



BOARD OF CONTROL REQUEST FORM

The Board of Control meeting is held on Wednesdays at 11:15 a.m. in Council Chambers.
(Meeting location, day and time is subject to change with advanced notice)

All requests must be received by no later than 10:00 a.m. on the Tuesdays prior to the meeting, or by 10:00 a.m. one day prior to the meeting when BOC is held on a day other than Wednesday.

<<< Answer all of the following questions for each request submitted >>>

- 1. Request Date: 05/12/2026
- 2. Name of Department Submitting Request: Public Property
- 3. Summary of Report: A request from the Department of Public Property, Streets Division, for lamp post replacement at 383 Broadway, near the Ariel Hotel due to damages caused by a vehicle accident. Full amount of damages were recovered from the responsible party's insurance. Lamplight is the vendor that provides the type of pole used within the downtown area of Broadway.
- 4. Name of Vendor: Lamplight
- 5. Amount: not to exceed \$5,829.73.00
- 6. Number of account to be used for funding: 2010.R201.3140.6300.1500
- 7. VENDOR DETAIL

Sole Source Vendor - Yes State Purchasing Vendor - No

List the names and the quote received from *at least* three vendors for the requested item; Or, if bids were submitted, use this area to list vendor names and bid amounts.

- Vendor #1 Lamplight \$5,829.73
- Vendor #2 _____
- Vendor #3 _____
- Vendor #4 _____

- 8. The Treasurer's Office has verified that the vendor selected is registered with the City. Yes
- 9. Is the amount requested due to a change order? No



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10. If necessary, has City Council approved and when? _____