS OF AND DIRECTING THE EXECUTION AND DELIVERY OF A SUPPLEMENTAL WATER REVENUE BOND INDENTURE, A PRELIMINARY OFFICIAL STATEMENT, A BOND PURCHASE AGREEMENT, A CONTINUING DISCLOSURE CERTIFICATE, AN ESCROW AGREEMENT AND RELATED FINANCING DOCUMENTS AND AGREEMENTS, AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION THEREWITH.

Said motion CARRIED by the following vote:

AYES: Mayor/Chair Espinoza, Mayor Pro Tem/Vice Chair Medrano,  
Councilmember/Director Gomez, Councilmember/Director Lampkin,  
Councilmember/Director Nigsarian

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

#### **MAYOR'S COMMUNITY CALENDAR:**

Mayor Espinoza announced upcoming community events and activities.

#### **COMMENTS FROM STAFF:**

City Manager Sadro recognized Community Services, Police, Community & Economic Development, and the Public Works Departments for their work during the Egg Night and Spring Family Eggstravaganza events held this past weekend.

#### **COMMENTS FROM COUNCILMEMBERS/DIRECTORS:**

Each City Councilmember/Director commented and reported on their attendance to past community events and activities.

Councilmember/Director Gomez requested the meeting be adjourned in memory of former KTLA broadcaster Ed Arnold and Recreation Specialist Bernard Nolen's grandmother InaFaye Reese.

Mayor Pro Tem/Vice Chair Medrano requested the meeting be adjourned in memory of his uncle Miguel Gomez.

Councilmember/Director Nigsarian acknowledged the passing of Roman Catholic Pope Francis.

**ADJOURNMENT:** Mayor/Chair Espinoza adjourned the meeting in memory of Ed Arnold, InaFaye Reese, Miguel Gomez, and Pope Francis at 8:00 p.m. to Monday, May 5, 2025, at 5:30 p.m. in the City Council Closed Session Room 112c, 100 East La Habra Boulevard, followed by the Regular Meeting at 6:30 p.m. in the City Council Chamber.

Respectfully submitted,

Rhonda J. Barone, CMC  
City Clerk/Secretary

These Minutes were approved on \_\_\_\_\_.

DRAFT

# MINUTES

## LA HABRA CIVIC IMPROVEMENT AUTHORITY

### REGULAR MEETING

MONDAY, MAY 5, 2025

The Regular Meeting of the La Habra Civic Improvement Authority of Monday, May 5, 2025, that was to be held at 6:30 p.m. in the City Council Chamber located at, 100 East La Habra Boulevard, La Habra, California, was declared a cancelled meeting due to there being no business to consider at the time. A Notice of Cancelled Meeting declaring the same was posted on the outside bulletin boards of the south entrance of City Hall and Council Chamber, as required by law.

**AGENCY MEMBERS PRESENT:** None

**AGENCY MEMBERS ABSENT:** Chair Espinoza  
Vice Chair Medrano  
Director Gomez  
Director Lampkin  
Director Nigsarian

Respectfully submitted,

Rhonda J. Barone, CMC  
Secretary

These Minutes were approved on \_\_\_\_\_.

# MINUTES

## LA HABRA CIVIC IMPROVEMENT AUTHORITY

### REGULAR MEETING

**MONDAY, MAY 19, 2025**

The Regular Meeting of the La Habra Civic Improvement Authority of Monday, May 19, 2025, that was to be held at 6:30 p.m. in the City Council Chamber located at, 100 East La Habra Boulevard, La Habra, California, was declared a cancelled meeting due to there being no business to consider at the time. A Notice of Cancelled Meeting declaring the same was posted on the outside bulletin boards of the south entrance of City Hall and Council Chamber, as required by law.

**AGENCY MEMBERS PRESENT:** None

**AGENCY MEMBERS ABSENT:** Chair Espinoza  
Vice Chair Medrano  
Director Gomez  
Director Lampkin  
Director Nigsarian

Respectfully submitted,

Rhonda J. Barone, CMC  
Secretary

These Minutes were approved on \_\_\_\_\_.



City of  
**LA HABRA**  
Housing Authority Agenda Report

Item No. 1.

MEETING DATE: 06/02/2025

TO: HONORABLE CHAIR AND DIRECTORS

FROM: JIM SADRO, EXECUTIVE DIRECTOR  
By: Rhonda J. Barone, CMC, City Clerk

SUBJECT: APPROVE CITY OF LA HABRA HOUSING AUTHORITY MEETING MINUTES

---

**RECOMMENDATION:**

That the Housing Authority approve the City of La Habra Housing Authority Meeting Minutes of:

- April 21, 2025
- May 5, 2025
- May 19, 2025

---

**Attachments**

Housing Authority Minutes of 4/21/2025  
Housing Authority Minutes of 5/5/2025  
Housing Authority Minutes of 5/19/2025

## MINUTES

**CITY OF LA HABRA HOUSING AUTHORITY  
ADJOURNED REGULAR MEETING 5:30 P.M.  
&  
REGULAR MEETING 6:30 P.M.  
&  
REGULAR JOINT MEETING WITH THE  
CITY COUNCIL OF THE CITY OF LA HABRA,  
LA HABRA UTILITY AUTHORITY,  
LA HABRA CIVIC IMPROVEMENT AUTHORITY,  
AND SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY  
OF THE CITY OF LA HABRA**

**Monday, April 21, 2025**

**REGULAR MEETING & REGULAR JOINT MEETING 6:30 P.M.:**

**CALL TO ORDER:** Mayor/Chair Espinoza called the Regular Meeting of the City Council of the City of La Habra and Regular Joint Meeting with the Successor Agency to the Redevelopment Agency of the City of La Habra, La Habra Civic Improvement Authority, City of La Habra Housing Authority, and La Habra Utility Authority to order at 6:30 p.m. in the City Council Chamber, located at 100 East La Habra Boulevard, La Habra, California.

**INVOCATION:** City Attorney/Legal Counsel Collins

**PLEDGE OF ALLEGIANCE:** Councilmember/Director Gomez  
Mayor Pro Tem/Vice Chair Medrano

**COUNCILMEMBERS/DIRECTORS PRESENT:** Mayor/Chair Espinoza  
Mayor Pro Tem/Vice Chair Medrano  
Councilmember/Director Lampkin  
Councilmember/Director Nigsarian

**COUNCILMEMBERS/DIRECTORS ABSENT:** Councilmember/Director Gomez (arrived at 6:46 p.m.)

**OTHER OFFICIALS PRESENT:** City Manager/Executive Director Sadro  
City Attorney/Legal Counsel Collins  
Assistant City Manager Yap  
Management Analyst II Hurt  
City Clerk/Secretary Barone  
Assistant City Clerk Lopez

**CLOSED SESSION ANNOUNCEMENT:** None.

**PROCLAMATIONS/PRESENTATIONS:**

The proclamations were presented out of order.

2. PROCLAIM APRIL 2025 AS AUTISM AWARENESS MONTH IN THE CITY OF LA HABRA

Mayor Espinoza and the City Council presented a Proclamation to a La Habra youth and his family.

On behalf of Assemblywoman Blanca Pacheco's Office, Christopher Kent presented a Certificate of Recognition to the La Habra youth and his family.

On behalf of Senator Tom Umberg's office, Alejandra Zelayah presented a Certificate of Recognition to the La Habra youth and his family.

1. CERTIFICATE OF RECOGNITION TO ARBOLITA ELEMENTARY SCHOOL IN BEING NAMED A 2025 CALIFORNIA DISTINGUISHED SCHOOL

Mayor Espinoza and the City Council presented La Habra City School District Superintendent Dr. Mario Carlos and his staff with a Certificate of Recognition.

4. PROCLAIM APRIL 5 -11, 2025, AS THE WEEK OF THE YOUNG CHILD

Mayor Espinoza and the City Council presented a Proclamation to Child Development Division staff and program participants.

3. PROCLAIM APRIL 21-25, 2025, AS NATIONAL VOLUNTEER MONTH IN THE CITY OF LA HABRA

Mayor Espinoza announced the Proclamation, and the Donor & Volunteer Reception to be held on April 24, 2025.

**PUBLIC COMMENTS:**

Kristen DeLeon, La Habra resident, spoke.

Jack Miranda, Director of Jesse Miranda Center, spoke.

**CONSENT CALENDAR:**

Moved by Councilmember/Director Gomez, seconded by Mayor Pro Tem/Vice Chair Medrano, and CARRIED UNANIMOUSLY (5-0) TO APPROVE CITY COUNCIL CONSENT CALENDAR ITEMS 1 THROUGH 7; CITY COUNCIL, AGENCY & AUTHORITIES ITEM 1, SUCCESSOR AGENCY ITEM 1, CIVIC IMPROVEMENT AUTHORITY ITEM 1, HOUSING AUTHORITY ITEM 1, and UTILITY AUTHORITY ITEM 1.

Said motion CARRIED by the following vote:

AYES: Mayor/Chair Espinoza, Mayor Pro Tem/Vice Chair Medrano,  
Councilmember/Director Gomez, Councilmember/Director Lampkin,  
Councilmember/Director Nigsarian

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

**CITY COUNCIL:**

1. PROCEDURAL WAIVER: Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title only.

2. APPROVE DENIAL OF LIABILITY CLAIM OF MR. RICHARD AKLES

That the City Council deny the claim of Mr. Richard Akles in order to set a definite six-month Statute of Limitations date.

3. APPROVE THE FISCAL YEAR 2025-2026 (FY25-26) CITY OF LA HABRA LEGISLATIVE PLATFORM

That the City Council adopt the proposed FY25-26 City of La Habra Legislative Platform and authorize staff to prepare letters of support or opposition to legislative bills for the Mayor's signature, as needed and in accordance with the approved Legislative Platform.

4. APPROVE THE ANNUAL SOFTWARE RENEWAL OF TWO PALO ALTO FIREWALLS AND CORTEX END-POINT SECURITY SOFTWARE IN THE AMOUNT OF \$71,790.20

That the City Council authorize the City Manager to renew the software license with Palo Alto (PA) Network through Dell Computers for a total cost of \$71,790.20.

5. APPROVE AGREEMENT WITH DFS FLOORING FOR THE FLOOR REPAIRS AT THE CHILD DEVELOPMENT CENTERS

That the City Council:

A. Approve and authorize the City Manager to enter into an agreement with DFS Flooring for an amount not to exceed \$74,342.85; and,

B. Approve an appropriation of \$45,034.80 from the state grant-funded General Child Care Contract Fund (CCTR), \$23,828.18 from the state grant-funded California State Preschool Program (CSPP), and \$5,479.87 from Day Care Home Food Program (DCH) to complete the necessary funding for this project.

6. APPROVE A GRANT AGREEMENT WITH PROVIDENCE ST. JUDE MEDICAL CENTER ACCEPTING FUNDING IN THE AMOUNT OF \$23,899

That the City Council approve and authorize the City Manager to execute a grant agreement with Providence St. Jude Medical Center accepting funding in the amount of \$23,899 to fund the cost of a grant writing consultant, support for the implementation of the SPARK (Supporting Partnerships to Assure Ready Kids) Physical Education Curriculum and rollover funding to purchase outdoor fitness equipment, distance markers, activity promotion materials, and "Move More Eat Healthy" signage at the new Vin Scully Centennial Park currently under construction.

7. WARRANTS: APPROVE NOS. 3527 THROUGH 3709 TOTALING \$1,526,580.51

That the City Council approve Nos. 3527 through 3709 totaling \$1,526,580.51.

**CITY COUNCIL, AGENCY & AUTHORITIES:**

1. FISCAL YEAR 2023-2024 ANNUAL COMPREHENSIVE FINANCIAL REPORT

Receive and file the audited Fiscal Year 2023-2024 Annual Comprehensive Financial Report (ACFR) for the City of La Habra.

**SUCCESSOR AGENCY:**

1. APPROVE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF LA HABRA MEETING MINUTES

That the Successor Agency approve the Successor Agency to the Redevelopment Agency of the City of La Habra Meeting Minutes of:

- January 21, 2025
- February 3, 2025
- February 18, 2025
- March 3, 2025
- March 17, 2025
- April 7, 2025

**CIVIC IMPROVEMENT AUTHORITY:**

1. APPROVE LA HABRA CIVIC IMPROVEMENT AUTHORITY MEETING MINUTES

That the Civic Improvement Authority approve the La Habra Civic Improvement Authority Meeting Minutes of:

- December 16, 2024
- January 6, 2025
- January 21, 2025
- February 3, 2025
- February 18, 2025
- March 3, 2025
- March 17, 2025
- April 7, 2025

**HOUSING AUTHORITY:**

1. APPROVE CITY OF LA HABRA HOUSING AUTHORITY MEETING MINUTES

That the Housing Authority approve the City of La Habra Housing Authority Meeting Minutes of April 7, 2025.

**UTILITY AUTHORITY:**

1. APPROVE CITY OF LA HABRA UTILITY AUTHORITY MEETING MINUTES

That the City of La Habra Utility Authority approve the Utility Authority Meeting Minutes of:

- December 16, 2024
- January 6, 2025
- January 21, 2025
- February 3, 2025
- February 18, 2025
- March 3, 2025
- March 17, 2025
- April 7, 2025

**CONSENT CALENDAR ITEMS REMOVED FOR SEPARATE DISCUSSION:** None.

**PUBLIC HEARINGS:**

**CITY COUNCIL:**

1. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM APPROVAL OF 2025-2029 CONSOLIDATED PLAN, FISCAL YEAR 2025-2026 ANNUAL ACTION PLAN AND 2025-2029 ORANGE COUNTY REGIONAL ASSESSMENT OF FAIR HOUSING (AFH)

Community & Economic Development Project Manager Louie presented the staff report.

Deputy Director of Community & Economic Development Cole-Corona provided additional information and answered questions.

City Council discussion included: public outreach and input; potential financial cuts by the government; funding filing deadline; and the fiscal year cycle.

Mayor Espinoza opened the public hearing at 7:04 p.m. There was no public testimony. Mayor Espinoza closed the Public Hearing at 7:04 p.m.

Moved by Councilmember Nigsarian, seconded by Mayor Pro Tem Medrano, and CARRIED UNANIMOUSLY (5-0) THAT THE CITY COUNCIL:

- A. RECEIVE PUBLIC COMMENTS;
- B. CONSIDER AND APPROVE THE 2025-2029 CONSOLIDATED PLAN FOR THE CITY OF LA HABRA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM;
- C. CONSIDER AND APPROVE THE 2025-2029 ORANGE COUNTY REGIONAL ASSESSMENT OF FAIR HOUSING;

- D. CONSIDER AND APPROVE THE FISCAL YEAR 2025-2026 ANNUAL ACTION PLAN FOR THE CITY OF LA HABRA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM; AND,
- E. APPROVE AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CITY OF LA HABRA'S ANNUAL APPLICATION AND CERTIFICATIONS AND SUBMIT THEM TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR ITS COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING APPROVAL/AGREEMENT IN THE AMOUNT OF \$594,000. STAFF WILL PROPORTIONALLY INCREASE/DECREASE RECOMMENDED AMOUNTS FOR ADMINISTRATION AND PUBLIC SERVICES PROJECTS BASED ON THE INCREASED/DECREASED PERCENTAGE OF THE FINAL CDBG ALLOCATION.

Said motion CARRIED by the following vote:

AYES: Mayor Espinoza, Mayor Pro Tem Medrano,  
Councilmember Gomez, Councilmember Lampkin, Councilmember Nigsarian  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

#### CONSIDERATION ITEMS:

##### CITY COUNCIL & UTILITY AUTHORITY:

1. APPROVE RESOLUTIONS OF THE CITY COUNCIL AND THE UTILITY AUTHORITY AUTHORIZING THE ISSUANCE AND SALE OF THE LA HABRA UTILITY AUTHORITY WATER REVENUE REFUNDING BONDS, SERIES 2025 AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION THEREWITH

Assistant City Manager Yap presented the staff report. She stated that James Fabian with Fieldman, Rolapp & Associates, Inc.; Vanessa Legbandt with Stradling Yocca Carlson & Rauth; Rick Brandis with Oppenheimer & Co. Inc.; Director of Finance Mel Shannon, and Deputy Director of Finance Jack Ponvanit are in attendance and available to answer questions.

Jim Fabian, Fieldman, Rolapp & Associates, Inc., Principal, presented a PowerPoint.

City Council/Directors discussion included: current instability in the bond market; and the City's current financial rating.

Mayor/Chair Espinoza invited the public to testify at 7:24 p.m. There was no public testimony.

Moved by Mayor Pro Tem/Vice Chair Medrano, seconded by Councilmember/Director Gomez, and CARRIED UNANIMOUSLY (5-0) THAT THE CITY COUNCIL AND UTILITY AUTHORITY:

- A. APPROVE AND ADOPT **RESOLUTION NO. CC 2025-03** ENTITLED: RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA APPROVING THE ISSUANCE BY THE LA HABRA UTILITY AUTHORITY OF ITS LA HABRA UTILITY AUTHORITY (ORANGE COUNTY, CALIFORNIA) WATER REVENUE REFUNDING BONDS, SERIES 2025, TO REFUND THE OUTSTANDING LA HABRA UTILITY AUTHORITY (ORANGE COUNTY, CALIFORNIA)

REVENUE BONDS, SERIES 2013A, AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION THEREWITH; AND,

- B. APPROVE AND ADOPT A **RESOLUTION NO. UA 2025-01** ENTITLED: RESOLUTION OF THE LA HABRA UTILITY AUTHORITY AUTHORIZING THE ISSUANCE AND SALE OF LA HABRA UTILITY AUTHORITY (ORANGE COUNTY, CALIFORNIA) WATER REVENUE REFUNDING BONDS, SERIES 2025, TO REFUND THE OUTSTANDING LA HABRA UTILITY AUTHORITY (ORANGE COUNTY, CALIFORNIA) REVENUE BONDS, SERIES 2013A, AUTHORIZING THE FORMS OF AND DIRECTING THE EXECUTION AND DELIVERY OF A SUPPLEMENTAL WATER REVENUE BOND INDENTURE, A PRELIMINARY OFFICIAL STATEMENT, A BOND PURCHASE AGREEMENT, A CONTINUING DISCLOSURE CERTIFICATE, AN ESCROW AGREEMENT AND RELATED FINANCING DOCUMENTS AND AGREEMENTS, AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION THEREWITH.

Said motion CARRIED by the following vote:

AYES: Mayor/Chair Espinoza, Mayor Pro Tem/Vice Chair Medrano,  
Councilmember/Director Gomez, Councilmember/Director Lampkin,  
Councilmember/Director Nigsarian  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

**MAYOR'S COMMUNITY CALENDAR:**

Mayor Espinoza announced upcoming community events and activities.

**COMMENTS FROM STAFF:**

City Manager Sadro recognized Community Services, Police, Community & Economic Development, and the Public Works Departments for their work during the Egg Night and Spring Family Eggstravaganza events held this past weekend.

**COMMENTS FROM COUNCILMEMBERS/DIRECTORS:**

Each City Councilmember/Director commented and reported on their attendance to past community events and activities.

Councilmember/Director Gomez requested the meeting be adjourned in memory of former KTLA broadcaster Ed Arnold and Recreation Specialist Bernard Nolen's grandmother InaFaye Reese.

Mayor Pro Tem/Vice Chair Medrano requested the meeting be adjourned in memory of his uncle Miguel Gomez.

Councilmember/Director Nigsarian acknowledged the passing of Roman Catholic Pope Francis.

**ADJOURNMENT:** Mayor/Chair Espinoza adjourned the meeting in memory of Ed Arnold, InaFaye Reese, Miguel Gomez, and Pope Francis at 8:00 p.m. to Monday, May 5, 2025, at 5:30 p.m. in the City Council Closed Session Room 112c, 100 East La Habra Boulevard, followed by the Regular Meeting at 6:30 p.m. in the City Council Chamber.

Respectfully submitted,

Rhonda J. Barone, CMC  
City Clerk/Secretary

These Minutes were approved on \_\_\_\_\_.

DRAFT

# MINUTES

## CITY OF LA HABRA HOUSING AUTHORITY

### REGULAR MEETING

MONDAY, MAY 5, 2025

The Regular Meeting of the City of La Habra Housing Authority of Monday, May 5, 2025, that was to be held at 6:30 p.m. in the City Council Chamber located at 100 East La Habra Boulevard, La Habra, California, was declared a cancelled meeting due to there being no business to consider at the time. A Notice of Cancelled Meeting declaring the same was posted on the bulletin boards outside of the south entrance of City Hall and Council Chamber, in accordance with law.

**AGENCY MEMBERS PRESENT:** None

**AGENCY MEMBERS ABSENT:** Chair Espinoza  
Vice Chair Medrano  
Director Gomez  
Director Lampkin  
Director Nigsarian

Respectfully submitted,

Rhonda J. Barone, CMC  
Secretary

These Minutes were approved on \_\_\_\_\_.

# MINUTES

## CITY OF LA HABRA HOUSING AUTHORITY

### REGULAR MEETING

MONDAY, MAY 19, 2025

The Regular Meeting of the City of La Habra Housing Authority of Monday, May 19, 2025, that was to be held at 6:30 p.m. in the City Council Chamber located at 100 East La Habra Boulevard, La Habra, California, was declared a cancelled meeting due to there being no business to consider at the time. A Notice of Cancelled Meeting declaring the same was posted on the bulletin boards outside of the south entrance of City Hall and Council Chamber, in accordance with law.

**AGENCY MEMBERS PRESENT:** None

**AGENCY MEMBERS ABSENT:** Chair Espinoza  
Vice Chair Medrano  
Director Gomez  
Director Lampkin  
Director Nigsarian

Respectfully submitted,

Rhonda J. Barone, CMC  
Secretary

These Minutes were approved on \_\_\_\_\_.



City of  
**LA HABRA**

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La Habra Utility Authority Agenda Report

Item No. 1.

MEETING DATE: 06/02/2025

TO: HONORABLE CHAIR AND DIRECTORS

FROM: JIM SADRO, EXECUTIVE DIRECTOR  
By: Rhonda J. Barone, CMC, City Clerk

SUBJECT: APPROVE CITY OF LA HABRA UTILITY AUTHORITY MEETING MINUTES

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**RECOMMENDATION:**

That the City of La Habra Utility Authority approve the Utility Authority Meeting Minutes of:

- April 21, 2025
- May 5, 2025
- May 19, 2025

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**Attachments**

Utility Authority Minutes 4/21/2025  
Utility Authority Minutes 5/5/2025  
Utility Authority Minutes 5/19/2025

## MINUTES

### LA HABRA UTILITY AUTHORITY

ADJOURNED REGULAR MEETING 5:30 P.M.

&

REGULAR MEETING 6:30 P.M.

&

REGULAR JOINT MEETING WITH THE  
CITY COUNCIL OF THE CITY OF LA HABRA,  
LA HABRA CIVIC IMPROVEMENT AUTHORITY,  
CITY OF LA HABRA HOUSING AUTHORITY,  
AND SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY  
OF THE CITY OF LA HABRA

Monday, April 21, 2025

#### REGULAR MEETING & REGULAR JOINT MEETING 6:30 P.M.:

**CALL TO ORDER:** Mayor/Chair Espinoza called the Regular Meeting of the City Council of the City of La Habra and Regular Joint Meeting with the Successor Agency to the Redevelopment Agency of the City of La Habra, La Habra Civic Improvement Authority, City of La Habra Housing Authority, and La Habra Utility Authority to order at 6:30 p.m. in the City Council Chamber, located at 100 East La Habra Boulevard, La Habra, California.

**INVOCATION:** City Attorney/Legal Counsel Collins

**PLEDGE OF ALLEGIANCE:** Councilmember/Director Gomez  
Mayor Pro Tem/Vice Chair Medrano

**COUNCILMEMBERS/DIRECTORS PRESENT:** Mayor/Chair Espinoza  
Mayor Pro Tem/Vice Chair Medrano  
Councilmember/Director Lampkin  
Councilmember/Director Nigsarian

**COUNCILMEMBERS/DIRECTORS ABSENT:** Councilmember/Director Gomez (arrived at 6:46 p.m.)

**OTHER OFFICIALS PRESENT:** City Manager/Executive Director Sadro  
City Attorney/Legal Counsel Collins  
Assistant City Manager Yap  
Management Analyst II Hurt  
City Clerk/Secretary Barone  
Assistant City Clerk Lopez

**CLOSED SESSION ANNOUNCEMENT:** None.

**PROCLAMATIONS/PRESENTATIONS:**

The proclamations were presented out of order.

2. PROCLAIM APRIL 2025 AS AUTISM AWARENESS MONTH IN THE CITY OF LA HABRA

Mayor Espinoza and the City Council presented a Proclamation to a La Habra youth and his family.

On behalf of Assemblywoman Blanca Pacheco's Office, Christopher Kent presented a Certificate of Recognition to the La Habra youth and his family.

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Mayor Espinoza and the City Council presented La Habra City School District Superintendent Dr. Mario Carlos and his staff with a Certificate of Recognition.

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**PUBLIC COMMENTS:**

Kristen DeLeon, La Habra resident, spoke.

Jack Miranda, Director of Jesse Miranda Center, spoke.

**CONSENT CALENDAR:**

Moved by Councilmember/Director Gomez, seconded by Mayor Pro Tem/Vice Chair Medrano, and CARRIED UNANIMOUSLY (5-0) TO APPROVE CITY COUNCIL CONSENT CALENDAR ITEMS 1 THROUGH 7; CITY COUNCIL, AGENCY & AUTHORITIES ITEM 1, SUCCESSOR AGENCY ITEM 1, CIVIC IMPROVEMENT AUTHORITY ITEM 1, HOUSING AUTHORITY ITEM 1, and UTILITY AUTHORITY ITEM 1.

Said motion CARRIED by the following vote:

AYES: Mayor/Chair Espinoza, Mayor Pro Tem/Vice Chair Medrano,  
Councilmember/Director Gomez, Councilmember/Director Lampkin,  
Councilmember/Director Nigsarian

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

**CITY COUNCIL:**

1. PROCEDURAL WAIVER: Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title only.

2. APPROVE DENIAL OF LIABILITY CLAIM OF MR. RICHARD AKLES

That the City Council deny the claim of Mr. Richard Akles in order to set a definite six-month Statute of Limitations date.

3. APPROVE THE FISCAL YEAR 2025-2026 (FY25-26) CITY OF LA HABRA LEGISLATIVE PLATFORM

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B. Approve an appropriation of \$45,034.80 from the state grant-funded General Child Care Contract Fund (CCTR), \$23,828.18 from the state grant-funded California State Preschool Program (CSPP), and \$5,479.87 from Day Care Home Food Program (DCH) to complete the necessary funding for this project.

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That the City Council approve and authorize the City Manager to execute a grant agreement with Providence St. Jude Medical Center accepting funding in the amount of \$23,899 to fund the cost of a grant writing consultant, support for the implementation of the SPARK (Supporting Partnerships to Assure Ready Kids) Physical Education Curriculum and rollover funding to purchase outdoor fitness equipment, distance markers, activity promotion materials, and "Move More Eat Healthy" signage at the new Vin Scully Centennial Park currently under construction.

7. WARRANTS: APPROVE NOS. 3527 THROUGH 3709 TOTALING \$1,526,580.51

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**CITY COUNCIL, AGENCY & AUTHORITIES:**

1. FISCAL YEAR 2023-2024 ANNUAL COMPREHENSIVE FINANCIAL REPORT

Receive and file the audited Fiscal Year 2023-2024 Annual Comprehensive Financial Report (ACFR) for the City of La Habra.

**SUCCESSOR AGENCY:**

1. APPROVE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF LA HABRA MEETING MINUTES

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**CIVIC IMPROVEMENT AUTHORITY:**

1. APPROVE LA HABRA CIVIC IMPROVEMENT AUTHORITY MEETING MINUTES

That the Civic Improvement Authority approve the La Habra Civic Improvement Authority Meeting Minutes of:

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- March 3, 2025
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- April 7, 2025

**HOUSING AUTHORITY:**

1. APPROVE CITY OF LA HABRA HOUSING AUTHORITY MEETING MINUTES

That the Housing Authority approve the City of La Habra Housing Authority Meeting Minutes of April 7, 2025.

**UTILITY AUTHORITY:**

1. APPROVE CITY OF LA HABRA UTILITY AUTHORITY MEETING MINUTES

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- March 3, 2025
- March 17, 2025
- April 7, 2025

**CONSENT CALENDAR ITEMS REMOVED FOR SEPARATE DISCUSSION:** None.

**PUBLIC HEARINGS:**

**CITY COUNCIL:**

1. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM APPROVAL OF 2025-2029 CONSOLIDATED PLAN, FISCAL YEAR 2025-2026 ANNUAL ACTION PLAN AND 2025-2029 ORANGE COUNTY REGIONAL ASSESSMENT OF FAIR HOUSING (AFH)

Community & Economic Development Project Manager Louie presented the staff report.

Deputy Director of Community & Economic Development Cole-Corona provided additional information and answered questions.

City Council discussion included: public outreach and input; potential financial cuts by the government; funding filing deadline; and the fiscal year cycle.

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Moved by Councilmember Nigsarian, seconded by Mayor Pro Tem Medrano, and CARRIED UNANIMOUSLY (5-0) THAT THE CITY COUNCIL:

- A. RECEIVE PUBLIC COMMENTS;
- B. CONSIDER AND APPROVE THE 2025-2029 CONSOLIDATED PLAN FOR THE CITY OF LA HABRA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM;
- C. CONSIDER AND APPROVE THE 2025-2029 ORANGE COUNTY REGIONAL ASSESSMENT OF FAIR HOUSING;

- D. CONSIDER AND APPROVE THE FISCAL YEAR 2025-2026 ANNUAL ACTION PLAN FOR THE CITY OF LA HABRA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM; AND,
- E. APPROVE AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CITY OF LA HABRA'S ANNUAL APPLICATION AND CERTIFICATIONS AND SUBMIT THEM TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR ITS COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING APPROVAL/AGREEMENT IN THE AMOUNT OF \$594,000. STAFF WILL PROPORTIONALLY INCREASE/DECREASE RECOMMENDED AMOUNTS FOR ADMINISTRATION AND PUBLIC SERVICES PROJECTS BASED ON THE INCREASED/DECREASED PERCENTAGE OF THE FINAL CDBG ALLOCATION.

Said motion CARRIED by the following vote:

AYES: Mayor Espinoza, Mayor Pro Tem Medrano,  
Councilmember Gomez, Councilmember Lampkin, Councilmember Nigsarian  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

#### CONSIDERATION ITEMS:

##### CITY COUNCIL & UTILITY AUTHORITY:

1. APPROVE RESOLUTIONS OF THE CITY COUNCIL AND THE UTILITY AUTHORITY AUTHORIZING THE ISSUANCE AND SALE OF THE LA HABRA UTILITY AUTHORITY WATER REVENUE REFUNDING BONDS, SERIES 2025 AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION THEREWITH

Assistant City Manager Yap presented the staff report. She stated that James Fabian with Fieldman, Rolapp & Associates, Inc.; Vanessa Legbandt with Stradling Yocca Carlson & Rauth; Rick Brandis with Oppenheimer & Co. Inc.; Director of Finance Mel Shannon, and Deputy Director of Finance Jack Ponvanit are in attendance and available to answer questions.

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City Council/Directors discussion included: current instability in the bond market; and the City's current financial rating.

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- A. APPROVE AND ADOPT **RESOLUTION NO. CC 2025-03** ENTITLED: RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA APPROVING THE ISSUANCE BY THE LA HABRA UTILITY AUTHORITY OF ITS LA HABRA UTILITY AUTHORITY (ORANGE COUNTY, CALIFORNIA) WATER REVENUE REFUNDING BONDS, SERIES 2025, TO REFUND THE OUTSTANDING LA HABRA UTILITY AUTHORITY (ORANGE COUNTY, CALIFORNIA)

REVENUE BONDS, SERIES 2013A, AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION THEREWITH; AND,

- B. APPROVE AND ADOPT A **RESOLUTION NO. UA 2025-01** ENTITLED: RESOLUTION OF THE LA HABRA UTILITY AUTHORITY AUTHORIZING THE ISSUANCE AND SALE OF LA HABRA UTILITY AUTHORITY (ORANGE COUNTY, CALIFORNIA) WATER REVENUE REFUNDING BONDS, SERIES 2025, TO REFUND THE OUTSTANDING LA HABRA UTILITY AUTHORITY (ORANGE COUNTY, CALIFORNIA) REVENUE BONDS, SERIES 2013A, AUTHORIZING THE FORMS OF AND DIRECTING THE EXECUTION AND DELIVERY OF A SUPPLEMENTAL WATER REVENUE BOND INDENTURE, A PRELIMINARY OFFICIAL STATEMENT, A BOND PURCHASE AGREEMENT, A CONTINUING DISCLOSURE CERTIFICATE, AN ESCROW AGREEMENT AND RELATED FINANCING DOCUMENTS AND AGREEMENTS, AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION THEREWITH.

Said motion CARRIED by the following vote:

AYES: Mayor/Chair Espinoza, Mayor Pro Tem/Vice Chair Medrano,  
Councilmember/Director Gomez, Councilmember/Director Lampkin,  
Councilmember/Director Nigsarian  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

**MAYOR'S COMMUNITY CALENDAR:**

Mayor Espinoza announced upcoming community events and activities.

**COMMENTS FROM STAFF:**

City Manager Sadro recognized Community Services, Police, Community & Economic Development, and the Public Works Departments for their work during the Egg Night and Spring Family Eggstravaganza events held this past weekend.

**COMMENTS FROM COUNCILMEMBERS/DIRECTORS:**

Each City Councilmember/Director commented and reported on their attendance to past community events and activities.

Councilmember/Director Gomez requested the meeting be adjourned in memory of former KTLA broadcaster Ed Arnold and Recreation Specialist Bernard Nolen's grandmother InaFaye Reese.

Mayor Pro Tem/Vice Chair Medrano requested the meeting be adjourned in memory of his uncle Miguel Gomez.

Councilmember/Director Nigsarian acknowledged the passing of Roman Catholic Pope Francis.

**ADJOURNMENT:** Mayor/Chair Espinoza adjourned the meeting in memory of Ed Arnold, InaFaye Reese, Miguel Gomez, and Pope Francis at 8:00 p.m. to Monday, May 5, 2025, at 5:30 p.m. in the City Council Closed Session Room 112c, 100 East La Habra Boulevard, followed by the Regular Meeting at 6:30 p.m. in the City Council Chamber.

Respectfully submitted,

Rhonda J. Barone, CMC  
City Clerk/Secretary

These Minutes were approved on \_\_\_\_\_.

DRAFT

# MINUTES

## LA HABRA UTILITY AUTHORITY

### REGULAR MEETING

MONDAY, MAY 5, 2025

The Regular Meeting of the La Habra Utility Authority of Monday, May 5, 2025, that was to be held at 6:30 p.m. in the City Council Chamber located at 100 East La Habra Boulevard, La Habra, California, was declared a cancelled meeting due to there being no business to consider at the time. A Notice of Cancelled Meeting declaring the same was posted on the bulletin boards outside of the south entrance of City Hall and Council Chamber, in accordance with law.

**AGENCY MEMBERS PRESENT:** None

**AGENCY MEMBERS ABSENT:** Chair Espinoza  
Vice Chair Medrano  
Director Gomez  
Director Lampkin  
Director Nigsarian

Respectfully submitted,

Rhonda J. Barone, CMC  
Secretary

These Minutes were approved on \_\_\_\_\_.

# MINUTES

## LA HABRA UTILITY AUTHORITY

### REGULAR MEETING

MONDAY, MAY 19, 2025

The Regular Meeting of the La Habra Utility Authority of Monday, May 19, 2025, that was to be held at 6:30 p.m. in the City Council Chamber located at 100 East La Habra Boulevard, La Habra, California, was declared a cancelled meeting due to there being no business to consider at the time. A Notice of Cancelled Meeting declaring the same was posted on the bulletin boards outside of the south entrance of City Hall and Council Chamber, in accordance with law.

**AGENCY MEMBERS PRESENT:** None

**AGENCY MEMBERS ABSENT:** Chair Espinoza  
Vice Chair Medrano  
Director Gomez  
Director Lampkin  
Director Nigsarian

Respectfully submitted,

Rhonda J. Barone, CMC  
Secretary

These Minutes were approved on \_\_\_\_\_.



**MEETING DATE: 06/02/2025**

**TO: HONORABLE MAYOR/CHAIR AND COUNCILMEMBERS/DIRECTORS**

**FROM: JIM SADRO, CITY MANAGER/EXECUTIVE DIRECTOR**

**By: Elias Saykali, Public Works Director**

**SUBJECT: APPROVE NOTICE OF COMPLETION FOR EUCLID WATER MAIN REPLACEMENT,  
CITY PROJECT NO. 1-W-21**

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**RECOMMENDATION:**

That the City Council and Utility Authority approve the Notice of Completion for the Euclid Water Main Replacement, City Project No. 1-W-21; and authorize staff to file a Notice of Completion for recordation with the Orange County Clerk Recorder's Office.

**DISCUSSION:**

In August 7, 2023, the City Council awarded a \$1,650,795 construction contract to Lucas Builders, Inc. ("Contractor"), based in La Habra, California, for the Euclid Water Main Replacement Project, City Project No. 1-W-21. The project involved the installation of a new 12-inch water pipeline, new service lines, and related infrastructure improvements along Euclid Street from Whittier Boulevard to the northern City limit.

In August 19, 2024, the City Council approved an amendment to expand the Contractor's scope of work to include the installation of an 8-inch water main on Hidden Lane. As a result, the original purchase order was increased from \$1,650,795 to \$2,156,023.

City staff have conducted a final inspection and confirmed that all work was completed in accordance with the project plans, specifications, and standards of the City of La Habra. Upon the City Council's acceptance of the project, staff will file a Notice of Completion (Attachment 1) for recordation with the Orange County Clerk Recorder's Office.

**FISCAL IMPACT/SOURCE OF FUNDING:**

The final cost of construction for the project was \$2,050,744, which is \$105,278 less than the approved purchase order in the amount of \$2,156,023; therefore, sufficient funds are available to release the Project's retention.

**GENERAL PLAN RELEVANCE/CITY COUNCIL GOALS & OBJECTIVES:**

General Plan Relevance:

1.3 - Adequate Water Infrastructure

WS1.9 - Infrastructure Maintenance

City Council Goals & Objectives:

Goal 3 - Maintenance and Improvement of City Infrastructure

Objective D - Maintain sewer, water, and storm drain pipelines

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**Attachments**

Attachment 1 - NOC

RECORDING REQUESTED BY  
CITY OF LA HABRA

WHEN RECORDED MAIL TO  
City Clerk  
City of La Habra  
P.O. Box 337  
La Habra, CA 90633-0337

SPACE ABOVE THIS LINE IS FOR RECORDERS USE

EXEMPT PURSUANT TO  
GOVERNMENT CODE § 27383

**NOTICE OF COMPLETION**

PROJECT NO. 1-W-21

Euclid Water Main Replacement Project

NOTICE OF COMPLETION is hereby given that a contract between Lucas Builders, Inc., whose address is 510 E Jamie Avenue, La Habra, CA 90631 and the City of La Habra, a Municipal Corporation, Owner, whose address is P.O. Box 337, La Habra, California 90633-0337, was completed on June 2, 2025, for the following work to wit:

Furnishing all labor, materials, and equipment and all incidental and appurtenant work necessary for the installation of a 12" water pipeline from Whittier Blvd to North City Limits and other incidental and appurtenant work required to construct the project as shown in the contract documents.

The nature of the title of the undersigned is OWNER IN FEE.

The name of the surety of said Contract:  
Great American Insurance Company  
301 E 4<sup>th</sup> Street,  
Cincinnati, OH 45202

Date of Completion: June 2, 2025

CITY OF LA HABRA

BY: \_\_\_\_\_  
Rosa Espinoza, MAYOR

STATE OF CALIFORNIA )  
COUNTY OF ORANGE ) ss  
CITY OF LA HABRA )

I, Rosa Espinoza, Mayor, being duly sworn, deposes and says:

That I have read the foregoing Notice of Completion and know and understand the contents thereof, and that the facts stated herein are true and correct.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on June 2, 2025, at La Habra, California.

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Rosa Espinoza, MAYOR

**NOTICE OF COMPLETION**

PROJECT NO. 1-W-21  
Euclid Water Main Replacement Project  
La Habra, CA



Location Map  
NTS



North



Item No. 1.

MEETING DATE: 06/02/2025

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: JIM SADRO, CITY MANAGER

By: Susan Kim, Director of Community & Economic Development

SUBJECT: DULY NOTICED PUBLIC HEARING TO CONSIDER ZONE CHANGE 25-0001 TO REPEAL AND REPLACE CHAPTER 18.66 (CONDITIONAL USE PERMITS) OF TITLE 18 (ZONING) OF THE LA HABRA MUNICIPAL CODE RELATING TO CONDITIONAL USE PERMITS AND ESTABLISHING PROCEDURES FOR MINOR CONDITIONAL USE PERMITS

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**RECOMMENDATION:**

That the City Council CONSIDER, APPROVE, AND ADOPT THE FIRST READING OF **ORDINANCE NO. CC 2025-\_\_** ENTITLED: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA HABRA, CALIFORNIA, APPROVING ZONE CHANGE 25-0001 REPEALING AND REPLACING CHAPTER 18.66 (CONDITIONAL USE PERMITS) OF TITLE 18 (ZONING) OF THE LA HABRA MUNICIPAL CODE RELATING TO CONDITIONAL USE PERMITS AND ESTABLISHING PROCEDURES FOR MINOR CONDITIONAL USE PERMITS AND MAKING A DETERMINATION THAT THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) UNDER SECTION 15061(B)(3) (COMMON SENSE EXEMPTION) OF THE CEQA GUIDELINES.

**DISCUSSION:**

Over the years, there have been requests by businesses and property owners to consider changes to the City's Conditional Use Permit (CUP) regulations in order to create a more "business-friendly" environment and help reduce costs for certain types of businesses to become established in the City. On June 17, 2024, in an effort to implement the City Council's objectives related to Development Activity and Business Assistance, the City Council initiated amendments to the La Habra Municipal Code (LHMC) related to conditional use permits (CUP) for non-residential uses in the City's commercial and industrial zones. Among the recommended amendments was the establishment of a new category of CUP called a "Minor CUP" or "MCUP." Staff have prepared a Draft Ordinance (Attachment 1) that repeals and replaces LHMC Chapter 18.66 (Conditional Use Permits) to clarify the requirements for CUPs and create a process for the approval of an MCUP. The Planning Commission reviewed the Draft Ordinance on May 12, 2025, and by a 4-0 vote (Chair Mahecha had an excused absence), approved a resolution recommending City Council approval. The Planning Commission staff report and minutes are provided as Attachments 2 and 3, respectively.

A CUP is a permit that requires discretionary approval from a city. These types of permits consent to a use not allowed by-right in a particular zone and are issued at the discretion of a local jurisdiction. Just as the name implies, the permit application is approved under a set of conditions and those conditions are set by the jurisdiction that the land falls within. The attached Table 18.06.040.A (Land Use Matrix) identifies the types of uses that require a CUP within each of the City's zones. In order for the Planning Commission to approve a conditional use permit, they must make the following findings:

- The granting of such conditional use permit will not be detrimental to the public welfare and will not unreasonably interfere with the use, possession and enjoyment of surrounding and adjacent properties and will not impair the character of the zone in which it is to be located.
- The subject site is physically suitable for the type of land use being proposed.
- The use is conditionally permitted within the subject zone and complies with the intent of all applicable

- provisions of the zoning code.
- The granting of this conditional use permit is consistent with the comprehensive general plan.

The Planning Commission makes their decision following a public hearing. Notice of the public hearing is provided in the Orange County Register and by a mailed notice to property owners located within 300 feet of the subject property. The Planning Commission's decision may be appealed to the City Council within 10 days of the decision. To assist with the Planning Commission's decision, City staff prepare a report and draft resolution that either supports approval or justifies denial of a CUP. Typically, staff will attempt to work out any issues regarding a project with the project applicant during staff review of the project application, and it is relatively uncommon that staff would recommend project denial after successfully working with an applicant. The staff report is provided to the Planning Commission and the public at least 72 hours in advance of the Planning Commission's regularly scheduled meetings, which occur on the second and fourth Mondays of each month.

The current cost to process a CUP is \$6,759. In addition, the applicant is responsible for costs associated with the environmental review required for the project pursuant to the California Environmental Quality Act (CEQA). CEQA includes criteria for determining whether a project is exempt from CEQA or requires preparation of more detailed analysis, such as a Mitigated Negative Declaration (MND) or an Environmental Impact Report (EIR). Projects exempt from CEQA pay a fee of \$458. Projects requiring detailed analysis under CEQA pay the direct costs of a consultant to prepare this analysis plus an additional fee of 25% of the consultant costs to cover costs associated with City staff review of the analysis and management of the consultant. Typically, most uses that are proposed within existing tenant spaces are exempt from CEQA.

The table below indicates the filing fee charged for a CUP in surrounding cities; jurisdictions with an asterisk after their name offer a reduced price for a Minor CUP. The fee for the MCUP is shown in parentheses after the CUP fee. The fee to process a CUP or MCUP is subject to Government Code Section 66014, which prohibits planning and permit processing fees from exceeding the reasonable cost of providing the service or impact.

Jurisdiction	CUP Filing Fee
Placentia*	\$10,805 (\$3,484)
Fullerton*	\$9,600 (\$6,522)
<b>La Habra</b>	<b>\$6,759</b>
Whittier	\$5,938
Buena Park*	\$4,575 deposit - billed at an hourly rate (\$2,885)
La Habra Heights	\$3,500
La Mirada	\$3,013
Brea*	\$2,000 (\$1,000) deposit - billed at an hourly rate

**ANALYSIS:**

Staff have prepared the attached Draft Ordinance to establish a process to review and approve an MCUP. All the requirements for the processing of and approval of an MCUP would be the same as a CUP, except the following:

Requirement	CUP	MCUP
<b>Approval Authority</b>	Planning Commission	Community and Economic Development Director ("Director") unless:  1) The Director receives objections to a MCUP application which cannot be resolved by the Director, in which case the MCUP would be referred to the Planning Commission and the application would be considered one for a CUP and the proceedings by the Planning Commission would be held in the same manner required for a CUP; or  2) The MCUP application is made in conjunction with, and as a part of, a project that requires Planning Commission action, in which case the application would be made to the Planning Commission. In such instances, the proceedings by the Planning Commission would be held in the manner required for a CUP.
<b>Notice</b>	A Notice of the Public Hearing is sent to each property owner within three hundred feet of the exterior boundaries of the property involved.	Prior to the Director making a decision, a Notice of the Request will be sent to owners of all properties adjacent to and directly across the street from the exterior boundaries of the property involved, providing at least 10 working days for objections or comments to be submitted to the Director.
<b>Public Hearing</b>	Public Hearing required.	No Public Hearing, unless a request is referred to the Planning Commission.
<b>Appeal Review Authority</b>	City Council	Planning Commission. The Planning Commission's decision may then be appealed to the City Council.

The proposed process to review and approve an MCUP will likely be similar to the process currently in place for Administrative Adjustments; therefore, staff is recommending that the City Council initially approve the same fee for an MCUP as currently required for an Administrative Adjustment (\$386). It is likely that this initial fee will be less than the actual cost to process an MCUP; therefore, staff will be including the MCUP as part of the comprehensive fee study that the City's Finance Department will be conducting later this year. The fee study will provide staff with a better understanding of the actual costs associated with processing a MCUP, which will likely result in a recommended fee in an amount sufficient to cover the cost of processing an MCUP application, subject to future City Council approval.

If the City Council chooses to adopt the Draft Ordinance, staff will follow with a subsequent Zone Change, which the Planning Commission and City Council will consider at future public hearings in late summer/early Fall. This subsequent Zone Change would amend Table 18.060.040.A (Land Use Matrix), in order to identify uses that would be subject to a MCUP, as well as update Chapter 18.04 (Definitions), to make sure that each type of use is clearly defined. The determination of the types of uses that are subject to a CUP or MCUP may also result in additional changes to Table 18.06.040.A (Land Use Matrix), if certain categories of uses need to be modified to determine whether the use will be permitted, require a CUP or MCUP, or be prohibited. In addition, if staff identify any uses that are currently subject to a CUP that staff recommends should be permitted by right, the proposed amendments may also result in updates to Chapter 18.12 (Special Development Standards) and Chapter 18.14 (Off-Street Parking Requirements), to make sure that any additional requirements that may be needed for certain uses that would be permitted by right and would not have conditions of approval, would be appropriately addressed in these chapters.

As part of staff's review of Chapter 18.66 (Conditional Use Permits), staff also identified other portions of the chapter that staff believed could be improved. Additional proposed changes to Chapter 18.66 include:

- Making minor revisions to Section 18.66.020 (Application-Contents) regarding application contents, including requiring a description of the proposed use.
- Simplifying Section 18.66.030 (Application-Filing) to provide that applications for CUPs and MCUPs shall be made on the forms furnished by the City and accompanied by a fee in the amount established by the City Council.
- Revising Section 18.66.040 (Applications-Investigation) to also include the findings that must be made by the approval authority to approve a CUP or MCUP. The revisions also include minor revisions to the required findings. The proposed revised findings are:
  - The proposed use will not be detrimental to the public welfare and will not unreasonably interfere with the use, possession and enjoyment of surrounding and adjacent properties and will not impair the character of the zone in which it is to be located.
  - The subject site is physically suitable for the type of land use being proposed.
  - The use is conditionally permitted within the subject zone and complies with the intent of all applicable provisions of the zoning code.
  - The proposed use is consistent with the comprehensive general plan.
- Adding a new Section 18.66.050 (Approval Authority) to define the Planning Commission as the approval authority for CUPs and the Director as the approval authority for MCUPs and outline when MCUPs are reviewed by the Planning Commission, consistent with the procedures outlined above.
- Adding a new Section 18.66.060 (Conditions) to expressly outline the authority for the approval authority to establish conditions for a CUP or MCUP.
- Making minor revisions to 18.66.080 (Public Hearing-CUP Scheduling-Notice) for consistency with current practice regarding noticing.
- Revising newly numbered Section 18.66.090 (Public Hearing-Conduct) to clarify that the Planning Commission has the authority to continue a hearing and is not required to continue such hearing to a date certain.
- Revising newly numbered Section 18.66.100 (Planning Commission Action) to remove the required findings, which have been moved to Section 18.66.040 as outlined above.
- Adding a new Section 18.66.110 (Period of Validity-Extensions) to provide that a permit that is not utilized, as defined, within two years from its effective date will expire, and to provide authority for the Director to approve one-year extensions, for up to two years, if the Director makes specified findings.
- Revising newly numbered Section 18.66.130 (Termination of Permits), which, under existing provisions, could potentially hinder businesses from locating within the City of La Habra, as well as not afford property owners due process in regard to the termination of their inactive land use entitlements. The proposed revisions create clear termination procedures consistent with California case law.
- Revising newly numbered Section 18.66.140 (Appeals) regarding appeal procedures. The same appeal procedures will apply for both CUPs and MCUPs; however, the appeal review authority will be as outlined in the table above.

The various proposed changes throughout Chapter 18.66 are intended to make the chapter easier to understand and implement. The attached ordinance has been reviewed by the City Attorney's Office to ensure legal compliance.

**PLANNING COMMISSION ACTION:**

On May 12, 2025, staff presented Zone Change 25-01 to the Planning Commission. A member of the public commented on the high cost required to process a CUP with the City of La Habra. After deliberation, the Planning Commission voted 4-0 (Commissioner Mahecha had an excused absence) to recommend approval to the City Council. The Planning Commission staff report and minutes are provided as Attachments 2 and 3, respectively.

**FISCAL IMPACT/SOURCE:**

Costs associated with City-initiated amendments to the LHMC that pertain to the Community and Economic Development Department are generally assumed as part of the Department's annual budget.

The proposed initial fee to process, review and approve an MCUP is recommended at \$386 (likely to increase after the fee study is complete), which is significantly less than the \$6,759 fee currently in place to process CUP applications. If approved by City Council, the new MCUP process will likely result in a moderate reduction in CUP/MCUP fee revenues to the General Fund depending on the number of MCUP's processed in a given year; however, this will also likely result in less staff time and cost necessary to process an MCUP compared to a CUP. Once in place, staff will track MCUP applications and will report back to City Council at a future date regarding the actual net impact MCUP's have on the City's budget.

**GENERAL PLAN RELEVANCE/CITY COUNCIL GOALS & OBJECTIVES:**

Applicable General Plan Goals:

- Goal LU1: Growth and Change. Sustainable growth and change through orderly and well-planned development that provides for the needs of existing and future residents and businesses, ensures the effective provision of public services, makes efficient use of land and infrastructure, and promotes the health of the community.
- Goal LU 2: Land Use Diversity and Choices for Residents. A mix of land uses that meets the diverse needs of La Habra's residents, offers a variety of employment opportunities, and allows for the capture of regional population.
- Goal LU 11: Diverse Districts and Corridors. Vital, active, prosperous, and well-designed commercial districts that provide a diversity of goods, services, and entertainment and contribute to a positive experience for visitors and community residents.
- Goal LU 12: Places to Live, Work, and Shop. A diversity of well-designed districts and corridors containing an integrated mix of commercial, office, and/or housing that enable La Habra's residents to live close to businesses and employment, reduce automobile use, actively engage and enhance pedestrian activity.
- Goal LU 16: Quality Industrial and Commercial-Industrial Districts. A diversity of districts accommodating light industrial uses are developed that provide a variety of job opportunities for La Habra's residents, reducing their need to commute to other communities, while not unduly impacting the residential environment.
- Goal ED 1: Competitive Strength and Diversification. Diverse mix of business activity that serves consumers within the City and surrounding communities.
- Goal ED 2: Business Attraction, Retention and Assistance. Responsive support of new and expanding businesses within the community.
- Goal ED 4: Local Job Growth. Expanded base of well-paying jobs that employ marketable skills of local workforce.
- Goal ED 6: Development Assistance. Proactive administration, review, and approval of existing property improvements and prospective development projects.

Applicable City Council Goals and Objectives:

- Goal 5: Development Activity and Business Assistance:
  - Objective B: Monitor commercial property listings that have sales tax generating potential for potential acquisition and/or marketing to attract/retain businesses, and work with property owners and the brokerage community to develop land to its highest and best use.
  - Objective D: Continue to improve the City's business retention and expansion program.
  - Objective E: Continue to evaluate and improve the City's development review process and continue to foster a "business friendly" environment within all City departments.

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**Attachments**

ATT 1 Draft Ordinance

ATT 2 Planning Commission Staff Report (No Attachments)

ATT 3 Planning Commission Minutes  
ATT 4 Land Use Matrix  
ATT 5 Legal Notice  
ATT 6 PowerPoint Presentation

**DRAFT ORDINANCE NO. CC 2025-\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA HABRA, CALIFORNIA, APPROVING ZONE CHANGE 25-0001 REPEALING AND REPLACING CHAPTER 18.66 (CONDITIONAL USE PERMITS) OF TITLE 18 (ZONING) OF THE LA HABRA MUNICIPAL CODE RELATING TO CONDITIONAL USE PERMITS AND ESTABLISHING PROCEDURES FOR MINOR CONDITIONAL USE PERMITS AND MAKING A DETERMINATION THAT THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) UNDER SECTION 15061(B)(3) (COMMON SENSE EXEMPTION) OF THE CEQA GUIDELINES**

**THE CITY COUNCIL OF THE CITY OF LA HABRA, CALIFORNIA HEREBY FINDS AND DECLARES AS FOLLOWS:**

**WHEREAS**, on June 17, 2024, the La Habra City Council initiated amendments to Title 18 (Zoning) of the La Habra Municipal Codes related to conditional use permits (CUP) for non-residential uses in the City’s commercial and industrial zones, including direction to establish a minor conditional use permit (MCUP); and

**WHEREAS**, the proposed amendments under Zone Change 25-0001 are consistent with the City’s General Plan; and

**WHEREAS**, on May 12, 2025, the Planning Commission held a duly noticed public hearing to consider the proposed amendments to Title 18 of the La Habra Municipal Code under Zone Change 25-0001, at which time it considered all material and evidence presented, whether written or oral, and recommended that the City Council approve the proposed code amendments; and

**WHEREAS**, on \_\_\_\_\_, 2025, the City Council held a duly noticed public hearing to consider the proposed amendments to Title 18 of the La Habra Municipal Code under Zone Change 25-0001, at which time it considered all material and evidence presented, whether written or oral, including the Planning Commission’s recommendation; and

**WHEREAS**, all legal requirements prior to the adoption of this Ordinance have occurred.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA HABRA, CALIFORNIA DOES ORDAIN AS FOLLOWS:**

**SECTION 1. Recitals.** The above recitals are true and correct and are incorporated herein.

**SECTION 2. Consistency with General Plan.** The City Council finds and determines that the proposed amendments to Title 18 (Zoning) of the La Habra Municipal Code are consistent with the goals and objectives of the La Habra General Plan.

**SECTION 3. California Environmental Quality Act.** The City Council finds and determines that this Ordinance is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3) (Common Sense Exemption), since it can be seen with certainty that there is no possibility that the zone change may have a significant effect on the environment.

**SECTION 4. Repeal and Replace Chapter 18.66.** Chapter 18.66 (Conditional Use Permits) of Title 18 (Zoning) of the La Habra Municipal Code is hereby deleted in its entirety and replaced as follows:

18.66.010. Applicability.

- A. The regulations set forth in this chapter shall apply to the granting of conditional use permits (“CUP”) and minor conditional use permits (“MCUP”).
- B. Uses listed in this title as being permitted subject to a CUP or MCUP may be so permitted in accordance with the provisions of this chapter.
- C. An MCUP shall not be used if any environmental review other than a categorical or statutory exemption is applicable.
- D. Any use which is distinguished or characterized by matter depicting, describing or relating to “specified anatomical areas” or “specified sexual activities” shall be exempt from the provisions of this chapter and shall instead be subject to the provisions of Chapter 18.56 et seq. of this code.

18.66.020. Application—Contents.

Applications for CUPs and MCUPs shall be accompanied by the following information:

- A. A plot plan and description of the property involved showing the location of all existing and proposed buildings;
- B. Plans and descriptions of the proposed use of the property with ground plans and elevations for all proposed buildings;
- C. A description of operations for the proposed use;
- D. A reference to the provisions of this title under which application is sought; and
- E. For a CUP, a verified list of the name and address of each property owner (a “mail list”) within three hundred feet of the exterior boundaries of the property involved, using for this purpose the last-known name and address of such owners as shown on the latest equalized assessment roll. For an MCUP, a mail list for all properties adjacent to and directly across the street from the exterior boundaries of the subject property, as shown on the latest equalized assessment roll.

18.66.030. Application—Filing.

Applications for CUPs and MCUPs shall be made on forms furnished by the city and accompanied by a fee in the amount established by the city council.

18.66.040. Applications—Investigation and Findings.

- A. The approval authority shall cause to be made by its own members, or members of its staff, such investigation of facts bearing upon such application as will serve to provide all necessary information to ensure that the action on such application is consistent with the intent and purpose of this title and with previous actions of the planning commission and city council.
- B. In order to grant a CUP or MCUP, the following findings must be made by the approval authority:
  - 1. The proposed use will not be detrimental to the public welfare and will not unreasonably interfere with the use, possession and enjoyment of surrounding and adjacent properties and will not impair the character of the zone in which it is to be located.
  - 2. The subject site is physically suitable for the type of land use being proposed.
  - 3. The use is conditionally permitted within the subject zone and complies with the intent of all applicable provisions of this title.
  - 4. The proposed use is consistent with the comprehensive general plan.

18.66.050. Approval authority.

- A. Planning commission. The planning commission is the approval authority for CUPs.
- B. Director. The director is the approval authority for MCUPs.
- C. Referral to the planning commission. Notwithstanding the foregoing, if the director receives objections to an application for an MCUP which cannot be resolved by the director, the matter shall be referred to the planning commission. In such instances, the application shall be considered one for a CUP and the proceedings by the planning commission shall be held in the manner required by this chapter for a CUP.
- D. Concurrent decision-making. When any application for an MCUP is made in conjunction with, and as a part of, a project that requires planning commission action, the application shall be made to the planning commission. In such instances, the application shall be considered one for a CUP and the proceedings by the planning commission shall be held in the manner required by this chapter for a CUP.

18.66.060. Conditions.

In approving CUPs and MCUPs, the approval authority may establish such conditions as it may determine to be reasonably necessary to safeguard and protect the public health and safety, promote the general welfare, and ensure the development of any use authorized in accordance with approved plans, provided such conditions are reasonably related to the impacts of the use of the property for which the CUP or MCUP is requested.

18.66.070. Administrative action on MCUP; notice.

- A. The director shall make a written decision on an MCUP within thirty days from the city's determination that the project is exempt from the California Environmental Quality Act and the decision shall set forth the findings upon which the decision is based.
- B. Prior to making a decision, written notice of the MCUP application shall be sent to owners of all properties adjacent to and directly across the street from the exterior boundaries of the subject property, as shown on the latest equalized assessment roll. The notice shall specify the date by which objections or other comments to the application should be filed with the director, which date shall be at least ten working days from the date the notice is mailed.

18.66.080. Public hearing—CUP Scheduling—Notice.

Following the receipt in proper form of an application for a CUP, the secretary of the planning commission shall fix a time and place of public hearing thereon. Not less than ten days before the date of such public hearing, notice of the date, time, place of hearing and location of the property and the nature of the request shall be given in the following manner:

- A. By publishing once in a newspaper of general circulation in the city;
- B. By mailing a notice, postage prepaid, to the applicant and to the owners of all property within three hundred feet of the exterior boundaries of the property involved, using for this purpose the last-known name and the address of such owners as shown on the latest equalized assessment roll.

18.66.090. Public hearing—Conduct.

Public hearings as provided for in this chapter shall be held before the planning commission at the time and place for which public notice has been given as required in Section 18.66.080. The planning commission may establish its own rules for the conduct of such hearings. A summary of all pertinent testimony offered at a public hearing, together with the names and addresses of all persons testifying, shall be recorded and made a part of the permanent files of the case. The planning commission may continue any such hearing.

18.66.100. Planning commission action.

- A. Within thirty-five days after the conclusion of a public hearing, the planning commission shall render its decision on the matter so heard. The failure of the planning commission to render such decision within thirty-five days after the conclusion of the hearing shall be deemed to constitute a denial.
- B. The planning commission shall announce and record its actions by formal resolution, and such resolution shall recite the findings upon which the planning commission bases its decision.

18.66.110. Period of validity—extensions.

- A. Unless a different period is established as part of the approval, a permit issued under this chapter shall expire and become void two years following the effective date of the permit unless utilized. For purposes of this section, “utilized” means:
  - 1. Construction has commenced as evidenced by issuance of a permit necessary for implementation of the project, including a demolition permit, grading permit, or building permit, and work is being diligently pursued toward completion; or
  - 2. A certificate of occupancy is issued; or
  - 3. The site is occupied and being operated in accordance with the permit and conditions of approval; or
  - 4. An extension has been granted in accordance with this section; or
  - 5. As may otherwise be specified in the original approval.

- B. The director may approve one-year extensions, up to a maximum of two years, to the period of validity, provided that the director makes the following findings in writing prior to granting a requested extension:
  - 1. There have been no changes in circumstances or law that would preclude the director from making the findings upon which the original approval was based; and
  - 2. Appropriate evidence has been provided by the permittee to document that the extension is required due to a hardship that was not the result of personal action(s) undertaken by the permittee.
- C. To request an extension, the permittee shall submit the request in writing prior to the expiration date, submit a fee in the amount established by the city council, and provide a letter of justification explaining how each of the findings required by this section can be made.
- D. The director's decision on an extension of time may be appealed in accordance with the appeal procedures set forth in this chapter.

18.66.120. Revocation or amendment.

- A. The planning commission may revoke or amend a CUP or MCUP for cause. As used in this section, "cause" means any violation of any applicable provision of this title, failure to comply with conditions of approval, and/or a change in conditions occurring after the original grant of the CUP or MCUP which change in conditions makes continuation of the permit, or continuation without amendment, incompatible with the general welfare of the surrounding neighborhood. The planning commission shall not revoke or amend a CUP or MCUP without first conducting a noticed public hearing.
- B. Prior to taking action to revoke or amend a CUP or MCUP, a written notice of intention to revoke or amend shall be delivered to the permittee at least ten days before the hearing.
- C. If the planning commission decides to revoke or amend a CUP or MCUP, the planning commission shall adopt written findings via resolution setting forth the basis for the decision.
- D. The permittee may appeal any decision of the planning commission to revoke or amend a CUP or MCUP in accordance with the appeal provisions set forth in this chapter.

- E. Within fifteen days following the date of a decision of the planning commission revoking or amending a CUP or MCUP, the secretary shall transmit to the city council written notice of the decision. The decision shall be final thirty days following the date on which the CUP or MCUP was revoked or amended unless an appeal has been filed.

#### 18.66.130. Termination of permits.

The process to terminate any permit for which the permitted use has not been active for a period of at least one year shall be as set forth in this section.

- A. Termination by property owner by subsequent application. Once an application, including a business license if no entitlement is required, is submitted on a property for which the permitted use has not been active for at least one year, it shall be considered a termination of the use by the property owner.

- B. Terminations initiated by city staff.

1. Notification. If the process to terminate any permit for which the permitted use has not been active for a period of at least one year is initiated by city staff, the property owner and the permittee, if different from the property owner, shall be notified personally or through the U.S. Postal Service at least thirty (30) days prior to any action being taken. The notice shall advise the property owner and the permittee, if different from the property owner, of the city's intent to terminate the use due the use not being active for a period of at least one year. The notice shall also advise the property owner and/or permittee of their right to request a hearing on such termination within ten working days of the date of the notice, and that the termination will become final if a hearing is not requested within such ten working-day period.
2. Planning commission action. If the property owner and/or permittee requests a hearing on the proposed termination, the proposed action to terminate shall be scheduled as a public hearing before the planning commission.

#### 18.66.140. Appeals.

- A. An appeal from a decision of the approval authority shall be in writing and filed with the city clerk within ten working days from the date of the decision, along with the appeal fee in the amount established by the city council. An appeal on a decision of the director shall first go to the planning commission with the further right of appeal to the city council.
- B. An appeal may be filed by the applicant, or any other person aggrieved, and shall specify the decision being appealed and include the reasons for the appeal, along with any supporting evidence.

- C. The city clerk, after the filing of such appeal, shall set a date for a public hearing; giving of notice and conduct of the hearing shall be consistent with the provisions of this chapter for hearing by the planning commission. At the hearing, evidence and testimony may be given by the applicant, the appellant if different than the applicant, and any other member of the public interested in testifying.
- D. The decision appealed from shall be affirmed unless reversed by a vote of not less than a majority of the voting members of the planning commission or city council.
- E. No permit or license shall be issued for any use involved in an application for a CUP or MCUP until the permit has become final by reason of the failure of any person to appeal or by reason of the action of the city council.

**SECTION 5. Inconsistencies.** Any provision of the La Habra Municipal Code or appendices thereto inconsistent with the provisions of this Ordinance, to the extent of such inconsistencies and no further, is hereby repealed or modified to that extent necessary to affect the provisions of this Ordinance.

**SECTION 6. Severability.** If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of La Habra declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or portions be declared invalid or unconstitutional.

**SECTION 7. Effective Date.** This Ordinance shall take effect thirty (30) days after its final passage.

**SECTION 8. Certification.** The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published or posted in the manner required by law.

**PASSED, APPROVED, AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Rose Espinoza  
Mayor

ATTEST:

\_\_\_\_\_  
Rhonda J. Barone, CMC  
City Clerk

STATE OF CALIFORNIA }  
COUNTY OF ORANGE } SS.  
CITY OF LA HABRA }

I, Rhonda J. Barone, CMC, City Clerk of the City of La Habra, do hereby certify that the above and foregoing is a true and correct copy of Ordinance No. CC 2025-\_\_ introduced at a regular meeting of the City Council of the City of La Habra held on the \_\_ day of \_\_\_\_\_, 2025, and was thereafter adopted at a regular meeting held on the \_\_ day of \_\_\_\_\_, 2025, by the following vote:

AYES: COUNCILMEMBERS:  
NOES: COUNCILMEMBERS:  
ABSENT: COUNCILMEMBERS:  
ABSTAIN: COUNCILMEMBERS:

Said ordinance has been published or posted pursuant to law.

Witness my hand and the official seal of the City of La Habra this \_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Rhonda J. Barone, CMC  
City Clerk



Item No. 1.

**MEETING DATE:** May 12, 2025

**TO:** PLANNING COMMISSION

**FROM:** SUSAN KIM, DIRECTOR OF COMMUNITY & ECONOMIC DEVELOPMENT  
By: Susan Kim, Director of Community & Economic Development

**SUBJECT: CONSIDER AND PROVIDE A RECOMMENDATION TO THE CITY COUNCIL REGARDING AN ORDINANCE APPROVING ZONE CHANGE 25-0001 TO REPEAL AND REPLACE CHAPTER 18.66 (CONDITIONAL USE PERMITS) OF TITLE 18 (ZONING) OF THE LA HABRA MUNICIPAL CODE RELATING TO CONDITIONAL USE PERMITS AND ESTABLISHING PROCEDURES FOR MINOR CONDITIONAL USE PERMITS**

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**CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA):**

Zone Change 25-0001 was reviewed pursuant to the guidelines of the California Environmental Quality Act (CEQA) and determined to be exempt pursuant to Section 15061(b)(3) (Common Sense Exception) of the CEQA guidelines because the proposed amendments to the La Habra Municipal Code have no possibility of having a significant effect on the environment.

**RECOMMENDATION:**

That the Planning Commission approve and adopt:

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LA HABRA, CALIFORNIA, RECOMMENDING THAT THE CITY COUNCIL ADOPT AN ORDINANCE APPROVING ZONE CHANGE 25-0001 TO REPEAL AND REPLACE CHAPTER 18.66 (CONDITIONAL USE PERMITS) OF TITLE 18 (ZONING) OF THE LA HABRA MUNICIPAL CODE RELATING TO CONDITIONAL USE PERMITS AND ESTABLISHING PROCEDURES FOR MINOR CONDITIONAL USE PERMITS AND MAKING THE DETERMINATION THAT THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) UNDER SECTION 15061(B)(3) (COMMON SENSE EXEMPTION) OF THE CEQA GUIDELINES

**DISCUSSION:**

Over the years, there have been requests by businesses and property owners to consider changes to the City's Conditional Use Permit (CUP) regulations in order to create a more "business-friendly" environment and help reduce costs for certain types of businesses to become established in the City. On June 17, 2024, in an effort to implement the City Council's objectives related to Development Activity and Business Assistance, the City Council initiated amendments to the La Habra Municipal Code (LHMC) related to conditional use permits (CUP) for non-residential uses in the City's commercial and industrial zones. Among the recommended amendments was the establishment of a new category of CUP called a "Minor CUP" or "MCUP." Staff have prepared a Draft Ordinance (attached as Exhibit A to the proposed resolution) that repeals and replaces LHMC Chapter 18.66 (Conditional Use Permits) to clarify the requirements for CUPs and create a process for the approval of an MCUP. Staff is requesting that the Planning Commission, by resolution, recommend City Council approval of said ordinance.

A CUP is a permit that requires discretionary approval from a city. These types of permits consent to a use not allowed by-right in a particular zone and are issued at the discretion of a local jurisdiction. Just as the name implies, the permit application is approved under a set of conditions and those conditions are set by the jurisdiction that the land falls within. The attached Table 18.06.040.A (Land Use Matrix) identifies the types of uses that require a CUP within each of

the City's zones. In order for the Planning Commission to approve a conditional use permit, they must make the following findings:

- The granting of such conditional use permit will not be detrimental to the public welfare and will not unreasonably interfere with the use, possession and enjoyment of surrounding and adjacent properties and will not impair the character of the zone in which it is to be located.
- The subject site is physically suitable for the type of land use being proposed.
- The use is conditionally permitted within the subject zone and complies with the intent of all applicable provisions of the zoning code.
- The granting of this conditional use permit is consistent with the comprehensive general plan.

The Planning Commission makes their decision following a public hearing. Notice of the public hearing is provided in the Orange County Register and by a mailed notice to property owners located within 300 feet of the subject property. The Planning Commission's decision may be appealed to the City Council within 10 days of the decision. To assist with the Planning Commission's decision, City staff prepare a report and draft resolution that either supports approval or justifies denial of a CUP. Typically, staff will attempt to work out any issues regarding a project with the project applicant during staff review of the project application, and it is relatively uncommon that staff would recommend project denial after successfully working with an applicant. The staff report is provided to the Planning Commission and the public at least 72 hours in advance of the Planning Commission's regularly scheduled meetings, which occur on the second and fourth Mondays of each month.

The current cost to process a CUP is \$6,759. In addition, the applicant is responsible for costs associated with the environmental review required for the project pursuant to the California Environmental Quality Act (CEQA). CEQA includes criteria for determining whether a project is exempt from CEQA or requires preparation of more detailed analysis, such as a Mitigated Negative Declaration (MND) or an Environmental Impact Report (EIR). Projects exempt from CEQA pay a fee of \$458. Projects requiring detailed analysis under CEQA pay the direct costs of a consultant to prepare this analysis plus an additional fee of 25% of the consultant costs to cover costs associated with City staff review of the analysis and management of the consultant. Typically, most uses that are proposed within existing tenant spaces are exempt from CEQA.

Staff have prepared the attached Draft Ordinance to establish a process to review and approve an MCUP. All the requirements for the processing of and approval of an MCUP would be the same as a CUP, except the following:

Requirement	CUP	MCUP
Approval Authority	Planning Commission	Community and Economic Development Director ("Director") unless:  1) The Director receives objections to an application on an MCUP which cannot be resolved by the Director, in which case the MCUP would be referred to the Planning Commission and the application would be considered one for a CUP and the proceedings by the Planning Commission would be held in the same manner required for a CUP; or  2) The MCUP application is made in conjunction with, and as a part of, a project that requires Planning Commission action, in which case the application would be made to the Planning Commission. In such instances, the proceedings by the Planning Commission would be held in the manner required for a CUP.
Public Hearing	Public Hearing required. Notice of the Public Hearing is sent to each property owner within three hundred feet of the exterior boundaries of the property involved.	No public hearing, unless request is referred to Planning Commission. Prior to the Director making a decision, notice will be sent to owners of all properties adjacent to and directly across the street from the exterior boundaries of the property involved, providing at least 10 working days for objections or comments to be submitted to the Director.
Appeal Review	City Council	Planning Commission. The Planning Commission's decision is appealable to the City Council.

The proposed process to review and approve an MCUP is relatively similar to the process established by the LHMC for an Administrative Adjustment; therefore, staff will be recommending that the City Council approve the same fee for an MCUP as currently required for an Administrative Adjustment (\$386.00), as part of the Fiscal Year 2025/26 Budget approval process.

If the City Council chooses to adopt the Draft Ordinance, staff will follow up with a subsequent Zone Change that would amend Table 18.060.040.A (Land Use Matrix), in order to identify uses that would be subject to a MCUP, as well as update Chapter 18.04 (Definitions), to make sure that each type of use is clearly defined. The determination of the types of uses that are subject to a CUP or MCUP may also result in additional changes to Table 18.06.040.A (Land Use Matrix), if certain categories of uses need to be modified to determine whether the use will be permitted, require a CUP or MCUP, or be prohibited. In addition, if staff identify any uses that are currently subject to a CUP that staff recommends should be permitted by right, the proposed amendments may also result in updates to Chapter 18.12 (Special Development Standards) and Chapter 18.14 (Off-Street Parking Requirements), to make sure that any additional requirements that may be needed for certain uses that would be permitted by right and would not have conditions of approval, would be appropriately addressed in these chapters.

As part of staff's review of Chapter 18.66 (Conditional Use Permits), staff also identified other portions of the chapter that staff believed could be improved. Additional proposed changes to Chapter 18.66 include:

- Making minor revisions to Section 18.66.020 (Application-Contents) regarding application contents, including requiring a description of the proposed use.
- Simplifying Section 18.66.030 (Application-Filing) to provide that applications for CUPs and MCUPs shall be made on the forms furnished by the City and accompanied by a fee in the amount established by the City Council.
- Revising Section 18.66.040 (Applications-Investigation) to also include the findings that must be made by the approval authority to approve a CUP or MCUP. The revisions also include minor revisions to the required findings. The proposed revised findings are:
  - The proposed use will not be detrimental to the public welfare and will not unreasonably interfere with the use, possession and enjoyment of surrounding and adjacent properties and will not impair the character of the zone in which it is to be located.
  - The subject site is physically suitable for the type of land use being proposed.
  - The use is conditionally permitted within the subject zone and complies with the intent of all applicable provisions of the zoning code.
  - The proposed use is consistent with the comprehensive general plan.
- Adding a new Section 18.66.050 (Approval Authority) to define the Planning Commission as the approval authority for CUPs and the Director as the approval authority for MCUPs and outline when MCUPs are reviewed by the Planning Commission, consistent with the procedures outlined above.
- Adding a new Section 18.66.060 (Conditions) to expressly outline the authority for the approval authority to establish conditions for a CUP or MCUP.
- Making minor revisions to 18.66.080 (Public Hearing-CUP Scheduling-Notice) for consistency with current practice regarding noticing.
- Revising newly numbered Section 18.66.090 (Public Hearing-Conduct) to clarify that the Planning Commission has the authority to continue a hearing and is not required to continue such hearing to a date certain.
- Revising newly numbered Section 18.66.100 (Planning Commission Action) to remove the required findings, which have been moved to Section 18.66.040 as outlined above.
- Adding a new Section 18.66.110 (Period of Validity-Extensions) to provide that a permit that is not utilized, as defined, within two years from its effective date will expire, and to provide authority for the Director to approve one-year extensions, for up to two years, if the Director makes specified findings.
- Revising newly numbered Section 18.66.130 (Termination of Permits), which, under existing provisions, could potentially hinder businesses from locating within the City of La Habra, as well as not afford property owners due process in regard to the termination of their inactive land use entitlements. The proposed revisions create clear termination procedures consistent with California case law.
- Revising newly numbered Section 18.66.140 (Appeals) regarding appeal procedures. The same appeal procedures will apply for both CUPs and MCUPs; however, the appeal review authority will be as outlined in the table above.

The various proposed changes throughout Chapter 18.66 are intended to make the chapter easier to understand and implement. The attached resolution and ordinance have been reviewed by the City Attorney's Office to ensure legal compliance.

**FISCAL IMPACT/SOURCE OF FUNDING:**

Costs associated with City-initiated amendments to the LHMC that pertain to the Community and Economic Development Department are generally assumed as part of the Department's annual budget. Concurrent with the City

Council's review of the proposed Draft Ordinance, staff will be proposing a MCUP fee pursuant to Government Code Section 66014, which prohibits planning and permit processing fees from exceeding the reasonable cost of providing the service or impact. In that the proposed process for a MCUP would be substantially similar to the process established for an Administrative Adjustment, staff will be recommending that the City Council adopt the same fee to process a MCUP as required to process an Administrative Adjustment, as part of the Fiscal Year 2025/26 Budget.

**NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES):**

Not applicable.

**GENERAL PLAN RELEVANCE/CITY COUNCIL GOALS & OBJECTIVES:**

Applicable General Plan Goals:

- Goal LU1: Growth and Change. Sustainable growth and change through orderly and well-planned development that provides for the needs of existing and future residents and businesses, ensures the effective provision of public services, makes efficient use of land and infrastructure, and promotes the health of the community.
- Goal LU 2: Land Use Diversity and Choices for Residents. A mix of land uses that meets the diverse needs of La Habra's residents, offers a variety of employment opportunities, and allows for the capture of regional population.
- Goal LU 11: Diverse Districts and Corridors. Vital, active, prosperous, and well-designed commercial districts that provide a diversity of goods, services, and entertainment and contribute to a positive experience for visitors and community residents.
- Goal LU 12: Places to Live, Work, and Shop. A diversity of well-designed districts and corridors containing an integrated mix of commercial, office, and/or housing that enable La Habra's residents to live close to businesses and employment, reduce automobile use, actively engage and enhance pedestrian activity.
- Goal LU 16: Quality Industrial and Commercial-Industrial Districts. A diversity of districts accommodating light industrial uses are developed that provide a variety of job opportunities for La Habra's residents, reducing their need to commute to other communities, while not unduly impacting the residential environment.
- Goal ED 1: Competitive Strength and Diversification. Diverse mix of business activity that serves consumers within the City and surrounding communities.
- Goal ED 2: Business Attraction, Retention and Assistance. Responsive support of new and expanding businesses within the community.
- Goal ED 4: Local Job Growth. Expanded base of well-paying jobs that employ marketable skills of local workforce.
- Goal ED 6: Development Assistance. Proactive administration, review, and approval of existing property improvements and prospective development projects.

Applicable City Council Goals and Objectives:

- Goal 5: Development Activity and Business Assistance:
  - Objective B: Monitor commercial property listings that have sales tax generating potential for potential acquisition and/or marketing to attract/retain businesses, and work with property owners and the brokerage community to develop land to its highest and best use.
  - Objective D: Continue to improve the City's business retention and expansion program.
  - Objective E: Continue to evaluate and improve the City's development review process and continue to foster a "business friendly" environment within all City departments.

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**Attachments**

Attachment 1 - Resolution

Attachment 2 - Land Use Matrix

Attachment 3 - Current Chapter 18.66

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THE MINUTES OF THE MEETING OF THE PLANNING COMMISSION  
OF THE CITY OF LA HABRA  
May 12, 2025

**CALL TO ORDER:** Vice Chair Ramsland called the Regular Meeting of the Planning Commission of the City of La Habra to order at 6:30 p.m. in the Council Chamber.

**PLEDGE OF ALLEGIANCE:** LED BY COMMISSIONER CARDENAS

**COMMISSIONERS PRESENT:** RAMSLAND  
MANLEY  
CARDENAS  
LOGAN-CANNON

**COMMISSIONERS ABSENT:** MAHECHA

**OTHERS PRESENT:** DIRECTOR: KIM  
CITY ATTORNEY: ROBERTO  
PLANNING MANAGER: LUI  
SENIOR PLANNER: SYED  
SECRETARY: LOPEZ

**PUBLIC COMMENT**

Vice Chair Ramsland asked if there was anyone in the audience that wished to address the Commission on the consent calendar or any item not listed on the agenda. There were none.

**CONSENT CALENDAR**

Secretary Lopez explained the Consent Calendar procedures. Vice Chair Ramsland asked if any of the Commissioners wished to remove an item. There were none. He then asked if there was anyone in the audience that wished to remove an item. There were none.

Motion made by Commissioner Manley, seconded by Commissioner Logan-Cannon, to approve the Consent Calendar. Motion passed 4-0.

- 1. PROCEDURAL WAIVER: Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title only.
- 2. Approval of the Planning Commission Minutes of April 14, 2025.

**PUBLIC HEARINGS**

- 1. DULY NOTICED PUBLIC HEARING TO CONSIDER AND PROVIDE A RECOMMENDATION TO THE CITY COUNCIL REGARDING AN ORDINANCE APPROVING ZONE CHANGE 25-0001 TO REPEAL AND REPLACE CHAPTER 18.66 (CONDITIONAL USE PERMITS) OF TITLE 18 (ZONING) OF THE LA HABRA

MUNICIPAL CODE RELATING TO CONDITIONAL USE PERMITS AND  
ESTABLISHING PROCEDURES FOR MINOR CONDITIONAL USE PERMITS.

Vice Chair Ramsland asked if any correspondence had been received with regard to the item. Secretary Lopez said no.

Director Susan Kim, presented the staff report.

Vice Chair Ramsland asked if any of the Commissioners had any questions.

Vice Chair Ramsland questioned the logic behind requiring a public hearing notice for the adjacent property owners rather than all of the property owners within a 300-foot radius. Director Kim explained that the types of uses permitted requiring a Minor Conditional Use Permit (MCUP) should be non-controversial projects and therefore, such projects would only necessitate noticing the adjacent property owners. Director Kim also explained that there would be a cost savings for applicants if they are obliged to only noticing the adjacent property owners. Vice Chair Ramsland then asked if there were example business types that would fall under the new MCUPs. Director Kim said those would be presented at the next stage of the amendment process, but said that some examples staff provided to Council when they initiated this procedure included small sized dance and fitness studios less than 4,000 square feet, tutoring businesses, showrooms in industrial zones, and possibly restaurants that don't have a drive through or serve alcohol and can demonstrate that they are able to meet parking requirements.

Vice Chair Ramsland opened the public hearing and asked if there was anyone else wishing to speak in favor of the project.

Ms. Kristen De Leon, La Habra resident, addressed the Commission. Ms. De Leon expressed her concerns regarding the high cost of Conditional Use Permits (CUPs) and the length of time it takes to process a CUP. She asked the Commission to do something about the fees to give La Habra a better chance to compete with neighboring Cities and to help out small business owners.

There being no others to speak in favor or opposition of the project, Vice Chair Ramsland closed the public hearing and asked for a discussion or a motion.

Commissioner Manley said he was in support of the recommendation and said it was a step in the right direction to make the City more business friendly.

Moved by Commissioner Manley and seconded by Commissioner Cardenas, approving Resolution No. 25-08 Entitled: A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LA HABRA, CALIFORNIA, RECOMMENDING THAT THE CITY COUNCIL ADOPT AN ORDINANCE APPROVING ZONE CHANGE 25-0001 REPEALING AND REPLACING CHAPTER 18.66 (CONDITIONAL USE PERMITS) OF TITLE 18 (ZONING) OF THE LA HABRA MUNICIPAL CODE RELATING TO CONDITIONAL USE PERMITS AND ESTABLISHING PROCEDURES FOR MINOR CONDITIONAL USE PERMITS AND MAKING THE DETERMINATION THAT THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) UNDER SECTION 15061(B)(3) (COMMON SENSE EXEMPTION) OF THE CEQA GUIDELINES.

The roll call vote was as follows:

AYES: COMMISSIONERS: MANLEY, CARDENAS, RAMSLAND, LOGAN-CANNON  
NOES: COMMISSIONERS: NONE  
ABSTAIN: COMMISSIONERS: NONE  
ABSENT: COMMISSIONERS: MAHECHA

Motion passed 4-0. Secretary Lopez said that the item will be forwarded to City Council for their approval.

2. DULY NOTICED PUBLIC HEARING TO CONSIDER AND PROVIDE A RECOMMENDATION TO THE CITY COUNCIL REGARDING AN ORDINANCE APPROVING ZONE CHANGE 25-0002 TO AMEND SECTION 18.04.030 (TERMS DEFINED) OF CHAPTER 18.04 (DEFINITIONS) AND REPEAL AND REPLACE SECTION 18.12.150 (ACCESSORY DWELLING UNITS) OF CHAPTER 18.12 (SPECIAL DEVELOPMENT STANDARDS) OF TITLE 18 (ZONING) OF THE LA HABRA MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS IN ORDER TO COMPLY WITH STATE LAW.

Vice Chair Ramsland asked if any correspondence had been received with regard to the item. Secretary Lopez said yes, the Commission and staff had received an email that afternoon from Mr. James Lloyd, Director of Planning and Investigations, with the California Housing Defense Fund (CalHDF). Secretary Lopez said that the email was forwarded to Attorney Roberto who responded to Mr. Lloyd's comments. A hard copy of Mr. Lloyd's email was distributed to the Commission and staff. Attorney Roberto explained that the letter submitted by Mr. Lloyd identified a couple of typos in the draft ordinance, but those typos have been corrected and a hard copy of the revised ordinance had been distributed to the Commission and staff.

Planning Manager Sonya Lui, presented the staff report.

Vice Chair Ramsland asked if any of the Commissioners had any questions.

Commissioner Cardenas asked if the City could limit the issuance of parking permits for those who build ADUs. Planning Manager Lui said parking permit issuance is handled separately from the ADU review process and explained that the City can't deny an ADU based on lack of parking.

Vice Chair Ramsland opened the public hearing. There being no one to speak in favor or opposition of the project, Vice Chair Ramsland closed the public hearing and asked for a discussion or a motion.

Vice Chair Ramsland said the State is forcing these new regulations on the City and said while the City must approve the new ADU regulations to be in compliance with State law, the City does not have to like it. Vice Chair Ramsland expressed concern about any references within the staff report and draft resolution that the proposed update to ADU regulations are consistent with the General Plan Goal LU-7: Livable Neighborhoods. Vice Chair Ramsland stated that he did not agree that the new ADU regulations met Goal LU-7 because taking away

parking requirements and putting up units within front yards does not contribute to the La Habra community's quality of life. Vice Chair Ramsland requested staff to remove the reference to compliance with General Plan Goal LU-7 in the next staff report and resolution before the information is presented to City Council for their review.

Moved by Commissioner Cardenas and seconded by Commissioner Manley, approving Resolution No. 25-09 as amended by the City Attorney and entitled: A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LA HABRA, CALIFORNIA, RECOMMENDING THAT THE CITY COUNCIL ADOPT AN ORDINANCE APPROVING ZONE CHANGE 25-0002 TO AMEND SECTION 18.04.030 (TERMS DEFINED) OF CHAPTER 18.04 (DEFINITIONS) AND REPEAL AND REPLACE SECTION 18.12.150 (ACCESSORY DWELLING UNITS) OF CHAPTER 18.12 (SPECIAL DEVELOPMENT STANDARDS) OF TITLE 18 (ZONING) OF THE LA HABRA MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS AND MAKING A DETERMINATION THAT THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO PUBLIC RESOURCES CODE SECTION 21080.17.

Motion passed 4-0. Secretary Lopez said that the item will be forwarded to City Council for their approval.

The roll call vote was as follows:

AYES: COMMISSIONERS: CARDENAS, MANLEY, RAMSLAND, LOGAN-CANNON  
NOES: COMMISSIONERS: NONE  
ABSTAIN: COMMISSIONERS: NONE  
ABSENT: COMMISSIONERS: MAHECHA

3. DULY NOTICED PUBLIC HEARING TO CONSIDER AND PROVIDE A RECOMMENDATION TO THE CITY COUNCIL REGARDING AN ORDINANCE APPROVING ZONE CHANGE 25-0002 TO AMEND SECTION 18.04.030 (TERMS DEFINED) OF CHAPTER 18.04 (DEFINITIONS) AND REPEAL AND REPLACE SECTION 18.12.150 (ACCESSORY DWELLING UNITS) OF CHAPTER 18.12 (SPECIAL DEVELOPMENT STANDARDS) OF TITLE 18 (ZONING) OF THE LA HABRA MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS IN ORDER TO COMPLY WITH STATE LAW.

Vice Chair Ramsland asked if any correspondence had been received with regard to the item. Secretary Lopez responded that no correspondence was received.

Senior Planner, Ash Syed, presented the staff report.

Vice Chair Ramsland asked if any of the Commissioners had any questions. There were none.

Vice Chair Ramsland opened the public hearing and asked if there was anyone wishing to speak in favor of the project.

Ms. Silenna Brown, the applicant, addressed the Commission. Ms. Brown said they are looking forward to being a part of the community. She said this would be their second location and noted that they also have a 24-hour preschool with daycare located in Fullerton. Ms. Brown explained that they serve low-income families and those families that do not qualify for the State preschool. Ms. Brown added that they are part of the Local Child Care and Development Planning Council and since the pandemic, over 8,500 daycares have closed affecting the availability of infant daycares. Ms. Brown said they plan on making daycare available to help those who have been affected.

Ms. Maria Morris, who runs the Fullerton location, addressed the Commission. Ms. Morris said their preschool offers a trilingual program; providing communication in English, Spanish and Sign Language. Ms. Morris explained that they believe that the kids who attend their program are little creative learners who develop the confidence they need to be ready to go into kindergarten.

Seeing no one else wishing to speak in favor or in opposition, Vice Chair Ramsland closed the public hearing and asked for discussion or a motion.

City Attorney Roberto reminded the Vice Chair that a revised resolution on this item was provided to the Commission before the meeting and any action that they take would be on the revised resolution. The revised resolution includes clarification on California Environmental Quality Act (CEQA) compliance and added language to the findings for approving a CUP.

Commissioner Manley said that the proposed project would be a great use for the space and a great service for the community.

Moved by Commissioner Manley and seconded by Commissioner Logan-Cannon, approving Resolution No. 25-10 as amended by the City Attorney and entitled: A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LA HABRA, CALIFORNIA, MAKING THE REQUIRED FINDINGS AND APPROVING A CONDITIONAL USE PERMIT (CUP 24-0013) TO OPERATE AN EDUCATIONAL INSTITUTION AT 1515 WEST WHITTIER BOULEVARD, AS PER THE APPROVED PLANS AND SUBJECT TO CONDITIONS, AND MAKING THE DETERMINATION THAT THE PROJECT IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO SECTION 15301, CLASS 1: "EXISTING FACILITIES" OF THE CEQA GUIDELINES.

Motion passed 4-0. Secretary Lopez said that the item will become final in 10 working days unless it is appealed to City Council.

The roll call vote was as follows:

AYES: COMMISSIONERS: MANLEY, LOGAN-CANON, RAMSLAND, CARDENAS  
NOES: COMMISSIONERS: NONE  
ABSTAIN: COMMISSIONERS: NONE  
ABSENT: COMMISSIONERS: MAHECHA

**COMMENTS FROM STAFF**

Planning Manager Lui reminded the Commission that the next meeting will be held on the Tuesday following the Memorial Day holiday.

**COMMENTS FROM COMMISSIONERS**

There were no comments from Commissioners.

ADJOURNMENT: 7:17 p.m. to the Planning Commission meeting on May 27, 2025.

Respectfully submitted,

Veronica Lopez,  
Secretary

# Title 18. Zoning

## Article I. General

### Chapter 18.06. ZONES ESTABLISHED—ZONING MAP BOUNDARIES AND LAND USES

#### § 18.06.040. Land uses.

- A. Land uses shall be permitted, conditionally permitted, or not permitted as identified in Table 18.06.040.A, Land Use Matrix. Any uses which are not specifically listed are prohibited unless, pursuant to a review by the planning commission, the commission makes a determination that the proposed use is substantially similar to another permitted or conditionally permitted use.
- B. Use Determination. Any use approved by the planning commission shall be subject to all the requirements of the zone in which the use is located. Denial of any requested use may be appealed to the city council within ten working days of the planning commission's action as per Chapter 18.66.

Table 18.06.040.A—Land Use Matrix															
Permitted = P Conditional Use Permit = CUP Not Permitted = - Special Event Permit = S Home Occupation Permit = H	R-1a	R-2	R-5												
	R-1b	R-3	R-6	MHP	C-R	C-P	C-1	C-2 <sub>s</sub> C-2 <sub>s</sub> H	C-2	C-3	OS	PC-1	M-1(5)	SP-1	MX Overlay
<b>RESIDENTIAL</b>															
A single-unit dwelling	P	P	P	P	—	—	—	—	—	—	—	—	—	—	P
A single mobilehome	—	—	—	P	—	—	—	—	—	—	—	—	—	—	P
A two-unit dwelling (duplex) or 2 detached single-unit dwellings	—	P	P	—	P	—	—	—	—	—	—	—	—	—	P
Multi-unit dwellings	—	P	P	—	P	—	—	—	—	—	—	—	—	—	P
Mobilehome park (See Gov't Code § 65852.7, Health & Safety Code § 18214).	CUP(4)	CUP(4)	CUP(4)	CUP	—	—	—	—	—	—	—	—	—	—	—
Accessory dwelling unit or junior accessory dwelling unit	P	P	P	P	P(1)	—	—	—	—	—	—	—	—	P(1)	P(1)
Factory-built housing or manufactured	P	P	P	P	P	—	—	—	—	—	—	—	—	P(2)	P(2)





Table 18.06.040.A—Land Use Matrix

Permitted = P Conditional Use Permit = CUP Not Permitted = - Special Event Permit = S Home Occupation Permit = H	R-1a	R-2	R-5												
	R-1b	R-3	R-6					C-2 <sub>s</sub>							
	R-1c	R-4	R-7	MHP	C-R	C-P	C-1	C-2 <sub>s</sub> H	C-2	C-3	OS	PC-1	M-1(5)	SP-1	MX Overlay
Lodges, clubs and fraternal organizations	—	—	—	CUP	P	CUP	CUP	CUP	CUP	CUP	—	—	—	CUP	CUP
Libraries, museums and public buildings	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP
Churches, or other places used for religious worship	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	—	CUP	CUP	CUP	CUP
<b>COMMERCIAL—MEDICAL</b>															
Animal hospital/veterinary clinic	—	—	—	—	—	CUP	CUP	CUP	CUP	CUP	—	CUP	CUP	CUP	=
Clinic/urgent care facility (medical offices with outpatient treatment; no overnight stays)	—	—	—	—	—	CUP	CUP	CUP	CUP	CUP	—	CUP	CUP	CUP	=
Convalescent hospitals	—	—	—	—	—	CUP	CUP	CUP	CUP	CUP	—	CUP	CUP	CUP	=
Hospitals/medical centers	—	—	—	—	—	CUP	CUP	CUP	CUP	CUP	—	CUP	CUP	CUP	=
Doctor/dentist office	—	—	—	—	—	P	P	P	P	P	—	P	P	P	P
Medical laboratories (not part of a medical office)	—	—	—	—	—	P	P	P	P	P	—	P	P	P	—
<b>COMMERCIAL—OFFICES</b>															
Administrative, medical and professional offices	—	—	—	—	P	P	P	P	P	P	—	P	CUP	P	P
General business offices	—	—	—	—	—	P	P	P	P	P	—	P	CUP	CUP	P
<b>COMMERCIAL—RETAIL</b>															
Bakeries with less than 10 employees on premises	—	—	—	—	—	P	P	P	P	P	—	P	P	P	P
Banks (with or without ATM machines)	—	—	—	—	—	P	P	P	P	P	—	P	CUP	P	P
Coin-operated laundries	—	—	—	—	—	—	CUP	CUP	CUP	CUP	—	—	—	CUP	CUP
General retail	—	—	—	—	—	—	P	P	P	P	—	P	CUP	P	P
Motor vehicle sales and services (as defined in the California Vehicle Code)	—	—	—	—	—	—	CUP	CUP	CUP	CUP	—	CUP	CUP	CUP	—





**Table 18.06.040.A—Land Use Matrix**

Permitted = P Conditional Use Permit = CUP Not Permitted = - Special Event Permit = S Home Occupation Permit = H	R-1a	R-2	R-5												
	R-1b	R-3	R-6					C-2 <sub>s</sub>				PC-1	M-1(5)		MX Overlay
	R-1c	R-4	R-7	MHP	C-R	C-P	C-1	C-2 <sub>s</sub> H	C-2	C-3	OS			SP-1	
Public utility or public service structures and uses	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP
Radio and television transmitters	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP
Recycling centers	—	—	—	—	—	CUP	CUP	CUP	CUP	CUP	—	CUP	CUP	—	—
Recycling centers — Reverse vending machine (indoors)	—	—	—	—	—	P	P	P	P	P	—	P	P	P	—
Remediation systems	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP
Showrooms	—	—	—	—	—	CUP	CUP	CUP	CUP	CUP	—	CUP	CUP	CUP	CUP
Tattoo parlors	—	—	—	—	—	—	—	CUP	CUP	CUP	—	CUP	CUP	CUP	CUP
Wireless communication facilities	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP	CUP

**Notes**

1. For a lot developed with a residence
2. For a lot meeting General Plan requirements for residential uses
3. For a lot within the ES overlay zone
4. A mobilehome park in a residential zone must comply with Chapter **18.28** as if it were in a MHP zone
5. For lots with the ES overlay, residential uses shall be allowed as permitted in the MHP zone.

(Ord. 1719 § 1, 2010; Ord. 1727 § 3, 2011; Ord. 1744 § 2, 2013; Ord. 1748 § 3, 2013; Ord. 1750 § 3, 2014; Ord. 1803 § 3, 2019; Ord. 1835 § 3, 2021; Ord. 1836 § 1, 2021; Ord. 1839 § 3, 2022; Ord. 1853, 12/18/2023)

## CITY OF LA HABRA LEGAL NOTICE

NOTICE IS HEREBY GIVEN THAT on Monday, June 2, 2025 at 6:30 p.m., the City of La Habra City Council will hold a public hearing on the following item:

1. TO CONSIDER AN ORDINANCE APPROVING ZONE CHANGE 25-0001 TO REPEAL AND REPLACE CHAPTER 18.66 (CONDITIONAL USE PERMITS) OF TITLE 18 (ZONING) OF THE LA HABRA MUNICIPAL CODE RELATING TO CONDITIONAL USE PERMITS AND ESTABLISHING PROCEDURES FOR MINOR CONDITIONAL USE PERMITS

Zone Change 25-0001 was reviewed pursuant to the guidelines of the California Environmental Quality Act (CEQA) and determined to be exempt pursuant to Section 15061(b)(3) (Common Sense Exemption) of the CEQA guidelines because the proposed amendments to the La Habra Municipal Code have no possibility of having a significant effect on the environment.

The public hearings will be held in the City Council Chamber located at 100 East La Habra Boulevard, La Habra, California 90631. For more information about these items, please call the Planning Division at (562) 383-4100.

The related materials will be on file and open for public inspection on the City's website at <https://www.lahabraca.gov> no later than May 29, 2025. You will have the opportunity to speak during the hearings. Written comments and documentation may be submitted by email to the City Clerk at [cc@lahabraca.gov](mailto:cc@lahabraca.gov). Alternatively, comments may be mailed to City of La Habra, at 110 East La Habra Boulevard, La Habra, CA 90631, Attn: City Clerk.

If you challenge the action(s) taken on these matters in court, you may be limited to raising only those issues you or someone else raised at the public hearings described in this notice, or in written correspondence delivered to the City at, or prior to, the public hearings.



# CITY COUNCIL

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## CITY OF LA HABRA

**JUNE 2, 2025**

**ZONE CHANGE 25-0001**



# ZONE CHANGE PROPOSAL

- Initiated by City Council
  - Create a more “Business-Friendly” Environment
  - Reduce costs to establish certain businesses
- Repeal and Replace La Habra Municipal Code (LHMC) Chapter 18.66: Conditional Use Permits (CUPs)
  - Clarify processing requirements for CUPs
  - Establish new category of CUP: Minor CUP/MCUP
- First step in a two-part process
  1. Establish the MCUP process
  2. Identify uses that will be subject to a MCUP
- Planning Commission recommends City Council Approval

# WHAT IS A CUP?

- A permit that requires discretionary approval from a city.
- For a use not allowed by-right in a particular zone
  - Table 18.06.040.A (Land Use Matrix)
- Issued at the discretion of a local jurisdiction.
- Approved under a set of conditions.
- Requires Planning Commission to make certain findings.

# WHAT ARE CUP FINDINGS?

The Planning Commission must make the following conclusions before approving a CUP:

- The LHMC (“Code”) requires a CUP for the use.
- The granting of the CUP will not be:
  - Detrimental to the public welfare;
  - Unreasonably interfere with the use, possession and enjoyment of surrounding and adjacent properties; or
  - Impair the character of the zone in which it is to be located.
- The site is physically suitable for the use.
- The use complies with applicable Code requirements.
- The use is consistent with the General Plan.

# HOW IS A CUP APPROVED?

- Reviewed by the Planning Commission at a public hearing
- 10-day notice of public hearing
  - Published in OC Register
  - Mailed to property owners within 300-feet
- Staff report and draft resolution
  - Posted on City website
  - 72-hours before public hearing
- Public Hearing
  - Staff presentation
  - Public Comments
  - Deliberation
  - Approve, deny or continue
- Decision may be appealed to City Council
  - Within 10-days of approval

# PROPOSED MCUP vs. CUP

## Approval Authority

CUP: Planning Commission

- Decision may be appealed to City Council

MCUP: Director of Community and Economic Development (“Director”) unless:

- Director receives objections to MCUP application
- MCUP is in conjunction with a request that requires Planning Commission approval
- MCUP is not exempt from CEQA
- Director’s decision may be appealed to Planning Commission

# PROPOSED MCUP vs. CUP

## Public Hearing/Noticing

### CUP: Public Hearing Required

- Notice published in OC Register
- Notices sent to property owners within 300-foot radius

### MCUP: No Public Hearing

- Notices sent to adjacent property owners
- If objections are received from adjacent property owners that cannot be resolved - Director refers request to Planning Commission as a CUP

# PROPOSED MCUP vs. CUP

## Cost

CUP: \$6,759

\$458 and up for CEQA review

MCUP: Same as Administrative Adjustment (\$386)

\$458 for CEQA Exemption

Same application materials required

Same findings required

# OTHER REVISIONS

## Other revisions to Chapter 18.66 (Conditional Use Permits)

- Application Requirements

- Minor revisions/reorganization of information, including findings
- Requires description of operations
- Different mail lists required for CUP and MCUP

- Expiration/Termination

**Current Requirements:** If the CUP is or has been unused, abandoned or discontinued for a period of one year, the conditional use permit is automatically terminated; CUP may be extended by one additional year, subject to the approval of the Planning Commission or City Council

**Proposed:**

- Unused CUPs expire after two years; CUP may be extended by one additional year subject to the approval of the Director
- If a business license for a different use is approved, any previously-approved CUP is automatically terminated
- No longer automatically terminates CUP if the use is abandoned or discontinued for one year; provides due process for termination with notification requirements and appeal process

# RECOMMENDATION

That the City Council consider and approve the first reading of ORDINANCE NO. CC 2025-\_\_ ENTITLED:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA HABRA APPROVING ZONE CHANGE 25-0001 REPEALING AND REPLACING CHAPTER 18.66 (CONDITIONAL USE PERMITS) OF TITLE 18 (ZONING) OF THE LA HABRA MUNICIPAL CODE RELATING TO CONDITIONAL USE PERMITS AND ESTABLISHING PROCEDURES FOR MINOR CONDITIONAL USE PERMITS AND MAKING THE DETERMINATION THAT THE ORDINANCE IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) UNDER SECTION 15061 (B)(3)(COMMON SENSE EXEMPTION OF THE CEQA GUIDELINES



City of  
**LA HABRA**  
City Council Agenda Report

Public Hearings  
Item No. 2.

MEETING DATE: 06/02/2025

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: JIM SADRO, CITY MANAGER  
By: Mel Shannon, Director of Finance

SUBJECT: DULY NOTICED PUBLIC HEARING TO CONSIDER AND APPROVE A RESOLUTION AMENDING THE CITY OF LA HABRA MASTER SCHEDULE OF FEES PERTAINING TO FEES FOR GENERAL SERVICES, ADMINISTRATIVE SERVICES, COMMUNITY DEVELOPMENT SERVICES, BUILDING SERVICES, FIRE SERVICES, POLICE SERVICES, AMBULANCE SERVICES, PUBLIC WORKS SERVICES, UTILITY SERVICES, AND PENALTIES FOR MUNICIPAL CODE AND VEHICLE CODE PARKING VIOLATIONS

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**RECOMMENDATION:**

That the City Council APPROVE AND ADOPT RESOLUTION NO. CC 2025-\_\_ ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA, ORANGE COUNTY, CALIFORNIA AMENDING THE CITY OF LA HABRA MASTER SCHEDULE OF FEES PERTAINING TO FEES FOR GENERAL SERVICES, ADMINISTRATIVE SERVICES, COMMUNITY DEVELOPMENT SERVICES, BUILDING SERVICES, FIRE SERVICES, POLICE SERVICES, AMBULANCE SERVICES, PUBLIC WORKS SERVICES, UTILITY SERVICES, AND PENALTIES FOR MUNICIPAL CODE AND VEHICLE CODE PARKING VIOLATIONS.

**DISCUSSION:**

Section 4.08.010 of the La Habra Municipal Code requires the City to adjust various fees and charges it assesses for services by the increase or decrease in the Bureau of Labor Statistics Consumer Price Index for all Urban Consumers. The City utilizes changes in the Consumer Price Index (CPI) for the Los Angeles-Long Beach-Anaheim "all items" as the benchmark for these annual adjustments. The CPI change for this index in 2024 was 3.30 percent higher than 2023; therefore, it is recommended that eligible user fees contained in the Master Schedule of Fees be increased by 3.30 percent, rounded to the nearest whole dollar.

Some fees contained in the Master Schedule of Fees may not be eligible for adjustment by the Consumer Price Index. These include fees related to Enterprise Funds (water, sewer, refuse), franchises (such as cable, pipelines, etc.), or fees for which the State sets the rate. These fees, while listed in the Master Schedule of Fees, remain at the levels, rates and formulas previously authorized by Council or other governing law.

User fees listed in the Master Schedule of Fees were most recently set in 2015-16, after the completion of a comprehensive user fee study to determine the actual cost of providing the services that the fees paid for. Under state law, fees may only be set at an amount not to exceed the actual cost of providing the service for which the fee is being assessed. The cost of providing the service is based on factors such as personnel costs, materials, personnel time, and overhead.

The proposed Master Schedule of Fees includes the new proposed Minor Conditional Use Permit (MCUP) fee. The Community and Economic Development Department proposes this fee in order to create a more "business-friendly" environment and help reduce costs for certain types of businesses to become established in the City. The fee to process a MCUP is subject to Government Code Section 66014, which prohibits planning and permit processing fees from exceeding the reasonable cost of providing the service or impact. The proposed MCUP fee is \$386. The

details of the procedures and fee for the MCUP will be presented to City Council in a separate Public Hearing item for consideration and approval.

**FISCAL IMPACT/SOURCE OF FUNDING:**

If approved by City Council, the increase in revenue as a result of adjusting eligible fees will result in additional resources for the City's General Fund; however, new revenues will be used to directly offset the cost to provide those services. Fee adjustments will become effective on July 1, 2025, with the exception of Community Development and certain Public Works related fees which, consistent with State law, will become effective 60 days after passage of the resolution.

**GENERAL PLAN RELEVANCE/CITY COUNCIL GOALS & OBJECTIVES:**

This report is consistent with the following area(s) of the General Plan:  
ED 9.1 -- Balanced Fiscal Practices

It is also consistent with the following City Council Goals and Objectives:  
Goal 2: Management of Public Revenues and Fiscal Assets  
Objective A: Closely monitor revenues, expenditures, and fiscal trends to ensure the City's long-term fiscal stability.

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**Attachments**

- Master Schedule of Fees ExhA
- Master Schedule of Fees ExhB
- Master Schedule of Fees ExhC
- Master Schedule of Fees Resolution
- Master Schedule of Fees Legal

# City of La Habra Master Schedule of Fees



# City of La Habra Master Schedule of Fees

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Building Fee Schedule - New Construction

Attachment B

Building Fee Schedule - Tenant Improvements and Additions

Attachment B

Building Permit Fees - for valuations \$1M and up

Appendix A

# City of La Habra

## Master Schedule of Fees

### CONTACT INFORMATION

DEPARTMENT	PHONE NUMBER
Administration/ City Manager	(562) 383-4010
City Clerk	(562) 383-4030
Community Development	(562) 383-4100
Building & Safety	(562) 383-4116
Plannning & Zoning	(562) 383-4100
Code Enforcement	(562) 383-4134
Community Services	(562) 383-4200
Recreation Services	(562) 383-4205
Social Services	(562) 383-4216
Finance	(562) 383-4050
Business License	(562) 383-4065
Fire Med Services	(562) 383-4060
Water Billing	(562) 383-4070
Fire Services	
Fire Inspection, Nehemiah Weicks	(562) 691-9369
Human Resources	(562) 383-4079
Police Services	(562) 383-4300
Alarm Permits	(562) 383-4300
Animal Control	(562) 383-4352
Animal Licensing	(562) 383-4355
Overnight Parking Permits	(562) 383-4362
Public Works	(562) 383-4170
Engineering	(562) 383-4151
NPDES	(562) 383-4151
Refuse	(562) 383-4170
Sewer	(562) 383-4170
Water	(562) 383-4170

**City of La Habra  
Master Schedule of Fees  
Attachment 1 - Exhibit A to Reso \_\_\_\_**

**Part 1.00  
GENERAL SERVICE FEES**

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*	
<b>All Departments</b>						
1.10	Photographic Copies	Copies (each page)	\$0.50	Res. 5734	1.10.010	
		Mailing	Actual Cost			
1.10	Bound Reports	Produced Internally per page	\$0.50	Gov. Code Section 5263 and 5253.9		
		Outsourced	Actual Cost			
		Mailing	Actual Cost			
<b>Administration-City Clerk</b>						
1.20	Public Record Certification	Mailing	\$4.50	Res. 5734	1.10.030	
			Actual Cost			
	Council Meeting Recordings	Flat per DVD/ CD/ USB Drive	\$3.10	Gov. Code Section 5263 and 5253.9		
<b>Administrative Services</b>						
1.30	Budget Document	Printed Internally per page	\$0.50	Res. 5734	1.10.010	
		Outsourced Printing	Actual Cost			
		Mailing	Actual Cost			
<b>Community Development-Planning</b>						
1.40	General Plan Policy Document	Document	Actual Cost	Res. 5734	1.10.010	
		Mailing	Actual Cost			
	General Plan Background Doc.	Document	Actual Cost			1.10.010
		Mailing	Actual Cost			
	GIS Maps	Maps	Actual Cost			1.10.040
		Mailing	Actual Cost			
<b>Fire</b>						
1.50	Fire Alarm Reports	Copies (each page)	\$0.50	Res. 5734	1.10.010	
		Mailing of Reports	Actual Cost			
<b>Police</b>						
1.60	Police Report	Copies (each page)	\$0.50	Res. 5734	1.10.020	
	Non-Injury Traffic-Accident Report	Copies (each page)	\$0.50			
	Injury Traffic-Collision Report	Copies (each page)	\$0.50			



**City of La Habra**  
**Master Schedule of Fees**  
**Attachment 1 - Exhibit A to Reso \_\_\_\_**

**Part 2.00**  
**ADMINISTRATIVE SERVICES**

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*	
<b>Business Licenses, Permits and Miscellaneous Fees</b>			Res. ____			
2.10	Advertising Banners	Placement/Removal	\$237.00		✓	
2.11	Bingo Permit	Application Fee	\$83.00	5.08.040	✓	
2.12	Entertainment/Dance Permit	Police Dept. Inspection	\$72.00	5.32.050	✓	
		Permit (Periodic review fee)	\$406.00		✓	
		Fire Dept. Inspection	\$238.00	15.28.015	✓	
2.13	Film Permit	Application Fee	\$174.00	5.04.000	✓	
		Public Services - General City staff assistance, research, response and processing of non-safety personnel	Actual Cost/hourly			
		Vehicle Identification Tab	\$15.00/each	Res. 5734	5.04.470	
		Public Safety Services - Actual cost of police and fire personnel, including workers' compensation benefits, fringe benefits, administrative overhead, cost of equipment operation, cost of material obtained directly by the City and cost of any contract labor and material.	Actual Cost/hourly		5.54.000	
		Pyrotechnics Inspection Fee	Actual Cost/hourly			
2.14	Graffiti Removal	Equipment Fees - Use of City equipment including, but not limited to traffic control signs, barricades and devices	Actual Cost/hourly			
		Staff time to clean up	\$35.00/ hourly	Ord 1720	✓	
		plus removal per square footage	30 mins minimum \$0.44/ sq footage	26.74 Ord 1720	✓	
2.15	Handbill Distribution Permit	Annual	\$162.00	5.12.120	✓	
		6 Months	\$82.00		✓	
		Per Day	\$13.00		✓	

**City of La Habra  
Master Schedule of Fees  
Attachment 1 - Exhibit A to Reso \_\_\_\_**

**Part 2.00  
ADMINISTRATIVE SERVICES**

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*	
2.16	Massage/Acupressure Estab.	Permit Application Fee and Facility Inspection Fee (Bldg., Fire, Planning Departments) Examination Fees	\$952.00		5.28.040 5.28.080	✓
		Massage Employee/Operator	Actual Cost/hourly		5.28.070	
		Massage Technician	Actual Cost/hourly		5.28.060	
		Police Dept. Investigation Fee	Actual Cost/hourly		5.28.040	
		Facility Re-inspection Fee	Actual Cost/hourly		5.28.080	
		Change of Address	Actual Cost/hourly		5.28.300	
		Health Service Inspection Fee	Actual Cost/hourly		5.28.260	
2.17	Military Banners	\$430.00			✓	
2.18	Pawnbroker, Second-hand dealer and Auctioneer Permit	New Application/Change of ownership	\$118.00		5.46.060	✓
		New Employee/Partner	\$41.00			✓
2.19	Return Check/ Item Fee	Returned Check/ Item	\$35.00	Res. 5734	4.40.010 Gov. Code § 6157	
2.20	Temporary Commercial Enterprise Seasonal Commercial Sales	Business License Fee	By Code		5.04.610	✓
		Fire Inspection Fee	\$284.00			✓
		Clean up Deposit Fee (refundable)	\$239.50	Res. 5734		
		Clean up Inspection Fee	\$81.00			✓
2.21	Business License Application	Administrative Fee (New)	\$31.00		5.04.070	✓
2.22	Business License Application	Administrative Fee (Renewal)	\$22.00		5.04.070	✓
2.23	Sidewalk Vendor Permit	Annual Application fee for one (1) vending receptacle from January 1 to December 31	\$232.00	Ord. 1811	8.26.030	✓
		Appeals	\$108.00	Ord. 1811	8.26.080	✓

**City of La Habra**  
**Master Schedule of Fees**  
**Attachment 1 - Exhibit A to Reso \_\_\_\_**

**Part 2.00**  
**ADMINISTRATIVE SERVICES**

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
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<b>Franchise Fees</b>
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2.30	(a) Cable Television	Annual Fee	Ord. 1505	5.24.060	
		Application Fee	Ord. 1505	5.24.120	
		PEG Access Fee	1% Gross Receipt	Ord. 1678	5.24.092
	(b) Southern California Edison	FEE: 2% of Gross Annual Receipts or 1% of Gross Annual Receipts derived by Grantee from sale of electricity within City limits, whichever is greater.	Ord. 131		
	(c) Southern California Edison	FEE: 2% of Gross Annual Receipts derived by Grantee from distribution /transportation of oil, petroleum, gas; and operation of private communications system. (purchased by Pacific Terminals, LLC on 7/31/03)	Ord. 164		
	(d) Southern California Gas Co.	Fee: 2% of Gross Annual Receipts or 1% of Gross Annual Receipts derived by Grantee from sale of gas within City limits, whichever is greater.	Ord. 206		
	(e) Refuse Collection (CR&R, Inc)	Application for Refuse Collection	Res. 3856	5.44.050	
		Franchise Fees:	Ord. 1656	5.44.090	
		Residential (%) - 9.0% of Gross Annual Receipts	Res. 6108		
		Commercial (%) - 11.0% of Gross Annual Receipts	Res. 6108		
		Sanitation Fees:			
		Residential (%) - 18.0% of Gross Annual Receipts	Res. 6108		
		Commercial (%) - 12.5% of Gross Annual Receipts	Res. 6108		
	(f) Crimson Pipeline, LLC	Fee: Set by Public Utilities Code Oil Pipeline	Ord. 1849		
	(g) Zenith Energy U.S., LP	Fee: Set by Public Utilities Code Oil Pipeline	Ord. 1706		

**City of La Habra  
Master Schedule of Fees  
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**Part 2.00  
ADMINISTRATIVE SERVICES**

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
	(h) Torrance Pipeline Company, LLC	Fee: Set by Public Utilities Code Oil Pipeline	Ord. 1773		
	(i) Crimson CA Pipeline, LP	Fee: Set by Public Utilities Code Oil Pipeline	Ord. 1814		
	(j) RMX Resources, LLC	Fee: Set by Public Utilities Code Oil Pipeline	Ord. 1818		
	Pipeline Application/Transfer Fee		Ord. 1599	5.48.030	

**City of La Habra  
Master Schedule of Fees  
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**Part 3.00**  
**COMMUNITY DEVELOPMENT** \*Fees dependent on formulas are shown as estimates; actual computation will be performed by Planning & Building.

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
<b>Building &amp; Safety</b>					
3.10	Building Relocation Permit	\$113.00 Plus mileage fee if building to be relocated is over 100 miles from La Habra Civic Center	Res. ____	15.36.060	✓
3.12	Building Permits	Investigation Fee \$182.00/hour Energy Requirement Fee 31% of Building Permit Fees Green Building Permit Fee 15% of Building Permit Fees Plan Review/ Plan Check Fee \$197.00/hour Inspection Fee \$162.00/hour Reinspection Fee \$123.00/hour	See Building Division Fee Table By Code	15.04.010 15.04.010 15.68.010 15.06.010 15.04.010 15.04.010 15.04.010	✓ ✓ ✓ ✓ ✓ ✓
3.13	Development Fee	\$ .20/sq.ft. of gross floor area 25% Penalty Assess. 3/4% Monthly Interest Credit given equal to amount of park fee imposed	Res. 5734 26.74	15.52.020	
3.14	Electrical Code Permits	For issuing each permit \$27.00 In addition: New Residential Const. \$0.61 per square foot New Residential Garage Outlets \$0.42 per square foot Outlets 20 or less \$1.00 Each additional \$1.00 Fixtures 20 or less \$1.00 Each additional \$1.00 Channel Letter (signs) \$1.00 J-Box \$1.00 Transformers \$1.00 Domestic Cooking Appliances Electric Range \$4.00		15.16.010	✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓

**City of La Habra  
Master Schedule of Fees  
Attachment 1 - Exhibit A to Reso \_\_\_\_**

**Part 3.00**

**COMMUNITY DEVELOPMENT** \*Fees dependent on formulas are shown as estimates; actual computation will be performed by Planning & Building.

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
	Built in Range	\$4.00			✓
	Cooking Top	\$4.00			✓
	Domestic Appliances				
	Clothes Dryer	\$4.00			✓
	Dishwasher	\$4.00			✓
	Furnace Forced Air	\$4.00			✓
	Garbage Disposal	\$4.00			✓
	Bath or Kitchen Fan	\$4.00			✓
	Heaters and Miscellaneous				
	Air Heater	\$4.00			✓
	Water Heater	\$4.00			✓
	Time Clock	\$4.00			✓
	Power Apparatus				
	Less than one horsepower	\$4.00			✓
	From one to ten horsepower	\$11.00			✓
	From ten to fifty horsepower	\$27.00			✓
	From fifty to one hundred horsepower	\$51.00			✓
	From one hundred to five hundred horsepower	\$75.00			✓
	Swimming Pool Equipment	\$28.00			✓
	Single Family meter	\$27.00			✓
	All other meters	\$27.00			✓
	Underground service	\$17.00			✓
	Cable T.V. Service	\$17.00			✓
	Temporary Power Pole	\$27.00			✓
	Service for Temporary Pole	\$5.00			✓
	Plan Review/ Plan Check Fee	\$197.00/hour By Code		15.04.010	✓
	Inspection Fee	\$162.00/hour By Code		15.04.010	✓
	Reinspection Fee	\$123.00/hour By Code		15.04.010	✓
3.15	General Plan Update Fee	fee per dollar of project valuation	\$0.0044		
3.16	Mechanical Code Permits			15.08.010	
	For Issuing each permit		\$27.00		✓
	Furnaces				
	Up to 100,000 BTU		\$17.00		✓

**City of La Habra**  
**Master Schedule of Fees**  
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**Part 3.00**  
**COMMUNITY DEVELOPMENT** \*Fees dependent on formulas are shown as estimates; actual computation will be performed by Planning & Building.

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
	Over 100,000 BTU Boilers, Compressors, Absorption Systems	\$19.00			✓
	Boilers or Compressors up to 3HP	\$17.00			✓
	Absorption Systems up to 100,000 BTU/H	\$17.00			✓
	Boilers or Compressors over 3 HP to 15 HP	\$29.00			✓
	Absorption Systems over 100K to 500K BTU/H	\$29.00			✓
	Boilers or Compressors over 15 HP to 30 HP	\$36.00			✓
	Absorption Systems over 500K BTU/H to 1000K BTU/H	\$36.00			✓
	Boilers or Compressors over 30 HP to 50 HP	\$57.00			✓
	Absorption Systems over 1000K BTU/H to 1750K BTU/H	\$57.00			✓
	Boilers or Compressors over 50 HP	\$94.00			✓
	Absorption Systems over 1750K BTU/H	\$94.00			✓
	Air Handlers				
	Up to 10,000 CFM	\$11.00			✓
	Over 10,000 CFM	\$19.00			✓
	HVAC Package Systems				
	Up to 100,000 BTU	\$31.00			✓
	Over 100,000 BTU	\$34.00			✓
	Ventilation and Exhaust Systems				
	Each Ventilation fan connected to a single duct	\$11.00			✓
	Each Ventilation fan not part of permitted HVAC system	\$11.00			✓
	Vent Hoods (including ducts)	\$11.00			✓
	Close Dryer Vent	\$10.00			✓
	Ducts	\$10.00			✓
	Fireplace	\$17.00			✓
	Swimming Pool Equipment	\$28.00			✓
	Miscellaneous				
	Appliances and equipment not otherwise listed	\$19.00			✓
	Plan Review/ Plan Check Fee	\$197.00/hour By Code		15.08.010	✓
	Inspection Fee	\$162.00/hour By Code		15.08.010	✓
	Reinspection Fee	\$123.00/hour By Code		15.08.010	✓
3.17	Park Fee	$\frac{A \times (SF \times DU) \times 3}{1000} \quad PF = A \times (\text{Average cost per acre})$	Res. 4979	15.48.030	
		<ol style="list-style-type: none"> <li>1. "A" is the area in acres upon which the Fee shall be based.</li> <li>2. "3" is the existing neighborhood and community park ratio. Three acres for every 1,000 people.</li> <li>3. "DF" is the density factor determined by the average number of persons per household as determined by the 2000 federal census.</li> </ol>			

**City of La Habra**  
**Master Schedule of Fees**  
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**Part 3.00**  
**COMMUNITY DEVELOPMENT** \*Fees dependent on formulas are shown as estimates; actual computation will be performed by Planning & Building.

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
		4. "DU" shall be the number of dwelling units in the subdivision. 5. "PF" shall be the park fee.			
3.18	Plumbing Code Permits			15.12.010	
	For issuing each permit	\$27.00			✓
	In Addition:				
	Plumbing fixture or trap or set of fixtures on one trap. (including water, drainage piping and backflow protection therefore)	\$10.00			✓
	Hose Bib	\$10.00			✓
	Clothes Washer Connection	\$10.00			✓
	Water Softner	\$10.00			✓
	Water Piping System 5 or fewer outlets	\$10.00			✓
	Water Service Lateral	\$10.00			✓
	Water Treatment Equipment	\$10.00			✓
	Lawn Sprinkler System (Single Family Dwelling)	\$10.00			✓
	Vacuum Breakers (1-5)	\$11.00			✓
	Gas System Outlets (1-5)	\$11.00			✓
	Additional Outlets	\$2.00			✓
	Grease Interceptor	\$10.00			✓
	Rainwater System Drains (Bldg.)	\$10.00			✓
	Water Heaters (includes tankless)	\$10.00			✓
	Dish Washer Replacements Repair or Alteration (D.W.V Each Fixture)	N/C \$10.00			✓
	Septic Tanks and Seepage Pits	\$42.00			✓
	Industrial Clarifiers	\$18.00			✓
	P Traps	\$10.00			✓
	Building Sewer Connections 100 foot of piping (Outside of Building)	\$27.00 \$10.00			✓
	Catch Basins	\$11.00			✓
	Swimming Pool Equipment	\$28.00			✓
	Water repipes (entire house)	\$42.00			✓
	Plan Review/ Plan Check Fee	\$197.00/hour By Code		15.12.010	✓

**City of La Habra  
Master Schedule of Fees  
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**Part 3.00**  
**COMMUNITY DEVELOPMENT** \*Fees dependent on formulas are shown as estimates; actual computation will be performed by Planning & Building.

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
		Inspection Fee	\$162.00/hour By Code	15.12.010	✓
		Reinspection Fee	\$123.00/hour By Code	15.12.010	✓
3.19	(Reserved for Seismic Safety)				
3.20	Sewer/Sanitation District	Sanitation District Fees	As Imposed by County		
3.22	Temp Occupancy Certificate	up to \$30k valuation	\$388.00		✓
		greater than \$30k valuation	\$1,296.00		✓

**City of La Habra  
Master Schedule of Fees  
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**Part 3.00**  
**COMMUNITY DEVELOPMENT** \*Fees dependent on formulas are shown as estimates; actual computation will be performed by Planning & Building.

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
<b>Planning &amp; Zoning Services</b>			Res. ____		
3.30	Administrative Adjustment	Minor adjustment or modification to approved plans	\$399.00	18.70.010	✓
3.31	Annexation Fee		\$14,392.00	18.70.010	✓
3.32	Appeals		\$3,107.00	18.70.010	✓
3.33	CEQA Exemption		\$473.00	18.70.010	✓
3.34	Certificate of Compatibility		\$6,982.00	18.18.030	✓
3.35	Conditional Use Permit		\$6,982.00	18.70.010	✓
3.36	Condominium Conversion		\$6,982.00	18.70.010	✓
3.37	Continuance	Request by staff for additional review	\$582.00	18.70.010	✓
3.38	Continuance	Request by applicant	\$541.00	18.70.010	✓
3.39	Conditions, Covenants & Restrictions/Assoc. By-Law Review	Review for condominium developments	\$2,091.00	18.70.010	✓
3.40	Design Review		\$6,982.00	18.70.010	✓
3.41	Developer Agreement	Preparation, review and processing of agreement	\$192.00/hr. plus actual legal fees	18.70.010	✓
3.42	Environmental Impact Report	Review	25% of actual environmental consulting costs	Res. 5758 18.70.010	
3.43	General Plan Amendment		\$8,564.00	18.70.010	✓
3.44	Home Occupation Permit		\$310.00	18.70.010	✓
3.45	Landscape Plan Check		\$969.00	18.70.010	✓
3.46	Lot line Adjustment		\$6,982.00	18.70.010	✓
3.47	Modification	Substantial	\$4,643.00	18.70.010	✓
3.48	Negative Declaration		25% of actual environmental consulting costs	Res. 5758 18.70.010	
3.49	Noticing Fee		Actual Costs	18.70.010	
3.50	PC-I Master Plan Review		\$11,134.00	18.70.010	✓
3.51	PC-I Precise Plan Review		\$11,134.00	18.70.010	✓
3.52	Planned Unit Development		\$11,134.00	18.70.010	✓
3.53	Planning Commission Interpretation	Preparation, analysis of debated section of code for interpretation by Planning Commission.	\$6,982.00	18.70.010	✓
3.54	Planning Plan Check	(Plan check for zoning compliance for all building permit requests. Based on building valuation)		18.70.010	
		1. Minor - Less than \$10,000	\$97.00		✓
		2. Typical- Greater than or equal to \$10,000 but less than \$100,000	\$791.00		✓

**City of La Habra  
Master Schedule of Fees  
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**Part 3.00**

**COMMUNITY DEVELOPMENT**

\*Fees dependent on formulas are shown as estimates; actual computation will be performed by Planning & Building.

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
3.56	Specific Plan	3. Major - Greater than or equal to \$100,000 Preparation for review and processing of specific plans.	\$2,031.00 \$198.00/hour	18.70.010	✓
3.57	Specific Plan Amendment	Preparation or review and processing of any amendment to specific plan.	\$198.00/hour	18.70.010	✓
3.21	Sign Permit - Temporary		\$45.00	18.70.010	✓
3.58	Sign Program Review	Plan check for review of planned sign programs for commercial and industrial sites.	\$858.00	18.70.010	✓
3.59	Staff Research	All types of research for data on properties by request. Preliminary plan review Zoning verification letter	\$198.00/hour \$198.00/hour \$198.00/hour	18.70.010 18.70.010 18.70.010	✓ ✓ ✓
3.23	Temporary Outdoor	Promotional Events/Special Banner Permits Promotional Events/Special (Small) Promotional Events/Special (Large)	\$32.00 \$32.00 \$517.00	18.70.010 18.70.010 18.70.010	✓ ✓ ✓
3.60	Tentative Parcel Map		\$6,982.00	18.70.010	✓
3.61	Tentative Tract Map		\$6,982.00	18.70.010	✓
3.62	Time Extension	Of approved project	\$1,423.00	18.70.010	✓
3.63	Transportation Demand Management	Planning Commission	\$2,569.00	18.70.010	✓
3.64	Zone Change		\$8,567.00	18.70.010	✓
3.65	Zone Variance - Major		\$6,982.00	18.70.010	✓
3.66	Commercial Cannabis Activity Fee	Commercial Cannabis Business Permit Application (deposit)	\$30,000.00	Reso. 5836 18.22.020	
3.67	Commercial Cannabis Owners /Employees Background Check	Background Investigation Fee for: supervisory staff line staff employees	\$426.00 \$243.00	18.22.020 18.22.020	✓ ✓
3.68	Minor Conditional Use Permit		\$399.00	18.70.010	✓

**City of La Habra**  
**Master Schedule of Fees**  
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**Part 4.00**  
**FIRE SERVICES**

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
4.10	Annual Permit Inspection		Res. ____	15.28.015	
	Christmas Tree and pumpkin fire inspection	\$284.00			✓
	Christmas Tree and pumpkin cleanup (refundable)	\$325.00			✓
	New Business License	\$314.00			✓
	Routine Inspections	\$191.00			✓
4.11	Reinspection Fee	\$86.75	Res. 5734	15.28.015	
4.12	Fire Code		Ord. 1848		
	Adoption of the county of Los Angeles Fire Code Except as provided in this chapter, the county of Los Angeles Fire Code, shall be and become the fire code of the city of La Habra.			15.46.010	
	Amendment to the county of Los Angeles Fire Code  The county of Los Angeles Fire Code is hereby adopted with the following amendment: Wherever the county of Los Angeles Fire Code requires a fee(s) to be paid to the fire department, such fee(s) shall be paid to the city of La Habra.			15.46.020	
4.13	False Alarm Fee		N/C Res. 5734	15.28.065	
	1st-3rd False Alarms in a calendar year				
	4th False Alarms in a calendar year	\$166.60			
	5th False Alarms in a calendar year	\$224.40			
	6th and any additional false alarm in a calendar year	\$282.25			
4.14	Negligent or Wrongful Chemical Response Fee (DUI or chemical substance abuse while driving)		26.74 Res. 5285	15.28.065	
		Actual labor costs of City Personnel, including worker's compensation benefits, fringe-benefits, admin. Overhead, cost of equipment operation, cost of material obtained directly by the City and cost of any contract labor and material.			

**City of La Habra  
Master Schedule of Fees  
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**Part 4.00  
FIRE SERVICES**

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
4.15	Hazardous Material Cleanup or Abatement Liability Costs	Actual labor costs of City Personnel, including worker's compensation benefits, fringe-benefits, admin. Overhead, cost of equipment operation, cost of material obtained directly by the City and cost of any contract labor and material.	Res. 5285	8.36.105	
4.16	Firemed Fee (Previously "Paramedic Subscription Fee")		Res. 5734		
	Voluntary FireMed Membership		\$48.00 Res. 5353	4.44.080	
	Non-Residence FireMed Subscription Fee		Res. 5353		
	1 to 9 employees		\$48.00		
	10 to 19 employees		\$75.00		
	20 to 29 employees		\$100.00		
	30 to 39 employees		\$125.00		
	40 to 49 employees		\$150.00		
	50 or more employees		\$175.00		
	Annual Subscription Processing		\$10.00 Res. 3856		
	Direct Billing Exemption Process		\$20.00 Res. 3856		
	Emergency Medical Assessment		\$81.50 Res. 4378	4.44.080	
	ALS with Defibrillation		\$50.00 Res. 4378		
	ALS with Advanced Airway		\$65.00 Res. 4378		
	Supplies	Full Cost Reimbursement	Res. 4378		
4.17	Ambulance Service Fee		Res. ____	4.44.080	
	Transport Service-Emergency BLS Base Rate			OCEMSA	
	Advanced Life Support				
	Mileage Per Transport Mile				
	Oxygen (includes mask or cannula)	Based on fees established by the Orange County Emergency Medical Services			
	Standby				
	Expendable Medical Supplies				
	Emergency Response Rate				
	Treat -- No Transport Rate				

**City of La Habra  
Master Schedule of Fees  
Attachment 1 - Exhibit A to Reso \_\_\_\_**

**Part 4.00  
FIRE SERVICES**

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
4.18	Public Services  All non-emergency type services, including but not limited to: covering leaking roofs; boarding up buildings; water removal from buildings; laddering for special purposes; wash down of non-hazardous materials.	Actual labor costs of fire personnel, including worker's compensation benefits, fringe-benefits, admin. Overhead, cost of equipment operation, cost of material obtained directly by the City and cost of any contract labor and material.	Res. 5346		

**City of La Habra**  
**Master Schedule of Fees**  
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**Part 5.00**  
**POLICE SERVICES**

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*	
5.10	Alarm Systems:			Res. ____	5.36.040	
	Permit Fees	Application Fee (initial)	\$50.00			✓
		Renewal Fee (annual)	\$23.00			✓
	False Alarm Billing	1. 1st-3rd false alarm in calendar year	No Charge		5.36.090	
		2. 4th false alarm in calendar year	\$101.00			✓
		3. 5th false alarm in calendar year	\$135.00			✓
		4. 6th false alarm in calendar year	\$184.00			✓
		5. 7th false alarm in calendar year	\$244.00			✓
		6. 8th false alarm in calendar year	\$306.00			✓
		7. 9th false alarm in calendar year	\$395.00			✓
	8. 10th and any additional false alarm in calendar year	\$496.00			✓	
	Penalty Fees	Assessed for non-payment of prescribed fees for over 30 days				
5.11	Animal Control Services:				6.12.060	
	Impound Fees	First Offense - Neutered	No Charge	26.74		
		First Offense - Non-neutered *	\$42.00			✓
		Second Offense - Neutered	\$43.00			✓
		Second Offense - Non-neutered *	\$86.00			✓
		Third and subsequent offenses - Neutered	\$86.00			✓
		Third and subsequent offenses - Non-neutered *	\$128.00			✓
		* = Established per 30525 California Food & Agriculture Code.				
	Daily Feed & Care for Animals	First Offense	\$25.00 Per Day		6.12.060	✓
		Second Offense	\$50.00 Per Day			✓
	Third and subsequent offenses	\$91.00 Per Day			✓	
	Emergency Veterinary Services	Actual Cost				
Animal License Fees	Non-neutered Animal			6.16.012 & 6.16.030		
	12 months	\$164.00			✓	
	24 months	\$328.00			✓	
	36 months	\$493.00			✓	
	Neutered Animal					
	12 months	\$33.00			✓	

**City of La Habra**  
**Master Schedule of Fees**  
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**Part 5.00**  
**POLICE SERVICES**

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
	24 months	\$66.00			✓
	36 months	\$99.00			✓
	Senior 62(+) Owned (Neutered or Un-neutered)	50% of Applicable Fee		6.16.030(c)	
	Late Fee	50% of fee		6.16.030	
	Duplicate Tag	\$7.00		6.16.060	
	Rabies Quarantine Fee	If quarantined by City	Corresponding Impound fee plus \$94.00	6.24.020	✓
	Owner Release Fee	Live Animal plus actual cost of Euthanasia Services	\$66.00 Actual Cost	6.24.040	✓
		Dead Animal	\$66.00		✓
		Unlicensed Owner Release (Owner Release and Unlicensed Animal)	\$175.00		✓
	Permit Fees				
		Breeding Permit (Dog)	\$98.00	6.20.050	✓
		Dangerous or Vicious Dog Permit	\$265.00	6.20.210	✓
		Breeding Permit (Cat)	\$98.00	6.22.020	✓
		Livestock Permit	\$98.00	6.22.100	✓
		Exotic or Wild Animal Permit	\$98.00	6.22.200	✓
		Fowl Permit	\$98.00	6.22.300	✓
		Live Animal Event or Exhibit Permit	Actual Cost	6.22.600	
		Permit renewal without re-inspection	50% of Permit Fee	6.30.060(b)	
		Late Fee	50% of Permit Fee	6.30.060(c)	
		Pet Shop, Kennel, and/or Grooming Parlor Permit	\$208.00	6.40.020	✓
5.12	Bicycles				
		License	\$20.00	10.40.070	✓
		License Transfer	\$20.00		✓
		License Replacement	\$20.00		✓
5.13	Booking Fee		\$207.00		✓
5.14	Citation Verification/ Sign-off	Violation of Vehicle Code	\$30.00	10.08.090	✓
5.15	County Fee Schedule		Adopted by Reference		

**City of La Habra  
Master Schedule of Fees  
Attachment 1 - Exhibit A to Reso \_\_\_\_**

**Part 5.00  
POLICE SERVICES**

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*	
5.16	Criminal Justice Administration	Booking Fee	Fee Impoted by CoVnty	Ord. 1433	4.46.010	
5.17	False 911 Call		\$45.00			✓
5.18	Fingerprints	City employment or criminal fingerprints All other fingerprints	N/C \$41.00/card			✓
5.19	Negligent or Wrongful Conduct (DUI)	Emergency Response Cost Recovery	ActVal Cost		9.50.030	
5.20	Overnight Parking Permit	First annual permit issues Each additional permit Each replacement sticker	\$43.00 \$23.00 \$9.00		10.20.180	✓ ✓ ✓
5.21	Parking Offense Penalty Fees			By Code	10.26.010	
5.22	Photographs	per CD/ USB Drive	\$17.00			✓
5.23	Records Check Letter	Immigration and Passport Purposes, etc	\$33.00			✓
5.24	Release of Stored/Impounded Vehicles				10.36.050	
		Driving Under the Influence of Alcohol and/or Drugs	\$758.00			✓
		Driving While Unlicensed or With Suspended Drivers License	\$386.00			✓
		Other Infractions/Violations	\$145.00			✓
		Release of Recovered Stolen Vehicles	No Charge			
5.25	Reserve Security	Total cost of police personnel assigned to the event including, but not limited to, current salaries and benefits, equipment and indirect costs.				
5.26	Storage Fee for Firearms		\$321.00		Family code 6389 (E) and Penal Code 33880	✓

**City of La Habra**  
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**Part 5.00**  
**POLICE SERVICES**

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
5.27	Towing Service Permit Fees      Permit Fee	\$373.00		5.40.030	✓
5.28	Twenty-four Hour Communications      Dispatch Audio	\$5.00		1.10.020	✓
5.29	Vehicle Identification Verification      Inspection of vehicle and completion of DMV Forms	\$43.00			✓
5.30	Vehicle Repossession Fee	\$15.00	Res. 5734	Gov. Code § 26751	
5.40	Parking Violation Penalties		Res. 5453		
	Parked over 72 hours	\$50.00		10.08.070	
	Blocking Intersection	\$50.00		10.16.050	
	Parking on traffic island	\$50.00		10.20.030(A)	
	No Parking where Posted	\$50.00		10.20.030(C)	
	Red Curb/Sign	\$50.00		10.20.030(D)	
	Railroad crossing	\$50.00		10.20.030(E)	
	Hazardous Location	\$50.00		10.20.030(F)	
	Street Sweeping	\$50.00		10.20.030(G)	
	Safety Zone	\$50.00		10.20.030(H)	
	Crosswalk area	\$50.00		10.20.030(I)	
	Other traffic control area	\$50.00		10.20.030(J)	
	Blocking a Driveway	\$50.00		10.20.030(K)	
	Parkways/crosswalks	\$50.00		10.20.040	
	Advertising "For Sale"	\$50.00		10.20.050	
	Repairing on roadway	\$50.00		10.20.060	
	Washing on street	\$50.00		10.20.070	
	Posted adjacent to school	\$50.00		10.20.080(B)	
	Vending vehicle over 10 min	\$50.00		10.20.100(A)	
	Vending vehicle no permit	\$50.00		10.20.100(B)	
	For Hire no permit	\$50.00		10.20.100(C)	
	Non permitted location	\$50.00		10.20.100(D)	
	Commercial vehicle	\$65.00		10.20.110	
	Com'l veh residential street	\$65.00		10.20.110(A)	
	Com'l veh business street	\$65.00		10.20.110(B)	
	Overweight veh res property	\$65.00		10.20.120	
	Temporary No Parking	\$50.00		10.20.130	

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**Part 5.00  
POLICE SERVICES**

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
	20 min parking	\$38.00		10.20.140(B)	
	40 min parking	\$38.00		10.20.150	
	1 hour parking	\$38.00		10.20.160	
	2 hour parking	\$38.00		10.20.170	
	Overnight parking	\$50.00		10.20.180	
	Angle parking/6" from curb	\$50.00		10.20.200	
	Occupying more than 1 space	\$50.00		10.20.210	
	Posted no stopping	\$50.00		10.20.220	
	Alley parking	\$50.00		10.20.230	
	Posted City property	\$50.00		10.20.240	
	Painted Curb zones-not blue/red	\$50.00		10.20.260	
	Permit parking	\$50.00		10.20.270	
	Unlawful keeping of veh/parts	\$50.00		10.36.030	
	Parking on lawn	\$38.00		18.10.050	
	Parking on lawn-temporary	\$38.00		18.10.050(F)	
	House trailers/trailers/boats/airplanes	\$38.00		18.10.090	
5.50	Vehicle Code Violation Penalties		Res. 5346	Veh. Code	
	Public Grounds	\$103.00		21113(a)	
	No Parking	\$38.00		22500(a-h)	
	Fire Lane	\$103.00		22500.1	
	over 18" from curb	\$35.00		22502(a)	
	Disabled space	\$300.00		22507.8(a)	
	Disabled crosshatch	\$300.00		22507.8(c)(2)	
	Within 15' of fire hydrant	\$50.00		22514	
	Within 3' of disabled curb access ramp	\$303.00		22522	
	Abandonment on highway	\$380.00		22523(a)	
	Abandonment on private property	\$380.00		22523(b)	
	No front/rear plates	\$108.00		5200(a)	
	No license tabs	\$108.00		5204(a)	
	Unregistered Vehicle	\$138.00		4000(a)(1)	
	Unattended Vehicle	\$25.00		22515	

**City of La Habra  
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**Part 6.00  
PUBLIC WORKS**

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
<b>Engineering Services</b>			Res. CC ____		
6.10	Encroachment Permit	Work done in city right-of-way that does not include excavation	\$278.00		✓
		Fee for issuance of permit	\$112.00		✓
		Permit Extension	\$96.00		✓
6.11	Land Development "NPDES"	Cursory Review	\$359.00	13.24.030	✓
6.12	Land Development/Real Property	Cursory Review	\$479.00		✓
		Substantial or Complex Review	\$663.00		✓
		Excessive plan check >3 times	\$620.00		✓
6.13	Land Development "Traffic"	Cursory Review	\$288.00		✓
		Substantial or Complex Review	\$569.00		✓
		Excessive plan check >3 times plus consultant deposit of	\$344.00 \$26.74		✓
6.14	NPDES Inspections	Industrial Facilities	\$616.00	13.24.060	✓
		Commercial Facilities	\$616.00		✓
		Building/Construction Sites	\$370.00		✓
6.15	Off-site Final Inspection		\$314.00		✓
6.16	Parking Analysis	Parking Impact Analysis - review plus consultant deposit of	\$3,076.00 Actual Cost/ Hourly		✓
6.17	Sanitary sewer/storm sewer facility permits	Construction of house connection (line between two feet outside a building to public right-of-way line) Construction of street lateral	See Building 4.17	13.04.060	

**City of La Habra**  
**Master Schedule of Fees**  
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**Part 6.00**  
**PUBLIC WORKS**

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
	(line between public right-of-way and main line sewer)	\$365.00			✓
	Construction of connection to main line (saddle)	\$492.00			✓
	Construction of main line sewer >45 linear ft	\$3.00/linear ft;			✓
	<45 linear ft	\$130.00 minimum			✓
	Construction of manhole/sewer cleanout	\$492.00			✓
	Construction of catch basin or other structure	\$492.00			✓
	Construction of storm drain line >45 linear ft	\$5.00/linear ft.;			✓
	<45 linear ft	\$237.00 minimum			✓
	Storm Water Inspection	\$708.00			✓
	Fee for issuance of permit	\$112.00			✓
	When work for which a permit is required by code is started or proceeded without obtaining prior approval of said permit	Double the normal fee			
	Re-inspection Fee	\$90.00			✓
	for every inspection after initial 2 inspections or if inspection is called for and contractor is not ready				
6.18	Street Permit Issuance Fee	Transportation of special size, weight or load into or through city.	\$16.00/ea./trip	State Law	Statute
		Annual permit for trucking businesses located in La Habra and only with approval from Engineering staff	\$90.00 annually		
6.19	Street and Sidewalk Construction	Excavation w/in street right-of-way >32 sq ft	\$2.00 per sq. ft.		12.08.020
		<32 sq ft	\$64.00 minimum		✓
	Curb cut and/or construction of driveway approach	\$457.00			✓
	Installation of curb/gutter >104 sq ft	\$1.00 per linear ft.			✓
	<104 sq ft	\$145.00 minimum			✓
	Installation of sidewalks >108 sq ft	\$1.00 per sq ft.			✓
	<108 sq ft	\$150.00 minimum			✓
	Installation of curb drain	\$250.00			✓

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**Part 6.00**  
**PUBLIC WORKS**

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
		Fee for issuance of permit	\$112.00		✓
		Re-inspection Fee	\$90.00		✓
		for every inspection after initial 2 inspections or if inspection is called for and contractor is not ready			
		Public Improvement Plan Check	\$186.00		✓
		Permit Extension	\$96.00		✓
		Penalty for work is done without following standard conditions of permit or city standards	Double the normal fee		
6.20	Underground Utilities	<40 square feet	\$522.00	12.08.020	✓
		40-100 square feet	\$574.00		✓
		>100 square feet (or portion of)	\$891.00		✓
		Excavation deposit	\$9.00 per sq. ft.	12.12.030	✓
		Re-inspection Fee	\$90.00		✓
		for every inspection after initial 2 inspections or if inspection is called for and contractor is not ready			
6.21	Subdivisions	Tentative Map	See Planning Fees		
		1-4 lots	\$469.00	17.08.090	✓
		5-10 lots	\$601.00		✓
		11 or more lots	\$617.00		✓
		Lot Line Adjustment Application	\$1,032.00	17.20.030	✓
		Final Maps:		17.16.060	
		Subdivision consolidating properties into one lot; revision to acreage or parcel map	\$1,165.00		✓
		Single lot condominium	\$1,710.00 per lot		✓
		Tract map	\$2,202 minimum		✓
		Plus County Surveyor Fee			
		Plan Checks (construction)	1-4 Lots/Units \$839.00		✓
			Each Additional \$65.00		✓

**City of La Habra  
Master Schedule of Fees  
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**Part 6.00  
PUBLIC WORKS**

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*		
6.22	Traffic Control Plan	Traffic Control Plan - Fee for 3 submittal reviews plus consultant deposit of	\$426.00			✓	
		Re-inspection Fee for every inspection after initial 2 inspections or if inspection is called for and contractor is not ready	Actual Cost/ Hourly \$90.00			✓	
6.23	Traffic Improvement Program	Traffic Improvement Fee	Fee = Project's PM peak hour trip ends X Trip fee rate	10.48.030			
		Initial Traffic Assessment Fee Appeals	\$426.00 Actual Cost/ Hourly	10.48.060 10.48.070		✓	
6.24	Traffic Phasing Program	Traffic Impact Analysis - review plus consultant deposit of	\$2,945.00			✓	
		Appeals	Actual Cost/ Hourly	10.52.030 10.52.070			
6.25	Water (City) use for construction purposes and for construction of water facility fees	For construction	\$2.00/per 100 cu. ft.			✓	
		Inspection of fire hydrant installation or other facility	\$299.00 each			✓	
		Inspection of water meter installation	\$241.00 each			✓	
		Construction inspection of main water line			13.32.010		
		>22 linear ft	\$4.00/linear ft.			✓	
		<22 linear ft	\$91.00/minimum			✓	
		Tap into City water main	\$365.00 each			✓	
		Rental rate for a valve	\$36.00/month or fraction thereof			✓	
Rental rate for meter	\$98.00/month or fraction			✓			

**City of La Habra  
Master Schedule of Fees  
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**Part 6.00  
PUBLIC WORKS**

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
		thereof			
	Reimbursable deposit for each meter. Rental cost and all repair costs shall be deducted from deposit.	\$1,392.00			✓
	Reimbursable deposit for each valve. Rental cost and all repair costs shall be deducted from deposit.	\$379.00			✓
	Administrative Fee for issuance of permit	\$112.00			✓
	When work for which a permit is required by code is started or proceeded without obtaining prior approval of said permit	Double the normal fee			
	Re-inspection Fee for every inspection after initial 2 inspections or if inspection is called for and contractor is not ready	\$90.00			✓
	Penalty for work is done without following standard conditions of permit or city standards	Double the normal fee			
6.26	WQMP Plan Check			13.24.030	
	Preliminary Plan Check (deposit)	\$4,482.00			✓
	Priority Plan Check (deposit)	\$4,482.00			✓
	Non-Priority Plan Check	\$831.00			✓
6.27	Small Wireless Facilities (SWF) in the Public Right-of-Way (ROW)			18.63.050	
	Non-Recurring Fees:				
	A single up-front application that includes up to five SWFs	\$649.00			✓
	Additional fee per SWF for any application over five SWFs	\$129.00 per SWF over 5			✓
	New pole installation to support SWF	\$1,296 per pole			✓
	Recurring Fees:				
	Annual fee per year for any SWF attached to a City-owned structure in the ROW	\$350 per year per SWF			✓

**City of La Habra**  
**Master Schedule of Fees**  
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**Part 6.00**  
**PUBLIC WORKS**

Section Number	Service	Fees	Authority /Year	LHMC Reference	CPI*
<b>Refuse</b>					
6.30	Refuse Collection Fees CR&R, Incorporated		Ord. 1713	8.04.120	
(A)	Residential Curbside Collection: Base Rate	Includes 1 Trash Cart 1 Recycling Cart 1 Organics Cart	\$30.10	Res. 6124	
	Extra Carts	Each Additional Trash Cart Each Additional Recycling Cart Each Additional Greenwaste Cart	\$9.66 No Charge No Charge		
		1st-2nd Additional 3rd and Each Additional	\$5.77		
	Special Services	Residential Walkup Service Special Truck Service Fee Low-Income Senior Rate	\$69.34 \$34.65 \$27.09		
(B)	Commercial Cart and Bin Services: Service Type:			Res. 6124	
	1. Commercial Cart Services				
	Commercial Cart Service	96-gallon 64-gallon Extra Cart (Trash) Extra Cart (Recycling)	\$66.53 \$55.38 \$30.42 \$22.80		
	2. Commercial Bin Services				
	Service Type:	Frequency			
	1.5 Cubic Yard Bin Service	1xWeek 2xWeek 3xWeek 4xWeek 5xWeek 6xWeek	\$135.79 \$208.62 \$281.43 \$365.54 \$448.06 \$532.17		

**City of La Habra  
Master Schedule of Fees  
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**Part 6.00  
PUBLIC WORKS**

Section Number	Service	Fees	Authority /Year	LHMC Reference	CPI*
	2.0 Cubic Yard Bin Service	1xWeek	\$158.45		
		2xWeek	\$255.53		
		3xWeek	\$351.01		
		4xWeek	\$444.81		
		5xWeek	\$540.25		
		6xWeek	\$630.85		
			3.0 Cubic Yard Bin Service	1xWeek	\$182.75
2xWeek	\$302.39				
3xWeek	\$412.42				
4xWeek	\$525.71				
5xWeek	\$635.67				
6xWeek	\$748.93				
	4.0 Cubic Yard Bin Service			1xWeek	\$185.94
		2xWeek	\$307.81		
		3xWeek	\$419.78		
		4xWeek	\$535.01		
		5xWeek	\$646.98		
		6xWeek	\$762.18		
			6.0 Cubic Yard Bin Service	1xWeek	\$290.93
2xWeek	\$478.43				
3xWeek	\$672.35				
4xWeek	\$874.42				
5xWeek	\$1,078.07				
6xWeek	\$1,281.71				
3. Commercial Recycling Services	Service Type: 96/64 Gallon Recycling Cart Service			Frequency	
		1xWeek	\$39.14		
		2xWeek	\$60.15		
		3xWeek	\$81.14		
		4xWeek	\$105.38		

**City of La Habra**  
**Master Schedule of Fees**  
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**Part 6.00**  
**PUBLIC WORKS**

Section Number	Service	Fees	Authority /Year	LHMC Reference	CPI*
		5xWeek	\$129.18		
		6xWeek	\$153.43		
	1.5 Cubic Yard Recycling Bin Service	1xWeek	\$101.94		
		2xWeek	\$156.61		
		3xWeek	\$211.28		
		4xWeek	\$274.43		
		5xWeek	\$336.35		
		6xWeek	\$399.52		
	2.0 Cubic Yard Recycling Bin Service	1xWeek	\$118.94		
		2xWeek	\$191.84		
		3xWeek	\$263.52		
		4xWeek	\$333.93		
		5xWeek	\$405.57		
		6xWeek	\$473.60		
	3.0 Cubic Yard Recycling Bin Service	1xWeek	\$137.20		
		2xWeek	\$227.02		
		3xWeek	\$309.61		
		4xWeek	\$394.65		
		5xWeek	\$477.21		
		6xWeek	\$562.25		
	4.0 Cubic Yard Recycling Bin Service	1xWeek	\$139.60		
		2xWeek	\$231.09		
		3xWeek	\$315.14		
		4xWeek	\$401.66		
		5xWeek	\$485.71		
		6xWeek	\$572.19		
	6.0 Cubic Yard Recycling Bin Service	1xWeek	\$218.39		
		2xWeek	\$359.17		
		3xWeek	\$504.75		
		4xWeek	\$656.46		

**City of La Habra  
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**Part 6.00  
PUBLIC WORKS**

Section Number	Service	Fees	Authority /Year	LHMC Reference	CPI*
		5xWeek	\$809.34		
		6xWeek	\$962.22		
(C)	Front-Load Compactor Box, CUB Bin, and Special Services			Res. 6124	
	1. Commercial Front-Load Compactor Services				
	Service Type:	Frequency			
	2.0 Cubic Yard Front-Load	1xWeek	\$396.19		
	Compactor Service	2xWeek	\$638.89		
		3xWeek	\$877.54		
		4xWeek	\$1,112.16		
		5xWeek	\$1,350.66		
		6xWeek	\$1,577.25		
	3.0 Cubic Yard Front-Load	1xWeek	\$456.97		
	Compactor Service	2xWeek	\$756.17		
		3xWeek	\$1,031.18		
		4xWeek	\$1,314.34		
		5xWeek	\$1,589.30		
		6xWeek	\$1,872.46		
	2.0 Cubic Yard Front-Load	1xWeek	\$198.09		
	<u>Recycling</u> Compactor Service	2xWeek	\$319.43		
		3xWeek	\$438.73		
		4xWeek	\$556.06		
		5xWeek	\$675.35		
		6xWeek	\$788.62		
	3.0 Cubic Yard Front-Load	1xWeek	\$228.46		
	<u>Recycling</u> Compactor Service	2xWeek	\$378.06		
		3xWeek	\$515.55		
		4xWeek	\$657.15		
		5xWeek	\$794.64		
		6xWeek	\$936.19		
	2. CUB Bin Services				
	Service Type:	Frequency			

**City of La Habra**  
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**Part 6.00**  
**PUBLIC WORKS**

Section Number	Service	Fees	Authority /Year	LHMC Reference	CPI*
	CUB Bin Service	1-3 Days	\$133.49		
		7 Day Rental	\$158.30		
		Each Additional Day	\$8.25		
		Exchange	\$74.91		
		Saturday Service	\$51.12		
3.	Special Services				
	Service Type:	Frequency			
	Locking Lids Service	1xWeek	\$11.92		
		2xWeek	\$16.40		
		3xWeek	\$22.43		
		4xWeek	\$28.35		
		5xWeek	\$34.38		
		6xWeek	\$38.86		
	Push Out Service	1xWeek	\$46.37		
		2xWeek	\$64.34		
		3xWeek	\$83.82		
		4xWeek	\$101.81		
		5xWeek	\$119.74		
		6xWeek	\$139.25		
	Stinger Service	1xWeek	\$46.37		
		2xWeek	\$74.85		
		3xWeek	\$101.81		
		4xWeek	\$128.75		
		5xWeek	\$157.25		
		6xWeek	\$185.66		
	Cart Rollout Service	1xWeek	\$39.42		
		2xWeek	\$54.70		
		3xWeek	\$71.25		
		4xWeek	\$86.54		
		5xWeek	\$101.78		
		6xWeek	\$118.35		

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**Part 6.00  
PUBLIC WORKS**

Section Number	Service	Fees	Authority /Year	LHMC Reference	CPI*
(D)	Organics Services:		Res. 6124		
	1. Organics Cart & Bin Services (Anaerobic Digestion)				
	Service Type:	Frequency			
	35 Gallon Organics Cart Service	1xWeek	\$33.42		
		2xWeek	\$59.37		
		3xWeek	\$84.75		
		4xWeek	\$110.80		
		5xWeek	\$136.35		
		6xWeek	\$162.34		
	64 Gallon Organics Cart Service	1xWeek	\$50.45		
		2xWeek	\$91.58		
		3xWeek	\$132.00		
		4xWeek	\$173.20		
		5xWeek	\$213.84		
		6xWeek	\$254.99		
	2.0 Cubic Yard Organics Bin Service	1xWeek	\$119.18		
		2xWeek	\$192.21		
		3xWeek	\$264.01		
		4xWeek	\$334.58		
		5xWeek	\$406.35		
		6xWeek	\$474.53		
	2. Multi-Family Greenwaste Cart & Bin Services (Anaerobic Digestion)				
	Service Type:	Frequency			
	35 Gallon Greenwaste Cart Service	1xWeek	\$27.29		
		2xWeek	\$47.14		
		3xWeek	\$66.42		
		4xWeek	\$86.33		
		5xWeek	\$105.78		
		6xWeek	\$125.65		

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PUBLIC WORKS**

Section Number	Service	Fees	Authority /Year	LHMC Reference	CPI*
	64 Gallon Greenwaste Cart Service	1xWeek	\$39.06		
		2xWeek	\$68.83		
		3xWeek	\$97.89		
		4xWeek	\$127.75		
		5xWeek	\$156.98		
		6xWeek	\$186.77		
	96 Gallon Greenwaste Cart Service	1xWeek	\$50.90		
		2xWeek	\$90.58		
		3xWeek	\$129.39		
		4xWeek	\$169.20		
		5xWeek	\$208.29		
		6xWeek	\$248.00		
	2.0 Cubic Yard Greenwaste Bin Service	1xWeek	\$119.18		
		2xWeek	\$192.21		
		3xWeek	\$264.01		
		4xWeek	\$334.58		
		5xWeek	\$406.35		
		6xWeek	\$474.53		
	3.0 Cubic Yard Greenwaste Bin Service	1xWeek	\$137.46		
		2xWeek	\$227.46		
		3xWeek	\$310.22		
		4xWeek	\$395.44		
		5xWeek	\$478.15		
		6xWeek	\$563.35		
	4.0 Cubic Yard Greenwaste Bin Service	1xWeek	\$139.87		
		2xWeek	\$231.53		
		3xWeek	\$315.76		
		4xWeek	\$402.45		
		5xWeek	\$486.66		
		6xWeek	\$573.30		

(E)

Rolloff Services:

Res. 6124

**City of La Habra  
Master Schedule of Fees  
Attachment 1 - Exhibit A to Reso \_\_\_\_**

**Part 6.00  
PUBLIC WORKS**

Section Number	Service	Fees	Authority /Year	LHMC Reference	CPI*
	1. Temporary Rolloff Services				
	Service Type:	Frequency			
	Refuse*	1-3 Days	\$630.02		
	Refuse*	4-7 Days	\$681.10		
	Mixed C&D Debris**	1-3 Days	\$892.51		
	Mixed C&D Debris**	4-7 Days	\$943.60		
	Concrete, Dirt, and Asphalt	1-7 Days	\$636.99		
	Metal	1-7 Days	\$594.40		
	Wood and Greenwaste	1-7 Days	\$636.99		
		Each Additional Day	\$17.01		
		Delivery Fee	\$93.26		
	*Temporary Roll-Off rate includes up to five tons. For hauls over five tons, each additional ton is charged based on the Orange County landfill tipping fee.				
	**Mixed C&D that exceed the 5 tons included in the rate require extra processing and shall be charged the processing tipping fee.				
	2. Permanent Rolloff Services***				
	Service Type:	Subtype			
	Roll-off Service - Permanent	40 Yard	\$321.34		
		30 Yard	\$321.34		
		20 Yard	\$340.88		
		10 Yard	\$340.88		
		Compactor	\$415.93		
		Compactor (Recyclables Only)	\$285.29		
		Delivery Fee	\$84.01		
	***Permanent Rolloff rates are for the haul only. Disposal will be charged on a per ton basis based on the Orange County landfill tipping fee.				
(F)	Landfill Tipping Fees and Processing Fees			Res. 6124	
	Service Type:	Frequency:			
	Orange County Landfill Tipping Fee		\$58.98		
	Processing Tipping Fee		\$112.13		

**City of La Habra  
Master Schedule of Fees  
Attachment 1 - Exhibit A to Reso \_\_\_\_**

**Part 6.00  
PUBLIC WORKS**

Section Number	Service	Fees	Authority /Year	LHMC Reference	CPI*
(G)	Other Miscellaneous Fees:		Res. 6124		
	Service Type:	Frequency:			
	Restart Fee	Per Occurrence	\$26.18		
	Trip Fee Charge	Per Trip	\$90.34		
	Return-to-Service Fee	Per Trip in Excess of One	\$69.92		
	Extra Dump Fee	Per Trip in Excess of One	\$72.10		
	Copy Fee	Per Copy	\$1.39		
	Bin Exchange Fee	Per Bin	\$72.85		
	Interest Charge	Per Month	\$0.02		
	Late Fee	Per Account	\$4.34		
	Bulky Item Fee	Exceeding 4 Pickups	\$49.14		
	Bulky Item Fee	Exceeding 4 Items	\$24.54		
	Overloaded Bin Fee	Per Bin	\$49.14		
	Additional Pickup -Residential Cart	Per Occurrence	\$16.37		
	Additional Pickup -Commercial Cart	Per Occurrence	\$40.99		
	Commercial Bin Delivery Fee	Per Occurrence	\$65.58		
	Non-sufficient funds (NSF) Fee	Per Occurrence	\$40.99		
	Compactor Overweight Fee	Per Occurrence	\$620.81		
	Compactor Steam Cleaning Fee	Per Occurrence	\$226.26		

**City of La Habra  
Master Schedule of Fees  
Attachment 1 - Exhibit A to Reso \_\_\_\_**

**Part 6.00  
PUBLIC WORKS**

Section Number	Service	Fee - CY 2024	Fee - CY 2025	Authority /Year	LHMC Reference
<b>Sewer</b>					
6.40	Sewer Usage, Connections, and Fees			Res. 6129 & UA 2023-03	13.12.020
(A)	Rates				
	1. <u>Fixed Charge (Readiness to Serve Charge)</u> : A minimum rate per month, <u>per dwelling unit</u> , is established by customer class. The minimum monthly charge for each customer class is established as follows:				
	<u>Customer Class</u>				
	Residential				
	Single-Family Residential	\$5.47	\$5.78		
	Multi-Family Residential	\$4.67	\$4.93		
	Sewer Only Residential*	\$14.25	\$15.04		
	Non-Residential	\$0.00	\$0.00		
	Non-Residential Minimum Charge**	\$9.71	\$10.25		
	<u>Note:</u>				
	*Residential units connected to the City sewer system that do not receive water service from the City of La Habra shall pay the flat monthly rate shown for each residential unit.			\$26.74	
	**Non-Residential customers are subject to a minimum charge equal to fixed charge for Apartment customers with 10 ccf of wastewater flow.				
	2. <u>Variable Use Charge (Billed per hundred cubic feet, ccf)</u> : A variable rate per hundred cubic feet (ccf) of water usage is established by Customer Class as follows:				
	<u>Class / Tier</u>				
	Residential				
	Single-Family Residential	\$0.51	\$0.54		
	Multi-Family Residential	\$0.59	\$0.63		
	Non-Residential	\$1.20	\$1.27		
6.41	Sewer Connection Charge	\$63.60/acre	\$63.60/acre	Res.UA 2011-5	13.08.010
6.42	Petition Processing Fee	\$377.85	\$377.85	Res. 5477	4.52.060
	In Lieu of Payment of Sewer Syster Connection Fees				

**City of La Habra  
Master Schedule of Fees  
Attachment 1 - Exhibit A to Reso \_\_\_\_**

**Part 6.00  
PUBLIC WORKS**

Section Number	Service	Fee - CY 2024	Fee - CY 2025	Authority /Year	LHMC Reference
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<b>Water</b>
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6.50	Water Usage, Connections, and Fees (see also section 8.15)			Res. 6129 & UA 2023-03	13.16.020
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(A)

**Rates**

1. Fixed Charge (Readiness to Serve Charge): A minimum rate per month is established by size of meter. The minimum monthly charge for each meter by size is established as follows:

<u>Meter Size</u>	CY 2024	CY 2025
5/8"	\$20.76	\$22.21
3/4"	\$29.07	\$31.10
1"	\$45.68	\$48.88
1 1/2"	\$87.21	\$93.31
2"	\$137.04	\$146.63
3"	\$253.31	\$271.04
4"	\$419.42	\$448.78
6"	\$834.68	\$893.11
8"	\$1,333.00	\$1,426.31

2. Variable Use Charge: A variable rate per hundred cubic feet (ccf) is established by Customer Class and tier as follows:

<u>Class/Tier</u>	CY 2024	CY 2025
<u>Residential</u>		
Tier 1: 0-8 ccf	\$2.83	\$3.03
Tier 2: 9-16 ccf	\$5.07	\$5.42
Tier 3: 16+ ccf	\$7.46	\$7.98
<u>Multi-Family</u>		
Uniform Tier	\$3.87	\$4.14
<u>Commercial</u>		
Uniform Tier	\$4.15	\$4.44
<u>Municipal</u>		
Uniform Tier	\$4.68	\$5.01
<u>Irrigation</u>		
Uniform Tier	\$5.65	\$6.05

(B)

Other Services and/or Water Facilities:

**City of La Habra  
Master Schedule of Fees  
Attachment 1 - Exhibit A to Reso \_\_\_\_**

**Part 6.00  
PUBLIC WORKS**

Section Number	Service	Fee - CY 2024	Fee - CY 2025	Authority /Year	LHMC Reference
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1. Private Fire-line Protection Services:

a. Fireline Fixed Charge (Readiness to Serve Charge):

Meter Size

2"	\$9.14	\$9.78
3"	\$18.65	\$19.96
4"	\$35.04	\$37.49
6"	\$93.87	\$100.44
8"	\$195.34	\$209.01
10"	\$347.97	\$372.33

b. Fireline Volumetric Charge (Billed per hundred cubic feet, ccf):

Class/Tier

Fireline

Uniform Tier	\$5.65	\$6.05
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c. Fireline Connection Charge (Initial One-Time Charge):

Meter Size

2"	\$100.00	\$100.00
3"	\$100.00	\$100.00
4"	\$150.00	\$150.00
6"	\$300.00	\$300.00
8"	\$500.00	\$500.00
10"	\$800.00	\$800.00
12"	\$1,100.00	\$1,100.00

2. Water Connection Charges:

Res. 3856

Meter Size

5/8" x 3/4" and 1"	\$100.00	\$100.00
1 1/2"	\$200.00	\$200.00
2"	\$300.00	\$300.00
3"	\$500.00	\$500.00
4"	\$700.00	\$700.00
6"	\$1,000.00	\$1,000.00
8"	\$1,300.00	\$1,300.00

**City of La Habra  
Master Schedule of Fees  
Attachment 1 - Exhibit A to Reso \_\_\_\_**

**Part 6.00  
PUBLIC WORKS**

Section Number	Service	Fee - CY 2024	Fee - CY 2025	Authority /Year	LHMC Reference
	3. Water Meter Set Charges (Performed by the City)	Set Charge	Set Charge	Res. 5346	
	<u>Meter Size</u>				
	5/8" x 5/4"	\$370.95	\$370.95		
	3/4"	\$384.20	\$384.20		
	1"	\$467.30	\$467.30		
	1 1/2"	\$874.70	\$874.70		
	2"	\$1,045.95	\$1,045.95		
	3.a. Water Meter Installation Charge			Res. 4641	
	Installation Charges are based on time, materials and equipment (actual costs).	\$32.00 per hour per laborer plus materials and equipment	\$32.00 per hour per laborer plus materials and equipment		
	All costs of installation of meters over 2" in size shall be paid by the customer at rates determined by the Water Manager based upon costs.				
	4. Temporary Meter Charge During:			Res. 3856	
	Residential Development	\$2.00 per month per single family unit plus additional charge of \$.50 per unit, plus water usage.			
	5. Water Service Turn on	\$11.70 flat fee.		Res. 4641	
	6. Water Pressure Checks	\$11.70 flat fee.		Res. 4641	
	7. Misc. Water Service	Actual costs as determined by Water Superintendent.		Res. 3856	
(C)	Adjustments:			Res. 3856	
	The Director of Finance and the Director of Public Works shall jointly each year prior to September 1, compute the actual cost of water purchased or produced on an acre foot basis pursuant to the following formula:				
	1. Determine the price of water purchased and produced for the preceding fiscal year, by computing:				
	a. The cost of water purchased from Metropolitan Water District through Municipal Water District of Orange County.				

**City of La Habra  
Master Schedule of Fees  
Attachment 1 - Exhibit A to Reso \_\_\_\_**

**Part 6.00  
PUBLIC WORKS**

Section Number	Service	Fee - CY 2024	Fee - CY 2025	Authority /Year	LHMC Reference
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- b. The cost of water purchased from California Domestic company including commodity charges, stock assessments (on both owner and leased shares), water lease, expense over entitlement charges and all other costs.
  - c. The cost of ground water production including utility charges, depreciation on wells and equipment, financing costs, operational costs and all other costs of producing groundwater.
  - d. The sum of costs from items a,b and c divided by the total acre feet of water purchased and/or produced, to compute an average cost per acre foot of water.
2. The resultant cost of water, as determined above, as compared to a similar computation for the preceding fiscal year, before a commodity index.
  3. The commodity index, as determined above, shall be applied to the commodity rate established in Section A, paragraph 3(a) (or as established by this formula for subsequent years) to establish a new commodity rate to become effective the next succeeding October 1.
  4. The commodity index, as determined above, shall likewise be applied to the "water value" portion of the minimum monthly rate as established in Section A, paragraph 1 in the same manner, effective the next succeeding October 1.
  5. Such rate modifications as may be calculated in 3 and 4 above shall be made to the nearest one cent (\$0.01).
  6. The "Readiness to serve" portion of the minimum charge as established in Section 3

**City of La Habra  
Master Schedule of Fees  
Attachment 1 - Exhibit A to Reso \_\_\_\_**

**Part 6.00  
PUBLIC WORKS**

Section Number	Service	Fee	Authority /Year	LHMC Reference	CPI*
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<b>Utility Services Related Fees</b>
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6.60	Late Payments:		Res. 5734	4.50.130	
	An amount of ten percent (10%) per month for utility service charges authorized by Section A, subsections 1, 3, 5, and 6 of Section B shall be charged to any customer which is not paid within 20 days following billing to said customer.				
6.61	Door Hanger Fee for Shut Off Notice	Water Shut Off-Tag Placement	\$23.00 Res. ____	4.50.130	✓
6.62	Fats, Oils and Grease (FOG)	FOG Control Program Fee	\$125.00 Res. ____	13.11.070	✓

<b>Miscellaneous</b>
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6.70	Shopping Cart Abatement	Impound Cost Recovery Impound Fine	\$10.25 per cart \$50.00 B&P Code per occurrence in excess of three three occurrences during any six month period.	Res. 5734 B&P Code Sec. 22435.7	8.10.040 8.10.040
		Cart Containment Plan Annual Fee Cart Containment Plan Appeal Fee	\$67.75 \$69.85	Res. 5734 Res. 5734	8.10.040 8.10.040
6.71	Newsracks	Permit Impound Fine Storage	\$39.00 \$68.10/newsrack \$17.00/day for max. of 30 days	Res. ____ Res. 5734 Res. 5734	5.16.030 5.16.140 5.16.150
6.72	Unauthorized Solid Waste Containers	Impound Fee for Rolloff (10-40 yards in size) Impound Fee for Bin (less than 10 yards in size) Storage Fee per day	\$892.00 \$133.00 \$12.00 per day	Res. ____ Res. ____ Res. ____	8.04.095 8.04.095 8.04.095

**Building Department Fee Schedule - New Construction**

\* Fees are an estimate; actual computation will be performed by Planning and Building

<u>Valuation</u>	<b>SFR</b>		<b>COMM/IND</b>		<b>MULTI FAMILY</b>	
	<u>Permit Fee</u>	<u>Bldg. Plan</u> Check	<u>Permit Fee</u>	<u>Bldg. Plan</u> Check	<u>Permit Fee</u>	<u>Bldg. Plan</u> Check
\$1 - \$500	\$105	\$68	\$126	\$82	\$160	\$104
\$501 - \$2,000	\$122	\$77	\$144	\$93	\$181	\$119
\$2,001 - \$5,000	\$378	\$246	\$446	\$290	\$569	\$370
\$5,001 - \$10,000	\$570	\$370	\$674	\$437	\$853	\$555
\$10,001 - \$15,000	\$889	\$577	\$1,047	\$681	\$1,332	\$865
\$15,001 - \$25,000	\$1,206	\$784	\$1,422	\$925	\$1,810	\$1,177
\$25,001 - \$50,000	\$1,825	\$1,187	\$2,150	\$1,399	\$2,738	\$1,780
\$50,001 - \$100,000	\$2,960	\$1,926	\$3,488	\$2,268	\$4,441	\$2,887
\$100,001 - \$150,000	\$4,547	\$2,955	\$5,358	\$3,482	\$6,818	\$4,432
\$150,001 - \$250,000	\$5,819	\$3,782	\$6,859	\$4,458	\$8,729	\$5,675
\$250,001 - \$350,000	\$8,367	\$5,440	\$9,862	\$6,411	\$12,551	\$8,159
\$350,001 - \$450,000	\$10,916	\$7,095	\$12,864	\$8,362	\$16,372	\$10,642
\$450,001 - \$550,000	\$13,462	\$8,752	\$15,868	\$10,313	\$20,192	\$13,125
\$550,001 - \$650,000	\$15,813	\$10,278	\$18,637	\$12,114	\$23,719	\$15,419
\$650,001 - \$750,000	\$17,973	\$11,682	\$21,183	\$13,769	\$26,960	\$17,525
\$750,001 - \$850,000	\$20,136	\$13,088	\$23,728	\$15,424	\$30,201	\$19,630
\$850,001 - \$950,000	\$22,294	\$14,492	\$26,275	\$17,081	\$33,443	\$21,737
\$950,001 - \$1,000,000	\$24,454	\$15,897	\$28,824	\$18,734	\$36,682	\$23,846

<b>Building Permit Fee for Valuations \$1,000,001.00 and Up</b>		
<b>New Construction</b>		
SFR - \$24,454.00 for the first \$1,000,000.00 plus \$10.95 for each additional \$1,000 or fraction thereof	Comm/Ind - \$28,824.00 for the first \$1,000,000.00 plus \$12.90 for each additional \$1,000 or fraction thereof	Multi Family - \$36,682.00 for the first \$1,000,000.00 plus \$16.55 for each additional \$1,000 or fraction thereof

**Building Department Fee Schedule - Tenant Improvements and Additions**

\* Fees are an estimate; actual computation will be performed by Planning and Building

Valuation	SFR		COMM/IND		MULTI FAMILY	
	Permit Fee	<u>Bldg. Plan</u> Check	Permit Fee	<u>Bldg. Plan</u> Check	Permit Fee	<u>Bldg. Plan</u> Check
\$1 - \$500	\$64	\$41	\$40	\$27	\$250	\$163
\$501 - \$2,000	\$72	\$45	\$44	\$30	\$284	\$185
\$2,001 - \$5,000	\$227	\$149	\$145	\$93	\$893	\$581
\$5,001 - \$10,000	\$342	\$224	\$216	\$143	\$1,343	\$874
\$10,001 - \$15,000	\$533	\$346	\$337	\$218	\$2,093	\$1,360
\$15,001 - \$25,000	\$724	\$471	\$458	\$298	\$2,846	\$1,847
\$25,001 - \$50,000	\$1,095	\$712	\$692	\$449	\$4,303	\$2,796
\$50,001 - \$100,000	\$1,776	\$1,156	\$1,124	\$729	\$6,978	\$4,537
\$100,001 - \$150,000	\$2,728	\$1,773	\$1,725	\$1,123	\$10,716	\$6,967
\$150,001 - \$250,000	\$3,494	\$2,270	\$2,208	\$1,435	\$13,718	\$8,916
\$250,001 - \$350,000	\$5,019	\$3,263	\$3,173	\$2,063	\$19,721	\$12,821
\$350,001 - \$450,000	\$6,548	\$4,258	\$4,141	\$2,692	\$25,728	\$16,722
\$450,001 - \$550,000	\$8,077	\$5,251	\$5,106	\$3,320	\$31,731	\$20,625
\$550,001 - \$650,000	\$9,487	\$6,166	\$5,998	\$3,899	\$37,272	\$24,227
\$650,001 - \$750,000	\$10,783	\$7,010	\$6,817	\$4,431	\$42,365	\$27,537
\$750,001 - \$850,000	\$12,081	\$7,853	\$7,637	\$4,965	\$47,458	\$30,846
\$850,001 - \$950,000	\$13,378	\$8,695	\$8,457	\$5,499	\$52,553	\$34,160
\$950,001 - \$1,000,000	\$14,674	\$9,539	\$9,276	\$6,030	\$57,644	\$37,469

<b>Building Permit Fee for Valuations \$1,000,001.00 and Up</b>		
<b>TI and Additions</b>		
SFR - \$14,674.00 for the first \$1,000,000.00 plus \$6.60 for each additional \$1,000 or fraction thereof	Comm/Ind - \$9,276.00 for the first \$1,000,000.00 plus \$4.35 for each additional \$1,000 or fraction thereof	Multi Family - \$57,644.00 for the first \$1,000,000.00 plus \$26.05 for each additional \$1,000 or fraction thereof

APPENDIX A  
PERMIT FEES

<b>Building Permit Fee for Valuations \$1,000,001.00 and Up</b>		
<b>New Construction</b>		
SFR - \$24,454.00 for the first \$1,000,000.00 plus \$10.95 for each additional \$1,000 or fraction thereof	Comm/Ind - \$28,824.00 for the first \$1,000,000.00 plus \$12.90 for each additional \$1,000 or fraction thereof	Multi Family - \$36,682.00 for the first \$1,000,000.00 plus \$16.55 for each additional \$1,000 or fraction thereof
<b>TI and Additions</b>		
SFR - \$14,674.00 for the first \$1,000,000.00 plus \$6.60 for each additional \$1,000 or fraction thereof	Comm/Ind - \$9,276.00 for the first \$1,000,000.00 plus \$4.35 for each additional \$1,000 or fraction thereof	Multi Family - \$57,644.00 for the first \$1,000,000.00 plus \$26.05 for each additional \$1,000 or fraction thereof

GRADING PLAN REVIEW FEES\*

50 cubic yards (38.2 m3) or less .....	No fee
51 to 100 cubic yards (39 m3 to 76.5 m3) .....	\$20.00
101 to 1,000 cubic yards (77.2 m3 to 764.6 m3) .....	\$32.00
1,001 to 10,000 cubic yards (765.3 m3 to 7645.5 m3) .....	\$42.00
10,001 to 100,000 cubic yards (7646.3 m3 to 76455.5 m3) - \$42.00 for the first 10,000 cubic yards (7645.5 m3), plus \$22.00 for each additional 10,000 cubic yards (7645.5 m3) or fraction thereof.	
100,001 to 200,000 cubic yards (76456.3 m3 to 152911 m3) - \$240.00 for the first 100,000 cubic yards (76455.5 m3), plus \$22.00 for each additional 10,000 cubic yards (7645.5 m3) or fraction thereof.	
Other Fees: Minimum hourly rate including additional plan review required by changes, additions or revisions to approved plans ..... \$197.00/hour (one hour minimum)	

\*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved .

GRADING PERMIT FEES\*

50 cubic yards ( 38.2 m3) or less .....	\$22.00
51 to 100 cubic yards (39 m3 to 76.5 m3) .....	\$32.00
101 to 1,000 cubic yards (77.2 m3 to 764.6 m3) - \$31.00 for the first 100 cubic yards (76.5 m3) plus \$13.10 for each additional 100 cubic yards (76.5 m3) or fraction thereof .	
1,001 to 10,000 cubic yards (765.5 m3 to 7645.5 m3) - \$150.00 for the first 1,000 cubic yards (7645.5 m3), plus \$10.90 for each additional 1,000 cubic yards (764.6 m3) or fraction thereof	
10,001 to 100,000 cubic yards (7646.3 m3 to 76455 m3) - \$248.00 for the first 10,000 cubic yards (7645.5 m3), plus \$57.00 for each additional 10,000 cubic yards (7645.5 m3) or fraction thereof.	
100,001 cubic yards (76456.3 m3) or more - \$761.00 for the first 100,000 cubic yards (76455 m3), plus \$31.00 for each additional 10,000 cubic yards (7645.5 m3) or fraction thereof.	
Other Inspections and Fees:	
1. Minimum hourly rate including Reinspection fee .....	\$123.00/hour (one hour minimum)
2. Inspections outside of normal business hours .....	\$244.00/hour

\* The fee for a grading permit authorizing additional work to that under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project

\* Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

<b>Building Plan Review Plan Check</b>	
Fee Type	Fee Amount
Assembly Occupancy	\$ 613.00
Commercial (B, F, S, M)	\$ 675.00
Dwelling, 1 & 2 Family	\$ 491.00
Educational/Institutional Occupancy	\$ 920.00
Hazardous Materials Review (1-50 chemicals)	\$ 675.00
Hazardous Materials Review (51-100 chemicals)	\$ 1,104.00
Hazardous Occupancy	\$ 797.00
High Piled Combustible Storage	\$ 491.00
Multi-Family Residence	\$ 675.00
Site Plan Review - Water and Access	\$ 491.00

<b>Fire Alarm System Plan Check</b>	
Fee Type	Fee Amount
Emergency Responder Radio Coverage	\$ 982.00
Fire Alarm System: > 131 devices	\$ 859.00
Fire Alarm System: 11-50 devices	\$ 429.00
Fire Alarm System: 51-90 devices	\$ 613.00
Fire Alarm System: 91-130 devices	\$ 736.00
Fire Sprinkler Monitoring system & Fire Alarm System with 10 devices	\$ 245.00
Special Extinguishing Systems: CO2, FM 200, Foam Liquid Systems, Inert Gas (Halon, Inergen)	\$ 368.00

<b>Fire Sprinkler Plan Check</b>	
Fee Type	Fee Amount
Fire Flow Test Witness/Perform	\$ 245.00
Fire Pump Installation	\$ 613.00
New NFPA 13 fire sprinkler system:< 100 heads per system	\$ 491.00
New NFPA 13 fire sprinkler system:> 100 heads per system	\$ 736.00
New NFPA 13D fire sprinkler system: one or two family dwelling	\$ 491.00
New NFPA 13R fire sprinkler system: Multifamily family dwellings	\$ 613.00
NFPA #22 fire water storage tank	\$ 491.00
Special hazard fire extinguishing foam water spray nozzle system	\$ 491.00
Standpipe System (Class I,II, & III)	\$ 463.00
TI to NFPA 13 fire sprinkler system:< 25 heads without calculation	\$ 245.00
TI to NFPA 13 fire sprinkler system:> 25 heads and < 100 heads with/without calculation	\$ 368.00
TI to NFPA 13 fire sprinkler system:>100 heads with/without calculation	\$ 613.00
Underground fire protection system: 5 or more additional connections for hydrants or risers	\$ 491.00
Underground fire protection system: single hydrant or single riser connection	\$ 307.00

<b>Miscellaneous Building Plan Review</b>	
Fee Type	Fee Amount
Additional plan review after initial review and one resubmittal (per hour)	\$ 123.00
Alternative Materials and Methods Review	\$ 480.00
Expedited review (each 2- hours + initial fee)	\$ 245.00
Plan review time (per hour) for modifications, re-stamp (minimum 1-hour)	\$ 123.00
Pre-Submittal Meeting (initial 2-hours)	\$ 245.00

# Field Permit Fees

Fee Type	Fee Amount
Activities in Hazardous Fire Areas	\$ 332.00
Aerosol Products	\$ 332.00
Amusement Buildings	\$ 332.00
Automobile Wrecking Yard	\$ 332.00
Aviation Facility	\$ 332.00
Battery Systems Stationary	\$ 332.00
Bonfires or Rubbish Fires	\$ 332.00
Carbon Dioxide Systems used in Beverage Dispensing Applications	\$ 332.00
Carbon Dioxide Enrichment Systems	\$ 332.00
Carnival & Fair Requirements	\$ 332.00
Combustible Dust Producing Operations	\$ 332.00
Combustible Fibers	\$ 332.00
Commercial Rubbish Handling Operation	\$ 332.00
Covered Mall Buildings	\$ 332.00
Cryogenics Fluids	\$ 332.00
Cutting and Welding Permit	\$ 332.00
Dipping Operations	\$ 332.00
Dry Cleaning Plants	\$ 332.00
Emergency Helicopter Landing Facility for High Rise Buildings	\$ 332.00
Exhibits and Trade Shows	\$ 332.00
Fire Hydrants and Valves	\$ 332.00
Fireworks Display	\$ 332.00
Floor Finishing	\$ 332.00
Fruit and Crop Ripening	\$ 332.00
Fumigation/Thermal Insecticidal Fogging	\$ 332.00
Hazardous Materials	\$ 332.00
Hazardous Production Materials	\$ 332.00
High Piled Combustible Storage	\$ 332.00
Hot Work Operations	\$ 332.00
HPM Facilities	\$ 332.00
Industrial Ovens	\$ 332.00
Liquid Gas-Fueled Vehicles or Equipment	\$ 332.00
Lumber Yard and Woodworking	\$ 332.00
Magnesium	\$ 332.00
Miscellaneous Combustible Storage	\$ 332.00
Model Rockets	\$ 332.00
Motor Fuel-Dispensing Facilities	\$ 332.00
Open Burning	\$ 332.00
Open Flames and Candles	\$ 332.00
Open Flames and Torches	\$ 332.00
Organic Coating	\$ 332.00
Pallet Yards	\$ 332.00
Parade Float	\$ 332.00
Places of Assembly	\$ 332.00

# Field Permit Fees

Fee Type	Fee Amount
Plant Extraction Systems	\$ 332.00
Private Fire Fighting Resources	\$ 332.00
Private Fire Hydrants	\$ 332.00
Pyrotechnic Special Effects Materials	\$ 332.00
Pyroxylin Plastics	\$ 332.00
Radioactive Materials	\$ 332.00
Recreational Fires	\$ 332.00
Refrigeration Equipment	\$ 332.00
Repair Garage/Automotive/Marine/Fleet Fuel Dispensing	\$ 332.00
Rifle Range	\$ 332.00
Special Events	\$ 332.00
Spraying or Dipping	\$ 332.00
Storage of Scrap Tires and by-Products	\$ 332.00
Tank Removal	\$ 332.00
Tank/Cisterns	\$ 332.00
Temporary Sales Lots	\$ 332.00
Temporary Tents, Canopies, Membrane Structures	\$ 332.00
Tire Rebuilding Plants	\$ 332.00
Tire Storage	\$ 332.00
Waste Handling	\$ 332.00
Wood Products	\$ 332.00

# Film Unit Fees

Fee Type	Fee Amount
Film	\$ 282.00
Fuel Truck	\$ 208.00
Special Effects	\$ 288.00
Still Photos	\$ 277.00

<b>Fuel Modification Plan Check</b>	
Fee Type	Fee Amount
Barns, garages, accessory structures	\$ 613.00
New Residential Structure greater than or equal to 2,500 sq. ft. in total area, within currently developing tracts of 25 or more lots.	\$ 725.00
New residential, commercial, or industrial structures greater than or equal to 2,500 sq. ft. in total area, or additions/modifications to existing residential, commercial or industrial structures which increase the square footage of the structure by 50 percent or more and which addition/modification does not exceed 2,500 sq. ft. in total area.	\$ 832.00
New residential, commercial, or industrial structures less than 2,500 sq. ft. in total area, or additions/modifications to existing residential, commercial or industrial structures which increase the square footage of the structure by 50 percent or more and which addition/modification does not exceed 2,500 sq. ft. in total area.	\$ 711.00
Parcel maps / lot splits of 4 or fewer parcels	\$ 141.00
Tract maps - preliminary plan approval	\$ 980.00
Tract maps - final plan approval (Includes lots 5-20)	\$ 1,064.00
Each additional 10 lots over 20	\$ 651.00

<b>Plan Review and Inspection Oak Trees</b>	
Fee Type	Fee Amount
001-015	\$ 775.00
016-050	\$ 861.00
051-100	\$ 1,551.00
101-200	\$ 2,412.00
201-400	\$ 4,135.00
401-999	\$ 6,892.00

# High Rise Fees

<b>Building Plan Review Plan Check</b>	
Fee Type	Fee Amount
High Rise Buildings over 75 Feet in Height	\$ 1,472.00

<b>Construction Field Inspection</b>	
Fee Type	Fee Amount
High Rise Buildings over 75 Feet in Height	\$ 665.00

# Land Development Unit Fees

<b>Plan Review - per map or as noted</b>	
Fee Type	Fee Amount
Clean Hands Waiver	\$ 262.00
Conditional Use Permit	\$ 384.00
Conditional Use Permit - Revised	\$ 225.00
Fire Hydrant Approval (Includes first 10 hydrants)	\$ 262.00
Each additional hydrant over 10	\$ 43.00
Grading Plan Review - Fire Lanes and Private Driveways	\$ 507.00
Grant of Waiver	\$ 286.00
Lot Line Adjustments	\$ 262.00
Mobile Home Park	\$ 384.00
One Stop Meeting	\$ 153.00
Revised Exhibit A	\$ 262.00
Site Plan Review	\$ 139.00
Street Vacation	\$ 262.00
Tentative Parcel Map - Amendment	\$ 384.00
Tentative Parcel Map - Initial (3 Reviews)	\$ 1,120.00
Tentative Parcel Map - Revised	\$ 630.00
Tentative Parcel Map Revisions or Re-submit	\$ 323.00
Tentative Tract Map - Amendment	\$ 594.00
Tentative Tract Map - Initial (3 Reviews)	\$ 2,593.00
Each additional lot between 11-50	\$ 20.00
Each additional lot between 51-100	\$ 15.00
Each additional lot between 101-1000	\$ 11.00
Each additional lot 1,001 or greater	\$ 6.00
Tentative Tract Map - Revised	\$ 1,243.00
Tentative Tract Map Revision or Re-submittal	\$ 384.00
Water Appeals Board	\$ 139.00
Water Plans and Systems Review for Compliance	\$ 262.00
Zone Change	\$ 262.00

<b>Parcel Map (Final Map) per submittal</b>	
Fee Type	Fee Amount
01-04 Parcels	\$ 630.00
05-10 Parcels	\$ 691.00
11-50 Parcels	\$ 936.00
51 or more Parcels	\$ 1,120.00
Fourth and Subsequent Submittals	\$ 200.00
Verification of Condition - Parcel	\$ 262.00

<b>Tract Map (Final Map) per submittal</b>	
Fee Type	Fee Amount
01-05 Lots	\$ 630.00
06-10 Lots	\$ 691.00
11-25 Lots	\$ 814.00
26-50 Lots	\$ 936.00
51 or more Lots	\$ 1,120.00
Fourth and Subsequent Submittals	\$ 200.00
Verification of Condition - Tract	\$ 262.00

<b>Field Permits</b>	
<b>Fee Type</b>	<b>Fee Amount</b>
Cellulose Nitrate Film	\$ 332.00
Compressed Gases	\$ 332.00
Explosives	\$ 332.00
Flammable or Combustible Liquids	\$ 332.00
LP Gas	\$ 332.00
Oil Natural Gas Wells	\$ 332.00

<b>Construction Field Inspection</b>	
Fee Type	Fee Amount
Assembly Occupancy	\$ 498.00
Commercial (B, F, S, M)	\$ 498.00
Dwelling, 1 & 2 Family	\$ 332.00
Educational/Institutional Occupancy	\$ 332.00
Hazardous Occupancy	\$ 415.00
High Piled Combustible Storage	\$ 997.00
Multi-Family Residence	\$ 332.00
Repair Garage	\$ 415.00
Tank Installation or Removal	\$ 415.00
Tenant Improvements Projects	\$ 332.00

<b>Fire Alarm System Field Inspection</b>	
Fee Type	Fee Amount
Emergency Responder Radio Coverage	\$ 1,328.00
Fire Alarm System: 11-50 devices	\$ 497.00
Fire Alarm System: 51-90 devices	\$ 580.00
Fire Alarm System: 91-130 devices	\$ 664.00
Fire Sprinkler Monitoring system & Fire Alarm System with 10 devices	\$ 331.00
Halon System/FM 200	\$ 331.00
UL-300 System (Hood Systems)	\$ 331.00

<b>Fire Sprinkler System Field Inspection</b>	
Fee Type	Fee Amount
New NFPA 13 fire sprinkler system:< 100 heads per system	\$ 665.00
New NFPA 13 fire sprinkler system:> 100 heads per system	\$ 831.00
New NFPA 13D fire sprinkler system: one or two family dwelling	\$ 332.00
New NFPA 13R fire sprinkler system: Multifamily family dwellings	\$ 665.00
TI to NFPA 13 fire sprinkler system:< 25 heads without calculation	\$ 332.00
TI to NFPA 13 fire sprinkler system:> 25 heads and < 100 heads with/without calculation	\$ 498.00
TI to NFPA 13 fire sprinkler system:>100 heads with/without calculation	\$ 581.00
Underground fire protection system: 5 or more additional connections for hydrants or risers	\$ 665.00
Underground fire protection system: single hydrant or single riser connection	\$ 332.00

**RESOLUTION NO. CC 2025-\_\_**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA, ORANGE COUNTY, CALIFORNIA, AMENDING THE CITY OF LA HABRA MASTER SCHEDULE OF FEES PERTAINING TO FEES FOR GENERAL SERVICES, ADMINISTRATIVE SERVICES, COMMUNITY DEVELOPMENT SERVICES, BUILDING SERVICES, FIRE SERVICES, POLICE SERVICES, AMBULANCE SERVICES, PUBLIC WORKS SERVICES, UTILITY SERVICES, AND PENALTIES FOR MUNICIPAL CODE AND VEHICLE CODE PARKING VIOLATIONS

**WHEREAS**, a cost allocation plan was developed in Fiscal Year 2015-16 to determine the actual cost of providing various services to the public and to assist with recommendations for adjustments to such fees; and

**WHEREAS**, the City Council passed Resolution No. 5374 on April 4, 2016, amending the Master Schedule of Fees to be based upon this cost allocation plan; and

**WHEREAS**, the City may periodically adjust fees for services as allowed by state law and as necessary to recover up to the full amount of the cost of providing service and to account for any increase or decrease in the cost of living per Section 4.08.010 of the La Habra Municipal Code; and

**WHEREAS**, the Consumer Price Index for the Los Angeles–Long Beach–Anaheim is regarded as an appropriate index upon which to base fee adjustments, and the City Council wishes to increase the fee rates contained in the Master Schedule of Fees by 3.30 percent, the actual annual change in the Consumer Price Index for this Metropolitan Area for calendar year 2024, rounded to the nearest whole dollar; and

**WHEREAS**, the proposed fee adjustments to the Master Schedule of Fees are not subject to the voter approval requirements provisions of Proposition 218.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA HABRA DOES HEREBY AS FOLLOWS:**

Section 1: The Master Schedule of Fees is hereby amended as per “Attachment A”. The new and revised fees as set forth in “Exhibit A” are hereby approved and adopted by the City Council and shall become effective on July 1, 2025.

Section 2: The Master Schedule of Fees is further amended as per “Exhibit B” relating to building fees.

Section 3: Notwithstanding the provisions of Section 1, in accordance with the California Government Code, the following fees shall not become effective until sixty (60) days from the adoption of this resolution:

Section 3.00 Community Development Fees in its entirety  
Section 6.00 Public Works Fees, Sections 6.10 through 6.27 and  
Sections 6.60 through 6.72.

Section 4: The Master Schedule of Fees is further amended as per County of Orange Health Care Agency – Health Disaster Management Emergency Medical Services relating to Maximum Emergency Ground Ambulance Rates, and ALS Paramedic Assessment and Transportation Fees.

Section 5: The Master Schedule of Fees is further amended as per the County of Los Angeles Fire Code.

PASSED, APPROVED AND ADOPTED this 2<sup>nd</sup> day of June, 2025.

\_\_\_\_\_  
Rose Espinoza  
Mayor

ATTEST:

\_\_\_\_\_  
Rhonda J. Barone, CMC  
City Clerk

STATE OF CALIFORNIA }  
COUNTY OF ORANGE } ss  
CITY OF LA HABRA }

I, Rhonda J. Barone, CMC, City Clerk for the City of La Habra, do hereby certify that the above and foregoing is a true and correct copy of Resolution No. CC 2025-\_\_ introduced and adopted at a Regular Meeting of the City Council of the City of La Habra held on the 2<sup>nd</sup> day of June, 2025, by the following roll call vote:

AYES: COUNCILMEMBERS:  
NOES: COUNCILMEMBERS:  
ABSENT: COUNCILMEMBERS:  
ABSTAIN: COUNCILMEMBERS:

Witness my hand and the official seal of the City of La Habra this 2<sup>nd</sup> day of June, 2025.

\_\_\_\_\_  
Rhonda J. Barone, CMC  
City Clerk

## LEGAL NOTICE OF PUBLIC HEARING

Notice is hereby given that the City Council of the City of La Habra will hold a duly noticed public hearing on Monday, **June 2, 2025, at 6:30 p.m.**, in the City Council Chamber, 100 East La Habra Boulevard, La Habra, California to consider the following item:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA, ORANGE COUNTY, CALIFORNIA AMENDING THE MASTER SCHEDULE OF FEES PERTAINING TO FEES FOR GENERAL SERVICES, ADMINISTRATIVE SERVICES, COMMUNITY DEVELOPMENT SERVICES, BUILDING SERVICES, COMMUNITY SERVICES, FIRE SERVICES, POLICE SERVICES, AMBULANCE SERVICES, PUBLIC WORK SERVICES, UTILITY SERVICES AND PENALTIES FOR MUNICIPAL CODE AND VEHICLE PARKING VIOLATIONS

A copy of the proposed resolution is on file in the Office of the City Clerk, located at 110 East La Habra Boulevard, for review.

All interested persons are invited to attend the above public hearing and be heard at the specified time and place. Please call 562-383-4030 for information.

LA HABRA CITY COUNCIL  
Rhonda J. Barone, CMC, City Clerk



City of  
**LA HABRA**

City Council/SA/CIA/HA/UA Agenda Report

Item No. 3.

MEETING DATE: 06/02/2025

TO: HONORABLE MAYOR/CHAIR AND COUNCILMEMBERS/DIRECTORS

FROM: JIM SADRO, CITY MANAGER/EXECUTIVE DIRECTOR  
By: Gabriella Yap, Assistant City Manager

SUBJECT: DULY NOTICED PUBLIC HEARING TO CONSIDER A POLICY AND REVIEW METRICS REGARDING ASSEMBLY BILL 2561 - JOB VACANCIES AND RECRUITMENT AND RETENTION EFFORTS

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**RECOMMENDATION:**

That the City Council:

A. Conduct a public hearing in accordance with Assembly Bill 2561 (AB 2561) to present information on the status of job vacancies, recruitment, and retention efforts within the City of La Habra; and,

B. Approve the City's proposed policy for the "Public Hearing and Reporting on Vacancies, and Recruitment and Retention Efforts" in compliance with Government Code Section 3502.3.

**DISCUSSION:**

Over the past several years, many local government agencies across California have been dealing with high staff turnover and vacancy rates, along with significant recruitment challenges. If not addressed, these staffing issues can negatively affect service delivery and organizational responsiveness. AB 2561 was enacted by the State Legislature and signed into law by the Governor in an attempt to address these issues by mandating public transparency and data sharing regarding vacancies and recruitment efforts.

In response to this new law, staff in the City's Human Resources Department have worked with the City's legal counsel to develop a proposed AB 2561 Policy, which establishes formal procedures for annual reporting and hearings. This policy is designed to be in compliance with state law while promoting transparency and accountability in workforce planning.

**Policy Summary**

The proposed policy includes the following key provisions:

- Annual Public Hearing Requirement: At least one public hearing must be held each fiscal year to report on vacancies, recruitment, and retention.
- Employee Organization Participation: Recognized bargaining units may make presentations and request additional data when vacancy rates meet or exceed 20%.
- High Vacancy Reporting Requirement: Where applicable, the City must present:
  - Total vacancies in the bargaining unit
  - Number of applicants
  - Average time to hire
  - Potential improvements to compensation or conditions
- Recruitment and Retention Review: The policy calls for identifying and addressing procedural barriers in the hiring process.

**Summary of Vacancy and Recruitment Data**

The Human Resources Department has prepared a workbook (attached) containing data on all vacancies since January 1, 2025, along with associated recruitment and retention information. The final tab of the workbook provides a snapshot of current vacancies as of May 21, 2025.

- Total Budgeted Full-Time Equivalent (FTE) Positions: 267
- Total Vacant Positions Citywide (as of May 21, 2025): 28
- Overall Vacancy Rate: 10.5%

#### **Vacancy Rates by Bargaining Unit:**

##### **General Employees Unit:**

- Authorized FTE's: 40
- Vacant Positions: 2
- Vacancy Rate: 5.0%

##### **Field Services Unit:**

- Authorized FTE's: 45
- Vacant Positions: 1
- Vacancy Rate: 2.2%

##### **Public Safety Unit - Sworn:**

- Authorized FTE's: 70
- Vacant Positions: 4
- Vacancy Rate: 5.7%

##### **Public Safety Unit -Civilian:**

- Authorized FTE's: 31
- Vacant Positions: 6
- Vacancy Rate: 19.3%

##### **Professional Unit:**

- Authorized FTE's: 19
- Vacant Positions: 1
- Vacancy Rate: 5.3%

##### **Recruitment Metrics (Jan 1 -- May 21):**

- Total Applicants: 2421
- Average Applicants per Vacancy: 110
- Average Time to Hire: 55 days

##### **Retention Trends:**

- Annual Turnover Rate: 8.6%
- Exit Interviews Completed: 90%

##### **Common Reasons for Separation:**

- Career advancement
- Compensation concerns
- Work-life balance

##### **Opportunities for Improvement:**

- Streamlining the City's hiring process workflows
- Evaluating and adjusting compensation as necessary, subject to City Council approval
- Investing in employee training, development and promotional pathways

In order to comply with AB 2561, staff recommends that the City Council hold a public hearing on this matter and approve the proposed policy for the "Public Hearing and Reporting on Vacancies, and Recruitment and

Retention Efforts" in compliance with Government Code Section 3502.3.

**FISCAL IMPACT/SOURCE OF FUNDING:**

There is no fiscal impact related to conducting a public hearing on this matter or adopting the proposed AB 2561 compliant policy. Any City Council approved adjustments to the City's staffing or hiring policies, practice or process that may be recommended as a result of any findings that come from this public hearing will be brought forward through the City's annual budgeting process for subsequent City Council review and/or approval.

**GENERAL PLAN RELEVANCE/CITY COUNCIL GOALS & OBJECTIVES:**


This recommended action achieves the following element of the City of La Habra's FY2024-25 Goals and Objectives:

Goal 4: Recruitment, Selection and Training of Employees/Objective G: Monitor and ensure the City remains in compliance with changes in state and federal employment laws, regulations and Health and Safety requirements.

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**Attachments**

Policy Draft  
2025 Vacancy Tracking Workbook  
Legal Notice

 <p><b>City of Policies</b></p>	<b>La Habra and Procedures</b>		<b>Policy Number:</b>	(TBD)
			<b>Approved by:</b>	City Manager
			<b>Effective Date:</b>	6/2/2025
Public Hearing and Reporting on Vacancies, and Recruitment and Retention Efforts				
<b>Prepared By:</b>	Human Resources Department			
<b>Scope:</b>	Applies to City Management and the City Council.			
<b>Purpose:</b>	This policy establishes the framework and requirements for holding public hearings and reporting on the City's workforce vacancies, recruitment, and retention efforts in compliance with Assembly Bill ("AB") 2561. (Gov. Code § 3502.3.) The purpose is to ensure transparency, accountability, and responsiveness to community needs regarding the City's staffing and employment practices.			
<b>Summary:</b>	Provides an outline of definitions and provisions.			

### **I. DEFINITIONS:**

**Public Hearing:** A formal meeting that is open to the public, where City representatives present information and accept public comments on specific topics, as required by law.

**Vacancies:** Unfilled positions within the City's workforce that require recruitment efforts to be adequately staffed.

**Recruitment:** The process of attracting, screening, and selecting qualified candidates for employment with the City.

**Retention:** Efforts to maintain a stable and satisfied workforce by addressing the factors that contribute to stability in the workforce.

### **II. POLICY STATEMENT:**

In accordance with AB 2561 (Gov. Code § 3502.3), the City is committed to holding a public hearing on vacancies at the City, the City's recruitment, and retention efforts and any issues with the City's policies, procedures, and recruitment activities that may lead to obstacles in the hiring process.

The City will hold a public hearing at least once each fiscal year and provide reports on vacancies, recruitment, and retention efforts.

### **III. POLICY PROVISIONS:**

#### 1. Public Hearing Requirements

The City shall conduct public hearings at least on an annual basis (once each fiscal year) to present information on vacancies, recruitment and retention efforts and issues with the policies, procedures, and recruitment activities that may lead to obstacles in the hiring process.

Public hearings shall be announced in advance and provide an opportunity for members of the public to make comments.

Recognized employee organizations shall have the right to present information, concerns, and recommendations at the public hearing.

Separate public hearings may be scheduled to address individual bargaining units or bargaining unit groupings.

The City Council shall ensure that each public hearing is adequately documented, with minutes and recordings made publicly available within 30 days of the hearing.

#### 2. Reporting Requirements

The City shall present information on the following at the public hearing:

1. The status of vacancies at the City.
2. Information on the City's recruitment and retention efforts.
3. Identification of any obstacles in the City's policies, procedures, and recruitment activities that may create challenges in the hiring process.

If the City prepares a report that includes the information described above, the City may elect to make the report available to the public via the City's website or in print form prior to each public hearing.

#### 3. Special Reporting Requirements for High Vacancy Rates

If the number of job vacancies within a single bargaining unit meets or exceeds 20% of the total number of authorized full-time positions, the City shall, upon request of the recognized employee organization, include the following information during the public hearing:

1. The total number of job vacancies within the bargaining unit.
2. The total number of applicants for vacant positions within the bargaining unit.

3. The average number of days to complete the hiring process from when a position is posted.
4. Opportunities to improve compensation and other working conditions.

#### 4. Responsibilities

**City Council:** The City Council is responsible for overseeing compliance with this policy and ensuring public hearings and reports meet the requirements outlined in AB 2561.

**City Management:** City management shall coordinate with the Human Resources department to gather necessary data and ensure accurate reporting.

**Human Resources Department:** The Human Resources Department is responsible for compiling vacancy, recruitment, and retention data, and preparing reports in collaboration with City management.

#### 5. Monitoring and Review

The City Council shall review the effectiveness of this policy on an annual basis and make revisions as necessary to ensure ongoing compliance with AB 2561 and alignment with best practices in public transparency.

#### 6. Compliance and Enforcement

The City will maintain records of all public hearings, reports, and related documents for a minimum of five years, in compliance with public records requirements.

### **III. APPENDICES:**

1. AB 2561 Text.

Vacancy #	Bargaining Unit	Classification	Reason for Vacancy	Date Vacancy Created	Date Vacancy Filled	Days To Fill Vacancy	Recruitment Activity Type
1	Executive and Management	MGT ANALYST II	Voluntary Separation	3/17/2025			Open
2	Executive and Management	POLICE CAPTAIN	Retirement	3/5/2025	5/17/2025	73	
3	Field Services	WATER SVC TECH I	Internal Promotion	3/11/2025			Open
4	General Services	Account Clerk I	Internal Promotion	2/18/2025	4/28/2025	69	
5	General Services	Account Clerk I	Voluntary Separation	2/18/2025	5/12/2025	83	
6	General Services	Account Clerk II	Voluntary Separation	2/10/2025	3/3/2025	21	
7	General Services	ADMIN AIDE II	Retirement	3/11/2025	5/23/2025	73	
8	General Services	BUILDING INSPECTOR	Voluntary Separation	3/4/2025			Open
9	General Services	CODE ENFORCEMNT INSP	Voluntary Separation	1/16/2025	4/21/2025	95	
10	General Services	HUMAN RESOURCES TECHNCIAN	Voluntary Separation	1/16/2025	3/10/2025	53	
11	General Services	REC/COM SVCS COORD	Retirement	3/20/2025	5/23/2025	64	
12	General Services	SENIOR BUILDING INSPECTOR	Voluntary Separation	4/23/2025			Open
13	Police-Civilian	ANIMAL CNTRL OFFCR	Retirement	2/18/2025	3/22/2025	32	
14	Police-Civilian	COMM OPERATOR	Voluntary Separation	1/1/2025	2/11/2025	41	
15	Police-Civilian	COMM OPERATOR	Voluntary Separation	1/1/2025	2/11/2025	41	
16	Police-Civilian	COMM OPERATOR	Voluntary Separation	1/1/2025			Open
17	Police-Civilian	COMM OPERATOR	Voluntary Separation	1/1/2025			Open
18	Police-Civilian	MGT ANALYST II	Internal Promotion	3/17/2025			Open
19	Police-Civilian	POLICE OFFICER	Voluntary Separation	2/12/2025	3/22/2025	38	
20	Police-Civilian	POLICE OFFICER	Voluntary Separation	2/12/2025	3/22/2025	38	
21	Police-Civilian	POLICE OFFICER	Voluntary Separation	2/12/2025	4/5/2025	52	
22	Police-Civilian	POLICE OFFICER	Voluntary Separation	2/12/2025	5/31/2025	108	
23	Police-Civilian	POLICE OFFICER	Voluntary Separation	2/12/2025			Open
24	Police-Civilian	POLICE RECORDS SPEC	Internal Promotion	3/4/2025			Open
25	Police-Civilian	POLICE RECORDS SPEC	Voluntary Separation	3/4/2025			Open
26	Police-Sworn	POLICE OFFICER	Voluntary Separation	1/1/2025	2/10/2025	40	
27	Police-Sworn	POLICE OFFICER	Voluntary Separation	1/1/2025			Open
28	Police-Sworn	POLICE OFFICER	Voluntary Separation	1/1/2025			Open
29	Police-Sworn	POLICE OFFICER	Voluntary Separation	1/1/2025			Open
30	Police-Sworn	POLICE OFFICER	Voluntary Separation	1/1/2025			Open
31	Professional	CHILD DEV OFFC ASST	Voluntary Separation	3/17/2025			Open

# City of La Habra Vacancy Tracking Workbook

2025

Month/Year	# of Vacancies Created	# of Vacancies Filled	# of Remaining Vacancies	# of Budgeted FTEs	% of Vacancies
1/1/2025	11	0	11	267	4%
2/1/2025	9	3	17	267	6%
3/1/2025	10	5	22	267	8%
4/1/2025	1	3	20	267	7%
5/1/2025	0	5	15	267	6%

Agency Total # of Budgeted FTEs		<u>267</u>	
Bargaining Unit	# of Vacancies	# of Budgeted FTEs	% of Vacancies
Executive and Management	1	62	1.6%
General Services	2	40	5.0%
Field Services	1	45	2.2%
Police-Sworn	4	70	5.7%
Police-Civilian	6	31	19.4%
Professional	1	19	5.3%

Agency Total # of Budgeted FTEs		267		
Classification	# of Vacancies	# of Budgeted FTEs	% of Vacancies	
ACCOUNT CLERK I	0	4	0.0%	
ACCOUNT CLERK II	0	1	0.0%	
ACCOUNT CLERK III	0	3	0.0%	
ACCOUNTANT I	0	2	0.0%	
ACCOUNTING SPRVSR	0	1	0.0%	
ADMIN AIDE I	0	1	0.0%	
ADMIN AIDE II	0	1	0.0%	
ADMIN AIDE III	0	2	0.0%	
ADMIN ASSISTANT	0	1	0.0%	
ADMIN BUREAU MNGR	0	1	0.0%	
ANIMAL CNTRL OFFCR	0	1	0.0%	
ASSISTANT CITY CLERK	0	1	0.0%	
ASSISTANT CIVIL ENG	0	2	0.0%	
ASSOC CIVIL ENGINEER	0	1	0.0%	
ASSOCIATE PLANNER	0	1	0.0%	
ASST CITY MANAGER	0	1	0.0%	
BLDG MAINT WORKER	0	2	0.0%	
BLDNG MAINT SPRVSR	0	1	0.0%	
CASE MANAGER	0	9	0.0%	
CD ADMIN ANALYST	0	1	0.0%	
CHIEF BLDG OFFICIAL	0	1	0.0%	
CHILD DEV OFFC ASST	1	4	25.0%	
CHILD DEV OFFC MNGR	0	1	0.0%	
CITY CLERK	0	1	0.0%	
CITY MANAGER	0	1	0.0%	
CLERK	0	3	0.0%	
CODE ENFORCEMNT INSP	0	2	0.0%	
CODE ENFRMNT SPVR	0	1	0.0%	
COM OUTREACH LIAISON	0	2	0.0%	
COMM OPERATOR	2	10	20.0%	
COMM OPERATOR SUPER	0	1	0.0%	
COMM SERV OFF II	0	2	0.0%	
COMM SERVICES OFFICER	0	3	0.0%	
COURT LIAISON	0	1	0.0%	
DEP DIR COMM SVCS	0	1	0.0%	
DEP DIR HMN RESOURES	0	1	0.0%	
DEP DIR INFO TECH	0	1	0.0%	
DEP DIR PUB WKS/ENGR	0	1	0.0%	
DEP DIRECTOR FINANCE	0	1	0.0%	
DIR COM & ECONMC DEV	0	1	0.0%	
DIR OF COMM SVCS	0	1	0.0%	
E & T PROG COORD	0	2	0.0%	
ECON DEV & HSNM MGR	0	1	0.0%	
ECON DEV PROJ MNGR	0	2	0.0%	
EDUC/OUTREACH COORD	0	1	0.0%	
EMPL TRAIN MANAGER	0	1	0.0%	
EQUIP MECHANIC	0	3	0.0%	
EXEC DIR CHILD DEV	0	1	0.0%	
FINANCE DIRECTOR	0	1	0.0%	
FLEET SUPERVISOR	0	1	0.0%	
FOOD PROG COORDNTR	0	1	0.0%	
HR/RISK MGT ANALYST	0	1	0.0%	
HUMAN RESOURCES ASST	0	1	0.0%	
IT SYS ANLTST I	0	2	0.0%	
IT SYS ANLTST II	0	1	0.0%	
IT SYSTM SPRT MNGR	0	1	0.0%	
LEAD TEACHER	0	2	0.0%	
MAINT LABORER	0	6	0.0%	
MGT ANALYST II	2	4	50.0%	
OFFICE SPECIALIST	0	1	0.0%	
OPERATIONS MANAGER	0	1	0.0%	
PARK/LANDSCAPE SPVR	0	1	0.0%	
PAYROLL COORDINATOR	0	1	0.0%	
PERMIT SVCS SUPRVSR	0	1	0.0%	
PERMIT TECH I	0	1	0.0%	
PERMIT TECH II	0	1	0.0%	
PLANNING MANAGER	0	1	0.0%	
POLICE ADMIN SPECLST	0	1	0.0%	
POLICE CAPTAIN	1	2	50.0%	
POLICE CHIEF	0	1	0.0%	
POLICE CORPORAL	0	8	0.0%	
POLICE LIEUTENANT	0	4	0.0%	
POLICE OFFICER	5	47	10.6%	
POLICE RECORDS SPEC	2	7	28.6%	
POLICE SERGEANT	0	11	0.0%	
PRINCIPAL ENGINEER	0	1	0.0%	
PROGRAM SPECIALIST	0	1	0.0%	
PROP/EVIDENCE TECH	0	1	0.0%	
PUB WRKS DRCTR/ENG	0	1	0.0%	
PUBLIC WORKS INSPECTOR	0	1	0.0%	
REC/COM SVCS COORD	0	2	0.0%	
RECORDS CLERK SUP.	0	1	0.0%	
RECREATION MGR	0	1	0.0%	
RECREATION SUPERVSR	0	1	0.0%	
SENIOR BLDG INSPCTR	0	1	0.0%	
SENIOR MGMT ANLST	0	1	0.0%	
SENIOR PLANNER	0	1	0.0%	
SENIOR POLICE SECRTY	0	1	0.0%	
SENIOR SVC WRKR	0	4	0.0%	
SENIOR UTILITY CLERK	0	1	0.0%	
SERVICE WORKER	0	6	0.0%	
SERVICE WORKER II	0	5	0.0%	
SEWER SVCS TECH III	0	3	0.0%	
SEWER SVCS TECH V	0	1	0.0%	
SITE DIRECTOR	0	5	0.0%	
SOC SVCS PRG CRDNT	0	2	0.0%	
SR ANIMAL CONTROL	0	1	0.0%	
SR CODE ENFCMT INSPTR	0	1	0.0%	
SR EGINEERING AIDE	0	1	0.0%	
SR HR/RISK MGMNT ANL	0	1	0.0%	
SR PROP/EVID TECH	0	1	0.0%	
SR PUBLIC WORKS SEC	0	1	0.0%	
STREET SUPERVISOR	0	1	0.0%	
TEACHER	0	4	0.0%	
TRAFFIC ENGINEER	0	1	0.0%	
UTILITY MANAGER	0	1	0.0%	
UTILITY SUPERVISOR	0	1	0.0%	
VISITOR EXPERIENCE COORD	0	1	0.0%	
WATER SVC TECH I	1	5	20.0%	
WATER SVCS TECH II	0	1	0.0%	
WATER SVCS TECH III	0	3	0.0%	
WATER SVCS TECH IV	0	2	0.0%	
WATER SVCS TECH V	0	2	0.0%	
BUILDING INSPECTOR	1	1	100.0%	
SENIOR BUILDING INSPECTOR	1	1	100.0%	
HUMAN RESOURCES TECHNICIAN	0	2	0.0%	

Position	Department	Division	Status	Recruitment Status	NeoGov
Building Inspector	Community Development	Building & Safety	SME Review	Pending SME Review	Closed
Management Analyst II	Community Development	Economic Development & H	Recruitment	Recruitment Expires 4/7/202	Open
Senior Building Inspector	Community Development	Building & Safety	SME Review	Pending SME Review	Open
Assistant Child Dev Director	Community Services	Child Development	Pending Requisition	Pending requisition-HOLDING	Pending
Lead Teacher	Community Services	Child Development	Pending Requisition	Pending requisition	Open
Teacher	Community Services	Child Development	Pending Requisition	Pending requisition	Open
Teacher	Community Services	Child Development	Pending Requisition	Pending requisition	Open
Office Assistant	Community Services	Child Development	Pending Requisition	Pending requisition	Pending
Communications Operator-Lateral	Police	Support Services	Recruitment	Recruitment	continuous
Crime Analyst	Police	Support Services	Recruitment	Recruitment	Open
Police Cadet	Police	Support Services	Backgrounds	Pending background	continuous
Police Cadet	Police	Support Services	Backgrounds	Pending background	continuous
Police Cadet	Police	Support Services	Backgrounds	Pending background	continuous
Police Cadet	Police	Support Services	Recruitment	Recruitment	continuous
Police Cadet	Police	Support Services	Recruitment	Recruitment	continuous
Police Cadet	Police	Support Services	Recruitment	Recruitment	continuous
Police Officer	Police	Patrol	Backgrounds	Pending background	continuous
Police Officer	Police	Patrol	Backgrounds	Pending background	continuous
Police Officer	Police	Patrol	Backgrounds	Pending background	continuous
Police Officer	Police	Patrol	Backgrounds	Pending background	continuous
Police Officer	Police	Patrol	Backgrounds	Pending background	continuous
Police Records Specialist	Police	Support Services	Backgrounds	Pending background	Closed
Police Records Specialist	Police	Support Services	Backgrounds	Pending background	Closed
Assistant Civil Engineer	Public Works	Engineering	Oral Exam Date	Oral Exam 5/29/2025	continuous
Park Coordinator (Internal Promotion)	Public Works	Parks/Streets	Eligibility List	Pending Dept Decision	Open
Utilities Supervisor	Public Works	Water	SME Review	Pending SME Review	Closed
Water Services Technician I	Public Works	Water	Oral Exam Date	Oral Exam 5/21/2025	closed
Water Services Technician III	Public Works	Water	Oral Exam Date	Pending Oral Exam Date	Closed

## LEGAL NOTICE OF PUBLIC HEARING

Notice is hereby given that the City Council of the City of La Habra will hold a duly noticed public hearing on **Monday, June 2, 2025, at 6:30 p.m.** in the City Council Chamber, 100 East La Habra Boulevard, La Habra, California, to consider the following item:

IN ACCORDANCE WITH GOVERNMENT CODE SECTION 3502.3, AT A PUBLIC HEARING BEFORE THE CITY'S CITY COUNCIL ON JUNE 2, 2025, THE CITY WILL PRESENT INFORMATION ON THE STATUS OF THE VACANCIES AT THE CITY AND THE CITY'S RECRUITMENT AND RETENTION EFFORTS. IF NECESSARY, THE CITY WILL ALSO IDENTIFY NECESSARY CHANGES TO CITY POLICIES, PROCEDURES, OR RECRUITMENT ACTIVITIES THAT MAY LEAD TO OBSTACLES IN THE HIRING PROCESS.

All interested persons are invited to attend the above public hearing and be heard at the time and place specified above. Please call 562-383-4030 for information.

LA HABRA CITY COUNCIL  
Rhonda J. Barone, CMC  
City Clerk



*City of*  
**LA HABRA**  
City Council Agenda Report

Proclamations/Presentations  
Item No.

MEETING DATE: 06/02/2025

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: JIM SADRO, CITY MANAGER  
By: Rhonda J. Barone, CMC, City Clerk

SUBJECT: MAYOR'S COMMUNITY CALENDAR:

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**Attachments**

Mayor's Community Calendar

# LA HABRA ACTIVE DAY CAMP

The Community Services Department will be hosting the  
La Habra Active Day Camp!

**Monday, June 2<sup>nd</sup> – Friday, August 8<sup>th</sup>**  
**7:00 A.M. – 6:00 P.M.**  
**Veteran's Hall, 209 N. Orange Street**

This event is open to youth  
ages 5 to 12 years.

**Price: \$60 registration fee,  
\$200 per week, \$190 per week (sibling discount)**

Space is limited.

To inquire about availability, please visit or call the  
Community Center (562) 383-4200.

City of La Habra  
Community Services Department

## LA HABRA ACTIVE DAY CAMP

**June 2 – August 8\***  
(\*Closed July 4)

**7:00 AM – 6:00 PM**

**AGES 5-12\* YEARS**  
(\*Geared to ages 5-10 years)

**Veteran's Hall**  
209 N. Orange St

- \$60 – Registration Fee
- \$200 per week (week 5 only \$160)
- \$190 per week – Sibling Discount (week 5 only \$150)

**Week 1** Water Day at Camp  
**Week 2** Irvine Regional & OC Zoo  
**Week 3** Splash! La Mirada  
**Week 4** Santa Ana Zoo  
**Week 5** La Habra 300 Bowl & Water Day  
**Week 6** Nerf Gun Party & Water Day  
**Week 7** Discovery Cube OC  
**Week 8** Bolsa Chica State Beach  
**Week 9** Seaside Lagoon  
**Week 10** Game Truck & Water Day

### ACTIVITIES

- Arts & Crafts
- Outdoor Games
- Enrichment Activities
- Weekly Special Activity or Excursion
- Water Play
- Lunch
- Two Snacks per Day
- Breakfast: Bowl of cereal & milk served till 8AM
- Library Visits
- New Friendships
- Fun filled Summer!

**LIMITED SPACE! REGISTER TODAY!**

562-383-4200 | LaHabraCA.gov  
LH Community Center- 101 W. La Habra Blvd.

**La Habra Recreation Division**



# LA HABRA OUTDOORS

The Community Services Department will be hosting a free immersive wilderness program. All participants must be between the ages of 12-17 years old to register. Registration is available in person or online via [ActiveNet](#). Space is limited to 50 participants.

**June 24<sup>th</sup>**

**Lake Perris Day Trip**

**July 18<sup>th</sup>**

**California Citrus State Historic Park**

**August 1<sup>st</sup>**

**OC Water District Tour & End of Summer Party**

For more information, please contact the Community Center at 562-383-4200.



Trade screen time for green time! The City of La Habra invites you to a FREE immersive wilderness program designed to ignite your sense of adventure and connect you with the natural beauty of California's State Parks. Youth must be aged 12-17 to participate.

Leave the city behind and embark on a journey of discovery, learning essential outdoor skills and creating memories. Our program offers a diverse range of activities, perfect for all ages and experience levels.

**CLOSED**

**JUNE  
4-6**

**SILVERWOOD LAKE SRA  
OVERNIGHT CAMPING TRIP**

**JULY  
18**

**CALIFORNIA CITRUS STATE  
HISTORIC PARK**

**JUNE  
24**

**LAKE PERRIS SRA DAY TRIP**

**AUG  
1**

**ORANGE COUNTY WATER DISTRICT  
TOUR & END OF SUMMER PARTY**

REGISTER HERE:  
[HTTPS://TINYURL.COM/Y69HPKKJ](https://tinyurl.com/y69hpkkj)



For questions or more information, contact the La Habra Community Center at 562-383-4200

# MOVIES IN THE PARK

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Join us for Movies in the Park! Grab your blanket and lawn chairs, and come watch a movie on our GIANT movie screen!

**Moana 2**  
**Friday, June 13<sup>th</sup>**  
**Portola Park**  
**301 South Euclid Street**

**Activities begin at 6:00 p.m., and Movie will begin at dusk!**

For more information, please contact the Community Center at 562-383-4200.



# SYMPHONY ON THE GO

Bring your lawn chairs and blankets for a FREE Outdoor Chamber Music Concert featuring The Pacific Symphony!

**Sunday, June 15<sup>th</sup>**

**6:30 P.M.**

**Portola Park**

**301 South Euclid Street**

**Pre-Concert Activities and FREE Admission to the Children's Museum at La Habra starts at 5:15 P.M.**

For more information, please contact the Community Center at 562-383-4200.

**SYMPHONY**  
*on the go!*

**Join us for a FREE outdoor concert!**

**Sunday, June 15, 2025 at 6:30 P.M.**  
**Portola Park, 301 S. Euclid St.**

**Pre-concert activities and FREE admission to the Children's Museum at La Habra starts at 5:15 P.M.**

**Pacific Symphony**  
CARL ST. CLAIR MUSIC DIRECTOR

For more information, go online to [PacificSymphony.org/SOTG](https://PacificSymphony.org/SOTG) or call the City of La Habra's Community Services Department at 562.383.4200

**#SymphonyOnTheGo** **#LaHabra100**  
**#PacificSymphony** **#LaHabraRec**

# SENIOR DANCE

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**Senior Dances are in full swing!**

**Sunday, June 22<sup>nd</sup>**

**2:00 P.M. – 4:00 P.M.**

**La Habra Community Center  
101 West La Habra Boulevard**

**Enjoy an afternoon of live music,  
dancing, raffles, and dinner!**

**Pre-registration is recommended and the cost to attend  
is \$12 per person.**

Reserve your space in person at the  
La Habra Community Center or  
by phone by calling 562-383-4200.



# 4<sup>TH</sup> OF JULY CELEBRATION

Join Our Star-Spangled July 4th Celebration!

**Friday, July 4<sup>th</sup>**

**4:00 P.M. – 9:00 P.M.**

**La Bonita Park**

**1440 West Whittier Boulevard**

Tickets can be purchased at the  
La Habra Community Center:

**\$8.00 Youth (3-12) / \$10.00 Adult (13+)**

The 4<sup>th</sup> of July Celebration will include food and retail vendors, games, kids zone, live music, a flyover and a spectacular firework show!

For more information, please contact the  
Community Center at 562-383-4200.



The City of La Habra Community Services Department, 562.383.4200

# 4<sup>TH</sup> OF JULY 2025 CELEBRATION

Friday, July 4th from 4:00 to 9:00 PM  
La Bonita Park, 1440 W. Whittier Blvd.

Fireworks  Food Vendors  Kids Zone  Live Music  
Retail Vendors  WWII Texan Aircraft Flyover  Games

Tickets go on sale  
May 27<sup>th</sup> at the  
La Habra Community Center  
101 W. La Habra Blvd.

**\$8 – Youth (3-12)**  
2 & Under Free  
**\$10 – Adults (13+)**

FREE – U.S. Active Duty Military,  
Reserves, and Retired Military  
Personnel with Military ID.

**\$2 Discount per ticket  
ON OR BEFORE July 1st!**

**CRSR**  
environmental services

**Parks  
Make  
Life  
Better!**

**For more information,  
please call 562-383-4200  
or visit [www.lahabra.ca.gov](http://www.lahabra.ca.gov)**

**SUPER DIAMOND**  
The Neil Diamond Tribute

# 2025 SUMMER CONCERTS

La Habra's Concerts in the Park are back!  
The first concert in the series will be held on:

**Thursday, July 10<sup>th</sup>**  
**7:00 P.M.- 8:30 P.M.**  
**Portola Park**  
**301 South Euclid Street**

**Join us on Thursday Evenings in July and August for Music and Family Fun – Funnel Cakes, Concessions, and other activities!**

For more information, please contact the  
Community Center at 562-383-4200.



**Portola Park**  
301 S. Euclid Street

**Thursdays**  
7:00 - 8:30 p.m.

<b>July 10</b>	Earth to Mars	Bruno Mars Cover Band
<b>July 17</b>	Take on Taylor	Taylor Swift Cover Band
<b>July 24</b>	The Bulldogs	La Habra Local: Classic Rock
<b>July 31</b>	Mariachi Divas	Mariachi Music
<b>August 7</b>	Anything for Salinas Band	Selena Cover Band

Food 🎵 Funnel Cakes 🎵 Fun Family Activities 🎵 Vendors  
The Children's Museum at La Habra - Free Admission 6:00 - 7:00 PM



For more information, please call 562-383-4200 or visit us at [lahabraca.gov](http://lahabraca.gov).

# COMMISSION MEETINGS

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## Planning Commission

La Habra Planning Commission meetings are held the **2nd and 4th Monday** of each month at 6:30 p.m. in the Council Chamber, 100 East La Habra Boulevard.

## Community Services Commission

La Habra Community Services Commission meetings are held the **2nd Wednesday** of each month at 6:30 p.m. in the Council Chamber, 100 East La Habra Boulevard



# WATER CONSERVATION

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Do your Part to Protect our Resources!

Irrigation limited to **3 times**  
per week

Odd addresses = Mon/Wed/Fri

Even Addresses = Tue/Thu/Sat

Turn off water for outdoor  
irrigation **during or within 48 hours**  
after measurable rainfall

Use of **potable water** for irrigation of  
non-functional, ornamental turf  
prohibited at commercial, industrial,  
and institutional sites

Limit irrigation to no more than **15**  
**minutes** per station with no runoff

No lawn irrigation between  
**10 a.m. - 4 p.m.**

No washing of **hard surfaces**, such as  
sidewalks/driveways

For more information, call 562.383.4170



[www.lahabraca.gov](http://www.lahabraca.gov)