

NOTE: EESD approval required prior to incurring costs. In excess of \$7,500. Private agencies are required to obtain and submit documentation of at least three bids for a purchase in excess of \$5,000.

### EQUIPMENT PURCHASE APPROVAL REQUEST

**PART I SPECIAL NOTE:** Object Classification 6400 - Equipment and Object Classification 6500 - Equipment Replacement - The contractor listed below must apply for approval to use Child Development contract funds to purchase items of equipment with a cost per item exceeding the limit specified in the Funding Terms and Conditions.

CONTRACTOR	City of La Habra	ADDRESS	215 N. Euclid	CITY	La Habra	ZIP CODE	90631
CONTACT PERSON	Johanna Perez	TELEPHONE	(562)383-4270	CONTRACT TYPE	CSPP	VENDOR NUMBER	2183

**PART I - DESCRIPTION OF EQUIPMENT (Identify types of equipment proposed for purchase.)**

QUANTITY	ITEM	ITEM COST	TOTAL COST	ITEM PLACEMENT (SITE ADDRESS)	ESTIMATED USEFUL LIFE EXPECTANCY	JUSTIFICATION ATTACHED
1	Ford Explorer	\$ 13,271	\$ 42,809	215 N. Euclid, La Habra, CA 90631	10 YEARS	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
1	Ford F-150 Truck	\$ 15,416	\$ 38,539	215 N. Euclid, La Habra, CA 90631	10 YEARS	Yes <input type="checkbox"/> No <input type="checkbox"/>
						Yes <input type="checkbox"/> No <input type="checkbox"/>

**PART II - CERTIFICATION**

I hereby certify that the above information is true and correct to the best of my knowledge. I also agree to abide by Funding Terms and Conditions requirements with regards to the title, use, disposition, and retention of equipment purchased with child care contract funds provide by the California Department of Education.

SIGNATURE OF BOARD PRESIDENT OR DESIGNEE: *Johanna Perez* TITLE: Executive Director DATE: 4/3/25

**PART III - FOR CDD USE ONLY**

EESD receipt date:	6 / 3 /20 25	COMMENTS	
Contractor notification date:	6 / 9 /20 25	See attached letter, bids and cost allocation	
CONSULTANT RECOMMENDATION			
Requested \$	28,747	APPROVED \$	28,747
Fiscal Year	20 24 / 25	CONSULTANT	Richard Miller
Year-to-Date Balance:	\$	DATE	6/3/25
		ADMINISTRATOR	Linda Morales
		DATE	06/03/2025



## City of La Habra

## CHILD DEVELOPMENT DIVISION

*"A Caring Community"*

215 N. Euclid Street  
La Habra, CA 90631  
Office: (562) 383-4270  
Fax: (562) 383-4474

May 16, 2025

Richard Miller  
Child Development Consultant  
Early Education Division, California Department of Education  
1430 N Street  
Sacramento, CA, 95814  
(916) 906-5786

### RE: Request for Approval for Program Vehicles

Hello Rich,

The City of La Habra Child Development Division requests your approval to complete the following purchase for the City of La Habra Child Development Center Program.

### Project: Purchase of two vehicles for the La Habra Child Development

**Justification:** The La Habra Child Development would like to request the purchase of two vehicles, as listed below. We operate five facilities throughout the City of La Habra, serving approximately 450 students in center-based programs for the La Habra Child Development Division each fiscal year. This includes a Family Child Care Home Network (FCCHN) and a Child and Adult Care Food Program (CACFP), which require daycare home visits and monitoring. We regularly transport various items between locations to support each site, including food, toys, materials, and teaching supplies. Additionally, our staff frequently attend program training and events that necessitate traveling to multiple locations.

For Vehicle #1, we propose acquiring a Ford Explorer, with an estimated CSPP apportionment cost of 31% of the total, amounting to \$13,271.03.

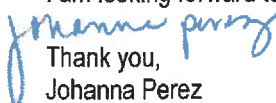
For Vehicle #2, we propose acquiring a Ford F-150, with an estimated CSPP apportionment cost of 40%, totaling \$15,415.68.

The total cost for the CSPP apportionment is **\$ 28,686.71**.

This purchase will improve accessibility to each site, enhance site-to-site coordination of activities and events, and align with our objective of delivering quality care and educational services for the children in our care. **Procurement policies and procedures for the City of La Habra will be adhered to when purchasing the above items and will be received by June 30, 2025.**

Please let me know if you need anything else to process this request or if you need to speak to me regarding these projects; you may contact me at (562) 383-4271.

I am looking forward to your favorable response regarding this purchase.



Thank you,  
Johanna Perez  
Executive Director  
City of La Habra Child Development

La Habra Child Development  
**Cost Allocation**

**Program: City of La Habra Child Development**

	Total	CTTR Acct: 225520 47%	CSP Acct: 230520 31%	DCH Acct: 240520 22%
<b>Vehicle : Ford Explorer</b>				
	Total			
Vehicle Description: 2025 Ford Explorer	\$42,809.76	\$20,120.59	\$13,271.03	\$9,418.15
<b>0 % Contingency</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Grand Total      \$42,809.76      \$20,120.59      \$13,271.03      \$9,418.15**

La Habra Child Development  
**Cost Allocation**

**Program: City of La Habra Child Development**

Vehicle : Ford F-150 Truck		Total	CTTR Acct: 138151 60.00%	CSPP Acct: 138254 40.00%
Vehicle Description: 2025 F-150		\$38,539.21	\$23,123.53	\$15,415.68
	0 % Contingency	\$0	\$0.00	\$0.00

**Grand Total**      \$38,539.21      \$23,123.53      \$15,415.68



**Puente Hills Ford**  
*Built Together*

17340 E. Gale Ave.  
 City of Industry, CA 91748  
 Phone: (626) 723-7608

# INVOICE

INVOICE #2022H  
 DATE: 05/28/2025

**TO:**  
 JAYSON BLACKBURN  
 CITY OF LA HABRA- CHILD DEVELOPMENT  
 621 W. LAMBERT ROAD  
 LA HABRA, CA 90631  
 Phone: (562) 383-4174

**SHIP TO:**  
 JAYSON BLACKBURN  
 CITY OF LA HABRA- CHILD DEVELOPMENT  
 621 W. LAMBERT ROAD  
 LA HABRA, CA 90631  
 Phone: (562) 383-4174

SALESPERSON	CUSTOMER NO.	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	TERMS
HEDI KIM	LA HABRA				UPON RECEIPT

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	2025 FORD EXPLORER 1FMUK7DH6SGB76917	\$39,314.80	\$39,314.80
1	License Fee	\$150.00	\$150.00
1	Document Fee	\$85.00	\$85.00
1	Tire Fee	\$8.75	\$8.75
		<b>SUBTOTAL</b>	<b>\$39,558.55</b>
		<b>SALES TAX</b>	<b>\$3,251.21</b>
		<b>LABOR AND FREIGHT</b>	
		<b>TOTAL DUE</b>	<b>\$42,809.76</b>

Make all checks payable to: Puente Hills Ford  
 If you have any questions concerning this invoice, contact: Hedi Kim (323) 528-4511 Email: hkim@puentehillsford.com

**THANK YOU FOR YOUR BUSINESS!**



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SALESPERSON	CUSTOMER NO.	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	TERMS
HEDI KIM	LA HABRA				UPON RECEIPT

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	2025 FORD F150 1FTMF1KP3SKD29102	\$35,270.65	\$35,270.65
1	License Fee	\$150.00	\$150.00
1	Document Fee	\$85.00	\$85.00
1	Tire Fee	\$8.75	\$8.75

SUBTOTAL	\$35,514.44
SALES TAX	\$3,024.81
LABOR AND FREIGHT	
<b>TOTAL DUE</b>	<b>\$38,539.21</b>

Make all checks payable to: Puente Hills Ford  
If you have any questions concerning this invoice, contact: Hedi Kim (323) 528-4511 Email: hkim@puentehillsford.com

**THANK YOU FOR YOUR BUSINESS!**

**KEN GRODY FORD**

FLEET DEPARTMENT

6211 Beach Blvd.  
Buena Park, CA 90621  
(714) 521-3397

INVOICE #: 771765  
DATE: 5/23/2025

**Register to:**

City of La Habra  
621 W Lambert Rd  
La Habra CA 90631

YEAR	MAKE	MODEL	VIN NUMBER	STK #	PO. NUMBER
2025	Ford	Explorer	1FMUK7DH7SGB90857		



Make all checks payable to  
Ken Grody Ford

Description	Cost
Sales Price	\$42,575.00
KG Discount	-\$2,958.36
Retail Customer Cash	\$0.00
Extended Warranty	\$0.00
Doc Fee	\$119.00
License & DMV Fee's	\$0.00
8.75% Sales Tax	\$3,476.87

**Total Due: \$43,212.51**

If you have any questions regarding this invoice, please contact Ole Christensen

Cell 562-631-0136 [ole@kengrodyford.com](mailto:ole@kengrodyford.com)

**KEN GRODY FORD**  
FLEET DEPARTMENT

**KEN GRODY FORD**  
FLEET DEPARTMENT

6211 Beach Blvd.  
Buena Park, CA 90621  
(714) 521-3397

INVOICE #: 776572  
DATE: 5/23/2025

**Register to:**

City of La Habra  
621 W Lambert Rd  
La Habra CA 90631

YEAR	MAKE	MODEL	VIN NUMBER	STK #	PO. NUMBER
2025	Ford	F-150	1FTMF1KP2SKD18287		



Make all checks payable to  
Ken Grody Ford

Description	Cost
Sales Price	\$39,345.00
KG Discount	-\$2,774.35
Retail Customer Cash	\$0.00
Extended Warranty	\$0.00
Doc Fee	\$119.00
License & DMV Fee's	\$0.00
8.75% Sales Tax	\$3,298.36

**Total Due: \$39,988.01**

If you have any questions regarding this invoice, please contact Ole Christensen

Cell 562-631-0136 [ole@kengrodyford.com](mailto:ole@kengrodyford.com)

**KEN GRODY FORD**  
FLEET DEPARTMENT





OLATHE FORD  
 SANDRA GONZALEZ  
 GOVERNMENT FLEET SOLUTIONS TEAM  
 DIRECT - 505-850-5504

# Purchase Order / Quote

Date	5/27/25
Valid Until	8/27/25
Contract	IFB 2024-068 Metro Vehicle Bid
PO	
Lead Time	IN STOCK

**Customer:**  
 CITY OF LA HAMBRA  
 JAYSON BLACKBURN

**Invoice Address:**  
 Same

**Delivery Address:**

Description	Line Total				
EXPLORER SG A44176 2025 EXPLORER ACTIVE RWD EXTERIOR 119" WHEELBASE OXFORD WHITE 2.3L ECOBOOST I-4 ENGINE INTERIOR 10-SPEED AUTO TRANSMISSION DARK SPACE GRAY CLOTH SEATS	\$40,154.00				
<table border="1"> <tr> <td> <b>EXTERIOR</b>            C CLASS III TRAILER TOW PKG            F EASY FUEL® CAPLESS FILLER            F HEADLAMPS - AUTO LED            C MIRRORS-MAN-FOLD DUAL PWR HEATED WITH APPROACH LAMPS            C POWER LIFTGATE            C PRIVACY GLASS - REAR DOORS            F REAR INT WIPER/WASH/DFRST            C REAR SPOILER, BODY COLOR            L ROOF-RACK SIDE RAILS-BLACK            L TAILLAMPS-LED            C TRAILER SWAY CONTROL            F VARIABLE INTERVAL WIPERS         </td> <td> <b>INTERIOR</b>            C 12.3" LCD DIGITAL CLUSTER            F 1 TOUCH UP/DOWN DR/PASS WIN            F 3RD ROW - 50/50 FOLD FLAT            C DUAL ILLUM VIS VANITY MIRR            U FRONT ROW HEATED SEATS            C POWER DRIVER'S SEAT            C POWER PASS SEAT            F POWERPOINTS - 12V            C ROTARY GEAR SHIFT DIAL            U TILT/TELESCOPING STEERING W/WHEEL MOUNTED CONTROLS            C USB-C - ALL ROWS         </td> <td> <b>FUNCTIONAL</b>            C 13.2" LCD TOUCHSCREEN            F 4-DR INTELL ACCESS LOCK/ UNLOCK W/PUSH-BUTTON START            C AM/FM STEREO W/6 SPEAKERS            L BRAKES, 4-WHEEL DISC/ABS            C FORD CO-PILOT360™ ASSIST+            C FORDPASS™ CONNECT            F HILL START ASSIST            C INTERSECTION ASSIST            L REAR VIEW CAMERA            L SIDE-WIND STABILIZATION            C SIRIUSXM® W/360L-NA AK&amp;HI            F WIRELESS APPLE CARPLAY® AND ANDROID AUTO™         </td> <td> <b>SAFETY/SECURITY</b>            C ADVANCETRAC™ WITH RSC®            F AIRBAG-DRIVER/PASS KNEE            F AIRBAGS - DUAL STAGE FRONT            C AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT            C AIRBAGS - SAFETY CANOPY®            C INDIV TIRE PRESS MONIT SYS            F LATCH CHILD SAFETY SYSTEM            C PERIMETER ALARM            U PERSONAL SAFETY SYSTEM™            U SOS POST-CRASH ALERT SYS™            WARRANTY            F 3YR/36,000 BUMPER / BUMPER            F 5YR/60,000 POWERTRAIN         </td> </tr> </table>	<b>EXTERIOR</b> C CLASS III TRAILER TOW PKG F EASY FUEL® CAPLESS FILLER F HEADLAMPS - AUTO LED C MIRRORS-MAN-FOLD DUAL PWR HEATED WITH APPROACH LAMPS C POWER LIFTGATE C PRIVACY GLASS - REAR DOORS F REAR INT WIPER/WASH/DFRST C REAR SPOILER, BODY COLOR L ROOF-RACK SIDE RAILS-BLACK L TAILLAMPS-LED C TRAILER SWAY CONTROL F VARIABLE INTERVAL WIPERS	<b>INTERIOR</b> C 12.3" LCD DIGITAL CLUSTER F 1 TOUCH UP/DOWN DR/PASS WIN F 3RD ROW - 50/50 FOLD FLAT C DUAL ILLUM VIS VANITY MIRR U FRONT ROW HEATED SEATS C POWER DRIVER'S SEAT C POWER PASS SEAT F POWERPOINTS - 12V C ROTARY GEAR SHIFT DIAL U TILT/TELESCOPING STEERING W/WHEEL MOUNTED CONTROLS C USB-C - ALL ROWS	<b>FUNCTIONAL</b> C 13.2" LCD TOUCHSCREEN F 4-DR INTELL ACCESS LOCK/ UNLOCK W/PUSH-BUTTON START C AM/FM STEREO W/6 SPEAKERS L BRAKES, 4-WHEEL DISC/ABS C FORD CO-PILOT360™ ASSIST+ C FORDPASS™ CONNECT F HILL START ASSIST C INTERSECTION ASSIST L REAR VIEW CAMERA L SIDE-WIND STABILIZATION C SIRIUSXM® W/360L-NA AK&HI F WIRELESS APPLE CARPLAY® AND ANDROID AUTO™	<b>SAFETY/SECURITY</b> C ADVANCETRAC™ WITH RSC® F AIRBAG-DRIVER/PASS KNEE F AIRBAGS - DUAL STAGE FRONT C AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT C AIRBAGS - SAFETY CANOPY® C INDIV TIRE PRESS MONIT SYS F LATCH CHILD SAFETY SYSTEM C PERIMETER ALARM U PERSONAL SAFETY SYSTEM™ U SOS POST-CRASH ALERT SYS™ WARRANTY F 3YR/36,000 BUMPER / BUMPER F 5YR/60,000 POWERTRAIN	
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EQUIPMENT GROUP 200A OPTIONAL EQUIPMENT/OTHER P255/65R18 A/S BSW TIRES FLR LNERS RW 1&2/NO CRPET MAT 160.00 2ND ROW BENCH W/E-Z ENTRY NO CHARGE 60 STATE EMISSIONS NO CHARGE 18" SILVER PAINTED ALUM WHLS FRONT LICENSE PLATE BRACKET NO CHARGE	UNIT IN STOCK				
<b>TOTAL OPTIONS/OTHER</b>	<b>\$0.00</b>				
<b>Subtotal</b>	<b>\$40,154.00</b>				

**Special Notes and Instructions**

Sales Tax	8.24%	\$3,308.69
Tire Tax	0	\$8.75
Warranty		\$0.00
Flooring		\$0.00
Delivery		\$1,000.00
Docs & Registration		\$395.00
<b>Total Per Unit less Trade-In</b>		<b>\$44,866.44</b>
Quantity of Units		1
<b>Sale Total</b>		<b>\$44,866.44</b>

Above information is not an invoice and only an estimate of services/goods described above. Quote subject to change.

Please confirm your acceptance of this quote by signing this document, and returning your PO. Print Name  
Date

If you have any questions concerning this quote, contact Sandra Gonzalez

**Thank you for your business!**

1845 E SANTA FE, OLATHE, KS 66062  
 505-850-5504 - SGONZALEZ@OLATHEFLEET.COM