



Previous Agenda Item

Town Council Agenda

October 17, 2023

AGENDA ITEM (text will appear on agenda)

Consider action to approve a Local On-System Improvement Project Agreement with the Texas Department of Transportation regarding pavement striping improvements at the intersection of Eldorado Parkway and Oak Grove Parkway.

DESCRIPTION

The Town has received many resident concerns regarding traffic congestion and accidents that have occurred at the intersection of Eldorado Parkway and Oak Grove Parkway. Town staff have coordinated with traffic consultants, Texas Department of Transportation (TxDOT) staff, and the City of Frisco to identify effective solutions to these issues.

One of the key recommendations to improve traffic flow through the intersection involves the installation of striping and raised pavement markers to better delineate lane separation for vehicles making a westbound right turn onto Oak Grove Parkway. Another recommendation is to install striping along the westbound direction to discourage vehicles from bypassing the right turn lane and attempting to merge closer to the intersection.

To expedite the installation of these recommended striping improvements, Town staff proposes to contract directly with the Town's pavement striping contractor. TxDOT requires a Local On-System Agreement approved by the Town Council prior to authorizing the contractor to perform the work within TxDOT's right-of-way.

BUDGET IMPACT

The cost of the agreement is \$30,660.71 and includes the estimated cost to install the striping, as well as the direct and indirect State costs to administer the agreement. Funding is available in the operations budget of the Public Works Department.

RECOMMENDED ACTION

Staff recommends approval.

ATTACHMENTS

- Agreement
- Striping Exhibit

Agenda Item Title Stems

- Work Session
 - Present and Discuss....
- Consent
 - Consider Action to Approve...
- Regular Item
 - Present, Discuss and Consider Action on a Resolution to Approve an Agreement with _____ for _____ and Authorize the City Manager to Execute the Agreement in an Amount not to Exceed _____.
 - Present, Discuss, Consider and Provide Direction Related to...

Description

- Does your memo....
 - Answer the question *why* in the first paragraph. Why are we bringing this item forward to Council?
 - Provide a historical summary to provide context for the who, what, when, how, and why
 - Spell out all acronyms
 - Ex: Request for Proposal (RFP)
 - Meet the resident test: can someone who is not in local government clearly understand the purpose of the item?
 - Focus on simple and use plain language
 - Include a timeline? This should state whether or not the project is on schedule and the expected completion date.
 - Tell a complete story.
- Don't forget to proofread!
- It's important to remember that the level of detail is subject to change based on the nature of the agenda item, i.e. a reappointment to a board would require less detail than a multi-million dollar project or an item that is political will require more detail.
- Before you submit, review your memo to ensure you've included the latest and greatest information, i.e. Resolutions and Contracts have the correct date, amount, etc.

Budget Impact

- Funds have been budgeted in the FY xxxx-xxxx (i.e. 2020-2021) from the xxxx (i.e. General Fund, Utility Fund, Drainage Fund) as an operating expenditure *or* supplemental package for \$xxxx.
- Capital expenditures have been outlined in the Town's Capital Improvement Project Planning List and are funded by xxx (bonds, grants, impact fees, one-time project transfers).
- There is no budget impact for this item.

Recommendation

- Information only, no action required.
- Staff recommends approval/denial.
- Staff requests direction from Council.

Attachments

- Resolution OR Ordinance - _____ (if applicable, will always be the first attachment listed)
- Presentation - _____ (if applicable, will always follow the resolution/ordinance. If none, it will be first).
- Map - _____ (if applicable, will always follow resolution/ordinance or presentation)
- Timeline - _____ (if applicable, will always follow resolution/ordinance or presentation)

Strategic Plan Categories

- **Provide a safe and welcoming environment for Little Elm residents and visitors:** Little Elm will be a community that is safe and welcoming to all who live here and visit. A safe and welcoming environment is accomplished through upholding a strong sense of community with engaged residents, maintaining clean and aesthetically welcoming corridors and neighborhoods, preserving a low crime rate, and continuing to ensure that public safety officials are courteous, professional, and ethical while providing equitable service to all.
- **Ensure strong relationships within the community and region:** Little Elm will strive to ensure positive relationships within the community and region. Strong and positive relationships are accomplished by conducting business with a high level of integrity, promoting open communication, transparency, partnerships, and displaying a high level of courteousness in all of our interactions. We will operate with a partner mentality with all entities with which we share a common interest.
- **Maximize community recreation and leisure activities:** Little Elm will maximize recreational and leisure activities for the region. Recreational and leisure activities will be provided for a broad range of socio-economic and interests groups, focusing on maximizing the unique shoreline recreation opportunities on Lewisville Lake.
- **Maintain operational integrity and viability:** Little Elm will ensure the Town's financial and operational processes' integrity and long-term viability. Little Elm's operational and financial soundness will be ensured by maintaining a competitive tax rate, aggressively recruiting retail and small business economic development prospects, planning for long-term financial obligations, and maintaining a level of operational efficiency.
- **Promote and expand Little Elm's identity:** Maintain Little Elm's distinctive look and high development standards that provide vibrant, high-quality neighborhoods and development. Create a sense of place and brand identity that extends beyond our borders.
- **Ensure excellence in public services while keeping up with the growth in the community:** Little Elm will ensure that high-quality public services are maintained by addressing growth needs in infrastructure and by attracting, retaining, equipping, and empowering a workforce that delivers excellent service for an excellent value.