



BOARD OF CONTROL REQUEST FORM

The Board of Control meeting is held on Wednesdays at 11:15 a.m. in Council Chambers.
(Meeting location, day and time is subject to change with advanced notice)

All requests must be received by no later than 10:00 a.m. on the Tuesdays prior to the meeting, or by 10:00 a.m. one day prior to the meeting when BOC is held on a day other than Wednesday.

<<< Answer all of the following questions for each request submitted >>>

- 1. Request Date: 4/16/2026
- 2. Name of Department Submitting Request: Public Property

3. Summary of Report:
 A request from the Department of Public Property to upgrade lighting at various downtown Lorain parking areas to LED lighting. Materials will be purchased from Echo Electric SELY for the amount of \$5,471.71. This is a NOPEC project. Funding will be through 4010.C401.6300.5601 NOPEC account.

- 4. Name of Vendor: Echo Electric SELY
- 5. Amount: \$5,471.71
- 6. Number of account to be used for funding: 4010.C401.6300.5601

7. VENDOR DETAIL

Sole Source Vendor - No State Purchasing Vendor - Yes

List the names and the quote received from *at least* three vendors for the requested item;
Or, if bids were submitted, use this area to list vendor names and bid amounts.

- Vendor #1 Echo Electric SELY \$5,471.71
- Vendor #2 _____
- Vendor #3 _____
- Vendor #4 _____

- 8. The Treasurer’s Office has verified that the vendor selected is registered with the City. Yes
- 9. Is the amount requested due to a change order? No
- 10. If necessary, has City Council approved and when? ORD 22-26 3/17/26