

EQUIPMENT PURCHASE APPROVAL REQUEST

Child Care and Development Division (CCDD)

NOTE: Child Care and Development Division (CCDD) approval is required prior to incurring costs when the total amount equals or exceeds \$5,000 per unit cost, including tax, and/or \$10,000 in sum, including tax. Private agencies are required to obtain and submit documentation of at least three (3) bids for purchases requiring CDSS approval. Public agencies shall comply with the applicable section of the Public Contract Code (PCC).

PART I						
SPECIAL NOTE: Object Classification 6400 - Equipment and Object Classification 6500 - Equipment Replacement - The contractor listed below must apply for approval to use child care and development contract funds to purchase items of equipment, with a cost per item exceeding the limit specified in the Funding Terms and Conditions.						
CONTRACTOR City of La Habra		ADDRESS 215 N. Euclid St.		CITY La Habra		ZIP CODE 90631
CONTACT PERSON Johanna Perez		TELEPHONE 562-383-4271	CONTRACT TYPE CCTR		VENDOR NUMBER 2183	
PART I - DESCRIPTION OF EQUIPMENT (Identify types of equipment proposed for purchase.)						
QUANTITY	ITEM	ITEM COST	TOTAL COST	ITEM PLACEMENT (SITE ADDRESS)	ESTIMATED USEFUL LIFE EXPECTANCY	JUSTIFICATION ATTACHED
1	Ford Explorer	20,120.59	42,809.76	215 N. Euclid, La Habra, CA	_____ YEARS	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
1	Ford F-150	23,123.53	38,539.21	(Main Office)	_____ YEARS	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
					_____ YEARS	Yes <input type="checkbox"/> No <input type="checkbox"/>
					_____ YEARS	Yes <input type="checkbox"/> No <input type="checkbox"/>

PART II - CERTIFICATION			
I hereby certify that the above information is true and correct to the best of my knowledge. I also agree to abide by Funding Terms and Conditions requirements with regards to the title, use, disposition, and retention of equipment purchased with child care and development contract funds provided by the California Department of Social Services.			
SIGNATURE OF AUTHORIZED REPRESENTATIVE <i>Jonanna Perez</i>	TITLE Executive Director	DATE <i>4/3/25</i>	
PART III - FOR CDD USE ONLY			
CCDD receipt date: <u>6/3/2024</u> Contractor notification date: <u>6/2025</u> CONSULTANT RECOMMENDATION Requested: \$ <u>43,244,12</u> Approved: \$ <u>43,244.12</u> Fiscal Year: <u>24</u> / <u>25</u> Year-to-Date Balance: \$ _____	COMMENTS City of La Habra is requesting the purchase of two Vehicles for their program. Total requested and approved CCTR amount is \$ 43,244.12 A justification letter, allocation table and three bids have been submitted. Program has chosen the lowest bid according to FTC's. Vehicles will be purchased and delivered by June 30, 2025.		
	CONSULTANT <i>Leslie Mitchell</i>	DATE 6/4/2025	ADMINISTRATOR <i>Megan G. Jones</i>
			DATE 06/04/25
Distribution: Original: Contractor, copies to Audits, Fiscal Analyst, CCDD Consultant, and Contractor file.			



City of La Habra

CHILD DEVELOPMENT DIVISION

"A Caring Community"

215 N. Euclid Street
La Habra, CA 90631
Office: (562) 383-4270
Fax: (562) 383-4474

May 29, 2025,

Leslie Mitchell
Child Development Consultant
California Department of Social Services
Child Care and Development Division
744 P Street, Sacramento CA 95814 Office (916) 858-9379

RE: Request for Approval for Program Vehicles

Hello Leslie,

The City of La Habra Child Development Division requests your approval to complete the following purchase for the City of La Habra Child Development Center Program.

Project: Purchase of two vehicles for the La Habra Child Development

Justification: The La Habra Child Development would like to request the purchase of two vehicles, as listed below. We operate five facilities throughout the City of La Habra, serving approximately 450 students in center-based programs for the La Habra Child Development Division each fiscal year. This includes a Family Child Care Home Network (FCCHN) and a Child and Adult Care Food Program (CACFP), which require daycare home visits and monitoring. We regularly transport various items between locations to support each site, including food, toys, materials, and teaching supplies. Additionally, our staff frequently attend program training and events that necessitate traveling to multiple locations.

For Vehicle #1, we propose acquiring a Ford Explorer, with an estimated CCTR apportionment cost of 47% of the total, amounting to \$20,120.59.

For Vehicle #2, we propose acquiring a Ford F-150, with an estimated CCTR apportionment cost of 60%, totaling \$23,123.53

The total cost for the CCTR apportionment is **S 43,244.12**

This purchase will improve accessibility to each site, enhance site-to-site coordination of activities and events, and align with our objective of delivering quality care and educational services for the children in our care. **Procurement policies and procedures for the City of La Habra will be adhered to when purchasing the above items and will be received by June 30, 2025.**

Please let me know if you need anything else to process this request or if you need to speak to me regarding these projects; you may contact me at (562) 383-4271.

I am looking forward to your favorable response regarding this purchase.

Thank you,
Johanna Perez
Executive Director
City of La Habra Child Development

La Habra Child Development

Cost Allocation

Program: City of La Habra Child Development

Vehicle : Ford Explorer	Total	CCTR Acct: 225520 47%	CSPP Acct: 230520 31%	DCH Acct: 240520 22%
Vehicle Description: 2025 Ford Explorer	\$42,809.76	\$20,120.59	\$13,271.03	\$9,418.15
0 % Contigency	\$0	\$0.00	\$0.00	\$0.00

Grand Total \$42,809.76 \$20,120.59 \$13,271.03 \$9,418.15

La Habra Child Development

Cost Allocation

Program: City of La Habra Child Development

Vehicle : Ford F-150 Truck		CCTR Acct: 138151 60.00%	CSPP Acct: 138254 40.00%
		Total	
Vehicle Description: 2025 F-150		\$38,539.21	\$23,123.53
0 % Contingency		\$0	\$0.00

Grand Total **\$38,539.21** **\$23,123.53** **\$15,415.68**

KEN GRODY FORD
FLEET DEPARTMENT

6211 Beach Blvd.
Buena Park, CA 90621
(714) 521-3397

INVOICE

INVOICE #: 771765
DATE: 5/23/2025

Register to:

City of La Habra
621 W Lambert Rd
La Habra CA 90631

YEAR	MAKE	MODEL	VIN NUMBER	STK #	PO. NUMBER
2025	Ford	Explorer	1FMUK7DH7SGB90857		



Make all checks payable to
Ken Grody Ford

Description	Cost
Sales Price	\$42,575.00
KG Discount	-\$2,958.36
Retail Customer Cash	\$0.00
Extended Warranty	\$0.00
Doc Fee	\$119.00
License & DMV Fee's	\$0.00
8.75% Sales Tax	\$3,476.87

Total Due: \$43,212.51

If you have any questions regarding this invoice, please contact Ole Christensen

Cell 562-631-0136 ole@kengrodyford.com

KEN GRODY FORD
FLEET DEPARTMENT

KEN GRODY FORD
FLEET DEPARTMENT

6211 Beach Blvd.
Buena Park, CA 90621
(714) 521-3397

INVOICE

INVOICE #: 776572
DATE: 5/23/2025

Register to:

City of La Habra
621 W Lambert Rd
La Habra CA 90631

YEAR	MAKE	MODEL	VIN NUMBER	STK #	PO. NUMBER
2025	Ford	F-150	1FTMF1KP2SKD18287		



Make all checks payable to
Ken Grody Ford

Description	Cost
Sales Price	\$39,345.00
KG Discount	-\$2,774.35
Retail Customer Cash	\$0.00
Extended Warranty	\$0.00
Doc Fee	\$119.00
License & DMV Fee's	\$0.00
8.75% Sales Tax	\$3,298.36

Total Due: \$39,988.01

If you have any questions regarding this invoice, please contact Ole Christensen

Cell 562-631-0136 ole@kengrodyford.com

KEN GRODY FORD
FLEET DEPARTMENT



Purchase Order / Quote

OLATHE FORD
 SANDRA GONZALEZ
 GOVERNMENT FLEET SOLUTIONS TEAM
 DIRECT - 505-850-5504

Date	5/19/25
Valid Until	6/19/25
Contract	IFB 2024-068 Metro Vehicle Bid
PO	
Lead Time	IN STOCK

Customer:
 LA HABRA

Invoice Address:
 Same

Delivery Address:

Description	Line Total				
F-150 SK D25698 2025 F-150 4X4 REGULAR CAB EXTERIOR 141" WHEELBASE OXFORD WHITE 5.0L V8 ENGINE INTERIOR ELEC TEN-SPEED AUTO TRANS DARK SLATE CLOTH 40/20/40	\$39,715.00				
<table border="0" style="width: 100%;"> <tr> <td style="width: 25%;"> EXTERIOR <input type="checkbox"/> DAYTIME RUNNING LAMPS <input type="checkbox"/> EASY FUEL® CAPLESS FILLER <input type="checkbox"/> FULLY BOXED STEEL FRAME <input type="checkbox"/> HEADLAMPS - AUTO HIGH BEAM <input type="checkbox"/> HEADLAMPS - AUTOLAMP (ON/OFF) <input type="checkbox"/> LED REFLECTOR HEADLAMPS <input type="checkbox"/> LOCKING REMOVABLE TAILGATE <input type="checkbox"/> MANUAL FOLD POWER MIRRORS <input type="checkbox"/> PICKUP BOX TIE DOWN HOOKS <input type="checkbox"/> POWER TAILGATE LOCK <input type="checkbox"/> TRAILER SWAY CONTROL <input type="checkbox"/> WIPERS- INTERMITTENT </td> <td style="width: 25%;"> INTERIOR <input type="checkbox"/> CRUISE CONTROL <input type="checkbox"/> DOOR LOCKS - POWER <input type="checkbox"/> DUAL SUNVISORS <input type="checkbox"/> ILLUMINATED ENTRY <input type="checkbox"/> MESSAGE CTR: OUTSIDE TEMP, COMPASS, TRIP COMPUTER <input type="checkbox"/> TILT/TELESCOPE STR COLUMN </td> <td style="width: 25%;"> FUNCTIONAL <input type="checkbox"/> AM/FM STEREO <input type="checkbox"/> AUTO HOLD <input type="checkbox"/> BLIS W/CROSS-TRAFFIC ALERT <input type="checkbox"/> CLASS IV TRAILER HITCH W/ SMART TRLR TOW CONNECTOR <input type="checkbox"/> CURVE CONTROL <input type="checkbox"/> FORDPASS™ CONNECT 5GWI-FI HOTSPOT TELEMATICS MODEM <input type="checkbox"/> LANE-KEEPING SYSTEM <input type="checkbox"/> POST-COLLISION BRAKING <input type="checkbox"/> PRE-COLLISION ASSIST W/AEB <input type="checkbox"/> REVERSE SENSING AND REAR VIEW CAMERA <input type="checkbox"/> SELECTABLE DRIVE MODES <input type="checkbox"/> SYNC®4 W/EVR & 12" SCREEN </td> <td style="width: 25%;"> SAFETY/SECURITY <input type="checkbox"/> ADVANCETRAC™ WITH RSC® <input type="checkbox"/> AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT <input type="checkbox"/> AIRBAGS - SAFETY CANOPY® <input type="checkbox"/> CTR HIGH MOUNT STOP LAMP <input type="checkbox"/> PERIMETER ALARM <input type="checkbox"/> SECURE PKG 1 YR INCLUDED <input type="checkbox"/> SOS POST-CRASH ALERT SYS™ <input type="checkbox"/> TIRE PRESSURE MONIT SYS WARRANTY <input type="checkbox"/> 3YR/36,000 BUMPER / BUMPER <input type="checkbox"/> 5YR/60,000 POWERTRAIN <input type="checkbox"/> 5YR/60,000 ROADSIDE ASSIST <input type="checkbox"/> 8YR/100,000 HYBRID </td> </tr> </table>	EXTERIOR <input type="checkbox"/> DAYTIME RUNNING LAMPS <input type="checkbox"/> EASY FUEL® CAPLESS FILLER <input type="checkbox"/> FULLY BOXED STEEL FRAME <input type="checkbox"/> HEADLAMPS - AUTO HIGH BEAM <input type="checkbox"/> HEADLAMPS - AUTOLAMP (ON/OFF) <input type="checkbox"/> LED REFLECTOR HEADLAMPS <input type="checkbox"/> LOCKING REMOVABLE TAILGATE <input type="checkbox"/> MANUAL FOLD POWER MIRRORS <input type="checkbox"/> PICKUP BOX TIE DOWN HOOKS <input type="checkbox"/> POWER TAILGATE LOCK <input type="checkbox"/> TRAILER SWAY CONTROL <input type="checkbox"/> WIPERS- INTERMITTENT	INTERIOR <input type="checkbox"/> CRUISE CONTROL <input type="checkbox"/> DOOR LOCKS - POWER <input type="checkbox"/> DUAL SUNVISORS <input type="checkbox"/> ILLUMINATED ENTRY <input type="checkbox"/> MESSAGE CTR: OUTSIDE TEMP, COMPASS, TRIP COMPUTER <input type="checkbox"/> TILT/TELESCOPE STR COLUMN	FUNCTIONAL <input type="checkbox"/> AM/FM STEREO <input type="checkbox"/> AUTO HOLD <input type="checkbox"/> BLIS W/CROSS-TRAFFIC ALERT <input type="checkbox"/> CLASS IV TRAILER HITCH W/ SMART TRLR TOW CONNECTOR <input type="checkbox"/> CURVE CONTROL <input type="checkbox"/> FORDPASS™ CONNECT 5GWI-FI HOTSPOT TELEMATICS MODEM <input type="checkbox"/> LANE-KEEPING SYSTEM <input type="checkbox"/> POST-COLLISION BRAKING <input type="checkbox"/> PRE-COLLISION ASSIST W/AEB <input type="checkbox"/> REVERSE SENSING AND REAR VIEW CAMERA <input type="checkbox"/> SELECTABLE DRIVE MODES <input type="checkbox"/> SYNC®4 W/EVR & 12" SCREEN	SAFETY/SECURITY <input type="checkbox"/> ADVANCETRAC™ WITH RSC® <input type="checkbox"/> AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT <input type="checkbox"/> AIRBAGS - SAFETY CANOPY® <input type="checkbox"/> CTR HIGH MOUNT STOP LAMP <input type="checkbox"/> PERIMETER ALARM <input type="checkbox"/> SECURE PKG 1 YR INCLUDED <input type="checkbox"/> SOS POST-CRASH ALERT SYS™ <input type="checkbox"/> TIRE PRESSURE MONIT SYS WARRANTY <input type="checkbox"/> 3YR/36,000 BUMPER / BUMPER <input type="checkbox"/> 5YR/60,000 POWERTRAIN <input type="checkbox"/> 5YR/60,000 ROADSIDE ASSIST <input type="checkbox"/> 8YR/100,000 HYBRID	
EXTERIOR <input type="checkbox"/> DAYTIME RUNNING LAMPS <input type="checkbox"/> EASY FUEL® CAPLESS FILLER <input type="checkbox"/> FULLY BOXED STEEL FRAME <input type="checkbox"/> HEADLAMPS - AUTO HIGH BEAM <input type="checkbox"/> HEADLAMPS - AUTOLAMP (ON/OFF) <input type="checkbox"/> LED REFLECTOR HEADLAMPS <input type="checkbox"/> LOCKING REMOVABLE TAILGATE <input type="checkbox"/> MANUAL FOLD POWER MIRRORS <input type="checkbox"/> PICKUP BOX TIE DOWN HOOKS <input type="checkbox"/> POWER TAILGATE LOCK <input type="checkbox"/> TRAILER SWAY CONTROL <input type="checkbox"/> WIPERS- INTERMITTENT	INTERIOR <input type="checkbox"/> CRUISE CONTROL <input type="checkbox"/> DOOR LOCKS - POWER <input type="checkbox"/> DUAL SUNVISORS <input type="checkbox"/> ILLUMINATED ENTRY <input type="checkbox"/> MESSAGE CTR: OUTSIDE TEMP, COMPASS, TRIP COMPUTER <input type="checkbox"/> TILT/TELESCOPE STR COLUMN	FUNCTIONAL <input type="checkbox"/> AM/FM STEREO <input type="checkbox"/> AUTO HOLD <input type="checkbox"/> BLIS W/CROSS-TRAFFIC ALERT <input type="checkbox"/> CLASS IV TRAILER HITCH W/ SMART TRLR TOW CONNECTOR <input type="checkbox"/> CURVE CONTROL <input type="checkbox"/> FORDPASS™ CONNECT 5GWI-FI HOTSPOT TELEMATICS MODEM <input type="checkbox"/> LANE-KEEPING SYSTEM <input type="checkbox"/> POST-COLLISION BRAKING <input type="checkbox"/> PRE-COLLISION ASSIST W/AEB <input type="checkbox"/> REVERSE SENSING AND REAR VIEW CAMERA <input type="checkbox"/> SELECTABLE DRIVE MODES <input type="checkbox"/> SYNC®4 W/EVR & 12" SCREEN	SAFETY/SECURITY <input type="checkbox"/> ADVANCETRAC™ WITH RSC® <input type="checkbox"/> AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT <input type="checkbox"/> AIRBAGS - SAFETY CANOPY® <input type="checkbox"/> CTR HIGH MOUNT STOP LAMP <input type="checkbox"/> PERIMETER ALARM <input type="checkbox"/> SECURE PKG 1 YR INCLUDED <input type="checkbox"/> SOS POST-CRASH ALERT SYS™ <input type="checkbox"/> TIRE PRESSURE MONIT SYS WARRANTY <input type="checkbox"/> 3YR/36,000 BUMPER / BUMPER <input type="checkbox"/> 5YR/60,000 POWERTRAIN <input type="checkbox"/> 5YR/60,000 ROADSIDE ASSIST <input type="checkbox"/> 8YR/100,000 HYBRID		
EQUIPMENT GROUP 101A <input type="checkbox"/> XL SERIES OPTIONAL EQUIPMENT/OTHER .17" SILVER STEEL WHEELS 5.0L V8 ENGINE 1,660.00 .265/70R 17 BSW ALL-TERRAIN 3.73 ELECTRONIC LOCK RR AXLE NO CHARGE 7000# GVWR PACKAGE FRONT LICENSE PLATE BRACKET NO CHARGE BLACK PLATFORM RUNNING BOARDS 250.00 50 STATE EMISSIONS NO CHARGE EXTENDED RANGE 36GAL FUEL TANK BEDLINER-TOUGHBED SPRAYIN*ACCY 595.00	TOTAL OPTIONS/OTHER \$2,505.00				
Subtotal	\$42,220.00				

Special Notes and Instructions

MSO/ODO STATEMENT. CUST RESPONSIBLE FOR REGISTRATION, TAXES AND TITLING

QUOTES ARE ONLY VALID UNTIL CURRENT MODEL YEAR ORDER BANK CLOSES. OLATHE FORD RESERVES THE RIGHT TO CHARGE CUSTOMER FOR FLOORPLAN IF UPFITTING TAKES AN EXCESSIVE AMOUNT OF TIME.

MSO AND TITLING PAPERWORK WILL BE PROVIDED AFTER PAYMENT IS RECEIVED FOR VEHICLE

Sales Tax	8.24%	\$3,478.93
Tire Tax	0	\$8.75
Extended Warranty and Maintenance Plan		\$0.00
Flooring		\$0.00
Transport		\$1,000.00
Docs & Registration		\$395.00
Total Per Unit less Trade-In		\$47,102.68
Quantity of Units		1
Sale Total		\$47,102.68

Above information is not an invoice and only an estimate of services/goods described above. Quote subject to change.

Please confirm your acceptance of this quote by signing this document, and returning your PO.

Signature _____
 Print Name _____
 Date _____

If you have any questions concerning this quote, contact Sandra Gonzalez

Thank you for your business!

