



BOARD OF CONTROL REQUEST FORM

The Board of Control meeting is held on Wednesdays at 11:15 a.m. in Council Chambers.
(Meeting location, day and time is subject to change with advanced notice)

All requests must be received by no later than 10:00 a.m. on the Tuesdays prior to the meeting, or by 10:00 a.m. one day prior to the meeting when BOC is held on a day other than Wednesday.

<<< Answer all of the following questions for each request submitted >>>

1. Request Date: 1/7/26
2. Name of Department Submitting Request: Public Property
3. Summary of Report: Lawn care program from Dyna-Green for Campana Park, City Hall, and Elmwood Cemetery. Info detailed in quotes. Dyna-Green will service all required areas, including Elmwood Cemetery.
4. Amount: \$19,700.00
5. Number of account to be used for funding: various 6300.1500 Contractual Services accounts
6. VENDOR DETAIL

Sole Source Vendor - no State Purchasing Vendor - no

List the names and the quote received from *at least* three vendors for the requested item;
Or, if bids were submitted, use this area to list vendor names and bid amounts.

Vendor #1 Dyna-Green \$19,700.00

Vendor #2 Elite Property Services: cannot do Elmwood (due to headstones)

Vendor #3 Lawn Squad: \$19,991.00

Vendor #4 _____

7. The Treasurer's Office has verified that the vendor selected is registered with the City. Yes
8. Is the amount requested due to a change order? No
9. If necessary, has City Council approved and when? _____