



BOARD OF CONTROL REQUEST FORM

The Board of Control meeting is held on Wednesdays at 11:15 a.m. in the 7th floor conference room.
(Meeting day and time is subject to change with advanced notice)

**All requests must be received by no later than 4:00 p.m. on the Mondays prior to the meeting,
or by 4:00 p.m. two days prior to the meeting when BOC is held on a day other than Monday.**

<<< Answer all of the following questions for each request submitted >>>

- 1. Request Date: May 22, 2026
- 2. Name of Department Submitting Request: Engineering Department
- 3. Summary of Report: A request from the Engineering Department to award the 2026 Sidewalk Improvements project to the lowest and best bidder, Irvin's, Inc., in the amount of \$72,223 which includes 10% contingency, to be paid from account 4010.C401.6300.2800 Sidewalk Construction.

4. Name of Vendor Irvin's Inc.

5. Amount: \$72,223

6. VENDOR DETAIL

Sole Source Vendor - No

State Purchasing Vendor - No

List the names and the quote received from *at least* three vendors for the requested item;
Or, if bids were submitted, use this area to list vendor names and bid amounts.

Vendor #1	<u>Irvin's Inc.</u>	<u>\$65,657.30</u>
Vendor #2	<u>Terminal Ready Mix, Inc.</u>	<u>\$76,024.76</u>

- 7. The Treasurer's Office has verified that the vendor selected is registered with the City. Yes
- 8. Is the amount requested due to a change order? No
- 9. If necessary, has City Council approved and when? No