CITY OF Litchfield Park

(623) 935-5033
litchfieldpark.gov

City Council
Work Study Session
Agenda

Litchfield Park Branch Library
Community Room
101 W. Wigwam Blvd.
Litchfield Park, AZ 85340

Wednesday, April 19, 2023 6:00 PM

Members of the Litchfield Park City Council will attend either in person or by telephone conference call.

I. Call to Order

a. Watch on YouTube
b. The agenda and packet are available at: www.litchfieldpark.gov

II. Pledge of Allegiance

III. Business

A. Litchfield Square Bond ***INFORMATION***
Presenter: Matthew Williams, City Manager

Discussion and possible direction to Staff on how to proceed with financing for the completion of Litchfield Square and to construct a new Public Works facility.

B. Fiscal Year 2024 Preliminary Budget, Projected Revenues and Expenses, and Capital Improvement Projects ***INFORMATION***
Presenter: Paige Peterson, Director of Finance

Discussion and possible direction to Staff regarding the FY2024 Preliminary Budget, Projected Revenues and Expenses, and Capital Improvement Projects.

IV. Executive Session

A. An Executive Session may be called during the public meeting on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of receiving legal advice.

V. Adjournment

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Thomas L. Schoaf, Mayor

Affidavit of Posting

I, Terri Roth, MMC, City Clerk, do hereby certify that I caused to be posted a true and correct copy of this agenda for the City Council meeting of Wednesday, April 19, 2023 in the following place in the City of Litchfield Park:

1. City Hall outside bulletin board
2. City Website

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Terri Roth, MMC, City Clerk

Persons with special accessibility needs should contact City Hall, (623) 935--5033, at least 48 hours prior to the meeting.

CITY COUNCIL

COMMUNICATION

Business A.

To:	Mayor Thomas L. Schoaf and Members of the City Council
From:	Matthew Williams, City Manager
Through:	Matthew Williams, City Manager
Meeting Date:	04/19/2023
Presenter:	Matthew Williams

RECOMMENDED MOTION:
DISCUSSION ONLY

BACKGROUND/DISCUSSION:
Staff will present financing options through a bond issuance to complete Litchfield Square and options to construct a new Public Works facility.

STAFF RECOMMENDATION:
Provide staff with direction on how to proceed with financing for the completion of Litchfield Square and to construct a new Public Works facility.

FINANCIAL IMPACT:
DISCUSSION ONLY

CITY OF Litchfield Park

CITY COUNCIL

COMMUNICATION

Presentations B.

To:	Mayor Thomas L. Schoaf and Members of the City Council
From:	Paige Peterson, Assistant City Manager / Director of Finance
Through:	Matthew Williams, City Manager
Meeting Date:	04/19/2023
Presenter:	Paige Peterson

RECOMMENDED MOTION:

Discussion only

BACKGROUND/DISCUSSION:

Staff will present the FY2024 Operating and CIP budget recommendations.

STAFF RECOMMENDATION:

Discussion only

FINANCIAL IMPACT:

Discussion only

Attachments

Preliminary Budget

APRIL 19, 2023

WORK STUDY SESSION
LITCHFIELD SQUARE FINANCING OPTIONS, NEW PUBLIC WORKS FACILITY

AGENDA

- BOND OPTIONS TO COMPLETE LITCHFIELD SQUARE AND CONSTRUCT A NEW PUBLIC WORKS FACILITY
- FIVE-YEAR FINANCIAL SCENARIOS
- FY2022-2023 RECAP
- FY2023-2024 BUDGET HIGHLIGHTS
- FY2023-2024 PERSONNEL RECOMMENDATIONS
- FY2023-2024 DEPARTMENT BUDGETS
- FY2023-2024 CAPITAL IMPROVEMENT PROJECTS

LITCHFIELD SQUARE

- $40 Million Total Construction Estimate
  - GMP 1 through 4: $16.8 million (already approved)
  - GMP 5: $9.2 million
  - GMP 6: $14 million
- $2 Million Design and Engineering Estimate
- Project Funding
  - $15 million bond
  - $1.6 million city contribution private utilities
  - $1.5 million city contribution (for portion of GMP 4)
  - ***$23.9 million needed to complete project ($20 million bond recommended, $3.9 million of city cash reserves)***

PUBLIC WORKS FACILITY

- Estimated cost: $3 million
- Building will house:
  - Public Works Shop
  - Offices for Community Development Staff
- **$3 million bond recommended to complete project**

Bond Options and Annual Estimated Payment

Summary

STIFEL | Public Finance

Scenario	Project Fund	Length	Average Annual Debt Service	All-In True Interest Cost	Max Annual Debt Service
1A	$ 20,000,000	10-years	$ 2,338,441	2.72%	$ 2,717,500
1B		20-years	1,467,524	3.81%	1,535,500
1C		30-years	1,205,359	4.25%	1,230,700
2A	23,000,000	10-years	2,687,523	2.71%	3,123,250
2B		20-years	1,686,589	3.81%	1,764,500
2C		30-years	1,385,356	4.24%	1,414,150

Estimate provided by Stifel Public Finance. The payment and interest costs are estimates as of April 11, 2023. The final payment and interest cost will be set the date the bonds are sold and are dependent upon market conditions.

FINANCIAL SCENARIOS – "BEST CASE"

- The following page is a five-year financial forecast that includes:
  - Stable revenues
  - $4 million parcel sales in FY25 and FY26
  - $1.4 million bond payment for new $23 million bond
  - Litchfield Square GMP 5 in FY24: $9.2 million (to be paid for with bond proceeds)
  - Public Works Facility Construction: $3 million (to be paid for with bond proceeds)
  - City CIP projects in the amount of $7.9 million
  - $15 million infrastructure sale to Litchfield Square CFD in FY27
    - ***All parcels will have to be fully built out and added to the property rolls***
  - Estimated FY24 beginning fund balance: $23.3 million
  - Estimated FY24 ending fund balance: $20.2 million (the ending balance will be dependent upon actual revenues, expenditures, and completed City CIP projects)

City of Litchfield Park
General Fund - Unaudited Budgetary Basis
Summary of Revenues and Expenditures by Fisca Year

5-Year Financial Forecast Summary - Assumes stable market conditions, parcels sale in FY25 and FY26, issue $23M bond

	FY22 Actual	FY23 Projected	FY24 Projected	FY25 Projected	FY26 Projected	FY27 Projected
Beginning Fund Balance	$ 15,543,520	$ 19,184,782	$ 23,310,869	$ 20,287,585	$ 23,085,512	$ 16,867,118
Operating Revenues	$ 12,915,886	$ 14,388,251	$ 15,159,432	$ 14,916,050	$ 14,743,610	$ 15,821,220
Operating Expenses	$ 9,246,988	$ 10,226,874	$ 13,018,384	$ 13,228,123	$ 13,447,004	$ 13,950,394
Operating Surplus (Deficit)	$ 3,668,898	$ 4,161,377	$ 2,141,048	$ 1,687,927	$ 1,296,606	$ 1,870,826
One-Time Sources (Revenues)						
Construction Sales Tax	$ 2,109,277	$ 1,360,000	$ 1,500,000	$ 1,500,000	$ 1,500,000	$ 1,500,000
Other one-time revenues, grants	$ 22,308					
ARP Funds	$ 1,074,748	$ 1,074,748	$ -	$ -	$ -	$ -
Maricopa County Flood Control	$ 79,349	$ 2,145,858	$ 1,185,668	$ -	$ -	$ -
Maricopa County (Camelback Rd) $3.5M						
Reserved for future project	$ -	$ -	$ -	$ 3,000,000	$ -	$ -
Street Sweeper Grant / Lease Income	$ -	$ 208,790	$ -	$ -	$ -	$ -
FY2022 Bond Proceeds	$ 7,249,651	$ 8,557,019	$ -	$ -	$ -	$ -
Parking Garage Bond Proceeds	$ -	$ -	$ -	$ -	$ -	$ -
New Bond Issuance (recommended) LS and PW	$ -	$ -	$ 12,200,000	$ 10,800,000	$ -	$ -
Sale of Litchfield Square Parcels	$ -	$ 603,446	$ -	$ 4,000,000	$ 4,000,000	$ -
Sale of Litchfield Square Infrastructure	$ -	$ -	$ -	$ -	$ -	$ 15,000,000
Total One-Time Sources	$ 10,535,333	$ 13,949,861	$ 14,885,668	$ 19,300,000	$ 5,500,000	$ 16,500,000
One-Time Uses (Expenses)						
CIP Committed Projects	$ 1,555,170	$ 4,000,000	$ -	$ -	$ -	$ -
Committed Litchfield Square	$ 8,871,959	$ 9,985,151	$ -	$ -	$ -	$ -
Recommended Litchfield Square	$ -	$ -	$ 9,200,000	$ 11,000,000	$ 4,000,000	$ -
Recommended Public Works Facility			$ 3,000,000			
Future Planned /Recommended CIP	$ -	$ -	$ 7,850,000	$ 7,190,000	$ 9,015,000	$ 2,703,500
Future Planned LS Parking Garages	$ -	$ -	$ -	$ -	$ -	$ -
Other one-time uses/transfers out	$ 135,840					
Total One-Time Uses (Expenses)	$ 10,562,969	$ 13,985,151	$ 20,050,000	$ 18,190,000	$ 13,015,000	$ 2,703,500
Ending Fund Balance	$ 19,184,782	$ 23,310,869	$ 20,287,585	$ 23,085,512	$ 16,867,118	$ 32,534,444
Fund Balance Detail						
Minimum Fund Balance 15%	$ 1,387,048.20	$ 1,534,031.10	$ 1,952,757.60	$ 1,984,218.45	$ 2,017,050.60	$ 2,092,559.10
Stabilization Fund 35%	$ 3,236,445.80	$ 3,579,405.90	$ 4,556,434.40	$ 4,629,843.05	$ 4,706,451.40	$ 4,882,637.90
Unassigned Fund Balance	$ 14,561,288.00	$ 18,197,432.00	$ 13,778,393.00	$ 16,471,450.50	$ 10,143,616.00	$ 25,559,247.00
Total Fund Balance	$ 19,184,782.00	$ 23,310,869.00	$ 20,287,585.00	$ 23,085,512.00	$ 16,867,118.00	$ 32,534,444.00

FINANCIAL SCENARIOS – “MID-CASE”

- The following page is a five-year financial forecast that includes:
  - Recession
    - Revenues decline 4.5% FY24, 5% FY25, 5% FY26, and increase 5% in FY27
  - $2.5 million parcel sales in FY25, FY26, and FY27
  - $1.4 million bond payment for new $23 million bond
  - Litchfield Square GMP 5 in FY24: $9.2 million (to be paid for with bond proceeds)
  - Public Works Facility Construction: $3 million (to be paid for with bond proceeds)
  - City CIP projects are delayed
  - Estimated FY24 beginning fund balance: $23.3 million
  - Estimated FY24 ending fund balance: $23.7 million (the ending balance will be dependent upon actual revenues, expenditures, and completed City CIP projects)

City of Litchfield Park
General Fund - Unaudited Budgetary Basis
Summary of Revenues and Expenditures by Fiscal Year
5-Year Financial Forecast Summary - Assumes recession, parcels sale in FY25, FY26, and FY27, issue $23M bond

	FY22 Actual	FY23 Projected	FY24 Projected	FY25 Projected	FY26 Projected	FY27 Projected
Beginning Fund Balance	$ 15,543,520	$ 19,184,782	$ 23,310,869	$ 23,698,154	$ 21,834,127	$ 23,363,271
Operating Revenues	$ 12,915,886	$ 14,388,251	$ 13,738,251	$ 13,014,096	$ 12,326,148	$ 12,942,455
Operating Expenses	$ 9,246,988	$ 10,226,874	$ 13,018,384	$ 13,228,123	$ 13,447,004	$ 13,770,394
Operating Surplus (Deficit)	$ 3,668,898	$ 4,161,377	$ 719,867	$ (214,027)	$ (1,120,856)	$ (827,939)
One-Time Sources (Revenues)						
Construction Sales Tax	$ 2,109,277	$ 1,360,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000
Other one-time revenues, grants	$ 22,308					
ARP Funds	$ 1,074,748	$ 1,074,748	$ -	$ -	$ -	$ -
Maricopa County Flood Control	$ 79,349	$ 2,145,858	$ 1,185,668	$ -	$ -	$ -
Street Sweeper Grant / Lease Income	$ -	$ 208,790	$ -	$ -	$ -	$ -
FY2022 Bond Proceeds	$ 7,249,651	$ 8,557,019	$ -	$ -	$ -	$ -
New Bond Issuance (recommended)	$ -	$ -	$ 12,200,000	$ 6,850,000	$ 4,150,000	$ -
Sale of Litchfield Square Parcels	$ -	$ 603,446	$ -	$ 2,500,000	$ 2,500,000	$ 2,500,000
Sale of Litchfield Square Infrastructure	$ -	$ -	$ -	$ -	$ -	$ -
Total One-Time Sources	$ 10,535,333	$ 13,949,861	$ 14,385,668	$ 10,350,000	$ 7,650,000	$ 3,500,000
One-Time Uses (Expenses)						
CIP Committed Projects	$ 1,555,170	$ 4,000,000				
Committed Litchfield Square	$ 8,871,959	$ 9,985,151				
Recommended Litchfield Square	$ -		$ 9,200,000	$ 11,000,000	$ 4,000,000	
Recommended Public Works Facility			$ 3,000,000			
Future Planned /Recommended CIP	$ -	$ -	$ 2,518,250	$ 1,000,000	$ 1,000,000	$ 1,750,000
Other one-time uses, transfers out	$ 135,840					
Total One-Time Uses (Expenses)	$ 10,562,969	$ 13,985,151	$ 14,718,250	$ 12,000,000	$ 5,000,000	$ 1,750,000
Ending Fund Balance	$ 19,184,782	$ 23,310,869	$ 23,698,154	$ 21,834,127	$ 23,363,271	$ 24,285,332
Fund Balance Detail						
Minimum Fund Balance 15%	$ 1,387,048.20	$ 1,534,031.10	$ 1,952,757.60	$ 1,984,218.45	$ 2,017,050.60	$ 2,065,559.10
Stabilization Fund 35%	$ 3,236,445.80	$ 3,579,405.90	$ 4,556,434.40	$ 4,629,843.05	$ 4,706,451.40	$ 4,819,637.90
Unassigned Fund Balance	$ 14,561,288.00	$ 18,197,432.00	$ 17,188,962.00	$ 15,220,065.50	$ 16,639,769.00	$ 17,400,135.40
Total Fund Balance	$ 19,184,782.00	$ 23,310,869.00	$ 23,698,154.00	$ 21,834,127.00	$ 23,363,271.00	$ 24,285,332.40

FINANCIAL SCENARIOS – “WORST CASE”

- The following page is a five-year financial forecast that includes:
  - Major recession
    - Revenues decline 7% FY24, 9% FY25, 7% FY26, and increase 7% in FY27
  - No parcels sale
  - $1.4 million bond payment for new $23 million bond
  - Litchfield Square GMP 5 in FY24: $9.2 million (to be paid for with bond proceeds)
  - Public Works Facility Construction: $3 million (to be paid for with bond proceeds)
  - City CIP projects are delayed
  - Estimated FY24 beginning fund balance: $23.3 million
  - Estimated FY24 ending fund balance: $23.1 million (the ending balance will be dependent upon actual revenues, expenditures, and completed City CIP projects)
  - In this scenario, in years FY25, FY26, and FY27 city savings would be used to cover operations. The ending fund balance in FY27 would be $11.9 million
    - This assumes there are no changes to operations; however, in the event of a major recession, staff would make recommendations to reduce costs to help mitigate the revenue loss

City of Litchfield Park

General Fund - Unaudited Budgetary Basis

Summary of Revenues and Expenditures - by Fiscal Year

5-Year Financial Forecast Summary - Assumes major recession, no parcel sales, issue $23M bond

	FY22 Actual	*FY23 Projected*	*FY24 Projected*	*FY25 Projected*	*FY26 Projected*	*FY27 Projected*
Beginning Fund Balance	$ 15,543,520	*$ 19,184,781*	*$ 23,310,868*	*$ 23,148,153*	*$ 17,458,281*	*$ 14,899,528*
Operating Revenues	$ 12,915,886	*$ 14,388,251*	*$ 13,388,251*	*$ 12,188,251*	*$ 11,338,251*	*$ 12,088,251*
Operating Expenses	$ 9,246,988	*$ 10,226,874*	*$ 13,018,384*	*$ 13,228,123*	*$ 13,447,004*	*$ 13,770,394*
Operating Surplus (Deficit)	**$ 3,668,898**	***$ 4,161,377***	***$ 369,867***	***$ (1,039,872)***	***$ (2,108,753)***	***$ (1,682,143)***
One-Time Sources (Revenues)						
Construction Sales Tax	$ 2,109,277	*$ 1,360,000*	*$ 800,000*	*$ 500,000*	*$ 400,000*	*$ 400,000*
ARP Funds	$ 1,074,748	*$ 1,074,748*	$ -	$ -	$ -	$ -
Other one-time revenues, grants	$ 22,308					
Maricopa County Flood Control	$ 79,349	*$ 2,145,858*	*$ 1,185,668*	$ -	$ -	$ -
Street Sweeper Grant / Lease Income	$ -	*$ 208,790*	$ -	$ -	$ -	$ -
FY2022 Bond Proceeds	$ 7,249,651	*$ 8,557,019*	$ -	$ -	$ -	$ -
New Bond Issuance (recommended)	$ -	$ -	*$ 12,200,000*	*$ 6,850,000*	*$ 4,150,000*	$ -
Sale of Litchfield Square Parcels	$ -	*$ 603,446*	$ -	$ -	$ -	$ -
Sale of Litchfield Square Infrastructure	$ -	$ -	$ -	$ -	$ -	$ -
Total One-Time Sources	**$ 10,535,333**	**$ 13,949,861**	**$ 14,185,668**	**$ 7,350,000**	**$ 4,550,000**	**$ 400,000**
One-Time Uses (Expenses)						
CIP Committed Projects	$ 1,555,170	*$ 4,000,000*				
Committed Litchfield Square	$ 8,871,959	*$ 9,985,151*				
Recommended Litchfield Square	$ -		*$ 9,200,000*	*$ 11,000,000*	*$ 4,000,000*	
Public Works Facility			*$ 3,000,000*			
Future Planned /Recommended CIP	$ -	$ -	*$ 2,518,250*	*$ 1,000,000*	*$ 1,000,000*	*$ 1,750,000*
Other one-time uses, transfers out	$ 135,840					
Total One-Time Uses (Expenses)	**$ 10,562,969**	**$ 13,985,151**	**$ 14,718,250**	**$ 12,000,000**	**$ 5,000,000**	**$ 1,750,000**
Ending Fund Balance	**$ 19,184,782**	**$ 23,310,868**	**$ 23,148,153**	**$ 17,458,281**	**$ 14,899,528**	**$ 11,867,385**
Fund Balance Detail						
Minimum Fund Balance 15%	$ 1,387,048.20	$ 1,534,031.10	$ 1,952,757.60	$ 1,984,218.45	$ 2,017,050.60	$ 2,065,559.10
Stabilization Fund 35%	$ 3,236,445.80	$ 3,579,405.90	$ 4,556,434.40	$ 4,629,843.05	$ 4,706,451.40	$ 4,819,637.90
Unassigned Fund Balance	$ 14,561,288.00	$ 18,197,431.00	$ 16,638,961.00	$ 10,844,219.50	$ 8,176,026.00	$ 4,982,188.00
Total Fund Balance	**$ 19,184,782.00**	**$ 23,310,868.00**	**$ 23,148,153.00**	**$ 17,458,281.00**	**$ 14,899,528.00**	**$ 11,867,385.00**

Staff Recommendation

- Issue $23M bond to complete Litchfield Square and construct a new Public Works Facility
- $1.4M: Estimated annual debt payment
- 4.2%: Estimated all in interest cost
- January 1, 2024: First payment is due
- First two years: interest only payments

APRIL 19, 2023

WORK STUDY SESSION
FISCAL YEAR 2024-2025 PROPOSED BUDGET

FY2023 PROJECTIONS

Beginning Fund Balance: $19.2 million

Revenues over expenditures: $4.2 million

Net: $23.4 million

One-time revenues: $14 million

One-time capital expenditures: $14 million

Estimated ending fund balance: $23.4 million

These are estimated projections, actuals will be presented in the fall after the fiscal year has closed and the audit has been completed.

REVENUE PROJECTIONS

City of Litchfield Park
General Fund - Unaudited Budgetary Basis
Summary of Revenues and Expenditures
5-year Financial Forecast

	FY22 Actual	FY23 Estimated Ending	FY24 Budget	FY25 Projected	FY26 Projected	FY27 Projected
Taxes						
Sales Tax	9,307,472	10,000,000	10,000,000	10,000,000	10,490,000	11,634,000
Franchise Fees	124,056	125,000	125,000	125,000	127,500	130,050
State Shared Revenue						
State Shared Sales Tax	962,251	1,010,891	1,045,000	1,045,000	1,055,450	1,066,000
Urban Revenue Sharing (Income Tax)	892,462	1,316,904	1,861,600	1,600,000	1,400,000	1,300,000
Vehicle License Tax	301,840	304,092	355,640	355,640	355,640	355,640
Licenses and Permits						
Building Permit & Plan Fees	308,356	123,000	255,000	255,000	255,000	255,000
Business Licenses	27,565	32,000	36,000	26,000	26,000	26,000
Short-Term Vacation Rental Permits			10,000	10,000	10,000	10,000
Recreation Charges for Services	524,756	531,840	530,962	541,580	552,410	563,460
Community Services			10,000	19,000	19,000	19,000
Special Events Revenue	275,413	333,524	340,230	347,030	353,970	361,050
Fines	36,501	18,000	20,000	20,400	20,810	21,230
Investment Earnings	19,804	500,000	500,000	500,000	5,000	5,500
Miscellaneous	135,409	93,000	70,000	71,400	72,830	74,290
Total Revenues	$ 12,915,886	$ 14,388,251	$ 15,159,432	$ 14,916,050	$ 14,743,610	$ 15,821,220

PROJECTED EXPENDITURES

City of Litchfield Park
General Fund - Unaudited Budgetary Basis
Summary of Revenues and Expenditures
5-year Financial Forecast

	FY22 Actual	FY23 Estimated Ending	FY24 Budget	FY25 Projected	FY26 Projected	FY27 Projected
Operating Expenditures						
City Manager	$ 359,591	$ 583,729	$ 633,348	$ 646,010	$ 658,930	672,110
Council & Commission	30,259	42,939	50,450	51,460	52,490	53,540
City Clerk	288,460	252,167	326,941	333,480	340,150	346,950
City Attorney	105,606	100,000	150,000	153,000	156,060	159,180
Budget & Finance	366,542	367,446	426,680	435,210	443,910	452,790
Information Technology	187,300	178,336	231,329	235,960	240,680	245,490
Human Resources	295,563	351,920	434,780	443,480	452,350	461,400
Building Safety	189,774	150,373	185,720	189,429	193,220	197,080
Code Enforcement	63,307	82,380	107,056	109,200	111,380	113,610
Planning Services	194,366	144,982	194,044	197,920	201,880	205,920
Engineering Services	299,264	461,712	344,415	351,300	358,330	365,500
Magistrate Court	99,281	192,446	206,468	210,600	214,810	219,110
Public Safety	2,386,822	2,181,149	2,597,864	2,649,820	2,702,820	2,756,880
Public Works	2,524,537	3,033,788	3,449,887	3,518,880	3,589,260	3,661,050
Recreation Services	787,988	878,316	956,150	975,270	994,780	1,014,680
Community Services	56,907	55,000	122,306	124,750	127,250	129,800
Special Events	270,766	349,297	360,252	367,460	374,810	382,310
Debt Service	247,132	315,400	321,200	316,400	316,400	316,000
Debt Service / Litchfield Square CFD	493,523	505,494	504,494	503,494	502,494	601,994
Debt Service / New (recommended)			1,415,000	1,415,000	1,415,000	1,415,000
Additional city expenses as city center grows						180,000
Total Operating Expenditures	$ 9,246,988	$ 10,226,874	$ 13,018,384	$ 13,228,123	$ 13,447,004	$ 13,950,394
Operating Surplus (Deficit)	$ 3,668,898	$ 4,161,377	$ 2,141,048	$ 1,687,927	$ 1,296,606	$ 1,870,826

BUDGET HIGHLIGHTS – PUBLIC SAFETY

- $269,200: Police services increase, 20% over FY2023
  - Compensation and benefits increase: 22% increase
  - Holiday differential, holiday pay, overtime costs: 13.7% increase
  - Equipment: 6% increase
- $127,900: Fire services increase, 17% over FY2023
  - Compensation and benefits increase: 18%
  - Calls dispatched decrease: -4%
  - Cost per dispatch decrease: -4%
  - ePCRs generated projection decrease: -7%

BUDGET HIGHLIGHTS - OPERATIONS

- $56,900: Added one Administrative Assistant Position and eliminated two part-time administrative positions
- -$172,000: Eliminated the vacant Deputy Director of Public Works and Community Liaison positions
- -$110,000: Litchfield Square marketing costs reduction

BUDGET RECOMMENDATIONS: PERSONNEL

- Minimum Wage Increase: $16,100
  - January 1, 2023 increase: 8.2%
  - Estimated January 1, 2024 increase: 8.2%
- 8% Cost of Living Adjustment: $286,100
  - Average West Valley COLA and Merit increase is 9%
- 2% Merit Adjustment: $71,600 (up to 2%, based on employee performance)
- Market Adjustments: $49,500
- Health insurance increase: $18,200

CITY OF LITCHFIELD PARK
CITY MANAGER
FISCAL YEAR 2023/2024 PRELIMINARY BUDGET

	2022 Full Year Actuals	2023 Annual Budget	2023 Current Year Annual Projection	2023 Current Year Annual Projection Percentage	2024 Initial Budget Request	Difference FY2024 Annual Budget - FY2023 Annual Budget	% Difference FY2024 Annual Budget -FY2023 Annual Budget	2024 Initial Budget Request Comments
Grand Total	**359,591**	**588,225**	**584,479**	**99%**	**633,348**	**45,123**	**7.67%**	
10-05-5000-00. WAGES AND BENEFITS	324,781	452,375	452,365	100%	584,502	132,127	29.21%	Special Projects Manager moved from Engineering to City Manager
10-05-5050-00. PROFESSIONAL SERVICES	0	0	7,950	0%	35,000	35,000		S. Culbreth Contract-$5,000. W. Scoutten Contract-$20,000, C. Emmert Contract-$10,000
10-05-5100-01. DUES	2,536	2,500	2,274	91%	2,274	-226	-9.04%	
10-05-5110-01. CONFERENCES & CLASSES	2,413	2,000	4,300	215%	3,260	1,260	63.00%	
10-05-5110-02. EMPLOYEE TRAVEL	1,405	2,000	2,000	100%	4,100	2,100	105.00%	
10-05-5130-01. POSTAGE	367	300	110	37%	300	0	0.00%	
10-05-5200-04. VEHICLES	2,420	2,400	2,400	100%	2,400	0	0.00%	
10-05-5360-05. CELL PHONES	1,383	950	2,130	224%	612	-338	-35.58%	
10-05-5510-04. OFFICE SUPPLIES	267	300	200	67%	150	-150	-50.00%	
10-05-5725-20. LITCHFIELD SQUARE MARKETING	15,000	125,000	110,000	88%	0	-125,000	-100.00%	
10-05-5750-02. BUSINESS MEETING EXPENSES	745	400	750	0%	750	350	87.50%	
10-05-5750-03. ADOR Interest Expense	8,275	0	0	0%	0	0		

BUDGET IS 7.67% HIGHER THAN FY2022-2023, SOME HIGHLIGHTS OF THIS BUDGET INCLUDE:

SPECIAL PROJECT MANAGER POSITION MOVED FROM ENGINEERING: POSITION IS A DUAL ROLL SPLIT 50/50 PLANNING DIRECTOR AND SPECIAL PROJECTS MANAGER.

CONFERENCES, CLASSES AND TRAVEL INCLUDE TWO ATTENDEES AT THE ACMA WINTER AND SUMMER CONFERENCES AND THE ANNUAL LEAGUE OF CITIES/TOWNS CONFERENCE

REMOVED LITCHFIELD SQUARE MARKETING COSTS (JLL)

CITY OF LITCHFIELD PARK
COUNCIL & COMMISSION
FISCAL YEAR 2023/2024 PRELIMINARY BUDGET

	2022 Full Year Actuals	2023 Annual Budget	2023 Current Year Annual Projection	2023 Current Year Annual Projection Percentage	2024 Initial Budget Request	Difference FY2024 Annual Budget -FY2023 Annual Budget	% Difference FY2024 Annual Budget -FY2023 Annual Budget	2024 Initial Budget Request Comments
Grand Total	**30,259**	**36,735**	**42,939**	**117%**	**50,450**	**13,715**	**37.33%**	
10-07-5100-01. DUES & MEMBERSHIPS	17,385	17,385	21,479	124%	25,000	5,615	32.30%	Westmarc $2,000 increase
10-07-5100-02. SUBSCRIPTIONS	2,030	2,700	2,200	81%	2,500	-200	-7.41%	
10-07-5110-03. BANQUETS & MEALS	7,629	9,000	11,829	131%	8,500	-500	-5.56%	Includes State of the City and remaining meetings
10-07-5120-01. UNIFORMS	0	0	0	0%	500	500		
10-07-5510-01. COUNCIL SUPPLIES	661	2,000	4,000	200%	4,000	2,000	100.00%	Includes League Conference Showcase of Cities
10-07-6000-02. BOARDS AND COMMISSIONS	25	800	1,046	131%	1,100	300	37.50%	
10-07-6000-03. COUNCIL CONFERENCES & SEMINARS	1,170	3,000	1,291	43%	3,000	0	0.00%	Includes League Conference
10-07-6000-04. COMMISSION CONF. & SEMINARS	0	250	0	0%	250	0	0.00%	
10-07-6000-05. YOUTH COUNCIL	1,359	1,600	1,094	68%	1,100	-500	-31.25%	
10-07-6000-06. MEETING SPACE	0	0	0	0%	4,500	4,500		Rent for meeting space

BUDGET IS 37.33% HIGHER THAN FY2022-2023, SOME HIGHLIGHTS OF THIS BUDGET INCLUDE:

PARTICIPATE IN THE ANNUAL LEAGUE CONFERENCE SHOWCASE OF CITIES,

RENT FOR MEETING SPACE TO ACCOMMODATE LARGER CROWDS AS NEEDED

CITY OF LITCHFIELD PARK
CITY CLERK
FISCAL YEAR 2023/2024 PRELIMINARY BUDGET

	2022 Full Year Actuals	2023 Annual Budget	2023 Current Year Annual Projection Percentage	2023 Current Year Annual Projection	2024 Initial Budget Request	Difference FY2024 Annual Budget -FY2023 Annual Budget	% Difference FY2024 Annual Budget -FY2023 Annual Budget	2024 Initial Budget Request Comments
Grand Total	**288,460**	**305,454**	**83%**	**252,167**	**326,941**	**21,487**	**7.03%**	
10-10-5000-00. WAGES AND BENEFITS	234,121	217,954	93%	202,422	247,191	29,237	13.41%	
10-10-5100-01. DUES	608	600	89%	533	600	0	0.00%	
10-10-5100-02. SUBSCRIPTIONS	1,330	1,300	100%	1,300	1,300	0	0.00%	
10-10-5110-01. CONFERENCES & CLASSES	2,063	4,000	45%	1,800	4,000	0	0.00%	
10-10-5110-02. EMPLOYEE TRAVEL	98	2,000	43%	850	4,000	2,000	100.00%	
10-10-5115-02. COMMUNITY RECOGNITION	686	750	100%	750	750	0	0.00%	
10-10-5130-01. POSTAGE	417	1,500	33%	500	1,000	-500	-33.33%	
10-10-5130-02. PRINTING	0	3,000	50%	1,500	1,500	-1,500	-50.00%	
10-10-5130-03. ADVERTISING	4,486	8,500	18%	1,500	500	-8,000	-94.12%	
10-10-5130-05. STATIONERY	2,816	6,000	100%	6,000	500	-5,500	-91.67%	
10-10-5360-01. PHONES	2,054	1,850	124%	2,300	2,400	550	29.73%	
10-10-5510-01. PAPER	1,172	1,000	100%	1,000	1,200	200	20.00%	
10-10-5510-02. CITY HALL SUPPLIES	5,901	7,000	71%	5,000	7,000	0	0.00%	
10-10-5510-05. OFFICE MACHINE MAINTENANCE	2,366	3,000	67%	2,000	3,000	0	0.00%	
10-10-5600-04. DOCUMENT DISPOSAL	758	5,000	16%	800	5,000	0	0.00%	
10-10-5600-05. DOC. IMAGING-SUPPORT & MAINT	2,186	2,100	124%	2,600	2,600	500	23.81%	
10-10-5600-10. DOCUMENT ARCHIVING	5,344	6,400	106%	6,812	7,200	800	12.50%	
10-10-5600-50. AGENDA SOFTWARE SUBSCRIPTION	5,522	14,000	86%	12,000	9,200	-4,800	-34.29%	
10-10-5750-01. MISCELLANEOUS	1,010	0	0%	0	0	0		
10-10-5800-02. COUNTY FEES	10,085	16,000	15%	2,400	22,000	6,000	37.50%	
10-10-5800-05. ELECTION EXPENSES	5,437	3,500	3%	100	6,000	2,500	71.43%	

BUDGET IS 7.03% HIGHER THAN FY2022-2023, SOME HIGHLIGHTS OF THIS BUDGET INCLUDE:
CONFERENCE, CLASSES AND TRAVEL FOR THE LEAGUE OF CITIES CONFERENCE AND SHOWCASE OF CITIES, CLERK TRAININGS
ELECTION FEES FOR CHARTER CITY ELECTION

CITY OF LITCHFIELD PARK
CITY ATTORNEY
FISCAL YEAR 2023/2024 PRELIMINARY BUDGET

	2022 Full Year Actuals	2023 Annual Budget	2023 Current Year Annual Projection	2023 Current Year Annual Projection Percentage	2024 Initial Budget Request	Difference FY2024 Annual Budget -FY2023 Annual Budget	% Difference FY2024 Annual Budget -FY2023 Annual Budget	2024 Initial Budget Request Comments
Grand Total	**105,606**	**150,000**	**100,000**	**67%**	**150,000**	**0**		
10-12-5050-01. CITY ATTORNEY	105,606	100,000	100,000	100%	100,000	0		
10-12-5050-15. OTHER PROFESSIONAL LEGAL SERV.	0	50,000	0	0%	50,000	0		Budget capacity in the event additional legal services are needed throughout the year.

THERE ARE NO CHANGES TO THIS BUDGET

CITY OF LITCHFIELD PARK
BUDGET & FINANCE
FISCAL YEAR 2023/2024 PRELIMINARY BUDGET

	2022 Full Year Actuals	2023 Annual Budget	2023 Current Year Annual Projection	2023 Current Year Annual Projection Percentage	2024 Initial Budget Request	Difference FY2024 Annual Budget -FY2023 Annual Budget	% Difference FY2024 Annual Budget -FY2023 Annual Budget	2024 Initial Budget Request Comments
Grand Total	**366,542**	**381,757**	**367,446**	**96%**	**426,680**	**44,923**	**11.77%**	
10-15-5000-00. WAGES AND BENEFITS	291,985	284,186	284,186	100%	318,815	34,629	12.19%	
10-15-5050-01. AUDITORS	27,210	27,750	27,750	100%	28,750	1,000	3.60%	Contracted fee increase.
10-15-5050-05. CONTRACT SALES TAX AUDITOR	3,500	12,000	3,500	29%	12,000	0	0.00%	
10-15-5050-15. OTHER PROFESSIONAL SERVICES	0	5,000	1,200	24%	5,000	0	0.00%	
10-15-5050-25. AZDOR ADMIN FEES	0	0	0	0%	5,600	5,600		State mandated fee for share of ADOR system. New fee for FY2023/2024
10-15-5050-26. MUNICIPAL FIRE FIGHTERS CANCER FUND	16,670	17,000	17,865	105%	18,000	1,000	5.88%	Required by State Statute
10-15-5100-01. DUES	665	485	380	78%	380	-105	-21.65%	
10-15-5110-01. TRAINING & EDUCATION	836	1,500	700	47%	1,500	0	0.00%	
10-15-5110-02. EMPLOYEE TRAVEL	2,061	2,300	1,300	57%	2,500	200	8.70%	
10-15-5130-01. POSTAGE	708	850	850	100%	1,000	150	17.65%	Postage increase
10-15-5360-02. CELLULAR PHONES	610	1,200	815	68%	1,200	0	0.00%	
10-15-5510-01. OFFICE SUPPLIES	1,858	2,000	2,000	100%	2,200	200	10.00%	Cost increases
10-15-5600-01. FINANCE SOFTWARE MAINT	16,792	21,236	23,300	110%	23,435	2,199	10.36%	Cost increases
10-15-5750-02. BANK CHARGES	2,840	4,800	2,600	54%	4,800	0	0.00%	
10-15-5750-03. CREDIT CARD MERCHANT FEES	743	1,450	1,000	69%	1,500	50	3.45%	

BUDGET IS 11.77% HIGHER THAN FY2022-2023, SOME HIGHLIGHTS OF THIS BUDGET INCLUDE:

ARIZONA DEPARTMENT OF REVENUE SOFTWARE SYSTEM IS A NEW FEE IN FY2023/2024,

THE CONTRACTED AUDITORS HAVE A BUILT IN RATE INCREASE IN THE CONTRACT,

THE MUNICIPAL FIRE FIGHTERS CANCER FUND IS REQUIRED BY STATE STATUTE.

CITY OF LITCHFIELD PARK
INFORMATION TECHNOLOGY
FISCAL YEAR 2023/2024 PRELIMINARY BUDGET

	2022 Full Year Actuals	2023 Annual Budget	2023 Current Year Annual Projection	2023 Current Year Annual Projection Percentage	2024 Initial Budget Request	Difference FY2024 Annual Budget -FY2023 Annual Budget	% Difference FY2024 Annual Budget -FY2023 Annual Budget	2024 Initial Budget Request Comments
Grand Total	**187,300**	**195,073**	**178,366**	**91%**	**231,329**	**36,256**	**18.59%**	
10-16-5000-00. WAGES AND BENEFITS	73,126	76,408	76,408	100%	81,834	5,426	7.10%	
10-16-5100-01. DUES & SUBSCRIPTIONS	464	0	0	0%	0	0		
10-16-5110-01. TRAINING & EDUCATION	1,546	500	500	100%	500	0	0.00%	
10-16-5110-02. EMPLOYEE TRAVEL	0	500	500	100%	500	0	0.00%	
10-16-5200-01. COMPUTERS	1,087	4,000	500	13%	4,000	0	0.00%	
10-16-5200-10. DATA CENTER SERVICES	6,872	1,600	4,339	271%	0	-1,600	-100.00%	
10-16-5360-02. CELLULAR PHONES	1,188	1,100	1,100	100%	1,100	0	0.00%	
10-16-5360-03. INTERNET & PHONES	7,357	13,700	7,500	55%	8,000	-5,700	-41.61%	
10-16-5510-01. OFFICE SUPPLIES	169	200	200	100%	200	0	0.00%	
10-16-5510-04. SOFTWARE	11,990	33,319	33,319	100%	39,937	6,618	19.86%	Office 365 licenses, Microsoft servers and windows licenses, Adobe sign, Adobe Acrobat Business licenses, Mitel phone software and support, palo alto firewall licenses
10-16-5600-02. NETWORKING & COMPUTER MAINT.	55,479	42,696	37,000	87%	73,278	30,582	71.63%	Sentinel Managed Services, Sentine Managed Cloud Services
10-16-5600-03. IT COMPONENTS & SUPPLIES	13,217	5,800	3,500	60%	5,000	-800	-13.79%	
10-16-6200-32. CITY WEBSITE - CIVIC PLUS	14,805	15,250	13,500	89%	16,980	1,730	11.34%	Contracted rate increase

BUDGET IS 18.59% HIGHER THAN FY2022-2023, SOME HIGHLIGHTS OF THIS BUDGET INCLUDE:

THE MIGRATION FROM A VIRTUAL DESKTOP ENVIRONMENT TO A HYBRID ON-PREMISE AND CLOUD BASED IS COMPLETE,

THE SERVER FILES ARE STORED, MANAGED AND BACKED UP THROUGH SENTINEL'S MANAGED SERVICES.

CITY OF LITCHFIELD PARK
HUMAN RESOURCES & RISK MANAGEMENT
FISCAL YEAR 2023/2024 PRELIMINARY BUDGET

	2022 Full Year Actuals	2023 Annual Budget	2023 Current Year Annual Projection	2023 Current Year Annual Projection Percentage	2024 Initial Budget Request	Difference FY2024 Annual Budget -FY2023 Annual Budget	% Difference FY2024 Annual Budget -FY2023 Annual Budget	2024 Initial Budget Request Comments
Grand Total	**295,563**	**394,287**	**351,920**	**89%**	**434,780**	**40,493**	**10.27%**	
10-18-5000-00. WAGES AND BENEFITS	162,212	245,187	219,120	89%	271,980	26,793	10.93%	Includes membership stiped 44 x 60 = $3,191 (includes ERE). Also includes vacation sell back $36,114 total with ERE.
10-18-5050-20. EMPLOYMENT SCREENING SERVICES	3,333	5,500	4,600	84%	5,500	0	0.00%	
10-18-5100-01. DUES	309	450	400	89%	450	0	0.00%	
10-18-5100-02. SUBSCRIPTIONS	347	0	0	0%	0	0		
10-18-5110-01. TRAINING & EDUCATION	557	3,400	2,000	59%	2,000	-1,400	-41.18%	
10-18-5110-02. EMPLOYEE TRAVEL	0	500	700	140%	1,200	700	140.00%	
10-18-5115-01. EMPLOYEE RECOGNITION	2,227	3,500	4,500	129%	4,000	500	14.29%	
10-18-5115-02. EMPLOYEE UNIFORMS	0	1,700	1,000	59%	1,700	0	0.00%	
10-18-5130-01. POSTAGE	99	250	100	40%	150	-100	-40.00%	
10-18-5360-02. CELLULAR PHONES	1,578	1,800	1,600	89%	1,800	0	0.00%	
10-18-5510-01. OFFICE SUPPLIES	711	1,000	500	50%	1,000	0	0.00%	
10-18-5600-01. HR SOFTWARE MAINT	13,704	20,000	17,400	87%	20,000	0	0.00%	
10-18-5750-01. MISCELLANEOUS	1,397	0	0	0%	0	0		
10-18-5950-01. RISK MGMT/LIABILITY INSURANCE	109,089	110,000	100,000	91%	125,000	15,000	13.64%	Projected rate increase
10-18-5950-02. HEALTH INS ADMIN COSTS	0	1,000	0	0%	0	-1,000	-100.00%	

BUDGET IS 10.27% HIGHER THAN FY2022-2023, SOME HIGHLIGHTS OF THIS BUDGET INCLUDE:

CONTINUED VACATION SELL-BACK PROGRAM, MEMBERSHIP STIPENDS,

PROJECTED RATE INCREASE FOR LIABILITY INSURANCE

CITY OF LITCHFIELD PARK
PUBLIC WORKS
FISCAL YEAR 2023/2024 PRELIMINARY BUDGET

	2022 Full Year Actuals	2023 Annual Budget	2023 Current Year Annual Projection	2023 Current Year Annual Projection Percentage	2024 Initial Budget Request	Difference FY2024 Annual Budget -FY2023 Annual Budget	% Difference FY2024 Annual Budget -FY2023 Annual Budget	2024 Initial Budget Request Comments
Grand Total	**2,524,537**	**3,460,095**	**3,033,788**	**88%**	**3,449,887**	**-10,208**	**-0.30%**	
10-20-5000-00. WAGES AND BENEFITS	1,428,782	2,091,495	1,919,988	95%	2,048,187	-43,308	-2.07%	Eliminated the Deputy Public Works Director position. 'Includes $4,800 on-call pay and $$4,420 boot stiped
10-20-5100-01. DUES	3,953	8,100	7,200	89%	8,100	0	0.00%	Continuous certifications
10-20-5110-02. EMPLOYEE TRAVEL	0	500	0	0%	1,000	500	100.00%	
10-20-5120-01. UNIFORMS	9,049	10,500	9,700	92%	10,500	0	0.00%	
10-20-5120-02. BOOTS	2,554	0	0	0%	0	0		Moved to stiped through payroll/wages.
10-20-5120-03. SAFETY/FIRST AID SUPPLIES	3,609	5,000	4,600	92%	5,500	500	10.00%	Cost increases for safety equipment
10-20-5200-02. SMALL HANDTOOLS & EQUIPMENT	3,608	6,000	5,000	83%	6,000	0	0.00%	
10-20-5200-03. EQUIPMENT-OTHER	12,979	13,000	12,500	96%	16,000	3,000	23.08%	Increase 3K-Equipment cost increases-replace old equipment
10-20-5300-01. ELECTRICITY-ROW	16,362	20,000	18,000	90%	22,000	2,000	10.00%	Increase due to rate increase
10-20-5300-02. ELECTRICITY-CITY HALL	9,063	11,000	9,000	82%	11,000	0	0.00%	
10-20-5300-04. ELECTRICITY- PARKS & LAKE	17,884	19,000	17,000	89%	20,000	1,000	5.26%	Increase due to rate increase
10-20-5300-08. ELECTRICITY- PW FIELD OFFICE	5,485	10,000	6,700	67%	10,000	0	0.00%	
10-20-5350-01. GAS & OIL	40,280	65,000	68,000	105%	70,000	5,000	7.69%	2nd year usage- average
10-20-5360-04. COMMUNICATION	8,736	9,000	9,000	100%	9,000	0	0.00%	
10-20-5400-01. EQUIPMENT MAINTENANCE	44,083	24,000	20,000	83%	24,000	0	0.00%	
10-20-5400-02. VEHICLE MAINTENANCE	36,986	22,000	15,000	68%	22,000	0	0.00%	
10-20-5400-03. IRRIGATION MAINTENANCE	27,063	30,000	30,000	100%	36,000	6,000	20.00%	30% increase of parts-Liberty requires RP backflow replacements. Not accepting PVB backflows
10-20-5400-04. LAKE MAINTENANCE	16,835	22,000	18,000	82%	22,000	0	0.00%	
10-20-5400-06. PARKS - FACILITY MAINTENANCE	28,629	30,000	20,000	67%	30,000	0	0.00%	
10-20-5400-07. PARKS - PLAY EQUIPMENT MAINT.	1,563	4,000	2,000	50%	4,000	0	0.00%	
10-20-5400-08. TREE MAINTENANCE	174,121	200,000	180,000	90%	210,000	10,000	5.00%	Increase due to rate raise with new contract
10-20-5400-10. SWEEPER MAINTENANCE	10,983	15,000	8,000	53%	15,000	0	0.00%	
10-20-5400-14. EQUIPMENT RENTAL	5,397	6,000	4,025	67%	8,000	2,000	33.33%	
10-20-5400-21. CITY HALL - GENERAL MAINT.	17,564	15,000	13,000	87%	15,000	0	0.00%	
10-20-5400-31. WALL MAINTENANCE	0	25,000	2,000	8%	25,000	0	0.00%	
10-20-5400-35. REC CENTER - GENERAL MAINT	17,765	20,000	12,000	60%	20,000	0	0.00%	
10-20-5400-40. LA LOMA HOMESTEAD MAINT.	32,316	100,000	0	0%	50,000	-50,000	-50.00%	Decrease 50K-Hilltop clean-up complete
10-20-5400-45. SCOUT PARK UTILITIES & MAINT.	23,053	26,000	24,000	92%	26,000	0	0.00%	
10-20-5400-46. VILLAGE PARK UTILITIES & MAINT	13,299	15,000	14,000	93%	15,000	0	0.00%	
10-20-5400-50. PW FIELD OFFICE - MAINTENANCE	7,266	8,000	7,000	88%	8,000	0	0.00%	
10-20-5400-55. HISTORIC BUILDING & GROUNDS	7,053	7,000	0	0%	30,000	23,000	328.57%	Aunt Mary's House Roof Replacement
10-20-5400-60. EMERGENCY MAINT. & REPAIRS	6,752	10,000	7,000	70%	10,000	0	0.00%	
10-20-5400-70. MODULAR - LEASE	3,658	4,000	3,700	93%	4,000	0	0.00%	
10-20-5400-80. TRAFFIC LIGHT MAINTENANCE	0	3,000	0	0%	3,000	0	0.00%	
10-20-5400-81. City Street Signs	0	31,000	20,000	65%	31,000	0	0.00%	

10-20-5400-90. BUCKET TRUCK / POLE BANNER	0	2,000	0	0%	0	-2,000	-100.00%	Add to equipment rental line item
10-20-5420-01. HERBICIDE	10,684	28,000	26,000	93%	28,000	0	0.00%	
10-20-5420-02. FERTILIZER	4,320	28,000	22,000	79%	28,000	0	0.00%	
10-20-5420-04. SEED	37,959	40,000	41,722	104%	45,000	5,000	12.50%	Increase due to product increase
10-20-5450-01. WATER - ROW	184,487	200,000	200,000	100%	210,000	10,000	5.00%	Increase due to rate increase
10-20-5450-02. CITY HALL - GENERAL WATER SUPP	2,468	3,500	3,000	86%	3,500	0	0.00%	
10-20-5450-03. DRINKING WATER -PW & CITY HALL	5,255	7,000	5,800	83%	7,000	0	0.00%	
10-20-5450-04. WATER - PARKS	149,649	175,000	170,000	97%	180,000	5,000	2.86%	Increase due to rate increase
10-20-5450-08. WATER - PW FIELD OFFICE	1,266	1,500	1,300	87%	1,500	0	0.00%	
10-20-5450-10. GROUND WATER ASSESSMENTS	46,998	0	0	0%	0	0		
10-20-5510-01. OFFICE SUPPLIES	2,296	3,000	2,800	93%	4,500	1,500	50.00%	
10-20-5510-05. PARK FACILITY - PAPER SUPPLIES	8,479	7,000	7,000	100%	9,000	2,000	28.57%	Increase due to product/ supply cost
10-20-5660-01. LANDSCAPE PROJECTS	18,977	15,000	13,000	87%	25,000	10,000	66.67%	
10-20-5660-20. HOLIDAY LIGHTS AND DECORATION	2,955	50,000	42,000	84%	50,000	0	0.00%	
10-20-5660-40. STORAGE UNIT	3,090	3,000	3,000	100%	3,000	0	0.00%	
10-20-5670-01. DUMP FEE	7,172	8,000	8,000	100%	10,100	2,100	26.25%	Increase due to rate increase for dump fees
10-20-6200-45. EMERGENCY MANAGEMENT	1,753	3,500	1,753	50%	0	-3,500	-100.00%	Transfer to Building Safety

BUDGET IS .3% LESS THAN FY2022-2023, SOME HIGHLIGHTS OF THIS BUDGET INCLUDE:

ELIMINATING THE DEPUTY PUBLIC WORKS POSITION THROUGH EMPLOYEE CHANGES,

CONVERTED TWO EXISTING POSITIONS TO CREW LEAD,

REDUCED THE HILLTOP CLEAN-UP BY $50,000 SINCE MAJOR CLEAN-UP WAS COMPLETED IN FY2023, CAPITAL COSTS FOR CLEANUP ARE INCLUDED IN THE CAPITAL IMPROVEMENT PROJECT BUDGET

CITY OF LITCHFIELD PARK
BUILDING SAFETY
FISCAL YEAR 2023/2024 PRELIMINARY BUDGET

	2022 Full Year Actuals	2023 Annual Budget	2023 Current Year Annual Projection	2023 Current Year Annual Projection Percentage	2024 Initial Budget Request	Difference FY2024 Annual Budget -FY2023 Annual Budget	% Difference FY2024 Annual Budget -FY2023 Annual Budget	2024 Initial Budget Request Comments
Grand Total	**189,774**	**156,859**	**150,373**	**96%**	**185,720**	**28,861**	**18.40%**	
10-40-5000-00. WAGES AND BENEFITS	172,661	136,509	143,705	105%	170,620	34,111	24.99%	Emergency Management duties were transferred to Building Safety as additional duties.
10-40-5050-22. CONTRACT BUILDING INSPECTOR	10,498	10,000	500	5%	7,500	-2,500	-25.00%	
10-40-5100-01. DUES	375	600	600	100%	600	0	0.00%	
10-40-5100-02. SUBSCRIPTION	0	1,500	1,000	67%	500	-1,000	-66.67%	
10-40-5110-01. SEMINAR & CLASS REGISTRATION	300	1,000	800	80%	1,000	0	0.00%	
10-40-5110-02. EMPLOYEE TRAVEL	362	900	110	12%	900	0	0.00%	
10-40-5110-03. LODGING & MEALS	0	0	0	0%	0	0		
10-40-5120-01. UNIFORMS & PPE	484	300	0	0%	300	0	0.00%	
10-40-5130-01. POSTAGE	13	100	10	10%	100	0	0.00%	
10-40-5130-02. PRINTING	198	600	100	17%	100	-500	-83.33%	
10-40-5360-02. CELLULAR PHONE	920	600	600	100%	600	0	0.00%	
10-40-5510-01. OFFICE SUPPLIES	1,237	1,750	300	17%	500	-1,250	-71.43%	
10-40-5600-01. BUILDING SOFTWARE MAINT	1,348	1,500	1,348	90%	1,500	0	0.00%	
10-40-5750-01. MISCELLANEOUS	0	0	0	0%	0	0		
10-40-5750-03. CREDIT CARD MERCHANT FEES	1,380	1,500	1,300	87%	1,500	0	0.00%	

BUDGET IS 18.4% HIGHER THAN FY2022-2023, SOME HIGHLIGHTS OF THIS BUDGET INCLUDE:

EMERGENCY MANAGEMENT DUTIES WERE TRANSFERRED FROM PUBLIC WORKS TO BUILDING SAFETY AS ADDITIONAL DUTIES,

REDUCED CONTRACT INSPECTIONS AS MORE WILL BE COMPLETED IN-HOUSE.

CITY OF LITCHFIELD PARK
CODE ENFORCEMENT
FISCAL YEAR 2023/2024 PRELIMINARY BUDGET

	2022 Full Year Actuals	2023 Annual Budget	2023 Current Year Annual Projection	2023 Current Year Annual Projection Percentage	2024 Initial Budget Request	Difference FY2024 Annual Budget -FY2023 Annual Budget	% Difference FY2024 Annual Budget -FY2023 Annual Budget	2024 Initial Budget Request Comments
Grand Total	**63,307**	**99,444**	**84,568**	**83%**	**107,056**	**7,612**	**7.65%**	
10-43-5000-00. WAGES AND BENEFITS	59,283	94,794	80,620	85%	101,406	6,612	6.98%	
10-43-5100-01. DUES	350	350	100	29%	350	0	0.00%	
10-43-5110-01. TRAINING & EDUCATION	890	1,300	1,010	78%	1,450	150	11.54%	
10-43-5110-02. EMPLOYEE TRAVEL	0	500	650	130%	1,000	500	100.00%	
10-43-5120-01. UNIFORMS	150	50	50	100%	50	0	0.00%	
10-43-5130-01. POSTAGE	90	150	90	60%	150	0	0.00%	
10-43-5130-02. PRINTING	0	100	50	50%	300	200	200.00%	
10-43-5360-02. CELLULAR PHONES	965	600	600	100%	600	0	0.00%	
10-43-5510-01. OFFICE SUPPLIES	230	100	50	50%	250	150	150.00%	
10-43-5600-01. CODE ENF SOFTWARE MAINT	1,348	1,500	1,348	90%	1,500	0	0.00%	

BUDGET IS 7.65% HIGHER THAN FY2022-2023, SOME HIGHLIGHTS OF THIS BUDGET INCLUDE:
ADDITIONAL TRAVEL FOR TRAINING,
ADDITIONAL PRINTING BUDGET TO UPDATE CODE ENFORCEMENT NOTICES.

CITY OF LITCHFIELD PARK
PLANNING SERVICES
FISCAL YEAR 2023/2024 PRELIMINARY BUDGET

	2022 Full Year Actuals	2023 Annual Budget	2023 Current Year Annual Projection	2023 Current Year Annual Projection Percentage	2024 Initial Budget Request	Difference FY2024 Annual Budget -FY2023 Annual Budget	% Difference FY2024 Annual Budget -FY2023 Annual Budget	2024 Initial Budget Request Comments
Grand Total	**194,366**	**145,473**	**136,982**	**94%**	**194,044**	**48,571**	**33%**	
10-45-5000-00. WAGES AND BENEFITS	132,388	101,973	101,265	99%	180,544	78,571	77%	Added one full-time employee split between Special Projects Manager and Planning Director. Wages and benefits are split 50/50 with City Manager and Planning budgets
10-45-5050-05. CONTRACT PLANNER	12,038	11,000	20,000	182%	0	-11,000	-100%	Moved contract planner to full time employee
10-45-5050-12. REZONING/LAND USE AMENDMENTS	9,170	8,500	8,922	105%	0	-8,500	-100%	Moved contract planner to full time employee
10-45-5050-14. ZONING CODE UPDATE	22,215	8,000	2,500	31%	0	-8,000	-100%	Moved contract planner to full time employee
10-45-5050-16. GENERAL PLAN UPDATE/AMENDMEN	10,316	5,000	375	8%	0	-5,000	-100%	Moved contract planner to full time employee
10-45-5100-01. DUES	0	250	0	0%	500	250	100%	Dues for two full time employees
10-45-5110-01. CONF. & CLASS REGISTRATION	0	1,000	0	0%	2,000	1,000	100%	Increased for additional employee
10-45-5110-02. EMPLOYEE TRAVEL	0	2,500	0	0%	4,000	1,500	60%	Increased for additional employee
10-45-5130-01. POSTAGE	621	500	1,300	260%	1,000	500	100%	50% increase - Many Public Notices needed to be mailed in FY '23 and Planning anticipates similar activity in FY '24.
10-45-5360-02. CELLULAR PHONES	610	650	645	99%	1,300	650	100%	Two cell phones for two employees
10-45-5510-01. OFFICE SUPPLIES	768	500	1,750	350%	3,200	2,700	540%	84% increase - '23 required the purchase of many signs for various BOA and P&Z cases. Anticipating FY '24 to be similar. $2000 for iWorq to better manage projects within Planning and to allow easier transfer of info within the Community Development Dept.
10-45-5725-20. ECON DEV / CITY CENTER MARKET	5,699	5,000	0	0%	1,000	-4,000	-80%	
10-45-5750-03. CREDIT CARD MERCHANT FEES	541	600	225	38%	500	-100	-17%	

BUDGET IS 33% HIGHER THAN FY2022-2023, SOME HIGHLIGHTS OF THIS BUDGET INCLUDE:

TRANSITIONED THE CONTRACT PLANNER TO A FULL-TIME EMPLOYEE SPLIT BETWEEN SPECIAL PROJECTS MANAGER AND PLANNING DIRECTOR,

THE WAGES AND BENEFITS ARE SPLIT 50/50 BETWEEN THE CITY MANAGER AND PLANNING BUDGETS,

REMOVED THE BUDGET FOR CONTRACT PLANNING SERVICES.

CITY OF LITCHFIELD PARK
ENGINEERING SERVICES
FISCAL YEAR 2023/2024 PRELIMINARY BUDGET

	2022 Full Year Actuals	2023 Annual Budget	2023 Current Year Annual Projection	2023 Current Year Annual Projection Percentage	2024 Initial Budget Request	Difference FY2024 Annual Budget -FY2023 Annual Budget	% Difference FY2024 Annual Budget -FY2023 Annual Budget	2024 Initial Budget Request Comments
Grand Total	**299,264**	**447,841**	**461,712**	**103%**	**344,415**	**-103,426**	**-23.09%**	
10-49-5000-00. WAGES AND BENEFITS	211,012	279,883	335,462	120%	223,905	-55,978	-20.00%	Special Projects Manager position moved to City Manager department
10-49-5050-03. CONTRACT ENGINEERING	82,485	97,000	56,000	58%	50,000	-47,000	-48.45%	Non-CIP engineering. Includes budget capacity for engineering and plan review
10-49-5050-05. ENG/PLAN REIMBURSABLE FEES	0	5,000	1,000	20%	0	-5,000	-100.00%	
10-49-5050-08. CLEAR CREEK ASSOC (PLUME)	4,479	5,000	0	0%	1,000	-4,000	-80.00%	Clear Creek on call for PGA superfund/plume assistance
10-49-5050-12. CONTRACT INSPECTIONS	0	8,000	19,000	238%	20,000	12,000	150.00%	Additional inspections due to more construction activity
10-49-5100-01. DUES	0	1,500	550	37%	550	-950	-63.33%	ASCE, APWA memberships
10-49-5110-01. TRAINING & EDUCATION	0	500	275	55%	650	150	30.00%	Public Works/Engineering webinars
10-49-5110-02. EMPLOYEE TRAVEL	0	2,000	1,000	50%	2,000	0	0.00%	Attendance at 2 out of town conferences, includes lodging/meals, registration
10-49-5120-01. UNIFORMS	138	0	0	0%	0	0		
10-49-5130-01. POSTAGE	74	58	25	43%	60	2	3.45%	
10-49-5360-02. CELLULAR PHONES	887	1,300	1,200	92%	650	-650	-50.00%	Reduced to one employee cell phone
10-49-5450-10. GROUND WATER ASSESSMENT	0	47,000	45,000	96%	45,000	-2,000	-4.26%	Calc. based on projecting through end of Fiscal Year
10-49-5510-01. OPERATING SUPPLIES	187	600	2,200	367%	600	0	0.00%	Overage in FY23 was from purchasing Autocad license

BUDGET IS 23.09% LESS THAN FY2022-2023, SOME HIGHLIGHTS OF THIS BUDGET INCLUDE:

TRANSFERRED THE SPECIAL PROJECTS MANAGER POSITION TO THE CITY MANAGER DEPARTMENT, THIS IS A DUAL ROLE POSITION AND SPLIT 50/50 SPECIAL PROJECTS MANAGER AND PLANNING DIRECTOR,

REDUCED THE CONTRACT ENGINEERING BUDGET AND CLEARK CREEK (PLUME) BUDGET AS MORE WILL BE HANDLED IN-HOUSE.

CITY OF LITCHFIELD PARK
MAGISTRATE COURT Department For August
FISCAL YEAR 2023/2024 PRELIMINARY BUDGET

	2022 Full Year Actuals	2023 Annual Budget	2023 Current Year Annual Projection	2023 Current Year Annual Projection Percentage	2024 Initial Budget Request	Difference FY2024 Annual Budget -FY2023 Annual Budget	% Difference FY2024 Annual Budget -FY2023 Annual Budget	2024 Initial Budget Request Comments
Grand Total	**99,281**	**182,673**	**192,446**	**105%**	**206,468**	**23,795**	**13.03%**	
10-50-5000-00. WAGES AND BENEFITS	65,408	141,756	141,756	100%	153,218	11,462	8.09%	
10-50-5050-02. AUDITOR	1,500	1,500	0	0%	100	-1,400	-93.33%	Audit will be performed in FY2025 and the budget will increase to appx $1,800.
10-50-5050-04. COURT INTERP/TRANSLATION	32	350	540	154%	600	250	71.43%	
10-50-5050-07. PROSECUTOR	21,604	15,000	45,000	300%	45,000	30,000	200.00%	Prosecutor cost increases, DUI caseloads have increased
10-50-5050-08. ASSISTANT MAGISTRATE	0	250	0	0%	250	0	0.00%	
10-50-5050-09. PUBLIC DEFENDER	334	500	200	40%	1,000	500	100.00%	DUI case filings are increasing
10-50-5050-11. DEBT SETOFF RELEASE FEE	5	0	0	0%	0	0		
10-50-5110-01. EDUCATION & TRAINING	188	1,000	100	10%	1,000	0	0.00%	
10-50-5110-02. EMPLOYEE TRAVEL	253	300	300	100%	1,000	700	233.33%	
10-50-5130-01. POSTAGE	239	275	250	91%	300	25	9.09%	
10-50-5200-10. OFFICE PHONES/FAX	0	1,000	0	0%	1,000	0	0.00%	
10-50-5300-01. COURTROOM LEASE IGA	7,453	0	0	0%	0	0		Budgeted in the 'Court Enhancement Fund
10-50-5400-05. COMPUTER MAINTENANCE	985	0	0	0%	0	0		Budgeted in the 'Court Enhancement Fund
10-50-5510-01. OFFICE SUPPLIES	1,281	4,819	4,300	89%	3,000	-1,819	-37.75%	Budgeted for Office Furniture for $10K in the Court Enhancement Fund
10-50-6500-00. CONTINGENCY - MAGISTRATE	0	15,923	0	0%	0	-15,923	-100.00%	Not needed in FY2024

BUDGET IS 13.03% HIGHER THAN FY2022-2023, SOME HIGHLIGHTS OF THIS BUDGET INCLUDE:

THE COURT AUDIT IS REQUIRED EVERY THREE YEARS, SO THIS HAS BEEN REDUCED AND WILL RETURN IN FY2025,

PROSECUTION FEES HAVE INCREASED, DUI CASE FILINGS HAVE INCREASED AND THE PROJECTED COST IN FY23 IS $45,000 WHICH IS $30,000 OVER BUDGET,

IN FY2024, INCREASING THE PROSECUTION COSTS TO $45,000 FOR THESE REASONS,

INCREASED TRAVEL TO COVER THE COST OF TRAINING AND JUDICIAL CONFERENCES,

BUDGETED FOR OFFICE FURNTURE IN THE COURT ENHANCEMENT FUND (THIS IS OUTSIDE OF THE GENERAL FUND).

CITY OF LITCHFIELD PARK
PUBLIC SAFETY
FY2023/2024 PRELIMINARY BUDGET

	2022 Full Year Actuals	2023 Annual Budget	2023 Current Year Annual Projection	2023 Current Year Annual Projection Percentage	2024 Initial Budget Request	Difference FY2024 Annual Budget -FY2023 Annual Budget	% Difference FY2024 Annual Budget -FY2023 Annual Budget	2024 Initial Budget Request Comments
Grand Total	**2,320,156**	**2,226,605**	**2,181,149**	**98%**	**2,597,864**	**371,259**	**16.67%**	
10-55-5050-05. ANIMAL CONTROL	5,440	5,500	5,482	100%	6,200	700	12.73%	
10-55-5050-06. PUBLIC SAFETY - POLICE	1,518,075	1,322,400	1,322,400	100%	1,591,600	269,200	20.36%	Compensation and benefits increased 22%, holiday differential, holiday pay, overtime costs increased 13.7%, equipment increased 6%.
10-55-5050-07. POLICE EXPENSES	1,432	15,000	700	5%	15,000	0	0.00%	
10-55-5050-08. POLICE EXPENSES - CAMERAS	80,000	120,000	85,000	71%	93,500	-26,500	-22.08%	License plate reader cameras. FY2024 budget reflects actual cost.
10-55-5050-10. PUBLIC SAFETY - FIRE	710,620	753,705	759,567	101%	881,564	127,859	16.96%	Compensation and benefits increased 18%, calls dispatched decreased by 4%, cost per dispatch decreased by 4%, projections for ePCRs generated decreased 7%.
10-55-5200-05. POSSE EQUIPMENT	0	0	0	0%	0	0		
10-55-5760-01. JAIL FEES	4,589	10,000	8,000	80%	10,000	0	0.00%	Cost increases

BUDGET IS 16.67% HIGHER THAN FY2022-2023, SOME HIGHLIGHTS OF THIS BUDGET INCLUDE:

POLICE AND FIRE PERSONNEL COST INCREASES,

OVERALL COST INCREASES FOR ALL CONTRACTED PUBLIC SAFETY SERVICES,

FIRE CONTRACT IS AN ESTIMATE AS THE FINAL AMOUNT COMES AFTER THE BUDGET IS ADOPTED.

CITY OF LITCHFIELD PARK
RECREATION SERVICES
FY2023/2024 PRELIMINARY BUDGET

REVENUES	2022 Full Year Actuals	2023 Annual Budget	2023 Current Year Annual Projection	2023 Current Year Annual Projection Percentage	2024 Initial Budget Request	Difference FY2024 Annual Budget - FY2023 Annual Budget	% Difference FY2024 Annual Budget - FY2023 Annual Budget	2024 Initial Budget Request Comments
Grand Total	**123,006**	**72,900**	**85,566**	**117%**	**85,100**	**12,200**	**16.74%**	
30-30-4500-01. PASSES	3,247	-	-	0%	0	0		
30-30-4500-03. FACILITY RENTAL	4,395	3,900	3,600	92%	3,600	-300	-7.69%	
30-30-4500-04. MERCHANDISE SALES - REC	2,176	2,200	1,741	79%	1,800	-400	-18.18%	
30-30-4500-05. FRIENDS OF THE REC DONATIONS	-	11,000	18,700	170%	18,700	7,700	70.00%	Start FY24 with ending FY23 funds
30-30-4500-06. MISCELLANEOUS - REC	3,682	-	240	0%	0	0		
30-30-4500-07. DONATIONS - REC	4	1,000	5	1%	0	-1,000	-100.00%	
30-30-4500-09. CANDY MACHINE	2,961	2,200	2,200	100%	2,200	0	0.00%	
30-30-4500-10. FISHING PERMIT	3,067	2,100	981	47%	1,100	-1,000	-47.62%	FY23 is lower due to expecting more permits. We found out that like the passes these memberships were being deferred each month until they expired. FY24 should reflect closer to possible amount
30-30-4500-11. PARK USAGE	7,695	3,000	2,388	80%	2,700	-300	-10.00%	
30-30-4500-20. ANNUAL PROGRAM ACTIVITY FEES	42,756	-	30	0%	0	0		FY23 we moved this GL and split between Sports and Aquatics. It still had deferred revenue before we made the change and moving forward won't have anything added
30-30-4500-25. ACTIVE NET TRANSACTION FEE	20,106	17,500	20,000	114%	20,000	2,500	14.29%	FY23 Sports increased their fees to reflect the transaction fee increase. It went from 5% to 6% which is why the increase in revenue
30-30-4545-15. TENNIS	32,918	30,000	35,681	119%	35,000	5,000	16.67%	FY23 we increased the max amount of kids allowed in the 2 older age groups back to 14.

EXPENDITURES	2022 Full Year Actuals	2023 Annual Budget	2023 Current Year Annual Projection	2023 Current Year Annual Projection Percentage	2024 Initial Budget Request	Difference FY2024 Annual Budget - FY2023 Annual Budget	% Difference FY2024 Annual Budget - FY2023 Annual Budget	2024 Initial Budget Request Comments
Grand Total	**255,105**	**284,797**	**285,780**	**100%**	**305,273**	**20,476**	**7.19%**	
30-30-5000-00. WAGES AND BENEFITS	116,700	131,453	131,453	100%	138,441	6,988	5.32%	

30-30-5100-01. DUES	559	1,000	995	100%	1,075	75	7.50%	NRPA and APRA Memberships, Sam's Club
30-30-5110-01. TRAINING & EDUCATION	0	200	184	92%	2,100	1,900	950.00%	APRA Conference (5) T Kramer CPRP Cert
30-30-5110-02. EMPLOYEE TRAVEL	0	100	100	100%	100	0	0.00%	Conference Related Parking Fees
30-30-5120-01. UNIFORMS	319	500	360	72%	1,200	700	140.00%	All Year Round Rec Staff LP Clothing Allowance 12 x $100
30-30-5130-01. POSTAGE	7	100	100	100%	100	0	0.00%	
30-30-5130-03. ADVERTISING	2,896	2,850	2,755	97%	2,435	-415	-14.56%	Eliminated Dreamstime Subscription
30-30-5200-01. OFFICE EQUIPMENT	68	2,000	1,000	50%	2,000	0	0.00%	
30-30-5200-05. EXERCISE EQUIPMENT	0	400	0	0%	400	0	0.00%	New commercial treadmill for weight room - budgeted in CIP.
30-30-5210-01. PARKING LOT USE AGREEMENT	3,529	3,600	3,759	104%	3,800	200	5.56%	Annual payment per agreement
30-30-5300-01. ELECTRICITY	22,736	29,500	24,000	81%	27,000	-2,500	-8.47%	APS
30-30-5300-02. GAS - HEATING	4,650	3,150	4,725	150%	5,000	1,850	58.73%	Underestimated spring usage - SW Gas
30-30-5360-01. OFFICE PHONES	2,174	2,184	2,166	99%	2,172	-12	-0.55%	CenturyLink
30-30-5360-02. CELL PHONE	3,091	3,060	3,643	119%	3,650	590	19.28%	Added user in FY23
30-30-5400-01. EQUIPMENT MAINTENANCE	3,554	2,600	2,400	92%	2,700	100	3.85%	FY 24 increase is due to adding possible repairs to weight room equipment
30-30-5400-07. REC CENTER OPERATIONS	16,943	15,000	17,950	120%	19,000	4,000	26.67%	FY23 Increase in cleaning costs, plus 5 year boiler inspection and new AED battery; FY24 increase in costs of goods and services
30-30-5450-01. PUBLIC WATER (LIBERTY)	13,838	15,000	15,000	100%	15,000	0	0.00%	Liberty
30-30-5510-01. OFFICE SUPPLIES	4,816	5,500	5,500	100%	6,000	500	9.09%	
30-30-5600-01. RECREATION & REGIST. SOFTWARE	27,105	23,000	27,500	120%	27,000	4,000	17.39%	FY23 increase credit card fees due to higher registrations for our sports season. FY24 based on previous two seasons we do expect to have the same amount at what we are asking for
30-30-5725-15. TENNIS	26,334	27,000	28,600	106%	29,000	2,000	7.41%	FY23 increase in max kids in 2 age groups. This was the original amount before COVID. FY24 increase shows this change as well.
30-30-5735-01. MERCHANDISE PURCHASE	512	800	800	100%	1,000	200	25.00%	FY 24 increase is due to need to purchase other merchandise no purchased in previous years
30-30-5735-02. FOOD & BEVERAGE	1,798	1,600	1,700	106%	1,900	300	18.75%	FY24 increase is due to increase of snacks cost.
30-30-5735-03. STORAGE FEES	3,475	3,200	3,090	97%	3,200	0	0.00%	
30-30-5750-04. FRIENDS OF THE REC EVENT	0	11,000	8,000	73%	11,000	0	0.00%	FOR Run Expenses, PA System, Movie Equip
30-30-5750-10. CLASS - CASH SHORT/OVER	1	0	0	0%	0	0		

BUDGET IS 7.19% HIGHER THAN FY2022-2023, AND REVENUES ARE 16.74% HIGHER THAN FY2022-2023. SOME HIGHLIGHTS OF THIS BUDGET INCLUDE:

ADDITIONAL TRAINING FUNDS FOR CPRP CERTIFICATE, FIVE-YEAR BOILER INSPECTION COST,

HIGHER CLEANING COSTS, OVERALL HIGHER SUPPLY AND UTILITY COSTS

COST RECOVERY: 29.94%. REC OVERALL (INCLUDING ALL PROGRAMS) COST RECOVERY: 55.32%

CITY OF LITCHFIELD PARK

PRESCHOOL

FY2023/2024 PRELIMINARY BUDGET

REVENUES	2022 Full Year Actuals	2023 Annual Budget	2023 Current Year Annual Projection	2023 Current Year Annual Projection Percentage	2024 Initial Budget Request	Difference FY2024 Annual Budget - FY2023 Annual Budget	% Difference FY2024 Annual Budget - FY2023 Annual Budget	2024 Initial Budget Request Comments
Grand Total	**125,370**	**134,400**	**123,508**	**92%**	**139,112**	**4,712**	**3.51%**	
30-32-4500-07. DONATIONS - PRESCHOOL	1,534	1,400	750	54%	1,400	0	0.00%	FY23 didn't have jungle jill so didn't need donation FY24 looking to bring back Jungle Jill
30-32-4545-08. PRE-SCHOOL	107,229	120,000	104,000	87%	120,000	0	0.00%	
30-32-4545-09. KINDERGARTEN SUMMER BRIDGE PRO	16,606	13,000	18,758	144%	17,712	4,712	36.25%	

EXPENDITURES	2022 Full Year Actuals	2023 Annual Budget	2023 Current Year Annual Projection	2023 Current Year Annual Projection Percentage	2024 Initial Budget Request	Difference FY2024 Annual Budget - FY2023 Annual Budget	% Difference FY2024 Annual Budget - FY2023 Annual Budget	2024 Initial Budget Request Comments
Grand Total	**107,108**	**126,151**	**122,051**	**97%**	**132,108**	**5,957**	**4.72%**	
30-32-5000-00. WAGES AND BENEFITS	98,565	110,551	110,551	100%	116,108	5,557	5.03%	
30-32-5110-01. TRAINING & EDUCATION	186	2,600	500	19%	2,000	-600	-23.08%	
30-32-5725-08. PRESCHOOL OPERATIONS	7,189	11,000	9,000	82%	12,000	1,000	9.09%	Increase for Preschool logo T-shirts
30-32-5725-09. KINDERGARTEN SUMMER BRIDGE PRO	1,169	2,000	2,000	100%	2,000	0	0.00%	

BUDGET IS 4.72% HIGHER THAN FY2022-2023, AND REVENUES ARE 3.51% HIGHER THAN FY2022-2023.

COST RECOVERY: 105.3%

CITY OF LITCHFIELD PARK
AQUATICS
FY2023/2024 PRELIMINARY BUDGET

REVENUES	2022 Full Year Actuals	2023 Annual Budget	2023 Current Year Annual Projection	2023 Current Year Annual Projection Percentage	2024 Initial Budget Request	Difference FY2024 Annual Budget - FY2023 Annual Budget	% Difference FY2024 Annual Budget - FY2023 Annual Budget	2024 Initial Budget Request Comments
Grand Total	**103,932**	**114,000**	**118,815**	**104%**	**120,250**	**6,250**	**5.48%**	
30-33-4500-07. DONATIONS - AQUATICS	-	-	1,500	0%	1,500	1,500		Free Swim Day Sponsorship
30-33-4500-12. POOL RENTAL	18,830	14,000	23,065	165%	22,000	8,000	57.14%	Unexpected rental from AZ Dolphins
30-33-4500-15. AQUATIC EVENTS - OTHER	1,520	3,000	2,000	67%	4,500	1,500	50.00%	add 2 additonal movie nights, price increase for admission
30-33-4545-11. SWIM LESSONS - ADULTS	232	500	750	150%	750	250	50.00%	
30-33-4545-12. SWIM LESSONS - YOUTHS	41,228	37,000	37,000	100%	37,000	0	0.00%	
30-33-4545-13. SWIM TEAM - LAGARTOS	15,177	22,000	17,000	77%	17,000	-5,000	-22.73%	
30-33-4545-16. WATER AEROBICS	2,019	2,000	2,000	100%	2,000	0	0.00%	
30-33-4545-22. OTHER PROGRAMS	(242)	-	-	0%	-	0		
30-33-4545-33. RED CROSS PROGRAMS	3,988	5,000	5,000	100%	5,000	0	0.00%	
30-33-4545-34. ACTIVITY FEES - AQUATICS	-	7,500	7,500	100%	7,500	0	0.00%	
30-33-4545-35. OPEN SWIM PASSES	21,180	23,000	23,000	100%	23,000	0	0.00%	

EXPENDITURES	2022 Full Year Actuals	2023 Annual Budget	2023 Current Year Annual Projection	2023 Current Year Annual Projection Percentage	2024 Initial Budget Request	Difference FY2024 Annual Budget - FY2023 Annual Budget	% Difference FY2024 Annual Budget - FY2023 Annual Budget	2024 Initial Budget Request Comments
Grand Total	**208,834**	**212,751**	**213,341**	**100%**	**233,766**	**21,015**	**9.88%**	
30-33-5000-00. WAGES AND BENEFITS	169,450	166,651	166,844	100%	180,736	14,085	8.45%	
30-33-5110-01. TRAINING & EDUCATION	475	1,000	2,612	261%	3,610	2,610	261.00%	CPO/CPRP certs ($750), ARC LG Mgmt ($120), AOAP membership ($40), travel for LGIT ($2,500), in-services ($200)
30-33-5120-01. UNIFORMS	1,061	1,300	1,300	100%	3,200	1,900	146.15%	1 swimsuit per guard ($1,800), shirts, fanny packs, whistles, polos
30-33-5200-02. POOL EQUIPMENT	1,888	4,000	2,750	69%	3,000	-1,000	-25.00%	

30-33-5425-05. POOL OPERATIONS	23,574	26,700	26,700	100%	28,420	1,720	6.44%	Chems ($21,120), algae prevention ($1,000), pool heater service ($2,000), deck cleaning ($1,000), repairs ($3,500) , HydroApps ($1,600)
30-33-5425-10. POOL PERMITS	835	1,200	835	70%	1,200	0	0.00%	
30-33-5725-12. SWIM LESSONS - YOUTH	251	300	300	100%	300	0	0.00%	
30-33-5725-13. SWIM TEAM - LAGARTOS	6,218	5,500	5,000	91%	5,000	-500	-9.09%	Replacement of equipment, price increase for t-shirts
30-33-5725-16. WATER AEROBICS	67	300	300	100%	300	0	0.00%	
30-33-5725-33. RED CROSS PROGRAMS	2,996	4,300	4,000	93%	4,000	-300	-6.98%	
30-33-5725-35. AQUATIC EVENTS - OTHER	2,020	1,500	2,700	180%	4,000	2,500	166.67%	Adding 2 movie nights ($750 licensing fee per movie)

BUDGET IS 9.88% HIGHER THAN FY2022-2023, AND REVENUES ARE 5.48% HIGHER THAN FY2022-2023.

COST RECOVERY IS 51.44%

ADDITIONAL TRAINING BUDGET FOR CPO/CPRP CERTIFICATIONS,

ADDITIONAL UNIFORM BUDGET TO PURCHASE EACH LIFEGUARD ONE SWIMSUIT.

CITY OF LITCHFIELD PARK
YOUTH SPORTS
FY2023/2024 PRELIMINARY BUDGET

REVENUES	2022 Full Year Actuals	2023 Annual Budget	2023 Current Year Annual Projection	2023 Current Year Annual Projection Percentage	2024 Initial Budget Request	Difference FY2024 Annual Budget - FY2023 Annual Budget	% Difference FY2024 Annual Budget - FY2023 Annual Budget	2024 Initial Budget Request Comments
Grand Total	172,449	167,000	203,961	**122**	186,500	**19,500**	**11.68%**	
30-34-4500-07. DONATIONS - YOUTH SPORTS	3,300	-	4,000	-	-	-		
30-34-4545-02. BASKETBALL - YOUTH	86,394	74,000	91,958	124	81,000	7,000	9.46%	FY23 We had the same in winter as previous years, we did have more kids in both fall and spring than we have the past few years. FY24 is based on revenue the past two years but also expecting possible drop in winter
30-34-4545-23. FLAG FOOTBALL	17,048	14,000	15,435	110	15,000	1,000	7.14%	
30-34-4545-24. SOCCER	26,158	22,500	28,006	124	25,000	2,500	11.11%	FY 23 We had the biggest season in the past few years. FY24 is based on last two years but also expect possible dip in registrants in our U6 league
30-34-4545-25. EXTRA SPORTS	16,684	13,000	20,529	158	18,000	5,000	38.46%	The BEST program classes did increase its price than the previous year. We also had more registrations in that program than any other year. We also had a better turn out in our summer basketball and tee ball clinics
30-34-4545-26. ADULT SPORTS	1,638	2,000	1,535	77	1,500	(500)	-25.00%	We are only doing one tournament a year which is why the lower amount expected
30-34-4545-31. T-BALL	12,704	12,000	12,399	103	17,000	5,000	41.67%	The increase in FY 24 is due to adding a winter season for 3/4 year olds
30-34-4545-32. BASEBALL	5,074	4,500	3,517	78	3,500	(1,000)	-22.22%	
30-34-4545-33. LITTLE LEAGUE FIELD	3,449	2,500	4,083	163	3,000	500	20.00%	They increased usage for current FY than the previous year in March and May. For FY 24 we expect to be lower due to our own winter Tee Ball League so they wont be using Jackie in February
30-34-4545-34. ACTIVITY FEES - YOUTH SPORTS	-	22,500	22,500	100	22,500	-	0.00%	

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EXPENDITURES	2022 Full Year Actuals	2023 Annual Budget	2023 Current Year Annual Projection	2023 Current Year Annual Projection Percentage	2024 Initial Budget Request	Difference FY2024 Annual Budget - FY2023 Annual Budget	% Difference FY2024 Annual Budget - FY2023 Annual Budget	2024 Initial Budget Request Comments
Grand Total	**216,942**	**255,873**	**257,144**	**100%**	**285,003**	**29,130**	**11.38%**	
30-34-5000-00. WAGES AND BENEFITS	141,707	169,873	169,722	100%	180,903	11,030	6.49%	
30-34-5110-01. TRAINING & EDUCATION	1,020	2,500	2,100	84%	2,600	100	4.00%	APRA and NRPA Conference, CPRP Certification course for Jack, Membership renewal fees for Pat
30-34-5725-02. BASKETBALL - YOUTH	37,997	42,000	46,000	110%	50,000	8,000	19.05%	FY23 is over due to increase of officials cost. We also had more registrants in spring than previous year which added more games FY24 increase is due to higher rates for officials in all 3 seasons. It also includes new practice equipment.
30-34-5725-23. FLAG FOOTBALL	9,945	12,000	8,927	74%	12,000	0	0.00%	
30-34-5725-25. EXTRA SPORTS	11,218	8,000	14,395	180%	15,000	7,000	87.50%	The higher expense is due to the change of rate in BEST and more registrants registered in their programs. We also added more classes in our Stronger Minds Run Classes. This expense is just the 80% payouts
30-34-5725-26. ADULT SPORTS	677	2,000	500	25%	1,500	-500	-25.00%	Only holding 1 tournament a year
30-34-5725-30. SOCCER	10,084	12,000	11,200	93%	14,000	2,000	16.67%	Increase in cost of officials, also increase in uniforms
30-34-5725-31. T-BALL	2,598	5,500	3,000	55%	7,000	1,500	27.27%	Increase for FY 24 is due to holding a winter season for the 3/4 age group and new equipment
30-34-5725-32. BASEBALL	1,696	2,000	1,300	65%	2,000	0	0.00%	

BUDGET IS 11.38% HIGHER THAN FY2022-2023, AND REVENUES ARE 11.68% HIGHER THAN FY2022-2023.

COST RECOVERY IS 65.44%

CITY OF LITCHFIELD PARK
COMMUNITY SERVICES
FY2023/2024 PRELIMINARY BUDGET

REVENUES	2022 Full Year Actuals	2023 Annual Budget	2023 Current Year Annual Projection	2023 Current Year Annual Projection Percentage	2024 Initial Budget Request	Difference FY2024 Annual Budget - FY2023 Annual Budget	% Difference FY2024 Annual Budget - FY2023 Annual Budget	2024 Initial Budget Request Comments
Grand Total	**6,000**	**19,000**	**0**	**0%**	**10,000**	**-9,000**	**-47.37%**	
35-35-4500-10. MEMORIAL BENCH PROGRAM	0	10,000	0	0%	10,000	0	0.00%	
35-35-4500-20. ADVERTISING REVENUE - CITYLINE	6,000	9,000	0	0%	0	-9,000	-100.00%	No advertising moving forward

EXPENDITURES	2022 Full Year Actuals	2023 Annual Budget	2023 Current Year Annual Projection	2023 Current Year Annual Projection Percentage	2024 Initial Budget Request	Difference FY2024 Annual Budget - FY2023 Annual Budget	% Difference FY2024 Annual Budget - FY2023 Annual Budget	2024 Initial Budget Request Comments
Grand Total	**56,907**	**99,268**	**79,668**	**80%**	**122,306**	**23,038**	**23.21%**	
35-35-5000-00. WAGES AND BENEFITS	29,083	56,168	56,168	100%	59,706	3,538	6.30%	
35-35-5660-10. MEMORIAL BENCHES AND PLAQUES	0	10,000	0	0%	10,000	0	0.00%	
35-35-5750-01. RIDE SHARING SERVICES	0	0	0	0%	22,000	22,000		Ride-sharing service for individuals with disabilities. New program for FY2024.
35-35-6200-02. COMMUNITY APPROPRIATIONS	20,000	20,000	20,000	100%	25,000	5,000	25.00%	
35-35-6200-03. COMMUNITY PROGRAMS	2,110	1,000	1,000	100%	2,000	1,000	100.00%	
35-35-6200-10. CHANNEL 11	7	0	0	0%	0	0		Channel 11 shut down in FY23
35-35-6200-11. IT COMMUNICATION EQUIPMENT	263	0	0	0%	0	0		
35-35-6200-25. LUKE AFB SUPPORT EFFORTS	576	600	0	0%	600	0	0.00%	Reserve for FY24 Support Efforts that arise
35-35-6200-30. CITYLINE	4,869	11,500	2,500	22%	3,000	-8,500	-73.91%	Adobe Subscription for 2

BUDGET IS 23.21% HIGHER THAN FY2022-2023, AND REVENUES ARE 47.37% LOWER THAN FY2022-2023.

BUDGET HIGHLIGHTS INCLUDE:

CITYLINE REVENUE ENDED WHEN THE PAPER VERSION ENDED, CITYLINE IS MOVING TO A DIGITAL PLATFORM,

CHANNEL 11 WAS DISCONTINUED DUE TO LACK OF AVAILABLE CONTENT,

NEW RIDE-SHARING PROGRAM THROUGH VALLEY METRO FOR INDIVIDUALS WITH DISABILITIES.

CITY OF LITCHFIELD PARK
SPECIAL EVENTS
FY2023/2024 PRELIMINARY BUDGET

REVENUES	2022 Full Year Actuals	2023 Annual Budget	2023 Current Year Annual Projection	2023 Current Year Annual Projection Percentage	2024 Initial Budget Request	Difference FY2024 Annual Budget - FY2023 Annual Budget	% Difference FY2024 Annual Budget - FY2023 Annual Budget	2024 Initial Budget Request Comments
Grand Total	**275,413**	**320,700**	**333,524**	**104%**	**330,230**	**9,530**	**2.97%**	
39-39-4500-15. SPECIAL EVENTS DEPOSITS	0	500	500	100%	0	-500	-100.00%	Removed deposits since they are refunded later and rarely become an actual revenue source
39-39-4545-40. SPRING ART FESTIVAL	113,481	114,500	115,363	101%	119,340	4,840	4.23%	
39-39-4545-45. 4TH OF JULY	750	0	1,000	0%	0	0		Sponsorship Revenue to Splash Bash
39-39-4545-50. ARTS IN THE PARK CONCERTS	6,000	14,000	14,750	105%	15,250	1,250	8.93%	Add 2 more Brochure Sponsors
39-39-4545-55. CHRISTMAS IN THE PARK	24,445	17,500	18,526	106%	19,000	1,500	8.57%	Slight increase in number of crafters
39-39-4545-65. FALL ARTS FESTIVAL	84,175	93,750	114,668	122%	110,340	16,590	17.70%	
39-39-4545-70. OKTOBERFEST	10,430	11,050	11,600	105%	13,500	2,450	22.17%	
39-39-4545-75. NATIVE AMERICAN ARTS FESTIVAL	25,938	55,200	44,578	81%	46,300	-8,900	-16.12%	Prop 302 Funds reimbursed expenses rather than budget as revenue
39-39-4545-80. TROUT DERBY	10,194	10,000	12,539	125%	11,500	1,500	15.00%	FY23 unexpected $2500 sponsorship
39-39-4545-85. MOVIE EVENT	0	4,200	0	0%	5,000	800	19.05%	FY23 Movie Nights Put on Hold

EXPENDITURES	2022 Full Year Actuals	2023 Annual Budget	2023 Current Year Annual Projection	2023 Current Year Annual Projection Percentage	2024 Initial Budget Request	Difference FY2024 Annual Budget - FY2023 Annual Budget	% Difference FY2024 Annual Budget - FY2023 Annual Budget	2024 Initial Budget Request Comments
Grand Total	**270,766**	**352,686**	**349,297**	**99%**	**360,252**	**7,566**	**2.15%**	
39-39-5000-00. WAGES AND BENEFITS	85,641	114,182	114,182	100%	128,340	14,158	12.40%	
39-39-5110-01. TRAINING & EDUCATION	145	750	763	102%	1,300	550	73.33%	IFEA Membership Tricia and Sam
39-39-5740-01. SPRING ART FESTIVAL	54,787	65,930	72,957	111%	70,300	4,370	6.63%	Increased cost of goods and services
39-39-5740-02. 4TH OF JULY	5,027	6,500	6,500	100%	0	-6,500	-100.00%	No Fireworks Show in FY24
39-39-5740-03. ARTS IN THE PARK CONCERTS	6,895	10,345	10,824	105%	12,000	1,655	16.00%	Increased band fees and ad costs

39-39-5740-04. CHRISTMAS IN THE PARK	23,187	26,350	26,224	100%	24,000	-2,350	-8.92%	Snow machines purchased in FY23
39-39-5740-15. FALL ARTS FESTIVAL	48,691	64,650	60,172	93%	61,200	-3,450	-5.34%	Increased cost of goods and services
39-39-5740-20. OKTOBERFEST	5,316	6,265	3,785	60%	5,500	-765	-12.21%	Ad City Advertising back in
39-39-5740-25. TROUT DERBY	2,943	3,050	3,850	126%	3,300	250	8.20%	Reduce Raffle Expenses
39-39-5740-35. NATIVE AMERICAN ARTS FESTIVAL	35,645	49,950	46,986	94%	48,500	-1,450	-2.90%	Expecting Public Radio reimbursement from P302
39-39-5740-40. MOVIE EVENT	0	2,500	0	0%	2,500	0	0.00%	Transition Fireworks $ to Movie Equip
39-39-5750-01. MISCELLANEOUS - SPEC EVENTS	1,275	1,000	1,742	174%	2,000	1,000	100.00%	Chase Mobile CC Fees
39-39-5750-20. LICENSING/PERMITS	1,214	1,214	1,312	108%	1,312	98	8.07%	Slight increase in permit fees

BUDGET IS 2.15% HIGHER THAN FY2022-2023, AND REVENUES ARE 2.97% HIGHER THAN FY2022-2023.

BUDGET HIGHLIGHTS INCLUDE:

NO FIREWORK SHOW, INCREASED COSTS OVERALL

COST RECOVERY: 91.67%

CAPITAL IMPROVEMENT BUDGET

- One-time revenues: $14,885,668
  - $1,500,000: Construction sales tax
  - $9,200,000: Bond proceeds for Litchfield Square GMP 5 (recommended)
  - $3,000,000: Bond proceeds for Public Works Facility Construction (recommended)
  - $1,185,668: Maricopa County Flood Control (for storm drain project)
- One-time capital expenses: $20,050,000
  - Litchfield Square GMP 5: $9,200,000
  - Public Works Facility: $3,000,000
  - City CIP Projects: $7,850,000 (see following pages for complete list)
- Net: -$5,164,332
  - If all City CIP projects are completed, $5.2 million will be needed from City reserves to cover all projects
  - Actual net difference between one-time revenues and one-time expenses will be dependent upon actual construction sales tax revenues, projects approved and completed, and final project costs

CITY OF LITCHFIELD PARK
FISCAL YEAR 2024 RECOMMENDED GENERAL FUND CAPITAL IMPROVEMENT PROJECTS

This is a listing of recommended FY24 capital projects and the estimated costs using general fund monies.

	Capital Improvement Projects GENERAL FUND Project Name	Estimated Project Cost	Description / Notes
1	Litchfield Square GMP 5 *bond recommended	$9,200,000	GMP 5 - Construction of La Loma Avenue, Honeysuckle Street, and Desert Avenue around the park, complete improvements for south half of park, complete reconstruction of Honeysuckle Street from Desert Avenue to Old Litchfield Road, extension of Village Parkway to Old Litchfield Road.
2	Public Works / Development Services Facility *bond recommended	$3,000,000	Design, engineering and construction for the new facility.
3	Downtown Storm Drain Completion	$2,099,000	Total project cost is $5,597,260. Maricopa County Flood Control District is reimbursing 65% of the total construction cost. 60% was completed in FY2023, remaining 40% will be completed in FY24.
5	Camelback Park View Fence Design & Construction	$1,200,000	Perimeter wall around the north and east sides of Camelback Park: $100,000 design and engineering, $1,100,000 construction.
6	Capital Contingency	$1,000,000	Expenditures from contingency requires approval from Council.
7	Camelback Road Engineering & Utility Relocations	$1,000,000	Prepare plans for widening of Camelback Road from Goodyear to Litchfield Road. This is part of the Camelback Road annexation project.
8	Hilltop Reimbursement	$900,000	Pending agreement with Sun Health to reimburse them 50% of construction sales tax received from their construction project for hilltop improvements. Or City completes initial improvements.
9	Pathway Design, Engineering & Construction	$200,000	The design and engineering are a rollover project from FY23: Phase I: FY24 plans include design and engineering and some construction. No progress in FY23.
10	Public Works Equipment and Vehicles	$200,000	This is an ongoing annual capital cost to replace aging Public Works equipment and vehicles.
11	Staggs Park & Tierra Verde Lake Updates	$165,000	Plans include the fishing dock, ramadas, kayak lockers and park restroom remodel.

12	Perimeter Wall South of Luchana Drive	$160,000	Perimeter wall Phase 6 north of Litchfield Square.
13	Litchfield Train Depot	$150,000	Relocation and foundation for historic train depot. Anticipated 50% reimbursement from Goodyear.
14	Citywide Road Program - General Fund contribution	$150,000	General citywide roadway resurfacing pursuant to the City's 10-year Road Maintenance Program. The ongoing road maintenance program will continue to roll forward each year. Projected HURF revenues in FY24 are $539K. HURF doesn't generate enough revenue to keep up with regular maintenance, so a portion of maintenance is budgeted in the general fund.
15	Traffic Signal at Fry's on Litchfield Road	$125,000	Design and engineering for the traffic signals. City will pay for the poles on Fry's side of intersection. Other poles to be paid by Sun Health. Also includes design of a right turn lane and extension of ITS conduit from Camelback. Note: Fry's shopping development paid in $68,000 towards this project. Construction is planned for FY25.
16	Traffic Signal at Missouri	$100,000	Design and engineering for traffic signal at entrance to Sun Health, City Hilltop project and Missouri. Includes extension of ITS conduit from Camelback to the Frys signal from the south. These signals would be synced with Litchfield/Camelback signal. City of Glendale, Maricopa County and Sun Health will all contribute to this project. City collected $45,000 from Mattamy Homes for this signal. Construction is planned for FY24. 50% reimbursement from Sun Health per development agreement. Possible reimbursement from Maricopa County for Dreaming Summit (will need an IGA).
17	Perimeter Wall	$75,000	Significant wall repairs as necessary. Routine maintenance is budgeted in the Public Works operating budget for $25K.
18	IT Capital Costs	$75,000	This is an ongoing annual capital cost for IT. FY24 planned projects are: upgrade the universal power supply and switches, convert the phone system from Mitel to Microsoft Teams.
19	Perimeter Wall Reconstruction - Dysart Road North Half	$60,000	Complete design for construction in FY2025.
20	Library	$50,000	New library contribution for landscaping, improvements.
21	Security Cameras	$50,000	Security camera system for underpasses.
22	Door Badge Reader/Lock System	$50,000	Current door lock system is old and needs to be replaced. Can move new badge reader system if City Hall relocates.
23	Security Cameras	$25,000	Security Camera System at Rec & City Hall, Dock & Rec outdoor courts.
24	City Hall Capital Emergencies	$10,000	To allow for budget capacity in the event repairs are needed at City Hall.
25	Treadmill	$6,000	Replace aging treadmill at Rec Center.
	Total General Fund CIP Projects Recommended for FY 2024	**$20,050,000**	City received $68K for traffic signal at Fry's and $45K from Mattamy Homes for traffic signal at Missouri.

CITY OF LITCHFIELD PARK
FY 2024 CAPITAL IMPROVEMENT PROJECTS HURF & ARP FUNDS

	Capital Improvement Projects - Recommended for FY24 HURF Project Name	Estimated Project Cost	Description / Notes
1	Dysart Road & Indian School Road Project	$718,000	Total estimated project cost was originally $620,000. New estimated project cost is $800K due to inflation and higher labor and material costs. Remainder will be paid from general fund road maintenance allocation budget (budgeted $150,000 in FY2024).
2	Citywide Road Program - Street Repair & Replacement. Litchfield Road Mill and Overlay	$541,000	General citywide roadway resurfacing pursuant to the City's 10-year Road Maintenance Program. The ongoing road maintenance program will continue to roll forward each year. Projected HURF revenues in FY24 are $539K and the estimated beginning fund balance on July 1, 2023 is $720,000.
	Total CIP HURF Projects Recommended for FY2024	**$1,259,000**	

	Capital Improvement Projects - Recommended for FY24 AMERICAN RESCUE PLAN FUNDS - Total award is $2,149,496. Estimated remaining funds in FY2024 are $279,496 Project Name	Estimated Project Cost	Description
1	Camelback Park Parking Lot Design & Construction	$279,496	Rollover project from FY23: Final design and construction in FY24. This will be the final project using ARP funds.
	Total CIP ARP Projects Recommended for FY2024	**$279,496**	

CITY OF LITCHFIELD PARK
CAPITAL IMPROVEMENT PROJECTS - FY 2025 - FY2028 GENERAL FUND & HURF

	FY2025 - Recommended Capital Improvement Projects	Estimated Project Cost	Description
1	Litchfield Square GMP 6	$11,000,000	Landscaping, lights for streets built in GMP5, finish remaining streets, build restroom building, and main park amenities.
2	Camelback Road Construction	$3,000,000	Includes $750,000 for the south half of the roundabout at Denny Blvd. Construction for the south half of Camelback Road from Goodyear city limits to Litchfield Road. Total project cost is estimated at $5.6M. Remainder of project will be in FY26.
3	Curb & Gutter on Litchfield Road from Indian School to Camelback	$1,000,000	Two miles of curb and gutter.
4	Perimeter Wall Reconstruction - Dysart Road North Half	$1,000,000	Construction phase.
5	Traffic Signal at Missouri	$500,000	Traffic signal at entrance to Sun Health, City Hilltop project and Missouri. These signals would be synced with Litchfield/Camelback signal. City of Glendale, Maricopa County and Sun Health will all contribute to this project. City collected $45,000 from Mattamy Homes for this signal. Sun Health will reimburse 50% per development agreement. Additional 25% reimbursement is anticipated.
6	Citywide Road Program - General Fund	$360,000	General citywide roadway resurfacing pursuant to the City's 10-year Road Maintenance Program. The ongoing road maintenance program will continue to roll forward each year. Projected HURF revenues in FY25 are $540K. This is the general fund portion of the citywide road maintenance program.
7	Downtown electrical updates	$325,000	Replacement and upgrade to downtown RBG lighting upgrade to tie into Litchfield Square.
8	City Gateway Signage	$250,000	Update city gateway signage.
9	Traffic Signal at Fry's on Litchfield Road	$225,000	Traffic light on Fry's side of intersection. Other poles to be paid by Sun Health. Note: Fry's shopping development paid in $68,000 towards this project.
10	Public Works Capital Equipment Replacement	$200,000	Ongoing replacement program of aging vehicles & equipment.
11	Lake Lighting	$150,000	Design, light fixtures, installation.
12	Perimeter Wall Repairs	$75,000	Significant wall repairs as necessary (regular mainenance is in the Public Works budget).
13	IT Capital Replacement	$75,000	Ongoing replacement of aging IT equipment, computers, printers, etc.
14	Recreation Management Software	$30,000	Upgrade Recreation Management Software
	Total CIP Projects FY2025	$18,190,000	

	FY2025 - Recommended Capital Improvement Projects - HURF		Description
1	Citywide Road Program HURF	$550,000	Citywide road program

	FY2026 - Capital Improvement Projects		Description
1	Litchfield Square - GMP 7	$4,000,000	Finish park, except for Amphitheater and clock tower.
2	Litchfield Square - Parking Garage *bond recommended	$3,500,000	In the event parking garages are needed, staff recommends budgeting enough capacity to start the project in FY26. Phase I would include conceptual design, reviews by working group, DRB, and Council. Estimated total project cost is $26M. $3.5M would be sufficient in FY26 to get the project started.
3	Bird Lane Storm Water Project	$2,000,000	Anticipated 50% reimbursement from Maricopa County Flood Control District.
4	Scout Lodge and Park Improvements	$1,250,000	Scout Lodge Building & Scout Park Improvements.
5	Perimeter Wall Reconstruction - Dysart Road South Half	$860,000	Engineering and construction costs for Dysart Wall.
6	Citywide Road Program HURF	$550,000	Citywide road program
7	Citywide Road Program - General Fund	$325,000	Citywide road program - General Fund Portion
8	Public Works Capital Equipment Replacement	$200,000	
9	Bullard Wash Connections	$140,000	Establish connections from street in the Village at Litchfield Park into Bullard Wash trail system.
10	Perimeter Wall Repair / Maintenance	$75,000	
11	Main Pool Filtration Unit	$65,000	
12	Computers / Switches / Other IT Equipment	$50,000	
	Total CIP Projects FY2026	$13,015,000	

	FY2027 - Capital Improvement Projects		Description
1	Two Buildings on Wigwam Blvd (current dental offices)	$1,350,000	West Building: 3,684 square feet, East Building: 2,712 square feet. Total usable land: 58,098 square feet.
2	Citywide Road Program HURF	$560,000	
3	Citywide Road Program - General Fund	$305,000	
4	Public Works Capital Equipment Replacement	$200,000	
5	Perimeter Wall Repair / Maintenance	$100,000	
6	City Hall Relocation	$100,000	Office furniture, paint, electrical udpates. Cost to move existing furniture.
7	Main Pool Filtration Unit	$68,500	
8	Computers / Switches / Other IT Equipment	$20,000	
	Total CIP Projects FY2027	$2,703,500	

	FY2028 - Capital Improvement Projects		Description
1	Citywide Road Program HURF	$570,000	
2	Right-of-Way Acquisitions on Old Litchfield Road	$700,000	
3	Citywide Road Program - General Fund	$300,000	
4	Public Works Capital Equipment Replacement	$200,000	
5	Rec Center - Pool Heating System	$60,000	
6	Computers / Switches / Other IT Equipment	$20,000	
	Total CIP Projects FY2028	$1,850,000	

Total CIP Projects FY2024 - FY2028	$57,896,996	

	Other Non-Prioritized Projects		Description
1	Upgrades to existing pathways (Alegra pathway)	$175,000	
2	Congestion at Litchfield Road & Camelback right turn lane (Option 1 $150K, Option 2 $450K)	$450,000	
3	Turtle Park Parking	$155,000	
4	Litchfield Road Landscaping	$200,000	
	Total Other Projects	$980,000	

FUND BALANCE ESTIMATE

City of Litchfield Park
General Fund - Unaudited Budgetary Basis
Summary of Revenues and Expenditures
5-year Financial Forecast

	FY22 Actual	FY23 Estimated Ending	FY24 Budget	FY25 Projected	FY26 Projected	FY27 Projected
Total Revenues	$ 12,915,886	$ 14,388,251	$ 15,159,432	$ 14,916,050	$ 14,743,610	$ 15,821,220
Total Operating Expenditures	$ 9,246,988	$ 10,226,874	$ 13,018,384	$ 13,228,123	$ 13,447,004	$ 13,950,394
Operating Surplus (Deficit)	$ 3,668,898	$ 4,161,377	$ 2,141,048	$ 1,687,927	$ 1,296,606	$ 1,870,826
Total One-Time Sources	$ 10,535,333	$ 13,949,861	$ 14,885,668	$ 19,300,000	$ 5,500,000	$ 16,500,000
Total One-Time Uses	$ 10,562,969	$ 13,985,151	$ 20,050,000	$ 18,190,000	$ 13,015,000	$ 2,703,500
Net One-time Sources and Uses	$ (27,636)	$ (35,290)	$ (5,164,332)	$ 1,110,000	$ (7,515,000)	$ 13,796,500
Net Change in Fund Balance	$ 3,641,262	$ 4,126,087	$ (3,023,284)	$ 2,797,927	$ (6,218,394)	$ 15,667,326
Fund Balance - Beginning	15,543,520	19,184,781	23,310,868	20,287,584	23,085,511	16,867,118
Fund Balance - Ending	$ 19,184,781	$ 23,310,868	$ 20,287,584	$ 23,085,511	$ 16,867,118	$ 32,534,444
Fund Balance Detail						
Minimum Fund Balance	1,980,000	1,534,000	1,953,000	1,984,000	2,017,000	2,093,000
Stabilization Fund	4,630,000	3,579,000	4,556,000	4,630,000	4,706,000	4,883,000
Debt Payoff	-	-	-	-	-	-
Unassigned Fund Balance	12,574,781	18,197,868	13,778,584	16,471,511	10,144,118	25,558,444
Total Fund Balance	19,184,781	23,310,868	20,287,584	23,085,511	16,867,118	32,534,444

Questions?

Thank you