

**CITY OF LORAIN
SPECIAL CALL BOARD OF CONTROL
AGENDA
MARCH 2, 2026 at 11:00 a.m.**

1. **ROLL CALL**

2. **MATTERS FOR DISCUSSION**

- a. A request to enter into a professional services agreement with Zashin and Rich Co./LPA for the representation in an Ohio Civil Rights Commission case. In an amount not to exceed \$5,000.00. Funds will be paid from the Safety/Service Contractual Services account number 1010.V100.3110.6300.1500.

3. **ADJOURNMENT**



CITY OF LORAIN

Special Call Board of Control

2. a.

Meeting Date: 03/02/2026

Subject:

A request to enter into a professional services agreement with Zashin and Rich Co./LPA for the representation in an Ohio Civil Rights Commission case. In an amount not to exceed \$5,000.00. Funds will be paid from the Safety/Service Contractual Services account number 1010.V100.3110.6300.1500.

Attachments

BOC Request Form
Letter



BOARD OF CONTROL REQUEST FORM

The Board of Control meeting is held on Wednesdays at 11:15 a.m. in Council Chambers.
(Meeting location, day and time is subject to change with advanced notice)

All requests must be received by no later than 10:00 a.m. on the Tuesdays prior to the meeting, or by 10:00 a.m. one day prior to the meeting when BOC is held on a day other than Wednesday.

<<< Answer all of the following questions for each request submitted >>>

1. Request Date: 3/2/26
2. Name of Department Submitting Request: Law Department
3. Summary of Report: A request to enter into a professional services agreement with Zashin and Rich Co./LPA for representation in an Ohio Civil Rights Commission case. In an amount not to exceed \$5,000.00. Funds will be paid from the Safety/Service Contractual Services account number 1010.V100.3110.6300.1500.
4. Name of Vendor: Zashin and Rich Co./LPA
5. Amount: not to exceed \$5,000.00
6. Number of account to be used for funding: 1010.V100.3110.6300.1500
7. VENDOR DETAIL

Sole Source Vendor - **Yes** / No

State Purchasing Vendor - Yes / **No**

List the names and the quote received from *at least* three vendors for the requested item;
Or, if bids were submitted, use this area to list vendor names and bid amounts.

Vendor #1 _____

Vendor #2 _____

Vendor #3 _____

Vendor #4 _____

8. The Treasurer's Office has verified that the vendor selected is registered with the City. Yes
9. Is the amount requested due to a change order? Yes / **No**
10. If necessary, has City Council approved and when? N/A



JONATHAN J. DOWNES
OSBA Certified Specialist in
Labor and Employment Law
jjd@zrlaw.com

February 19, 2026

City of Lorain
Attn: Pat Riley / Michele Beko
Email: Patrick_Riley@cityoflorain.org / Michele_Beko@cityoflorain.org
100 W. Erie Avenue
Lorain, Ohio 44052

Re: Middlebrook OCRC Charge Nos. CLEB4 (020975) 12302025
 CLEE4 (020978) 12302025
 CLEE4 (020977) 12302025

Zashin & Rich Matter Number: 1794-26-01

Dear Mr. Riley:

We are pleased to have the opportunity to advise and represent the City of Lorain, Rey Carrion in his official capacities, and Jim McCann in his official capacity in connection with the OCRC Charges of Discrimination filed against them by Corey Middlebrook.

As the City and our Firm have an engagement agreement in place an additional engagement agreement will not be necessary. This matter will be billed at an hourly rate of \$225, not to exceed \$5,000.

On behalf of Zashin & Rich Co., L.P.A., I thank you and the City for the privilege of representing you and look forward to serving your interests.

Very truly yours,

ZASHIN & RICH CO., L.P.A.
s/ Jonathan J. Downes

Jonathan J. Downes

Accepted on behalf of the City of Lorain:
