

MINUTES
Town of Little Elm
100 W Eldorado Parkway
214-975-0404
<http://www.littleelm.org>

WORKSHOP AND REGULAR TOWN COUNCIL MEETING
Tuesday November 6, 2018 - 6:30 p.m.

Present: David Hillock Mayor, Mayor Pro-tem Neil Blais, Council members Curtis Cornelious, James Dominy, Chip Norman, Nick Musteen, and Stephanie Shoemaker. ***Staff:*** Robert Brown, Matt Mueller, Doug Peach, Joe Florentino, Kathy Phillips, Caitlan Biggs, Karla Stovall, Fred Gibbs, Jennette Killingsworth-Espinosa, Chad Hyde, Kevin Mattingly, Rodney Harrison and Brian Roach.

1. Call to Order Council Work Shop ***at 6:30 p.m.***

- a. Invocation: Pastor Tyrone Hannah-Cornerstone Community Church.
- b. Items to be withdrawn from Consent Agenda. ***None***
- c. Emergency Items if posted. ***None***
- d. Request by the Town Council for items to be placed on a future agenda for discussion, and recognition of excused absences. ***None***
- e. ***Director of Development Services Fred Gibbs and Development Services Coordinator Britain Seright*** addressed Council on the proposed Neighborhood Integrity Matching Grant Program. The Town Council allocates the NIMG funds for Little Elm neighborhood groups to improve the physical features of their neighborhoods. Project must provide a public benefit which promotes stronger, safer, and healthier communities. These guidelines present the eligibility requirements, matching fund contributions, overview of the application process, and other rules governing the grant. He then gave a power point overview of: Project Description, Eligibility, Criteria for Approval, Review Board, and Application Process. Staff is looking for Council direction. After discussion changes to criteria was noted such as (add security cameras as eligible, 50% across board grant percentage and no cap, possibly add gateways, water features, enhanced landscaping and entry corridors), all changes were noted by staff to place in document.

- f. *Assistant to Town Manager Caitlan Biggs* informed Council that the Strategic Plan Retreat for Council was tentatively scheduled for January 12, 2019 at the Recreation Center with Council approval. Mike Mowery with SGR will be the facilitator. Staff will hold retreat in December prior to Council. Once compiled will be placed on town web site.
- g. Presentation of monthly updates from department head: *Town Manager Matt Mueller* informed Council of the “Taste of the Good Life” for the Grand Opening of Del Webb at Union Park on Saturday the 10th from 1-5 p.m. at 945 Freedom Lane.
- h. Council to highlight items on the agenda needing further discussion or comments prior to the regular session. ***None***

2. Roll Call/Call to Order Regular Town Council Immediately Following Council Workshop.

3. Pledge to the Flags:

- a. United States Flag
- b. Texas Flag

4. Presentations:

- a. Mayor Hillock presented certificates and keys to the 3rd Little Elm Citizen Government Academy Graduates.
- b. Mayor Hillock presented Dawn Berry the 2018 Achievement of Excellence in Procurement Award. This is the fourth consecutive year that purchasing has earned this award. The Town is one of 48 agencies in Texas and one of only 65 cities in the United States and Canada to receive this award.
- c. Mayor Hillock read and presented Proclamation proclaiming November 6, 2018 as ACP Metro on Day to David Yan.
- d. Mayor Hillock presented a Certificate of Recognition to Curtis Cornelious for receiving the 2018 Ivy Spotlight HBCU Award (Alpha Kappa Alpha Sorority Incorporated, Omega Chapter in Partnership with Alliance for a Brighter Community Foundation)
- e. Mayor Hillock accepted the 2018 Certificate of Achievement for Planning Excellence presented to the Town; recognizing a commitment to professional planning by City Administration, Elected and Appointed Officials and exemplary professional standards demonstrated by the Planning Staff. This recognition is awarded by Texas Chapter of American Planning Association. The Town has met the Texas Planning Chapter’s goals for: Increased awareness of professional planning, Recognizing planning departments which meets the certain professional

requirements, Enhancing neighborhood and citizen recognition for planning efforts, Encouraging the funding of professional training for Commissioners and staff, and Aiding in economic development and community image.

5. Public Comments: *None*

6. Upon motion by Council member Blais and second by Council member Shoemaker the members **voted 7-0** to approve the Consent Agenda as presented:

- a. **Minutes** of the October 16, 2018 Workshop and Regular Meeting.
- b. **Resolution No. 11061801** a Resolution of the Town Council of the Town of Little Elm, Texas, approving an amendment to the Town's Investment Policy; authorized Broker/Dealers; recording the Annual Review; and an effective date.
- c. **Resolution No. 11061802** a Resolution of the Town Council of the Town of Little Elm, Texas giving consent to the Issuance of Unlimited Tax Road Bonds by Highway 380 Municipal Management District No. 1, a Conservation and Reclamation District located with the Corporate Boundaries of the Town.
- d. **Authorization** to purchase IT equipment from various vendors as listed at the unit prices listed on tab sheet for an amount not to exceed \$57,150.56.
- e. **Ordinance No. 1472** an Ordinance of the Town of Little Elm, Texas amending Ordinance No. 1331; Section 10 and Section 11; providing for a repealing clause; providing for a severability clause; and providing for an effective date.
- f. **Award bid 2018-148** for chemicals for water treatment at the unit price list to various vendors as listed and rejecting the bid from Brenna Southwest for Line 9. This item can be purchased and delivered locally at lower price.
- g. **Approve** Professional Services Agreement with AG&E Structural Ingenuity to perform structural engineering services related to the Public Safety Building.
- h. **Authorization** to purchase utility truck for Emergency Manager Coordinator from various vendors as listed in the amount of \$59,846.73.
- i. **Authorization** to use the National IPA contract with Strategic Technology Partner at monthly unit prices listed.
- j. **Interlocal** Cooperation Agreement for Ambulance Services with Denton County for 2018-2019.
- k. **Interlocal** Cooperation Agreement for Fire Protection Services with Denton County for 2018-2019.

7. Reports and requests for Town Council consideration and appropriate action:

- a. Upon motion by Council member Blais and second by Council member Dominy the members **voted 7-0** to adopt Ordinance No. 1471 an Ordinance approving and authorizing the Issuance and Sale of the Town of Little Elm, Texas, Special Assessment Revenue Bonds, Series 2018 (Hill stone Point Public Improvement District No. 2 Phases #2 and #3 Project); and resolving other matters incident and related thereto.

8. Council convened in Executive Session **at 7:48 p.m.** pursuant to Texas Government Code:

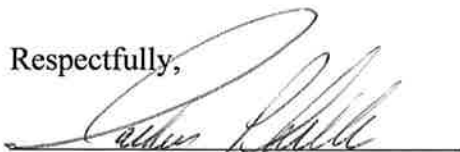
- Section 551.071 for private consultation with the Town Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the Town Attorney has a duty under the Texas Rules of Discipline and Professional conduct regarding confidential communication with the Town Council.
- Section 551.072 to discuss certain matters regarding real property.
- Section 551.076 to discuss security matters.
- Section 551.087 to discuss Economic Development.

9. Reconvened into Open Session **at 8:05 p.m.** Discussion and consideration to take any action necessary as the result of the Executive Session.

- Section 551.071 for private consultation with the Town Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the Town Attorney has a duty under the Texas Rules of Discipline and Professional conduct regarding confidential communication with the Town Council. **No Action Taken**
- Section 551.072 to discuss certain matters regarding real property. **No Action Taken**
- Section 551.076 to discuss security matters. **No Action Taken**
- Section 551.087 to discuss Economic Development. **No Action Taken**

10. Adjourned Work Shop and Regular Meeting **at 8:05 p.m.**

Respectfully,


Town Secretary

Passed and approved this 20th day of November 2018.