



**BOARD OF CONTROL  
REQUEST FORM**

The Board of Control meeting is held on Wednesdays at 11:15 a.m. in Council Chambers.  
(Meeting location, day and time is subject to change with advanced notice)

***All requests must be received by no later than 10:00 a.m. on the Tuesdays prior to the meeting, or by 10:00 a.m. one day prior to the meeting when BOC is held on a day other than Wednesday.***

**<<< Answer all of the following questions for each request submitted >>>**

- 1. Request Date: 3/5/2026
- 2. Name of Department Submitting Request: Public Property, Paint & Sign Division
- 3. Summary of Report: purchase of 5 gallon pails of traffic marking paint from MD Solutions for an amount not to exceed \$5,421.15. MD Solutions holds the State of Ohio contract for traffic paint in 5 gallon pails. Funding will be through 2010.R201.3150.6300.1500.
- 4. Name of Vendor: MD Solutions, Inc
- 5. Amount: \$5,421.150
- 6. Number of account to be used for funding: 2010.R201.3150.6300.1500

**7. VENDOR DETAIL**

Sole Source Vendor - No

State Purchasing Vendor - Yes

List the names and the quote received from *at least* three vendors for the requested item;  
Or, if bids were submitted, use this area to list vendor names and bid amounts.

Vendor #1 MD Solutions, Inc. \$5,421.15

Vendor #2 \_\_\_\_\_

Vendor #3 \_\_\_\_\_

Vendor #4 \_\_\_\_\_

- 8. The Treasurer's Office has verified that the vendor selected is registered with the City. Yes
- 9. Is the amount requested due to a change order? No
- 10. If necessary, has City Council approved and when? \_\_\_\_\_