



CITY OF LORAIN

Board of Control

Meeting of December 17, 2025

I. ROLL CALL

The Board of Control meeting was called to order at 11:17 a.m. by Mayor Bradley. In attendance were Mayor Jack Bradley, Safety/Service Director Rey Carrion, Dave Comer, Mike Darnos, Matt Kuszniir, Andrea Smith, Joe Carbonaro, Avery Brown, Scott Bowles, and Alonna Lopez.

II. MATTERS FOR DISCUSSION

a. Information Technology Department request an increase to Purchase Order# 2025-385 with COMDOC Inc, passed BOC on 1/22/25. Increase is to cover imprint charges. Increase PO from \$37,000 to \$39,000. GL Account# 1010.E350.6300.1200

Discussion: Monthly copy/print charges. Increase needed to finish out the year.

Mayor Bradley made the motion to approve the request; Safety/Service Director Carrion seconded the motion.

Roll Call: Safety/Service Director Carrion-aye; Mayor Bradley-aye. Motion carried unanimously.

b. The Information Technology Department request to increase PO# 2025-205 from \$5,100 to \$6,200.00 for the term of 1/7/2026 - 1/6/2027 for Fax Server Maintenance with COMDOC.

Discussion: The amount originally approved was an estimate. The invoice received was higher than estimated.

Mayor Bradley made the motion to approve the request; Safety/Service Director Carrion seconded the motion.

Roll Call: Safety/Service Director Carrion-aye; Mayor Bradley-aye. Motion carried unanimously.

c. A request from the Department of Public Property to open a purchase order for a Data Service Agreement with Gardiner for a total amount not to exceed \$20,250.00. This amount includes a one-time onboarding fee of \$6,250.00 and an annual service fee of \$14,000.00. Funding for onboarding will be through account 1010.V100.3130.6400.2201 Building Maintenance, Maintenance of Facilities. Funding for the annual service agreement will be through account 1010.V100.3130.6300.1500 Building maintenance Contractual Services.

Discussion: This fee includes the cost of onboarding. This is an update to the current system. Emergency alerts related to heating and cooling are sent to the appropriate employee(s). This is for the system at the Public Property Facility and City Hall. It is understood that this is a one-year agreement. This item will be approved subject to confirmation of the term of the contract.

Mayor Bradley made the motion to approve the request subject to the condition; Safety/Service Director Carrion seconded the motion.

Roll Call: Safety/Service Director Carrion-aye; Mayor Bradley-aye. Motion carried unanimously.

d. A request from the Building, Housing & Planning Department to enter into an agreement with Clariti Cloud (USA) Inc. for professional services and implementation of inspection, code enforcement, & permitting software for an amount not to exceed \$77,000.00. Funds will be appropriated from G/L account 1010.5900.6300.1500. This item was approved by Lorain City Council on 12/15/2025.

Discussion: Approved via ordinance #198-25. This item was passed as an emergency.

Mayor Bradley made the motion to approve the request; Safety/Service Director Carrion seconded the motion.

Roll Call: Safety/Service Director Carrion-aye; Mayor Bradley-aye. Motion carried unanimously.

e. The Department of Building, Housing and Planning is seeking to enter into a contract for the amount of \$45,000.00 with Designing Local Ltd. to provide professional services for updating the City of Lorain's Historical Preservation Guidelines. This contract is part of the Certified Local Government (CLG) Grant, which was awarded to the City of Lorain to ensure the guidelines provide a framework for objective and consistent decision-making by the Design Review Board members. Funds for this contract will be paid from an account determined by the Auditor's office.

Discussion: \$18,519.00 of the total cost will come from the general fund. \$26,481.00 is funded through the grant.

Mayor Bradley made the motion to approve the request; Safety/Service Director Carrion seconded the motion.

Roll Call: Safety/Service Director Carrion-aye; Mayor Bradley-aye. Motion carried unanimously.

f. A request from the Lorain Utilities Department for a purchase order in the amount of \$38,736.00 with the city of Lorain's Building Housing and Planning Department for the Jaeger Road Pump Station plan review fee for building permits. Funding GL Accounts 6130.P613.6310.6700.1500 Plant Operations - Facility Improvement and 6130.P613.6420.6300.1500 PQM - Contractual Services.

Discussion: This fee is to cover the cost of the plan review.

Mayor Bradley made the motion to approve the request; Safety/Service Director Carrion seconded the motion.

Roll Call: Safety/Service Director Carrion-aye; Mayor Bradley-aye. Motion carried unanimously.

g. A request from the Lorain Utilities Distribution Department for a purchase order in the amount of \$5,945.00 with UtiliSync, LLC for Ohio Utilities Protection Service ticket management system, which is compatible with the asset management system, Cityworks.

Funding GL Account 6020.P602.6190.6300.1500 Distribution Maintenance - Contractual Services.

Discussion: This is an annual expense. This integrates with the OUPS system and allows all the tickets to come in at the same time.

Mayor Bradley made the motion to approve the request; Safety/Service Director Carrion seconded the motion.

Roll Call: Safety/Service Director Carrion-aye; Mayor Bradley-aye. Motion carried unanimously.

h. A request from the Lorain Utilities Water Purification Department to amend Ordinance 127-25 to increase funding with Phenix Tech International from \$120,000.00 to an amount not to exceed \$190,000; which is a \$70,000.00 increase. Additional funding is required to properly seal the interior steel of the wash water tanks in the Water Purification Plant. Pending city council's approval on 12/15/25; Ord ____ - ____ . Funding GL accounts 6020.P602.6440.6300.1500 Purification Operations – Contractual Services and 6020.P602.6440.6700.1500 Purification Operations – Facility Improvement.

Discussion: Approved by Ordinance #194-25. This is an extra step necessary to prolong the life of the tanks and ensure they are properly sealed.

Mayor Bradley made the motion to approve the request; Safety/Service Director Carrion seconded the motion.

Roll Call: Safety/Service Director Carrion-aye; Mayor Bradley-aye. Motion carried unanimously.

i. A request from the Safety Service Department to enter into an extension agreement with Barry Slater, Inc. for Rep'd/Ask Lorain. This is a web-based Q & A platform used to answer questions from residents. This agreement will be for a term of three months (1/1/26 - 3/31/26) in the amount of \$7,500.00. Funding will come from account #4010.C401.6300.1500 contractual services.

Discussion: This is an extension agreement for the platform used to received resident questions and respond with video answers.

Mayor Bradley made the motion to approve the request; Safety/Service Director Carrion seconded the motion.

Roll Call: Safety/Service Director Carrion-aye; Mayor Bradley-aye. Motion carried unanimously.

j. *A REQUEST TO WAIVE THE 24-HOUR RULE AND ADD AN ITEM FOR CONSIDERATION**

A request from the department of Public Property for comprehensive department software from NovoSolutions for an amount not to exceed \$21,890.00. Funding will be split equally between accounts 2010.R201.3140.6300.1500, 1010.B200.6300.1500, and 7010.I701.6300.1500.

Discussion: Safety/Service Director Carrion made the motion to waive the 24-hour rule and add this item for consideration; Mayor Bradley seconded the motion.

Roll Call: Safety/Service Director Carrion-aye; Mayor Bradley-aye. Motion carried unanimously

The platform PubWorks used by the Public Property department has been bought by another company. Three bids were received and reviewed by the Public Property department, Law department and S/S Director. It was determined that NovoSolutions would be the best option for the city. The info on PubWorks can be transferred and integrated with the other softwares/systems used by the city.

Mayor Bradley made the motion to approve the request; Safety/Service Director Carrion seconded the motion.

Roll Call: Safety/Service Director Carrion-aye; Mayor Bradley-aye. Motion carried unanimously.

k. *A REQUEST TO WAIVE THE 24-HOUR RULE AND ADD AN ITEM FOR CONSIDERATION**

A request to enter into a professional services agreement with Jonathan Rosenbaum, Attorney at Law, for representation of James McCann relative to the case of Garon Petty vs City of Lorain, et al., Lorain County Court of Common Pleas, Case No. 25CV218944, in an amount not to exceed \$5,000.00. Funds to be paid from the Safety/Service Contractual Services Account Number 1010.V100.3110.6300.1500

Discussion: Safety/Service Director Carrion made the motion to waive the 24-hour rule and add this item for consideration; Mayor Bradley seconded the motion.

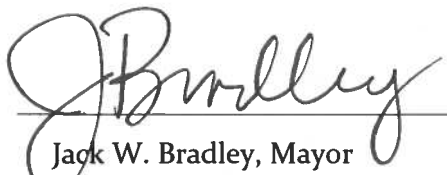
Roll Call: Safety/Service Director Carrion-aye; Mayor Bradley-aye. Motion carried unanimously

This cost is for legal representation in this matter. The city has a statutory obligation to provide representation. This item will be approved on the condition that the Law department determines if there is a conflict of interest with the Board of Control approving this matter.

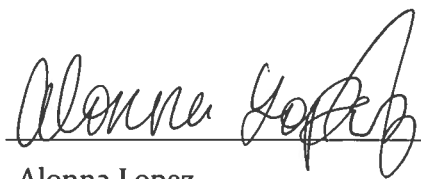
Mayor Bradley made the motion to approve the request with the condition; Safety/Service Director Carrion seconded the motion.

Roll Call: Safety/Service Director Carrion-aye; Mayor Bradley-aye. Motion carried unanimously.

The Board of Control Meeting of December 17 adjourned at 11:46 a.m.



Jack W. Bradley, Mayor
City of Lorain, Ohio



Alonna Lopez
Secretary for Board of Control