BOARD OF CONTROL

REQUEST FORM

The Board of Control meeting is held on Wednesdays at 11:15 a.m. in the 7th floor conference room.
(Meeting day and time is subject to change with advanced notice)

All requests must be received by no later than 10:00 a.m. on the Tuesdays prior to the meeting, or by 10:00 a.m. one day prior to the meeting when BOC is held on a day other than Wednesday.

<<< Answer all the following questions for each request submitted >>>

1. **Request Date:** 03/11/2026

2. **Name of Department Submitting Request: City of Lorain Utilities Administration**

3. **Summary of Report: A request from the Lorain Utilities Admin Dept. for purchase orders not to exceed $1,000,000 with Terminal Ready mix for street patching and repairs Agreement 25-092. Funding GL Accounts 6020.P602.6190.6700.2500 Water Works – Distribution – Street Improvements, 6130.P613.6460.6700.2500 Water Pollution Control – Maintenance of System - Street Improvements and 4030.C403.6700.2500 General Sewer – Street Improvements.**

4. **Name of Vendor:** Terminal Ready Mix

5. **Amount: $1,000,000 (not to exceed)**

6. **Number of accounts to be used for funding: GL Accounts 6020.P602.6190.6700.2500 ($500,000) G/L 6130.P613.6460.6700.2500 ($250,000) G/L 4030.C403.6700.2500 ($250,000)**

7. **VENDOR DETAIL**
   Sole Source Vendor - Yes / No **State Purchasing Vendor - Yes / No**

List the names and the quote received from *at least* three vendors for the requested item.
***Or*, if bids were submitted, use this area to list vendor names and bid amounts.**

Vendor #1 Agreement 25-092

Vendor #2_____

Vendor #3_____

8. **The Treasurer's Office has verified that the vendor selected is registered with the city. Yes**

9. **Is the amount requested due to a change order? Yes / No**

10. **If necessary, has the City Council approved and when? Yes, Ord. 153-25 passed 10/20/25**