Persons may address the Planning and Zoning Commission on any issue. This is the appropriate time for citizens to address the Commission on any concern whether on this agenda or not. Each member of the public who desires to address the P&Z Commission regarding an item on an agenda for an open meeting of the P&Z Commission shall have the right to address the Commission on the item before the Commission's consideration of the item. All speakers not requiring a translator are given 3 minutes to speak and may address the Commission only once on each agenda item. Non-English Speakers who require a translator are given 6 minutes to speak and may address the Commission only once on each agenda item. In accordance with the State of Texas Open Meeting Act, the board may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code. To address the Commission for any public hearing item please sign a speaker's sheet located on the tables by the front entry and submit to a Staff member.

- 1. 5:50 PM Work Session
- 2. 6:00 PM Regular Meeting
 - 1. Roll Call
 - 2. Consent Agenda
 - 1. Discuss and take action regarding the approval of the February 16, 2023 Regular Planning and Zoning Commission Meeting Minutes.
 - 2. **REPLAT/ Lot 7R, Block A, Alta 380 Addition**. Presentation, discussion, and consideration on a request for withdrawal of a replat consisting of 1.808 acres, being a replat of lots 7 & 8, Block A, Alta 380 Addition, situated in the M. Jones Survey, Abstract No. 663, within Little Elm's Town limits.
 - Presentation
 - Discussion
 - Recommendation
 - 3. **PRELIMINARY PLAT/ Elementary School No. 27 (PP-23-00402)**. Presentation, discussion, and consideration for an extension request of a Preliminary Plat for Denton ISD Elementary School No. 27, establishing lot lines and easements necessary for development, on approximately 13.166 acres situated in the M. Jones Survey, Abstract No. 662, within Little Elm's Town limits.
 - Presentation
 - Discussion
 - Consideration

- 4. PRELIMINARY PLAT/ Elementary School No. 28 (PP-23-00403). Presentation, discussion, and consideration on a request for approval of a Preliminary Plat for Denton ISD Elementary School No. 28, establishing lot lines and easements necessary fo development, on approximately 16.054 acres situated in the J. Gonzalez Survey, Abstract No. 447, within Little Elm's Extraterritorial Jurisdiction.
- 5. **PRELIMINARY PLAT/Providence Commons (PP-22-13129)**. Presentation, discussion, and consideration on a request for approval of a Preliminary Plat for Providence Village, establishing lot lines and easements necessary fo development, on approximately 9.813 acres situated in the Marcella Jones Survey, Abstract No. 662, within Little Elm's Town limits.
 - Presentation
 - Discussion
 - Recommendation
- 6. CONVEYANCE PLAT/ Little Elm Landscape Center Lot 2R1 and 2R2, Block 1 (CP-23-00408). Presentation, discussion, and consideration on a request for approval of a Conveyance Plat for Little Elm Landscape Center, establishing the necessary easements and lot lines for conveyance, on approximately 4.665 acres situated in the William McFadden Survey, Abstract No. 893, within Little Elm's Town limits.
 - Presentation
 - Discussion
 - Consideration
- Discussion of future agenda items, update on Council action, and requests for new business considerations
- 4. Adjourn

Certificate

I certify that the above notice of the Planning & Zoning Commission meeting was posted on the bulletin board of the Town of Little Elm, Texas on February 27, 2023 prior to 5:00 p.m. The Little Elm Town Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made 48 hours prior to this meeting. Please contact the Town Secretary's office at 214-975-0404 or 972-377-5540 (fax) for arrangements.

Olga Chernomorets - Managing Director of Planning	



Project	Adoption of the February 16, 2023 Planning & Zoning Commission Meeting Minutes
P&Z Hearing	03/02/2023
Council Hearing	N/A
Size	N/A
Current Zoning	N/A
Proposed Use	N/A
Existing Use	N/A
Future Land Use Plan Designation	N/A
Applicant	N/A
Owner	N/A
Strategic Goal	

Agenda Item

Discuss and take action regarding the approval of the February 16, 2023 Regular Planning and Zoning Commission Meeting Minutes.

Location

N/A

Planning Analysis

N/A

Recommended Action

N/A

Attachments

P&Z Minutes February 16, 2023

DRAFT



Minutes

Town of Little Elm PLANNING & ZONING COMMISSION

Regular Meeting
Thursday, FEBRUARY 16, 2023 - 7:00 pm

Present: Michael Bell, Chairperson; Ron Trees, Vice-Chair; Tom Ocelli, Commissioner; Jack Skinner,

Commissioner; Stephen Horn, Commissioner; Robert Martin, Commissioner; Debra Cadet,

Alternate Commissioner

Absent: Brent Thibeaux, Commissioner; Chip Norman, Alternate Commissioner

Staff Present: Olga Chernomorets, Managing Director of Planning

Rachel Mendoza, Development Manager

Brian Salvesen, Planner

- 1. 5:30 PM Work Session
- 2. 6:00 PM Regular Meeting
 - 1. Roll Call
 - 2. Consent Agenda

Item 2.3 "Union Place Phase 1, Block B, Lot 2" pulled from the consent agenda.

Motion: Approve consent agenda, minus item 2.3, as presented.

Motion by Commissioner Robert Martin, seconded by Commissioner Jack Skinner

AYE: Chairperson Michael Bell, Vice-Chair Ron Trees, Commissioner Tom Ocelli, Commissioner Jack Skinner, Commissioner Stephen Horn, Commissioner Robert Martin, Alternate Commissioner Debra Cadet

- 7 0 Passed Unanimously
- 1. Discuss and take action regarding the approval of the February 2, 2023 Regular Planning and Zoning Commission Meeting Minutes.

Minutes approved in consent agenda motion.

- 2. **FINAL PLAT/ PJMCP LLC Addition (FP-23-00025).** Presentation, discussion, and consideration on a request for approval of a Final Plat consisting of 1.1913 acres, situated in the H. Kendall Survey, Abstract No. 713, and the MEP & PRR Survey, Abstract No. 919, within Little Elm's Town limits, in order to establish one commercial lot with easements accordingly.
 - Presentation
 - Discussion
 - Recommendation

Item approved in consent agenda motion.

- 3. **FINAL PLAT/ Union Place Phase 1, Block B, Lot 2 (FP-23-00150)**. Presentation, discussion, and consideration on a request for approval of a Final Plat consisting of 1.103 acres, situated in the Thomas Navo Survey, Abstract No. 964, within Little Elm's Town limits, in order to establish one commercial lot with easements accordingly.
 - Presentation
 - Discussion
 - Recommendation

Item was pulled from consent agenda.

Motion: Approve updated plat presented to Staff.

Motion by Commissioner Tom Ocelli, seconded by Vice-Chair Ron Trees

AYE: Chairperson Michael Bell, Vice-Chair Ron Trees, Commissioner Tom Ocelli, Commissioner Jack Skinner, Commissioner Stephen Horn, Commissioner Robert Martin, Alternate Commissioner Debra Cadet

- 7 0 Passed Unanimously
- 4. **FINAL PLAT/ Spiritas Ranch Phase 1A (FP-23-00025)**. Presentation, discussion, and consideration on a request for approval of a Final Plat consisting of 5.659 acres, situated in the Marsella Jones Survey, Abstract No. 662, within Little Elm's Town limits, in order to establish residential and open space lots, Right of way, and associated easements necessary, for development in accordance to the existing Development Agreement.
 - Presentation
 - Discussion
 - Recommendation

Agenda item approved in consent agenda motion.

- 5. **PRELIMINARY PLAT/Providence Commons (PP-22-13129).** Presentation, discussion, and consideration on a request for approval of a Preliminary Plat for Providence Village, establishing lot lines and easements necessary fo development, on approximately 9.813 acres situated in the Marcella Jones Survey, Abstract No. 662, within Little Elm's Town limits.
 - Presentation
 - Discussion
 - Recommendation

Agenda item extension request approved in consent agenda motion.

3. Regular Agenda

- PUBLIC HEARING/North Texas Collegiate Academy (PD-22-12898). Public hearing, discussion, and take action on a recommendation regarding a request to rezone approximately 4.21 acres of land, currently zoned as Office (O), generally located along Crestwood Place, within Little Elm's town limits, in order to establish a new Planned Development (PD) district based on Light Commercial (LC) with modified development standards, to capture existing campus conditions and allow the school to expand.
 - Staff Report/Applicant Presentation
 - Open Public Hearing
 - Receive Public Comment
 - Close Public Hearing
 - Discussion and Recommendation

Staff presented the agenda item to the commission.

The applicant, Dr. Lisa Stanley, spoke to the commission giving a brief explanation of the school and was available for questions from the commission.

Public Hearing opened at 6:32pm.

With no one in the audience indicating they wished to speak, the public hearing was closed at 6:32pm.

The commission was concerned with the building facade not meeting the Town's typical facade requirement of 30% minimum of windows per facade. However, with the proposed right-of-way abandonment, and school safety concerns, staff believes that the facades still meet enough of the intent of the ordinance.

The commission was also concerned about the wording of one of the conditions to have "one cohesive fence material" and opted to remove that part of the requirement from item "F".

Motion: Approve agenda item with change of removing "one cohesive fence material" from item "F".

Motion by Commissioner Jack Skinner, seconded by Commissioner Tom Ocelli

AYE: Chairperson Michael Bell, Vice-Chair Ron Trees, Commissioner Tom Ocelli, Commissioner Jack Skinner, Commissioner Robert Martin

NAY: Commissioner Stephen Horn, Alternate Commissioner Debra Cadet

5 - 2 Passed

4. Discussion of future agenda items, update on Council action, and requests for new business considerations

5. Adjourn

Meeting adjourned at 7:02pm.

Project	REPLAT/ Lot 7R, Block A, Alta 380 Addition
P&Z Hearing	03/02/2023
Council Hearing	N/A
Size	Approximately 1.808 acres
Current Zoning	Planned Development (Light Commercial Base)
Proposed Use	Retail/Commercial
Existing Use	Vacant
Future Land Use Plan Designation	Retail and Commercial Use
Applicant	Christina Wharton
Owner	Sudhakara Peravali
Strategic Goal	

Agenda Item

REPLAT/ Lot 7R, Block A, Alta 380 Addition. Presentation, discussion, and consideration on a request for withdrawal of a replat consisting of 1.808 acres, being a replat of lots 7 & 8, Block A, Alta 380 Addition, situated in the M. Jones Survey, Abstract No. 663, within Little Elm's Town limits.

- Presentation
- Discussion
- Recommendation

Location

Generally located 750 feet west of the intersection of FM 2931 and US Highway 380, within Little Elm's town limits.

Planning Analysis

Applicant has requested withdrawal of the replat.

Recommended Action

Staff recommends approval of the withdrawal request.



Project	PRELIMINARY PLAT/ Elementary School No. 27 (PP-23-00402)
P&Z Hearing	03/02/2023
Council Hearing	N/A
Size	Approximately 13.166 acres
Current Zoning	Planned Development (Residential Base)
Proposed Use	Community Facility (CF)
Existing Use	Vacant
Future Land Use Plan Designation	Low Density Residential
Applicant	Seth Kelly, RLK Engineering, Inc.
Owner	Brandon Boyter, Denton ISD
Strategic Goal	

Agenda Item

PRELIMINARY PLAT/ Elementary School No. 27 (PP-23-00402). Presentation, discussion, and consideration for an extension request of a Preliminary Plat for Denton ISD Elementary School No. 27, establishing lot lines and easements necessary for development, on approximately 13.166 acres situated in the M. Jones Survey, Abstract No. 662, within Little Elm's Town limits.

- Presentation
- Discussion
- Consideration

Location

Generally located on the southeast corner of Ryan Spiritas Parkway and Baxley Street, within Little Elm's town limits.

Planning Analysis

The purpose of a preliminary plat is to determine the general layout of the subdivision, the adequacy of public facilities needed to serve the intended development, and the overall compliance of the land division with applicable requirements of this subdivision ordinance and the zoning ordinance regulations for each zoning district.

This property was designated for a school in the Spiritas Ranch Planned Development through Ordinance #1641. The applicant is still working on preliminary site data that is required for a preliminary plat to be

approved, such as drainage, utility, and traffic plans.

Recommended Action

The applicant has requested an extension to the March 16th, 2023 Regular Planning and Zoning Commission Meeting.

Staff requests approval of this extension request.



Project	PRELIMINARY PLAT/ Elementary School No. 28 (PP-23-00403)
P&Z Hearing	03/02/2023
Council Hearing	N/A
Size	Approximately 16.054 acres
Current Zoning	ETJ
Proposed Use	Community Facility (CF)
Existing Use	Vacant
Future Land Use Plan Designation	ЕТЈ
Applicant	Seth Kelly, RLK Engineering, Inc.
Owner	Brandon Boyter, Denton ISD
Strategic Goal	

Agenda Item

PRELIMINARY PLAT/ Elementary School No. 28 (PP-23-00403). Presentation, discussion, and consideration on a request for approval of a Preliminary Plat for Denton ISD Elementary School No. 28, establishing lot lines and easements necessary fo development, on approximately 16.054 acres situated in the J. Gonzalez Survey, Abstract No. 447, within Little Elm's Extraterritorial Jurisdiction.

Location

Located west of Havana Avenue and Vattier Street, within Little Elm's Extraterritorial Jurisdiction.

Planning Analysis

The purpose of a preliminary plat is to determine the general layout of the subdivision, the adequacy of public facilities needed to serve the intended development, and the overall compliance of the land division with applicable requirements of this subdivision ordinance and the zoning ordinance regulations for each zoning district.

This property was not originally designated for a school in the Linden Hills Development Agreement through Ordinance #1641. The applicant and the Town are still working on the necessary changes to the Development Agreement to include a school.

Recommended Action

The applicant has requested an extension to the March 16, 2023, Regular Planning Zoning Commission	วท
meeting.	

Staff requests approval of the extension request.



Project	PRELIMINARY PLAT / Providence Commons (PP-22-13129)
P&Z Hearing	03/02/2023
Council Hearing	N/A
Size	Approximately 9.813 acres
Current Zoning	Planned Development (Residential Base)
Proposed Use	Residential
Existing Use	Vacant
Future Land Use Plan Designation	Low Density Residential
Applicant	Cody Risinger, Cole Engineering
Owner	R&M Materials
Strategic Goal	

Agenda Item

PRELIMINARY PLAT/Providence Commons (PP-22-13129). Presentation, discussion, and consideration on a request for approval of a Preliminary Plat for Providence Village, establishing lot lines and easements necessary fo development, on approximately 9.813 acres situated in the Marcella Jones Survey, Abstract No. 662, within Little Elm's Town limits.

- Presentation
- Discussion
- Recommendation

Location

Generally located 750 feet northwest of the intersection of FM 2931 and Topazolite Rd, within Little Elm's town limits.

Planning Analysis

The purpose of a preliminary plat is to determine the general layout of the subdivision, the adequacy of public facilities needed to serve the intended development, and the overall compliance of the land division with applicable requirements of this subdivision ordinance and the zoning ordinance regulations for each zoning district.

Providence Commons is a multi-phase project located within the geographic limits of both Little Elm and Providence Village. While the whole project is a mixed-use development consisting of both

residential, commercial, and industrial uses, the section within Little Elm's town boundaries is limited to residential uses specified in the Plan Development.

Recommended Action

The applicant has requested an extension to the March 16, 2023, Regular Planning and Zoning Commission meeting.

Staff recommends approval of this extension.



Project	CONVEYANCE PLAT/ Little Elm Landscape Center Lot 2R1 and 2R2, Block 1 (CP-23-00408)
P&Z Hearing	03/02/2023
Council Hearing	N/A
Size	Approximately 4.665 acres
Current Zoning	Planned Development (Light Commercial Base)
Proposed Use	Retail/Commercial
Existing Use	Vacant
Future Land Use Plan Designation	Retail/Commercial
Applicant	Mary Salmonsen
Owner	Venkat Papudippu
Strategic Goal	

Agenda Item

CONVEYANCE PLAT/ Little Elm Landscape Center Lot 2R1 and 2R2, Block 1 (CP-23-00408). Presentation, discussion, and consideration on a request for approval of a Conveyance Plat for Little Elm Landscape Center, establishing the necessary easements and lot lines for conveyance, on approximately 4.665 acres situated in the William McFadden Survey, Abstract No. 893, within Little Elm's Town limits.

- Presentation
- Discussion
- Consideration

Location

Generally located east of the FM 423 and Little Elm Parkway intersection.

Planning Analysis

This is a Conveyance Plat for Little Elm Landscape Center Lot 2R1 and 2R2, Block 1, currently zoned Light Commercial under Planned Development district through Ordinance 1695. The Conveyance Plat identifies the lot lines and existing easements necessary for conveying the lot and is intended for the purpose of selling the lot, no development can take place until the property obtains Final Plat approval.

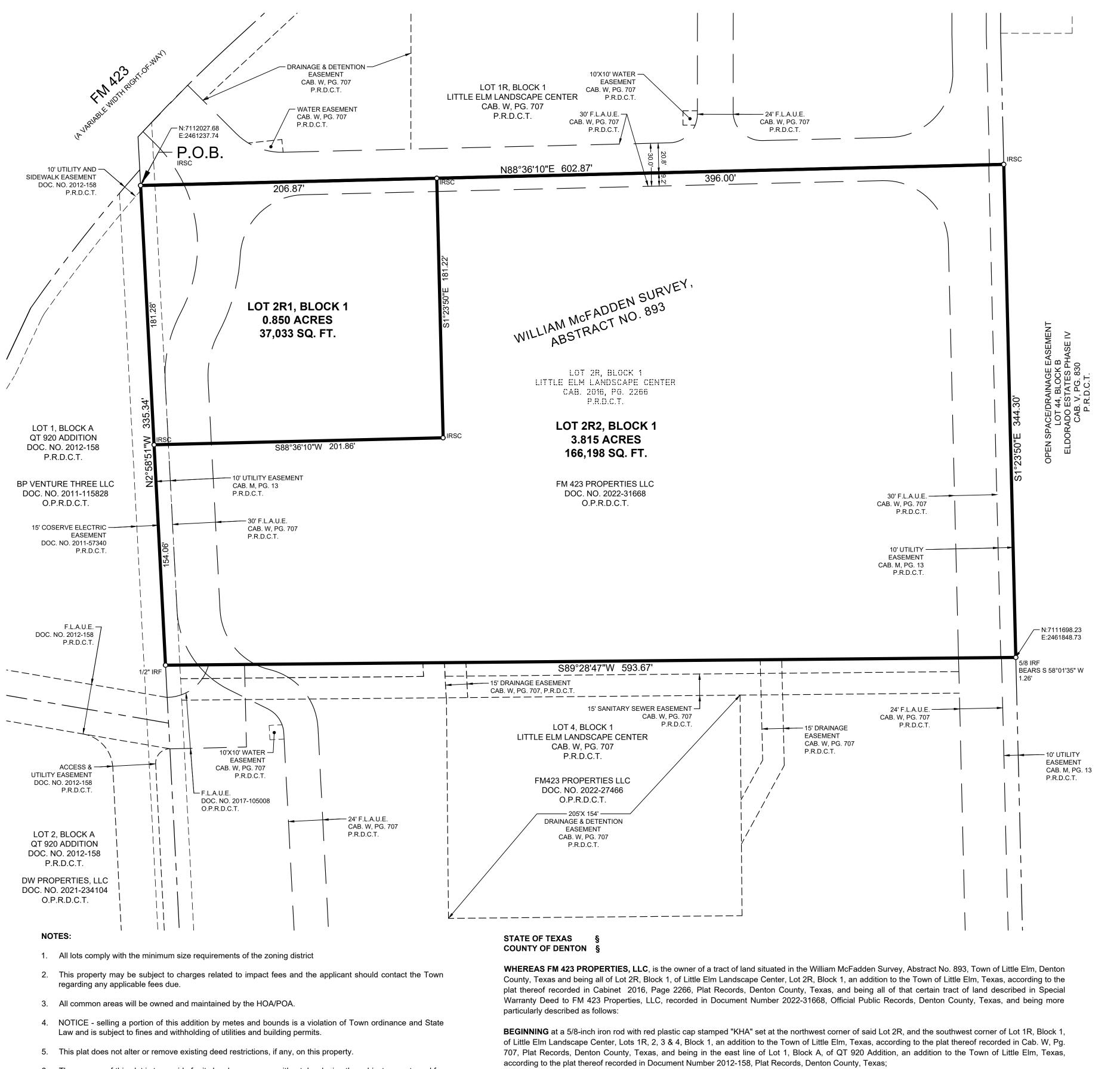
Recommended Action

Staff recommends approval of the agenda item subject to the following condition:

1. Prior to recording of the plat document, applicant will correct typo on FLAUE easement measurement from 24' to 30'.

Attachments

Plat Document



THENCE North 88°36'10" East, along the south line of said Lot 1R, a distance of 602.87 feet to a 5/8-inch iron rod with plastic cap stamped "KHA" set at the southeast corner of said Lot 1R and the northeast corner of said Lot 2R and being in the west line of Lot 44, Block B, of Eldorado Estates Phase IV, an

THENCE South 1°23'50" East, along the west line of said Lot 44, a distance of 344.30 feet to the northeast corner of Lot 4, Block 1 of said Little Elm

Landscape Center (Cabinet W, Pg. 707), and the southeast corner of said Lot 2R, from which a 5/8-inch iron rod found bears South 58°01'35" West a distance

THENCE departing said west line and with the north line of said Lot 4, South 89°28'47" West, a distance of 593.67 feet to a 1/2-inch iron rod found at the

northwest corner of said Lot 4 and the southwest corner of said Lot 2R, Block 1, and being in the east line of the aforementioned Lot 1, Block A of QT 920

THENCE North 02°58'51" West, along said east line of Lot 1, Block A, a distance of 335.34 feet to the POINT OF BEGINNING and containing a computed

addition to the Town of Little Elm, Texas according to the plat thereof recorded in Cabinet V, Page 830, Plat Records, Denton County, Texas;

OWNER'S DEDICATION STATE OF TEXAS

COUNTY OF DENTON

NOW. THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

That FM 423 PROPERTIES, LLC, do hereby adopt this plat designating the herein above property as Little Elm Landscape Center, Lot 2R1 & 2R2, Block 1, an addition to the Town of Little Elm, Denton County, Texas, and do hereby dedicate to the public use forever, their streets, alleys and public use areas shown hereon, the easements, as shown, for mutual use and accommodation of the Town of Little Elm and all public utilities desiring to use or using same. The Town of Little Elm and any public utility company shall have the right to remove and keep removed all or parts of any building, fences, shrubs, trees or other improvements or growths, which in any way endanger or interfere with the construction, maintenance or efficiency of its respective systems on said Easements, and the Town of Little Elm and all public utilities constructing, reconstructing, inspecting, patrolling, maintaining and adding to or removing all or parts of its respective systems, without the necessity, at anytime, of procuring the permission of anyone. This plat approved subject to all platting ordinances, rules, regulations and resolutions of the Town of Little Elm,

WITNESS, my hand, this _____ day of _____

FM 423 PROPERTIES, LLC, a Texas limited liability company

STATE OF

A Notary Public in and for the State aforesaid, do hereby certify that the owners/representatives whose names are signed hereon have acknowledged the same before me this _____day of_______, 2023.

MY COMMISSION EXPIRES:

NOTARY PUBLIC REGISTRATION NO.

SURVEYOR'S STATEMENT

COUNTY

I, Craig D. Bartosh, do hereby certify that I prepared this plat from an actual and accurate survey of the land, and that the corner monuments shown thereon were properly placed under my supervision.

PRELIMINARY

THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSE AND SHALL NOT BE USED OR VIEWED OR RELIED UPON AS A FINAL SURVEY DOCUMENT

2/20/2023 CRAIG D. BARTOSH REGISTERED PROFESSIONAL LAND SURVEYOR NO. 6459 KIMLEY-HORN AND ASSOC.. INC. 13455 NOEL ROAD TWO GALLERIA OFFICE TOWER SUITE 700 DALLAS, TEXAS 75240

972-770-1300 craig.bartosh@kimley-horn.com

STATE OF TEXAS COUNTY OF DALLAS

BEFORE ME, the undersigned, a Notary Public in and for the said State, on this day personally appeared Craig D. Bartosh known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose therein expressed and under oath stated that the statements in the foregoing certificate are true.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this _____ day of ____

TOWN OF LITTLE ELM APPROVAL

APPROVED this the

LITTLE ELM LANDSCAPE CENTER

VICINITY MAP

LEGEND

P.O.B.

IRFC

F.L.A.U.E.

D.R.D.C.T.

P.R.D.C.T.

PG.

GRAPHIC SCALE IN FEET

1" = 40' @ 24X36

= POINT OF BEGINNING

= IRON ROD FOUND

COUNTY, TEXAS

= DOCUMENT NUMBER

FASEMENT

= VOLUME

= CABINET

= PAGE

= 5/8" IRON ROD W/ "KHA" CAP FOUND

= FIRELANE MUTUAL ACCESS & UTILITY

= DEED RECORDS OF DENTON COUNTY,

= OFFICIAL PUBLIC RECORDS, DENTON

= PLAT RECORDS, DENTON COUNTY, TEXAS

= IRON ROD W/ "KHA" CAP SET

BEING A REPLAT OF LOT 2R, BLOCK 1

BEING 4.665 ACRES WILLIAM McFADDEN, ABSTRACT NO. 893 TOWN OF LITTLE ELM,

DENTON COUNTY, TEXAS

OWNER FM 423 PROPERTIES, LLC 8479 KARA CREEK ROAD FRISCO, TEXAS 75034 PHONE: 925-895-1785 CONTACT: VENKAT PAPUDIPPU

ENGINEER/APPLICANT KIMLEY-HORN AND ASSOCIATES, INC. 13455 NOEL ROAD, TWO GALLERIA OFFICE TOWER, SUITE 700 DALLAS, TEXAS 75240 972-770-1300

CONTACT: JEFFREY DOLIAN, P.E.

Tower, Suite 700, Dallas, Texas 75240

, PLAT RECORDS, DENTON COUNTY, TEXAS

FIRM # 10115500 Fax No. (972) 239-3820 Sheet No. <u>Date</u> GDW JAN. 2023 064597500

CONVEYANCE PLAT

LOT 2R1 & 2R2, BLOCK 1

LITTLE ELM LANDSCAPE CENTER

Notary Public in and for the State of Texas

, 2023 by the Planning and Zoning Commision of the Town of Little Elm, Texas.

Town Official

Town Secretary

__, SLIDE __

nley-Horn and Associates, In-

area of 4.665 acres or 203,231 square feet of land.

6. The purpose of this plat is to provide for its legal conveyance without developing the subject property and for land recordation functions.

7. Approval and the subsequent filing of this plat do not constitute approval of any type of development on the subject property, as no building or development permits shall be issued nor permanent utility service provided for land that has only received approval as a Conveyance Plat.

8. All bearings shown are relative to grid north of the State Plane Coordinate System of Texas based on the Town of Little Elm control monument system (North Central Zone 4202). All dimensions shown are ground

distances. All coordinates shown are grid coordinates based on monuments 2,3 and 5.

9. Unless otherwise noted, all corners are 5/8-inch iron rods with red plastic cap stamped "KHA" set. FLOOD STATEMENT:

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According to Community Panel No. 48121C0420G, dated April 18, 2011 of the National Flood Insurance Program Map, Flood Insurance Rate Map of Denton County, Texas, Federal Emergency Management Agency, Federal Insurance Administration, this property is not within a special flood hazard area. If this site is not within an identified special flood hazard area, this flood statement does not imply that the property and/or the structures thereon will be free from flooding or flood damage. On rare occasions, greater floods can and will occur and flood heights may be increased by man-made or natural causes. This flood statement shall not create liability on the part of the surveyor.