

DRAFT

Minutes
Town of Little Elm
100 W Eldorado Parkway
Little Elm, Texas 75068
214-975-0404
<http://www.littleelm.org>

REGULAR TOWN COUNCIL MEETING TUESDAY MAY 21, 2024 - 6:00 p.m.

Present: Mayor Curtis J. Cornelious; Mayor Pro Tem Jamell T. Johnson; Council Member Tony Singh; Council Member Lisa G. Norman; Council Member Andrew Evans; Council Member Michel Hambrick

Absent: Council Member Ken Eaken

Staff Present: Caitlan Biggs, Director of Administrative Services/Town Secretary; Jennette Espinosa, Executive Director; Joe Florentino, Assistant Town Manager; Matt Mueller, Town Manager; Chad Hyde, Director of Community Services; Doug Peach, Deputy Town Manager; Fred Gibbs, Director of Development Services; Jason Shroyer, Director of Public Works; Kelly Wilson, Chief Financial Officer; Paul Rust, Fire Chief; Robert Brown, Town Attorney; Rodney Harrison, Police Chief; Shea Rodgers, Chief Information Officer

1. Roll Call/Call to Order Regular Town Council at 6:00 p.m.

Meeting was called to order at 6:00 p.m.

A. Invocation.

Mayor Pro Tem Jamell T. Johnson gave the invocation.

B. Pledge to Flags.

C. Items to be Withdrawn from Consent Agenda.

None.

D. Emergency Items if Posted.

None.

E. Request by the Town Council for Items to be Placed on a Future Agenda for Discussion and Recognition of Excused Absences.

Excused absence granted for Council Member Ken Eaken.

F. Presentation of Monthly Updates.

Presentation of monthly updates from department heads: concerning law enforcement activities, municipal court, customer service, emergency medical services, fire department response, fire prevention activities, emergency management, ongoing economic development projects, building permits, code enforcement activities, library activities, human resources updates, information technology report, revenue and expenditure report, street construction status, sanitation services, highway construction status, utility operations, parks and recreation activities, as well as facility and fleet updates.

Town Manager Matt Mueller gave an update on Memorial Day Weekend and Brew and Que.

The Mayor presented a proclamation to recognize National Public Works week.

G. Town Council to Highlight Items on the Agenda Needing Further Discussion or Comments Prior to the Regular Session.

None.

2. Public Comments

Persons may address the Town Council on any issue for up to three (3) minutes. This is the appropriate time for citizens to address the Council on any concern whether on this agenda or not. In accordance with the State of Texas Open Meeting Act, the council may not comment or deliberate such statements during this period, except as authorized by Section 551.007, Texas Government Code.

None.

3. Consent Agenda

All matters listed under the Consent Agenda are considered to be routine by the Town Council and require little or no deliberation. There will not be a separate discussion of these items and the agenda will be enacted by one vote. If the Council expresses a desire to discuss a matter listed, that item will be removed from the consent agenda and considered separately.

Motion by Council Member Michel Hambrick, seconded by Mayor Pro Tem Jamell T. Johnson ***to approve the Consent Agenda.***

Vote: 6 - 0 - Unanimously

- A. Consider Action to Approve the **Minutes from the May 14, 2024, Special Town Council Meeting.**
- B. Consider Action to Approve **Resolution No. 0521202401 Approving and Authorizing Publication of Notice of Intention to Issue Combination Tax and Revenue Certificates of Obligation, Series 2024 and authorizing SAMCO Capital Markets, Bond Counsel, and Town Officials to Proceed with the Issuance Process for the Certificates.**

- C. Consider Action to Approve the **Proposals from Datavox, Inc. to Provide Fiber Optic Cabling and Installation of Security Cameras at Cottonwood Park.**
- D. Consider Action to Approve **Ordinance No. 1758 Amending the Code of Ordinances to Update the Town's Updated 5-Year Water Conservation and Water Resource and Emergency Management Plan.**
- E. Consider Action to Approve **Resolution No. 0521202403 Determining the Costs of Certain Authorized Improvements to be Financed within the Future Improvement Area of the Spiritas Ranch Public Improvement District; Will Approve a Preliminary Service Plan and Assessment Plan, Including the Proposed Future Improvement Area Assessment Roll – Future Improvement Area Projects; Directing the Filing of the Proposed Assessment Roll with the Town Secretary; and Providing for Noticing and Calling a Public Hearing on June 18, 2024, to Consider an Ordinance Levying Assessments on Property Located Within the Future improvement Area of the Spiritas Ranch Public Improvement District; Directing the Filing of the Proposed Assessment Roll with the Town Secretary to make available for Public Inspection; Directing Town Staff to publish and Mail Notice, of said Public Hearing; and Resolving Other Matters Incident and Related Thereto.**

4. Regular Items.

- A. Hold a Public Hearing, Present, Discuss, and Consider Action on **Ordinance No. 1757 Regarding a Request to Rezone Approximately 107.767 Acres of Land, Currently Zoned as Planned Development, Based on Community Facility Standards, Through Ordinance No. 1583, Generally Located on the Southeast Corner of The Intersection of U.S. Highway 380 and Navo Road, within Little Elm's Town Limits, in Order to Amend the Site Plan Within the Planned Development District to Allow for a Multi-Use Facility with Modified Standards.**

Open Public Hearing:

Receive Public Comments:

Close Public Hearing:

Take Action on Ordinance No. 1757:

Managing Director of Planning Olga Chernomorets gave an overview of the item in the attached presentation.

Open Public Hearing: 6:13 p.m.

Receive Public Comments: None

Close Public Hearing: 6:14 p.m.

Motion by Council Member Tony Singh, seconded by Council Member Lisa G. Norman *to approve Ordinance No. 1757.*

Vote: 6 - 0 - Unanimously

- B. Present, Discuss, and Consider Action on a **Development Agreement between the Town of Little Elm and Denton ISD.**

Motion by Council Member Michel Hambrick, seconded by Mayor Pro Tem Jamell T. Johnson *to approve the Development Agreement.*

Vote: 6 - 0 - Unanimously

- C. Present, Discuss, and Consider Action on **Resolution No. 0521202402 Repealing Resolution No. 90080602.**

Motion by Mayor Pro Tem Jamell T. Johnson, seconded by Council Member Tony Singh **to approve Resolution No. 0521202402.**

Vote: 6 - 0 - Unanimously

- D. Present, Discuss, and Consider Action on **Updates to the Little Elm Governance Policy.**

Council Member Lisa G. Norman stated that she felt like the language needed to be more clear and straight forward related to funds being prohibited for the use of events/fundraising for political parties.

She suggested the addition of the verbiage of "hosted or sponsored by a political party or subsidiary."

Council discussed the proposed language from Council Member Norman.

Council determined to schedule this item as a future workshop item.

Motion by Council Member Lisa G. Norman, seconded by Mayor Pro Tem Jamell T. Johnson **to table to a future meeting as a workshop item.**

Vote: 6 - 0 - Unanimously

- E. Present, Discuss, and Consider Action on **Annual Council Member Appointments.**

The Mayor gave an overview of the proposal listed in the agenda packet.

Council Member Norman stated that she appreciated the proposal. She would like the council to go position by position. She asked why Mayor Pro Tem Johnson is proposed to be Mayor Pro Tem for a second year.

The Mayor stated that he is doing a great job. He also stated that he asked Mayor Pro Tem Johnson to finish out a few projects where he needed Mayor Pro Tem Johnson to remain in this position for a second year. He stated that he believes everyone received either their first or second choice based on the questionnaire.

Council Member Norman stated that she would like to see Council Member Singh as Mayor Pro Tem instead. Council Member Singh declined to be considered for this position.

Council Member Evans stated that he is supportive of Mayor Pro Tem Johnson staying in this position but that his understanding is that the liaison assignments rotated. He stated that he hoped all members are able to try different roles, but all members are doing a great job.

Motion by Council Member Michel Hambrick, seconded by Council Member Tony Singh **to approve the Mayor's Proposal.**

Vote: 5 - 1

5. Convene in Executive Session pursuant to Texas Government Code:

- Section 551.071 for private consultation with the Town Attorney to discuss the COVID-19 pandemic and municipal authority to respond to the COVID-19 outbreak and to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the Town Attorney has a duty under the Texas Rules of Discipline and Professional conduct regarding confidential communication with the Town Council.
- Section 551.072 to discuss certain matters regarding real property.
- Section 551.074 of the Texas Government Code to discuss and deliberate personal matters to evaluate performance duties, of a public officer or employee(s).
- Section 551.076 to discuss security matters.
- Section 551.087 to discuss Economic Development.

Council convened into Executive Session at 6:50 p.m.

6. Reconvene into Open Session

Discussion and consideration to take any action necessary as the result of the Executive Session:

- COVID-19 Pandemic and the Town's response thereto, including the consideration of an emergency declaration ordinance.
- Section 551.071 for private consultation with the Town Attorney to discuss the COVID-19 pandemic and municipal authority to respond to the COVID-19 outbreak and to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the Town Attorney has a duty under the Texas Rules of Discipline and Professional conduct regarding confidential communication with the Town Council.
- Section 551.072 to discuss certain matters regarding real property.
- Section 551.074 of the Texas Government Code to discuss and deliberate personal matters to evaluate performance duties, of a public officer or employee(s).
- Section 551.076 to discuss security matters.
- Section 551.087 to discuss Economic Development.

Council reconvened into Open Session at 7:19 p.m. No action was taken.

7. Adjourn.

Meeting was adjourned at 7:20 p.m.

Respectfully,

Caitlan Biggs
Town Secretary

Passed and Approved this 4th day of June 2024.