

Design Review Board Meeting Minutes

Date: November 18, 2025

Time: 3:30 pm

Place: Council Chambers

Attendance

Chairman: Gary Fischer

Board Members: Eileen Torres, Andrea Neal, and Evelisse Atkinson

Absent: Janet Garcia, Joyce Ferlic-Arredondo, and Jon Veard Jr.

Also in attendance: Andrea Smith

A Quorum was established.

The meeting was called to order on November 18, 2025, at 3:30 pm by Gary Fischer

Minutes

A motion was made by Andrea Neal to approve the minutes from the Design Review Board meeting on October 14, 2025. The motion was supported by Eileen Torres.

4 in favor/ 0 opposed.

New Business

DRB 09-2025, Submission for the Design Review Board review and consideration, the installation of new signage for building at 129 W 4th St.

Rochelle Fairley of Valuable Solutions Community & Empowerment Center was present and spoke.

- Andrea Neal had questions regarding the signage.
- Gary Fischer asked about what type of things occur at the center.
- Evelisse Atkinson spoke to the sign permit application; it was also noted that the DRB cannot regulate sign content.

A motion was made by Andrea Neal to approve the application for the installation of new signage taking into consideration the suggestions the Board made. The motion was supported by Eileen Torres.

4 in favor/ 0 opposed.

Old Business:

None on the agenda

- Evelisse Atkinson spoke regarding the Style Center has gone to Housing Court. Stating that the owner of the building is responsible for the repairs. However, it is up to the owner if they want to take action against the land contract holder.
- Gary Fischer spoke in regard to the Zoning Code updates and asked if there are any updates for Design Review Board.
 - Currently not, but the 2nd round of CLG grant RFP has been completed and a new vendor will be chosen.
- Evelisse Atkinson spoke to the updates of B3 Downtown Business Districts updates.

Correspondence:

None Received.

Staff and Board Comments:

None.

-Adjournment:

Motion to adjourn at 3:53 pm made Andrea Neal.


Evelisse Atkinson, Planning & Zoning Administrator

Matt Kusznir, Director Building, Housing and Planning Department


Andrea Smith, Neighborhood Development Specialist

Gary Fischer, Chairman

A full recording of this meeting can be found at www.cityoflorain.org



Gary Fischer
Chairman



Andrea Smith
Secretary Design Review Board