



# BOARD OF CONTROL REQUEST FORM

The Board of Control meeting is held on Wednesdays at 11:15 a.m. in Council Chambers.  
(Meeting location, day and time is subject to change with advanced notice)

**All requests must be received by no later than 10:00 a.m. on the Tuesdays prior to the meeting, or by 10:00 a.m. one day prior to the meeting when BOC is held on a day other than Wednesday.**

**<<< Answer all of the following questions for each request submitted >>>**

- 1. Request Date:
- 2. Name of Department Submitting Request:
- 3. Summary of Report:
  
- 4. Name of Vendor:
- 5. Amount: \$
- 6. Number of account to be used for funding:
- 7. VENDOR DETAIL  
Sole Source Vendor - Yes      No      State Purchasing Vendor - Yes      No

List the names and the quote received from *at least* three vendors for the requested item;  
Or, if bids were submitted, use this area to list vendor names and bid amounts.

Vendor #1 \_\_\_\_\_

Vendor #2 \_\_\_\_\_

Vendor #3 \_\_\_\_\_

Vendor #4 \_\_\_\_\_

- 8. The Treasurer's Office has verified that the vendor selected is registered with the City. Yes      No
- 9. Is the amount requested due to a change order?    Yes      No
- 10. If necessary, has City Council approved and when? (Please provide Ordinance number) \_\_\_\_\_



## CITY OF LORAIN MOW DOWN PROGRAM

### SCORING TABULATION

Contractor to be Awarded: Rowser and Son's Lawn Maintenance LLC

Program Year: 2024 Contract Amount: \$14,280

The City of Lorain accepted quotes for the Mow Down 2026 Seasonal Contract from May 4, 2026, to October 30, 2026. The City of Lorain received six (6) quotes. The City of Lorain's Department of Building, Housing, and Planning is recommending Hen and Sons Lawncare to be awarded the Mow Down 2026 Seasonal Contract based on the evaluated scores of all quotes/bids received.

The City of Lorain's Department of Building, Housing, and Planning scored each quote received. The scoring process prioritizes the lowest and best quote based on past performance, administration, and management. The table below details the scores of each quote received.

Contractor	Total Seasonal Cost	Scorer 1 Total	Scorer 2 Total	Scorer 3 Total	Overall Average Score
ESK Landscaping	\$28,588	30	30	30	30
Frankowski Excavation	\$25,200	15	25	20	20
Hen and Son's Lawncare and Snowplowing	\$31,425	25	25	25	25
Irvin's Inc.	\$18,788	30	30	30	30
<b>Rowser and Son's</b>	<b>\$14,280</b>	<b>20</b>	<b>30</b>	<b>40</b>	<b>30</b>
Spiegelberg Lawn and Maintenance LTD	\$43,358	15	20	25	20