



**REGULAR MEETING
OF THE VETERANS COMMITTEE**

Tuesday, September 12, 2023

5:00 PM

Little Elm Town Hall

100 W Eldorado Parkway, Little Elm, TX 75068

1. **Roll Call/Call to Order Veterans Committee Meeting at 5:00 p.m.**
 - A. Invocation.
 - B. Pledge to Flags.
 - C. **Presentation of Monthly Updates.**
Updates on research, programming, and events put on by the Veterans Committee.
2. **Public Comments**
Persons may address the Veterans Committee on any issue. This is the appropriate time for citizens to address the Committee on any concern whether on this agenda or not. In accordance with the State of Texas Open Meeting Act, the council may not comment or deliberate such statements during this period, except as authorized by Section 551.007, Texas Government Code.
3. **Regular Items.**
 - A. Consider Action to Approve the **Minutes from the August 8, 2023 Regular Veterans Committee Meeting.**

- B. Discuss the **Veterans Banquet**.
 - C. Discuss the **Veterans Honor Walk**.
 - D. Discuss **Future Events of the Veterans Committee**.
 - E. Discuss the **Veterans Facebook Page**.
- 4. **Items to be Discussed on a Future Agenda.**
 - 5. **Adjourn.**

Pursuant to the Texas Open Meeting Act, (Chapter 551, Texas Government Code), one or more of the above items will be taken or conducted in open session following the conclusion of the executive closed session.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aide of service such as interpreters for the hearing impaired, reader or large print are requested to contact the secretary at 214-975-0452 two days prior to the meeting so appropriate arrangements can be made. **BRAILLE IS NOT PROVIDED.**

Respectfully,

Town Secretary

This is to certify that the above notice was posted on the Town's website this 7 day of September 2023 before 5:00 p.m.



Date: 09/12/2023

Agenda Item #: 3. A.

Staff Contact: Caitlan Biggs, Director of Administrative Services/Town Secretary

AGENDA ITEM:

Consider Action to Approve the **Minutes from the August 8, 2023 Regular Veterans Committee Meeting.**

DESCRIPTION:

The minutes from the August 8, 2023, regular Veterans Committee Meeting are attached for approval.

Attachments

Minutes - August 8, 2023

DRAFT

Minutes
Town of Little Elm
100 W Eldorado Parkway
Little Elm, Texas 75068
214-975-0404
<http://www.littleelm.org>

REGULAR VETERANS COMMITTEE MEETING TUESDAY AUGUST 8, 2023 - 5:00 p.m.

Present: Mike Watts; Jason Salsbury; Joselyn Passerelle; Robert Passerelle; Jeanie Beal
Absent: Wanda Muldoon
Staff Present: Caitlan Biggs, Director of Administrative Services/Town Secretary
Kate Graham, Assistant to the Town Manager

1. Roll Call/Call to Order Veterans Committee Meeting at 5:00 p.m.

Meeting was called to order at 5:01 p.m.

A. Invocation.

Chair Mike Watts gave the invocation.

B. Pledge to Flags.

C. Presentation of Monthly Updates.

Updates on research, programming, and events put on by the Veterans Committee to include an updated for the Veterans Banquet and Veterans Walk Subcommittees and an update on the August social location.

Veteran's Banquet Subcommittee met and determined the program and is working on costs for food. They are also working on finding a keynote speaker.

Chair Mike Watts reached out to Bill Roebken regarding the Veteran's Walk who will provide everything for the event.

Committee Member Jason Salsbury will work on securing a location for the August social.

2. **Public Comments**

Persons may address the Veterans Committee on any issue. This is the appropriate time for citizens to address the Committee on any concern whether on this agenda or not. In accordance with the State of Texas Open Meeting Act, the council may not comment or deliberate such statements during this period, except as authorized by Section 551.007, Texas Government Code.

Chair Mike Watts recognized Shelley for her Veteran's Yoga Class.

3. **Regular Items.**

- A. Consider Action to Approve the **Minutes from the July 11, 2023 Regular Veterans Committee Meeting.**

Motion by Jason Salsbury, seconded by Jeanie Beal ***to approve the minutes.***

Vote: 5 - 0 - Unanimously

- B. Discussion of the **Missing in American Project.**

Committee Member Jeanie Bell gave an overview of the project and will keep the committee informed of when it takes place in North Texas.

- C. Discuss the **Process for and Appointment of Vacancies.**

Council Member Jamell Johnson will ask Town Council to place this item on their next agenda.

- D. Discuss a **Dedicated Webpage on the Town's Website for the Veterans Committee.**

The Veteran's Committee has an existing webpage. This item was skipped.

4. **Items to be Discussed on a Future Agenda.**

Veteran's Banquet, Veteran's Walk, Missing in America project update, Veteran's Facebook page, Salute to Veterans, Homecoming/Christmas Parades, September Socia, Town Council update, and Future Events.

5. **Adjourn.**

Meeting was adjourned at 5:56 p.m.

Respectfully,

Caitlan Biggs
Town Secretary

Passed and Approved this _____ day of _____ 2022.



Date: 09/12/2023

Agenda Item #: 3. B.

Staff Contact: Kate Graham, Assistant to the Town Manager

AGENDA ITEM:

Discuss the **Veterans Banquet**.

DESCRIPTION:

The subcommittee will provide an update on the veterans banquet and discuss final details that are required for moving forward with planning the event.



Date: 09/12/2023

Agenda Item #: 3. C.

Staff Contact: Kate Graham, Assistant to the Town Manager

AGENDA ITEM:

Discuss the **Veterans Honor Walk**.

DESCRIPTION:

The committee will discuss the details of the Veterans Honor Walk scheduled for November 11.



Date: 09/12/2023

Agenda Item #: 3. D.

Staff Contact: Caitlan Biggs, Director of Administrative Services/Town Secretary

AGENDA ITEM:

Discuss **Future Events of the Veterans Committee.**

DESCRIPTION:

The committee will discuss the below events.

- Little Elm HS Salute to Veterans
 - Little Elm HS Homecoming Parade
 - Little Elm Christmas Parade
 - Q4 Social - Army vs Navy Watch Party
-



Date: 09/12/2023

Agenda Item #: 3. E.

Staff Contact: Caitlan Biggs, Director of Administrative Services/Town Secretary

AGENDA ITEM:

Discuss the **Veterans Facebook Page**.

DESCRIPTION:

The committee will have a discussion on the vision of the Facebook page.
