

2015-2016 Health & Safety Plan Report

Joe Meixl, Health & Safety Coordinator

July 13, 2015

Health & Safety Report 2015-16

- | | |
|---|--------------------------------------|
| A. 2014-15 H&S Mgmt Checklist
2015-16 H&S Projects | G. Employee Injuries - 10 Yr. Report |
| B. District Safety Teams | H. Pupil Injuries - 10 Yr. Report |
| C. District H&S Volunteers | I. Workers' Compensation Report |
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Health & Safety Program Checklist

Karen Olson, Mgmt. Assistance SCSC

Date of Visit: 4-1-15
School District: Mankato
Contact Person: Joe Meixl

HEALTH & SAFETY PROGRAM CHECKLIST

Conducted by: Karen Olson, Management Assistance
South Central Service Cooperative

If box ☐ is left unchecked, this information
was not found in your program files

Asbestos

- | | |
|--|--|
| ☒ Written plan, records of asbestos events | Name: Joe Meixl |
| ☒ Designated person is current and AHERA trained | Name: Joe Meixl |
| ☒ Local contact person | Date: August 2014 (Focus Newsletter) |
| ☒ Annual notification found | Dates: 8-6-12, 9-27-13, July 2014, February 2015 |
| ☒ 6-month periodic surveillances | Date: August 2010, July 2013 |
| ☒ 3-year re-inspection report (1998, 2001, 2004) | Date: 5-13-14, 5-15-14 (Custodial/Maint.) |
| ☒ Annual asbestos awareness training | Date: 6-20-14 (school board approval in July 2014) |
| ☒ Annual program review | |

Comments: District utilizes School Dude for tracking and organizing a biannual inspection schedule. Completion dates for inspections and corrective actions are tracked for each district-owned building. District employs two asbestos operations and maintenance workers. Refresher training is due for O&M workers.

AWAIR (A Workplace Accident & Injury Reduction) Program

- | | |
|--|--|
| ☒ Written management plan available | Name: Joe Meixl |
| ☒ Local contact person | |
| ☒ Responsibilities developed for administration, supervisors and staff | |
| ☒ Employee safety rules developed/communicated | |
| ☒ Accident report/investigation procedures | |
| ☒ Enforcement/disciplinary procedures | |
| ☒ Annual program review | Date: 6-20-14 (school board approval in July 2014) |

Comments: AWAIR and all HS programs are reviewed annually by Joe Meixl and 2 school board members – they are then approved by the full school board. Health and Safety Policy # 457 adopted in 2012 and reviewed annually thereafter.

Bloodborne Pathogens (Exposure Control Plan)

- | | |
|--|--|
| ☒ Written management plan available | Name: Joe Meixl |
| ☒ Local contact person | Categories of exposure: |
| ☒ Employee exposure determined | |
| ☒ Hepatitis B vaccinations offered to eligible employees | |
| ☒ Documentation of vaccinations/declinations | |
| ☒ Exposure incident reporting procedures | |
| ☒ Work practice controls developed/implemented | |
| ☒ Housekeeping procedures developed/implemented | |
| ☒ Laundry procedures developed (contaminated laundry) | |
| ☒ Exposure control kits available | |
| ☒ Annual training conducted for employees with exposure | Date: ongoing via online training with SafeSchools |
| ☒ Annual program review | Date: 6-20-14 (school board approval in July 2014) |

Comments: SafeSchools online training is conducted for all applicable staff. Live initial trainings are conducted for Class I and Class II employees. Live training conducted on 5-13-14 (Custodial Heads).

Community Right to Know

- | | |
|--|--|
| ☒ Written management plan available | Name: Joe Meixl |
| ☒ Local contact person | Materials Present: fuel oil |
| ☒ Facilities surveyed for hazardous materials in reportable quantities | |
| ☒ Tier II report completed, sent to local fire dept/State | Date Prepared: 1-12-15 (email sent to Jeff Bengtson) |
| ☒ Annual program review | Date: 6-20-14 (school board approval in July 2014) |

Comments:

Compressed Gas

- | | |
|---|---|
| ☒ Written management plan available | Name: Joe Meixl |
| ☒ Local contact person | Locations: West, East, Dakota Meadows, Central HS |
| ☒ Facilities surveyed for compressed gas applications | |
| ☒ Safe operating procedures developed | Date: 5-13/15-14 (Cust./Maint.), 12-10-14 (Tech Ed) |
| ☒ Annual training conducted for employees | Date: 6-20-14 (school board approval in July 2014) |
| ☒ Annual program review | |

Comments: Safe operating procedures are attached to the plan in the form of a checklist.

Confined Space

- | | |
|--|--|
| ☒ Written management plan available | Name: Joe Meixl |
| ☒ Local contact person | Locations: tunnels, boilers, lift stations, air handlers, elevator shafts, unexcavated spaces, attics, hot water tanks |
| ☒ Confined spaces listed in plan | |
| ☒ Potential hazards of each space described | |
| ☒ Confined space assessments available, dated and signed | |
| ☒ District determination if employees will enter spaces | |
| ☒ For "permit-required" spaces, determination made if entry will be made under full permit procedures or alternate/reclassification procedures | |
| ☒ Specific procedures for entry into permit spaces | |
| ☒ Required equipment for safe entry listed in plan (ventilation, communication, PPE, lighting, barriers, shields, entry/exit and rescue equipment) | |
| ☒ Rescue/emergency procedures | |
| ☒ District contacted local fire dept. concerning hazards of confined spaces prior to emergency | 2-29-08 (contract is renewed annually with regional rescue team) |
| ☒ Entry permit established, implemented and followed | |
| ☒ Problem entries documented and reviewed | |
| ☒ Training conducted for affected employees | Date: 5-13-14, 5-15-14 (Custodial/Maint.) |
| ☒ Annual program review | Date: 6-20-14 (school board approval in July 2014) |

Comments: District has a contract with the regional rescue team to provide complete rescue services in the event of an emergency. Initial confined space assessment completed 10-7-02.

Electrical Safety

☒	Written management plan available	
☒	Local contact person	Name: Joe Meixl
☒	Safe work practices described	
☒	Safe use of equipment determined	
☒	Protective equipment provided (non-conductive ladders, gloves, head protection)	
☒	Affected employees trained in safe work practices	Date: 5-13/15-14 (Cust./Maint.)
☒	Annual program review	Date: 6-20-14 (school board approval in July 2014)

Comments: Dan Gabler, district electrician trains in-house staff. District employs PLT licensed employees.

Emergency Action Plan

☒	Written management plan available	
☒	Local contact persons identified:	Joe Meixl
☒	Plan addresses	
	• Fire	
	• Natural disaster (tornado, blizzard)	
	• Chemical spill/release	
	• Utility emergency	
	• Bomb threat/other violence	
	• Other	
☒	Plan is specific to district's facility (emergency routes, evacuation shelters, etc.)	
☒	Emergency lighting available	
☒	Emergency lighting tested monthly	
☒	Procedures/routes posted in classrooms	
☒	Procedures to account for employees/staff/visitors	Roster of employees/students in "Emergency Go Bag"
☒	Annual training conducted for employees	Date: See comments below
☒	Annual program review	Date: 6-20-14 (school board approval in July 2014)

Comments: Employees are trained each fall by E-Team(s) that are appointed at each building site. All new staffers receive the safety handbook and a safety procedures hard card. Lockdowns are on schedule to be completed. Incident Command System training provided via SafeSchools online training. Recommend: provide de-escalation training to event staff working with the public including night and weekend events and athletics.

Employee Right to Understand (formerly Employee Right to Know)/Hazard Communication

☒	Written management plan available	
☒	Local contact person	Name: Joe Meixl
☒	Chemical inventory found for each functional area	Chem. Inventory posted in each high hazard department
☒	(M)SDSs available	Updated annually- accessed online (Flinn) for Science
☒	Plan describes (M)SDS management	
☒	Initial/annual training for all employees	Dates: 5-13/15-14 (Cust./Maint.), 12-10-14 (Tech Ed)
☒	Annual program review	Date: 6-20-14 (school board approval in July 2014)

Comments: Ongoing live or online trainings are conducted and documented for initial trainings for new employees as needed. District employs a Stage Manager who coordinates all physical hazards for staff, students in theatrical productions. NOTE- Compliance timeline for transitioning to full Global Harmonizing System (GHS) Haz Comm:

- 6-1-15 Chemical manufacturers and distributors must complete hazard reclassification and produce GHS styled labels and safety data sheets. Distributors get an additional 6 months to complete shipments of old inventory.
- 12-1-15 Distributors must comply fully with GHS requirements. (Grace period for shipments of old inventory ends.)
- 6-1-16 Employers must be in full compliance with revised GHS and Hazard Communication standard, including complete training of employees on new hazards and/or revisions to workplace hazard communication program.

Fire Protection

☒	Fire drills conducted (5/year)	Number Thus Far: On Schedule
☒	Fire alarm system inspected annually	Summer 2013 A+ Systems Group
☒	Smoke detector testing conducted	Summer 2013 A+ Systems Group
☒	Sprinkler testing conducted annually	completed by Olympic Fire Protection
☒	Fire extinguishers serviced annually	
☒	Fire extinguishers visually inspected monthly	Head custodians complete this
☒	Employees expected to use fire extinguishers trained annually in operation of fire extinguisher	Date: June 2014 (Custodial/Maint.)

Comments: All building are on schedule to complete 5 fire drills, 5 lockdowns and 1 tornado drill. Aces afterschool program performs two fire drills each year-include summer school months as indicated on MN Fire Marshal Record Form. SFM 3rd Year inspection recently completed during FY14 school year.

Hazardous Waste

☒	Written management plan available	
☒	Local contact person	Name: Joe Meixl
☒	Proper waste disposals procedures developed	
☒	Containerization and labeling procedures described	
☒	Annual training conducted for employees	Date: 5-13/15-14 (Cust./Maint.), 12-10-14 (Tech Ed)
		1-19-15 (Science)
☒	Annual program review	Date: 6-20-14 (school board approval in July 2014)

Comments: Training covered via SafeSchools online training.

Hearing Conservation

☒	Written management plan available	
☒	Local contact person	Name: Joe Meixl
☒	Equipment/areas surveyed to determine noise levels	
☒	High noise areas/equipment remonitored periodically	
☒	Hearing protection available	
☒	Annual audiograms for affected employees	June 2013
☒	Annual training conducted for employees	Date: 5-13-14, 5-15-14 (Custodial/Maint.)
☒	Annual program review	Date: 6-20-14 (school board approval in July 2014)

Comments:

Hoists, Lifts and Jacks

☒	Written management plan available	
☒	Local contact person	Name: Joe Meixl
☒	Inventory of hoists/jacks/lifts	
☒	Safe operating procedures described	
☒	Equipment inspected on regular basis (documentation maintained)	
☒	Training provided to affected employees	Date: 12-10-14 (Tech. Ed.), 5-13/15-14 (Cust./Maint.)
☒	Annual program review	Date: 6-20-14 (school board approval in July 2014)

Comments: Southern Minnesota Inspection provides inspection reports.

Indoor Air Quality

☒ Written management plan available	
☒ IAQ Coordinator identified	Name: Joe Meixl I1022
☒ Communication plan specific to district	
☒ Complaint plan specific to district	
☒ Annual IAQ walk-through of all buildings	Date: Monthly at each building
☒ Classrooms evaluated annually	Date: Annually during heating season, Monthly at each building documented in Head Custodian Monthly Checklist, Feb 2013 Teacher Survey
	Date: Annual and Monthly evaluations
	Date: Annual and Monthly
☒ Ventilation systems evaluated annually	
☒ Building maintenance issues evaluated annually	
☒ Plan addresses IAQ issues identified in evaluations	
☒ Implementation schedule available/specific	
☒ O&M plan available and specific to district	
☒ Policies available for animals, cleaning, renovation projects, pest management, etc.	
☒ Employees trained for optimum IAQ	Date: Custodial/Maint. : 5-13/15-14
☒ Annual program review	Date: 6-20-14 (school board approval in July 2014)

Comments: Each building – custodial head has a CO2 monitor and checks 3 rooms each month. They also check IAQ issues monthly. Notification sent August 2014 Focus Newsletter.

Integrated Pest Management

☒ Annual Notification Sent	Date: August 2014 (Focus Newsletter)
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Comments: District policy is to switch to all organic instead of applying synthetic pesticide applications. Include parent notification procedures in the annual notification.

Laboratory Safety

☒ Chemical hygiene plan	
☒ Current chemical hygiene officer	Name: Kent Menzel -East HS, Stacy Mortenson-West HS
☒ General Science Safety Checklist completed annually	Date: 1-19-15
☒ Current chemical inventory	Date of last inventory: ongoing/ updating to SDS format
☒ Carcinogens used identified in curriculum	Listed in Chemical Hygiene Plan
☒ SDS available for ALL chemicals	Updating to SDS format
☒ Fume hood/exhaust tested annually	Date: Monitored by manometer periodically
☒ Testing results posted on hood	
☒ Chemical disposal procedures	
☒ Safe operating procedures for chemicals and experiments conducted	
☒ Annual training conducted for employees	Date: East HS: 2-19-14 West HS: 11-7-13
	CHO training at SCSC: 11-18-11
☒ Annual program review	Date: 6-20-14 (school board approval in July 2014)

Comments: Fume hoods have manometers installed for current readings that are documented annually. Science teachers complete an annual self-inspection. Include GHS compliance elements into the annual self-inspection document. Lab Safety is covered online via SafeSchools training.

Lead in Water

☒ Written management plan available	
☒ Local contact person	Name: Joe Meixl
☒ Drinking water taps/fixtures identified in plan	
☒ Water sampling conducted every five years	Date last conducted: August, 2011
☒ Testing results found	
☒ Flushing documentation maintained for faucets/fixtures with elevated lead levels	
☒ Annual program review	Date: 6-20-14 (school board approval in July 2014)

Comments: All Bldgs tested 8-10-11 Testing conducted at Hoover, Monroe and Kennedy – May 2006. All faucets (needing to be flushed) have been changed or taken out of service.

Lockout/Tagout

☒ Written management plan available	
☒ Local contact person	Name: Joe Meixl
☒ Basic energy controls developed	
☒ Specific energy controls developed (for equipment with more than one energy source)	
☒ Annual inspection of lockout/tagout procedure	Date: **Records kept with Dan Gabler
☒ Contractors notified of LO/TO requirements	Contractor Safety Checklist
☒ Locks, tags, other equipment available where needed	
☒ Authorized employee trained	Date: Custodial/ Maint.: 4-12-13 (due in April 2014)
☒ Annual program review	Date: 6-20-14 (school board approval in July 2014)

Comments: LO/TO procedures are observed by in-house licensed electrician, Dan Gabler.
**Recommend: Observation of authorized employees locking out actual equipment once annually.

Machine Guarding

☒ Written management plan available	
☒ Local contact person	Name: Joe Meixl MG1022
☒ Inventory of shop equipment	
☒ Preventative maintenance program	
☒ CFL bid-specification used when purchasing equipment	
☒ Safe operating procedures for equipment	Posted on equipment
☒ Students trained in use of equipment	
☒ Enforcement/disciplinary procedures for unsafe use of equipment	
☒ Safety test/evaluation required prior to student use	Student Safety Contract
☒ Use of PPE required (unsafe clothing/shoes prohibited)	
☒ Instructor trained in machine guarding requirements	Date: See comments below
☒ Annual program review	Date: 6-20-14 (school board approval in July 2014)

Comments: A number of staff hold the MG certificate. Safe operating procedures are posted on all equipment. Mark Seiler (MG 1031) Safety is reviewed annually during the Tech Ed Group meeting 12-10-14.

OSHA Inspections

- ☒ Management Assistance mock-OSHA review of facilities and management plans
- ☒ OSHA 300 logs maintained/posted Jan Lundquist
Post February 1 through April 30 each year

Comments: OSHA 300 log posted for 2014 at time of inspection.

Playground Safety

- ☒ Written management plan available
- ☒ Local contact person Name: Joe Meixl
- ☒ Playground inspections conducted per CPSC guidelines
- ☒ Equipment maintenance checklists developed, implemented and maintained Completed monthly
- ☒ Annual program review Date: 6-20-14 (school board approval in July 2014)

Comments:

Personal Protective Equipment

- ☒ Written management plan available
- ☒ Local contact person Name: Joe Meixl
- ☒ Hazard assessments conducted to identify jobs with hazards to eyes, face, head, hands and feet Assessment is updated annually
- ☒ PPE required to be worn in jobs with hazards
- ☒ PPE available
- ☒ PPE usage, storage and maintenance practices developed/implemented
- ☒ Annual training conducted for affected employees Date: See below comments
- ☒ Annual program review Date: 6-20-14 (school board approval in July 2014)

Comments: Included as a topic in annual Employee Right to Understand and Bloodborne Pathogen trainings. (See ERK & BBP sections for training dates.)

Radon

- ☒ Written management plan available
- ☒ Local contact person Name: Joe Meixl
- ☒ Radon sampling conducted Date: Spring 2007, Summer 2012
- ☒ Results available
- ☒ Annual program review Date: 6-20-14 (school board approval in July 2014)

Comments: Franklin, Bridges and Roosevelt tested high and corrective action was taken. Corrective action taken in gym office at Franklin and remediated effectively.

Respiratory Protection

- ☒ Written management plan available
- ☒ Local contact person Name: Joe Meixl
- ☒ Work practices/areas requiring use of respirators surveyed, identified and documented Locations/practices: asbestos, paint spraying
- ☒ Types of respirators used described Types: Type dependent on specific hazard 3M 7502
- ☒ Specific procedures describing cleaning, disinfecting, storing, inspecting, repairing and discarding respirators
- ☒ Respirator users medically evaluated Date: Evaluated each year
- ☒ Fit testing provided initially and annually Date: August 2014
- ☒ Appendix D available/completed for voluntary users Appendix D in Self Inspection Annual Checklist
- ☒ Annual training conducted for employees Date: Custodial/Maintenance: 5-13/15-14
- ☒ Annual program review Date: 6-20-14 (school board approval in July 2014)

Comments: District employees two asbestos operations and maintenance workers and 2 paint sprayers use respirators within the district. Document Appendix D employee signatures.

Safety Committees

- ☒ Safety committee established
- ☒ Plan describes role, responsibilities, activities of committee
- ☒ Committee chair person identified Name: Joe Meixl
- ☒ Safety committee member list posted in each building
- ☒ Greater employee representation than management
- ☒ Committee meets at least quarterly Dates: 11-11-14, 4-9-15 (District Meetings)
- ☒ Attendance and minutes of meetings maintained

Comments: District has one large committee and 8 "E-TEAM" sub-committees. Each committee meets 2x a year.

Underground Storage Tanks

- ☒ Written management plan available
- ☒ Local contact person Name: Joe Meixl
- ☒ Leak detection testing conducted (electronic monitors/stick tests) Both Electronic and manual stick tests are used
- ☒ Site inspected/reviewed periodically Conducted monthly by head custodian
- ☒ Annual program review Date: 6-20-14 (school board approval in July 2014)

Comments: 14 USTs in District. Tank pressure, cathodic testing performed (summer 2012) as required by MPCA.

Welding, Cutting or Brazing

- ☒ Written management plan available
- ☒ Local contact person Name: Joe Meixl
- ☒ Safe operating procedures for specific equipment
- ☒ Annual training conducted for affected employees Date: Tech Education Group: 11-12-13
Custodial/Maintenance: 5-13/15-14
- ☒ Annual program review Date: 6-20-14 (school board approval in July 2014)

Comments:

Health & Safety Projects State Reporting 2015-2016

A

16	347	East/ West /LCC	yes	\$	4,000.00
	607	Annual Theater Inspections SECOA		\$	-
16	347	Kennedy	yes	\$	36,000.00
	1511	(max \$12/sq.ft. for surfacing) Playground Expansion - 3000 sq/ft. Excavation - Drainage - Surfacing		\$	-
16	347	District Wide	yes	\$	8,000.00
	41979	Annual Inspections - Man Lift/ Chair Lift/ Auto Lifts/ Fork Lifts - Based on previous years costs		\$	-
16	347	District Wide	yes	\$	5,000.00
	42007	Boiler Roof Fall Protection - Lifelines, Engineering Anchor Points, Harnesses.		\$	-
16	347	District Wide	yes	\$	10,000.00
	42008	Best Practice - Tech Education Lab Improvements - East, West, DMMS, Lincoln as / Audit (MG1022) Safe Work Placards, Lockable Disconnects, Non Slip Flooring, Point of Operation Guarding.		\$	-
16	347	District Wide	yes	\$	10,000.00
	42009	Playground - CSPC Upgrades as / Previous Audit / Kenn, Gar, Hoov, Frank, Roos, Bridge, Eagle, Wash, 6-5-12 IEA CPSC Inspections / Expand Swing Set Use Zones to 20' and 16', Clevis and Chain Replacements, Install Safety Mats		\$	-
16	347	District Wide	yes	\$	15,000.00
	42065	Playground - Impact Surfacing - 11 playgrounds 1300 each (Between 2000 and 4000 sq/ft.		\$	-
16	347	District Wide	yes	\$	10,000.00
	42066	PPE annual purchases for Science Custodial Tech Ed Art Food Service . Costs based on previous years expenses. Eye / Hand / Face Hearing protection . All Schools		\$	-
16	347	District Wide	yes	\$	6,000.00
	42067	Semi Annual MDH Inspections - Pools/Kitchens- Based on Previous Years Costs - East West Roas Parks Roosevelt Washington Kennedy Hoover Garfield Monroe Jefferson Franklin Eagle Lake		\$	-
16	347	District Wide	yes	\$	9,000.00
	42068	Annual Inspections - Elevators, Overhead Doors, Gym Hoops, Jacks, Hoists, Gym Doors		\$	-

Health & Safety Projects State Reporting 2015-2016

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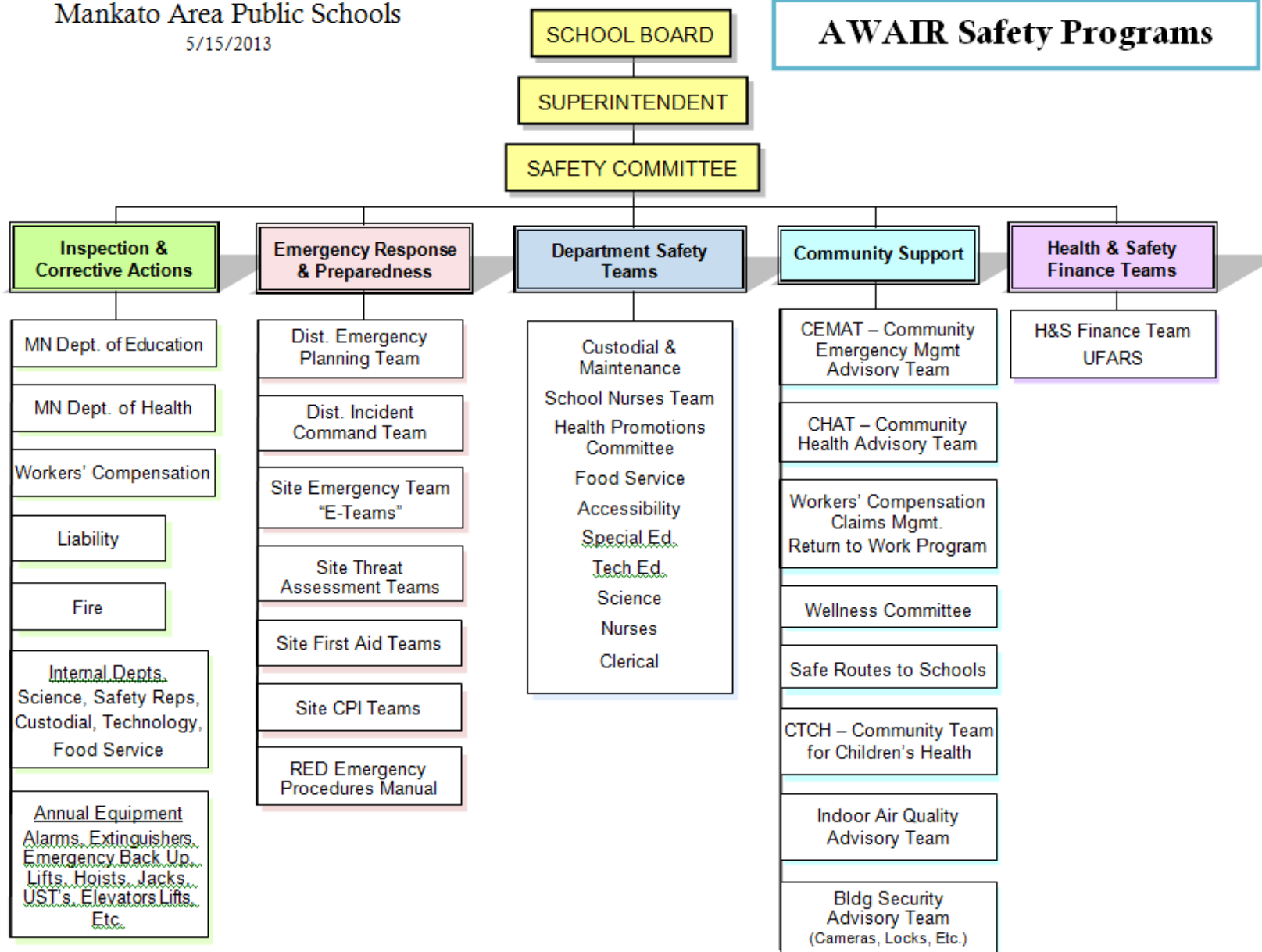
Health and Safety Projects State Approved for 2015-15

Update	42001	H/S Management - Full Time District Coordinator - Support - CHO wages - Salary, Benefits, Training s, etc.		0.00
16	352	District Wide	yes	10000.00
Update	42002	First Aid Training s - 15 Site FA Teams, SPED Employees, Coaches, Based on Previous Years Costs		0.00
16	352	District Wide	yes	35000.00
Update	42003	Annual Audiometric Testing - Hearing Conservation		0.00
16	352	District Wide	...	0.00
Update	GEN.	Crisis Manager - Incident Command Training for District Administrators		5080.00
16	358	District Wide	yes	37000.00
Update	00374	Floor Tile abatement - Monroe 105, Kennedy workroom, 104, 121 Jefferson 100		0.00
16	358	Garfield	yes	48000.00
Update	01079	Floor tile Abatement - Building Renovation Project		0.00
16	358	District Wide	yes	2000.00
Update	41991	Annual Asbestos Physicals Fit Tests - 4 People are cleared for short term abatement projects.		0.00
16	363	Futures	yes	3000.00
Update	01585	SFM Order May 2015 43399 Replace Defective Exit Signs / Item 5		0.00
16	363	Futures	yes	3000.00
Update	01821	Update Fire Alarm System as / SFM - 43399 Item #4		0.00
16	363	District Wide	yes	5000.00
Update	41985	Annual Emergency Light , Exit Light, Battery Back Up Inspections 9 East, West, LCC, DMMS, Hoov, Monr, Roose, Jeff, Wash, Eagle, Bridges, St Joes.		0.00
16	363	District Wide	yes	10000.00
Update	41986	Annual Fire Alarm System Repairs		0.00
16	363	District Wide	yes	7000.00
Update	41987	Annual Fire Alarm Monitoring - All Buildings as/ Previous Years Costs		0.00
16	363	District Wide	yes	20000.00
Update	41988	Annual Fire Alarm Inspections - All Buildings - Based on Previous Years Costs		0.00
16	363	District Wide	yes	7000.00
Update	41989	Annual Fire Extinguisher Inspections - Based on previous years costs		0.00
16	363	District Wide	yes	6000.00
Update	41990	Annual Sprinkler Inspections - Based on Previous Years Costs		0.00

Mankato Area Public Schools

5/15/2013

AWAIR Safety Programs



District Health & Safety "Volunteers"

7/2/2015

Site Emergency Teams					Site Contacts					Community Advisory Teams	
Site	ET	FA	CPI	TA	SpEd	Safety	Health	CHO	SRTS		
Bridges	6	6	6	3	1	1	1	0	0	Workers Comp	5
District	6	4	0	0	0	2	2	0	0	Community Emergency Mgmt	24
DMMS	7	8	7	5	1	1	1	0	0	Community Health	13
ECC	5	4	2	2	1	1	1	0	0	Emergency Planning	7
Eagle Lk	6	6	5	4	1	1	1	0	1	Health Promotions	23
East Sr	12	18	11	12	1	1	1	1	0	Indoor Air Quality	3
East Jr	10				1	1	1	0	0	Safe Routes to School	16
Franklin	6	4	7	5	1	1	1	0	0	Wellness	20
Futures	6	4	3	3	0	1	1	0	0	Wellness Leadership Team	4
Garfield	6	3	5	4	1	1	1	0	1	Dist Safety / Health / Security	28
Hoover	7	5	8	3	1	1	1	0	0	District Security	4
Jefferson	8	4	5	3	1	1	1	0	1	Community Team for Children's Health	20
Kennedy	7	5	5	4	1	1	1	0	1	PTO Wellness Reps.	20
LCC	8	6	0	0	0	1	1	0	0		(197)
ABE	0	3	0	0	0	1	1	0	0	Dept. Safety Teams	
ACES	0	3	0	0	0	1	0	0	0	Science	10
Central	3	4	4	4	0	1	1	1	0	Tech Ed	8
ECFE	0	3	0	0	0	1	1	0	0	Custodial	7
Monroe	5	5	7	5	1	1	1	0	1	Clerical	3
Ross	9	5	6	4	1	1	1	0	1	Food Service	3
Rosa Pk	6	5	6	4	1	1	1	0	1	Nurses	4
SSSC	0	4	0	0	1	1	1	0	0	Trainers	10
Wash.	6	6	6	4	1	1	1	0	1		(45)
West HS	12	8	6	5	1	1	1	1	0	District Safety Teams	
										Accessibility	4
TOTAL:	141	123	99	74	17	25	24	3	8	Emergency Planning	5
										Incident Command	8
										Security	4
										Health Promotions	23
										Safety	24
										H/S Projects	2
											302

H&S
Compliance
Rating

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	122	123	124	125	126	127	128	129	130	131	132	133	134	135	136	137	138	139	140	141	142	143	144	145	146	147	148	149	150	151	152	153	154	155	156	157	158	159	160	161	162	163	164	165	166	167	168	169	170	171	172	173	174	175	176	177	178	179	180	181	182	183	184	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200	201	202	203	204	205	206	207	208	209	210	211	212	213	214	215	216	217	218	219	220	221	222	223	224	225	226	227	228	229	230	231	232	233	234	235	236	237	238	239	240	241	242	243	244	245	246	247	248	249	250	251	252	253	254	255	256	257	258	259	260	261	262	263	264	265	266	267	268	269	270	271	272	273	274	275	276	277	278	279	280	281	282	283	284	285	286	287	288	289	290	291	292	293	294	295	296	297	298	299	300	301	302	303	304	305	306	307	308	309	310	311	312	313	314	315	316	317	318	319	320	321	322	323	324	325	326	327	328	329	330	331	332	333	334	335	336	337	338	339	340	341	342	343	344	345	346	347	348	349	350	351	352	353	354	355	356	357	358	359	360	361	362	363	364	365	366	367	368	369	370	371	372	373	374	375	376	377	378	379	380	381	382	383	384	385	386	387	388	389	390	391	392	393	394	395	396	397	398	399	400	401	402	403	404	405	406	407	408	409	410	411	412	413	414	415	416	417	418	419	420	421	422	423	424	425	426	427	428	429	430	431	432	433	434	435	436	437	438	439	440	441	442	443	444	445	446	447	448	449	450	451	452	453	454	455	456	457	458	459	460	461	462	463	464	465	466	467	468	469	470	471	472	473	474	475	476	477	478	479	480	481	482	483	484	485	486	487	488	489	490	491	492	493	494	495	496	497	498	499	500	501	502	503	504	505	506	507	508	509	510	511	512	513	514	515	516	517	518	519	520	521	522	523	524	525	526	527	528	529	530	531	532	533	534	535	536	537	538	539	540	541	542	543	544	545	546	547	548	549	550	551	552	553	554	555	556	557	558	559	560	561	562	563	564	565	566	567	568	569	570	571	572	573	574	575	576	577	578	579	580	581	582	583	584	585	586	587	588	589	590	591	592	593	594	595	596	597	598	599	600	601	602	603	604	605	606	607	608	609	610	611	612	613	614	615	616	617	618	619	620	621	622	623	624	625	626	627	628	629	630	631	632	633	634	635	636	637	638	639	640	641	642	643	644	645	646	647	648	649	650	651	652	653	654	655	656	657	658	659	660	661	662	663	664	665	666	667	668	669	670	671	672	673	674	675	676	677	678	679	680	681	682	683	684	685	686	687	688	689	690	691	692	693	694	695	696	697	698	699	700	701	702	703	704	705	706	707	708	709	710	711	712	713	714	715	716	717	718	719	720	721	722	723	724	725	726	727	728	729	730	731	732	733	734	735	736	737	738	739	740	741	742	743	744	745	746	747	748	749	750	751	752	753	754	755	756	757	758	759	760	761	762	763	764	765	766	767	768	769	770	771	772	773	774	775	776	777	778	779	780	781	782	783	784	785	786	787	788	789	790	791	792	793	794	795	796	797	798	799	800	801	802	803	804	805	806	807	808	809	810	811	812	813	814	815	816	817	818	819	820	821	822	823	824	825	826	827	828	829	830	831	832	833	834	835	836	837	838	839	840	841	842	843	844	845	846	847	848	849	850	851	852	853	854	855	856	857	858	859	860	861	862	863	864	865	866	867	868	869	870	871	872	873	874	875	876	877	878	879	880	881	882	883	884	885	886	887	888	889	890	891	892	893	894	895	896	897	898	899	900	901	902	903	904	905	906	907	908	909	910	911	912	913	914	915	916	917	918	919	920	921	922	923	924	925	926	927	928	929	930	931	932	933	934	935	936	937	938	939	940	941	942	943	944	945	946	947	948	949	950	951	952	953	954	955	956	957	958	959	960	961	962	963	964	965	966	967	968	969	970	971	972	973	974	975	976	977	978	979	980	981	982	983	984	985	986	987	988	989	990	991	992	993	994	995	996	997	998	999	1000	1001	1002	1003	1004	1005	1006	1007	1008	1009	1010	1011	1012	1013	1014	1015	1016	1017	1018	1019	1020	1021	1022	1023	1024	1025	1026	1027	1028	1029	1030	1031	1032	1033	1034	1035	1036	1037	1038	1039	1040	1041	1042	1043	1044	1045	1046	1047	1048	1049	1050	1051	1052	1053	1054	1055	1056	1057	1058	1059	1060	1061	1062	1063	1064	1065	1066	1067	1068	1069	1070	1071	1072	1073	1074	1075	1076	1077	1078	1079	1080	1081	1082	1083	1084	1085	1086	1087	1088	1089	1090	1091	1092	1093	1094	1095	1096	1097	1098	1099	1100	1101	1102	1103	1104	1105	1106	1107	1108	1109	1110	1111	1112	1113	1114	1115	1116	1117	1118	1119	1120	1121	1122	1123	1124	1125	1126	1127	1128	1129	1130	1131	1132	1133	1134	1135	1136	1137	1138	1139	1140	1141	1142	1143	1144	1145	1146	1147	1148	1149	1150	1151	1152	1153	1154	1155	1156	1157	1158	1159	1160	1161	1162	1163	1164	1165	1166	1167	1168	1169	1170	1171	1172	1173	1174	1175	1176	1177	1178	1179	1180	1181	1182	1183	1184	1185	1186	1187	1188	1189	1190	1191	1192	1193	1194	1195	1196	1197	1198	1199	1200	1201	1202	1203	1204	1205	1206	1207	1208	1209	1210	1211	1212	1213	1214	1215	1216	1217	1218	1219	1220	1221	1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[illegible]

Score Sheet for: School Wellness Initiatives 2014-15

E

Yes = 2	IP = 1 (In Process)	No = 0	== NA
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Initiatives	Schools:	Bridges	EL	Frank	Gar	Hoov	Jeff	Ken	Mon	Ross	RP	Wash	ABE	ECPE
CLASSROOM TEACHERS														
1. JAM Minutes 2 x per day		2	2	1	2	2	1	2	1	2	2	1		
2. Food as a Reward eliminated		1	1	1	1	1	1	2	2	2	1	1		
3. Food Free Celebrations		0	1	0	1	1	1	1	1	1	0	1		
4. Smart Snacks Only Healthymatters.net/usa.gov/tips/HUSS-C-calculator.html		2	2	1	2	2	2	2	1	2	2	0		
5. No Presented in Health Class		0	2	0	1	2	2	0	1	0	2	0		
6. Bike Walk Safety Curriculum presented in grades 1-2-3		2	2	2	2	2	2	2	2	0	2	2		
7. MyPlate.gov taught in Health Class		2	2	2	1	2	2	2	1	2	2	2		
PRINCIPALS														
8. PTO received 15 Minute Diet Wellness Presentation		0	1	2	2	2	2	2	0	2	2	2		
9. Vending Snacks meet the USDA Healthy Snack Criteria for Foods & Beverages		2	2	0	2	0	2	2	2	2	2	2		
10. All Staff have seen Get Back those 5 Years Video		2	0	2	2	2	2	2	2	2	2	2		
11. Recess Before Lunch Implemented		0	2	0	0	2	2	2	0	0	2	2		
12. Staff Beverage Machines do not contain sugar beverages		2	2	2	2	1	2	2	2	2	2	2		
13. Bike / Walk to School Day Fall & Spring		0	2	2	2	2	2	2	2	2	2	2		
14. PTO Fundraisers are Food Free		2	2	0	1	2	1	1	2	2	2	1		
15. Safe Routes to School neighborhood map on site at the school		0	1	0	2	1	2	2	1	2	2	1		
FOOD SERVICE														
16. MyPlate Board used daily in Cafeteria		2	2	2	2	2	2	2	1	2	2	2		
17. Nutrition Bulletin Board – new monthly postings		2	2	2	2	2	2	0	1	2	1	2		
18. Snack Cart Program Implemented		0	0	0	0	2	0	0	1	0	0	0		
19. Cafeteria Taste Testing 2 x per Year		0	2	2	2	1	0	2	2	2	2	2		
PHYSICAL EDUCATION														
20. Heart Work Intensity Technique: 60 min of exercise per day		2	2	2	2	0	2	1	1	2	2	2		
21. ALPS		0	2	2	2	0	2	2	2	2	2	2		
22. Recess with a Purpose		0	2	0	2	0	1	2	1	1	2	1		
23. JAM Minutes 2 x per day		0	2	1	2	2	2	2	1	2	2	1		
24. PE 2 x per week		2	2	2	2	2	2	2	2	2	2	2		
25. FIT ACES ALPS after School		0	2	0	0	0	2	2	1	0	0	0		
26. Classroom Energizers		0	2	0	1	2	2	2	0	2	2	2		
Totals		24	44	28	40	37	43	43	33	40	44	37		
Total Possible		50	52	52	52	52	52	52	52	52	52	52		
%		50%	85%	54%	77%	72%	83%	83%	64%	77%	85%	72%		



**Mankato Area Public Schools
HEALTH PROMOTIONS COMMITTEE**

2014 - 2015 Budget	\$34,240.00
2013 - 2014 Carryover	16,400.61
2014 - 2015 TOTAL	\$50,640.61

<i>Projects</i>	<i>Allocation</i>	<i>Expenditures</i>	<i>Balance</i>	<i>Participants</i>
Walk & Bike to School - Students	.00	1,660.00	-1660.00	4000
Wellness Committee	10,000.00	3,036.80	6,963.20	
District 77 Nutritionist	.00	10,000.00	-10,000.00	
Clerical	100.00	500.00	-400.00	
Employee Assistance Program (EAP)	5,000.00	4,990.00	10.00	30
Site Distribution	8,000.00	1,843.57	6,156.43	
Administrative Costs & Supplies	1,000.00	1,000.00	.00	1
"10K-A-Day" Event - February 2015	2,500.00	2,134.30	365.70	400
"Shake It Up" Event - May 2015	2,500.00	2,296.14	203.86	400
Blue Cross Health Assessment / On-line	5,000.00	.00	5,000.00	
Biometrics / BP, HDL, LDL, Totals, Glucose, Body Comp	5,000.00	.00	5,000.00	
Flu Shots, Screenings	.00	.00	.00	
Health Fair	5,000.00	.00	5,000.00	
Unassigned Dollars	6,906.31	.00	6,906.31	
ALLOCATED AMOUNT FOR 2014-2015	\$50,640.61	\$27,460.81	\$23,179.80	

Approval Signature:	
Jerry Kolander	
Position:	Director of Business Affairs
Date:	6/16/2015

2015 Health Promotions Events



F

February 10K-A-Day "Here's Peru to You!"			FEBRUARY: OVER 35,000 Miles trekked by the District. We have walked more than the distance of the equator (24,901 miles). Always amazing!
23 Sites	400	35,000+	
"Shake It Up" May 2015 Trekking Event			MAY: Annual city wide Shape Up Challenge was <u>not</u> available this year so we created our own to get staff involved in daily exercise.
23 Sites	400		

May 2015 ~ District 77 ~ "Shake It Up" Event						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Keep track of your minutes of exercise for 3 Weeks, May 4 th – May 24 th . Sign Up with your Health Promotions Rep, On-Line or on Poster. Rewards will be drawn the week of May 25 th . Participate for Prizes like: St. Paul Hotel Stay, State Park Stickers, MoonDog Tickets & More!				Yoga for Beginners Choose 2 out of the 6 classes & attend FREE. 1 Hr. Class	¹ BONUS +60 - Give yourself 60 extra minutes if you do the event!	²
³ Sign up with your Health Promotions Rep. & Find your exercise shoes →	⁴ +60 "Shake It Up" 5:15 pm Kick-Off with the 3 Mile River Walk Loop Meet at Sibley Park Zoo	⁵ +60 Healthy Cooking With Kelsey Our District Nutritionist ~FREE~ East HS Foods Lab Room 112 5:00 - 6:00 PM	⁶ +60 Cardio Tennis West HS Courts 6:00 – 6:45 pm Great for the Heart Great for Your Game Try it out & They have extra rackets.	⁷ +60 YOGA for Beginners Sun Moon Studio 4:00 pm or 7:00 pm Choose only 2 of the 6 classes offered & attend for Free. Sign in - please write ISD77 after your name	⁸ +60 Boot Camp Exercise Class At LCC 4:00 – 5:00 pm Lower Gym FREE!	⁹
¹⁰ Remember to record your minutes	¹¹ +60 Zumba at LCC 4:00 – 5:00 pm Lower Gym FREE! So Much Fun....	¹² +60 Healthy Cooking With Kelsey Our District Nutritionist ~FREE~ East HS Foods Lab Room 112 5:00 - 6:00 PM	¹³ +60 Red Jacket Trail On Your Own Begin at West High Or drive out to park by Mt Kato and start ~ Beautiful! ~ Say HI to all your Co-Workers!	¹⁴ +60 YOGA for Beginners Sun Moon Studio 4:00 pm or 7:00 pm Choose only 2 of the 6 classes offered & attend for Free. Sign in - please write ISD77 after your name	¹⁵ Get a Co-Worker Lunch Time "Walk the Neighborhood" Going	¹⁶
¹⁷	¹⁸ +60 Walk~Bike~Hike On Your Own 7 Mile Creek Park between Mankato & St. Peter A super place to do all 3. ➤ Bald Eagle's Nest on river side. Go to boat landing and look across the river - bring binoculars	¹⁹ Community Ed & Rec. Check the Summer 2015 Catalog So many fun classes!	²⁰ Boot Camp & Zumba Outdoors! Summer Classes available soon. Check it out!	²¹ +60 YOGA for Beginners Sun Moon Studio 4:00 pm or 7:00 pm Choose only 2 of the 6 classes offered & attend for Free. Sign in - please write ISD77 after your name	²² Remember to record your final minutes on Tuesday, May 26 Rewards Drawing happening next week!!!	²³
²⁴ Final Day to Keep Track						

10 YEAR EMPLOYEE INJURY TREND STUDY 2005-2014

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	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	10 Yr Total	Average	Percent
Maint./Cust.													
1. Conf./Student											0	0	0
2. Accid./Student							1				1	0.01	0.6
3. Back - Lifting	3	4	2	2	1	2	1	3	4		22	2.2	15
4. Reach-Walk-Climb		2		1	3		5		3		14	1.4	9
5. Repetitive Motion	1	1	2	1	2	2	3	4	2		18	1.8	12
6. Slip-Trip-Fall	2	2	5	2	2	2	1	5	4	4	29	2.9	19
7. Equipment	3	5	8	7	3	3	4	3	3	2	41	4.1	26
8. Indoor Air Qual.	2						1				3	0.3	2
9. Chemical						1	1		2		4	0.4	2.6
10. BBP	1										1	0.1	0.6
11. Other	4	2	1	4	2	1	1	2	3	2	22	2.2	15
Total:	16	16	18	17	13	11	18	17	21	8	155	15.5	
Population:	68	68	68	68	68	68	68	68	68	68	680	68	
Injury Percentage:	23.5	23.5	26	25	19	16.2	26	25	30	12	23		
Food Service													
1. Conf./Student											0	0	0
2. Accid./Student					1						1	0.1	1.2
3. Back - Lifting	1		1	2		6		1	2		13	1.3	16
4. Reach-Walk-Climb	2			1		1			1		5	0.5	6
5. Repetitive Motion		2				1	3		1		7	0.7	9
6. Slip-Trip-Fall	3	3	3	3	1	1	2	3	2	2	23	2.3	28
7. Equipment		2	4	2	1	2	3	4		1	19	1.9	23
8. Indoor Air Qual.									2		2	0.2	2.5
9. Chemical				1		1			1		3	0.3	3.7
10. BBP												0	0
11. Other	1	1	1			1			3	1	8	0.8	10
Total:	7	8	10	8	3	13	8	8	12	4	81	8.1	
Population:	39	39	39	39	39	39	39	39	39	39	390	39	
Injury Percentage:	18	20.5	25.6	20.5	7.7	33	20.5	20.5	30	10	20		
PSA/Spec.Ed/Playground													
1. Conf./Student	16	40	44	41	23	32	15	28	48	38	325	32.5	60
2. Accid./Student	5	5	5	1	3	4	2	6	7	1	39	3.9	7
3. Back - Lifting	3	1	1		1	1		2	3		12	1.2	2.2
4. Reach-Walk-Climb					2	1				2	5	0.5	0.9
5. Repetitive Motion	1				1	0		1			3	0.3	0.5
6. Slip-Trip-Fall	6	8	6	8	17	12	6	10	10	10	93	9.3	17
7. Equipment	2	1	6	5	2	1	3	3		3	26	2.6	5
8. Indoor Air Qual.						0				1	1	0.1	0.2
9. Chemical				1	1	0					2	0.2	0.4
10. BBP	2	1	1	8		2	1		2	3	20	2	4
11. Other	1	2	2		2	4		2	2		15	1.5	3
Total:	36	58	65	64	52	57	27	52	72	58	541	54.1	
Population:	290	290	290	290	290	290	290	290	290	290	2900	290	
Injury Percentage:	12.4	20	22.4	22	18	19.6	9.3	18	24.8	20	18		

Secretarial													
1. Canfr u/Student											0	0	0
2. Accid u/Student				2							2	0.2	7
3. Back - Lifting											0	0	0
4. Reach-Walk-Climb											0	0	0
5. Repetitive Motion	3	1	1		1	2		1			9	0.9	33
6. Slip-Trip-Fall	2	2	2	1			1		3	3	14	1.4	52
7. Equipment								1			1	0.1	4
8. Indoor Air Qual.											0	0	0
9. Chemical											0	0	0
10. BBP											0	0	0
11. Other									1		1	0.1	4
Total:	5	3	3	3	1	2	1	2	4	3	27	2.7	
Population:	57	57	57	57	57	65	65	65	65	65	610	61	
Injury Percentage:	8.7	5.3	5.3	5.3	1.8	3	1.5	3	6	4.6	4.4		
Instructional													
1. Canfr u/Student	9	7	16	11	12	10	6	14	19	9	113	11.3	32.3
2. Accid u/Student	3	3	3	2	2	1	1	2	5	1	23	2.3	6.6
3. Back - Lifting	3	2	3	2	1			2	1		14	1.4	4
4. Reach-Walk-Climb		1			1	3	2	1	1	1	9	0.9	2.6
5. Repetitive Motion	3			1			1		11		16	1.6	4.6
6. Slip-Trip-Fall	13	13	10	19	12	14	10	9	1	7	108	10.8	31
7. Equipment	4	5	4	3	4	3	5	4		3	35	3.5	10
8. Indoor Air Qual.											0	0	0
9. Chemical	1										1	0.1	0.3
10. BBP		1	3	2					1	2	9	0.9	2.6
11. Other	3	2	1	3		3		2	7		21	2.1	6
Total:	39	34	40	43	32	34	25	34	45	23	349	34.9	
Population:	525	525	525	525	525	525	525	530	530	530	5265	526.5	
Injury Percentage:	7.4	6.5	7.6	8.2	6.1	6.5	4.7	6.4	8.5	4.3	6.6		
District Totals													
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	10 Yr Total	Average	Percent
1. Canfr u/Student	25	47	60	52	39	42	21	42	67	47	438	43.8	38
2. Accid u/Student	8	8	8	5	6	5	4	8	12	2	66	6.6	5.6
3. Back - Lifting	10	7	7	6	3	9	1	8	9	0	60	6	5
4. Reach-Walk-Climb	2	3	0	2	6	5	7	1	5	3	34	3.4	3
5. Repetitive Motion	8	4	3	2	4	5	7	6	3	0	42	4.2	3.5
6. Slip-Trip-Fall	26	28	26	33	32	29	21	27	30	26	278	27.8	24
7. Equipment	9	12	22	17	10	9	15	15	4	13	126	12.6	11
8. Indoor Air Qual.	2	0	0	0	0	0	1	0	2	1	6	0.6	0.5
9. Chemical	1	0	1	1	1	2	1	0	3	0	10	1	0.9
10. BBP	3	2	4	10	0	2	1	0	3	5	30	3	2.5
11. Other	9	7	5	7	4	9	1	6	16	3	67	6.7	6
Total:	103	118	136	135	101	117	80	113	154	100	1157	115.7	
Population:	980	980	980	980	980	980	987	985	985	985	9822	982.2	
Injury Percentage:	10.5	12	13.9	13.8	10.3	12	8	11.5	16	10	11		

Elementary Pupil Injury Report

10-Year 2005/06 - 2014/15

ELEMENTARY PUPIL INJURY REPORT

10-YEAR 2005/06 - 2014/15

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Site	Area	05/06	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	10 Year Total	Average	Percent
Bridges	Intentional	0	0	1	0	0	0	0	0	0	0	1	0.1	2
	Accidental	3	3	6	5	4	5	8	2	3	1	40	4	98
	Athletic / PE	0	0	1	0	0	0	2	0	1	0	4	0.4	3
	Playground	1	1	3	2	2	1	6	1	2	1	20	2	49
	Classroom	1	1	2	1	1	1	0	1	0	0	8	0.8	20
	Lunchroom/B	0	0	1	1	1	0	0	0	0	0	3	0.3	7
	Gym/PE	1	1	1	0	0	3	2	0	1	0	9	0.9	22
	Other	0	0	0	1	0	0	0	0	0	0	1	0.1	2
	Year Total	3	3	7	5	4	5	8	2	3	1	41	4.1	
	Population	90	89	136	141	138	146	148	150	150	144	1332	133	
	Injury Percent	3	3.4	5.2	3.5	3	3.4	5.4	1.3	2	0.7	3		
Eagle Lake	Intentional	0	0	0	0	0	0	0	3	0	0	3	0.3	3.3
	Accidental	3	7	7	5	6	14	11	10	13	11	87	8.7	96
	Athletic / PE	0	0	0	0	1	0	3	2	2	0	8	0.8	8.8
	Playground	1	5	7	2	3	8	6	8	8	5	53	5.3	59
	Classroom	1	1	0	1	1	4	1	3	3	3	18	1.8	20
	Lunchroom/B	0	0	0	0	1	1	0	0	0	0	2	0.2	2.2
	Gym/PE	1	1	0	0	1	1	3	2	2	2	13	1.3	14
	Other	0	0	0	2	0	0	1	0	0	1	4	0.4	4.4
	Year Total	3	7	7	5	6	14	11	13	13	11	90	9	
	Population	286	291	296	306	289	322	329	331	350	370	3170	317	
	Injury Percent	1	2.4	2.4	1.6	2.1	4.3	3	3.9	3.7	3	2.8		
Franklin	Intentional	2	0	2	0	0	1	7	2	0	10	24	2.4	13.8
	Accidental	16	3	9	6	14	17	13	12	11	42	143	14.3	86
	Athletic / PE	0	0	1	0	4	0	6	1	2	6	20	2	12
	Playground	11	2	3	3	7	8	8	8	4	27	81	8.1	47
	Classroom	1	0	1	1	0	2	4	4	2	8	23	2.3	13
	Lunchroom/B	1	1	5	0	1	3	5	0	0	6	22	2.2	12.7
	Gym/PE	5	0	1	2	6	3	6	1	4	6	34	3.4	20
	Other	0	0	1	0	0	2	3	1	1	5	13	1.3	7.5
	Year Total	18	3	11	6	14	18	26	14	11	52	173	17.3	
	Population	651	639	627	652	675	673	684	726	720	712	6759	676	
	Injury Percent	3	0.5	1.75	0.9	2.1	2.6	3.8	1.9	1.5	7.3	2.5		
Garfield	Intentional	3	1	0	0	0	1	1	5	2	4	17	1.7	8.6
	Accidental	3	3	9	4	17	12	41	34	12	45	180	18	94
	Athletic / PE	0	0	2	1	4	0	5	6	1	4	23	2.3	23
	Playground	4	2	1	2	7	9	27	18	7	16	93	9.3	47
	Classroom	0	0	1	0	3	0	2	6	3	3	18	1.8	9
	Lunchroom/B	1	1	4	1	0	1	4	3	0	10	25	2.5	12.7
	Gym/PE	1	1	2	1	4	3	5	6	1	4	28	2.8	14
	Other	0	0	1	0	3	0	4	6	3	16	33	3.3	17
	Year Total	6	4	9	4	17	13	42	39	14	49	197	19.7	
	Population	247	249	247	278	260	261	270	250	257	290	2609	261	
	Injury Percent	2	1.6	3.6	1.4	6.5	5	15	15	5.4	17	7.5		

ELEMENTARY PUPIL INJURY REPORT
10-YEAR 2005/06 - 2014/15

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Site	Area	05/06	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	10 Year Total	Average	Percent
Hoover	Intentional	0	2	2	0	0	0	0	0	1	2	7	0.7	6
	Accidental	14	15	9	16	12	8	7	9	12	10	112	11.2	95
	Athletic / PE	0	0	5	1	1	0	2	0	1	1	11	1.1	3.3
	Playground	9	12	4	10	8	5	2	5	6	6	67	6.7	57
	Classroom	3	1	1	0	1	0	2	1	0	3	12	1.2	10
	Lunchroom/BI	0	0	1	2	0	2	0	1	1	0	7	0.7	6
	Gym/PE	2	1	5	1	3	1	2	0	1	3	19	1.9	16
	Other	0	3	0	3	0	0	1	2	4	0	13	1.3	11
	Year Total	14	17	11	16	12	8	7	9	12	12	118	11.8	
	Population	464	469	481	514	514	574	569	554	531	543	5213	521	
	Injury Percent	3	3.6	2.3	3	2.3	1.4	1.2	1.6	2.3	2.2	2.3		
Jefferson	Intentional	0	0	1	0	0	0	0	1	0	0	2	0.2	4
	Accidental	10	2	6	2	2	4	1	5	13	3	48	4.8	96
	Athletic / PE	0	0	2	0	0	0	0	2	2	0	6	0.6	12
	Playground	4	0	1	1	1	1	1	1	9	1	20	2	40
	Classroom	4	0	4	0	1	1	0	1	1	1	13	1.3	26
	Lunchroom/BI	0	0	0	0	0	0	0	1	0	1	2	0.2	4
	Gym/PE	2	2	2	0	0	0	0	2	2	0	10	1	20
	Other	0	0	0	1	0	2	0	1	1	0	5	0.5	10
	Year Total	10	2	7	2	2	4	1	6	13	3	50	5	
	Population	242	231	239	255	232	246	249	231	247	260	2432	243	
	Injury Percent	4	0.9	3	0.8	0.08	1.6	0.4	2.6	5.2	1.2	2		
Kennedy	Intentional	2	5	2	2	2	25	1	5	3	4	51	5.1	23
	Accidental	32	21	16	16	23	0	11	6	12	33	170	17	77
	Athletic / PE	0	6	7	0	5	7	1	0	1	5	32	3.2	14
	Playground	10	8	5	4	10	10	3	4	8	15	77	7.7	35
	Classroom	9	8	1	4	4	4	3	7	3	4	47	4.7	21
	Lunchroom/BI	2	0	1	0	1	2	2	0	0	6	14	1.4	6
	Gym/PE	8	6	7	6	5	8	1	0	1	5	47	4.7	21
	Other	5	4	4	4	5	1	3	0	3	7	36	3.6	16
	Year Total	34	26	18	18	25	25	12	11	15	37	221	22.1	
	Population	467	477	503	489	462	332	331	333	378	404	4356	436	
	Injury Percent	7	5.5	3.6	3.7	5	6.4	3	2.8	4	9	5		
Monroe	Intentional	1	3	0	0	3	4	4	4	9	6	34	3.4	11
	Accidental	12	13	9	12	13	8	57	43	49	53	263	26.3	88
	Athletic / PE	0	5	0	0	3	0	15	14	5	9	51	5.1	17
	Playground	8	5	5	11	5	4	28	21	37	31	155	15.5	51
	Classroom	1	4	4	0	3	5	11	8	11	7	54	5.4	18
	Lunchroom/BI	0	1	1	1	1	1	3	3	3	5	19	1.9	6
	Gym/PE	1	5	0	0	3	1	15	14	5	10	54	5.4	18
	Other	3	1	0	0	4	1	4	1	2	6	22	2.2	7
	Year Total	13	16	10	12	16	12	61	47	58	59	304	30.4	
	Population	431	463	486	463	440	445	426	455	470	493	4590	460	
	Injury Percent	3	3.4	2	2.6	4	2.7	14	10	12	12	6.6		

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SECONDARY PUPIL INJURY REPORT

10 Year Report 2005 / 2006 - 2014 / 2015

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Site	Area	05-06	06-07	07-08	08-09	09-10	10-11	11-12	12-13	13-14	14-15	10 Year Total	10 Year Average	Percent
East Sr. High														
	Intentional	12	14	16	19	7	12	7	12	12	2	113	11.3	23
	Accidental	63	47	42	56	35	30	42	33	22	12	382	38.2	77
	Athletic/PE	26	16	18	0	0	14	20	11	4	3	112	11.2	23
	Other	0	9	5	9	4	5	0	0	6	11	49	4.9	0.1
	Grounds	9	11	7	10	9	2	2	9	7	3	69	6.9	14
	Classroom	12	11	12	18	13	4	8	5	7	1	91	9	18
	Hall/Common	21	12	17	15	2	17	16	17	10	4	131	13	27
	Gym/Sports	30	18	17	23	14	14	20	11	4	3	154	15.4	31
	Other	3	9	5	9	4	5	2	3	6	3	49	4.9	10
	Year Total	75	61	58	75	42	42	48	45	34	14	494	49.4	
	Population	973	943	950	870	804	883	919	899	910	971	9128	913	
	Injury Percent	8	6.4	6.1	8.6	5.2	4.8	5.2	5	3.7	1.4	5.4		
East Jr. High														
	Intentional	5	8	3	3	3	0	7	1	9	7	46	4.6	18
	Accidental	43	22	21	10	11	16	17	16	25	22	203	20.3	81
	Athletic/PE	13	11	7	4	3	10	10	9	12	8	87	8.7	35
	Other	3	1	3	1	4	2	2	2	4	0	22	2.2	9
	Grounds	16	7	7	3	1	0	4	4	6	7	55	5.5	22
	Classroom	11	8	4	2	3	2	2	1	3	8	44	4.4	18
	Hall/Common	5	3	3	3	4	2	6	1	9	6	42	4.2	17
	Gym/Sports	13	11	7	4	3	10	10	9	12	8	87	8.7	35
	Other	3	1	3	1	3	2	2	2	4	0	21	2.1	8
	Year Total	48	30	24	13	14	16	24	17	34	29	249	24.9	
	Population	470	459	472	441	413	471	506	519	518	568	4837	484	
	Injury Percent	10.2	6.5	5	2.9	3.4	3.4	4.8	3.3	6.5	5	5		
West High														
	Intentional	5	5	5	4	3	5	6	11	4	6	54	5.4	13
	Accidental	50	46	33	33	40	31	45	24	21	26	349	34.9	86
	Athletic/PE	29	27	18	15	21	10	20	19	22	11	192	19.2	48
	Other	9	1	1	2	2	4	5	2	2	0	28	2.8	7
	Grounds	2	1	5	0	0	2	3	3	3	3	22	2.2	5
	Classroom	8	16	9	10	13	10	20	6	10	8	110	11	27
	Hall/Common	7	6	5	9	7	7	3	6	4	10	64	6.4	16
	Gym/Sports	29	27	18	16	21	13	20	19	6	11	180	18	45
	Other	9	1	1	2	2	4	5	2	2	0	28	2.8	7
	Year Total	55	51	38	37	43	36	51	36	25	32	404	40.4	
	Population	1153	1127	1117	1058	965	1053	1076	1112	1102	1124	10,887	1089	

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Employee Assistance Program Utilization Report
FOR
Mankato Area Public Schools #77

July 01, 2014 - June 30, 2015

TYPE EAP Cases

EAP Cases: 22

Clients Serviced: 23

Contacts: 76

Training & Events: 0

Web Logins: 33 Contacts

Total Contact: 76 + 33 = 109

Utilization Rate of 1050: 2.10%

Clients Serviced Utilization Rate: 2.19%

Contact Utilization Rate: 10.38%

Historical Utilization

7/1/2009 - 6/30/2010: 3.20%

7/1/2010 - 6/30/2011: 2.10%

7/1/2011 - 6/30/2012: 2.40%

7/1/2012 - 6/30/2013: 2.90%

7/1/2013 - 6/30/2014: 3.89%

2014-2015 ALPS Monthly Reporting

K

SITE	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Eagle Lake										
Classrooms		16	16	16	16	16	16	16	16	
Walkers		430	425	320	269	76	369	417	243	
Bikers		369	101	11	27	0	17	384	290	
Trail or Activities		6445	5445	4758	6171	5904	6273	7749	5445	
No. of Participants		363	363	366	363	369	47	366	368	
TOTAL:		7623	6350	5471	6846	6365	6722	8932	6362	

Franklin										
Classrooms	Sept	18								
Walkers	&	117								
Bikers	Oct.	83								
Trail or Activities		249								
No. of Participants		334								
TOTAL:		801								

Garfield										
Classrooms	11	11								
Walkers	194	520								
Bikers	93	73								
Trail or Activities	3274	4597								
No. of Participants	237	179								
TOTAL:	3809	5380								

Jefferson										
Classrooms		10	10	10	10	9	10	10		
Walkers - Points		1855	186	1703	2493	1787	1755	2234		
Bikers		655	466	327	56	0	355	624		
Trail or Activities		2369	2561	2476	2026	2178	2386	3184		
No. of Participants		203	186	151	167	119	126	159		
TOTAL:		5092	3409	4667	4752	4093	4632	6211		

Kennedy										
Classrooms	18	18	18	18	Jan &	18	18	18		
Walkers	371	361	226	230	Feb	485	267	361		
Bikers	132	51	22	0	Together	0	24	30		
Trail or Activities	4177	2675	1469	2951		3066	2505	4977		
No. of Participants	312	257	196	216		197	211	251		
TOTAL:	5008	3363	1931	3415		3766	3263	5637		

Monroe										
Classrooms	21	21	21	21	21	21	21	21	21	
Walkers	795	1456	1285	1008	777	930	1062	1041	862	
Bikers	313	243	113	51	30	28	200	262	240	
Trail or Activities	1486	2088	2155	1858	1724	1573	2254	2307	2205	
No. of Participants	322	313	315	226	203	237	270	238	288	
TOTAL:	2937	4121	3889	3164	2755	2789	3807	3869	3616	

ALPS Continued....

SITE	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Roosevelt										
Classrooms	15	15	15	15			15	15	15	
Walkers	113	138	41	31			60	71	50	
Bikers	52	72	22	2			31	70	46	
Trail or Activities	1509	1865	544	218			1344	1143	747	
No. of Participants	188	168	114	69			173	165	129	
TOTAL:	1877	2258	736	335			1623	1464	987	

Rosa Parks										
Classrooms							21	21		
Walkers							190	186		
Bikers							80	160		
Trail or Activities							986	1125		
No. of Participants							120	141		
TOTAL:							1397	1632		

Washington										
Classrooms			18	18	15	15	16			
Walkers			119	92	51	122	130			
Bikers			18	3	6	7	56			
Trail or Activities			1001	1034	887	832	840			
No. of Participants			397	367	57	129	186			
TOTAL:			1553	1514	1016	1105	1228			

Final SRTS Implementation Progress Report

Safe Routes to School 2013-2015

(MnDOT Contract No. 04231)

Mankato Area Public Schools

1. Describe the Work Completed for 2013-2015:

SRTS Grant Funding allowed the District to complete the following Wellness Initiatives-

- A. Hire 11 Part Time / Safe Routes to School Coordinators to Serve in 11 Elementary Schools
 - 10 of the 11 elementary schools participated
 - Coordinators work under the supervision of the site Physical Education Teacher to assist with implementation of programs that provide additional exercise opportunities for students.
- B. Assemble a Team of Elementary Physical Educators with the mission to develop and implement Program opportunities for Students to “**get 60**” minutes of exercise each day :
 - **ALPS** – Games Kids Should Play
 - **ALPS** - Before School Exercise
 - **ALPS** - Recess With A Purpose
 - **ALPS** - After School Exercise for ACES
 - **ALPS** - Walk and Bike to School
 - **ALPS** - Rewards and Recognition
 - **ALPS** - Fall and Spring “**Walk and Bike to School**” Days
 - ***ALPS** – (Active Learners Program for Schools)
- C. Create Safe Routes to School Neighborhood Maps
 - Funding has been directed to the City of Mankato Engineering Department purposed to Create Neighborhood maps for Students, Staff and Parents.
 - These Maps have been completed and are now available –
 1. On the District Website
 2. In Central Registration
 3. In the District Wellness Booklets
 4. In Each Mankato Elementary School

D. Safe Routes to School Curriculum Development for Elementary Schools :

- The 11 Elementary Schools now have Safe Pedestrian and Biking Lesson Plans within their curricula – **Grades: K – 1 – 2 – 3 – 4**

E. What do you consider your #1 success for this grant ?

1. Our Number 1 Success has been providing our students in 10 schools with new opportunities to walk and bike their neighborhoods 24 / 7.
2. The collaborative effort has been a very rewarding experience.
Collaborates Include:
Minnesota Department of Transportation, Region 9 Planning Commission,
Mankato Area Bike and Walk Advocates, City of Mankato Engineering Department,
Blue Earth County Transportation, and Mankato Area Public Schools

F. Describe any issues or problems that arose during the grant. Were you able to resolve any of them ?

Seldom does meaningful change occur without it's challenges –

- *The SRTS process of **Grant Planning** through **Grant Implementation** of both Infrastructure and Non-infrastructure Projects was well thought out by the Minnesota Department of Transportation. This thoroughness of planning resulted in our experiencing very few and insignificant obstacles.

G. Do you plan to continue any of the activities started during this grant ?

Yes –

1. The **4 Initiatives** listed in the Work Completed Section above by Policy are considered as **Standard Work** in our schools. The original intent was to develop **sustainable** programs.
2. Our Spring and Fall **Walk and Bike to School Days** will be expanded to include – **Walking Wednesdays**
3. Future Plans to :
 - a. Conduct Regional Spring Bike Rodeos
 - b. Pilot School Bike Fleet Classes incorporating State Bike Walk Fun Curriculum at 2 Schools – Central High School, Dakota Meadows Middle School

H. Are there any resources or technical assistance that would be helpful for the next year or for future SRTS work ? Webinars on particular topics, a monthly or quarterly newsletter with updates, regional trainings, etc.:

Yes – District Policy in place that contains wording requiring schools to continue –

1. The 6 Components of the **Active Learners Program** for Schools – **ALPS**
2. The Pedestrian and Bike Safety Curricula
3. Promoting the SRTS Neighborhood Maps
4. Promotion of Neighborhood Bike Rodeos

I. What evaluation activities have you done ? Have you seen an increase in the biking and walking at your schools?

Since October 2013, in 9 Schools, 10 Schools have been recording Daily Walker and Biker Totals.

Attachment 2.

J. Any other success stories you would like to share with us ?

1. Inspired by the **Nike 5 Years Video** - the District has adopted the Wellness Program theme **Let's Get back those 5 Years**
2. **SRTS** is one of several foundational Components within the Districts Comprehensive Wellness Program.
3. **8 Wellness Sub Committees** have adopted **63 Wellness Initiatives** designed enhance both Student, Staff and Community Health.
4. Initiatives represent one of the 3 following overarching Wellness goals - **Physical Health - Healthy Eating - Mental Health**

K. Send Photos / attachments to Nicole.m.campbell@state.mn.us.

Attachment

1. School Wellness Administrative advisory Team – **Wellness Initiatives**
2. 2013-14, 2014-15 Daily **Walk and Bike to School Totals**
3. District Wellness Booklet – **Get 60!** ALPS Initiatives
4. ALPS – Games Kids Should Play at Recess - **Booklet**
5. SRTS Neighborhood **Maps**
6. ALPS Health Rewards – Flag and Footie's
7. ALPS **Punch Card**
8. SRTS **Articles**
9. Photos – ALPS, Walk and Bike to School Days

Health & Safety Annual Written Plan

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Reviewed by School Board Members:
Judi Brandon and Tom Rekstein

Manual kept in Health & Safety Coordinator's Office
10 Civic Center Plaza, Suite 1
Mankato MN 56001

Joe Meixl _____ Date _____
Health & Safety Coordinator
507-345-5311

Judi Brandon _____
Mankato School Board Member

Tom Rekstein _____
Mankato School Board Member