



- f. A request to enter into a professional services agreement with Mazanec, Raskin & Ryder Co., LPA and John McLandrich for the continued representation of Mary Springowski in the matter of Garon F. Petty et al. v Mary Springowski, et al.; Lorain County Court of Common Pleas Case No. 26CV000234 in an amount not to exceed \$5,000.00. Funds to be paid from the Safety/Service Contractual Services Account No. 1010.V100.3110.6300.1500.
  
- g. A request to expend additional funds for the continuing legal services of Wickens Herzer Panza in the matter of Tia Hilton (Dennis Flores), et al. vs the City of Lorain, et al., Case No. 20CV200713, Lorain County Court of Common Pleas to be paid from City of Lorain Utilities Accounts 6020.P602.4000.8100.1000 Legal Fees & 6130.P613.4000.8100.1000 Legal Fees

3. **ADJOURNMENT**



## CITY OF LORAIN

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### Board of Control

2. a.

Meeting Date: 06/26/2026

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#### Subject:

The Lorain Police Department request approval to increase PO#2026-653 with Rite Rug Co. from \$13,642.00 to \$14,490.00. To be paid out of General Fund Mtce of Facilities. Original approve 2/11/26 item B.

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#### Attachments

BOC request form

BOC Request Form Original Approval

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# BOARD OF CONTROL REQUEST FORM

The Board of Control meeting is held on Wednesdays at 11:15 a.m. in Council Chambers.  
(Meeting location, day and time is subject to change with advanced notice)

**All requests must be received by no later than 10:00 a.m. on the Tuesdays prior to the meeting, or by 10:00 a.m. one day prior to the meeting when BOC is held on a day other than Wednesday.**

**<<< Answer all of the following questions for each request submitted >>>**

1. Request Date: 6/26/26
2. Name of Department Submitting Request: Lorain Police Department
3. Summary of Report: The Lorain Police Department request approval to increase PO# 2026-653 with Rite Rug Co. from \$13,642.00 to \$14,490.00. To be paid out of General Fund Mtce. of Facilities. Original approval 2/11/26 Item B.
4. Name of Vendor: Rige Rug
5. Amount: \$ 14,490.00
6. Number of account to be used for 1010.S400.6400.2200 funding:
7. VENDOR DETAIL  
Sole Source Vendor - Yes  No  State Purchasing Vendor - Yes  No

List the names and the quote received from *at least three vendors* for the requested item;  
Or, if bids were submitted, use this area to list vendor names and bid amounts.

- Vendor #1 Rite Rug Cleveland
- Vendor #2 Carpet Warehouse Outlet: requested/not received
- Vendor #3 Jamie's Carpet: requested/not received
- Vendor #4 \_\_\_\_\_

8. The Treasurer's Office has verified that the vendor selected is registered with the City. Yes  No
9. Is the amount requested due to a change order? Yes  No
10. If necessary, has City Council approved and when? (Please provide Ordinance number) \_\_\_\_\_



# BOARD OF CONTROL REQUEST FORM

The Board of Control meeting is held on Wednesdays at 11:15 a.m. in Council Chambers.  
(Meeting location, day and time is subject to change with advanced notice)

**All requests must be received by no later than 10:00 a.m. on the Tuesdays prior to the meeting, or by 10:00 a.m. one day prior to the meeting when BOC is held on a day other than Wednesday.**

**<<< Answer all of the following questions for each request submitted >>>**

1. Request Date:
2. Name of Department Submitting Request:
3. Summary of Report:
  
4. Name of Vendor:
5. Amount: \$
6. Number of account to be used for funding:
7. VENDOR DETAIL  
Sole Source Vendor - Yes      No      State Purchasing Vendor - Yes      No

List the names and the quote received from *at least* three vendors for the requested item;  
Or, if bids were submitted, use this area to list vendor names and bid amounts.

Vendor #1 \_\_\_\_\_

Vendor #2 \_\_\_\_\_

Vendor #3 \_\_\_\_\_

Vendor #4 \_\_\_\_\_

8. The Treasurer's Office has verified that the vendor selected is registered with the City. Yes      No
9. Is the amount requested due to a change order?    Yes      No
10. If necessary, has City Council approved and when? (Please provide Ordinance number) \_\_\_\_\_



## CITY OF LORAIN

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### Board of Control

2. b.

Meeting Date: 06/26/2026

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Subject:

The Information Technology Department requests a purchase order for an agreement with Civic Plus to archive the City's Facebook page.

Cost to to exceed: \$6,220.65 for;

current date -12/12/2026 \$6,220.65

12/13/2026 - 12/12/2027 \$8,625.60

Total cost through 12/12/2027 - \$14,846.25

To be paid from I.T. Department Contractural Services 1010.E350.6300.1500

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### Attachments

Agreement

BOC Request

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**CivicPlus**

302 South 4th St. Suite 500  
Manhattan, KS 66502  
US

**Quote #:**  
**CivicPlus Pricing**  
**Approval Date:**  
**Expires On:**

Statement of Work  
Q-117958-1  
5/5/2026 1:07 PM  
  
7/31/2026

**Client:**  
City of Lorain - Police, OH

**Bill To:**  
LORAIN CITY, OHIO

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Ryan Werner	7853403777	ryan.werner@civicplus.com		Net 30

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	Social Media Archiving Provisioning Fee - Standard	Social Media Archiving Account Activation and Setup

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	Social Media Archiving - Standard	Social Media Archiving Subscription - Unlimited Accounts & Up To 3.5k Records Per Month - Includes Risk Management Analytics (RMA) and Web Snapshots

Total Investment - Prorated Year 1	USD 6,220.65
Annual Recurring Services (Subject to Uplift)	USD 8,625.60

Total Days of Quote:222

Initial Term	Beginning at signing and ending 12/12/2026, Renewal Term 12/13 each calendar year
Initial Term Invoice Schedule	100% invoiced at signing, to be prorated based on signature date.

The Annual Recurring Services subscription fee for the Products (as described above) included in this SOW are prorated and co-termed to align with the Client's current billing schedule and the Annual Recurring Services amount will subsequently be added to Client's Term and regularly scheduled annual invoices under the terms of the Agreement. This Statement of Work ("SOW") shall be subject to the terms and conditions of Master Services Agreement signed by and between the Parties on June 11, 2024, and the applicable Solutions and Services Terms and Conditions located at: <https://www.civicplus.help/docs/civicplus-legal-stuff> (collective, the "Agreement"). By signing this SOW, Client expressly agrees to the terms and conditions of the Agreement, as though set forth herein.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

**Acceptance of Quote # Q-117958-1**

The undersigned acknowledges having read, understood, and agreed to be bound by the binding terms and conditions incorporated into this SOW. This SOW shall become effective as of the date of the last signature below ("Effective Date").

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)



# BOARD OF CONTROL REQUEST FORM

The Board of Control meeting is held on Wednesdays at 11:15 a.m. in Council Chambers.  
(Meeting location, day and time is subject to change with advanced notice)

**All requests must be received by no later than 10:00 a.m. on the Tuesdays prior to the meeting, or by 10:00 a.m. one day prior to the meeting when BOC is held on a day other than Wednesday.**

**<<< Answer all of the following questions for each request submitted >>>**

- 1. Request Date: 6/12/2026
- 2. Name of Department Submitting Request:: information Technology
- 3. Summary of Report: The Information Technology Department requests a purchase order for an agreement with Civic Plus to archive the City's Facebook page.
- 4. Name of Vendor: Civic Plus
- 5. Amount: \$\$14,846.25
- 6. Number of account to be used for funding: 1010.E350.6300.1500

**7. VENDOR DETAIL**

Sole Source Vendor - **Yes** / No                      State Purchasing Vendor - Yes / No

List the names and the quote received from *at least three vendors* for the requested item;  
*Or, if bids were submitted, use this area to list vendor names and bid amounts.*

Vendor #1 \_\_\_\_\_

Vendor #2 \_\_\_\_\_

Vendor #3 \_\_\_\_\_

- 8. The Treasurer's Office has verified that the vendor selected is registered with the City. Yes
- 9. Is the amount requested due to a change order? Yes / No
- 10. If necessary, has City Council approved and when? \_\_\_\_\_



## CITY OF LORAIN

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### Board of Control

2. c.

Meeting Date: 06/26/2026

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#### Subject:

A request from the Lorain Utilities Water Purification Department to enter into a professional service agreement with HDR, Inc. for design, bid and construction services for the upcoming Fulton Tower standpipe replacement project. Professional services for this project are preferred and recommended due to the scale of the project. Total amount will not exceed \$45,000.00 and will be funded from GL Account 6020.P602.6440.6300.1500 Contractual Service.

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#### Attachments

BOC - Purification - Fulton Tower Standpipe Replacement Project - HDR, Inc.  
FeeProposal\_CityofLorain\_Fulton Tower Standpipe Replacement\_Final

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**BOARD OF CONTROL  
REQUEST FORM**

The Board of Control meeting is held on Wednesdays at 11:15 a.m. in the 7<sup>th</sup> floor conference room.  
(Meeting day and time is subject to change with advanced notice)

***All requests must be received by no later than 10:00 a.m. on the Tuesdays prior to the meeting, or by 10:00 a.m. one day prior to the meeting when BOC is held on a day other than Wednesday.***

**<<< Answer all of the following questions for each request submitted >>>**

- 1. **Request Date:** 6/8/26
- 2. **Name of Department Submitting Request:** Lorain Utilities Water Purification Department
- 3. **Summary of Report:** A request from the Lorain Utilities Water Purification Department to enter into a professional service agreement with HDR, Inc. for design, bid and construction services for the upcoming Fulton Tower standpipe replacement project. Professional services for this project are preferred and recommended due to the scale of the project. Total amount will not exceed \$45,000.00 and will be funded from GL Account 6020.P602.6440.6300.1500 Contractual Service.
- 4. **Name of Vendor:** HDR, Inc.
- 5. **Amount:** \$45,000.00
- 6. **Number of account to be used for funding:** 6020.P602.6440.6300.1500

**7. VENDOR DETAIL**

**Sole Source Vendor - Yes /  No**                      **State Purchasing Vendor - Yes /  No**

List the names and the quote received from *at least* three vendors for the requested item;  
Or, if bids were submitted, use this area to list vendor names and bid amounts.

Vendor #1 \_\_\_\_\_

Vendor #2 \_\_\_\_\_

Vendor #3 \_\_\_\_\_

Vendor #4 \_\_\_\_\_

- 8. **The Treasurer’s Office has verified that the vendor selected is registered with the City. Yes**
- 9. **Is the amount requested due to a change order? Yes /  No**
- 10. **If necessary, has City Council approved and when? \_\_\_\_\_**



June 5, 2026

Avery Brown  
Superintendent, Water Purification  
City of Lorain, OH  
1106 W. 1<sup>st</sup> Street  
Lorain, OH 44052

Re. Fee Proposal  
Fulton Tower Standpipe Replacement

Dear Mr. Brown:

HDR is pleased to submit a formal fee proposal to support the City of Lorain's Fulton Tower Standpipe Replacement in Lorain, OH. The Fulton Tower Standpipe is in need of repairs that include replacement of the existing 24-inch insulated, concrete lined, ductile iron standpipe. The replacement section extends from just above a 24" butterfly isolation valve in the ground level pump station and extends vertically to the bottom of the storage tank. The length of this work is approximately 125 feet. To allow for the replacement of the standpipe, demolition and restoration of the ground level booster pump station ceiling may be needed.

Based on our discussions, HDR will provide design phase services, bid phase services, and construction phase services for a duration up to seven months. This assumes that Notice-to-Proceed will be received by June 15, 2026. The project timeline is as follows:

- Design Phase Services: June 16, 2026 through July 24, 2026
- Bid Phase Services: July 27, 2026 through September 25, 2026
- Construction Phase Services: September 28, 2026 through December 31, 2026

Design Phase Services:

Development of the plan set will include up to four sheets. These sheets may include:

- Title Sheet
- General Notes and Specifications
- Plan Sheet
- Detail Sheet

The City has developed a bid specification for the Fulton Tower Standpipe Replacement that will be included in the project manual. If additional specifications are

needed based on the design those specifications will be added to the plan set. The City will provide front-end documentation for the project manual, as needed.

No topographical survey, in-person structural inspection, or geotechnical investigation will be performed for the project. Plans will be developed based on available information provided by the City and available aerial images.

One one-hour virtual review meeting with the City will be held to finalize the plan set prior to Bidding.

A construction cost estimate will be developed and provided to the City prior to Bidding.

The City is responsible for preparing and obtaining all required permits.

#### Bid Phase Services:

Bid phase support services will consist of preparation of responses to bidder questions and development of a bid recommendation letter. Up to four responses to bidder questions have been included with an average response time of two hours per question.

The City will advertise the project. A pre-bid meeting is not included.

#### Construction Phase Services:

Construction phase services will consist of the following construction administration tasks:

- Attend the pre-construction meeting in-person. Meeting agenda and meeting summaries will be prepared by others.
- Review up to eight submittals with an average review time of two hours per submittal.
- Review and respond to requests for information (RFI) from the Contractor. Four RFI responses were included with an average review and response time of two hours per request.
- Attend progress meetings, as required. Three one-hour virtual meetings were included. Meeting agenda and meeting summaries will be prepared by others.
- Attend up to two construction observation site visits to review construction progress is in general conformance with design intent. A written summary of each site visit will be provided. Construction inspections services will be provided by the City.
- Support the City with prevailing wage interviews. The City will act as the prevailing wage coordinator. HDR will only complete the wage interview sheets during the two construction observation site visits listed above. HDR will only collect data. Data interpretation and final determinations will be made by the City.

Presented below in Table 1 are HDR's costs associated with delivering the scope of services outlined above. It is also assumed that the project will be administered as a task order to the current Master Services Agreement.

**Table 1. Fee Summary**

<b>Task</b>	<b>Lump Sum Task Cost</b>
1 – Project Management	\$4,870
2 – Design Phase Services	\$16,000
3 – Bid Phase Services	\$3,100
4 – Construction Phase Services	\$21,030
<b>Total</b>	<b>\$45,000</b>

Thank you for the opportunity to continue to serve the City of Lorain. We look forward to supporting you with the Fulton Tower Standpipe Replacement project.

If you have any questions about this fee proposal, or require additional information, please do not hesitate to contact me at (513) 984-7533 or [michelle.iannicca@hdrinc.com](mailto:michelle.iannicca@hdrinc.com) or Adam Arnold at (216) 912-4269 or [Adam.Arnold@hdrinc.com](mailto:Adam.Arnold@hdrinc.com).

Sincerely,

HDR Engineering, Inc.



Michelle Iannicca, PE  
Project Manager | Associate

cc. Adam Arnold, PE, HDR



## CITY OF LORAIN

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### Board of Control

2. d.

Meeting Date: 06/26/2026

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#### Subject:

The Building, Housing, and Planning Department requests to enter into a contract with California Skateparks for the construction of Longfellow Skatepark. The City of Lorain received three sealed bids, including those from Slip in Concrete, Newline Skateparks, and California Skateparks. California Skateparks was determined to be the lowest and best bidder for the project for an amount not to exceed \$1,652,484.90. This project will be paid from account #: G/L 4010.C401.6700.2620 - Parks Improvements, and is contingent on compliance with other federal requirements, including environmental reviews.

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#### Attachments

BOC Form

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# BOARD OF CONTROL REQUEST FORM

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**<<< Answer all of the following questions for each request submitted >>>**

1. Request Date:
2. Name of Department Submitting Request:
3. Summary of Report:

4. Name of Vendor:

5. Amount: \$

6. Number of account to be used for funding:

7. VENDOR DETAIL

Sole Source Vendor - Yes

No

State Purchasing Vendor - Yes

No

List the names and the quote received from *at least* three vendors for the requested item;  
Or, if bids were submitted, use this area to list vendor names and bid amounts.

Vendor #1 \_\_\_\_\_

Vendor #2 \_\_\_\_\_

Vendor #3 \_\_\_\_\_

Vendor #4 \_\_\_\_\_

8. The Treasurer's Office has verified that the vendor selected is registered with the City.  Yes  No

9. Is the amount requested due to a change order? Yes  No

10. If necessary, has City Council approved and when? (Please provide Ordinance number) \_\_\_\_\_



## CITY OF LORAIN

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### Board of Control

2. e.

Meeting Date: 06/26/2026

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#### Subject:

A request to enter into a professional services agreement with Ian R. Crawford, Attorney at Law, for representation of Councilwoman Victoria Kempton in connection with a Civil Stalking Protection Order case against Aaron Knapp, Lorain County Court of Common Pleas. Terms of the agreement are a \$2,500.00 deposit with an hourly rate of \$225.00 per hour.

Funds to be paid from the Safety/Service Contractual Services Account  
1010.V100.3110.6300.1500

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#### Attachments

BOC Request Form  
Agreement

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**BOARD OF CONTROL  
REQUEST FORM**

1. Request Date June 9, 2026

2. Name of Department Submitting Request Law Director

3. Summary of Report A request to enter into a professional services agreement with Ian R. Crawford, Attorney at Law, in the matter of Victoria Kempton v. Aaron Knapp, Civil Stalking Protection Order in the Lorain County Court of Common Pleas, in an amount not to exceed \$2,500.00. Funds to be paid from Safety/Service Contractual Services Account #1010.V100.3110.6300.1500

4. Name of Vendor Selected

5. Purchase Amount \$2,500.00

6. VENDOR DETAIL

Sole Source Vendor - **Yes** / No

State Purchasing Vendor - Yes / **No**

List the names and the quote received from *at least* three vendors for the requested item; Or, if bids were submitted, use this area to list vendor names and bid amounts.

Vendor #1 \_\_\_\_\_

Vendor #2 \_\_\_\_\_

Vendor #3 \_\_\_\_\_

Vendor #4 \_\_\_\_\_

7. The Treasurer's Office has verified that the vendor selected is registered with the City. **Yes** / No

8. Is the amount requested due to a change order? Yes / **No**

9. If necessary, has City Council approved and when? \_\_\_\_\_ NA \_\_\_\_\_

IAN R. CRAWFORD  
ATTORNEY AT LAW

June 5, 2026

Patrick Riley, Esq.  
City of Lorain  
200 W. Erie Avenue  
Lorain, OH 44052

RE: Engagement Letter – Victoria Kempton

Dear Law Director Riley:

This letter confirms the terms on which I have been engaged to represent Councilwoman Victoria Kempton in connection with her claims as plaintiff in a Civil Stalking Protection Order case against Aaron Knapp pending before Judge Christopher R. Rothgery in the Lorain County Court of Common Pleas, and the terms on which the City of Lorain has agreed to pay legal fees and expenses for that representation.

My representation is limited to the Civil Stalking Protection Order matter presently pending in the Lorain County Court of Common Pleas, including investigation, preparation, negotiations, court appearances, and related filings in that case. This engagement does not include any appeal, separate civil action, criminal matter, administrative matter, or any other legal issue unless we agree otherwise in a separate writing.

My hourly rate for this matter is \$225.00 per hour. The City of Lorain will be billed for time spent on this matter, including meetings, telephone conferences, legal research, drafting, court appearances, correspondence, travel time if applicable, and other work reasonably necessary to the representation. In addition to attorney fees, either the City of Lorain or Councilwoman Kempton will remain responsible for costs and expenses incurred in connection with the matter, including filing fees, service costs, subpoena fees, transcript costs, witness fees, investigator fees, copying, postage, and other out-of-pocket expenses.

An advanced retainer in the amount of \$2,500.00 is required for this representation. The retainer will be deposited and applied to future fees and costs as they are earned or incurred. If the retainer is exhausted, the City of Lorain agrees to replenish it upon request. Any unused portion of the retainer remaining at the end of the representation, after all fees and costs have been paid, will be refunded as required by law.

The City of Lorain has agreed to pay legal fees for this matter. Notwithstanding that arrangement, Victoria Kempton is my client, and my professional duties of loyalty, confidentiality, and independent judgment are owed solely to her. Payment by the City of Lorain does not give it the right to direct or regulate my professional judgment, to control the representation, or to receive confidential information relating to



123 REASER COURT  
ELYRIA, OH 44035

P: (440) 387-4641  
F: (440) 387-4643  
E: IAN@IANCRAWFORDLAW.COM

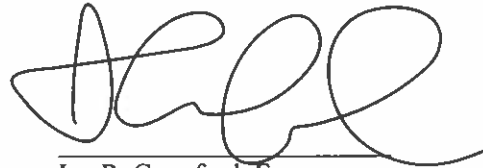
IAN R. CRAWFORD  
ATTORNEY AT LAW

the representation unless Ms. Kempton specifically authorizes disclosure or disclosure is otherwise permitted or required by law.

I may withdraw as permitted or required by applicable law and the rules of professional conduct. No particular outcome has been promised or guaranteed, and any expressions regarding possible outcomes are opinions only, not assurances or guarantees.

If these terms are acceptable, please have an authorized representative of the City of Lorain sign below and return a copy of this letter. I appreciate the opportunity to represent Councilwoman Kempton in this matter.

Sincerely,



Ian R. Crawford, Esq.

AGREED AND ACCEPTED BY CITY OF LORAIN:

By:

Name:

Title:

Date:

Patrick D. Riley  
Patrick D. Riley  
Lorain Law Director  
6/8/2026



123 REASER COURT  
ELYRIA, OH 44035

P: (440) 387-4641  
F: (440) 387-4643  
E: IAN@IANCRAWFORDLAW.COM



## CITY OF LORAIN

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### Board of Control

2. f.

Meeting Date: 06/26/2026

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#### Subject:

A request to enter into a professional services agreement with Mazanec, Raskin & Ryder Co., LPA and John McLandrich for the continued representation of Mary Springowski in the matter of Garon F. Petty et al. v Mary Springowski, et al.; Lorain County Court of Common Pleas Case No. 26CV000234 in an amount not to exceed \$5,000.00. Funds to be paid from the Safety/Service Contractual Services Account No. 1010.V100.3110.6300.1500.

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#### Attachments

BOC Request Form  
Agreement

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**BOARD OF CONTROL  
REQUEST FORM**

1. Request Date June 15, 2026

2. Name of Department Submitting Request Law Director

3. Summary of Report A request to enter into a professional services agreement with Mazanec, Raskin & Ryder Co., LPA and John McLandrich for the continued representation of Mary Springowski in the matter of Garon F. Petty, et al v. Mary Springowski, et al., Lorain County Common Pleas Court Case No. 26CV000234 in an amount not to exceed \$5,000.00. Funds will be paid from the Safety/Service Contractual Services Account Number 1010.V100.3110.6300.1500.

4. Name of Vendor Selected

5. Purchase Amount \$5,000.00

6. VENDOR DETAIL

Sole Source Vendor - **Yes** / No

State Purchasing Vendor - Yes / **No**

List the names and the quote received from *at least* three vendors for the requested item;  
Or, if bids were submitted, use this area to list vendor names and bid amounts.

Vendor #1 \_\_\_\_\_

Vendor #2 \_\_\_\_\_

Vendor #3 \_\_\_\_\_

Vendor #4 \_\_\_\_\_

7. The Treasurer's Office has verified that the vendor selected is registered with the City. **Yes** / No

8. Is the amount requested due to a change order? Yes / **No**

9. If necessary, has City Council approved and when? \_\_\_\_\_ NA \_\_\_\_\_

## HOURLY FEE AGREEMENT

The undersigned, on behalf of Mary Springowski (by and through the City of Lorain) of the City of Lorain, Ohio, (hereinafter known as "Client") hereby requests the legal services of and Mazanec, Raskin and Ryder Co., L.P.A. (hereinafter known as "Attorney") for representation concerning lawsuit entitled *Garon F. Petty, et al. v. Mary Springowski, et al.*, Lorain County Common Pleas Court Case No. 26CV000234. Legal services will be billed on an hourly basis, with time being charged in tenths of an hour, at the following rates:

Attorneys: \$ 230.00 per hour;

Associate Attorneys: \$ 190.00 per hour;

Paralegals: \$ 110.00 per hour.

"Attorney" will use his discretion in staffing, to provide services in the most economical manner possible. Please note that all time spent on your behalf in this matter, including time spent in telephone conversations, will be charged to you. The initials of the person performing the services will be noted on the invoice.

In addition to fees for legal services, "Attorney" will be entitled to payment or reimbursement for costs and expenses incurred for services, including but not limited to: photocopying, messenger and delivery service, fees for computerized research services, travel (including mileage, parking, air fare, lodging, meals and ground transportation), long distance telephone, telecopying, depositions, court costs, and filing fees. "Client" agrees that "Client" is responsible for such expenses relating to this case. Depending upon the type of case you have, expenses may also include, but are not limited to: medical treatment, charges for medical examinations and reports, the cost of accident and credit reports, hospital records, and pictures. "Attorney" is hereby authorized to charge such expenses and have such expenses billed to "Client" and "Client" agrees to pay them promptly. Unless other arrangements are made at the outset, fees and expenses of others will not be paid by "Attorney" and will be the responsibility of and billed directly to the "Client".

Invoices for legal services rendered and costs advanced or incurred are issued monthly and are payable upon receipt. Interest at the rate of two (2) percent per month will be added to the balance due on amounts which remain unpaid thirty (30) days or more.

"Attorney" reserves the right to withdraw from representation if, among other things, "Client" fails to honor the terms of this FEE AGREEMENT by failing to pay "Attorney's" invoices, by failing to cooperate or follow "Attorney's" advice on a material matter, or if any fact or circumstance arises or is discovered that would, in "Attorney's" view, render our continuing representation unlawful or unethical.

You should be aware of an ethical requirement imposed on all Ohio attorneys, that if a client, in the course of representation by an attorney, perpetrates a fraud upon any person or tribunal, the attorney is obligated to call upon the client to rectify the same, and if the client refuses or is unable to do so, the attorney is required to reveal the fraud to the affected person or court. The outcome of negotiations and litigation is subject to factors which cannot always be foreseen; therefore, it is understood that "Attorney" has made no promises or guarantees to "Client" concerning the outcome of this representation and cannot do so. Nothing herein shall be construed as such a promise or guarantee.

This FEE AGREEMENT pertains only to legal services rendered and costs and expenses for the matter expressly stated above. It does not relate to any other matter for which "Client" seeks representation by "Attorney". Any other matter will require a separate FEE AGREEMENT.

Date: \_\_\_\_\_

\_\_\_\_\_

Date: 3-12-26

  
JOHN T. MCLANDRICH  
Mazanec, Raskin & Ryder Co., L.P.A.

CITY OF LORAIN

BY: 

REMY CARRION

SAFETY SERVICE DIRECTOR

3/10/2026

APPROVED AS TO FORM:

  
PATRICK D. RILEY  
LORAIN LAW DIRECTOR  
DATED: 3/2/2026



## CITY OF LORAIN

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### Board of Control

2. g.

Meeting Date: 06/26/2026

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#### Subject:

A request to expend additional funds for the continuing legal services of Wickens Herzer Panza in the matter of Tia Hilton (Dennis Flores), et al. vs the City of Lorain, et al., Case No. 20CV200713, Lorain County Court of Common Pleas to be paid from City of Lorain Utilities Accounts 6020.P602.4000.8100.1000 Legal Fees & 6130.P613.4000.8100.1000 Legal Fees

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#### Attachments

BOC Request Form

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# BOARD OF CONTROL REQUEST FORM

**Board of Control meetings are held on Tuesday afternoons at 2:00 p.m. on the 7<sup>th</sup> floor of City Hall.  
All requests must be received by no later than 4:00 p.m. on the Friday prior to the meeting.  
<<< Answer the following questions for each request submitted >>>**

- 1. Request Date June 16, 2026
- 2. Name of Department Submitting Request Law Director
- 3. Summary of Report A request to expend additional funds for the continuing legal services of WICKENS HERZER PANZA in the matter of Tia Hilton, et al (Dennis Flores) vs The City of Lorain, et al; Case No. 20CV200713 Lorain County Court of Common Pleas to be paid from City of Lorain Utilities Accounts 6020.P602.4000.8100.1000 Legal Fees & 6130.P613.4000.8100.1000 Legal Fees
- 4. Name of Vendor Selected WICKENS HERZER PANZA
- 5. Purchase Amount \$50,000.00

**6. VENDOR DETAIL**

Sole Source Vendor - **Yes** / No                      State Purchasing Vendor - Yes / **No**

List the names and the quote received from *at least* three vendors for the requested item;  
Or, if bids were submitted, use this area to list vendor names and bid amounts.

- Vendor #1 \_\_\_\_\_
- Vendor #2 \_\_\_\_\_
- Vendor #3 \_\_\_\_\_
- Vendor #4 \_\_\_\_\_

- 7. The Treasurer's Office has verified that the vendor selected is registered with the City. **Yes** / No
- 8. Is the amount requested due to a change order? Yes / **No**
- 9. If necessary, has City Council approved and when? \_\_\_\_\_