The Lorain Civil Service Commission met in regular session on Tuesday, May 12, 2026, at 5:00 p.m. in Lorain Council Chambers – First Floor Lorain City Hall.

Present: **Victor Takacs**, Vice-President, **Joseph Smith**, Secretary, Assistant Law Director Don Zaleski, and Deputy Safety Service Director Tim Williams

Rose Maffei, Administrative Assistant

A motion was made by Mr. Smith and seconded Mr. Takacs to excuse the absence of Vice President Juanita Senquiz. Motion carried 2-0.

DISPOSITION OF MINUTES:

President Joe Smith stated that as of this date, the Minutes from the April 14, 2026, Civil Service meeting had not yet been completed.

CORRESPONDENCE RECEIVED:

A motion was made by Mr. Takacs and seconded by Mr. Smith to receive and file all correspondence received since the last meeting of April 14, 2026. Motion carried 2-0.

CORRESPONDENCE SENT:

Ltr. to Mr. Rey Carrion, Safety Service Director, (4/06/26) certifying the top twelve Firefighter names (for review and consideration for appointment) from the current Firefighter eligibility list.

Ltr. to Mr. Rey Carrion, Safety Service Director, (4/20/26) certifying the next name on the Police Sergeant eligibility list for appointment from the current Police Sergeant eligibility list.

Score letters sent (4/20/26) to all individuals who took the Promotional Fire Captain written exam on 4/24/26 (with seven names on the list.)

PUBLIC COMMENT: (None)

PERSONNEL CORRESPONDENCE

Mr. Takacs: "I would like to start with some revisions to the ORC that Mr. Zaleski would like to speak to."

Mr. Zaleski: "Yes, just for the Commission's benefit, in the past we have been doing Exceptional appointments in the Lorain Police Department for the position of Patrolman and they have now codified that in the Ohio Revised Code 124.30 A(3). Now it reads that if there's a vacancy in the position in the Police Department for the position of Patrolman and there's satisfactory evidence for specified reasons that competition is impracticable, (that means we don't have a list) and we need an appointment right away, you still must make that

determination, that that position can be filled by some designated person holding a specialized certification with peculiar and exceptional qualifications or have recently completed a police cadet program or a training program. The City of Lorain are in the process of implementing a Police Cadet program. In the future, Mr. LaVeck from our office (Law Department) has helped set up that program and will come to a Civil Service meeting and explain to you what the Cadet program is going to entail. For now, filling a Police Officer position in the Police Department has been codified in that section of the Ohio Revised Code and we will follow that."

Mr. Takacs: "These are because people are not testing for the position or are not passing the background checks—those would be practical reasons?"

Mr. Zaleski: "Yes. Back in the day, we would have 40, 50 people sign up to take the test. Now we may get 8 people apply and three or four are failing the background check."

Rose Maffei: "And ten may become seven. They do utilize the eligibility first to hire from that and then we would go to appointing additional officers via the exceptional appointment process."

Mr. Takacs: "Very good."

Mr. Zaleski: "So that's the new law and they finally passed it. It took them two years but they finally codified it and got it done."

Agenda item 6 (a) Request to establish the Eligibility list for the position of Fire Captain in the Lorain Fire Department (per Ohio Revised Code 124.45).

A motion was made by Mr. Smith and seconded by Mr. Takacs to establish the eligibility list for the position of Fire Captain. Motion carried 2-0.

Agenda item 6 (b) Request for the Civil Service Commission to concur with the Administration's acceptance of one Firefighter candidate's voluntary removal of their name from the current Firefighter eligibility list.

A motion was made by Mr. Takacs and seconded by Mr. Smith to concur with the Administration's acceptance of the voluntary removal of one Firefighter candidate's name from the current Firefighter eligibility list. Motion carried 2-0.

THE FOLLOWING CORRESPONDENCE REQUIRED NO ACTION BY THE COMMISSION:

NAME	DEPARTMENT	POSITION	EFFECT.
Bret Brown	Fire	Cert.Promo Appt Fire Captain	05/16/2026
Jacob Corcino	Fire	Reclass 3rd yr Firefighter	05/06/2026
Brian Denman	Police	Retire fr Police Officer position	05/29/2026
Dalton Evans	Engineering	Adjust salary $32.94/hr retro to	07/01/2024
Sam Ferrell	PPD Cemetery	Reclass to Laborer 2yrs Gr 14	04/29/2026

THE FOLLOWING CORRESPONDENCE REQUIRED NO ACTION BY THE COMMISSION:

NAME	DEPARTMENT	POSITION	EFFECT.
Julia G Frey	Engineering	Adj Salary $32.94/hr retro to	07/07/2025
Todd Hite	Police	Cert PromoAppt Police SGT	04/20/2026
Jared Kitinoja	Fire	CertAppt to Firefighter	05/11/2026
John Marrero	Fire	Retire fr Firefighter position	05/26/2026
Alexander Oesch	Fire	CertAppt to Firefighter	04/20/2026
Ted Patouhas	PPD Parks	Resigned fr Laborer position	05/29/2026
Colin Ransom	Fire	Reclass 2nd yr Firefighter	05/12/2026
David St. Croix	Utilities Sewer	Reclass SewerRpmnClnr I Gr27	03/24/2026
Vincenzo Soto	Utilities BRWWTP	Reclass OIT 22.100	05/12/2026
Keith Yoder	Fire	Reclass Firefighter w >3yrs	03/27/2026

POSTINGS:

POSITION	DEPARTMENT	GRADE	DATE POSTED
Housing Inspector	BHP Building	24	04/22/2026
Compliance Specialist	BHP	24	04/22/2026

REPORTS:

(None)

OLD BUSINESS:

NEW BUSINESS:

On a motion made by Mr. Takacs and seconded by Mr. Smith, the Commission approved the payment of the bills. Motion carried 2-0.

On a motion by Mr. Takacs seconded by Mr. Smith, the payrolls for the City of Lorain and the Lorain Board of Education were approved providing they are in accord with standard Civil Service policy and procedures. Motion carried 2-0.

On a motion made by Mr. Takacs and seconded by Mr. Smith, the next regular meeting of the Lorain Civil Service Commission will be held on Thursday, May 21, 2026, at 5:00 p.m. in Lorain Council Chambers. Motion carried 2-0.

A motion was made by Mr. Takacs and seconded by Mr. Smith to adjourn the meeting. Motion carried 2-0. Meeting was adjourned at 5:08 p.m.

***ALL REQUIREMENTS AND PROCEDURES FOR GIVING NOTICE AND NOTIFICATIONS OF THE MEETING WERE COMPLIED WITH UNDER SECTION 121.22 OF THE OHIO REVISED CODE.**

JOSEPH SMITH **PRESIDENT**	**JUANITA SENQUIZ** **VICE-PRESIDENT**	**VICTOR TAKACS** **SECRETARY**