

**MINUTES**  
**Town of Little Elm**  
**214-975-0404**  
<http://www.littleelm.org>

**WORKSHOP AND REGULAR TOWN COUNCIL MEETING**  
**Tuesday January 17, 2012**

**Present:** Curtis Cornelious Mayor Pro-tem, Council members Richard Stevens, Stephanie Shoemaker, Brandon Gerard, and Bill Roebken. **Absent:** Charles Platt Mayor. **Staff:** Robert Brown, Doug Peach, Kathy Phillips, Alan Dickerson, Dee Dee Hale, Jennette Killingsworth, Kevin Mattingly, Tony Chrisman, Jason Laumer, Dusty McAfee, Waylan Rhodes, Leslie Smith, and Joe Florentino.

1. Call to Order Council Work Shop **at 6:01 p.m.**

- a. Items to be withdrawn from Consent Agenda. **NONE**
- b. Emergency Items if posted. **NONE**
- c. Request by the Town Council for items to be placed on the next regular council agenda for discussion, and recognition of excused absences. **NONE**
- d. Presentation of monthly updates from department heads: **Director of Development Services-Jason Laumer informed** Council that a copy of his departmental report was included in the FYI section; he gave Council a brief report on Storm Water Drainage Fee, Rental Registration, Foreclosures, and number of lots that had been platted. In regards to water conservation, the Cottonwood Irrigation Well was now on line. Will be connecting the Little Elm Park area, the Main Street Well should be on line in approximately 30 days. At the February 7<sup>th</sup> meeting staff will be presenting the proposed library expansion and the remodel of the upstairs area of the Town Hall. **Director of Public Works-Kevin Mattingly** gave a power point presentation on stage 3 Water Conservation and Water Use Reduction Goals and Stage 4. Discussed topics were: Conservation Plan Triggers, Stage Three Causes, Lake Lavon Levels, Present Drought Condition, Drought Recovery, Future Outlook, and Inflows Graphics. Also Inflows with/without Dallas, Stage 3 Goals Definition, Stage 3 Goals Rational, Stage 3 Goal Graph, Stage 3 Goal Worksheet, Meeting State 3, and Take Aways.
- e. Council to highlight items on the agenda needing further discussion or comments prior to the regular session. **NONE**

2. **Presentations and Announcements:**

- a. **Finance Director Alan Dickerson**-presentation of National Governmental Finance Officers Association Award: Alan called members of his staff present to the front for recognition and presentation; those present were Dianne Lawson, Robin Bromiley, Crystal Williamson, Shelly Newell, Dan Galizia, Norma Perez, Kenneth (Bubba) Welch, David Clements, Andrea Buerger, and

Mary Jane Davis. Alan stated that this recognition is the highest form of recognition in the area of governmental accounting and financial reporting and its attainment represents significant accomplishment by the government and its management. This is the first plaque that Little Elm has received and we hope to receive more. Alan presented plaque to Assistant Finance Director Dianne Lawson.

3. Roll Call/Call to Order Regular Town Council **Meeting Immediately Following Council Workshop.**
4. **Opening Prayer:** Curtis Cornelious-Praise Fellowship Worship Center.
5. **Pledge to the Flags:**
  - a. United States Flag
  - b. Texas Flag
6. **Public Comments:** None
7. Upon motion by Council member Stevens and second by Council member Gerard the members **voted 5-0** to approve the Consent Agenda as presented:
  - a. **Minutes** of the January 3, 2012 Regular Meeting.
  - b. **Minutes** of the January 10, 2012 Workshop.
  - c. **Authorize** Town Staff to complete purchase of the following from Dallas Dodge: (1) Frazer Type I 14' 2012 Dodge Ram 4500 Diesel Ambulance thru HGAC pricing in the amount of \$200,050.
  - d. **Approve** Resolution No. 01171201 a Resolution regarding a Financing Agreement for the purpose of procuring an "EMS Apparatus, Related Equipment and a Patrol Boat".
  - e. **Authorize** final payment of \$47,920.59 to McKinstry Essention, Inc. close out of the Town's Solar Energy for Town Hall and the Public Safety Center, and authorize the Town Manager to execute the same.
  - f. **Reject** all bids received on January 10, 2012 in response to Bid #01102012-6101 for the procurement of Radio Read Meters and authorize Staff to advertise a new bid package for the procurement of Radio Read Water Meters.
8. **Reports and requests for Town Council consideration and appropriate action:**
  - a. Upon motion by Council member Roebken and second by Council member Shoemaker the members **voted 5-0** to adopt Ordinance No. 1093 an Ordinance of the Town of Little Elm, Texas updating the Town's Employee Personnel Policies and providing an effective date.
  - b. Upon motion by Council member Roebken and second by Council member Stevens the members **voted 5-0** to approve Resolution No. 01171202 a

Resolution of the Town Council of the Town of Little Elm, Texas, approving the Second Amended Bylaws of the Little Elm Economic Development Corporation, a Type A Economic Development Corporation; and providing for an immediate effective date.

9. **FYI:** (All matters are provided to the Town Council for informational purposes only)
  - a. Town Secretary Monthly Report for December 2011.
  - b. Development Services Monthly Report for December 2011.
  - c. Public Works Monthly Report.
10. The Town Council held an Closed (executive) session meeting **at 6:50 p.m.** pursuant to Chapter 551, Texas Government Code, Vernon's Texas Code Annotated, in accordance with the authority contained in:
  - A. Section 551.071: Consultation with Town Attorney to receive legal advise concerning legal matters and contemplated litigations.
    1. Tri Dal, LTD vs Town of Little Elm.
11. Reconvened into Open Session **at 7:12 p.m.** Discussion and consideration to take any action necessary as the result of the closed (executive) session.
  - A. Section 551.071:
    1. Tri Dal, LTD vs Town of Little Elm. **NO ACTION TAKEN**
12. Adjourned Work Shop and Regular Meeting **at 7:12 p.m.**

Respectfully,

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Town Secretary

**Passed and Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2012.**