
Wednesday, May 17, 2023

Regular Meeting

I. Call to Order

The meeting was held in the Library Community Room and called to order by Mayor Schoaf at 6:30 PM. A recording of the meeting can be seen [here](#)

Present: Mayor Thomas L. Schoaf; Vice Mayor Paul Faith; Council Member Lisa Brainard Watson; Council Member Ron Clair; Council Member Ann Donahue; Council Member Justin James; Council Member John Romack

Staff: Matthew Williams, City Manager; Terri Roth, City Clerk; Joe Estes, City Attorney; Paige Peterson, Asst. City Manager / Director of Finance; Maria Ceaglske, Deputy City Clerk; Keith Drunasky, City Engineer; Woody Scoutten, Special Projects Manager; Daniel Loftus, Planning Services Manager; Tricia Kramer, Director of Community & Recreation Services; John Austin Gaylord, Assistant City Attorney; Kyle Ames, Director of Public Works

II. Pledge of Allegiance

The Pledge of Allegiance was previously cited during the 6:00 PM special meeting.

III. Mayor and Council Members Report on Current Events

Council Member Brainard Watson spoke of a recent court appearance regarding the vandalism at the Hilltop and also noted the work of Litchfield Park Historical Society on the Heritage Center.

Council Member Romack spoke of the work of Mr. Drunasky on the Staggs Park Parking Lot construction project and noted the progression of the project.

Council Member Donohue spoke of her positive experience in meeting Dr. Carter Davidson, the new Superintendent of Litchfield Elementary School District.

Council Member Clair spoke of his participation at a recent golf event held by the West Valley Mavericks Foundation and the difference they are making in the community.

IV. City Manager's Report on Current Events

There was no discussion on this report.

V. Response to Call to the Community

There were no requests to speak during the April 19, 2023, regular meeting.

VI. Call to the Community

There were no requests to speak on any non-agenda item.

VII. Presentation**A. Introduction of New Employees**

Mr. Williams recognized those employees who were in attendance: Maria Ceaglske, Brittany Johnson,

and Victor Martinez.

Mayor Schoaf welcomed the new employees and wished them well in their positions.

VIII. Reports

A. Public Safety Services Monthly Reports

1. Goodyear Fire Report

Deputy Chief Pahl reviewed his report with nothing further to add. Council Member Romack questioned the overuse of Emergency Medical Services (EMS) calls. Deputy Chief Pahl responded that the number of EMS calls will decline with additional training of new staff at a particular facility.

Mayor Schoaf noted his appreciation to Deputy Chief Pahl and his staff for their service to the residents.

2. Avondale Police Department

Sgt. Emmett reviewed the report with nothing further to add.

Council Member Romack commented on an article in The Independent related to the FLOCK cameras. Sgt. Emmett responded that it was more of an opinion which contained misinformation and gave examples of how the cameras have been utilized for the betterment of the community.

Council Member Donohue spoke of a situation where the police department was contacted and they were already on alert of the situation because of the cameras. She urged the community to not be hesitant to call the police department to alert them to a crime. Sgt. Emmett expanded on the noted situation and stated it is a good example of how the cameras are utilized.

Vice Mayor Faith noted the importance of what Sgt. Emmett stated of the true use of the cameras versus what was stated in the article. He said the article stated the public has access to the cameras and asked the validity of that statement. Sgt. Emmett responded that only certain Officers at the Avondale Police Department have access to the cameras. He explained how the system is utilized along with the extensive reports that are produced when accessing the system.

Mayor Schoaf noted his appreciation to Sgt. Emmett for his service to the residents.

Mr. Williams informed Council that he has spoken with Sgt. Emmett, and they are working to prepare a response to the misinformation contained in the article. He stated he would share the prepared response with Council.

B. Staff Monthly Reports

1. Finance Monthly Report

Ms. Peterson reviewed her report with nothing further to add. Vice Mayor Faith asked if the HURF estimate is the same as other funds received from the State. Ms. Peterson stated she would research his request and provide her findings to him.

2. PGA North Plume Update

Mr. Drunasky shared slides showing the progressive plume collapse from 1991 to present. He also presented a forecast for 5, 10 and 20 years. Vice Mayor Faith gave a brief history of the plume and the issues it caused which prompted action of the City as well as several agencies. There was discussion on the collaboration effort of agencies, measures utilized in order to allow new construction in the area and the current depth of available groundwater.

3. Capital Improvement Projects (CIP) Update

Mr. Drunasky reported on the following items: Staggs Park is 72% complete with a targeted completion date of May 31, 2023; completion of Litchfield Road overlay and construction; Maricopa Association of Governments (MAG) is currently assembling the Southwest Valley Truck Study draft report. Once received, Staff will review the report and report the findings to Council; construction of Dysart & Indian School Roads utilizing HURF funds; and Jackie Robinson Park drainage improvements.

4. Special Projects Update

Mr. Scoutten reported the following items: damage from an accident at the roundabout has been repaired; most of the landscaping is near completion at Village Parkway; Airline Canal Relocation project is complete but still waiting on JDM easement documents to be signed and recorded; Southwest Gas has completed all work for Litchfield Square; waiting on Liberty Utilities to turn on water and sewer systems; La Loma and Desert Avenue curb and gutter construction to start soon; Honeysuckle Road closure will start on June 19, 2023; a stakeholder meeting on the Honeysuckle Road closure will be held on June 7, 2023 for those affected by the closure; and staff is working with FEMA to get the floodplain removed once construction is complete.

Council Member Clair asked how Staff planned on notifying stakeholders of the meeting. Mr. Scoutten responded that notices are being sent to all businesses and property owners in the general area that will be affected by the closure. Council requested that the notices be sent sooner rather than later to avoid any miscommunications.

5. Magistrate Court Monthly Report

A staff member of the Magistrate Court was not present to review the report, however, Council Member Romack asked that the report pages be properly oriented so it can be easily read. Ms. Roth stated she will ensure the change is made.

IX. Consent Agenda

MOVE TO APPROVE ITEMS A THROUGH H ON THE CONSENT AGENDA.

MOVER Council Member Ron Clair, **SECONDER** Vice Mayor Paul Faith

AYE: Mayor Thomas L. Schoaf, Vice Mayor Paul Faith, Council Member Lisa Brainard Watson, Council Member Ron Clair, Council Member Ann Donahue, Council Member Justin James, Council Member John Romack

7 - 0 Passed - Unanimously

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|-----------|---|-----------------|
| A. | Approval of Minutes | APPROVED |
| | MOVE TO APPROVE THE MARCH 15, 2023, SPECIAL AND REGULAR MEETING MINUTES, THE APRIL 19, 2023, WORK STUDY SESSION AND REGULAR MEETING MINUTES, AND THE APRIL 24, 2023, WORK STUDY SESSION MINUTES. | |
| B. | Amendments to City Council Rules and Procedures | ADOPTED |
| | MOVE TO APPROVE THE RECOMMENDED AMENDMENTS TO THE CITY COUNCIL RULES AND PROCEDURES MANUAL AS PRESENTED. | |
| C. | Adoption of Resolution 23-548 Community Development Block Grant (CDBG) Amendment | ADOPTED |
| | MOVE TO ADOPT RESOLUTION NO. 23-548 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AMENDING THE COOPERATIVE AGREEMENT BETWEEN THE CITY AND MARICOPA | |

COUNTY ALLOWING MARICOPA COUNTY TO INCLUDE THE CITY'S POPULATION IN THEIR CDBG APPLICATION.

- D. Adoption of Resolution No. 23-544 related to HR Policy 6010 Training and Development** **ADOPTED**
- MOVE TO ADOPT RESOLUTION NO. 23-544 RELATED TO PERSONNEL POLICY UPDATES TO POLICY HR 6010 TRAINING AND DEVELOPMENT**
- E. Closure of Honeysuckle Street between Desert Avenue and Old Litchfield Road** **APPROVED**
- MOVE TO APPROVE CLOSURE OF HONEYSUCKLE STREET BETWEEN DESERT AVENUE AND OLD LITCHFIELD ROAD FOR FULL STREET RECONSTRUCTION BEGINNING JUNE 19, 2023, AND ENDING NOT LATER THAN SEPTEMBER 3, 2023.**
- F. Litchfield Square Infrastructure Design and Engineering Expenditures** **APPROVED**
- MOVE TO RATIFY LITCHFIELD SQUARE DESIGN AND ENGINEERING COSTS FOR APRIL 2023 IN THE AMOUNT OF \$30,252.88 AND APPROVE ESTIMATED DESIGN AND ENGINEERING COST FOR MAY 2023 IN THE AMOUNT OF \$30,000.00.**
- G. Marwest Swim League Agreement** **APPROVED**
- MOVE TO APPROVE THE MARWEST SWIM LEAGUE AGREEMENT**
- H. FY2023 Budget Adjustments** **APPROVED**
- MOVE TO APPROVE BUDGET ADJUSTMENTS TO FISCAL YEAR 2023 AS PRESENTED.**

X. Business

- A. Contract with Waste Management for City Refuse & Recycling Services** **APPROVED**

Mr. Williams reviewed the item, noted staff would be sending notifications to all residents regarding the changes as well as placing the changes on social media. He explained the changes made since it was last introduced to Council. Mr. Williams asked Mr. Landrum if he would like to comment on the changes made.

Clark Landrum, Waste Management Representative, stated there is not only a clause on rate increase but there is also a clause on rate decrease. Mr. Williams explained the clause on rate decrease.

Council Member Donahue asked what happens if a customer with in-ground waste calls and states they do not want to pay the extra cost. Mr. Williams responded they will become rolling can customers and pay the cheaper rate.

Council Member Donahue requested that a fact sheet be available to answer possible resident questions and have it posted to social media as well. Mr. Williams confirmed that a fact sheet would be available to answer resident questions, it would be posted on social media and the city website as well, and placed in the mailing. Council Member Donahue noted the importance of updating the city website of the changes.

Council Member Romack stated he lives in a peninsula with 51 units with more than 40 residents utilizing in-ground cans. He questioned how Waste Management tracks what service each resident is utilizing. Mr. Landrum responded a truck with a garbage person will still be utilized for those residents who choose not to deter from the new can service and explained the customer tracking process.

Mayor Schoaf asked if there is a current list of customers. Mr. Landrum confirmed they have a

current list of customers.

Council Member Brainard Watson spoke of her experience on the tracking process.

Vice Mayor Faith noted the change over will be a process for all and thanked staff as well as the vendor for their work on the contract.

MOVE TO ADOPT RESOLUTION 23-542 AND A CONTRACT WITH WASTE MANAGEMENT FOR CITY REFUSE & RECYCLING SERVICES

MOVER Vice Mayor Paul Faith, **SECONDER** Council Member Ron Clair

AYE: Mayor Thomas L. Schoaf, Vice Mayor Paul Faith, Council Member Lisa Brainard Watson, Council Member Ron Clair, Council Member Ann Donahue, Council Member Justin James, Council Member John Romack

7 - 0 Passed - Unanimously

B. Adoption of Resolution 23-549 Litchfield Square Bond

ADOPTED

Ms. Peterson reviewed the numbers for the bond. Council Member Romack asked how this number came to be as he wants to ensure the community knows there are enough funds to complete the project. Staff feels this is an appropriate amount.

MOVE TO ADOPT RESOLUTION 23-549 APPROVING THE SALE AND EXECUTION AND DELIVERY OF PLEDGED REVENUE OBLIGATIONS, SERIES 2023; APPROVING THE FORM AND AUTHORIZING THE EXECUTION AND DELIVERY OF NECESSARY AGREEMENTS, INSTRUMENTS AND DOCUMENTS; DELEGATING AUTHORITY TO DETERMINE CERTAIN MATTERS WITH RESPECT TO THE FOREGOING AND DECLARING AN EMERGENCY

MOVER Vice Mayor Paul Faith, **SECONDER** Council Member Ron Clair

AYE: Mayor Thomas L. Schoaf, Vice Mayor Paul Faith, Council Member Lisa Brainard Watson, Council Member Ron Clair, Council Member Ann Donahue, Council Member Justin James, Council Member John Romack

7 - 0 Passed - Unanimously

C. Adoption of Resolution 23-550 Valley Metro Intergovernmental Agreement

ADOPTED

Mr. Williams provided some information regarding the IGA to bring Valley Metro to the City. Mr. Tom Young provided a brief presentation regarding the program they are offering. He discussed the amount of vehicles they have and ADA accessibility vehicles, trip options plans, mileage plans, and eligibility. Travel is restricted to Maricopa County only; no out of town trips.

Mr. Williams reiterated the Ride Choice program is a great plan for the residents. There are nine ADA eligible riders, 1 active rider prior to the Zoom service and 1 active today. He reviewed the City's proposal to use the pilot program. The City currently has \$17,300 Arizona Lottery Funds (ALF), so the city would pay about \$6,000.

MOVE TO ADOPT RESOLUTION 23-550 AND APPROVE THE IGA WITH VALLEY METRO FOR RIDE SHARE SERVICES

MOVER Council Member John Romack, **SECONDER** Council Member Lisa Brainard Watson

AYE: Mayor Thomas L. Schoaf, Vice Mayor Paul Faith, Council Member Lisa Brainard Watson, Council Member Ron Clair, Council Member Ann Donahue, Council Member Justin James, Council Member John Romack

7 - 0 Passed - Unanimously**D. Adoption of Ordinance 23-268 Authority to Correct Scrivener's Error****ADOPTED**

Mrs. Roth stated there were no changes since the introduction of the item. She explained the ordinance authorizes the City Attorney and City Clerk to make grammatical error corrections to ordinances without having to bring them back to Council for approval.

MOVE TO ADOPT ORDINANCE 23-268 AUTHORITY TO CORRECT SCRIVENER'S ERROR

MOVER Vice Mayor Paul Faith, **SECONDER** Council Member Ann Donahue

AYE: Mayor Thomas L. Schoaf, Vice Mayor Paul Faith, Council Member Lisa Brainard Watson, Council Member Ron Clair, Council Member Ann Donahue, Council Member Justin James, Council Member John Romack

7 - 0 Passed - Unanimously**E. Adoption of City Ordinance 23-269 Short-Term Vacation Rental Ordinance****ADOPTED**

Ms. Peterson stated there have been no changes. Vice Mayor Faith referred to the verbiage and asked how the ordinance will affect those currently renting. Mr. Estes responded the language is what is stated per Arizona State Statute 9-500.39 which will apply to everyone regardless of whether they are an existing short-term rental or not. A notification to the neighbors is a requirement. He explained that once this becomes effective everyone who operates a short-term rental within Litchfield Park must obtain a permit in addition to notification to the neighbors.

Council Member Donahue asked which neighbors would be notified. It was noted that all adjacent neighbors would receive notification.

Vice Mayor Faith asked about a gate around the pool. Mr. Estes responded rentals must be compliant with the current provisions regarding pool enclosures per Arizona State Statute and noted the requirements. If the property is a short-term rental it must meet the minimum standards.

MOVE TO ADOPT ORDINANCE 23-269 AMENDING THE CITY CODE OF THE CITY OF LITCHFIELD PARK, AZ, CHAPTER 8 BUSINESS REGULATIONS, BY REPEALING AND REPLACING SECTION 8-8, SHORT-TERM VACATION RENTAL ORDINANCE; REQUIRING A PERMIT TO OPERATE A VACATION RENTAL OR SHORT-TERM RENTAL WITHIN CITY BOUNDARIES; ESTABLISHING REGULATIONS; ADOPTING NOTIFICATION AND DISCLOSURE REQUIREMENTS, ADOPTING INSURANCE REQUIREMENTS, ADOPTING APPLICATION FEES, PROVIDING FOR THE REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; ESTABLISHING FINES AND PENALTIES; AND ESTABLISHING AN EFFECTIVE DATE

MOVER Council Member Ann Donahue, **SECONDER** Vice Mayor Paul Faith

AYE: Mayor Thomas L. Schoaf, Vice Mayor Paul Faith, Council Member Lisa Brainard Watson, Council Member Ron Clair, Council Member Ann Donahue, Council Member Justin James, Council Member John Romack

7 - 0 Passed - Unanimously**F. Adoption of Ordinance 23-270 Structured Sober Living Homes****ADOPTED**

Mr. Williams stated there were no changes since the introduction of the item. He explained once the ordinance is in effect the citations would be criminal.

MOVE TO ADOPT ORDINANCE 23-270 STRUCTURED SOBER LIVING HOMES AMENDING ZONING CODE SECTION 8-5-10 RELATED TO VIOLATIONS AND PENALTIES

MOVER Vice Mayor Paul Faith, **SECONDER** Council Member Ron Clair

AYE: Mayor Thomas L. Schoaf, Vice Mayor Paul Faith, Council Member Lisa Brainard Watson, Council Member Ron Clair, Council Member Ann Donahue, Council Member Justin James, Council Member John Romack

7 - 0 Passed - Unanimously

G. Adoption of Ordinance 23-271 Truck and Trailer Parking

TABLED

Mr. Williams noted the requested changes were made to address an RV parked at a retail establishment as the owner does business at the establishment for no longer than 4 hours.

Mr. Gaylord noted the requested changes made were to address concerns for delivery vehicles and noted there has been further discussion regarding the inclusion of recreational vehicles. He said that could be easily addressed noting the allowance of parking for 72 hours.

Vice Mayor Faith said he requested that the recreational vehicle parking allowance be at least 24 hours and asked if that ordinance was being replaced.

Mr. Gaylord responded it is a strike and replace ordinance. He referenced both delivery and recreational vehicles are now noted on the ordinance as requested.

Mayor Schoaf asked if everything from the old ordinance could be struck except that particular portion. Mr. Gaylord responded it would be difficult organizationally because of the structure of the replacement of the requested verbiage.

Vice Mayor Faith noted 72 hours is a long time and a request was made to change the verbiage to a minimum of 24 hours with a maximum of 48 hours.

In response, Mr. Gaylord suggested adding the following verbiage to Section C: shall also not apply to the parking of recreational vehicle for purposes of loading and unloading for a period not to exceed 48 hours.

Mayor Schoaf suggested that the item be tabled to allow staff to make the necessary changes. Staff agreed and asked if there were any additional concerns that Council would like to reflect on the Ordinance. Discussion ensued on inclusion of parking on public or private property, loading and unloading, and maximum of 48 hours.

Council Member Brainard Watson asked if there are any provisions to give permits to those that take longer than 48 hours. Mayor Schoaf responded there would not be a provision but if 48 hours becomes a problem then extending the time could be considered later.

MOVE TO TABLE THIS ITEM TO INCLUDE ADDITIONAL LANGUAGE AND BRING BACK TO THE JUNE 21, 2023 MEETING FOR POSSIBLE ADOPTION

MOVER Vice Mayor Paul Faith, **SECONDER** Council Member John Romack

AYE: Mayor Thomas L. Schoaf, Vice Mayor Paul Faith, Council Member Lisa Brainard Watson, Council Member Ron Clair, Council Member Ann Donahue, Council Member Justin James, Council Member John Romack

7 - 0 Passed - Unanimously

H. FY24 Tentative Budget Adoption

ADOPTED

Ms. Peterson reviewed the proposed budget, and there were no questions from Council.

MOVE TO ADOPT THE TENTATIVE BUDGET PROPOSED FOR FISCAL YEAR 2024 IN THE AMOUNT OF \$34,676,278 AND AUTHORIZE STAFF TO PUBLISH THE NOTICE OF PUBLIC HEARING FOR JUNE 21, 2023

MOVER Vice Mayor Paul Faith, **SECONDER** Council Member John Romack

AYE: Mayor Thomas L. Schoaf, Vice Mayor Paul Faith, Council Member Lisa Brainard Watson, Council Member Ron Clair, Council Member Ann Donahue, Council Member Justin James, Council Member John Romack

7 - 0 Passed - Unanimously

I. Tentative Streetlight Improvement District (SLID) Budgets for FY2024

ADOPTED

Ms. Peterson stated nothing has changed on this item.

MOVE TO ADOPT THE TENTATIVE BUDGETS AND ESTIMATES OF ASSESSMENTS OF SLID #1 SLID #2 AND SLID #3 FOR FISCAL YEAR 2024 AND AUTHORIZE STAFF TO PUBLISH THE NOTICE OF BUDGET AND TAX LEVY PUBLIC HEARING FOR JUNE 21, 2023

MOVER Vice Mayor Paul Faith, **SECONDER** Council Member Ron Clair

AYE: Mayor Thomas L. Schoaf, Vice Mayor Paul Faith, Council Member Lisa Brainard Watson, Council Member Ron Clair, Council Member Ann Donahue, Council Member Justin James, Council Member John Romack

7 - 0 Passed - Unanimously

J. Introduction Of Ordinance 23-273 Speed Limits

INTRODUCED

Mr. Williams explained the concerns regarding speed limit concerns on Camelback and Litchfield Roads and explained the changes as noted in the proposed ordinance.

Council Member Donahue asked why the speed limit is changing from 40 to 35 mph and noted it seems awfully slow to travel on Litchfield Road from the roundabout to Camelback Road. Discussion ensued on the reasons for the noted changes.

Council Member Romack stated this is the first time that speed limit changes have been brought to Council and asked why. Mr. Williams explained the reason why it was brought to Council was to specify the changes in the ordinance as Litchfield Road was already spelled out through the truck route ordinance.

Council Member James stated it is necessary as part of the process in slowing down traffic particularly on Camelback with a potential future roundabout in that area.

MOVE TO INTRODUCE ORDINANCE 23-273 AMENDING CITY CODE SECTION 12-3-4 RELATED TO SPEED LIMITS

MOVER Vice Mayor Paul Faith, **SECONDER** Council Member Ron Clair

AYE: Mayor Thomas L. Schoaf, Vice Mayor Paul Faith, Council Member Lisa Brainard Watson, Council Member Ron Clair, Council Member Ann Donahue, Council Member Justin James, Council Member John Romack

7 - 0 Passed - Unanimously

K. Adoption of Ordinance 23-274 Establishing Procedures for Charter Election

ADOPTED

Mr. Gaylord explained the ordinance is meant to lay out the process and procedures for the election

set for the fall.

MOVE TO ADOPT ORDINANCE 23-274 ESTABLISHING THE PROCEDURES AND REQUIREMENTS FOR THE NOVEMBER 7, 2023, SPECIAL ELECTION, WHICH SHALL BE HELD TO DETERMINE IF THE CITY OF LITCHFIELD PARK SHALL TAKE FURTHER PROCEEDINGS TOWARD FORMING A CHARTER FORM OF GOVERNMENT; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY

MOVER Vice Mayor Paul Faith, **SECONDER** Council Member Ron Clair

AYE: Mayor Thomas L. Schoaf, Vice Mayor Paul Faith, Council Member Lisa Brainard Watson, Council Member Ron Clair, Council Member Ann Donahue, Council Member Justin James, Council Member John Romack

7 - 0 Passed - Unanimously

L. Consideration of Magistrate Contract

DISCUSSED

This item was discussed in Executive Session and no action was taken.

MOVE TO RECESS OPEN SESSION TO CONVENE IN EXECUTIVE SESSION.

MOVER Vice Mayor Paul Faith, **SECONDER** Council Member Ron Clair

AYE: Mayor Thomas L. Schoaf, Vice Mayor Paul Faith, Council Member Lisa Brainard Watson, Council Member Ron Clair, Council Member Ann Donahue, Council Member Justin James, Council Member John Romack

7 - 0 Passed - Unanimously

XI. Executive Session

A. An Executive Session may be called during the public meeting on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of receiving legal advice.

B. An Executive Session pursuant to A.R.S. § 38-431.03(A)(1) for discussion or consideration regarding Craig Ring as Presiding Judge. HELD

This item was held.

C. An Executive Session pursuant to A.R.S. § 38-431.03(A)(1) for discussion or consideration of the annual evaluation and salary of Terri Roth as City Clerk. HELD

This item was held.

D. D. An Executive Session pursuant to A.R.S. § 38-431.03(A)(1) for discussion or consideration of the annual evaluation and salary of Matthew Williams as City Manager. HELD

This item was held.

MOVE TO ADJOURN OPEN SESSION.

MOVER Vice Mayor Paul Faith, **SECONDER** Council Member Ron Clair

AYE: Mayor Thomas L. Schoaf, Vice Mayor Paul Faith, Council Member Lisa Brainard Watson, Council Member Ron Clair, Council Member Ann Donahue, Council Member Justin James, Council Member John Romack

7 - 0 Passed - Unanimously

XII. Adjournment

The meeting adjourned at 9:57 PM.

APPROVED:

CITY OF LITCHFIELD PARK

Thomas L. Schoaf, Mayor

CERTIFICATION

I, Terri Roth, hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the City Council of the City of Litchfield Park held on May 17, 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Terri Roth, MMC, City Clerk