



BOARD OF CONTROL REQUEST FORM

The Board of Control meeting is held on Wednesdays at 11:15 a.m. in Council Chambers.
(Meeting location, day and time is subject to change with advanced notice)

All requests must be received by no later than 10:00 a.m. on the Tuesdays prior to the meeting, or by 10:00 a.m. one day prior to the meeting when BOC is held on a day other than Wednesday.

<<< Answer all of the following questions for each request submitted >>>

1. Request Date: 6/26/26
2. Name of Department Submitting Request: Lorain Police Department
3. Summary of Report: The Lorain Police Department request approval to increase PO# 2026-653 with Rite Rug Co. from \$13,642.00 to \$14,490.00. To be paid out of General Fund Mtce. of Facilities. Original approval 2/11/26 Item B.
4. Name of Vendor: Rige Rug
5. Amount: \$ 14,490.00
6. Number of account to be used for 1010.S400.6400.2200 funding:
7. VENDOR DETAIL
Sole Source Vendor - Yes No State Purchasing Vendor - Yes No

List the names and the quote received from *at least three vendors* for the requested item;
Or, if bids were submitted, use this area to list vendor names and bid amounts.

- Vendor #1 Rite Rug Cleveland
- Vendor #2 Carpet Warehouse Outlet: requested/not received
- Vendor #3 Jamie's Carpet: requested/not received
- Vendor #4 _____

8. The Treasurer's Office has verified that the vendor selected is registered with the City. Yes No
9. Is the amount requested due to a change order? Yes No
10. If necessary, has City Council approved and when? (Please provide Ordinance number) _____