

EQUIPMENT PURCHASE APPROVAL REQUEST

Child Care and Development Division (CCDD)

NOTE: Child Care and Development Division (CCDD) approval is required prior to incurring costs when the total amount equals or exceeds \$5,000 per unit cost, including tax, and/or \$10,000 in sum, including tax. Private agencies are required to obtain and submit documentation of at least three (3) bids for purchases requiring CDSS approval. Public agencies shall comply with the applicable section of the Public Contract Code (PCC).

PART I						
SPECIAL NOTE: Object Classification 6400 - Equipment and Object Classification 6500 - Equipment Replacement - The contractor listed below must apply for approval to use child care and development contract funds to purchase items of equipment, with a cost per item exceeding the limit specified in the Funding Terms and Conditions.						
CONTRACTOR City of La Habra		ADDRESS 215 N. Euclid St.		CITY La Habra		ZIP CODE 90631
CONTACT PERSON Johanna Perez		TELEPHONE 562-383-4271	CONTRACT TYPE CCTR		VENDOR NUMBER 2183	
PART I - DESCRIPTION OF EQUIPMENT (Identify types of equipment proposed for purchase.)						
QUANTITY	ITEM	ITEM COST	TOTAL COST	ITEM PLACEMENT (SITE ADDRESS)	ESTIMATED USEFUL LIFE EXPECTANCY	JUSTIFICATION ATTACHED
1	Vehicle Purchase	\$38,766	\$38,766	215 N Euclid St., La Habra, CA	1 ____ YEARS	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
					____ YEARS	Yes <input type="checkbox"/> No <input type="checkbox"/>
					____ YEARS	Yes <input type="checkbox"/> No <input type="checkbox"/>
					____ YEARS	Yes <input type="checkbox"/> No <input type="checkbox"/>

PART II - CERTIFICATION

I hereby certify that the above information is true and correct to the best of my knowledge. I also agree to abide by Funding Terms and Conditions requirements with regards to the title, use, disposition, and retention of equipment purchased with child care and development contract funds provided by the California Department of Social Services.

SIGNATURE OF AUTHORIZED REPRESENTATIVE <i>Jananne Perez</i>	TITLE Executive Director	DATE 04/20/2026
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PART III - FOR CDD USE ONLY

CCDD receipt date: <u>4/23/26</u> Contractor notification date: <u>4/2026</u> CONSULTANT RECOMMENDATION Requested: \$ <u>38,776.00</u> Approved: \$ 38,776.00	COMMENTS City of La Habra is requesting the approval of a vehicle purchase. The vehicle will be used exclusively to support program operations at 305 S. Euclid St. and 500 Granada Dr., both in La Habra, CA 90631, and at the FCCHN. Vehicle usage will be monitored to ensure the vehicle's use remains directly tied to CCTR program-funded activities and operational support. Requested and approved CCTR amount is \$38,776.00 A justification letter and three bids have been submitted. Program has chosen the lowest bid according to FT&Cs.			
Fiscal Year: <u>25</u> / <u>26</u> Year-to-Date Balance: \$ _____	CONSULTANT <i>Leslie Mitchell</i>	DATE 4/23/26	ADMINISTRATOR <i>Megan G. Jones</i>	DATE 04/27/26

Distribution: Original: Contractor, copies to Audits, Fiscal Analyst, CCDD Consultant, and Contractor file.



City of La Habra

"A Caring Community"

CHILD DEVELOPMENT DIVISION

215 N. Euclid Street
La Habra, CA 90631
Office: (562) 383-4270
Fax: (562) 383-4474

April 23, 2026,

Leslie Mitchell
Child Development Consultant
California Department of Social Services
Child Care and Development Division
744 P Street, Sacramento CA 95814 Office (916) 858-9379

RE: Request for Approval for Program Vehicle

Hello Leslie,

The City of La Habra Child Development Division requests your approval to complete the following purchase for the City of La Habra Child Development Center Program.

Project: Purchase of one vehicle for the La Habra Child Development General Child Acre Program

Justification:

The City of La Habra Child Development administers a program encompassing both center-based services and a Family Child Care Home Network (FCCHN), currently serving approximately 200 children and up to 250 at capacity. As the CCTR program expands and the communities needs increases, the need for reliable, consistent transportation to maintain the delivery of high-quality services grows.

Program staff is required to conduct regular monitoring of both CCTR center-based classrooms and CCTR family child care home providers to ensure compliance with state requirements, maintain program quality, and provide ongoing technical assistance. This includes site visits, provider support, documentation review, and timely follow-up to address program needs. In addition, staff must transport program materials, food, and supplies necessary to support daily operations across all locations. Without dedicated program vehicles, these critical functions are limited and may impact the Division's ability to oversee both center-based and FCCH services effectively.

The vehicle will be used exclusively to support program operations at 305 S. Euclid St. and 500 Granada Dr., both in La Habra, CA 90631, and at the FCCHN. Vehicle usage will be monitored to ensure the vehicle's use remains directly tied to CCTR program-funded activities and operational support.

The cost is allocated 100% to the CCTR program as the vehicle will be used solely to support CCTR-funded services and operations. The frequency and scope of CCTR-related activities, including ongoing monitoring, provider oversight, and operational support, represent the preponderance of use and direct benefit of this purchase.

The purchase of program vehicles will directly support the Division's ability to sustain and expand services by ensuring consistent monitoring, strengthening program oversight, and maintaining compliance across all sites and providers. This investment is necessary to preserve program integrity and ensure continued access to respond to program needs in real time. All procurement procedures for the City of La Habra will be followed in accordance with applicable policies.

Please let me know if additional information is needed to support this request. I am available at (562) 383-4271 if you would like to discuss further.

I appreciate your consideration and look forward to your approval.

Thank you,
Johanna Perez
Executive Director
City of La Habra Child Development

25-26

La Habra Child Development
Cost Allocation

Site Name Location: **MAIN** 215 N. Euclid ST., La Habra
CA 90631

Vehicle Purchase:		CCTR Acct: 138151 100%
	Total	
City of La Habra Child Development: a program vehicle is essential to maintaining operational efficiency, ensuring timely site support, and strengthening our ability to meet state requirements. Most importantly, this purchase will directly enhance our capacity to serve families by improving and maintaining responsiveness, coordination, and access to high-quality services across all program sites.	\$ 38,766.00	\$ 38,766.00
0 % Contingency	\$0	\$0.00

Grand Total \$38,766.00

BID 1

Quote Prepared Jayson BlackBurn @ City of La Habra

Vehicle Description

VIN 1FMUK8DH2TG A69905

**2026 EXPLORER ACTIVE 4WD
2.3L ECOBOOST I-4 ENGINE
10-SPEED AUTOMATIC TRANSMISSION**

**Exterior
STAR WHITE MET TRI-COAT
Interior
SPACE GRAY INTERIOR CLOTH**

Standard Equipment INCLUDED AT NO EXTRA CHARGE

EXTERIOR

- . EASY FUEL® CAPLESS FILLER
- . MIRRORS-MAN-FOLD DUAL PWR
- . POWER LIFTGATE
- . REAR INT WIPER/WASH/DFRST
- . ROOF-RACK SIDE RAILS-BLACK
- . TRAILER SWAY CONTROL

INTERIOR

- . 1TOUCH UP/DOWN DR/PASS WIN
- . DUAL ILLUM VIS VANITY MIRR
- . POWER DRIVER'S SEAT
- . POWERPOINTS - 12V
- . TILT/TELESCOPING STEERING
- . USB-C - ALL ROWS

FUNCTIONAL

- . 4-DR INTELL ACCESS LOCK/
- . AM/FM STEREO W/6 SPEAKERS
- . FORD CO-PILOT360 ASSIST+
- . HILL START ASSIST
- . REAR VIEW CAMERA
- . SIRIUSXM® W/360L- NA AK&HI
- AND ANDROID AUTO

SAFETY/SECURITY

- . AIRBAG - DRIVER KNEE
- . AIRBAGS - FRONT SEAT
- . AIRBAGS - SAFETY CANOPY®
- . LATCH CHILD SAFETY SYSTEM
- . PERSONAL SAFETY SYSTEM

WARRANTY

- . 5YR/60,000 POWERTRAIN

- . CLASS III TRAILER TOW PKG
- . HEADLAMPS - AUTO LED
- . HEATED WITH APPROACH LAMPS
- . PRIVACY GLASS - REAR DOORS
- . REAR SPOILER, BODY COLOR
- . TAILLAMPS-LED
- . VARIABLE INTERVAL WIPERS
- . 12.3" LCD DIGITAL CLUSTER
- . 3RD ROW - 50/50 FOLD FLAT
- . FRONT ROW HEATED SEATS
- . POWER PASS SEAT
- . ROTARY GEAR SHIFT DIAL
- . W/WHEEL MOUNTED CONTROLS
- . 13.2" LCD TOUCHSCREEN
- . UNLOCK W/PUSH-BUTTON START
- . BRAKES, 4-WHEEL DISC/ABS
- . FORDPASS CONNECT
- . INTERSECTION ASSIST
- . SIDE-WIND STABILIZATION
- . WIRELESS APPLE CARPLAY®
- . ADVANCETRAC WITH RSC®
- . AIRBAGS - DUAL STAGE FRONT
- . MOUNTED SIDE IMPACT
- . INDIV TIRE PRESS MONIT SYS
- . PERIMETER ALARM
- . SOS POST-CRASH ALERT SYS
- . 3YR/36,000 BUMPER / BUMPER
- . 5YR/60,000 ROADSIDE ASSIST

Price Information

STANDARD VEHICLE PRICE MSRP \$42,585

Optional Equipment

- 2026 MODEL YEAR
- STAR WHITE MET TRI-COAT 795
- DARK SPACE GRAY CLOTH SEATS
- .2.3L ECOBOOST I-4 ENGINE
- .10-SPEED AUTO TRANSMISSION
- .P255/65R18 A/S BSW TIRES
- JOB #3 ORDER
- FORD FLEET SPECIAL ADJUSTMENT
- 2ND ROW CAPTAIN'S CHAIRS
- 50 STATE EMISSIONS
- 18" SILVER PAINTED ALUM WHLS
- 18" SPARE WHL AND JACK KIT 400
- FRONT LICENSE PLATE BRACKET

TOTAL VEHICLE & OPTIONS 43,780
DESTINATION & DELIVERY 1,695

TOTAL MSRP \$45,475

Vehicle Engine Information

Estimated Annual Fuel Cost: \$
CITY MPG 20
HIGHWAY MPG 27

Actual mileage will vary with options, driving conditions, driving habits and vehicle's condition. Results reported to EPA indicate that the majority of vehicles with these estimates will achieve between and mpg in the city and between and mpg on the highway. For Comparison Shopping all vehicles classified as have been issued mileage ratings from to mpg city and to mpg highway.

Ken Grody Ford Pricing and Incentives as of 4/15/2026

KG Fleet Price: \$45,475.00 *
Retail Customer Cash -\$4,000.00
KG Fleet Discount -\$2,709.00

Your Net Price: \$38,766.00

**Plus tax, license, & document fee **On approved credit. Vehicle availability, price, rates, and rebates subject to change without notice.*

Ole Christensen 714-684-2573 Direct Line
Fleet Manager 562-631-0136 Cell
ole.christensen@kengrodyford.com

KEN GRODY FORD
FLEET DEPARTMENT

BID 2



Date: 4/14/2026
 Salesperson: Anthony Rodriguez
 Manager: Anthony Rodriguez
 Customer ID #: aa-9VF6D5CJYN5Ypps

FOR INTERNAL USE ONLY

BUSINESS NAME CITY OF LA HABRA Home Phone : (562) 383-4174
CONTACT
 Address : 110 E LA HABRA BLVD
 LA HABRA, CA 90631 Work Phone :
 ORANGE
 E-Mail : JBLACKBURN@LAHABRACA.GOV Cell Phone : (562) 691-3778

VEHICLE
 Stock # : **N25EXP** New / Used : **New** Mileage:
 Vehicle : **2025 Ford Explorer** Color : **Space White**
 Type : **2.3L Active 4dr 4x2**
 Body Size : Style : Weight : Unit Class :

Market Value Selling Price	42,745.00
Total Savings	6,182.60
Adjusted Price	36,562.40
Doc Fee	85.00
Tax	3,731.65
Tire Fee	8.75
EVR Fee	37.00
Balance	40,424.80

2025 EXPLORER 4-DOOR

EXPLORER 4-DOOR UNIQUE CLOTH

200A

Exterior Color
SPACE WHITE METALLIC

Interior Color
SPACE GRAY INTERIOR
UNIQUE CLOTH



20 City / 29 Hwy
EPA Estimated MPG

Power & Handling

2.3L ECOBOOST I-4 ENGINE
10-SPEED AUTO TRANSMISSION

Exterior Features

- CLASS III TRAILER TOW PKG
- EASY FUEL® CAPLESS FILLER
- HEADLAMPS - AUTO LED
- MIRRORS-MAN-FOLD DUAL PWR
- HEATED WITH APPROACH LAMPS
- POWER LIFTGATE
- PRIVACY GLASS - REAR DOORS
- REAR INT WIPER/WASH/DFRST
- REAR SPOILER, BODY COLOR
- ROOF-RACK SIDE RAILS-BLACK
- TAILLAMPS-LED
- TRAILER SWAY CONTROL
- VARIABLE INTERVAL WIPERS

Interior Features

- 12.3" LCD DIGITAL CLUSTER
- 1TOUCH UP/DOWN DR/PASS WIN
- 3RD ROW - 50/50 FOLD FLAT
- DUAL ILLUM VIS VANITY MIRR
- FRONT ROW HEATED SEATS
- POWER DRIVER'S SEAT
- POWER PASS SEAT
- POWERPOINTS - 12V
- ROTARY GEAR SHIFT DIAL
- TILT/TELESCOPING STEERING
- W/WHEEL MOUNTED CONTROLS
- USB-C - ALL ROWS



Functional

- 13.2" LCD TOUCHSCREEN
- 4-DR INTELL ACCESS LOCK/
- UNLOCK W/PUSH-BUTTON START
- AM/FM STEREO W/6 SPEAKERS
- BRAKES, 4-WHEEL DISC/ABS
- FORD CO-PILOT360 ASSIST+
- FORDPASS CONNECT
- HILL START ASSIST
- INTERSECTION ASSIST
- REAR VIEW CAMERA
- SIDE-WIND STABILIZATION
- SIRIUSXM® W/360L- NA AK&HI
- WIRELESS APPLE CARPLAY®
- AND ANDROID AUTO



Safety/Security

- ADVANCETRAC WITH RSC®
- AIRBAG - DRIVER KNEE
- AIRBAGS - DUAL STAGE FRONT
- AIRBAGS - FRONT SEAT
- MOUNTED SIDE IMPACT
- AIRBAGS - SAFETY CANOPY®
- INDIV TIRE PRESS MONIT SYS
- LATCH CHILD SAFETY SYSTEM
- PERIMETER ALARM
- PERSONAL SAFETY SYSTEM
- SOS POST-CRASH ALERT SYS



Warranty

- 3YR/36,000 BUMPER / BUMPER
- 5YR/60,000 POWERTRAIN
- 5YR/60,000 ROADSIDE ASSIST

Options

- 2025 MODEL YEAR
- SPACE WHITE METALLIC
- DARK SPACE GRAY CLOTH SEATS
- 18" SILVER PAINTED ALUM WHLS
- 2.3L ECOBOOST I-4 ENGINE
- 10-SPEED AUTO TRANSMISSION
- P255/65R18 A/S BSW TIRES
- JOB #3 ORDER
- 2ND ROW BENCH W/E-Z ENTRY
- 50 STATE EMISSIONS
- MINI SPARE AND JACK KIT
- FRONT LICENSE PLATE BRACKET
- CLASS D 5001-6000 LBS.
- EQUIPMENT GROUP 200A
- 119 INCH WHEELBASE
- CLASS IV TRAILER TOW PACKAGE
- TRI-ZONE ELEC TEMP CONTROL
- FM STEREO
- HEATED SEATS-1ST ROW
- UNIQUE CLOTH
- SPACE GRAY INTERIOR
- REAR AUXILIARY CNTRLS CREDIT
- REAR AUXILIARY CNTRLS CREDIT



Dealer Add-ons

BID 3



OLATHE FORD SALES INC
 SANDRA GONZALEZ
 GOVERNMENT MANAGER
 DIRECT - 913-312-5371

Purchase Order / Quote

Date	4/17/2026
Valid Until	5/17/26
Contract	SOURCEWELL - 081325- OLA
PO	
Lead Time	13 WEEKS

Customer:
 LA HABRA

Invoice Address:

Delivery Address:
 Same

Description - Vehicle Preview Details	Line Total
2027 FORD EXPLORER RWD - BUDGET QUOTE	\$40,820.00
K8D0 EXPLORER ACTIVE 100A 4WD .119 INCH WHEELBASE TOTAL BASE VEHICLE OXFORD WHITE CLOTH TRIMMED SEATS SPACE GRAY INTERIOR EQUIPMENT GROUP 100A .2.3L ECOBOOST I-4 ENGINE .10-SPEED AUTO TRANSMISSION .P255/65R18 A/S BSW TIRES JOB #2 ORDER FORD FLEET SPECIAL ADJUSTMENT FLR LNERS RW 1&2/NO CRPET MAT	
2ND RW SPLT BENCH WE-Z ENTRY POWER MIRROR/BLIND SPOT/HEATED 18" SILVER PAINTED ALUM WHLS 18" SPARE WHL AND JACK KIT 4-WAY MANUAL PASSENGER SEAT FORD CONNECTIVITY -1YR TRIAL FRONT LICENSE PLATE BRACKET	
FACTORY OPTION TOTAL	

Docs & Registration	\$675.00
Subtotal less trade-in	\$41,495.00
Sales Tax Estimate - 8.75	\$3,630.81
Tire Tax	\$8.75
Extended Warranty	\$0.00
Floorplan	\$0.00
Delivery	\$600.00
Dropship	\$150.00
Total Per Unit	\$45,884.56
Quantity of Units	1

Special Notes and Instructions

QUOTES ARE ONLY VALID UNTIL CURRENT MODEL YEAR ORDER BANK CLOSES. OLATHE FORD RESERVES THE RIGHT TO CHARGE CUSTOMER FOR FLOORPLAN IF UPFITTING TAKES AN EXCESSIVE AMOUNT OF TIME.

PAYMENTS FOR VEHICLES MUST BE MADE WITHIN 30 DAYS OF INVOICE OR OLATHE FORD RESERVES THE RIGHT TO CHARGE FLOORPLAN INTEREST FOR EACH DAY INVOICE IS OVERDUE

FOR REGISTRATION - CUSTOMER MUST PROVIDE: WEIGHT CERTIFICATE, VIN VERIFICATION AND SMOG TEST

IF CUSTOMER ELECTS TO HAVE OUT OF STATE DEALER REGISTER VEHICLES, PLEASE NOTE THAT REGISTRATION PROCESS IS MORE COMPLEX AND MAY TAKE UPWARDS OF 4-6 MONTHS TO COMPLETE - IF CUSTOMER FAILS TO PROVIDE REQUIRED DOCUMENTS IN 60 DAYS, CUSTOMER WILL BE REQUIRED TO REGISTER THEIR OWN VEHICLES

PO Total \$45,884.56

Above information is not an invoice and only an estimate of services/goods described above. Quote subject to change.

Please confirm your acceptance of this quote by signing this document, and returning your PO.

Signature _____
 Print Name _____
 Date _____

If you have any questions concerning this quote, contact Sandra Gonzalez

Thank you for your business!

BID 4



OLATHE FORD SALES INC
 SANDRA GONZALEZ
 GOVERNMENT MANAGER
 DIRECT - 913-312-5371

Purchase Order / Quote

Date	4/17/2026
Valid Until	5/17/26
Contract	SOURCEWELL - 081325- OLA
PO	
Lead Time	IN STOCK

Customer:
 LA HABRA

Invoice Address:

Delivery Address:
 Same

Description - Vehicle Preview Details	Line Total
2026 FORD EXPLORER 4WD - IN STOCK	\$40,738.00
K8D0 EXPLORER ACTIVE 100A 4WD .119 INCH WHEELBASE TOTAL BASE VEHICLE OXFORD WHITE CLOTH TRIMMED SEATS SPACE GRAY INTERIOR EQUIPMENT GROUP 100A .2.3L ECOBOOST I-4 ENGINE .10-SPEED AUTO TRANSMISSION .P255/65R18 A/S BSW TIRES FORD FLEET SPECIAL ADJUSTMENT FLR LNERS RW 1&2/NO CRPET MAT 2ND RW SPLT BENCH W/E-Z ENTRY POWER MIRROR/BLIND SPOT/HEATED 18" SILVER PAINTED ALUM WHLS 18" SPARE WHL AND JACK KIT 4-WAY MANUAL PASSENGER SEAT FORD CONNECTIVITY -1YR TRIAL FRONT LICENSE PLATE BRACKET	
FACTORY OPTION TOTAL	\$560.00

Docs & Registration	\$675.00
Subtotal less trade-in	\$41,973.00
Sales Tax Estimate - 8.75	\$3,672.64
Tire Tax	\$8.75
Extended Warranty	\$0.00
Floorplan	\$0.00
Delivery	\$1,300.00
Dropship	\$150.00
Total Per Unit	\$47,104.39
Quantity of Units	1

Special Notes and Instructions

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PAYMENTS FOR VEHICLES MUST BE MADE WITHIN 30 DAYS OF INVOICE OR OLATHE FORD RESERVES THE RIGHT TO CHARGE FLOORPLAN INTEREST FOR EACH DAY INVOICE IS OVERDUE

FOR REGISTRATION - CUSTOMER MUST PROVIDE: WEIGHT CERTIFICATE, VIN VERIFICATION AND SMOG TEST

IF CUSTOMER ELECTS TO HAVE OUT OF STATE DEALER REGISTER VEHICLES, PLEASE NOTE THAT REGISTRATION PROCESS IS MORE COMPLEX AND MAY TAKE UPWARDS OF 4-6 MONTHS TO COMPLETE - IF CUSTOMER FAILS TO PROVIDE REQUIRED DOCUMENTS IN 60 DAYS, CUSTOMER WILL BE REQUIRED TO REGISTER THEIR OWN VEHICLES

PO Total \$47,104.39

Above information is not an invoice and only an estimate of services/goods described above. Quote subject to change.

Please confirm your acceptance of this quote by signing this document, and returning your PO.

Signature _____
 Print Name _____
 Date _____

If you have any questions concerning this quote, contact Sandra Gonzalez

Thank you for your business!