



# BOARD OF CONTROL REQUEST FORM

The Board of Control meeting is held on Wednesdays at 11:15 a.m. in Council Chambers.  
(Meeting location, day and time is subject to change with advanced notice)

**All requests must be received by no later than 10:00 a.m. on the Tuesdays prior to the meeting, or by 10:00 a.m. one day prior to the meeting when BOC is held on a day other than Wednesday.**

**<<< Answer all of the following questions for each request submitted >>>**

- 1. Request Date: 05/12/2026
- 2. Name of Department Submitting Request: Public Property
- 3. Summary of Report: A request from the Department of Public Property, Streets Division, for lamp post replacement at 457 Broadway, near Dominos Pizza due to damage caused by a motor vehicle accident. The responsible party was uninsured. Gallagher Bassett is pursuing recovery of damages. Lamplight is the vendor that provides the type of pole used within the downtown area of Broadway.
- 4. Name of Vendor: Lamplight
- 5. Amount: not to exceed \$6,434.24
- 6. Number of account to be used for funding: 2010.R201.3140.6300.1500
- 7. VENDOR DETAIL

Sole Source Vendor - Yes      State Purchasing Vendor - No

List the names and the quote received from *at least* three vendors for the requested item; Or, if bids were submitted, use this area to list vendor names and bid amounts.

Vendor #1 Lamplight \$6,434.24

Vendor #2 \_\_\_\_\_

Vendor #3 \_\_\_\_\_

Vendor #4 \_\_\_\_\_

- 8. The Treasurer’s Office has verified that the vendor selected is registered with the City. Yes
- 9. Is the amount requested due to a change order? No



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10. If necessary, has City Council approved and when? \_\_\_\_\_