



**REGULAR MEETING
OF THE BOARD OF ADJUSTMENT**

Monday, November 7, 2022

6:00 PM

Little Elm Town Hall

100 W Eldorado Parkway, Little Elm, TX 75068

1. **Call to Order Regular Meeting at 6:00 p.m.**
0. **Roll Call.**
1. Discuss and take action regarding the selection of a Chairperson and Vice-Chairperson for the Board of Adjustment.
2. Discuss and take action regarding the approval of the June 7, 2021 Board of Adjustment Meeting Minutes.
3. Discuss and take action regarding the approval of the September 27, 2021, Board of Adjustment meeting minutes.
4. Conduct training on the basic functions, responsibilities, and laws related to the Board of Adjustment.
5. **Reports and Requests for Consideration.**
6. **Adjourn.**

Pursuant to the Texas Open Meeting Act, (Chapter 551, Texas Government Code), one or more of the above items will be taken or conducted in open session following the conclusion of the executive closed session.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aide of service such as interpreters for the hearing impaired, reader or large print are requested to contact the secretary at 214-975-0452 two days prior to the meeting so appropriate arrangements can be made.
BRAILLE IS NOT PROVIDED.

Respectfully,

Olga Chernomorets, Planning Manager

This is to certify that the above notice was posted on the Town's website this 4th day of November 2022 before 5:00 p.m.



Date: 11/07/2022
Agenda Item #: 1. 1.
Department: Development Services
Strategic Goal: Promote and expand Little Elm's identity
Staff Contact: Olga Chernomorets, Planning Manager

AGENDA ITEM:

Discuss and take action regarding the selection of a Chairperson and Vice-Chairperson for the Board of Adjustment.



Date: 11/07/2022
Agenda Item #: 1. 2.
Department: Development Services
Strategic Goal: Promote and expand Little Elm's identity
Staff Contact: Olga Chernomorets, Planning Manager

AGENDA ITEM:

Discuss and take action regarding the approval of the June 7, 2021 Board of Adjustment Meeting Minutes.

Attachments

BOA Minutes June 7, 2021



Minutes
Town of Little Elm
Board of Adjustment
Regular Meeting
Monday, June 7, 2021

1. **Opened the regular meeting** of the June 7, 2021 Board of Adjustment at **7:00 PM.**
2. **Roll Call.**

The Board of Adjustment nominated and unanimously voted in favor of naming Dr. Velma Wallace as acting Chair.

Present:

Dr. Velma Wallace – Chair
Joe Freddy Fierro
Jennifer Reynolds
Elaine Lee

Staff Present:

Fred Gibbs – Director of Development Services
Olga Chernomoretz – Planning Manager
Hayden Brodowsky – Development Services Manager
Salena Tittle - Planner

Absent:

Jamell Johnson
Tom Ocelli - Alternate
Danny Weakley - Alternate

3. **VAR-21-02551:** Conduct a public hearing to consider a variance request from Mr. Charles Herron to reduce the rear setback from 20' to 10' to allow a proposed single-family residence to encroach in the required setback on approximately .42 acres located at 118 Harvey Circle. This request varies from the standards required in Section 106.03.02 Zoning District – Residential: Article III, Table E.

The public hearing opened at 7:02 PM and the oath was administered to the witness. Staff presented the case and the applicant, Charles Herron, spoke in support of the proposed variance and answered questions from the Board. The public hearing closed at 7:13 PM. The Board discussed and evaluated the request on the basis of the variance approval guidelines provided by the Town's Code of Ordinances. With a motion by Reynolds and a second by Fierro, the variance request was approved unanimously.

4. **Adjourn.** The meeting adjourned at 7:15 PM.



Date: 11/07/2022
Agenda Item #: 1. 3.
Department: Development Services
Strategic Goal: Promote and expand Little Elm's identity
Staff Contact: Olga Chernomorets, Planning Manager

AGENDA ITEM:

Discuss and take action regarding the approval of the September 27, 2021, Board of Adjustment meeting minutes.

DESCRIPTION:

N/A

BUDGET IMPACT:

N/A

RECOMMENDED ACTION:

N/A

Attachments

BOA Minutes September 27, 2021

**Minutes
Town of Little Elm
100 W Eldorado Parkway
Little Elm, Texas 75068
214-975-0404
<http://www.littleelm.org>**

**BOARD OF ADJUSTMENT MEETING
TUESDAY SEPTEMBER 27, 2021 - 6:00 p.m.**

Present: Jamell Johnson; Elaine Lee; Joe Freddy Fierro; Jennifer Reynolds; Dr. Velma Wallace

1. Call to Order Regular Meeting at 6:00 p.m.

Meeting could not be called to order due to lack of quorum.

1. Roll Call.

2. Discuss and take action regarding the approval of the June 7, 2021 Board of Adjustment meeting minutes.

3. Items for Consideration.

Board of Adjustment Training Presentation.

2. Adjourn.

Respectfully,

Olga Chernomorets
Planning Manager

Passed and Approved this _____ day of _____ 2021



Date: 11/07/2022
Agenda Item #: 1. 4.
Department: Development Services
Strategic Goal: Promote and expand Little Elm's identity
Staff Contact: Olga Chernomorets, Planning Manager

AGENDA ITEM:

Conduct training on the basic functions, responsibilities, and laws related to the Board of Adjustment.
