



**REGULAR MEETING  
OF THE VETERANS COMMITTEE**

**Tuesday, March 12, 2024**

**5:00 PM**

**Little Elm Town Hall**

**100 W Eldorado Parkway, Little Elm, TX 75068**

1. **Roll Call/Call to Order Veterans Committee Meeting at 5:00 p.m.**
  - A. Invocation.
  - B. Pledge to Flags.
  - C. **Presentation of Monthly Updates.**  
*Updates on research, programming, and events put on by the Veterans Committee.*
2. **Public Comments**  
*Persons may address the Veterans Committee on any issue. This is the appropriate time for citizens to address the Committee on any concern whether on this agenda or not. In accordance with the State of Texas Open Meeting Act, the council may not comment or deliberate such statements during this period, except as authorized by Section 551.007, Texas Government Code.*
3. **Regular Items.**
  - A. Consider Action to Approve **Minutes from the February 13, 2024 Regular Veterans Committee Meeting.**

4.       **Workshop.**
  - A.       Discuss **May Meeting Date.**
  - B.       Discuss an **Update from the Subcommittee on Cemetery Cleanups.**
  - C.       Discuss **Future Events.**
5.       **Items to be Discussed on a Future Agenda.**
6.       **Adjourn.**

**Pursuant to the Texas Open Meeting Act, (Chapter 551, Texas Government Code), one or more of the above items will be taken or conducted in open session following the conclusion of the executive closed session.**

Persons with disabilities who plan to attend this meeting and who may need auxiliary aide of service such as interpreters for the hearing impaired, reader or large print are requested to contact the secretary at 214-975-0452 two days prior to the meeting so appropriate arrangements can be made.  
**BRAILLE IS NOT PROVIDED.**

Respectfully,

Town Secretary

**This is to certify that the above notice was posted on the Town's website this 7 day of March 2024 before 5:00 p.m.**



**Date:** 03/12/2024  
**Agenda Item #:** 3. A.  
**Staff Contact:** Caitlan Biggs, Director of Administrative Services/Town Secretary

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**AGENDA ITEM:**

Consider Action to Approve **Minutes from the February 13, 2024 Regular Veterans Committee Meeting.**

**DESCRIPTION:**

The minutes from the February 13 Regular Veterans Committee Meeting are attached for approval.

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**Attachments**

Minutes - February 13, 2024

# DRAFT

Minutes  
Town of Little Elm  
100 W Eldorado Parkway  
Little Elm, Texas 75068  
214-975-0404  
<http://www.littleelm.org>

## REGULAR VETERANS COMMITTEE MEETING TUESDAY FEBRUARY 13, 2024 - 5:00 p.m.

Present: Mike Watts; Jason Salsbury; Joselyn Passerelle; Charles Losiewicz; Michael Kelly; Robert Passerelle; Jeanie Beal  
Absent: Derrick JaQuess; Gerod Ware  
Staff Present: Caitlan Biggs, Director of Administrative Services/Town Secretary

### 1. Roll Call/Call to Order Veterans Committee Meeting at 5:00 p.m.

*Meeting called to order at 5:00 p.m.*

#### A. Invocation.

*Chair Mike Watts said the invocation.*

#### B. Pledge to Flags.

#### C. Presentation of Monthly Updates.

*Updates on research, programming, and events put on by the Veterans Committee.*

*None.*

### 2. Public Comments

*Persons may address the Veterans Committee on any issue. This is the appropriate time for citizens to address the Committee on any concern whether on this agenda or not. In accordance with the State of Texas Open Meeting Act, the council may not comment or deliberate such statements during this period, except as authorized by Section 551.007, Texas Government Code.*

*None.*

### 3. Regular Items.

- A. Consider Action to Approve **Minutes from the January 9 Regular Veterans Committee Meeting.**

Motion by Joselyn Passerelle, seconded by Jason Salsbury **to Approve Minutes from the January 9 Regular Veterans Committee Meeting.**

**Vote:** 5 - 0 - Unanimously

**4. Workshop.**

- A. Discuss **Information Regarding the National Cemetery.**

*Latrina Mayfield with Dignity Memorial gave an overview of the item.*

- B. Discuss **Social Media and Marketing for the Veterans Committee.**

*Public Engagement and Information Officer Erin Mudie discussed ways to market the Committee. Erin recommended the Committee have a public page rather than a group on Facebook and that she can create graphics for them.*

- C. Discuss **Future Events of the Veterans Committee.**

*The Committee offered movie suggestions for the movie night at The Lawn in May. They discussed potentially having a veterans fair before the movie. The Committee chose dates to attend the car show at Tinman Social and discussed when to begin hosting seminars at the library. They also discussed having a table at The Big Easy event.*

- D. Discuss **Little Elm Cemetery Clean Up.**

*Council liaison Jamell Johnson has identified two historical cemeteries in conjunction with Denton County that need some assistance being cleaned. The Committee established a subcommittee consisting of Jason Salsbury, Jamell Johnson, Jeanie Beal, Joselyn Passerelle, Herman Luette, Kim Salsbury, and Lee Burton to discuss this topic further.*

**5. Items to be Discussed on a Future Agenda.**

*At a future meeting, the Committee would like to discuss hosting the next social at the Angry Elephant. Updates on events and from the cemetery clean up subcommittee will also be on the future agenda.*

**6. Adjourn.**

*Meeting was adjourned at 6:14 p.m.*

Respectfully,

**Caitlan Biggs**  
Town Secretary

Passed and Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2022.



**Date:** 03/12/2024

**Agenda Item #:** 4. A.

**Staff Contact:** Caitlan Biggs, Director of Administrative Services/Town Secretary

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**AGENDA ITEM:**

Discuss **May Meeting Date.**

**DESCRIPTION:**

The May 14, 2024 Veterans Committee meeting conflicts with a Special Meeting of the Town Council so the Veterans Committee will need to cancel or reschedule for another time in May.

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**Date:** 03/12/2024

**Agenda Item #:** 4. B.

**Staff Contact:** Caitlan Biggs, Director of Administrative Services/Town Secretary

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**AGENDA ITEM:**

Discuss an **Update from the Subcommittee on Cemetery Cleanups.**

**DESCRIPTION:**

At the February Veterans Committee meeting, a subcommittee was established to make plans regarding cemetery cleanups. This is an opportunity for the subcommittee to provide an update.

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**Date:** 03/12/2024

**Agenda Item #:** 4. C.

**Staff Contact:** Caitlan Biggs, Director of Administrative Services/Town Secretary

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**AGENDA ITEM:**

Discuss **Future Events**.

**DESCRIPTION:**

At this meeting, the Veterans Committee will further discuss and make plans for the below events.

- April 4 Happy Hour at Hula Hut
  - Town Expo Table
  - May Event at The Lawn
  - Monthly Library Seminars - 1<sup>st</sup> Thursdays at 6 pm starting in May
  - Veterans Banquet
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