BOARD OF CONTROL

REQUEST FORM

The Board of Control meeting is held on Wednesdays at 11:15 a.m. in Council Chambers.
(Meeting location, day and time is subject to change with advanced notice)

All requests must be received by no later than 10:00 a.m. on the Tuesdays prior to the meeting, or by 10:00 a.m. one day prior to the meeting when BOC is held on a day other than Wednesday.

<<< Answer all of the following questions for each request submitted >>>

1. **Request Date: 3/10/2026**

2. **Name of Department Submitting Request: Public Property, Street Division**

3. **Summary of Report: Purchase of one Kubota tractor with attachments for a total amount not to exceed $35,215.00. This will be purchased through our capital lease and was approved by Lorain City Council on 3/2/26, Ordinance 33-26. KTS Equipment holds the Sourcewell purchasing contract for this item.**

4. **Name of Vendor: KTS Equipment, Inc.**

5. **Amount: $35,215.00**

6. **Number of account to be used for funding: 1010.V100.3110.6700.1801**

7. **VENDOR DETAIL**

Sole Source Vendor - no **State Purchasing Vendor - yes (Sourcewell)**
List the names and the quote received from *at least* three vendors for the requested item;
***Or*, if bids were submitted, use this area to list vendor names and bid amounts.**

Vendor #1 KTS Equipment, Inc $35,215.00----------

Vendor #2_____

Vendor #3_____

Vendor #4 _____

8. **The Treasurer's Office has verified that the vendor selected is registered with the City. Yes**

9. **Is the amount requested due to a change order? No**

10. **If necessary, has City Council approved and when? 3/2/26, Ord 33-26**