



# BOARD OF CONTROL REQUEST FORM

The Board of Control meeting is held on Wednesdays at 11:15 a.m. in Council Chambers.  
(Meeting location, day and time is subject to change with advanced notice)

**All requests must be received by no later than 10:00 a.m. on the Tuesdays prior to the meeting, or by 10:00 a.m. one day prior to the meeting when BOC is held on a day other than Wednesday.**

**<<< Answer all of the following questions for each request submitted >>>**

- 1. Request Date: 1/6/26
- 2. Name of Department Submitting Request: Public Property
- 3. Summary of Report: A request from the Department of Public Property, Streets Division, for asphalt concrete from Kokosing for an amount not to exceed \$500,000.00. Approved by City Council 1/5/26. Kokosing provided the only bid.
- 5. Amount: increase of \$500,000.00
- 6. Number of account to be used for funding: 2030.R203.3140.6400.6000 and 2030.R203.3140.6400.2900

**7. VENDOR DETAIL**

Sole Source Vendor - no                      State Purchasing Vendor - No

List the names and the quote received from *at least* three vendors for the requested item;  
Or, if bids were submitted, use this area to list vendor names and bid amounts.

- Vendor #1 Kokosing not to exceed \$500,000.00
- Vendor #2 \_\_\_\_\_
- Vendor #3 \_\_\_\_\_
- Vendor #4 \_\_\_\_\_

- 8. The Treasurer’s Office has verified that the vendor selected is registered with the City. Yes
- 9. Is the amount requested due to a change order? No
- 10. If necessary, has City Council approved and when? 1/5/26