

DRAFT

Minutes
Town of Little Elm
100 W Eldorado Parkway
Little Elm, Texas 75068
214-975-0404
<http://www.littleelm.org>

REGULAR TOWN COUNCIL MEETING TUESDAY AUGUST 1, 2023 - 6:00 p.m.

Present: Mayor Curtis J. Cornelious; Mayor Pro Tem Jamell T. Johnson; Council Member Tony Singh; Council Member Lisa G. Norman; Council Member Andrew Evans; Council Member Michel Hambrick

Absent: Council Member Neil Blais

Staff Present: Caitlan Biggs, Director of Administrative Services/Town Secretary; Jennette Espinosa, Executive Director; Joe Florentino, Assistant Town Manager; Matt Mueller, Town Manager; Chad Hyde, Director of Community Services; Doug Peach, Deputy Town Manager; Fred Gibbs, Director of Development Services; Jason Shroyer, Director of Public Works; Kate Graham, Assistant to the Town Manager; Kelly Wilson, Chief Financial Officer; Paul Rust, Fire Chief; Robert Brown, Town Attorney; Rodney Harrison, Police Chief; Shea Rodgers, Chief Information Officer

1. Roll Call/Call to Order Regular Town Council at 6:00 p.m.

Meeting was called to order at 6:00 p.m.

A. Invocation.

Mayor Pro Tem Jamell Johnson gave the invocation.

B. Pledge to Flags.

C. Items to be Withdrawn from Consent Agenda.

None.

D. Emergency Items if Posted.

None.

E. Request by the Town Council for Items to be Placed on a Future Agenda for Discussion and Recognition of Excused Absences.

None.

F. Presentation of Monthly Updates.

Presentation of monthly updates from department heads: concerning law enforcement activities, municipal court, customer service, emergency medical services, fire department response, fire prevention activities, emergency management, ongoing economic development projects, building permits, code enforcement activities, library activities, human resources updates, information technology report, revenue and expenditure report, street construction status, sanitation services, highway construction status, utility operations, parks and recreation activities, as well as facility and fleet updates.

Town Manager Matt Mueller recognized the efforts of the Public Works and Police department as they prepare for back to school.

G. Town Council to Highlight Items on the Agenda Needing Further Discussion or Comments Prior to the Regular Session.

None.

2. Presentations.

A. Recognition of the Little Elm Area Youth Sports Association (LEAYSA) 6U LE Orioles Baseball Team.

The Mayor recognized the team.

B. Recognition of Wesley Brandon and Lieutenant Jay Compton for completing the Certified Public Manager Program.

Town Manager Matt Mueller recognized Town Engineer Wesley Brandon and Lieutenant Jay Compton.

3. Public Comments

Persons may address the Town Council on any issue. This is the appropriate time for citizens to address the Council on any concern whether on this agenda or not. In accordance with the State of Texas Open Meeting Act, the council may not comment or deliberate such statements during this period, except as authorized by Section 551.007, Texas Government Code.

Ashok Babu Kolla, thanking the Town for their help with the cricket field and all they do for the residents.

4. Consent Agenda

All matters listed under the Consent Agenda are considered to be routine by the Town Council and require little or no deliberation. There will not be a separate discussion of these items and the agenda will be enacted by one vote. If the Council expresses a desire to discuss a matter listed, that item will be removed from the consent agenda and considered separately.

Motion by Mayor Pro Tem Jamell T. Johnson, seconded by Council Member Andrew Evans **to approve the Consent Agenda.**

Vote: 6 - 0 - Unanimously

- A. Consider Action to Approve the **Minutes for the July 18, 2023, Regular Town Council Meeting.**
- B. Consider Action to Accept the **Submission of the 2023 No-New-Revenue Tax Rate of \$0.547417 per \$100 Taxable Value and the Voter-Approval Tax Rate of \$0.590494 per \$100 Taxable Value.**
- C. Consider Action to Approve the **Schedule for the Public Hearing for the FY 2023-2024 Proposed Tax Rate.**
- D. Consider Action to Approve a **Professional Services Agreement between the Town of Little Elm and Forvis, LLC for Audit Services, RFP 2023-15.**

5. Regular Items.

- A. Present, Discuss, and Consider Action to Approve **Ordinance No. 1715 Establishing the 2023 Certified Appraisal Roll.**

Chief Financial Officer Kelly Wilson gave an overview of the item.

Motion by Mayor Pro Tem Jamell T. Johnson, seconded by Council Member Michel Hambrick **to approve Ordinance No. 1715.**

Vote: 6 - 0 - Unanimously

- B. Present, Discuss, and Consider Action on **Resolution No. 0801202301 for the Proposed FY 2023-2024 Property Tax Rate.**

Chief Financial Officer Kelly Wilson gave an overview of the item.

Motion by Council Member Lisa G. Norman, seconded by Mayor Pro Tem Jamell T. Johnson **to accept Resolution No. 0801202301 and place a proposal to adopt a FY 2023-2024 tax rate of \$0.589900 per \$100 of valuation on the September 5, 2023, Town Council Agenda.**

Vote: 6 - 0 - Unanimously

- C. Present and Discuss the **Submission of the Fiscal Year 2023-2024 Proposed Budget and Budget Message by the Town Manager.**

Chief Financial Officer Kelly Wilson gave an overview of the item. No action taken.

6. Convene in Executive Session pursuant to Texas Government Code:

- Section 551.071 for private consultation with the Town Attorney to discuss the COVID-19 pandemic and municipal authority to respond to the COVID-19 outbreak and to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the Town Attorney has a duty under the Texas Rules of Discipline and Professional conduct regarding confidential communication with the Town Council.
- Section 551.072 to discuss certain matters regarding real property.
- Section 551.074 of the Texas Government Code to discuss and deliberate personal matters to evaluate performance duties, of a public officer or employee(s).
- Section 551.076 to discuss security matters.
- Section 551.087 to discuss Economic Development.

Town Council entered into Executive Session at 6:21 p.m.

7. Reconvene into Open Session

Discussion and consideration to take any action necessary as the result of the Executive Session:

- COVID-19 Pandemic and the Town's response thereto, including the consideration of an emergency declaration ordinance.
- Section 551.071 for private consultation with the Town Attorney to discuss the COVID-19 pandemic and municipal authority to respond to the COVID-19 outbreak and to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the Town Attorney has a duty under the Texas Rules of Discipline and Professional conduct regarding confidential communication with the Town Council.
- Section 551.072 to discuss certain matters regarding real property.
- Section 551.074 of the Texas Government Code to discuss and deliberate personal matters to evaluate performance duties, of a public officer or employee(s).
- Section 551.076 to discuss security matters.
- Section 551.087 to discuss Economic Development.

Town Council reconvened into Open Session at 6:43 p.m. No action was taken.

8. Adjourn.

Meeting was adjourned at 6:44 p.m.

Respectfully,

Caitlan Biggs

Town Secretary

Passed and Approved this _____ day of _____ 2023.