



**BOARD OF CONTROL  
REQUEST FORM**

**Board of Control meetings are held on Wednesday mornings at 11:15 a.m. on the 7<sup>th</sup> floor of City Hall in the mayor's conference room.  
All requests must be received by no later than 2:00 p.m. on the Monday prior to the meeting.  
<<< Answer the following questions for each request submitted >>>**

- 1. Request Date: April 21, 2026
- 2. Name of Department Submitting Request: Safety/Service
- 3. Summary of Report: A request to continue professional services agreement with Jonathan J. Downes, Zashin & Rich Co., LPA for legal representation in the matter of an Arbitration Case involving the Lorain Police Department (Middlebrooks Arbitration) and other claims against the City of Lorain and its current and former employees in an amount not to exceed \$100,000.00. Funds to be paid from GL account 1010.V100.3110.6300.1500 Contractual Services.
- 4. Name of Vendor: Jonathan J. Downes, Zashin & Rich Co., LPA
- 5. Amount: \$100,000.00
- 6. Account Number of General Ledger account to be used for funding: 1010.V100.3110.6300.1500

**7. VENDOR DETAIL**

Sole Source Vendor - **Yes**      State Purchasing Vendor - **No**

List the names and the quote received from *at least* three vendors for the requested item;  
Or, if bids were submitted, use this area to list vendor names and bid amounts.

Vendor #1 \_\_\_\_\_

Vendor #2 \_\_\_\_\_

Vendor #3 \_\_\_\_\_

Vendor #4 \_\_\_\_\_

- 7. The Treasurer's Office has verified that the vendor selected is registered with the City. - **Yes**
- 8. Is the amount requested due to a change order? Yes / **No**
- 9. If necessary, has City Council approved and when? Approved on April 20, 2026