



# BOARD OF CONTROL REQUEST FORM

The Board of Control meeting is held on Wednesdays at 11:15 a.m. in the 7<sup>th</sup> floor conference room.  
(Meeting day and time is subject to change with advanced notice)

**All requests must be received by no later than 2:00 p.m. on the Mondays prior to the meeting, or by 2:00 p.m. two days prior to the meeting when BOC is held on a day other than Wednesday.**

**<<< Answer all of the following questions for each request submitted >>>**

- 1. Request Date: **1/14/2026**
- 2. Name of Department Submitting Request: Lorain Police Department
- 3. Summary of Report: **The Lorain Police Department request approval to continue services for Police App with OCV LLC in the amount of \$6,995.00. To be paid out of Levy Contractual Services.**
- 4. Name of Vendor: **OCV LLC**
- 5. Amount: **\$6,995.00**
- 6. Number of account to be used for funding: **2590.S400.6300.1500**

**7. VENDOR DETAIL**

Sole Source Vendor -  Yes /  No      State Purchasing Vendor -  Yes /  No

List the names and the quote received from *at least three vendors* for the requested item;  
*Or, if bids were submitted, use this area to list vendor names and bid amounts.*

Vendor #1 \_\_\_\_\_

Vendor #2 \_\_\_\_\_

Vendor #3 \_\_\_\_\_

Vendor #4 \_\_\_\_\_

- 8. The Treasurer’s Office has verified that the vendor selected is registered with the City.
- 9. Is the amount requested due to a change order?  Yes /  No
- 10. If necessary, has City Council approved and when? \_\_\_\_\_