

MINUTES
Town of Little Elm
214-975-0404
<http://www.littleelm.org>

WORKSHOP AND REGULAR TOWN COUNCIL MEETING
Tuesday April 3, 2012

Present: Charles Platt Mayor, Curtis Cornelious Mayor Pro-tem, Council members Richard Stevens, Stephanie Shoemaker, Brandon Gerard, and Bill Roebken. **Staff:** Doug Peach, Robert Brown, Kathy Phillips, Alan Dickerson, Dianne Lawson, Jason Laumer, Dusty McAfee, Dee Dee Hale, Tony Chrisman, Scott Westenhoeffer, Spencer Smith, Rodney Harrison, and Leslie Smith.

1. Called to Order Council Work Shop **at 6:00 p.m.**

- a. Items to be withdrawn from Consent Agenda. **NONE**
- b. Emergency Items if posted. **NONE**
- c. Request by the Town Council for items to be placed on the next regular council agenda for discussion, and recognition of excused absences. **NONE**
- d. Update and review on Town's external collection agency regarding collection methods and warrant collection data. **Finance Director Alan Dickerson** stated that the Town contracted with McCreary, Veselka, Bragg & Allen P.C., Attorneys at Law in June 2010 to perform accounts receivable collections. They are currently collecting for ambulance, court and utility billing. The primary focus of this briefing is for an overview of the collections methodology utilized by the Town's collection agency; and present collection statistical data primarily for warrants and outstanding court fines.
- e. Discuss and provide Town Staff direction regarding CIP recognition plaque(s). **Interim Town Manager Doug Peach** informed council he was seeking council direction regarding the CIP recognition plaques; this item was discussed at a prior workshop. He presented Council with signage options for their input. Council consensus was keep the ones we already have purchased and add a second plaque inside of buildings for special recognitions (previous council members involved in calling for the 2009 bond election and members voting for the sale of bonds)
- f. Presentation of monthly updates from department heads: **Library Director Spencer Smith** reported to the council that the library had undergone an early spring cleaning and reorganization that allowed them to create what they feel is an inviting space. They have made available a public meeting room in addition to a separate study table that was removed from the more heavily trafficked areas of the library. Staff had updated collections to reduce holdings in outdated formats and eliminated damaged and missed materials from the searchable database. This allows the public to get a better, more realistic impression of the offerings. Staff has created a basic electronic signage board to promote library and other community events; and working with other departments to ensure all facets of city programs are promoted. In addition, the library has added approximately 17,000 eBook titles available for

checkout to members of the library 24 hours a day 7 days a week. We have entered an agreement with Library Ideas, LLC for access to their product called Freading. Freading works with iPads, iPhones, Android phones and tablets, and PC and Mac Computers. **Finance Director Alan Dickerson** gave brief update on status of refunding bonds. Also asked for council direction regarding staff issuing RFP's for new auditing firm. **Director of Development Services Jason Laumer** reported to council that staff was placing the Castleridge/Robinson Ridge Connector on hold due to questions from both parties that need to be addressed. Reported on status of FM 423 expansion, apartment status, message boards, senior center opening, permitting, and drainage at Little Elm Park. **Interim Town Manager Doug Peach** informed council of the termination of the animal shelter lease and proposed solution, upcoming Water for Life Seminar on April 7th, Council Candidate Forums at High School on April 26th and Living Word Baptist Church on April 28th. (Council member Roebken asked that everyone talk to their friends and neighbors to get people out to these forums). Doug also reported on the upcoming Grand Opening of the Public Safety Center scheduled for May 5th, public safety staff is working on times; will make public as soon as received. Dates and times for voting in the May 12th General/Special Election was also reported.

- g. Council to highlight items on the agenda needing further discussion or comments prior to the regular session. **NONE**
2. **Presentations and Announcements:** Susan Hauser spoke to council on behalf of the Children's Advocacy Center for Denton County. Thanking the Town, Chief Rhodes and his staff.
3. **Roll Call/Call to Order Regular Town Council Immediately Following Council Workshop.**
4. **Opening Prayer:** Pastor Hugene Purdy- Trinity Resources Coaching Ministry.
5. **Pledge to the Flags:**
 - a. United States Flag
 - b. Texas Flag
6. **Public Comments:** **NONE**
7. Upon motion by Council member Roebken and second by Council member Cornelious the members **voted 6-0** to approve the Consent Agenda as presented:
 - a. **Minutes** of the March 20, 2012 Workshop and Regular Meeting.
 - b. **Authorize** Town Manager to execute Inmate Telecommunications Vending Service Agreement with JCW Electronics I Ltd., L.L.P.
 - c. **Approve** Financial Policy revisions.

8. Reports and requests for Town Council consideration and appropriate action:


- a. Upon motion by Council member Cornelious and second by Council member Shoemaker the members **voted 6-0** to adopt Ordinance No. 1099 an Ordinance of the Town of Little Elm Texas, establishing Rules, Regulations and Fees for the Senior Center and Community Recreation Center, providing for a repealer clause; providing a severability clause; providing for a penalty and providing for an effective date.
- b. Upon motion by Council member Roebken and second by Council member Gerard the members **voted 6-0** to approve letter amendment to the Development and Escrow Agreement between developer, 423 East, Ltd, and the Town of Little Elm and authorize the Town Manager to execute for the same.
- c. Upon motion by Council member Roebken and second by Council member Cornelious the members **voted 6-0** to adopt Ordinance No. 1097 an Ordinance of the Town of Little Elm, Texas, amending the Code of Ordinances of the Town, by amending Chapter 26 (Businesses and Business Regulations), by amending Article VI (Vendors, Peddlers, and Solicitors) to clarify existing policy; providing a savings clause; providing a penalty; providing a severability clause; providing a repealer clause; and providing an effective date.
- d. Upon motion by Council member Cornelious and second by Council member Stevens the members **voted 5-1** (opposed Council member Roebken) to approve request by the Town Auditors, Rylander, Clay and Optiz, LLP for an amendment to the FY 2010-2011 Audit Engagement for additional funding not to exceed \$8,190.

9. FYI: (All matters are provided to the Town Council for informational purposes only)

- a. Letter of Commendation-Officer Michael Jamison.
- b. Update on Castleridge Connector Meeting with Robinson Ridge and Castleridge residents.

10. Adjourned Work Shop and Regular Meeting at 7:17 p.m.

Respectfully,



Town Secretary

Passed and Approved this _____ day of _____ 2012.