



BOARD OF CONTROL REQUEST FORM

The Board of Control meeting is held on Wednesdays at 11:15 a.m. in Council Chambers.
(Meeting location, day and time is subject to change with advanced notice)

All requests must be received by no later than 10:00 a.m. on the Tuesdays prior to the meeting, or by 10:00 a.m. one day prior to the meeting when BOC is held on a day other than Wednesday.

<<< Answer all of the following questions for each request submitted >>>

- 1. Request Date: 05/13/2026
- 2. Name of Department Submitting Request: Public Property
- 3. Summary of Report: A request from the Department of Public Property, Paint & Sign Division, to purchase glass beads for roadway marking painting.
- 4. Name of Vendor: The Pittsburgh Paints Co.
- 5. Amount: not to exceed \$15,000.00
- 6. Number of account to be used for funding: 2010.R201.3150.6300.1500

7. VENDOR DETAIL

Sole Source Vendor - No State Purchasing Vendor - Yes (ODOT)

List the names and the quote received from *at least* three vendors for the requested item;
Or, if bids were submitted, use this area to list vendor names and bid amounts.

- Vendor #1 The Pittsburgh Paints Co up to \$15,000.00
- Vendor #2 _____
- Vendor #3 _____
- Vendor #4 _____

- 8. The Treasurer’s Office has verified that the vendor selected is registered with the City. Yes
- 9. Is the amount requested due to a change order? No
- 10. If necessary, has City Council approved and when? _____