



DATE: January 24, 2023

TO: The Honorable Mayor and City Council of the City of Lubbock

FROM: John Zwiacher, Chairman, Comprehensive Plan Oversight Committee

SUBJECT: Year-End Report, Year Four

In 2022, the Comprehensive Plan Oversight Committee (CPOC) convened four times in public forum. These meetings occurred on March 7, June 6, September 12, and December 5, 2022, with staff presentations on the status of various projects identified as priorities within the Comprehensive Plan, *PlanLubbock 2040*. The City has progressed in implementing the goals and objectives of *PlanLubbock 2040*, and the Committee encourages the Council to continue to support staff in implementing the goals.

Top Five Policies/Actions as identified in <i>PlanLubbock 2040</i>	
Goal	Current Status
Development of a well thought out Impact Fee Program.	<p>Impact Fee program adopted for water, wastewater, and roadway impact fees by City Council on October 27, 2020 by a vote of 5-2.</p> <p>New construction on property platted prior to June 1, 2021 was not subject to impact fees, provided permits for the construction were issued prior to June 1, 2022.</p> <p>Since June 1, 2022 all new construction is subject to impact fees.</p>
Revise the Zoning, Subdivision, and other land development ordinances into a Unified Development Code (UDC).	<p>The final draft of the UDC was published on the City website 11-15-2022.</p> <p>Staff will meet with City Council in January 2023 to discuss consideration of an Alternative Notification Method for adoption of the UDC.</p> <p>Estimated adoption, March/April 2023.</p> <p>Contract with KKC expires April 28, 2023.</p>

<p>Begin a formalized Neighborhood Planning Program.</p>	<p>The Neighborhood Project Program (later renamed to SPIN) “Special Projects In Neighborhoods” was approved by City Council on 04-26-2022. This program funds projects that are \$10,000 or less, up to 10 projects per year. Applications for the first round of projects were approved and are in process.</p> <p>The Neighborhood Planning Committee, appointed by City Council, recommended the first four neighborhoods to participate in the Neighborhood Planning Program</p> <p>On 09-13-2022, the City contracted with RAYO Planning to develop the first two neighborhood plans for the Jackson-Mahon (District 1) and Dunbar-Manhattan Heights (District 2) neighborhoods.</p>
<p>Formally adopt the Cultural Arts District Corridor concept and extend it to the Canyon Lakes area.</p>	<p>Implementation has not yet begun.</p>
<p>Link the Playa Lake recreational opportunities with new stormwater drainage criteria and consider a Park Land Dedication Ordinance.</p>	<p>The Parks Master Plan was adopted by City Council on 11-01-2022.</p> <p>Connectivity for neighborhoods is a large part of the plan, particularly in the Canyon Lakes area.</p> <p>A Parkland Dedication Ordinance is mentioned as a long-term goal in the Master Plan</p>

March 7, 2022:

Presentation and discussion by Planning Department staff regarding the Neighborhood Planning Program, covering topics such as selection of the first four neighborhoods to participate in the Neighborhood Planning Program and Citibus transit system routes. Staff also discussed the Unified Development Code, including fewer zoning districts, flexibility, the promotion of mixed uses, reduced parking requirements, clearly defined landscaping requirements, a revamped sign code that is more flexible and easier to understand, encouraging open spaces, the land use matrix, parking requirements, established neighborhoods, limited use standards, and specific use standards.

Robbie Wallace was introduced as the new Director of Development Services. He discussed his employment with the City of Lubbock and assured the board he is passionate about Lubbock, wants a smooth process, and wants things done correctly to avoid unnecessary roadblocks for customers.

June 6, 2022:

Presentation and discussion by City staff regarding Impact Fees and how the ordinance was updated to add an annexation provision for impact fees to be collected at the same rate assessed as the existing Roadway Service Area. As of June 1, 2022, impact fees are fully implemented.

Presentation and discussion by Elizabeth Grigsby, Executive Director of the Lubbock Arts Alliance, regarding the Lubbock Cultural Arts Districts, which included discussion on signage, grants, codes, and options for trying new ideas on a temporary basis.

Presentation and discussion by City staff regarding the Neighborhood Planning Program, which included key performance indicators used in determining the greatest areas of need within the City of Lubbock and the Neighborhood Project Program.

Presentation and discussion by City staff regarding the Unified Development Code, which included reformatting the code to resemble our current code to make it more user friendly. The contract with Kendig Keast was extended for another 12 months and additional money was allocated.

Cassie Bermea and Greg Hernandez were introduced as new Planners in the Planning Department.

September 12, 2022:

Presentation and discussion by City staff regarding the Downtown Parking Study, which included the project history, community input, parking occupancy observation, parking task force, current parking availability, wayfinding, branding for the downtown area, shared parking, and the possibility of reducing parking time frames to produce quicker turnaround times with metered parking.

Presentation and discussion by City staff regarding Impact Fees, which included the collection of impact fees, rate changes, and amounts collected to date. Staff also discussed how the fees can be used and when refunds could be required.

Presentation and discussion by City staff regarding the Neighborhood Planning Program, which included the City contract with RAYO Planning to assist in the first two neighborhood plans. Staff also discussed the Neighborhood Project Program, which had been renamed to "Special Projects in Neighborhoods" or SPIN. The City received 60 applications during the first application period.

Presentation and discussion by City staff regarding the Unified Development Code. The current version of the Unified Development Code was published on the City website in June 2022. The Development Services departments had completed their edits and the Engineering and Legal Departments were working to finalize theirs, with an anticipated implementation date of January 2023.

The Committee discussed their fourth annual update to the City Council on December 5, 2022.