





# INVOICE

City of Lorain

**Invoice Date**  
Dec 12, 2025

**Invoice Number**  
INV-1866

**EIN**  
xxx-xx-0303

UtiliSync, LLC  
9980 S 300 West, Ste 200  
Sandy, UT 84070

Description	Quantity	Unit Price	Tax	Amount USD
UtiliSync TMS: Receive 811 Ticket from OHIO811 and show the tickets on a map and in a list view. Includes the following: <ul style="list-style-type: none"> <li>• Access to UtiliSync TMS.</li> <li>• Create custom, branded PDF reports, including photos taken, for every ticket.</li> <li>• Send Positive Response to OHIO811.</li> <li>• Send email to excavator including custom PDF report.</li> <li>• Up to 15,000 tickets/year</li> <li>• Up to 100 811 Locate Users</li> <li>• Up to 100 View-Only Users</li> <li>• Up to 100 Admin Users</li> </ul> Term: 1 Year Renews: February 1	1.00	4,950.00	Tax Exempt	4,950.00
Cityworks 811 Integration: <ul style="list-style-type: none"> <li>• Create a Cityworks service request every time a new ticket is received</li> <li>• When a ticket is close:               <ul style="list-style-type: none"> <li>• Attach the PDF report to the service request</li> <li>• Attach photos taken to the service request</li> <li>• Close the service request</li> </ul> </li> </ul> Term: 1 Year Renews: February 1	1.00	995.00	Tax Exempt	995.00
Subtotal				5,945.00
TOTAL TAX				0.00
<b>TOTAL USD</b>				<b>5,945.00</b>

**Due Date: Feb 1, 2026**

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# PAYMENT ADVICE

To: UtiliSync, LLC  
9980 S 300 West, Ste 200  
Sandy, UT 84070

<b>Customer</b>	City of Lorain
<b>Invoice Number</b>	INV-1866
<b>Amount Due</b>	<b>5,945.00</b>
<b>Due Date</b>	Feb 1, 2026

**Amount Enclosed**

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Enter the amount you are paying above

City of Lorain Auditor's Office  
 Anita Harper, Auditor  
**THEN & NOW CERTIFICATE**

**1. Please complete Sections 1. & 2. Attach it to the payment voucher and send it to the Auditor's Office for processing.**

Individual/s Responsible for Purchasing Item/s without a purchase order: <u>Pam Schilens</u>
Explanation of Purchase without a P.O. <u>Did not receive a quote prior to receiving invoicing for annual renewal</u>
Purchaser's Signature <u>Patricia A. Schilens</u> Date: <u>1/12/26</u>
Department Head Signature <u>[Signature]</u> Date: <u>1/13/2028</u>

**2. THEN & NOW CERTIFICATION**

I hereby certify that sufficient funds, in the sum of \$ 5,945.00, were available at the time the attached invoice, contract or obligation was made (THEN) and that sufficient funds are NOW currently available to pay the attached invoice, contract or obligation.

GIL ACCOUNT #: 6020. P602 .6190. 6300. 1500

Amount Available THEN: \$ 5,945.00 Amount Available NOW: \$ 5,945.00

Certified by: <u>[Signature]</u> Date: <u>1-23-26</u>	City Auditor/Deputy Auditor
<p>NOTE: If the purchase is over \$3,000 or if funds were not available THEN, this voucher will need to be approved by Lorain City Council. You will need to notify the vendor explaining to them that this will not be paid in a timely manner due to the purchasing oversight.</p> <p>In case of an EMERGENCY PURCHASE, please remember to call the S/S office for approval, enter the requisition and then call the Auditor's Office for the PO#. This procedure is to be used for true emergency items or procedures, i.e. roof repair, broken window...</p>	