



## AGENDA

Independent School District No. 77  
Mankato, MN 56001

Monday, July 13, 2015 - 5:00 p.m.  
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Tom Rekstein

1. CALL TO ORDER AND ROLL CALL (5:00 P.M.)
2. APPROVAL OF AGENDA (5:00 P.M.)
3. **OPEN FORUM** (5:05 P.M.)
4. INFORMATION (5:15 P.M.)
  - A. Review of School Board Evaluation
  - B. 2014-15 Superintendent Evaluation
  - C. 2015-16 Health and Safety Plan
  - D. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (5:45 P.M.)
  - A. Approval of Minutes of June 15, 2015, Regular Meeting
  - B. Approval of Final June Bills
  - C. Approval of July Bills

- D. Personnel - Consent Items
  - E. Renewal of Membership in the Minnesota State High School League
  - F. Renewal of Membership in the Minnesota School Boards Association
  - G. Approval of the 2015-2016 Rates of Pay for Community Education & Recreation Department Part-Time and Seasonal Personnel
  - H. Approval of the 2015-2016 Hourly Rates for Part-Time, Temporary, and Substitute Employees; and Miscellaneous Rates of Pay
6. BUSINESS (5:50 P.M.)
- A. Acceptance of Gifts and Grants
  - B. Act on 2015-16 Health and Safety Plan
  - C. Act on 2015-16 Breakfast/Lunch Prices
  - D. Approval of 2015-16 and 2016-17 Milk Bids
7. ADJOURNMENT (6:05 P.M.)

**School Board Regular Meeting**

**ITEM NUMBER: 3.**

**Meeting Date:** 07/13/2015

**Item Type:** Information

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**Subject:**

**OPEN FORUM** (5:05 P.M.)

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**Attachments**

[Open Forum Guidelines](#)

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## OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed five minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer may terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

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**School Board Regular Meeting****ITEM NUMBER: 4. A.****Meeting Date:** 07/13/2015**Prepared By:** Ann Hendricks**Item Type:** Information

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**Subject:**

Review of School Board Evaluation

**Background:**

In June, the School Board was evaluated by representatives from leadership and staff. An evaluation tool was provided by the Minnesota School Boards Association, the professional organization the Board belongs to for leadership development.

A study session was held on June 15 to review the results. Overall, strengths of this Board include:

- communication, integrity, honesty and openness;
- a focus on student achievement and closing the gap;
- the Strategic Roadmap helps focus on all aspects of District work.

The Board recognizes the need to stay engaged in the continuous improvement process.

**Recommended Action:**None

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**School Board Regular Meeting****ITEM NUMBER: 4. B.****Meeting Date:** 07/13/2015**Prepared By:** Ann Hendricks**Item Type:** Information

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**Subject:**

2014-15 Superintendent Evaluation

**Background:**

Superintendent Sheri Allen was evaluated by the Mankato Area Public School Board in June. The evaluation tool used was provided by the Minnesota School Boards Association, the professional organization the Board belongs to for leadership development. Board members met in a closed study session on June 15 and reviewed the gathered information. Based on the review, the following areas of strength were identified:

- Communication
- Leadership team development
- Positive energy around education and student achievement
- Providing leadership through vision and strategy (Strategic Roadmap)
- Development of community partnerships
- Facility vision and planning

The following areas were identified for continuing development:

- Accountability for the follow-through of the Strategic Roadmap
- Following the building process
  - building progress, deadlines
  - construction
- Continued development of the leadership team
- Continued development of community partnerships

Superintendent Allen, in this Board's view, is a highly functioning education leader. She has developed and maintains a working relationship with area K-12 schools and higher education institutions. By using the Strategic Roadmap, Dr. Allen builds an emphasis on closing the achievement gap, training staff, building legislative understanding of education needs and community engagement.

**Recommended Action:**None

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**School Board Regular Meeting****ITEM NUMBER: 4. C.****Meeting Date:** 07/13/2015**Prepared By:** Sheri L. Allen, Superintendent**Item Type:** Information

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**Subject:**

2015-16 Health and Safety Plan

**Background:**

Board members received an electronic copy of the proposed 2015-16 Mankato Area Public Schools Health and Safety Plan. Mr. Meixl, Health and Safety Director, will be at the School Board meeting to review the proposed plan.

A hard copy of the plan is available for review in Mr. Meixl's office in Suite 1 of the Intergovernmental Center at 10 Civic Center Plaza.

**Recommended Action:**None

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**Attachments**PresentationHealth and Safety Plan 2015-16

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# **2015-2016 Health & Safety Plan Report**

Joe Meixl, Health & Safety Coordinator

*July 13, 2015*



# **Health & Safety Report 2015-16**

- A. 2014-15 H&S Mgmt Checklist  
2015-16 H&S Projects
- B. Health & Safety Site Score Sheet
- C. Health & Wellness Initiatives
- D. Health Promotions Summary
- E. Employee Injuries - District Totals
- F. Workers' Compensation Report
- G. Employee Assistance Program
- H. Safe Routes to School - ALPS
- I. Board Approval of Safety Plan

## **2014-2015 Health & Safety Checklist**

Conducted by:

Karen Olson, Management Assistance

South Central Service Cooperative on 4/1/2015

Mankato Area Public Schools has complied  
and met all safety requirements.

## Health & Safety Projects State Reporting 2015-2016

|                     | 2016 Projects |
|---------------------|---------------|
| Physical Hazards    | \$113,000.00  |
| Hazardous Substance | \$15,000.00   |
| H&S Management      | \$193,980.00  |
| Asbestos            | \$61,000.00   |
| Fire Safety         | \$61,000.00   |
| Indoor Air Quality  | \$0.00        |
|                     | \$469,980.00  |

## Physical Hazards - 347

| <b>Building<br/>Project Description</b>                                                                                | <b>State<br/>Approval</b> | <b>Approved<br/>Amount</b> |
|------------------------------------------------------------------------------------------------------------------------|---------------------------|----------------------------|
| East/West/LCC<br>Annual Theater Inspections (SECOA)                                                                    | Yes                       | \$4,000.00                 |
| Kennedy - Playground Expansion - 3000 sq/ft Excavate/Drainage/Surfacing (Max \$12/sq ft)                               | Yes                       | \$36,000.00                |
| District Wide<br>Annual Manlift/Chair Lift/ Auto Lifts/Fork Lift Inspections                                           | Yes                       | \$8,000.00                 |
| District Wide<br>Boiler/Roof Fall Protection - Lifelines, Engineering, Harnesses                                       | Yes                       | \$5,000.00                 |
| District Wide - Machine Guarding - MG1022<br>Tech Ed Lab/Safety Placards/Non-Slip Flooring/Point of Operation Guarding | Yes                       | \$10,000.00                |
| District Wide<br>Playground Upgrades/Swing Clevis and Chain Replacement/Safety Mats                                    | Yes                       | \$10,000.00                |
| District Wide<br>Playground Impact Surfacing (11 Playgrounds)                                                          | Yes                       | \$15,000.00                |
| District Wide<br>Annual PPE                                                                                            | Yes                       | \$10,000.00                |
| District Wide<br>Annual MDH Inspections                                                                                | Yes                       | \$6,000.00                 |
| District Wide<br>Annual Elevator/Overhead Doors/Gym Hoops/Jacks/Hoists/Gym Doors                                       | Yes                       | \$9,000.00                 |

## Hazardous Substance - 349

| <b>Building<br/>Project Description</b>       | <b>State<br/>Approval</b> | <b>Approved Amount</b> |
|-----------------------------------------------|---------------------------|------------------------|
| District Wide<br>Annual RPZ Valve Inspections | Yes                       | \$3,500.00             |
| District Wide<br>MPCA/ERC Annual Fees         | Yes                       | \$3,500.00             |
| District Wide<br>Hazardous Waste Disposal     | Yes                       | \$8,000.00             |

## H&S Management - 352

| <b>Building<br/>Project Description</b>                            | <b>State<br/>Approval</b> | <b>Approved<br/>Amount</b> |
|--------------------------------------------------------------------|---------------------------|----------------------------|
| District Wide<br>Emergency Plan Development                        | Yes                       | \$5,080.00                 |
| District Wide<br>Safety Committee Reps - Wages                     | Yes                       | \$4,000.00                 |
| District Wide<br>Building Evacuation Map Updates                   | Yes                       | \$4,000.00                 |
| District Wide<br>Chemical Hygiene Plan - Lab Safety Inspections    | Yes                       | \$4,000.00                 |
| District Wide<br>Bloodborne - HBV Vaccinations/Medical Evaluaitons | Yes                       | \$6,500.00                 |
| District Wide<br>3 Year Asbestos Re-Inspection                     | Yes                       | \$4,400.00                 |
| District Wide<br>Annual Calibration - CO2 Monitors                 | Yes                       | \$1,000.00                 |

## H&S Management - 352 - cont.

| <b>Building<br/>Project Description</b>                         | <b>State<br/>Approval</b> | <b>Approved<br/>Amount</b> |
|-----------------------------------------------------------------|---------------------------|----------------------------|
| District Wide<br>New Employee Training                          | Yes                       | \$5,000.00                 |
| District Wide<br>Annual OSHA Hazard Training                    | Yes                       | \$10,000.00                |
| District Wide<br>Annual H&S MDE Assistance                      | Yes                       | \$5,000.00                 |
| District Wide<br>H&S Management - Coordinator/Support/CHO Wages | Yes                       | \$100,000.00               |
| District Wide<br>First Aid Training                             | Yes                       | \$10,000.00                |
| District Wide<br>Annual Audiometric Testing - Hear Conservation | Yes                       | \$35,000.00                |

## Asbestos - 358

| <b>Building<br/>Project Description</b>                           | <b>State<br/>Approval</b> | <b>Approved Amount</b> |
|-------------------------------------------------------------------|---------------------------|------------------------|
| District Wide<br>Floor Tile Abatement                             | Yes                       | \$37,000.00            |
| Garfield Elementary<br>Floor Tile Abatement - Building Renovation | Yes                       | \$48,000.00            |
| District Wide<br>Annual Asbestos Physical/Fit Testing             | Yes                       | \$2,000.00             |

## Fire Safety - 363

| <b>Building<br/>Project Description</b>                       | <b>State<br/>Approval</b> | <b>Approved Amount</b> |
|---------------------------------------------------------------|---------------------------|------------------------|
| Futures<br>SFM Orders - Replace Exit Signs                    | Yes                       | \$3,000.00             |
| Futures<br>SFM Orders - Update Fire Alarm System              | Yes                       | \$3,000.00             |
| District Wide<br>Annual Emergency Light/Exit Light Inspection | Yes                       | \$5,000.00             |
| District Wide<br>Annual Fire Alarm System Repairs             | Yes                       | \$10,000.00            |
| District Wide<br>Annual Fire Alarm Monitoring                 | Yes                       | \$7,000.00             |
| District Wide<br>Annual Fire Alarm Inspections                | Yes                       | \$20,000.00            |
| District Wide<br>Annual Fire Extinguisher Inspection          | Yes`                      | \$7,000.00             |
| District Wide<br>Annual Fire Sprinkler Inspections            | Yes                       | \$6,000.00             |

**Yes = 2****IP = 1**  
(In Process)**No = 0****=== NA****B**

| <b>School Wellness Initiatives 2014-15</b>  | Bridges | EL | Frank | Garf | Hoov | Jeff | Ken | Mon | Roos | RP | Wash |
|---------------------------------------------|---------|----|-------|------|------|------|-----|-----|------|----|------|
| <b>Initiatives</b>                          |         |    |       |      |      |      |     |     |      |    |      |
| <b><u>CLASSROOM TEACHERS</u></b>            |         |    |       |      |      |      |     |     |      |    |      |
| 1. JAMmin Minute 2 x per day                | 2       | 2  | 1     | 2    | 2    | 1    | 2   | 1   | 2    | 2  | 1    |
| 2. Food as Reward eliminated                | 1       | 1  | 1     | 1    | 1    | 1    | 2   | 2   | 2    | 1  | 1    |
| 3. Food Free Celebrations                   | 0       | 1  | 0     | 1    | 1    | 1    | 1   | 1   | 1    | 0  | 1    |
| 4. Smart Snacks Only                        | 2       | 2  | 1     | 2    | 2    | 2    | 2   | 1   | 2    | 2  | 0    |
| 5. NuVal Presented in Health Class          | 0       | 2  | 0     | 1    | 2    | 2    | 0   | 1   | 0    | 2  | 0    |
| 6. Bike Walk Safety taught in Grades 1-2-3  | 2       | 2  | 2     | 2    | 2    | 2    | 2   | 2   | 0    | 2  | 2    |
| 7. MyPlate.gov taught in Health Class       | 2       | 2  | 2     | 1    | 2    | 2    | 2   | 1   | 2    | 2  | 2    |
| <b><u>PRINCIPALS</u></b>                    |         |    |       |      |      |      |     |     |      |    |      |
| 8. PTO - 15 Minute Wellness Presentation    | 0       | 1  | 2     | 2    | 2    | 2    | 2   | 0   | 2    | 2  | 2    |
| 9. Vending Snacks meet USDA Criteria        | 2       | 2  | 0     | 2    | 0    | 2    | 2   | 2   | 2    | 2  | 2    |
| 10. All Staff viewed "Get Back those 5 Yrs" | 2       | 0  | 2     | 2    | 2    | 2    | 2   | 2   | 2    | 2  | 2    |
| 11. Recess Before Lunch Implemented         | 0       | 2  | 0     | 0    | 2    | 2    | 2   | 0   | 0    | 2  | 2    |
| 12. Staff Machines - No Sugar Beverages     | 2       | 2  | 2     | 2    | 1    | 2    | 2   | 2   | 2    | 2  | 2    |
| 13. Bike Walk to School Day Fall & Spring   | 0       | 2  | 2     | 2    | 2    | 2    | 2   | 2   | 2    | 2  | 2    |
| 14. PTO Fundraisers are Food Free           | 2       | 2  | 0     | 1    | 2    | 1    | 1   | 2   | 2    | 2  | 1    |
| 15. Safe Routes to School Maps on Site      | 0       | 1  | 0     | 2    | 1    | 2    | 2   | 1   | 2    | 2  | 1    |
|                                             |         |    |       |      |      |      |     |     |      |    |      |

| <b>School Wellness Initiatives 2014-15</b>                             | Brid       | EL         | Frank      | Garf       | Hoov       | Jeff       | Ken        | Mon        | Roos       | RP         | Wash       |
|------------------------------------------------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| <b>Initiatives</b>                                                     |            |            |            |            |            |            |            |            |            |            |            |
| <b><u>FOOD SERVICE</u></b>                                             |            |            |            |            |            |            |            |            |            |            |            |
| 16. MyPlate Board used daily in Cafeteria                              | 2          | 2          | 2          | 2          | 2          | 2          | 2          | 1          | 2          | 2          | 2          |
| 17. Nutrition Bulletin Board - monthly posts                           | 2          | 2          | 2          | 2          | 2          | 2          | 0          | 1          | 2          | 1          | 2          |
| 18. Snack Cart Program implemented                                     | 0          | 0          | 0          | 0          | 2          | 0          | 0          | 1          | 0          | 0          | 0          |
| 19. Cafeteria Taste Testing 2 x per Year                               | 0          | 2          | 2          | 2          | 1          | 0          | 2          | 2          | 2          | 2          | 2          |
|                                                                        |            |            |            |            |            |            |            |            |            |            |            |
| <b><u>PHYSICAL EDUCATION</u></b>                                       |            |            |            |            |            |            |            |            |            |            |            |
| 20. Heart Work Intensity Technique -<br>60 Minutes of Exercise per day | 2          | 2          | 2          | 2          | 0          | 2          | 1          | 1          | 2          | 2          | 2          |
| 21. ALPS - Active Learner Program in School                            | 0          | 2          | 2          | 2          | 0          | 2          | 2          | 2          | 2          | 2          | 2          |
| 22. Recess with a Purpose                                              | 0          | 2          | 0          | 2          | 0          | 1          | 2          | 1          | 1          | 2          | 1          |
| 23. JAMmin Minutes 2 x per day                                         | 0          | 2          | 1          | 2          | 2          | 2          | 2          | 1          | 2          | 2          | 1          |
| 24. Physical Education 2 x per week                                    | 2          | 2          | 2          | 2          | 2          | 2          | 2          | 2          | 2          | 2          | 2          |
| 25. FIT ACES - ALPS after School                                       | 0          | 2          | 0          | 0          | 0          | 2          | 2          | 1          | 0          | 0          | 0          |
| 26. Classroom Energizers                                               | 0          | 2          | 0          | 1          | 2          | 2          | 2          | 0          | 2          | 2          | 2          |
| <b>TOTALS</b>                                                          | <b>24</b>  | <b>44</b>  | <b>28</b>  | <b>40</b>  | <b>37</b>  | <b>43</b>  | <b>43</b>  | <b>33</b>  | <b>40</b>  | <b>44</b>  | <b>37</b>  |
| <b>TOTAL POSSIBLE</b>                                                  | <b>50</b>  | <b>52</b>  | <b>52</b>  | <b>52</b>  | <b>52</b>  | <b>52</b>  | <b>52</b>  | <b>52</b>  | <b>52</b>  | <b>52</b>  | <b>52</b>  |
| <b>%</b>                                                               | <b>50%</b> | <b>85%</b> | <b>54%</b> | <b>77%</b> | <b>72%</b> | <b>83%</b> | <b>83%</b> | <b>64%</b> | <b>77%</b> | <b>85%</b> | <b>72%</b> |



**Mankato Area Public Schools  
HEALTH PROMOTIONS COMMITTEE**

|                          |                    |
|--------------------------|--------------------|
| 2014 - 2015 Budget       | \$34,240.00        |
| 2013 - 2014 Carryover    | 16,400.61          |
| <b>2014 - 2015 TOTAL</b> | <b>\$50,640.61</b> |

| <i>Projects</i>                                       | <i>Allocation</i>  | <i>Expenditures</i> | <i>Balance</i>     | <i>Participants</i> |
|-------------------------------------------------------|--------------------|---------------------|--------------------|---------------------|
| Walk & Bike to School - Students                      | .00                | 1,660.00            | -1660.00           | 4000                |
| Wellness Committee                                    | 10,000.00          | 3,036.80            | 6,963.20           |                     |
| District 77 Nutritionist                              | .00                | 10,000.00           | -10,000.00         |                     |
| Clerical                                              | 100.00             | 500.00              | -400.00            |                     |
| Employee Assistance Program (EAP)                     | 5,000.00           | 4,990.00            | 10.00              | 30                  |
| Site Distribution                                     | 8,000.00           | 1,843.57            | 6,156.43           |                     |
| Administrative Costs & Supplies                       | 1,000.00           | 1,000.00            | .00                | 1                   |
| "10K-A-Day" Event - February 2015                     | 2,500.00           | 2,134.30            | 365.70             | 400                 |
| "Shake It Up" Event - May 2015                        | 2,500.00           | 2,296.14            | 203.86             | 400                 |
| Blue Cross Health Assessment / On-line                | 5,000.00           | .00                 | 5,000.00           |                     |
| Biometrics / BP, HDL, LDL, Totals, Glucose, Body Comp | 5,000.00           | .00                 | 5,000.00           |                     |
| Flu Shots, Screenings                                 | .00                | .00                 | .00                |                     |
| Health Fair                                           | 5,000.00           | .00                 | 5,000.00           |                     |
| Unassigned Dollars                                    | 6,906.31           | .00                 | 6,906.31           |                     |
| <b>ALLOCATED AMOUNT FOR 2014-2015</b>                 | <b>\$50,640.61</b> | <b>\$27,460.81</b>  | <b>\$23,179.80</b> |                     |

|                     |                              |
|---------------------|------------------------------|
| Approval Signature: |                              |
| Jerry Kolander      |                              |
| Position:           | Director of Business Affairs |
| Date:               | 6/16/2015                    |

# 10 Year Summary of Employee Injuries



| <b>District Totals</b>  | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 10 Yr<br>Total | Aver. | Percent |
|-------------------------|------|------|------|------|------|------|------|------|------|------|----------------|-------|---------|
| 1. Confr w/Student      | 25   | 47   | 60   | 52   | 35   | 42   | 21   | 42   | 67   | 47   | 438            | 43.8  | 38      |
| 2. Accid w/Student      | 8    | 8    | 8    | 5    | 6    | 5    | 4    | 8    | 12   | 2    | 66             | 6.6   | 5.6     |
| 3. Back - Lifting       | 10   | 7    | 7    | 6    | 3    | 9    | 1    | 8    | 9    | 0    | 60             | 6     | 5       |
| 4. Reach-Walk-<br>Climb | 2    | 3    | 0    | 2    | 6    | 5    | 7    | 1    | 5    | 3    | 34             | 3.4   | 3       |
| 5. Repetitive Motion    | 8    | 4    | 3    | 2    | 4    | 5    | 7    | 6    | 3    | 0    | 42             | 4.2   | 3.5     |
| 6. Slips-Trips-Falls    | 26   | 28   | 26   | 33   | 32   | 29   | 21   | 27   | 30   | 26   | 278            | 27.8  | 24      |
| 7. Equipment            | 9    | 12   | 22   | 17   | 10   | 9    | 15   | 15   | 4    | 13   | 126            | 12.6  | 11      |
| 8. Indoor Air Qual.     | 2    | 0    | 0    | 0    | 0    | 0    | 1    | 0    | 2    | 1    | 6              | 0.6   | 0.5     |
| 9. Chemical             | 1    | 0    | 1    | 1    | 1    | 2    | 1    | 0    | 3    | 0    | 10             | 1     | 0.9     |
| 10. BBP                 | 3    | 2    | 4    | 10   | 0    | 2    | 1    | 0    | 3    | 5    | 30             | 3     | 2.5     |
| 11. Other               | 9    | 7    | 5    | 7    | 4    | 9    | 1    | 6    | 16   | 3    | 67             | 6.7   | 6       |
| Total:                  | 103  | 118  | 136  | 135  | 101  | 117  | 80   | 113  | 154  | 100  | 1157           | 115.7 |         |
| Population:             | 980  | 980  | 980  | 980  | 980  | 980  | 987  | 985  | 985  | 985  | 9822           | 982.2 |         |
| Injury Percentage:      | 10.5 | 12   | 13.9 | 13.8 | 10.3 | 12   | 8    | 11.5 | 16   | 10   | 11             |       |         |

# Mankato Area Public Schools – REPORT CARD

## 1994-2015 District and State Injury Rates



E

| 1             | 2                          | 3                 | 4                                            | 5                 | 6                           | 7               | 8              | 9            |
|---------------|----------------------------|-------------------|----------------------------------------------|-------------------|-----------------------------|-----------------|----------------|--------------|
| Calendar Year | Number of OSHA Reportables | ISD77 Injury Rate | State IIR / Education Institutions (Average) | Schedule Modifier | WC Costs Paid Out & Reserve | Cost per Injury | Experience Mod | Premium Cost |
| 1994          | 14                         | 1.64              | 1.7                                          |                   |                             |                 |                |              |
| 1995          | 12                         | 1.49              | 1.7                                          |                   |                             |                 |                |              |
| 1996          | 16                         | 1.88              | 1.7                                          |                   |                             |                 |                |              |
| 1997          | 22                         | 2.59              | 1.7                                          |                   |                             |                 | 1.20           | \$172,058    |
| 1998          | 16                         | 1.88              | 1.7                                          |                   |                             |                 | 1.17           | 154,963      |
| 1999          | 13                         | 1.53              | 1.7                                          |                   | \$81,912                    | \$6,300         | .70            | 120,622      |
| 2000          | 13                         | 1.53              | 3.5                                          |                   | 405,399                     | 31,184          | .64            | 95,942       |
| 2001          | 16                         | 1.88              | 2.9                                          |                   | 92,433                      | 5,777           | .60            | 99,134       |
| 2002          | 18                         | 2.12              | 2.9                                          |                   | 75,227                      | 4,179           | .86            | 152,475      |
| 2003          | 12                         | 1.43              | 2.9                                          |                   | 246,007                     | 20,500          | .87            | 205,722      |
| 2004          | 16                         | 1.88              | 2.9                                          |                   | 89,279                      | 5,579           | 1.08           | 269,314      |
| 2005          | 19                         | 2.24              | 2.9                                          |                   | 241,010                     | 12,684          | 1.13           | 275,000      |
| 2006          | 14                         | 1.64              | 2.9                                          |                   | 71,701                      | 2868            | 1.00           | 343,694      |
| 2007          | 10                         | 1.18              | 2.9                                          |                   | 381,132                     | 38,113          | 1.07           | 328,000      |
| 2008          | 17                         | 2.0               | 2.9                                          | -\$101,336.00     | 143,784                     | 8458            | 1.12           | 233,035      |
| 2009          | 15                         | 1.77              | 2.9                                          | -\$107,130.00     | 132,379                     | 8825            | 1.12           | 238,207      |
| 2010          | 20                         | 2.63              | 2.9                                          | -\$95,856.00      | 169,440                     | 8472            | 1.11           | 262,504      |
| 2011          | 17                         | 2.0               | 2.9                                          | -\$154,900.00     | 226,368                     | 13,315          | 1.16           | 352,501      |
| 2012          | 11                         | 1.29              | 2.9                                          | +\$65,795.00      | 74,343                      | 6758            | 1.15           | 554,440      |
| 2013          | 15                         | 1.76              | 2.9                                          | -198,928.00       | \$424,318                   | \$28,287        | 1.18           | \$386,607    |
| 2014          | 8                          | .94               | 2.9                                          | \$207,369         | \$110,118                   | \$13,764        | 1.18           | \$402,792    |
| 2015          |                            |                   | 2.9                                          | \$191,423         |                             |                 | 1.10           | \$403,404    |

| Goal for 2014-2015                         | District Safety Teams            | Safety Sub-Committees         |
|--------------------------------------------|----------------------------------|-------------------------------|
| 1. IIR < 1.53 See column 3                 | ✓ Secretaries                    | Injury Prevention Team        |
| 2. Reportables < 10 See column 2           | ✓ Custodial/Maintenance          | Injury Prevention Team        |
| 3. MOD < .90 See column 8                  | ✓ Food Service                   | Injury Prevention Team        |
| 4. Cost/Injury < \$5000.00 See column 7    | ✓ Special Ed.                    | Injury Prevention Team        |
| 5. Reduce Spec Ed Injuries by 20%          | ✓ Tech Ed                        | Injury Prevention Team        |
| 6. 2013 – Reduced Slips-Trips-Falls by 50% | ✓ Science                        | Injury Prevention Team        |
| Average Cost Per Injury                    | ✓ Nurses                         | Injury Prevention Team        |
| 1999-2010 = \$13,000.00                    | ✓ Indoor Air Quality             | Preventative Maintenance Team |
| 2002-2012 = \$12,299.00                    | ✓ District Incident Command Team | Emergency Response Team       |
|                                            | ✓ Site E-Teams                   | Emergency Response Team       |
|                                            | ✓ Site First Aid Teams           | Emergency Response Team       |
|                                            | ✓ Site CPI Teams                 | Emergency Response Team       |
|                                            | ✓ Site Threat Assessment Teams   | Crisis Prevention             |
|                                            | ✓ Community Health Advisory Team | Crisis Prevention             |
|                                            | ✓ Community Emergency Responders | Crisis Prevention             |

| 2010 Injuries                                | 2011 Injuries                                | 2012 Injuries                                | 2013 Injuries                        | 2014 Injuries                       | 2015 Injuries as of 6/30/2015               |
|----------------------------------------------|----------------------------------------------|----------------------------------------------|--------------------------------------|-------------------------------------|---------------------------------------------|
| OSHA Reportables: 20<br>Injuries per Quarter | OSHA Reportables: 17<br>Injuries per Quarter | OSHA Reportables: 11<br>Injuries per Quarter | OSHA REP: 15<br>Injuries per Quarter | OSHA Rep: 8<br>Injuries per Quarter | OSHA Reportables: 9<br>Injuries per Quarter |
| 1st - 3377                                   | 1st - 2775                                   | 1st - 3075                                   | 1st - 4072                           | 1st - 3472                          | 1st - 5278                                  |
| 2nd - 2975                                   | 2nd - 2474                                   | 2nd - 2471                                   | 2nd - 3676                           | 2nd - 1872                          | 2nd - 2471                                  |
| 3rd - 573                                    | 3rd - 312                                    | 3rd - 1670                                   | 3rd - 3775                           | 3rd - 1972                          | 3rd                                         |
| 4th - 5375                                   | 4th - 2076                                   | 4th - 3375                                   | 4th - 2671                           | 4th - 2972                          | 4th                                         |
| Total: 120720                                | Total: 80717                                 | Total: 113711                                | Total: 139715                        | Total to date: 10078                | Total to date: 7879                         |
|                                              |                                              | = x 200,000                                  |                                      | = Rate                              |                                             |
| (1,698,400 hrs)                              |                                              | Total # Hrs Worked                           |                                      |                                     |                                             |



## Employee Assistance Program Utilization Report

FOR  
**Mankato Area Public Schools #77**

July 01, 2014 - June 30, 2015

### **TYPE EAP Cases**

EAP Cases: 22

Clients Serviced: 23

Contacts: 76

Training & Events: 0

Web Logins: 33 Contacts

**Total Contact: 76 + 33 = 109**

Utilization Rate of 1050: 2.10%

Clients Serviced Utilization Rate: 2.19%

Contact Utilization Rate: 10.38%

### **Historical Utilization**

7/1/2009 - 6/30/2010: 3.20%

7/1/2010 - 6/30/2011: 2.10%

7/1/2011 - 6/30/2012: 2.40%

7/1/2012 - 6/30/2013: 2.90%

7/1/2013 - 6/30/2014: 3.89%

# **SAS**

## **Safe Routes to School**

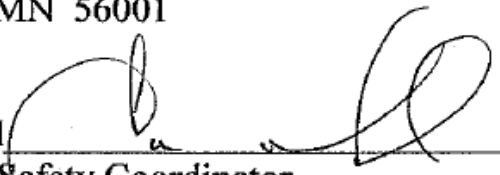
The city of Mankato and Mankato Elementary Schools have already been participating in the Safe Routes to School Program.

We will be working with the cities of Eagle Lake and North Mankato this new 2015-16 school year. We will continue from the Mankato plans.

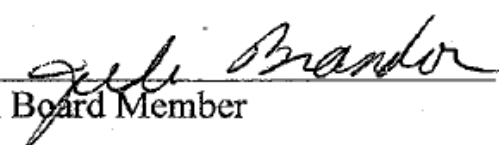
# Health & Safety Annual Written Plan

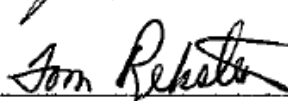
**Reviewed by School Board Members:  
Judi Brandon and Tom Rekstein**

Manual kept in Health & Safety Coordinator's Office  
10 Civic Center Plaza, Suite 1  
Mankato MN 56001

**Joe Meixl**   
Health & Safety Coordinator  
507-345-5311

Date 7/13/15

**Judi Brandon**   
Mankato School Board Member

**Tom Rekstein**   
Mankato School Board Member

# **2015-2016 Health & Safety Plan Report**

Joe Meixl, Health & Safety Coordinator

*July 13, 2015*

# Health & Safety Report 2015-16

- |                                                       |                                      |
|-------------------------------------------------------|--------------------------------------|
| A. 2014-15 H&S Mgmt Checklist<br>2015-16 H&S Projects | G. Employee Injuries - 10 Yr. Report |
| B. District Safety Teams                              | H. Pupil Injuries - 10 Yr. Report    |
| C. District H&S Volunteers                            | I. Workers' Compensation Report      |
| D. Health & Safety Site Score Sheet                   | J. Employee Assistance Program       |
| E. Health & Wellness Initiatives                      | K. Safe Routes to School - ALPS      |
| F. Health Promotions Summary                          | L. Board Approval of Safety Plan     |

# Health & Safety Program Checklist

## Karen Olson, Mgmt. Assistance SCSC

Date of Visit: 4-1-15  
School District: Mankato  
Contact Person: Joe Meixl

### HEALTH & SAFETY PROGRAM CHECKLIST

Conducted by: Karen Olson, Management Assistance  
South Central Service Cooperative

If box ☐ is left unchecked, this information  
was not found in your program files

#### Asbestos

- |                                                                                    |                                                    |
|------------------------------------------------------------------------------------|----------------------------------------------------|
| <input checked="" type="checkbox"/> Written plan, records of asbestos events       | Name: Joe Meixl                                    |
| <input checked="" type="checkbox"/> Designated person is current and AHERA trained | Name: Joe Meixl                                    |
| <input checked="" type="checkbox"/> Local contact person                           | Date: August 2014 (Focus Newsletter)               |
| <input checked="" type="checkbox"/> Annual notification found                      | Dates: 8-6-12, 9-27-13, July 2014, February 2015   |
| <input checked="" type="checkbox"/> 6-month periodic surveillances                 | Date: August 2010, July 2013                       |
| <input checked="" type="checkbox"/> 3-year re-inspection report (1998, 2001, 2004) | Date: 5-13-14, 5-15-14 (Custodial/Maint.)          |
| <input checked="" type="checkbox"/> Annual asbestos awareness training             | Date: 6-20-14 (school board approval in July 2014) |
| <input checked="" type="checkbox"/> Annual program review                          |                                                    |

Comments: District utilizes School Dude for tracking and organizing a biannual inspection schedule. Completion dates for inspections and corrective actions are tracked for each district-owned building. District employs two asbestos operations and maintenance workers. Refresher training is due for O&M workers.

#### AWAIR (A Workplace Accident & Injury Reduction) Program

- |                                                                                                          |                                                    |
|----------------------------------------------------------------------------------------------------------|----------------------------------------------------|
| <input checked="" type="checkbox"/> Written management plan available                                    | Name: Joe Meixl                                    |
| <input checked="" type="checkbox"/> Local contact person                                                 |                                                    |
| <input checked="" type="checkbox"/> Responsibilities developed for administration, supervisors and staff |                                                    |
| <input checked="" type="checkbox"/> Employee safety rules developed/communicated                         |                                                    |
| <input checked="" type="checkbox"/> Accident report/investigation procedures                             |                                                    |
| <input checked="" type="checkbox"/> Enforcement/disciplinary procedures                                  |                                                    |
| <input checked="" type="checkbox"/> Annual program review                                                | Date: 6-20-14 (school board approval in July 2014) |

Comments: AWAIR and all HS programs are reviewed annually by Joe Meixl and 2 school board members – they are then approved by the full school board. Health and Safety Policy # 457 adopted in 2012 and reviewed annually thereafter.

#### Bloodborne Pathogens (Exposure Control Plan)

- |                                                                                            |                                                    |
|--------------------------------------------------------------------------------------------|----------------------------------------------------|
| <input checked="" type="checkbox"/> Written management plan available                      | Name: Joe Meixl                                    |
| <input checked="" type="checkbox"/> Local contact person                                   | Categories of exposure:                            |
| <input checked="" type="checkbox"/> Employee exposure determined                           |                                                    |
| <input checked="" type="checkbox"/> Hepatitis B vaccinations offered to eligible employees |                                                    |
| <input checked="" type="checkbox"/> Documentation of vaccinations/declinations             |                                                    |
| <input checked="" type="checkbox"/> Exposure incident reporting procedures                 |                                                    |
| <input checked="" type="checkbox"/> Work practice controls developed/implemented           |                                                    |
| <input checked="" type="checkbox"/> Housekeeping procedures developed/implemented          |                                                    |
| <input checked="" type="checkbox"/> Laundry procedures developed (contaminated laundry)    |                                                    |
| <input checked="" type="checkbox"/> Exposure control kits available                        |                                                    |
| <input checked="" type="checkbox"/> Annual training conducted for employees with exposure  | Date: ongoing via online training with SafeSchools |
| <input checked="" type="checkbox"/> Annual program review                                  | Date: 6-20-14 (school board approval in July 2014) |

Comments: SafeSchools online training is conducted for all applicable staff. Live initial trainings are conducted for Class I and Class II employees. Live training conducted on 5-13-14 (Custodial Heads).

#### Community Right to Know

- |                                                                                                          |                                                      |
|----------------------------------------------------------------------------------------------------------|------------------------------------------------------|
| <input checked="" type="checkbox"/> Written management plan available                                    | Name: Joe Meixl                                      |
| <input checked="" type="checkbox"/> Local contact person                                                 | Materials Present: fuel oil                          |
| <input checked="" type="checkbox"/> Facilities surveyed for hazardous materials in reportable quantities |                                                      |
| <input checked="" type="checkbox"/> Tier II report completed, sent to local fire dept/State              | Date Prepared: 1-12-15 (email sent to Jeff Bengtson) |
| <input checked="" type="checkbox"/> Annual program review                                                | Date: 6-20-14 (school board approval in July 2014)   |

Comments:

#### Compressed Gas

- |                                                                                         |                                                     |
|-----------------------------------------------------------------------------------------|-----------------------------------------------------|
| <input checked="" type="checkbox"/> Written management plan available                   | Name: Joe Meixl                                     |
| <input checked="" type="checkbox"/> Local contact person                                | Locations: West, East, Dakota Meadows, Central HS   |
| <input checked="" type="checkbox"/> Facilities surveyed for compressed gas applications |                                                     |
| <input checked="" type="checkbox"/> Safe operating procedures developed                 | Date: 5-13/15-14 (Cust./Maint.), 12-10-14 (Tech Ed) |
| <input checked="" type="checkbox"/> Annual training conducted for employees             | Date: 6-20-14 (school board approval in July 2014)  |
| <input checked="" type="checkbox"/> Annual program review                               |                                                     |

Comments: Safe operating procedures are attached to the plan in the form of a checklist.

#### Confined Space

- |                                                                                                                                                                                      |                                                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Written management plan available                                                                                                                | Name: Joe Meixl                                                                                                        |
| <input checked="" type="checkbox"/> Local contact person                                                                                                                             | Locations: tunnels, boilers, lift stations, air handlers, elevator shafts, unexcavated spaces, attics, hot water tanks |
| <input checked="" type="checkbox"/> Confined spaces listed in plan                                                                                                                   |                                                                                                                        |
| <input checked="" type="checkbox"/> Potential hazards of each space described                                                                                                        |                                                                                                                        |
| <input checked="" type="checkbox"/> Confined space assessments available, dated and signed                                                                                           |                                                                                                                        |
| <input checked="" type="checkbox"/> District determination if employees will enter spaces                                                                                            |                                                                                                                        |
| <input checked="" type="checkbox"/> For "permit-required" spaces, determination made if entry will be made under full permit procedures or alternate/reclassification procedures     |                                                                                                                        |
| <input checked="" type="checkbox"/> Specific procedures for entry into permit spaces                                                                                                 |                                                                                                                        |
| <input checked="" type="checkbox"/> Required equipment for safe entry listed in plan (ventilation, communication, PPE, lighting, barriers, shields, entry/exit and rescue equipment) |                                                                                                                        |
| <input checked="" type="checkbox"/> Rescue/emergency procedures                                                                                                                      |                                                                                                                        |
| <input checked="" type="checkbox"/> District contacted local fire dept. concerning hazards of confined spaces prior to emergency                                                     | 2-29-08 (contract is renewed annually with regional rescue team)                                                       |
| <input checked="" type="checkbox"/> Entry permit established, implemented and followed                                                                                               |                                                                                                                        |
| <input checked="" type="checkbox"/> Problem entries documented and reviewed                                                                                                          |                                                                                                                        |
| <input checked="" type="checkbox"/> Training conducted for affected employees                                                                                                        | Date: 5-13-14, 5-15-14 (Custodial/Maint.)                                                                              |
| <input checked="" type="checkbox"/> Annual program review                                                                                                                            | Date: 6-20-14 (school board approval in July 2014)                                                                     |

Comments: District has a contract with the regional rescue team to provide complete rescue services in the event of an emergency. Initial confined space assessment completed 10-7-02.

## Electrical Safety

|                                     |                                                                                 |                                                    |
|-------------------------------------|---------------------------------------------------------------------------------|----------------------------------------------------|
| <input checked="" type="checkbox"/> | Written management plan available                                               |                                                    |
| <input checked="" type="checkbox"/> | Local contact person                                                            | Name: Joe Meixl                                    |
| <input checked="" type="checkbox"/> | Safe work practices described                                                   |                                                    |
| <input checked="" type="checkbox"/> | Safe use of equipment determined                                                |                                                    |
| <input checked="" type="checkbox"/> | Protective equipment provided (non-conductive ladders, gloves, head protection) |                                                    |
| <input checked="" type="checkbox"/> | Affected employees trained in safe work practices                               | Date: 5-13/15-14 (Cust./Maint.)                    |
| <input checked="" type="checkbox"/> | Annual program review                                                           | Date: 6-20-14 (school board approval in July 2014) |

Comments: Dan Gabler, district electrician trains in-house staff. District employs PLT licensed employees.

## Emergency Action Plan

|                                     |                                                                                       |                                                    |
|-------------------------------------|---------------------------------------------------------------------------------------|----------------------------------------------------|
| <input checked="" type="checkbox"/> | Written management plan available                                                     |                                                    |
| <input checked="" type="checkbox"/> | Local contact persons identified:                                                     | Joe Meixl                                          |
| <input checked="" type="checkbox"/> | Plan addresses                                                                        |                                                    |
|                                     | • Fire                                                                                |                                                    |
|                                     | • Natural disaster (tornado, blizzard)                                                |                                                    |
|                                     | • Chemical spill/release                                                              |                                                    |
|                                     | • Utility emergency                                                                   |                                                    |
|                                     | • Bomb threat/other violence                                                          |                                                    |
|                                     | • Other                                                                               |                                                    |
| <input checked="" type="checkbox"/> | Plan is specific to district's facility (emergency routes, evacuation shelters, etc.) |                                                    |
| <input checked="" type="checkbox"/> | Emergency lighting available                                                          |                                                    |
| <input checked="" type="checkbox"/> | Emergency lighting tested monthly                                                     |                                                    |
| <input checked="" type="checkbox"/> | Procedures/routes posted in classrooms                                                |                                                    |
| <input checked="" type="checkbox"/> | Procedures to account for employees/staff/visitors                                    | Roster of employees/students in "Emergency Go Bag" |
| <input checked="" type="checkbox"/> | Annual training conducted for employees                                               | Date: See comments below                           |
| <input checked="" type="checkbox"/> | Annual program review                                                                 | Date: 6-20-14 (school board approval in July 2014) |

Comments: Employees are trained each fall by E-Team(s) that are appointed at each building site. All new staffers receive the safety handbook and a safety procedures hard card. Lockdowns are on schedule to be completed. Incident Command System training provided via SafeSchools online training. Recommend: provide de-escalation training to event staff working with the public including night and weekend events and athletics.

## Employee Right to Understand (formerly Employee Right to Know)/Hazard Communication

|                                     |                                                   |                                                       |
|-------------------------------------|---------------------------------------------------|-------------------------------------------------------|
| <input checked="" type="checkbox"/> | Written management plan available                 |                                                       |
| <input checked="" type="checkbox"/> | Local contact person                              | Name: Joe Meixl                                       |
| <input checked="" type="checkbox"/> | Chemical inventory found for each functional area | Chem. Inventory posted in each high hazard department |
| <input checked="" type="checkbox"/> | (M)SDSs available                                 | Updated annually- accessed online (Flinn) for Science |
| <input checked="" type="checkbox"/> | Plan describes (M)SDS management                  |                                                       |
| <input checked="" type="checkbox"/> | Initial/annual training for all employees         | Dates: 5-13/15-14 (Cust./Maint.), 12-10-14 (Tech Ed)  |
| <input checked="" type="checkbox"/> | Annual program review                             | Date: 6-20-14 (school board approval in July 2014)    |

Comments: Ongoing live or online trainings are conducted and documented for initial trainings for new employees as needed. District employs a Stage Manager who coordinates all physical hazards for staff, students in theatrical productions. NOTE- Compliance timeline for transitioning to full Global Harmonizing System (GHS) Haz Comm:

- 6-1-15 Chemical manufacturers and distributors must complete hazard reclassification and produce GHS styled labels and safety data sheets. Distributors get an additional 6 months to complete shipments of old inventory.
- 12-1-15 Distributors must comply fully with GHS requirements. (Grace period for shipments of old inventory ends.)
- 6-1-16 Employers must be in full compliance with revised GHS and Hazard Communication standard, including complete training of employees on new hazards and/or revisions to workplace hazard communication program.

## Fire Protection

|                                     |                                                                                                 |                                      |
|-------------------------------------|-------------------------------------------------------------------------------------------------|--------------------------------------|
| <input checked="" type="checkbox"/> | Fire drills conducted (5/year)                                                                  | Number Thus Far: On Schedule         |
| <input checked="" type="checkbox"/> | Fire alarm system inspected annually                                                            | Summer 2013 A+ Systems Group         |
| <input checked="" type="checkbox"/> | Smoke detector testing conducted                                                                | Summer 2013 A+ Systems Group         |
| <input checked="" type="checkbox"/> | Sprinkler testing conducted annually                                                            | completed by Olympic Fire Protection |
| <input checked="" type="checkbox"/> | Fire extinguishers serviced annually                                                            |                                      |
| <input checked="" type="checkbox"/> | Fire extinguishers visually inspected monthly                                                   | Head custodians complete this        |
| <input checked="" type="checkbox"/> | Employees expected to use fire extinguishers trained annually in operation of fire extinguisher | Date: June 2014 (Custodial/Maint.)   |

Comments: All building are on schedule to complete 5 fire drills, 5 lockdowns and 1 tornado drill. Aces afterschool program performs two fire drills each year-include summer school months as indicated on MN Fire Marshal Record Form. SFM 3<sup>rd</sup> Year inspection recently completed during FY14 school year.

## Hazardous Waste

|                                     |                                                    |                                                     |
|-------------------------------------|----------------------------------------------------|-----------------------------------------------------|
| <input checked="" type="checkbox"/> | Written management plan available                  |                                                     |
| <input checked="" type="checkbox"/> | Local contact person                               | Name: Joe Meixl                                     |
| <input checked="" type="checkbox"/> | Proper waste disposals procedures developed        |                                                     |
| <input checked="" type="checkbox"/> | Containerization and labeling procedures described |                                                     |
| <input checked="" type="checkbox"/> | Annual training conducted for employees            | Date: 5-13/15-14 (Cust./Maint.), 12-10-14 (Tech Ed) |
|                                     |                                                    | 1-19-15 (Science)                                   |
| <input checked="" type="checkbox"/> | Annual program review                              | Date: 6-20-14 (school board approval in July 2014)  |

Comments: Training covered via SafeSchools online training.

## Hearing Conservation

|                                     |                                                     |                                                    |
|-------------------------------------|-----------------------------------------------------|----------------------------------------------------|
| <input checked="" type="checkbox"/> | Written management plan available                   |                                                    |
| <input checked="" type="checkbox"/> | Local contact person                                | Name: Joe Meixl                                    |
| <input checked="" type="checkbox"/> | Equipment/areas surveyed to determine noise levels  |                                                    |
| <input checked="" type="checkbox"/> | High noise areas/equipment remonitored periodically |                                                    |
| <input checked="" type="checkbox"/> | Hearing protection available                        |                                                    |
| <input checked="" type="checkbox"/> | Annual audiograms for affected employees            | June 2013                                          |
| <input checked="" type="checkbox"/> | Annual training conducted for employees             | Date: 5-13-14, 5-15-14 (Custodial/Maint.)          |
| <input checked="" type="checkbox"/> | Annual program review                               | Date: 6-20-14 (school board approval in July 2014) |

Comments:

## Hoists, Lifts and Jacks

|                                     |                                                                 |                                                       |
|-------------------------------------|-----------------------------------------------------------------|-------------------------------------------------------|
| <input checked="" type="checkbox"/> | Written management plan available                               |                                                       |
| <input checked="" type="checkbox"/> | Local contact person                                            | Name: Joe Meixl                                       |
| <input checked="" type="checkbox"/> | Inventory of hoists/jacks/lifts                                 |                                                       |
| <input checked="" type="checkbox"/> | Safe operating procedures described                             |                                                       |
| <input checked="" type="checkbox"/> | Equipment inspected on regular basis (documentation maintained) |                                                       |
| <input checked="" type="checkbox"/> | Training provided to affected employees                         | Date: 12-10-14 (Tech. Ed.), 5-13/15-14 (Cust./Maint.) |
| <input checked="" type="checkbox"/> | Annual program review                                           | Date: 6-20-14 (school board approval in July 2014)    |

Comments: Southern Minnesota Inspection provides inspection reports.

## Indoor Air Quality

|                                                                                                                          |                                                                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Written management plan available                                                    |                                                                                                                                        |
| <input checked="" type="checkbox"/> IAQ Coordinator identified                                                           | Name: Joe Meixl I1022                                                                                                                  |
| <input checked="" type="checkbox"/> Communication plan specific to district                                              |                                                                                                                                        |
| <input checked="" type="checkbox"/> Complaint plan specific to district                                                  |                                                                                                                                        |
| <input checked="" type="checkbox"/> Annual IAQ walk-through of all buildings                                             | Date: Monthly at each building                                                                                                         |
| <input checked="" type="checkbox"/> Classrooms evaluated annually                                                        | Date: Annually during heating season, Monthly at each building documented in Head Custodian Monthly Checklist, Feb 2013 Teacher Survey |
|                                                                                                                          | Date: Annual and Monthly evaluations                                                                                                   |
|                                                                                                                          | Date: Annual and Monthly                                                                                                               |
| <input checked="" type="checkbox"/> Ventilation systems evaluated annually                                               |                                                                                                                                        |
| <input checked="" type="checkbox"/> Building maintenance issues evaluated annually                                       |                                                                                                                                        |
| <input checked="" type="checkbox"/> Plan addresses IAQ issues identified in evaluations                                  |                                                                                                                                        |
| <input checked="" type="checkbox"/> Implementation schedule available/specific                                           |                                                                                                                                        |
| <input checked="" type="checkbox"/> O&M plan available and specific to district                                          |                                                                                                                                        |
| <input checked="" type="checkbox"/> Policies available for animals, cleaning, renovation projects, pest management, etc. |                                                                                                                                        |
| <input checked="" type="checkbox"/> Employees trained for optimum IAQ                                                    | Date: Custodial/Maint. : 5-13/15-14                                                                                                    |
| <input checked="" type="checkbox"/> Annual program review                                                                | Date: 6-20-14 (school board approval in July 2014)                                                                                     |

Comments: Each building – custodial head has a CO2 monitor and checks 3 rooms each month. They also check IAQ issues monthly. Notification sent August 2014 Focus Newsletter.

## Integrated Pest Management

|                                                              |                                      |
|--------------------------------------------------------------|--------------------------------------|
| <input checked="" type="checkbox"/> Annual Notification Sent | Date: August 2014 (Focus Newsletter) |
|--------------------------------------------------------------|--------------------------------------|

Comments: District policy is to switch to all organic instead of applying synthetic pesticide applications. Include parent notification procedures in the annual notification.

## Laboratory Safety

|                                                                                                       |                                                         |
|-------------------------------------------------------------------------------------------------------|---------------------------------------------------------|
| <input checked="" type="checkbox"/> Chemical hygiene plan                                             |                                                         |
| <input checked="" type="checkbox"/> Current chemical hygiene officer                                  | Name: Kent Menzel -East HS, Stacy Mortenson-West HS     |
| <input checked="" type="checkbox"/> General Science Safety Checklist completed annually               | Date: 1-19-15                                           |
| <input checked="" type="checkbox"/> Current chemical inventory                                        | Date of last inventory: ongoing/ updating to SDS format |
| <input checked="" type="checkbox"/> Carcinogens used identified in curriculum                         | Listed in Chemical Hygiene Plan                         |
| <input checked="" type="checkbox"/> SDS available for ALL chemicals                                   | Updating to SDS format                                  |
| <input checked="" type="checkbox"/> Fume hood/exhaust tested annually                                 | Date: Monitored by manometer periodically               |
| <input checked="" type="checkbox"/> Testing results posted on hood                                    |                                                         |
| <input checked="" type="checkbox"/> Chemical disposal procedures                                      |                                                         |
| <input checked="" type="checkbox"/> Safe operating procedures for chemicals and experiments conducted |                                                         |
| <input checked="" type="checkbox"/> Annual training conducted for employees                           | Date: East HS: 2-19-14 West HS: 11-7-13                 |
|                                                                                                       | CHO training at SCSC: 11-18-11                          |
| <input checked="" type="checkbox"/> Annual program review                                             | Date: 6-20-14 (school board approval in July 2014)      |

Comments: Fume hoods have manometers installed for current readings that are documented annually. Science teachers complete an annual self-inspection. Include GHS compliance elements into the annual self-inspection document. Lab Safety is covered online via SafeSchools training.

## Lead in Water

|                                                                                                                      |                                                    |
|----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|
| <input checked="" type="checkbox"/> Written management plan available                                                |                                                    |
| <input checked="" type="checkbox"/> Local contact person                                                             | Name: Joe Meixl                                    |
| <input checked="" type="checkbox"/> Drinking water taps/fixtures identified in plan                                  |                                                    |
| <input checked="" type="checkbox"/> Water sampling conducted every five years                                        | Date last conducted: August, 2011                  |
| <input checked="" type="checkbox"/> Testing results found                                                            |                                                    |
| <input checked="" type="checkbox"/> Flushing documentation maintained for faucets/fixtures with elevated lead levels |                                                    |
| <input checked="" type="checkbox"/> Annual program review                                                            | Date: 6-20-14 (school board approval in July 2014) |

Comments: All Bldgs tested 8-10-11 Testing conducted at Hoover, Monroe and Kennedy – May 2006. All faucets (needing to be flushed) have been changed or taken out of service.

## Lockout/Tagout

|                                                                                                                         |                                                      |
|-------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|
| <input checked="" type="checkbox"/> Written management plan available                                                   |                                                      |
| <input checked="" type="checkbox"/> Local contact person                                                                | Name: Joe Meixl                                      |
| <input checked="" type="checkbox"/> Basic energy controls developed                                                     |                                                      |
| <input checked="" type="checkbox"/> Specific energy controls developed (for equipment with more than one energy source) |                                                      |
| <input checked="" type="checkbox"/> Annual inspection of lockout/tagout procedure                                       | Date: **Records kept with Dan Gabler                 |
| <input checked="" type="checkbox"/> Contractors notified of LO/TO requirements                                          | Contractor Safety Checklist                          |
| <input checked="" type="checkbox"/> Locks, tags, other equipment available where needed                                 |                                                      |
| <input checked="" type="checkbox"/> Authorized employee trained                                                         | Date: Custodial/ Maint.: 4-12-13 (due in April 2014) |
| <input checked="" type="checkbox"/> Annual program review                                                               | Date: 6-20-14 (school board approval in July 2014)   |

Comments: LO/TO procedures are observed by in-house licensed electrician, Dan Gabler.  
\*\*Recommend: Observation of authorized employees locking out actual equipment once annually.

## Machine Guarding

|                                                                                                     |                                                    |
|-----------------------------------------------------------------------------------------------------|----------------------------------------------------|
| <input checked="" type="checkbox"/> Written management plan available                               |                                                    |
| <input checked="" type="checkbox"/> Local contact person                                            | Name: Joe Meixl MG1022                             |
| <input checked="" type="checkbox"/> Inventory of shop equipment                                     |                                                    |
| <input checked="" type="checkbox"/> Preventative maintenance program                                |                                                    |
| <input checked="" type="checkbox"/> CFL bid-specification used when purchasing equipment            |                                                    |
| <input checked="" type="checkbox"/> Safe operating procedures for equipment                         | Posted on equipment                                |
| <input checked="" type="checkbox"/> Students trained in use of equipment                            |                                                    |
| <input checked="" type="checkbox"/> Enforcement/disciplinary procedures for unsafe use of equipment |                                                    |
| <input checked="" type="checkbox"/> Safety test/evaluation required prior to student use            | Student Safety Contract                            |
| <input checked="" type="checkbox"/> Use of PPE required (unsafe clothing/shoes prohibited)          |                                                    |
| <input checked="" type="checkbox"/> Instructor trained in machine guarding requirements             | Date: See comments below                           |
| <input checked="" type="checkbox"/> Annual program review                                           | Date: 6-20-14 (school board approval in July 2014) |

Comments: A number of staff hold the MG certificate. Safe operating procedures are posted on all equipment. Mark Seiler (MG 1031) Safety is reviewed annually during the Tech Ed Group meeting 12-10-14.

## OSHA Inspections

- ☒ Management Assistance mock-OSHA review of facilities and management plans
- ☒ OSHA 300 logs maintained/posted Jan Lundquist  
Post February 1 through April 30 each year

Comments: OSHA 300 log posted for 2014 at time of inspection.

## Playground Safety

- ☒ Written management plan available
- ☒ Local contact person Name: Joe Meixl
- ☒ Playground inspections conducted per CPSC guidelines
- ☒ Equipment maintenance checklists developed, implemented and maintained Completed monthly
- ☒ Annual program review Date: 6-20-14 (school board approval in July 2014)

Comments:

## Personal Protective Equipment

- ☒ Written management plan available
- ☒ Local contact person Name: Joe Meixl
- ☒ Hazard assessments conducted to identify jobs with hazards to eyes, face, head, hands and feet Assessment is updated annually
- ☒ PPE required to be worn in jobs with hazards
- ☒ PPE available
- ☒ PPE usage, storage and maintenance practices developed/implemented
- ☒ Annual training conducted for affected employees Date: See below comments
- ☒ Annual program review Date: 6-20-14 (school board approval in July 2014)

Comments: Included as a topic in annual Employee Right to Understand and Bloodborne Pathogen trainings. (See ERK & BBP sections for training dates.)

## Radon

- ☒ Written management plan available
- ☒ Local contact person Name: Joe Meixl
- ☒ Radon sampling conducted Date: Spring 2007, Summer 2012
- ☒ Results available
- ☒ Annual program review Date: 6-20-14 (school board approval in July 2014)

Comments: Franklin, Bridges and Roosevelt tested high and corrective action was taken. Corrective action taken in gym office at Franklin and remediated effectively.

## Respiratory Protection

- ☒ Written management plan available
- ☒ Local contact person Name: Joe Meixl
- ☒ Work practices/areas requiring use of respirators surveyed, identified and documented Locations/practices: asbestos, paint spraying
- ☒ Types of respirators used described Types: Type dependent on specific hazard 3M 7502
- ☒ Specific procedures describing cleaning, disinfecting, storing, inspecting, repairing and discarding respirators
- ☒ Respirator users medically evaluated Date: Evaluated each year
- ☒ Fit testing provided initially and annually Date: August 2014
- ☒ Appendix D available/completed for voluntary users Appendix D in Self Inspection Annual Checklist
- ☒ Annual training conducted for employees Date: Custodial/Maintenance: 5-13/15-14
- ☒ Annual program review Date: 6-20-14 (school board approval in July 2014)

Comments: District employees two asbestos operations and maintenance workers and 2 paint sprayers use respirators within the district. Document Appendix D employee signatures.

## Safety Committees

- ☒ Safety committee established
- ☒ Plan describes role, responsibilities, activities of committee
- ☒ Committee chair person identified Name: Joe Meixl
- ☒ Safety committee member list posted in each building
- ☒ Greater employee representation than management
- ☒ Committee meets at least quarterly Dates: 11-11-14, 4-9-15 (District Meetings)
- ☒ Attendance and minutes of meetings maintained

Comments: District has one large committee and 8 "E-TEAM" sub-committees. Each committee meets 2x a year.

## Underground Storage Tanks

- ☒ Written management plan available
- ☒ Local contact person Name: Joe Meixl
- ☒ Leak detection testing conducted (electronic monitors/stick tests) Both Electronic and manual stick tests are used
- ☒ Site inspected/reviewed periodically Conducted monthly by head custodian
- ☒ Annual program review Date: 6-20-14 (school board approval in July 2014)

Comments: 14 USTs in District. Tank pressure, cathodic testing performed (summer 2012) as required by MPCA.

## Welding, Cutting or Brazing

- ☒ Written management plan available
- ☒ Local contact person Name: Joe Meixl
- ☒ Safe operating procedures for specific equipment
- ☒ Annual training conducted for affected employees Date: Tech Education Group: 11-12-13
- ☒ Annual program review Custodial/Maintenance: 5-13/15-14

Comments:

# Health & Safety Projects State Reporting 2015-2016

A

|    |       |                                                                                                                                                                                                                                 |     |    |           |
|----|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|-----------|
| 16 | 347   | East/ West /LCC                                                                                                                                                                                                                 | yes | \$ | 4,000.00  |
|    | 607   | Annual Theater Inspections SECOA                                                                                                                                                                                                |     | \$ | -         |
| 16 | 347   | Kennedy                                                                                                                                                                                                                         | yes | \$ | 36,000.00 |
|    | 1511  | (max \$12/sq.ft. for surfacing) Playground Expansion - 3000 sq/ft. Excavation - Drainage - Surfacing                                                                                                                            |     | \$ | -         |
| 16 | 347   | District Wide                                                                                                                                                                                                                   | yes | \$ | 8,000.00  |
|    | 41979 | Annual Inspections - Man Lift/ Chair Lift/ Auto Lifts/ Fork Lifts - Based on previous years costs                                                                                                                               |     | \$ | -         |
| 16 | 347   | District Wide                                                                                                                                                                                                                   | yes | \$ | 5,000.00  |
|    | 42007 | Boiler Roof Fall Protection - Lifelines, Engineering Anchor Points, Harnesses.                                                                                                                                                  |     | \$ | -         |
| 16 | 347   | District Wide                                                                                                                                                                                                                   | yes | \$ | 10,000.00 |
|    | 42008 | Best Practice - Tech Education Lab Improvements - East, West, DMMS, Lincoln as / Audit (MG1022) Safe Work Placards, Lockable Disconnects, Non Slip Flooring, Point of Operation Guarding.                                       |     | \$ | -         |
| 16 | 347   | District Wide                                                                                                                                                                                                                   | yes | \$ | 10,000.00 |
|    | 42009 | Playground - CSPC Upgrades as / Previous Audit / Kenn, Gar, Hoov, Frank, Roos, Bridge, Eagle, Wash, 6-5-12 IEA CPSC Inspections / Expand Swing Set Use Zones to 20' and 16', Clevis and Chain Replacements, Install Safety Mats |     | \$ | -         |
| 16 | 347   | District Wide                                                                                                                                                                                                                   | yes | \$ | 15,000.00 |
|    | 42065 | Playground - Impact Surfacing - 11 playgrounds 1300 each ( Between 2000 and 4000 sq/ft.                                                                                                                                         |     | \$ | -         |
| 16 | 347   | District Wide                                                                                                                                                                                                                   | yes | \$ | 10,000.00 |
|    | 42066 | PPE annual purchases for Science Custodial Tech Ed Art Food Service . Costs based on previous years expenses. Eye / Hand / Face Hearing protection . All Schools                                                                |     | \$ | -         |
| 16 | 347   | District Wide                                                                                                                                                                                                                   | yes | \$ | 6,000.00  |
|    | 42067 | Semi Annual MDH Inspections - Pools/Kitchens- Based on Previous Years Costs - East West Roas Parks Roosevelt Washington Kennedy Hoover Garfield Monroe Jefferson Franklin Eagle Lake                                            |     | \$ | -         |
| 16 | 347   | District Wide                                                                                                                                                                                                                   | yes | \$ | 9,000.00  |
|    | 42068 | Annual Inspections - Elevators, Overhead Doors, Gym Hoops, Jacks, Hoists, Gym Doors                                                                                                                                             |     | \$ | -         |

# Health & Safety Projects State Reporting 2015-2016

Page 2

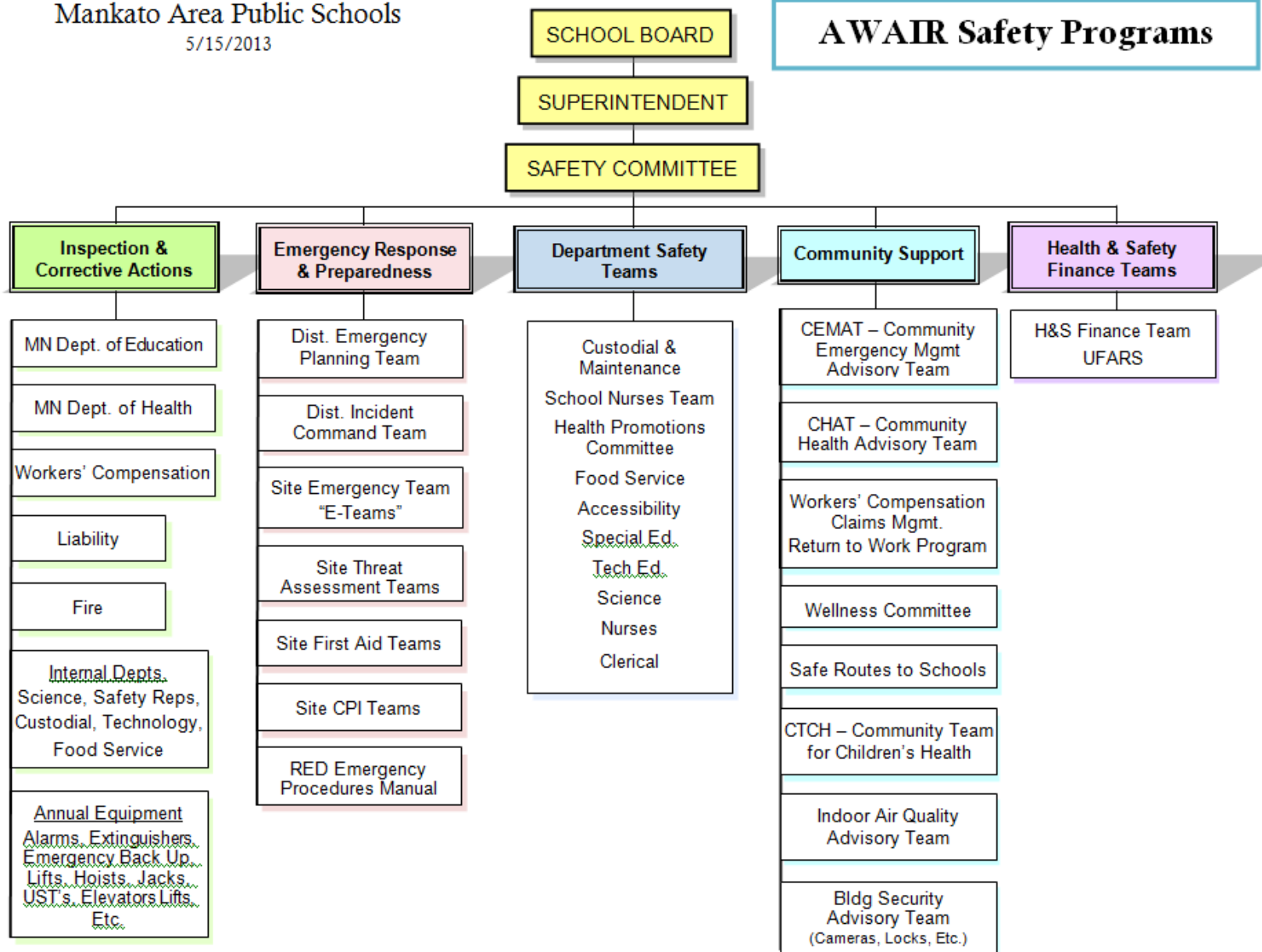
## Health and Safety Projects State Approved for 2015-15

|        |       |                                                                                                                                                   |     |          |
|--------|-------|---------------------------------------------------------------------------------------------------------------------------------------------------|-----|----------|
| Update | 42001 | H/S Management - Full Time District Coordinator - Support - CHO wages - Salary, Benefits, Training s, etc.                                        |     | 0.00     |
| 16     | 352   | District Wide                                                                                                                                     | yes | 10000.00 |
| Update | 42002 | First Aid Training s - 15 Site FA Teams, SPED Employees, Coaches, Based on Previous Years Costs                                                   |     | 0.00     |
| 16     | 352   | District Wide                                                                                                                                     | yes | 35000.00 |
| Update | 42003 | Annual Audiometric Testing - Hearing Conservation                                                                                                 |     | 0.00     |
| 16     | 352   | District Wide                                                                                                                                     | ... | 0.00     |
| Update | GEN.  | Crisis Manager - Incident Command Training for District Administrators                                                                            |     | 5080.00  |
| 16     | 358   | District Wide                                                                                                                                     | yes | 37000.00 |
| Update | 00374 | Floor Tile abatement - Monroe 105, Kennedy workroom, 104, 121 Jefferson 100                                                                       |     | 0.00     |
| 16     | 358   | Garfield                                                                                                                                          | yes | 48000.00 |
| Update | 01079 | Floor tile Abatement - Building Renovation Project                                                                                                |     | 0.00     |
| 16     | 358   | District Wide                                                                                                                                     | yes | 2000.00  |
| Update | 41991 | Annual Asbestos Physicals Fit Tests - 4 People are cleared for short term abatement projects.                                                     |     | 0.00     |
| 16     | 363   | Futures                                                                                                                                           | yes | 3000.00  |
| Update | 01585 | SFM Order May 2015 43399 Replace Defective Exit Signs / Item 5                                                                                    |     | 0.00     |
| 16     | 363   | Futures                                                                                                                                           | yes | 3000.00  |
| Update | 01821 | Update Fire Alarm System as / SFM - 43399 Item #4                                                                                                 |     | 0.00     |
| 16     | 363   | District Wide                                                                                                                                     | yes | 5000.00  |
| Update | 41985 | Annual Emergency Light , Exit Light, Battery Back Up Inspections 9 East, West, LCC, DMMS, Hoov, Monr, Roose, Jeff, Wash, Eagle, Bridges, St Joes. |     | 0.00     |
| 16     | 363   | District Wide                                                                                                                                     | yes | 10000.00 |
| Update | 41986 | Annual Fire Alarm System Repairs                                                                                                                  |     | 0.00     |
| 16     | 363   | District Wide                                                                                                                                     | yes | 7000.00  |
| Update | 41987 | Annual Fire Alarm Monitoring - All Buildings as/ Previous Years Costs                                                                             |     | 0.00     |
| 16     | 363   | District Wide                                                                                                                                     | yes | 20000.00 |
| Update | 41988 | Annual Fire Alarm Inspections - All Buildings - Based on Previous Years Costs                                                                     |     | 0.00     |
| 16     | 363   | District Wide                                                                                                                                     | yes | 7000.00  |
| Update | 41989 | Annual Fire Extinguisher Inspections - Based on previous years costs                                                                              |     | 0.00     |
| 16     | 363   | District Wide                                                                                                                                     | yes | 6000.00  |
| Update | 41990 | Annual Sprinkler Inspections - Based on Previous Years Costs                                                                                      |     | 0.00     |

## Mankato Area Public Schools

5/15/2013

## AWAIR Safety Programs



# District Health & Safety "Volunteers"

7/2/2015

| Site Emergency Teams |     |     |     |    | Site Contacts |        |        |     |      | Community Advisory Teams             |       |
|----------------------|-----|-----|-----|----|---------------|--------|--------|-----|------|--------------------------------------|-------|
| Site                 | ET  | FA  | CPI | TA | SpEd          | Safety | Health | CHO | SRTS |                                      |       |
| Bridges              | 6   | 6   | 6   | 3  | 1             | 1      | 1      | 0   | 0    | Workers Comp                         | 5     |
| District             | 6   | 4   | 0   | 0  | 0             | 2      | 2      | 0   | 0    | Community Emergency Mgmt             | 24    |
| DMMS                 | 7   | 8   | 7   | 5  | 1             | 1      | 1      | 0   | 0    | Community Health                     | 13    |
| ECC                  | 5   | 4   | 2   | 2  | 1             | 1      | 1      | 0   | 0    | Emergency Planning                   | 7     |
| Eagle Lk             | 6   | 6   | 5   | 4  | 1             | 1      | 1      | 0   | 1    | Health Promotions                    | 23    |
| East Sr              | 12  | 18  | 11  | 12 | 1             | 1      | 1      | 1   | 0    | Indoor Air Quality                   | 3     |
| East Jr              | 10  |     |     |    | 1             | 1      | 1      | 0   | 0    | Safe Routes to School                | 16    |
| Franklin             | 6   | 4   | 7   | 5  | 1             | 1      | 1      | 0   | 0    | Wellness                             | 20    |
| Futures              | 6   | 4   | 3   | 3  | 0             | 1      | 1      | 0   | 0    | Wellness Leadership Team             | 4     |
| Garfield             | 6   | 3   | 5   | 4  | 1             | 1      | 1      | 0   | 1    | Dist Safety / Health / Security      | 28    |
| Hoover               | 7   | 5   | 8   | 3  | 1             | 1      | 1      | 0   | 0    | District Security                    | 4     |
| Jefferson            | 8   | 4   | 5   | 3  | 1             | 1      | 1      | 0   | 1    | Community Team for Children's Health | 20    |
| Kennedy              | 7   | 5   | 5   | 4  | 1             | 1      | 1      | 0   | 1    | PTO Wellness Reps.                   | 20    |
| LCC                  | 8   | 6   | 0   | 0  | 0             | 1      | 1      | 0   | 0    |                                      | (197) |
| ABE                  | 0   | 3   | 0   | 0  | 0             | 1      | 1      | 0   | 0    | Dept. Safety Teams                   |       |
| ACES                 | 0   | 3   | 0   | 0  | 0             | 1      | 0      | 0   | 0    | Science                              | 10    |
| Central              | 3   | 4   | 4   | 4  | 0             | 1      | 1      | 1   | 0    | Tech Ed                              | 8     |
| ECFE                 | 0   | 3   | 0   | 0  | 0             | 1      | 1      | 0   | 0    | Custodial                            | 7     |
| Monroe               | 5   | 5   | 7   | 5  | 1             | 1      | 1      | 0   | 1    | Clerical                             | 3     |
| Ross                 | 9   | 5   | 6   | 4  | 1             | 1      | 1      | 0   | 1    | Food Service                         | 3     |
| Rosa Pk              | 6   | 5   | 6   | 4  | 1             | 1      | 1      | 0   | 1    | Nurses                               | 4     |
| SSSC                 | 0   | 4   | 0   | 0  | 1             | 1      | 1      | 0   | 0    | Trainers                             | 10    |
| Wash.                | 6   | 6   | 6   | 4  | 1             | 1      | 1      | 0   | 1    |                                      | (45)  |
| West HS              | 12  | 8   | 6   | 5  | 1             | 1      | 1      | 1   | 0    | District Safety Teams                |       |
|                      |     |     |     |    |               |        |        |     |      | Accessibility                        | 4     |
| TOTAL:               | 141 | 123 | 99  | 74 | 17            | 25     | 24     | 3   | 8    | Emergency Planning                   | 5     |
|                      |     |     |     |    |               |        |        |     |      | Incident Command                     | 8     |
|                      |     |     |     |    |               |        |        |     |      | Security                             | 4     |
|                      |     |     |     |    |               |        |        |     |      | Health Promotions                    | 23    |
|                      |     |     |     |    |               |        |        |     |      | Safety                               | 24    |
|                      |     |     |     |    |               |        |        |     |      | H/S Projects                         | 2     |
|                      |     |     |     |    |               |        |        |     |      |                                      |       |
|                      |     |     |     |    |               |        |        |     |      |                                      | 302   |

Revised  
7/2/2015

H&S  
Compliance  
Rating

|  | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 100 | 101 | 102 | 103 | 104 | 105 | 106 | 107 | 108 | 109 | 110 | 111 | 112 | 113 | 114 | 115 | 116 | 117 | 118 | 119 | 120 | 121 | 122 | 123 | 124 | 125 | 126 | 127 | 128 | 129 | 130 | 131 | 132 | 133 | 134 | 135 | 136 | 137 | 138 | 139 | 140 | 141 | 142 | 143 | 144 | 145 | 146 | 147 | 148 | 149 | 150 | 151 | 152 | 153 | 154 | 155 | 156 | 157 | 158 | 159 | 160 | 161 | 162 | 163 | 164 | 165 | 166 | 167 | 168 | 169 | 170 | 171 | 172 | 173 | 174 | 175 | 176 | 177 | 178 | 179 | 180 | 181 | 182 | 183 | 184 | 185 | 186 | 187 | 188 | 189 | 190 | 191 | 192 | 193 | 194 | 195 | 196 | 197 | 198 | 199 | 200 | 201 | 202 | 203 | 204 | 205 | 206 | 207 | 208 | 209 | 210 | 211 | 212 | 213 | 214 | 215 | 216 | 217 | 218 | 219 | 220 | 221 | 222 | 223 | 224 | 225 | 226 | 227 | 228 | 229 | 230 | 231 | 232 | 233 | 234 | 235 | 236 | 237 | 238 | 239 | 240 | 241 | 242 | 243 | 244 | 245 | 246 | 247 | 248 | 249 | 250 | 251 | 252 | 253 | 254 | 255 | 256 | 257 | 258 | 259 | 260 | 261 | 262 | 263 | 264 | 265 | 266 | 267 | 268 | 269 | 270 | 271 | 272 | 273 | 274 | 275 | 276 | 277 | 278 | 279 | 280 | 281 | 282 | 283 | 284 | 285 | 286 | 287 | 288 | 289 | 290 | 291 | 292 | 293 | 294 | 295 | 296 | 297 | 298 | 299 | 300 | 301 | 302 | 303 | 304 | 305 | 306 | 307 | 308 | 309 | 310 | 311 | 312 | 313 | 314 | 315 | 316 | 317 | 318 | 319 | 320 | 321 | 322 | 323 | 324 | 325 | 326 | 327 | 328 | 329 | 330 | 331 | 332 | 333 | 334 | 335 | 336 | 337 | 338 | 339 | 340 | 341 | 342 | 343 | 344 | 345 | 346 | 347 | 348 | 349 | 350 | 351 | 352 | 353 | 354 | 355 | 356 | 357 | 358 | 359 | 360 | 361 | 362 | 363 | 364 | 365 | 366 | 367 | 368 | 369 | 370 | 371 | 372 | 373 | 374 | 375 | 376 | 377 | 378 | 379 | 380 | 381 | 382 | 383 | 384 | 385 | 386 | 387 | 388 | 389 | 390 | 391 | 392 | 393 | 394 | 395 | 396 | 397 | 398 | 399 | 400 | 401 | 402 | 403 | 404 | 405 | 406 | 407 | 408 | 409 | 410 | 411 | 412 | 413 | 414 | 415 | 416 | 417 | 418 | 419 | 420 | 421 | 422 | 423 | 424 | 425 | 426 | 427 | 428 | 429 | 430 | 431 | 432 | 433 | 434 | 435 | 436 | 437 | 438 | 439 | 440 | 441 | 442 | 443 | 444 | 445 | 446 | 447 | 448 | 449 | 450 | 451 | 452 | 453 | 454 | 455 | 456 | 457 | 458 | 459 | 460 | 461 | 462 | 463 | 464 | 465 | 466 | 467 | 468 | 469 | 470 | 471 | 472 | 473 | 474 | 475 | 476 | 477 | 478 | 479 | 480 | 481 | 482 | 483 | 484 | 485 | 486 | 487 | 488 | 489 | 490 | 491 | 492 | 493 | 494 | 495 | 496 | 497 | 498 | 499 | 500 | 501 | 502 | 503 | 504 | 505 | 506 | 507 | 508 | 509 | 510 | 511 | 512 | 513 | 514 | 515 | 516 | 517 | 518 | 519 | 520 | 521 | 522 | 523 | 524 | 525 | 526 | 527 | 528 | 529 | 530 | 531 | 532 | 533 | 534 | 535 | 536 | 537 | 538 | 539 | 540 | 541 | 542 | 543 | 544 | 545 | 546 | 547 | 548 | 549 | 550 | 551 | 552 | 553 | 554 | 555 | 556 | 557 | 558 | 559 | 560 | 561 | 562 | 563 | 564 | 565 | 566 | 567 | 568 | 569 | 570 | 571 | 572 | 573 | 574 | 575 | 576 | 577 | 578 | 579 | 580 | 581 | 582 | 583 | 584 | 585 | 586 | 587 | 588 | 589 | 590 | 591 | 592 | 593 | 594 | 595 | 596 | 597 | 598 | 599 | 600 | 601 | 602 | 603 | 604 | 605 | 606 | 607 | 608 | 609 | 610 | 611 | 612 | 613 | 614 | 615 | 616 | 617 | 618 | 619 | 620 | 621 | 622 | 623 | 624 | 625 | 626 | 627 | 628 | 629 | 630 | 631 | 632 | 633 | 634 | 635 | 636 | 637 | 638 | 639 | 640 | 641 | 642 | 643 | 644 | 645 | 646 | 647 | 648 | 649 | 650 | 651 | 652 | 653 | 654 | 655 | 656 | 657 | 658 | 659 | 660 | 661 | 662 | 663 | 664 | 665 | 666 | 667 | 668 | 669 | 670 | 671 | 672 | 673 | 674 | 675 | 676 | 677 | 678 | 679 | 680 | 681 | 682 | 683 | 684 | 685 | 686 | 687 | 688 | 689 | 690 | 691 | 692 | 693 | 694 | 695 | 696 | 697 | 698 | 699 | 700 | 701 | 702 | 703 | 704 | 705 | 706 | 707 | 708 | 709 | 710 | 711 | 712 | 713 | 714 | 715 | 716 | 717 | 718 | 719 | 720 | 721 | 722 | 723 | 724 | 725 | 726 | 727 | 728 | 729 | 730 | 731 | 732 | 733 | 734 | 735 | 736 | 737 | 738 | 739 | 740 | 741 | 742 | 743 | 744 | 745 | 746 | 747 | 748 | 749 | 750 | 751 | 752 | 753 | 754 | 755 | 756 | 757 | 758 | 759 | 760 | 761 | 762 | 763 | 764 | 765 | 766 | 767 | 768 | 769 | 770 | 771 | 772 | 773 | 774 | 775 | 776 | 777 | 778 | 779 | 780 | 781 | 782 | 783 | 784 | 785 | 786 | 787 | 788 | 789 | 790 | 791 | 792 | 793 | 794 | 795 | 796 | 797 | 798 | 799 | 800 | 801 | 802 | 803 | 804 | 805 | 806 | 807 | 808 | 809 | 810 | 811 | 812 | 813 | 814 | 815 | 816 | 817 | 818 | 819 | 820 | 821 | 822 | 823 | 824 | 825 | 826 | 827 | 828 | 829 | 830 | 831 | 832 | 833 | 834 | 835 | 836 | 837 | 838 | 839 | 840 | 841 | 842 | 843 | 844 | 845 | 846 | 847 | 848 | 849 | 850 | 851 | 852 | 853 | 854 | 855 | 856 | 857 | 858 | 859 | 860 | 861 | 862 | 863 | 864 | 865 | 866 | 867 | 868 | 869 | 870 | 871 | 872 | 873 | 874 | 875 | 876 | 877 | 878 | 879 | 880 | 881 | 882 | 883 | 884 | 885 | 886 | 887 | 888 | 889 | 890 | 891 | 892 | 893 | 894 | 895 | 896 | 897 | 898 | 899 | 900 | 901 | 902 | 903 | 904 | 905 | 906 | 907 | 908 | 909 | 910 | 911 | 912 | 913 | 914 | 915 | 916 | 917 | 918 | 919 | 920 | 921 | 922 | 923 | 924 | 925 | 926 | 927 | 928 | 929 | 930 | 931 | 932 | 933 | 934 | 935 | 936 | 937 | 938 | 939 | 940 | 941 | 942 | 943 | 944 | 945 | 946 | 947 | 948 | 949 | 950 | 951 | 952 | 953 | 954 | 955 | 956 | 957 | 958 | 959 | 960 | 961 | 962 | 963 | 964 | 965 | 966 | 967 | 968 | 969 | 970 | 971 | 972 | 973 | 974 | 975 | 976 | 977 | 978 | 979 | 980 | 981 | 982 | 983 | 984 | 985 | 986 | 987 | 988 | 989 | 990 | 991 | 992 | 993 | 994 | 995 | 996 | 997 | 998 | 999 | 1000 | 1001 | 1002 | 1003 | 1004 | 1005 | 1006 | 1007 | 1008 | 1009 | 1010 | 1011 | 1012 | 1013 | 1014 | 1015 | 1016 | 1017 | 1018 | 1019 | 1020 | 1021 | 1022 | 1023 | 1024 | 1025 | 1026 | 1027 | 1028 | 1029 | 1030 | 1031 | 1032 | 1033 | 1034 | 1035 | 1036 | 1037 | 1038 | 1039 | 1040 | 1041 | 1042 | 1043 | 1044 | 1045 | 1046 | 1047 | 1048 | 1049 | 1050 | 1051 | 1052 | 1053 | 1054 | 1055 | 1056 | 1057 | 1058 | 1059 | 1060 | 1061 | 1062 | 1063 | 1064 | 1065 | 1066 | 1067 | 1068 | 1069 | 1070 | 1071 | 1072 | 1073 | 1074 | 1075 | 1076 | 1077 | 1078 | 1079 | 1080 | 1081 | 1082 | 1083 | 1084 | 1085 | 1086 | 1087 | 1088 | 1089 | 1090 | 1091 | 1092 | 1093 | 1094 | 1095 | 1096 | 1097 | 1098 | 1099 | 1100 | 1101 | 1102 | 1103 | 1104 | 1105 | 1106 | 1107 | 1108 | 1109 | 1110 | 1111 | 1112 | 1113 | 1114 | 1115 | 1116 | 1117 | 1118 | 1119 | 1120 | 1121 | 1122 | 1123 | 1124 | 1125 | 1126 | 1127 | 1128 | 1129 | 1130 | 1131 | 1132 | 1133 | 1134 | 1135 | 1136 | 1137 | 1138 | 1139 | 1140 | 1141 | 1142 | 1143 | 1144 | 1145 | 1146 | 1147 | 1148 | 1149 | 1150 | 1151 | 1152 | 1153 | 1154 | 1155 | 1156 | 1157 | 1158 | 1159 | 1160 | 1161 | 1162 | 1163 | 1164 | 1165 | 1166 | 1167 | 1168 | 1169 | 1170 | 1171 | 1172 | 1173 | 1174 | 1175 | 1176 | 1177 | 1178 | 1179 | 1180 | 1181 | 1182 | 1183 | 1184 | 1185 | 1186 | 1187 | 1188 | 1189 | 1190 | 1191 | 1192 | 1193 | 1194 | 1195 | 1196 | 1197 | 1198 | 1199 | 1200 | 1201 | 1202 | 1203 | 1204 | 1205 | 1206 | 1207 | 1208 | 1209 | 1210 | 1211 | 1212 | 1213 | 1214 | 1215 | 1216 | 1217 | 1218 | 1219 | 1220 | 1221 | 1222 | 1223 | 1224 | 1225 | 1226 | 1227 | 1228 | 1229 | 1230 | 1231 | 1232 | 1233 | 1234 | 1235 | 1236 | 1237 | 1238 | 1239 | 1240 | 1241 | 1242 | 1243 | 1244 | 1245 | 1246 | 1247 | 1248 | 1249 | 1250 | 1251 | 1252 | 1253 | 1254 | 1255 | 1256 | 1257 | 1258 | 1259 | 1260 | 1261 | 1262 | 1263 | 1264 | 1265 | 1266 | 1267 | 1268 | 1269 | 1270 | 1271 | 1272 | 1273 | 1274 | 1275 | 1276 | 1277 | 1278 | 1279 | 1280 | 1281 | 1282 | 1283 | 1284 | 1285 | 1286 | 1287 | 1288 | 1289 | 1290 | 1291 | 1292 | 1293 | 1294 | 1295 | 1296 | 1297 | 1298 | 1299 | 1300 | 1301 | 1302 | 1303 | 1304 | 1305 | 1306 | 1307 | 1308 | 1309 | 1310 | 1311 | 1312 | 1313 | 1314 | 1315 | 1316 | 1317 | 1318 | 1319 | 1320 | 1321 | 1322 | 1323 | 1324 | 1325 | 1326 | 1327 | 1328 | 1329 | 1330 | 1331 | 1332 | 1333 | 1334 | 1335 | 1336 | 1337 | 1338 | 1339 | 1340 | 1341 | 1342 | 1343 | 1344 | 1345 | 1346 | 1347 | 1348 | 1349 | 1350 | 1351 | 1352 | 1353 | 1354 | 1355 | 1356 | 1357 | 1358 | 1359 | 1360 | 1361 | 1362 | 1363 | 1364 | 1365 | 1366 | 1367 | 1368 | 1369 | 1370 | 1371 | 1372 | 1373 | 1374 | 1375 | 1376 | 1377 | 1378 | 1379 | 1380 | 1381 | 1382 | 1383 | 1384 | 1385 | 1386 | 1387 | 1388 | 1389 | 1390 | 1391 | 1392 | 1393 | 1394 | 1395 | 1396 | 1397 | 1398 | 1399 | 1400 | 1401 | 1402 | 1403 | 1404 | 1405 | 1406 | 1407 | 1408 | 1409 | 1410 | 1411 | 1412 | 1413 | 1414 | 1415 | 1416 | 1417 | 1418 | 1419 | 1420 | 1421 | 1422 | 1423 | 1424 | 1425 | 1426 | 1427 | 1428 | 1429 | 1430 | 1431 | 1432 | 1433 | 1434 | 1435 | 1436 | 1437 | 1438 | 1439 | 1440 | 1441 | 1442 | 1443 | 1444 | 1445 | 1446 | 1447 | 1448 | 1449 | 1450 | 1451 | 1452 | 1453 | 1454 | 1455 | 1456 | 1457 | 1458 | 1459 | 1460 | 1461 | 1462 | 1463 | 1464 | 1465 | 1466 | 1467 | 1468 | 1469 | 1470 | 1471 | 1472 | 1473 | 1474 | 1475 | 1476 | 1477 | 1478 | 1479 | 1480 | 1481 | 1482 | 1483 | 1484 | 1485 | 1486 | 1487 | 1488 | 1489 | 1490 |
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# Score Sheet for: School Wellness Initiatives 2014-15

E

|         |                        |        |       |
|---------|------------------------|--------|-------|
| Yes = 2 | IP = 1<br>(In Process) | No = 0 | == NA |
|---------|------------------------|--------|-------|

| Initiatives                                                                    | Schools: | Bridges | EL  | Frank | Gar | Hoov | Jeff | Ken | Mon | Ross | RP  | Wash | ABE | ECPE |
|--------------------------------------------------------------------------------|----------|---------|-----|-------|-----|------|------|-----|-----|------|-----|------|-----|------|
| <b>CLASSROOM TEACHERS</b>                                                      |          |         |     |       |     |      |      |     |     |      |     |      |     |      |
| 1. <del>JAM</del> Minutes 2 x per day                                          |          | 2       | 2   | 1     | 2   | 2    | 1    | 2   | 1   | 2    | 2   | 1    |     |      |
| 2. Food as a Reward eliminated                                                 |          | 1       | 1   | 1     | 1   | 1    | 1    | 2   | 2   | 2    | 1   | 1    |     |      |
| 3. Food Free Celebrations                                                      |          | 0       | 1   | 0     | 1   | 1    | 1    | 1   | 1   | 1    | 0   | 1    |     |      |
| 4. Smart Snacks Only<br>Healthymatters.net/usa.gov/tips/HUSS-C-calculator.html |          | 2       | 2   | 1     | 2   | 2    | 2    | 2   | 1   | 2    | 2   | 0    |     |      |
| 5. <del>No</del> Presented in Health Class                                     |          | 0       | 2   | 0     | 1   | 2    | 2    | 0   | 1   | 0    | 2   | 0    |     |      |
| 6. Bike Walk Safety Curriculum presented in grades 1-2-3                       |          | 2       | 2   | 2     | 2   | 2    | 2    | 2   | 2   | 0    | 2   | 2    |     |      |
| 7. MyPlate.gov taught in Health Class                                          |          | 2       | 2   | 2     | 1   | 2    | 2    | 2   | 1   | 2    | 2   | 2    |     |      |
| <b>PRINCIPALS</b>                                                              |          |         |     |       |     |      |      |     |     |      |     |      |     |      |
| 8. PTO received 15 Minute Diet Wellness Presentation                           |          | 0       | 1   | 2     | 2   | 2    | 2    | 2   | 0   | 2    | 2   | 2    |     |      |
| 9. Vending Snacks meet the USDA Healthy Snack Criteria for Foods & Beverages   |          | 2       | 2   | 0     | 2   | 0    | 2    | 2   | 2   | 2    | 2   | 2    |     |      |
| 10. All Staff have seen Get Back those 5 Years Video                           |          | 2       | 0   | 2     | 2   | 2    | 2    | 2   | 2   | 2    | 2   | 2    |     |      |
| 11. Recess Before Lunch Implemented                                            |          | 0       | 2   | 0     | 0   | 2    | 2    | 2   | 0   | 0    | 2   | 2    |     |      |
| 12. Staff Beverage Machines do not contain sugar beverages                     |          | 2       | 2   | 2     | 2   | 1    | 2    | 2   | 2   | 2    | 2   | 2    |     |      |
| 13. Bike / Walk to School Day Fall & Spring                                    |          | 0       | 2   | 2     | 2   | 2    | 2    | 2   | 2   | 2    | 2   | 2    |     |      |
| 14. PTO Fundraisers are Food Free                                              |          | 2       | 2   | 0     | 1   | 2    | 1    | 1   | 2   | 2    | 2   | 1    |     |      |
| 15. Safe Routes to School neighborhood map on site at the school               |          | 0       | 1   | 0     | 2   | 1    | 2    | 2   | 1   | 2    | 2   | 1    |     |      |
| <b>FOOD SERVICE</b>                                                            |          |         |     |       |     |      |      |     |     |      |     |      |     |      |
| 16. <del>MyPlate</del> Board used daily in Cafeteria                           |          | 2       | 2   | 2     | 2   | 2    | 2    | 2   | 1   | 2    | 2   | 2    |     |      |
| 17. Nutrition Bulletin Board – new monthly postings                            |          | 2       | 2   | 2     | 2   | 2    | 2    | 0   | 1   | 2    | 1   | 2    |     |      |
| 18. Snack Cart Program Implemented                                             |          | 0       | 0   | 0     | 0   | 2    | 0    | 0   | 1   | 0    | 0   | 0    |     |      |
| 19. Cafeteria Taste Testing 2 x per Year                                       |          | 0       | 2   | 2     | 2   | 1    | 0    | 2   | 2   | 2    | 2   | 2    |     |      |
| <b>PHYSICAL EDUCATION</b>                                                      |          |         |     |       |     |      |      |     |     |      |     |      |     |      |
| 20. Heart Work Intensity Technique: 60 min of exercise per day                 |          | 2       | 2   | 2     | 2   | 0    | 2    | 1   | 1   | 2    | 2   | 2    |     |      |
| 21. ALPS                                                                       |          | 0       | 2   | 2     | 2   | 0    | 2    | 2   | 2   | 2    | 2   | 2    |     |      |
| 22. Recess with a Purpose                                                      |          | 0       | 2   | 0     | 2   | 0    | 1    | 2   | 1   | 1    | 2   | 1    |     |      |
| 23. <del>JAM</del> Minutes 2 x per day                                         |          | 0       | 2   | 1     | 2   | 2    | 2    | 2   | 1   | 2    | 2   | 1    |     |      |
| 24. PE 2 x per week                                                            |          | 2       | 2   | 2     | 2   | 2    | 2    | 2   | 2   | 2    | 2   | 2    |     |      |
| 25. FIT ACES ALPS after School                                                 |          | 0       | 2   | 0     | 0   | 0    | 2    | 2   | 1   | 0    | 0   | 0    |     |      |
| 26. Classroom Energizers                                                       |          | 0       | 2   | 0     | 1   | 2    | 2    | 2   | 0   | 2    | 2   | 2    |     |      |
| <b>Totals</b>                                                                  |          | 24      | 44  | 28    | 40  | 37   | 43   | 43  | 33  | 40   | 44  | 37   |     |      |
| <b>Total Possible</b>                                                          |          | 50      | 52  | 52    | 52  | 52   | 52   | 52  | 52  | 52   | 52  | 52   |     |      |
| <b>%</b>                                                                       |          | 50%     | 85% | 54%   | 77% | 72%  | 83%  | 83% | 64% | 77%  | 85% | 72%  |     |      |



**Mankato Area Public Schools**  
**HEALTH PROMOTIONS COMMITTEE**

|                          |                    |
|--------------------------|--------------------|
| 2014 - 2015 Budget       | \$34,240.00        |
| 2013 - 2014 Carryover    | 16,400.61          |
| <b>2014 - 2015 TOTAL</b> | <b>\$50,640.61</b> |

| <i>Projects</i>                                       | <i>Allocation</i>  | <i>Expenditures</i> | <i>Balance</i>     | <i>Participants</i> |
|-------------------------------------------------------|--------------------|---------------------|--------------------|---------------------|
| Walk & Bike to School - Students                      | .00                | 1,660.00            | -1660.00           | 4000                |
| Wellness Committee                                    | 10,000.00          | 3,036.80            | 6,963.20           |                     |
| District 77 Nutritionist                              | .00                | 10,000.00           | -10,000.00         |                     |
| Clerical                                              | 100.00             | 500.00              | -400.00            |                     |
| Employee Assistance Program (EAP)                     | 5,000.00           | 4,990.00            | 10.00              | 30                  |
| Site Distribution                                     | 8,000.00           | 1,843.57            | 6,156.43           |                     |
| Administrative Costs & Supplies                       | 1,000.00           | 1,000.00            | .00                | 1                   |
| "10K-A-Day" Event - February 2015                     | 2,500.00           | 2,134.30            | 365.70             | 400                 |
| "Shake It Up" Event - May 2015                        | 2,500.00           | 2,296.14            | 203.86             | 400                 |
| Blue Cross Health Assessment / On-line                | 5,000.00           | .00                 | 5,000.00           |                     |
| Biometrics / BP, HDL, LDL, Totals, Glucose, Body Comp | 5,000.00           | .00                 | 5,000.00           |                     |
| Flu Shots, Screenings                                 | .00                | .00                 | .00                |                     |
| Health Fair                                           | 5,000.00           | .00                 | 5,000.00           |                     |
| Unassigned Dollars                                    | 6,906.31           | .00                 | 6,906.31           |                     |
| <b>ALLOCATED AMOUNT FOR 2014-2015</b>                 | <b>\$50,640.61</b> | <b>\$27,460.81</b>  | <b>\$23,179.80</b> |                     |

|                     |                              |
|---------------------|------------------------------|
| Approval Signature: |                              |
| Jerry Kolander      |                              |
| Position:           | Director of Business Affairs |
| Date:               | 6/16/2015                    |

## 2015 Health Promotions Events



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|                                                           |            |                |                                                                                                                                                               |
|-----------------------------------------------------------|------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>February 10K-A-Day</b><br><b>"Here's Peru to You!"</b> |            |                | <b>FEBRUARY:</b><br><b>OVER 35,000 Miles</b> trekked by the District.<br>We have walked more than the distance of the equator (24,901 miles). Always amazing! |
| <b>23 Sites</b>                                           | <b>400</b> | <b>35,000+</b> |                                                                                                                                                               |
|                                                           |            |                |                                                                                                                                                               |
| <b>"Shake It Up"</b><br><b>May 2015 Trekking Event</b>    |            |                | <b>MAY:</b><br>Annual city wide Shape Up Challenge was <u>not</u> available this year so we created our own to get staff involved in daily exercise.          |
| <b>23 Sites</b>                                           | <b>400</b> |                |                                                                                                                                                               |

| May 2015 ~ District 77 ~ "Shake It Up" Event                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                |                                                                                                                                                   |                                                                                                                                                                           |                                                                                                                                                                                                      |                                                                                                                  |               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|---------------|
| Sunday                                                                                                                                                                                                                                                                                                                           | Monday                                                                                                                                                                                                                                         | Tuesday                                                                                                                                           | Wednesday                                                                                                                                                                 | Thursday                                                                                                                                                                                             | Friday                                                                                                           | Saturday      |
| Keep track of your minutes of exercise for 3 Weeks, May 4 <sup>th</sup> – May 24 <sup>th</sup> .<br>Sign Up with your Health Promotions Rep, On-Line or on Poster.<br>Rewards will be drawn the week of May 25 <sup>th</sup> .<br>Participate for Prizes like: St. Paul Hotel Stay, State Park Stickers, MoonDog Tickets & More! |                                                                                                                                                                                                                                                |                                                                                                                                                   |                                                                                                                                                                           | <b>Yoga for Beginners</b><br>Choose 2 out of the 6 classes & attend FREE.<br>1 Hr. Class                                                                                                             | <sup>1</sup> <b>BONUS</b><br>+60 - Give yourself 60 extra minutes if you do the event!                           | <sup>2</sup>  |
| <sup>3</sup> Sign up with your Health Promotions Rep. & Find your exercise shoes →                                                                                                                                                                                                                                               | <sup>4</sup> +60<br><b>"Shake It Up"</b><br>5:15 pm<br>Kick-Off with the 3 Mile River Walk Loop<br>Meet at Sibley Park Zoo                                                                                                                     | <sup>5</sup> +60<br><b>Healthy Cooking With Kelsey</b><br>Our District Nutritionist<br>~FREE~<br>East HS<br>Foods Lab Room 112<br>5:00 - 6:00 PM  | <sup>6</sup> +60<br><b>Cardio Tennis</b><br>West HS Courts<br>6:00 – 6:45 pm<br>Great for the Heart<br>Great for Your Game<br>Try it out & They have extra rackets.       | <sup>7</sup> +60<br><b>YOGA for Beginners</b><br>Sun Moon Studio<br>4:00 pm or 7:00 pm<br>Choose only 2 of the 6 classes offered & attend for Free.<br>Sign in - please write ISD77 after your name  | <sup>8</sup> +60<br><b>Boot Camp Exercise Class</b><br>At LCC<br>4:00 – 5:00 pm<br>Lower Gym<br>FREE!            | <sup>9</sup>  |
| <sup>10</sup> Remember to record your minutes                                                                                                                                                                                                                                                                                    | <sup>11</sup> +60<br><b>Zumba at LCC</b><br>4:00 – 5:00 pm<br>Lower Gym<br>FREE!<br>So Much Fun....                                                                                                                                            | <sup>12</sup> +60<br><b>Healthy Cooking With Kelsey</b><br>Our District Nutritionist<br>~FREE~<br>East HS<br>Foods Lab Room 112<br>5:00 - 6:00 PM | <sup>13</sup> +60<br><b>Red Jacket Trail</b><br>On Your Own<br>Begin at West High Or drive out to park by Mt Kato and start ~ Beautiful! ~ Say HI to all your Co-Workers! | <sup>14</sup> +60<br><b>YOGA for Beginners</b><br>Sun Moon Studio<br>4:00 pm or 7:00 pm<br>Choose only 2 of the 6 classes offered & attend for Free.<br>Sign in - please write ISD77 after your name | <sup>15</sup> Get a Co-Worker Lunch Time<br>"Walk the Neighborhood" Going                                        | <sup>16</sup> |
| <sup>17</sup>                                                                                                                                                                                                                                                                                                                    | <sup>18</sup> +60<br><b>Walk~Bike~Hike</b><br>On Your Own<br>7 Mile Creek Park between Mankato & St. Peter<br>A super place to do all 3.<br>➤ Bald Eagle's Nest on river side. Go to boat landing and look across the river - bring binoculars | <sup>19</sup> <b>Community Ed &amp; Rec.</b><br>Check the Summer 2015 Catalog<br>So many fun classes!                                             | <sup>20</sup> <b>Boot Camp &amp; Zumba Outdoors!</b><br>Summer Classes available soon. Check it out!                                                                      | <sup>21</sup> +60<br><b>YOGA for Beginners</b><br>Sun Moon Studio<br>4:00 pm or 7:00 pm<br>Choose only 2 of the 6 classes offered & attend for Free.<br>Sign in - please write ISD77 after your name | <sup>22</sup> Remember to record your final minutes on Tuesday, May 26<br>Rewards Drawing happening next week!!! | <sup>23</sup> |
| <sup>24</sup> Final Day to Keep Track                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                |                                                                                                                                                   |                                                                                                                                                                           |                                                                                                                                                                                                      |                                                                                                                  |               |

## 10 YEAR EMPLOYEE INJURY TREND STUDY 2005-2014

6

|                              | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 10 Yr Total | Average | Percent |
|------------------------------|------|------|------|------|------|------|------|------|------|------|-------------|---------|---------|
| <b>Maint./Cust.</b>          |      |      |      |      |      |      |      |      |      |      |             |         |         |
| 1. Conf./Student             |      |      |      |      |      |      |      |      |      |      | 0           | 0       | 0       |
| 2. Accid./Student            |      |      |      |      |      |      | 1    |      |      |      | 1           | 0.01    | 0.6     |
| 3. Back - Lifting            | 3    | 4    | 2    | 2    | 1    | 2    | 1    | 3    | 4    |      | 22          | 2.2     | 15      |
| 4. Reach-Walk-Climb          |      | 2    |      | 1    | 3    |      | 5    |      | 3    |      | 14          | 1.4     | 9       |
| 5. Repetitive Motion         | 1    | 1    | 2    | 1    | 2    | 2    | 3    | 4    | 2    |      | 18          | 1.8     | 12      |
| 6. Slip-Trip-Fall            | 2    | 2    | 5    | 2    | 2    | 2    | 1    | 5    | 4    | 4    | 24          | 2.4     | 19      |
| 7. Equipment                 | 3    | 5    | 8    | 7    | 3    | 3    | 4    | 3    | 3    | 2    | 41          | 4.1     | 26      |
| 8. Indoor Air Qual.          | 2    |      |      |      |      |      | 1    |      |      |      | 3           | 0.3     | 2       |
| 9. Chemical                  |      |      |      |      |      | 1    | 1    |      | 2    |      | 4           | 0.4     | 2.6     |
| 10. BBP                      | 1    |      |      |      |      |      |      |      |      |      | 1           | 0.1     | 0.6     |
| 11. Other                    | 4    | 2    | 1    | 4    | 2    | 1    | 1    | 2    | 3    | 2    | 22          | 2.2     | 15      |
| Total:                       | 16   | 16   | 18   | 17   | 13   | 11   | 18   | 17   | 21   | 8    | 155         | 15.5    |         |
| Population:                  | 68   | 68   | 68   | 68   | 68   | 68   | 68   | 68   | 68   | 68   | 680         | 68      |         |
| Injury Percentage:           | 23.5 | 23.5 | 26   | 25   | 19   | 16.2 | 26   | 25   | 30   | 12   | 23          |         |         |
| <b>Food Service</b>          |      |      |      |      |      |      |      |      |      |      |             |         |         |
| 1. Conf./Student             |      |      |      |      |      |      |      |      |      |      | 0           | 0       | 0       |
| 2. Accid./Student            |      |      |      |      | 1    |      |      |      |      |      | 1           | 0.1     | 1.2     |
| 3. Back - Lifting            | 1    |      | 1    | 2    |      | 6    |      | 1    | 2    |      | 13          | 1.3     | 16      |
| 4. Reach-Walk-Climb          | 2    |      |      | 1    |      | 1    |      |      | 1    |      | 5           | 0.5     | 6       |
| 5. Repetitive Motion         |      | 2    |      |      |      | 1    | 3    |      | 1    |      | 7           | 0.7     | 9       |
| 6. Slip-Trip-Fall            | 3    | 3    | 3    | 3    | 1    | 1    | 2    | 3    | 2    | 2    | 23          | 2.3     | 28      |
| 7. Equipment                 |      | 2    | 4    | 2    | 1    | 2    | 3    | 4    |      | 1    | 19          | 1.9     | 23      |
| 8. Indoor Air Qual.          |      |      |      |      |      |      |      |      | 2    |      | 2           | 0.2     | 2.5     |
| 9. Chemical                  |      |      |      | 1    |      | 1    |      |      | 1    |      | 3           | 0.3     | 3.7     |
| 10. BBP                      |      |      |      |      |      |      |      |      |      |      |             | 0       | 0       |
| 11. Other                    | 1    | 1    | 1    |      |      | 1    |      |      | 3    | 1    | 8           | 0.8     | 10      |
| Total:                       | 7    | 8    | 10   | 8    | 3    | 13   | 8    | 8    | 12   | 4    | 81          | 8.1     |         |
| Population:                  | 39   | 39   | 39   | 39   | 39   | 39   | 39   | 39   | 39   | 39   | 390         | 39      |         |
| Injury Percentage:           | 18   | 20.5 | 25.6 | 20.5 | 7.7  | 33   | 20.5 | 20.5 | 30   | 10   | 20          |         |         |
| <b>PSA/Spe.Ed/Playground</b> |      |      |      |      |      |      |      |      |      |      |             |         |         |
| 1. Conf./Student             | 16   | 40   | 44   | 41   | 23   | 32   | 15   | 28   | 48   | 38   | 325         | 32.5    | 60      |
| 2. Accid./Student            | 5    | 5    | 5    | 1    | 3    | 4    | 2    | 6    | 7    | 1    | 34          | 3.4     | 7       |
| 3. Back - Lifting            | 3    | 1    | 1    |      | 1    | 1    |      | 2    | 3    |      | 12          | 1.2     | 2.2     |
| 4. Reach-Walk-Climb          |      |      |      |      | 2    | 1    |      |      |      | 2    | 5           | 0.5     | 0.9     |
| 5. Repetitive Motion         | 1    |      |      |      | 1    | 0    |      | 1    |      |      | 3           | 0.3     | 0.5     |
| 6. Slip-Trip-Fall            | 6    | 8    | 6    | 8    | 17   | 12   | 6    | 10   | 10   | 10   | 93          | 9.3     | 17      |
| 7. Equipment                 | 2    | 1    | 6    | 5    | 2    | 1    | 3    | 3    |      | 3    | 26          | 2.6     | 5       |
| 8. Indoor Air Qual.          |      |      |      |      |      | 0    |      |      |      | 1    | 1           | 0.1     | 0.2     |
| 9. Chemical                  |      |      |      | 1    | 1    | 0    |      |      |      |      | 2           | 0.2     | 0.4     |
| 10. BBP                      | 2    | 1    | 1    | 8    |      | 2    | 1    |      | 2    | 3    | 20          | 2       | 4       |
| 11. Other                    | 1    | 2    | 2    |      | 2    | 4    |      | 2    | 2    |      | 15          | 1.5     | 3       |
| Total:                       | 36   | 58   | 65   | 64   | 52   | 57   | 27   | 52   | 72   | 58   | 541         | 54.1    |         |
| Population:                  | 290  | 290  | 290  | 290  | 290  | 290  | 290  | 290  | 290  | 290  | 2900        | 290     |         |
| Injury Percentage:           | 12.4 | 20   | 22.4 | 22   | 18   | 19.6 | 9.3  | 18   | 24.8 | 20   | 18          |         |         |

| Secretarial          |      |      |      |      |      |      |      |      |      |      |             |         |         |
|----------------------|------|------|------|------|------|------|------|------|------|------|-------------|---------|---------|
| 1. Canfr u/Student   |      |      |      |      |      |      |      |      |      |      | 0           | 0       | 0       |
| 2. Accid u/Student   |      |      |      | 2    |      |      |      |      |      |      | 2           | 0.2     | 7       |
| 3. Back - Lifting    |      |      |      |      |      |      |      |      |      |      | 0           | 0       | 0       |
| 4. Reach-Walk-Climb  |      |      |      |      |      |      |      |      |      |      | 0           | 0       | 0       |
| 5. Repetitive Motion | 3    | 1    | 1    |      | 1    | 2    |      | 1    |      |      | 9           | 0.9     | 33      |
| 6. Slip-Trip-Fall    | 2    | 2    | 2    | 1    |      |      | 1    |      | 3    | 3    | 14          | 1.4     | 52      |
| 7. Equipment         |      |      |      |      |      |      |      | 1    |      |      | 1           | 0.1     | 4       |
| 8. Indoor Air Qual.  |      |      |      |      |      |      |      |      |      |      | 0           | 0       | 0       |
| 9. Chemical          |      |      |      |      |      |      |      |      |      |      | 0           | 0       | 0       |
| 10. BBP              |      |      |      |      |      |      |      |      |      |      | 0           | 0       | 0       |
| 11. Other            |      |      |      |      |      |      |      |      | 1    |      | 1           | 0.1     | 4       |
| Total:               | 5    | 3    | 3    | 3    | 1    | 2    | 1    | 2    | 4    | 3    | 27          | 2.7     |         |
| Population:          | 57   | 57   | 57   | 57   | 57   | 65   | 65   | 65   | 65   | 65   | 610         | 61      |         |
| Injury Percentage:   | 8.7  | 5.3  | 5.3  | 5.3  | 1.8  | 3    | 1.5  | 3    | 6    | 4.6  | 4.4         |         |         |
| Instructional        |      |      |      |      |      |      |      |      |      |      |             |         |         |
| 1. Canfr u/Student   | 9    | 7    | 16   | 11   | 12   | 10   | 6    | 14   | 19   | 9    | 113         | 11.3    | 32.3    |
| 2. Accid u/Student   | 3    | 3    | 3    | 2    | 2    | 1    | 1    | 2    | 5    | 1    | 23          | 2.3     | 6.6     |
| 3. Back - Lifting    | 3    | 2    | 3    | 2    | 1    |      |      | 2    | 1    |      | 14          | 1.4     | 4       |
| 4. Reach-Walk-Climb  |      | 1    |      |      | 1    | 3    | 2    | 1    | 1    | 1    | 9           | 0.9     | 2.6     |
| 5. Repetitive Motion | 3    |      |      | 1    |      |      | 1    |      | 11   |      | 16          | 1.6     | 4.6     |
| 6. Slip-Trip-Fall    | 13   | 13   | 10   | 19   | 12   | 14   | 10   | 9    | 1    | 7    | 108         | 10.8    | 31      |
| 7. Equipment         | 4    | 5    | 4    | 3    | 4    | 3    | 5    | 4    |      | 3    | 35          | 3.5     | 10      |
| 8. Indoor Air Qual.  |      |      |      |      |      |      |      |      |      |      | 0           | 0       | 0       |
| 9. Chemical          | 1    |      |      |      |      |      |      |      |      |      | 1           | 0.1     | 0.3     |
| 10. BBP              |      | 1    | 3    | 2    |      |      |      |      | 1    | 2    | 9           | 0.9     | 2.6     |
| 11. Other            | 3    | 2    | 1    | 3    |      | 3    |      | 2    | 7    |      | 21          | 2.1     | 6       |
| Total:               | 39   | 34   | 40   | 43   | 32   | 34   | 25   | 34   | 45   | 23   | 349         | 34.9    |         |
| Population:          | 525  | 525  | 525  | 525  | 525  | 525  | 525  | 530  | 530  | 530  | 5265        | 526.5   |         |
| Injury Percentage:   | 7.4  | 6.5  | 7.6  | 8.2  | 6.1  | 6.5  | 4.7  | 6.4  | 8.5  | 4.3  | 6.6         |         |         |
| District Totals      |      |      |      |      |      |      |      |      |      |      |             |         |         |
|                      | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 10 Yr Total | Average | Percent |
| 1. Canfr u/Student   | 25   | 47   | 60   | 52   | 39   | 42   | 21   | 42   | 67   | 47   | 438         | 43.8    | 38      |
| 2. Accid u/Student   | 8    | 8    | 8    | 5    | 6    | 5    | 4    | 8    | 12   | 2    | 66          | 6.6     | 5.6     |
| 3. Back - Lifting    | 10   | 7    | 7    | 6    | 3    | 9    | 1    | 8    | 9    | 0    | 60          | 6       | 5       |
| 4. Reach-Walk-Climb  | 2    | 3    | 0    | 2    | 6    | 5    | 7    | 1    | 5    | 3    | 34          | 3.4     | 3       |
| 5. Repetitive Motion | 8    | 4    | 3    | 2    | 4    | 5    | 7    | 6    | 3    | 0    | 42          | 4.2     | 3.5     |
| 6. Slip-Trip-Fall    | 26   | 28   | 26   | 33   | 32   | 29   | 21   | 27   | 30   | 26   | 278         | 27.8    | 24      |
| 7. Equipment         | 9    | 12   | 22   | 17   | 10   | 9    | 15   | 15   | 4    | 13   | 126         | 12.6    | 11      |
| 8. Indoor Air Qual.  | 2    | 0    | 0    | 0    | 0    | 0    | 1    | 0    | 2    | 1    | 6           | 0.6     | 0.5     |
| 9. Chemical          | 1    | 0    | 1    | 1    | 1    | 2    | 1    | 0    | 3    | 0    | 10          | 1       | 0.9     |
| 10. BBP              | 3    | 2    | 4    | 10   | 0    | 2    | 1    | 0    | 3    | 5    | 30          | 3       | 2.5     |
| 11. Other            | 9    | 7    | 5    | 7    | 4    | 9    | 1    | 6    | 16   | 3    | 67          | 6.7     | 6       |
| Total:               | 103  | 118  | 136  | 135  | 101  | 117  | 80   | 113  | 154  | 100  | 1157        | 115.7   |         |
| Population:          | 980  | 980  | 980  | 980  | 980  | 980  | 987  | 985  | 985  | 985  | 9822        | 982.2   |         |
| Injury Percentage:   | 10.5 | 12   | 13.9 | 13.8 | 10.3 | 12   | 8    | 11.5 | 16   | 10   | 11          |         |         |

# Elementary Pupil Injury Report

## 10-Year 2005/06 - 2014/15

### ELEMENTARY PUPIL INJURY REPORT

#### 10-YEAR 2005/06 - 2014/15

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| Site              | Area              | 05/06 | 06/07 | 07/08 | 08/09 | 09/10 | 10/11 | 11/12 | 12/13 | 13/14 | 14/15 | 10 Year Total | Average | Percentage |
|-------------------|-------------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|---------------|---------|------------|
| <b>Bridges</b>    | Intentional       | 0     | 0     | 1     | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 1             | 0.1     | 2          |
|                   | Accidental        | 3     | 3     | 6     | 5     | 4     | 5     | 8     | 2     | 3     | 1     | 40            | 4       | 98         |
|                   | Athletic / PE     | 0     | 0     | 1     | 0     | 0     | 0     | 2     | 0     | 1     | 0     | 4             | 0.4     | 3          |
|                   | Playground        | 1     | 1     | 3     | 2     | 2     | 1     | 6     | 1     | 2     | 1     | 20            | 2       | 49         |
|                   | Classroom         | 1     | 1     | 2     | 1     | 1     | 1     | 0     | 1     | 0     | 0     | 8             | 0.8     | 20         |
|                   | Lunchroom/B       | 0     | 0     | 1     | 1     | 1     | 0     | 0     | 0     | 0     | 0     | 3             | 0.3     | 7          |
|                   | Gym/PE            | 1     | 1     | 1     | 0     | 0     | 3     | 2     | 0     | 1     | 0     | 9             | 0.9     | 22         |
|                   | Other             | 0     | 0     | 0     | 1     | 0     | 0     | 0     | 0     | 0     | 0     | 1             | 0.1     | 2          |
|                   | Year Total        | 3     | 3     | 7     | 5     | 4     | 5     | 8     | 2     | 3     | 1     | 41            | 4.1     |            |
|                   | Population        | 90    | 89    | 136   | 141   | 138   | 146   | 148   | 150   | 150   | 144   | 1332          | 133     |            |
|                   | Injury Percentage | 3     | 3.4   | 5.2   | 3.5   | 3     | 3.4   | 5.4   | 1.3   | 2     | 0.7   | 3             |         |            |
| <b>Eagle Lake</b> | Intentional       | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 3     | 0     | 0     | 3             | 0.3     | 3.3        |
|                   | Accidental        | 3     | 7     | 7     | 5     | 6     | 14    | 11    | 10    | 13    | 11    | 87            | 8.7     | 96         |
|                   | Athletic / PE     | 0     | 0     | 0     | 0     | 1     | 0     | 3     | 2     | 2     | 0     | 8             | 0.8     | 8.8        |
|                   | Playground        | 1     | 5     | 7     | 2     | 3     | 8     | 6     | 8     | 8     | 5     | 53            | 5.3     | 59         |
|                   | Classroom         | 1     | 1     | 0     | 1     | 1     | 4     | 1     | 3     | 3     | 3     | 18            | 1.8     | 20         |
|                   | Lunchroom/B       | 0     | 0     | 0     | 0     | 1     | 1     | 0     | 0     | 0     | 0     | 2             | 0.2     | 2.2        |
|                   | Gym/PE            | 1     | 1     | 0     | 0     | 1     | 1     | 3     | 2     | 2     | 2     | 13            | 1.3     | 14         |
|                   | Other             | 0     | 0     | 0     | 2     | 0     | 0     | 1     | 0     | 0     | 1     | 4             | 0.4     | 4.4        |
|                   | Year Total        | 3     | 7     | 7     | 5     | 6     | 14    | 11    | 13    | 13    | 11    | 90            | 9       |            |
|                   | Population        | 286   | 291   | 296   | 306   | 289   | 322   | 329   | 331   | 350   | 370   | 3170          | 317     |            |
|                   | Injury Percentage | 1     | 2.4   | 2.4   | 1.6   | 2.1   | 4.3   | 3     | 3.9   | 3.7   | 3     | 2.8           |         |            |
| <b>Franklin</b>   | Intentional       | 2     | 0     | 2     | 0     | 0     | 1     | 7     | 2     | 0     | 10    | 24            | 2.4     | 13.8       |
|                   | Accidental        | 16    | 3     | 9     | 6     | 14    | 17    | 13    | 12    | 11    | 42    | 143           | 14.3    | 86         |
|                   | Athletic / PE     | 0     | 0     | 1     | 0     | 4     | 0     | 6     | 1     | 2     | 6     | 20            | 2       | 12         |
|                   | Playground        | 11    | 2     | 3     | 3     | 7     | 8     | 8     | 8     | 4     | 27    | 81            | 8.1     | 47         |
|                   | Classroom         | 1     | 0     | 1     | 1     | 0     | 2     | 4     | 4     | 2     | 8     | 23            | 2.3     | 13         |
|                   | Lunchroom/B       | 1     | 1     | 5     | 0     | 1     | 3     | 5     | 0     | 0     | 6     | 22            | 2.2     | 12.7       |
|                   | Gym/PE            | 5     | 0     | 1     | 2     | 6     | 3     | 6     | 1     | 4     | 6     | 34            | 3.4     | 20         |
|                   | Other             | 0     | 0     | 1     | 0     | 0     | 2     | 3     | 1     | 1     | 5     | 13            | 1.3     | 7.5        |
|                   | Year Total        | 18    | 3     | 11    | 6     | 14    | 18    | 26    | 14    | 11    | 52    | 173           | 17.3    |            |
|                   | Population        | 651   | 639   | 627   | 652   | 675   | 673   | 684   | 726   | 720   | 712   | 6759          | 676     |            |
|                   | Injury Percentage | 3     | 0.5   | 1.75  | 0.9   | 2.1   | 2.6   | 3.8   | 1.9   | 1.5   | 7.3   | 2.5           |         |            |
| <b>Garfield</b>   | Intentional       | 3     | 1     | 0     | 0     | 0     | 1     | 1     | 5     | 2     | 4     | 17            | 1.7     | 8.6        |
|                   | Accidental        | 3     | 3     | 9     | 4     | 17    | 12    | 41    | 34    | 12    | 45    | 180           | 18      | 94         |
|                   | Athletic / PE     | 0     | 0     | 2     | 1     | 4     | 0     | 5     | 6     | 1     | 4     | 23            | 2.3     | 23         |
|                   | Playground        | 4     | 2     | 1     | 2     | 7     | 9     | 27    | 18    | 7     | 16    | 93            | 9.3     | 47         |
|                   | Classroom         | 0     | 0     | 1     | 0     | 3     | 0     | 2     | 6     | 3     | 3     | 18            | 1.8     | 9          |
|                   | Lunchroom/B       | 1     | 1     | 4     | 1     | 0     | 1     | 4     | 3     | 0     | 10    | 25            | 2.5     | 12.7       |
|                   | Gym/PE            | 1     | 1     | 2     | 1     | 4     | 3     | 5     | 6     | 1     | 4     | 28            | 2.8     | 14         |
|                   | Other             | 0     | 0     | 1     | 0     | 3     | 0     | 4     | 6     | 3     | 16    | 33            | 3.3     | 17         |
|                   | Year Total        | 6     | 4     | 9     | 4     | 17    | 13    | 42    | 39    | 14    | 49    | 197           | 19.7    |            |
|                   | Population        | 247   | 249   | 247   | 278   | 260   | 261   | 270   | 250   | 257   | 290   | 2609          | 261     |            |
|                   | Injury Percentage | 2     | 1.6   | 3.6   | 1.4   | 6.5   | 5     | 15    | 15    | 5.4   | 17    | 7.5           |         |            |

**ELEMENTARY PUPIL INJURY REPORT**  
**10-YEAR 2005/06 - 2014/15**

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| Site             | Area           | 05/06 | 06/07 | 07/08 | 08/09 | 09/10 | 10/11 | 11/12 | 12/13 | 13/14 | 14/15 | 10 Year Total | Average | Percent |
|------------------|----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|---------------|---------|---------|
| <b>Hoover</b>    | Intentional    | 0     | 2     | 2     | 0     | 0     | 0     | 0     | 0     | 1     | 2     | 7             | 0.7     | 6       |
|                  | Accidental     | 14    | 15    | 9     | 16    | 12    | 8     | 7     | 9     | 12    | 10    | 112           | 11.2    | 95      |
|                  | Athletic / PE  | 0     | 0     | 5     | 1     | 1     | 0     | 2     | 0     | 1     | 1     | 11            | 1.1     | 3.3     |
|                  | Playground     | 9     | 12    | 4     | 10    | 8     | 5     | 2     | 5     | 6     | 6     | 67            | 6.7     | 57      |
|                  | Classroom      | 3     | 1     | 1     | 0     | 1     | 0     | 2     | 1     | 0     | 3     | 12            | 1.2     | 10      |
|                  | Lunchroom/BI   | 0     | 0     | 1     | 2     | 0     | 2     | 0     | 1     | 1     | 0     | 7             | 0.7     | 6       |
|                  | Gym/PE         | 2     | 1     | 5     | 1     | 3     | 1     | 2     | 0     | 1     | 3     | 19            | 1.9     | 16      |
|                  | Other          | 0     | 3     | 0     | 3     | 0     | 0     | 1     | 2     | 4     | 0     | 13            | 1.3     | 11      |
|                  | Year Total     | 14    | 17    | 11    | 16    | 12    | 8     | 7     | 9     | 12    | 12    | 118           | 11.8    |         |
|                  | Population     | 464   | 469   | 481   | 514   | 514   | 574   | 569   | 554   | 531   | 543   | 5213          | 521     |         |
|                  | Injury Percent | 3     | 3.6   | 2.3   | 3     | 2.3   | 1.4   | 1.2   | 1.6   | 2.3   | 2.2   | 2.3           |         |         |
| <b>Jefferson</b> | Intentional    | 0     | 0     | 1     | 0     | 0     | 0     | 0     | 1     | 0     | 0     | 2             | 0.2     | 4       |
|                  | Accidental     | 10    | 2     | 6     | 2     | 2     | 4     | 1     | 5     | 13    | 3     | 48            | 4.8     | 96      |
|                  | Athletic / PE  | 0     | 0     | 2     | 0     | 0     | 0     | 0     | 2     | 2     | 0     | 6             | 0.6     | 12      |
|                  | Playground     | 4     | 0     | 1     | 1     | 1     | 1     | 1     | 1     | 9     | 1     | 20            | 2       | 40      |
|                  | Classroom      | 4     | 0     | 4     | 0     | 1     | 1     | 0     | 1     | 1     | 1     | 13            | 1.3     | 26      |
|                  | Lunchroom/BI   | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 1     | 0     | 1     | 2             | 0.2     | 4       |
|                  | Gym/PE         | 2     | 2     | 2     | 0     | 0     | 0     | 0     | 2     | 2     | 0     | 10            | 1       | 20      |
|                  | Other          | 0     | 0     | 0     | 1     | 0     | 2     | 0     | 1     | 1     | 0     | 5             | 0.5     | 10      |
|                  | Year Total     | 10    | 2     | 7     | 2     | 2     | 4     | 1     | 6     | 13    | 3     | 50            | 5       |         |
|                  | Population     | 242   | 231   | 239   | 255   | 232   | 246   | 249   | 231   | 247   | 260   | 2432          | 243     |         |
|                  | Injury Percent | 4     | 0.9   | 3     | 0.8   | 0.08  | 1.6   | 0.4   | 2.6   | 5.2   | 1.2   | 2             |         |         |
| <b>Kennedy</b>   | Intentional    | 2     | 5     | 2     | 2     | 2     | 25    | 1     | 5     | 3     | 4     | 51            | 5.1     | 23      |
|                  | Accidental     | 32    | 21    | 16    | 16    | 23    | 0     | 11    | 6     | 12    | 33    | 170           | 17      | 77      |
|                  | Athletic / PE  | 0     | 6     | 7     | 0     | 5     | 7     | 1     | 0     | 1     | 5     | 32            | 3.2     | 14      |
|                  | Playground     | 10    | 8     | 5     | 4     | 10    | 10    | 3     | 4     | 8     | 15    | 77            | 7.7     | 35      |
|                  | Classroom      | 9     | 8     | 1     | 4     | 4     | 4     | 3     | 7     | 3     | 4     | 47            | 4.7     | 21      |
|                  | Lunchroom/BI   | 2     | 0     | 1     | 0     | 1     | 2     | 2     | 0     | 0     | 6     | 14            | 1.4     | 6       |
|                  | Gym/PE         | 8     | 6     | 7     | 6     | 5     | 8     | 1     | 0     | 1     | 5     | 47            | 4.7     | 21      |
|                  | Other          | 5     | 4     | 4     | 4     | 5     | 1     | 3     | 0     | 3     | 7     | 36            | 3.6     | 16      |
|                  | Year Total     | 34    | 26    | 18    | 18    | 25    | 25    | 12    | 11    | 15    | 37    | 221           | 22.1    |         |
|                  | Population     | 467   | 477   | 503   | 489   | 462   | 332   | 331   | 333   | 378   | 404   | 4356          | 436     |         |
|                  | Injury Percent | 7     | 5.5   | 3.6   | 3.7   | 5     | 6.4   | 3     | 2.8   | 4     | 9     | 5             |         |         |
| <b>Monroe</b>    | Intentional    | 1     | 3     | 0     | 0     | 3     | 4     | 4     | 4     | 9     | 6     | 34            | 3.4     | 11      |
|                  | Accidental     | 12    | 13    | 9     | 12    | 13    | 8     | 57    | 43    | 49    | 53    | 263           | 26.3    | 88      |
|                  | Athletic / PE  | 0     | 5     | 0     | 0     | 3     | 0     | 15    | 14    | 5     | 9     | 51            | 5.1     | 17      |
|                  | Playground     | 8     | 5     | 5     | 11    | 5     | 4     | 28    | 21    | 37    | 31    | 155           | 15.5    | 51      |
|                  | Classroom      | 1     | 4     | 4     | 0     | 3     | 5     | 11    | 8     | 11    | 7     | 54            | 5.4     | 18      |
|                  | Lunchroom/BI   | 0     | 1     | 1     | 1     | 1     | 1     | 3     | 3     | 3     | 5     | 19            | 1.9     | 6       |
|                  | Gym/PE         | 1     | 5     | 0     | 0     | 3     | 1     | 15    | 14    | 5     | 10    | 54            | 5.4     | 18      |
|                  | Other          | 3     | 1     | 0     | 0     | 4     | 1     | 4     | 1     | 2     | 6     | 22            | 2.2     | 7       |
|                  | Year Total     | 13    | 16    | 10    | 12    | 16    | 12    | 61    | 47    | 58    | 59    | 304           | 30.4    |         |
|                  | Population     | 431   | 463   | 486   | 463   | 440   | 445   | 426   | 455   | 470   | 493   | 4590          | 460     |         |
|                  | Injury Percent | 3     | 3.4   | 2     | 2.6   | 4     | 2.7   | 14    | 10    | 12    | 12    | 6.6           |         |         |

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21

# SECONDARY PUPIL INJURY REPORT

10 Year Report 2005 / 2006 - 2014 / 2015

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| Site                 | Area           | 05-06 | 06-07 | 07-08 | 08-09 | 09-10 | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 | 10 Year Total | 10 Year Average | Percent |
|----------------------|----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|---------------|-----------------|---------|
| <b>East Sr. High</b> |                |       |       |       |       |       |       |       |       |       |       |               |                 |         |
|                      | Intentional    | 12    | 14    | 16    | 19    | 7     | 12    | 7     | 12    | 12    | 2     | 113           | 11.3            | 23      |
|                      | Accidental     | 63    | 47    | 42    | 56    | 35    | 30    | 42    | 33    | 22    | 12    | 382           | 38.2            | 77      |
|                      | Athletic/PE    | 26    | 16    | 18    | 0     | 0     | 14    | 20    | 11    | 4     | 3     | 112           | 11.2            | 23      |
|                      | Other          | 0     | 9     | 5     | 9     | 4     | 5     | 0     | 0     | 6     | 11    | 49            | 4.9             | 0.1     |
|                      | Grounds        | 9     | 11    | 7     | 10    | 9     | 2     | 2     | 9     | 7     | 3     | 69            | 6.9             | 14      |
|                      | Classroom      | 12    | 11    | 12    | 18    | 13    | 4     | 8     | 5     | 7     | 1     | 91            | 9               | 18      |
|                      | Hall/Common    | 21    | 12    | 17    | 15    | 2     | 17    | 16    | 17    | 10    | 4     | 131           | 13              | 27      |
|                      | Gym/Sports     | 30    | 18    | 17    | 23    | 14    | 14    | 20    | 11    | 4     | 3     | 154           | 15.4            | 31      |
|                      | Other          | 3     | 9     | 5     | 9     | 4     | 5     | 2     | 3     | 6     | 3     | 49            | 4.9             | 10      |
|                      | Year Total     | 75    | 61    | 58    | 75    | 42    | 42    | 48    | 45    | 34    | 14    | 494           | 49.4            |         |
|                      | Population     | 973   | 943   | 950   | 870   | 804   | 883   | 919   | 899   | 910   | 971   | 9128          | 913             |         |
|                      | Injury Percent | 8     | 6.4   | 6.1   | 8.6   | 5.2   | 4.8   | 5.2   | 5     | 3.7   | 1.4   | 5.4           |                 |         |
| <b>East Jr. High</b> |                |       |       |       |       |       |       |       |       |       |       |               |                 |         |
|                      | Intentional    | 5     | 8     | 3     | 3     | 3     | 0     | 7     | 1     | 9     | 7     | 46            | 4.6             | 18      |
|                      | Accidental     | 43    | 22    | 21    | 10    | 11    | 16    | 17    | 16    | 25    | 22    | 203           | 20.3            | 81      |
|                      | Athletic/PE    | 13    | 11    | 7     | 4     | 3     | 10    | 10    | 9     | 12    | 8     | 87            | 8.7             | 35      |
|                      | Other          | 3     | 1     | 3     | 1     | 4     | 2     | 2     | 2     | 4     | 0     | 22            | 2.2             | 9       |
|                      | Grounds        | 16    | 7     | 7     | 3     | 1     | 0     | 4     | 4     | 6     | 7     | 55            | 5.5             | 22      |
|                      | Classroom      | 11    | 8     | 4     | 2     | 3     | 2     | 2     | 1     | 3     | 8     | 44            | 4.4             | 18      |
|                      | Hall/Common    | 5     | 3     | 3     | 3     | 4     | 2     | 6     | 1     | 9     | 6     | 42            | 4.2             | 17      |
|                      | Gym/Sports     | 13    | 11    | 7     | 4     | 3     | 10    | 10    | 9     | 12    | 8     | 87            | 8.7             | 35      |
|                      | Other          | 3     | 1     | 3     | 1     | 3     | 2     | 2     | 2     | 4     | 0     | 21            | 2.1             | 8       |
|                      | Year Total     | 48    | 30    | 24    | 13    | 14    | 16    | 24    | 17    | 34    | 29    | 249           | 24.9            |         |
|                      | Population     | 470   | 459   | 472   | 441   | 413   | 471   | 506   | 519   | 518   | 568   | 4837          | 484             |         |
|                      | Injury Percent | 10.2  | 6.5   | 5     | 2.9   | 3.4   | 3.4   | 4.8   | 3.3   | 6.5   | 5     | 5             |                 |         |
| <b>West High</b>     |                |       |       |       |       |       |       |       |       |       |       |               |                 |         |
|                      | Intentional    | 5     | 5     | 5     | 4     | 3     | 5     | 6     | 11    | 4     | 6     | 54            | 5.4             | 13      |
|                      | Accidental     | 50    | 46    | 33    | 33    | 40    | 31    | 45    | 24    | 21    | 26    | 349           | 34.9            | 86      |
|                      | Athletic/PE    | 29    | 27    | 18    | 15    | 21    | 10    | 20    | 19    | 22    | 11    | 192           | 19.2            | 48      |
|                      | Other          | 9     | 1     | 1     | 2     | 2     | 4     | 5     | 2     | 2     | 0     | 28            | 2.8             | 7       |
|                      | Grounds        | 2     | 1     | 5     | 0     | 0     | 2     | 3     | 3     | 3     | 3     | 22            | 2.2             | 5       |
|                      | Classroom      | 8     | 16    | 9     | 10    | 13    | 10    | 20    | 6     | 10    | 8     | 110           | 11              | 27      |
|                      | Hall/Common    | 7     | 6     | 5     | 9     | 7     | 7     | 3     | 6     | 4     | 10    | 64            | 6.4             | 16      |
|                      | Gym/Sports     | 29    | 27    | 18    | 16    | 21    | 13    | 20    | 19    | 6     | 11    | 180           | 18              | 45      |
|                      | Other          | 9     | 1     | 1     | 2     | 2     | 4     | 5     | 2     | 2     | 0     | 28            | 2.8             | 7       |
|                      | Year Total     | 55    | 51    | 38    | 37    | 43    | 36    | 51    | 36    | 25    | 32    | 404           | 40.4            |         |
|                      | Population     | 1153  | 1127  | 1117  | 1058  | 965   | 1053  | 1076  | 1112  | 1102  | 1124  | 10,887        | 1089            |         |



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24



Employee Assistance Program Utilization Report  
FOR  
**Mankato Area Public Schools #77**

July 01, 2014 - June 30, 2015

**TYPE EAP Cases**

EAP Cases: 22

Clients Serviced: 23

Contacts: 76

Training & Events: 0

Web Logins: 33 Contacts

**Total Contact: 76 + 33 = 109**

Utilization Rate of 1050: 2.10%

Clients Serviced Utilization Rate: 2.19%

Contact Utilization Rate: 10.38%

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**Historical Utilization**

7/1/2009 - 6/30/2010: 3.20%

7/1/2010 - 6/30/2011: 2.10%

7/1/2011 - 6/30/2012: 2.40%

7/1/2012 - 6/30/2013: 2.90%

7/1/2013 - 6/30/2014: 3.89%

## 2014-2015 ALPS Monthly Reporting

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| SITE                | Sept | Oct  | Nov  | Dec  | Jan  | Feb  | Mar  | Apr  | May  |  |
|---------------------|------|------|------|------|------|------|------|------|------|--|
| <b>Eagle Lake</b>   |      |      |      |      |      |      |      |      |      |  |
| Classrooms          |      | 16   | 16   | 16   | 16   | 16   | 16   | 16   | 16   |  |
| Walkers             |      | 430  | 425  | 320  | 269  | 76   | 369  | 417  | 243  |  |
| Bikers              |      | 369  | 101  | 11   | 27   | 0    | 17   | 384  | 290  |  |
| Trail or Activities |      | 6445 | 5445 | 4758 | 6171 | 5904 | 6273 | 7749 | 5445 |  |
| No. of Participants |      | 363  | 363  | 366  | 363  | 369  | 47   | 366  | 368  |  |
| <b>TOTAL:</b>       |      | 7623 | 6350 | 5471 | 6846 | 6365 | 6722 | 8932 | 6362 |  |

|                     |              |     |  |  |  |  |  |  |  |  |
|---------------------|--------------|-----|--|--|--|--|--|--|--|--|
| <b>Franklin</b>     |              |     |  |  |  |  |  |  |  |  |
| Classrooms          | <b>Sept</b>  | 18  |  |  |  |  |  |  |  |  |
| Walkers             | <b>&amp;</b> | 117 |  |  |  |  |  |  |  |  |
| Bikers              | <b>Oct.</b>  | 83  |  |  |  |  |  |  |  |  |
| Trail or Activities |              | 249 |  |  |  |  |  |  |  |  |
| No. of Participants |              | 334 |  |  |  |  |  |  |  |  |
| <b>TOTAL:</b>       |              | 801 |  |  |  |  |  |  |  |  |

|                     |      |      |  |  |  |  |  |  |  |  |
|---------------------|------|------|--|--|--|--|--|--|--|--|
| <b>Garfield</b>     |      |      |  |  |  |  |  |  |  |  |
| Classrooms          | 11   | 11   |  |  |  |  |  |  |  |  |
| Walkers             | 194  | 520  |  |  |  |  |  |  |  |  |
| Bikers              | 93   | 73   |  |  |  |  |  |  |  |  |
| Trail or Activities | 3274 | 4597 |  |  |  |  |  |  |  |  |
| No. of Participants | 237  | 179  |  |  |  |  |  |  |  |  |
| <b>TOTAL:</b>       | 3809 | 5380 |  |  |  |  |  |  |  |  |

|                     |  |      |      |      |      |      |      |      |  |  |
|---------------------|--|------|------|------|------|------|------|------|--|--|
| <b>Jefferson</b>    |  |      |      |      |      |      |      |      |  |  |
| Classrooms          |  | 10   | 10   | 10   | 10   | 9    | 10   | 10   |  |  |
| Walkers - Points    |  | 1855 | 186  | 1703 | 2493 | 1787 | 1755 | 2234 |  |  |
| Bikers              |  | 655  | 466  | 327  | 56   | 0    | 355  | 624  |  |  |
| Trail or Activities |  | 2369 | 2561 | 2476 | 2026 | 2178 | 2386 | 3184 |  |  |
| No. of Participants |  | 203  | 186  | 151  | 167  | 119  | 126  | 159  |  |  |
| <b>TOTAL:</b>       |  | 5092 | 3409 | 4667 | 4752 | 4093 | 4632 | 6211 |  |  |

|                     |      |      |      |      |          |      |      |      |  |  |
|---------------------|------|------|------|------|----------|------|------|------|--|--|
| <b>Kennedy</b>      |      |      |      |      |          |      |      |      |  |  |
| Classrooms          | 18   | 18   | 18   | 18   | Jan &    | 18   | 18   | 18   |  |  |
| Walkers             | 371  | 361  | 226  | 230  | Feb      | 485  | 267  | 361  |  |  |
| Bikers              | 132  | 51   | 22   | 0    | Together | 0    | 24   | 30   |  |  |
| Trail or Activities | 4177 | 2675 | 1469 | 2951 |          | 3066 | 2505 | 4977 |  |  |
| No. of Participants | 312  | 257  | 196  | 216  |          | 197  | 211  | 251  |  |  |
| <b>TOTAL:</b>       | 5008 | 3363 | 1931 | 3415 |          | 3766 | 3263 | 5637 |  |  |

|                     |      |      |      |      |      |      |      |      |      |  |
|---------------------|------|------|------|------|------|------|------|------|------|--|
| <b>Monroe</b>       |      |      |      |      |      |      |      |      |      |  |
| Classrooms          | 21   | 21   | 21   | 21   | 21   | 21   | 21   | 21   | 21   |  |
| Walkers             | 795  | 1456 | 1285 | 1008 | 777  | 930  | 1062 | 1041 | 862  |  |
| Bikers              | 313  | 243  | 113  | 51   | 30   | 28   | 200  | 262  | 240  |  |
| Trail or Activities | 1486 | 2088 | 2155 | 1858 | 1724 | 1573 | 2254 | 2307 | 2205 |  |
| No. of Participants | 322  | 313  | 315  | 226  | 203  | 237  | 270  | 238  | 288  |  |
| <b>TOTAL:</b>       | 2937 | 4121 | 3889 | 3164 | 2755 | 2789 | 3807 | 3869 | 3616 |  |

## ALPS Continued....

| SITE                | Sept        | Oct         | Nov        | Dec        | Jan | Feb | Mar         | Apr         | May        |  |
|---------------------|-------------|-------------|------------|------------|-----|-----|-------------|-------------|------------|--|
| <b>Roosevelt</b>    |             |             |            |            |     |     |             |             |            |  |
| Classrooms          | 15          | 15          | 15         | 15         |     |     | 15          | 15          | 15         |  |
| Walkers             | 113         | 138         | 41         | 31         |     |     | 60          | 71          | 50         |  |
| Bikers              | 52          | 72          | 22         | 2          |     |     | 31          | 70          | 46         |  |
| Trail or Activities | 1509        | 1865        | 544        | 218        |     |     | 1344        | 1143        | 747        |  |
| No. of Participants | 188         | 168         | 114        | 69         |     |     | 173         | 165         | 129        |  |
| <b>TOTAL:</b>       | <b>1877</b> | <b>2258</b> | <b>736</b> | <b>335</b> |     |     | <b>1623</b> | <b>1464</b> | <b>987</b> |  |

|                     |  |  |  |  |  |  |             |             |  |  |
|---------------------|--|--|--|--|--|--|-------------|-------------|--|--|
| <b>Rosa Parks</b>   |  |  |  |  |  |  |             |             |  |  |
| Classrooms          |  |  |  |  |  |  | 21          | 21          |  |  |
| Walkers             |  |  |  |  |  |  | 190         | 186         |  |  |
| Bikers              |  |  |  |  |  |  | 80          | 160         |  |  |
| Trail or Activities |  |  |  |  |  |  | 986         | 1125        |  |  |
| No. of Participants |  |  |  |  |  |  | 120         | 141         |  |  |
| <b>TOTAL:</b>       |  |  |  |  |  |  | <b>1397</b> | <b>1632</b> |  |  |

|                     |  |  |             |             |             |             |             |  |  |  |
|---------------------|--|--|-------------|-------------|-------------|-------------|-------------|--|--|--|
| <b>Washington</b>   |  |  |             |             |             |             |             |  |  |  |
| Classrooms          |  |  | 18          | 18          | 15          | 15          | 16          |  |  |  |
| Walkers             |  |  | 119         | 92          | 51          | 122         | 130         |  |  |  |
| Bikers              |  |  | 18          | 3           | 6           | 7           | 56          |  |  |  |
| Trail or Activities |  |  | 1001        | 1034        | 887         | 832         | 840         |  |  |  |
| No. of Participants |  |  | 397         | 367         | 57          | 129         | 186         |  |  |  |
| <b>TOTAL:</b>       |  |  | <b>1553</b> | <b>1514</b> | <b>1016</b> | <b>1105</b> | <b>1228</b> |  |  |  |

# Final SRTS Implementation Progress Report

## Safe Routes to School 2013-2015

(MnDOT Contract No. 04231)

Mankato Area Public Schools

### 1. Describe the Work Completed for 2013-2015:

*SRTS Grant Funding allowed the District to complete the following Wellness Initiatives-*

- A. Hire 11 Part Time / Safe Routes to School Coordinators to Serve in 11 Elementary Schools
  - 10 of the 11 elementary schools participated
  - Coordinators work under the supervision of the site Physical Education Teacher to assist with implementation of programs that provide additional exercise opportunities for students.
- B. Assemble a Team of Elementary Physical Educators with the mission to develop and implement Program opportunities for Students to “**get 60**” minutes of exercise each day :
  - **ALPS** – Games Kids Should Play
  - **ALPS** - Before School Exercise
  - **ALPS** - Recess With A Purpose
  - **ALPS** - After School Exercise for ACES
  - **ALPS** - Walk and Bike to School
  - **ALPS** - Rewards and Recognition
  - **ALPS** - Fall and Spring “**Walk and Bike to School**” Days
  - \***ALPS** – ( Active Learners Program for Schools )
- C. Create Safe Routes to School Neighborhood Maps
  - Funding has been directed to the City of Mankato Engineering Department purposed to Create Neighborhood maps for Students, Staff and Parents.
  - These Maps have been completed and are now available –
    1. On the District Website
    2. In Central Registration
    3. In the District Wellness Booklets
    4. In Each Mankato Elementary School

**D. Safe Routes to School Curriculum Development for Elementary Schools :**

- The 11 Elementary Schools now have Safe Pedestrian and Biking Lesson Plans within their curricula – **Grades: K – 1 – 2 – 3 – 4**

**E. What do you consider your #1 success for this grant ?**

1. Our Number 1 Success has been providing our students in 10 schools with new opportunities to walk and bike their neighborhoods 24 / 7.
2. The collaborative effort has been a very rewarding experience.  
Collaborates Include:  
Minnesota Department of Transportation, Region 9 Planning Commission,  
Mankato Area Bike and Walk Advocates, City of Mankato Engineering Department,  
Blue Earth County Transportation, and Mankato Area Public Schools

**F. Describe any issues or problems that arose during the grant. Were you able to resolve any of them ?**

*Seldom does meaningful change occur without it's challenges –*

- \*The SRTS process of **Grant Planning** through **Grant Implementation** of both Infrastructure and Non-infrastructure Projects was well thought out by the Minnesota Department of Transportation. This thoroughness of planning resulted in our experiencing very few and insignificant obstacles.

**G. Do you plan to continue any of the activities started during this grant ?**

Yes –

1. The **4 Initiatives** listed in the Work Completed Section above by Policy are considered as **Standard Work** in our schools. The original intent was to develop **sustainable** programs.
2. Our Spring and Fall **Walk and Bike to School Days** will be expanded to include – **Walking Wednesdays**
3. Future Plans to :
  - a. Conduct Regional Spring Bike Rodeos
  - b. Pilot School Bike Fleet Classes incorporating State Bike Walk Fun Curriculum at 2 Schools – Central High School, Dakota Meadows Middle School

H. Are there any resources or technical assistance that would be helpful for the next year or for future SRTS work ? Webinars on particular topics, a monthly or quarterly newsletter with updates, regional trainings, etc.:

Yes – District Policy in place that contains wording requiring schools to continue –

1. The 6 Components of the **Active Learners Program** for Schools – **ALPS**
2. The Pedestrian and Bike Safety Curricula
3. Promoting the SRTS Neighborhood Maps
4. Promotion of Neighborhood Bike Rodeos

I. What evaluation activities have you done ? Have you seen an increase in the biking and walking at your schools?

Since October 2013, in 9 Schools, 10 Schools have been recording Daily Walker and Biker Totals.

**Attachment 2.**

J. Any other success stories you would like to share with us ?

1. Inspired by the **Nike 5 Years Video** - the District has adopted the Wellness Program theme **Let's Get back those 5 Years**
2. **SRTS** is one of several foundational Components within the Districts Comprehensive Wellness Program.
3. **8 Wellness Sub Committees** have adopted **63 Wellness Initiatives** designed enhance both Student, Staff and Community Health.
4. Initiatives represent one of the 3 following overarching Wellness goals - **Physical Health - Healthy Eating - Mental Health**

K. Send Photos / attachments to [Nicole.m.campbell@state.mn.us](mailto:Nicole.m.campbell@state.mn.us).

Attachment

1. School Wellness Administrative advisory Team – **Wellness Initiatives**
2. 2013-14, 2014-15 Daily **Walk and Bike to School Totals**
3. District Wellness Booklet – **Get 60!** ALPS Initiatives
4. ALPS – Games Kids Should Play at Recess - **Booklet**
5. SRTS Neighborhood **Maps**
6. ALPS Health Rewards – Flag and Footie's
7. ALPS **Punch Card**
8. SRTS **Articles**
9. Photos – ALPS, Walk and Bike to School Days

# Health & Safety Annual Written Plan

L

Reviewed by School Board Members:  
**Judi Brandon and Tom Rekstein**

Manual kept in Health & Safety Coordinator's Office  
10 Civic Center Plaza, Suite 1  
Mankato MN 56001

**Joe Meixl** \_\_\_\_\_ Date \_\_\_\_\_  
Health & Safety Coordinator  
507-345-5311

**Judi Brandon** \_\_\_\_\_  
Mankato School Board Member

**Tom Rekstein** \_\_\_\_\_  
Mankato School Board Member

**School Board Regular Meeting**

**ITEM NUMBER: 4. D.**

**Meeting Date:** 07/13/2015

**Prepared By:** Sheri L. Allen, Superintendent

**Item Type:** Information

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**Subject:**

Board Member Workshop/Committee Reports

**Background:**

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

**Recommended Action:**

None

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**School Board Regular Meeting**

**ITEM NUMBER: 5. A.**

**Meeting Date:** 07/13/2015

**Prepared By:** Sheri L. Allen, Superintendent

**Item Type:** Action

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**Subject:**

Approval of Minutes of June 15, 2015, Regular Meeting

**Background:**

See attachment.

**Recommended Action:**

Recommend approval of the minutes as presented.

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**Attachments**

Minutes - June 15, 2015, Regular Meeting

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**SCHOOL BOARD MINUTES**  
**INDEPENDENT SCHOOL DISTRICT NO. 77**  
**Mankato, Minnesota**

June 15, 2015

The School Board of Independent School District No. 77 met in regular session on Monday, June 15, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Sara Hansen, Ann Hendricks, Tom Rekstein, Jodi Sapp and Kristi Schuck. Absent: none.

Ms. Sapp moved, and Ms. Hansen seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 7-0 voice vote.

Open Forum: No one wished to speak.

Student/Staff Recognition

Activities Directors Brian Fell and Todd Waterbury shared the Spring recognition information:

The following West High students are recognized for their accomplishments:

**ADAPTED CI BOWLING**

**MSHSL State Tournament Champions:** Henry Claussen, Jasmine Green, Nythainlle Bachmeyer, Isaiah Becker, Andrew Eck, Duol Lul, Elizabeth Ambrose - Mgr.

**SOFTBALL**

**Team All-State Academic Silver (3.5-3.749)**

**Individual All State Academic (3.6+):** Adrianna Lobitz

**First Team All-State:** Lexandra Schoper

**BASEBALL**

**Team All-State Academic Gold**

**Academic All-State:** Alex Goettl and Kevin Marzolf

**BOYS' TENNIS**

**Academic All-State:** John Kurtz

**GIRLS' TRACK/FIELD**

**State Tournament Qualifiers:**

Christa Benson (100 M. Hurdles, 300 M. Hurdles, 4x200 Relay)

Taylor Amundson (4x200 Relay)

Erica Benson (4x200 Relay)

Christina Johns (4x200 Relay)  
Rosemarie Graf (4x200 Relay-Alternate)  
DeMesha Martin (4x200 Relay-Alternate)  
**Team All-State Academic Gold (3.75+)**  
**Individual All-State Academic (3.6+):** Taylor Amundson, Erica Benson, Christa Benson, Kristina Johns, Claire Attarian, Cait Flannery, Anna Egli, Jennifer Schwartz, Claire Rehome, Lorna Wright, Laura Hankins.

### **BOYS' TRACK/FIELD**

#### **State Tournament Qualifiers:**

Logan Bristol (110 M. Hurdles & High Jump)  
Evan Rector (Shot Put)  
Ty Kolb (Pole Vault)  
Christopher Olsen (110 M. Hurdles)  
Jonathan Pytlak (200 M. Dash, 4x100 Relay)  
Charles Terry (4x100 Relay)  
Travon Jones (4x100 Relay)  
Connor Watts (4x100 Relay)  
Andrew Opsal (4x100 Relay-Alternate)

#### **Team All-State Academic Gold (3.75+)**

**Individual All-State Academic (3.6+):** Ty Kolb, Evan Rector

**All-State Honor 6th Place Pole Vault:** Ty Kolb

**STATE CHAMPION High Jump (6'8"):** Logan Bristol

### **ALL-STATE MUSIC**

#### **Band**

|                |                       |
|----------------|-----------------------|
| Emma Murray    | 2014-2015             |
| Justin Portner | 2014-2015             |
| Eric Westberg  | 2015-2016             |
| Thomas Kliewer | 2015-2016 (Alternate) |

#### **Choir**

Shealyn Kawlewski 2014-2015 (Alternate)

#### **Orchestra**

Lauren Smith 2015-2016

### **NATIONAL HISTORY DAY COMPETITION**

**Qualifiers: (1<sup>st</sup> Place at State History Day)**

Aisha Chughtai and Deven Michels

The following East High students are recognized for their accomplishments:

### **ACT**

Danielle Gleason - perfect score of 36

## **SOFTBALL**

Torey Richards  
Libby Andreago

All State Second Team Selection  
Academic All State

## **BOYS TRACK**

### **MSHSCA Gold Academic Team Award (3.89 GPA)**

Logan Swanson

State Participant (Shot Put)  
All-State (7th Place)  
Academic All State

Roderick Miller

State Participant (400 Meter Run)  
All State (8th Place)

4x200 Meter Relay

State Participants - Anjola Onadipe, Jacob Baynes, Ben Schwartz and Roderick Miller

4x400 Meter Relay

State Participants - Isaiah Baynes, Roderick Miller, Ben Schwartz and Jacob Baynes

Neil Nienaber

Academic All State

Nic Seiler

Academic All State

Anjola Onadipe

Academic All State

Ben Schwartz

Academic All State

## **GIRLS TRACK**

### **MSHSCA Gold Academic Team Award (3.81 GPA)**

Ivy Glade

Academic All State

Stephany Morrow

Academic All State

Hanna Shank

Academic All State

Jenny Vetter

Academic All State

Andrea Nelson

State Participant (Pole Vault)

Emily Altenburg

State Participant (Long Jump)

## **BOYS TENNIS**

Brendan Loayza

Academic All State

Kameron Saiki

Academic All State

## **GIRLS GOLF**

Samantha Vondrak

Academic All State

## **BOYS GOLF - Team State Participants**

Carter Haley

All-State

Chris Sadaka

Carson Haley

Section Medalist and All-State

Judd Schulz

Dan Shevstov

Jon Bundy

### **ADAPTIVE BOWLING - 2nd Place Team at State Tournament**

|                |                   |
|----------------|-------------------|
| Amanda Smith   | State Participant |
| Ryne Miller    | State Participant |
| Devin Johnson  | State Participant |
| Abe Letourneau | State Participant |

### **ALL STATE MUSIC**

|                  |                               |
|------------------|-------------------------------|
| Selena Janzen    | Orchestra (14-15 and 15-16)   |
| Praticha Jagdish | Orchestra (15-16)             |
| Emma Silber      | Mixed Choir (14-15)           |
| Josh Snapp       | Mixed Choir Alternate (15-16) |

Information Reports: Diversity Council Update provided by Bukata Hayes; Board member workshop/committee reports.

The consent agenda items outlined below were approved on a motion by Ms. Hansen, seconded by Mrs. Eberhart, and carried on a 7-0 roll call vote.

Approval of Minutes of the June 1, 2015, regular Board meeting.

Approval of June bills totaling \$13,582,446.93.

### **Personnel:**

#### **APPOINTMENTS (ADMINISTRATIVE)**

Al Lawrence - Teacher Evaluation/Administrative Coach beginning August 3 through June 6, 2016, working intermittent hours. He will be compensated at the rate of \$25.00 per hour for this assignment.

#### **APPOINTMENTS (NON-AFFILIATED)**

Dale Engman - Full-time, 12-month Instructional Technology Coordinator with the Educational Technology/Teaching and Learning department beginning July 1, 2015. This is a Non-Affiliated assignment with an annual salary of \$74,000 and he will be eligible for category III benefits.

Margot Hansen - Full-time, 12-month Instructional Curriculum Coordinator with the Teaching and Learning department beginning July 1, 2015. This is a Non-Affiliated assignment with an annual salary of \$74,000 and she will be eligible for category III benefits.

#### **APPOINTMENTS (INSTRUCTIONAL)**

Vesna Bozhinowska - Full-time (1.00 FTEs) EL Teacher at Franklin Elementary School beginning August 31, 2015 for the 2015-16 school year. She will be placed on step 1 of the M lane of the Teachers Association salary schedule pending licensure.

Angela Eccles - Full-time (1.00 FTEs) Teacher at Monroe Elementary School beginning August 31, 2015, for the 2015-16 school year. She will be placed on step 5 of the B+30 lane of the Teachers Association salary schedule.

Edward Patrick Haley - Full-time (1.00 FTEs) Contract Substitute School Counselor at Franklin Elementary School beginning August 31, 2015 for the 2015-16 school year. He will be placed on step 6 of the M lane of the Teachers Association salary schedule pending licensure.

Adam Hanson - Full-time (1.00 FTEs) Elementary Physical Education Teacher beginning August 31, 2015, for the 2015-16 school year. He will be placed on step 10 of the B lane of the Teachers Association salary schedule.

Jacob Hoisington - Full-time (1.00 FTEs) Special Education Teacher at East Junior High School beginning August 31, 2015 for the 2015-16 school year. He will be placed on step 6 of the B lane on the Teachers Association salary schedule.

Brandon Klemme - Full-time (1.00 FTEs) Teacher at Franklin Elementary School beginning August 31, 2015 for the 2015-16 school year. He will be placed on step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Jill Storm - Full-time (1.00 FTEs) Special Education Teacher at Dakota Meadows Middle School beginning August 31, 2015 for the 2015-16 school year. She will be placed on step 6 of the M lane on the Teachers Association salary schedule.

David Titus - Full-time (1.00 FTEs) Special Education Teacher at Monroe Elementary School beginning August 31, 2015 for the 2015-16 school year. He will be placed at step 2 of the B lane on the Teachers Association salary schedule, pending licensure.

The following will be teachers in the EL Summer School Program at Central High School from June 8 to June 26 and July 27 to August 14, 2015. They will be compensated according to their placement on the Teachers Association salary schedule.

Fred Berg, Kirsten Prunty

The following will be teachers in the Special Education Extended School Year Program for 2015. They will be compensated according to their placement on the Teachers Association salary schedule.

Denise Alms, Colin Anderson, Pam Bartels, Kim Bristol, Teresa Bromley, Melissa Christoffer, Faith Coonradt-Hunt, Shawna Coulter, Dane Ecker,

Jan Eimer, Jodi Evers, Sandy Ewel, Linda Felsheim, Pam Gabrielsen, Jennifer Gates, Alison Glenn, Emily Gorman, Hope Grabau, Shellee Hague, Becky Heinze-Guentzel, Laura Heinze, Jennie Helget, Gina Henkelman, Linda Howe-Wensel, Lisa Jackson, Mary Jo Kann, Sarah Kenward, Kraig Klefsaas, Logan Kohlmeyer, Becky Kopischke, Becky Krause, Jennifer Kroon, Tasha Landwehr, Jennifer Malwitz, Ginger McCabe, Sara Meyer, Clare Oberle, Tiffany Ott, Karen Powers, Beth Sachau, Cara Samuelson, Rebecca Schramm, Emily Seppmann, Denise Simonson, Kimberly Smith, Becky Splett, Kayla Steinberg, Jacqueline Templin-Woodwick, Jessica Tix, Ann Vaubel, Pat Wanzek, Katie Wheelock, Mary Willette

The following will be teachers in the Reading/Math/EL/Learning In Deed Summer School Programs beginning July 6 through July 30, 2015. They will be compensated according to their placement on the Teachers Association salary schedule.

|                                      |                                                                    |                                                       |                                                      |
|--------------------------------------|--------------------------------------------------------------------|-------------------------------------------------------|------------------------------------------------------|
| <b>Eagle Lake</b><br>Katie Zimmerman | <b>Franklin</b><br>Karen Barnett<br>Matt Busch                     | <b>Hoover</b><br>Amy Baer<br>Cindy Borth              | <b>Jefferson</b><br>Dawn Clauson<br>Abby Grajewski   |
| <b>Kennedy</b><br><br>Molly Lout     | Josh Carlson<br><br>Mallory Howk                                   | Becca Johnson<br><br>Rachael Johnson                  | Amber Leonhardi<br>Kayla Vogelsang                   |
| Lucas Meyers<br>Michelle Modrow      | Patty Johnson<br>Mandi Kopischke                                   | <b>Roosevelt</b><br><br>Sheila Busch                  | <b>Rosa Parks</b><br><br>Jenna Carlson<br>Jamie Coon |
| Kim Veroeven<br>Miranda Wenisch      | Jodi McBride<br>Brooke McGuire<br>Ann Weber                        |                                                       | Rachel Gore<br>Susan Levandowski<br>Kris Moore       |
|                                      | <b>Monroe</b><br>Richard Jaqua<br><br>Steve Miller<br>Sarah Wennes | <b>Washington</b><br>Cindy Hashimoto<br>Kyle Vanselow |                                                      |

#### APPOINTMENTS (NONINSTRUCTIONAL)

Heather Hohenstein - Paraprofessional in the Learning In Deed Summer School Program on the following dates: July 6-9, July 13-16, July 20-23, July 27-30, 2015 for 3.5 hours per day. She will be compensated according to her placement on the Minnesota School Employees Association.

Jennifer Johnson - Reinstated to the position of Clerical Assistant (4 hours per day)/POS Operator (1.5 hours per day) at Kennedy Elementary School for 5.5 hours per day/5 days per week beginning August 10, 2015. This assignment has a work year of 170 days with no holidays. She will be compensated according to her placement on the Secretaries Association salary schedule.

LeAnn LaCourse - Substitute Secretary for the summer school program at Central High School from June 8 through August 14, 2015. She will be compensated at the rate of \$11 per hour for this assignment.

Holly Oliver - Childcare Lead Teacher (early Preschool) for 7 hours per day/4 days per week (M-Th) beginning September 17, 2015. She will be compensated at the rate of \$11.75 per hour and will be eligible for 6-3-2 benefits.

Susan Seys - ECFE/SR Teaching Assistant for 6.5 hours per day/4 days per week beginning August 18, 2015. She will be compensated at the rate of \$10.30 and will be eligible for 6-3-2 benefits. Susan will sub for the Summer School Readiness Program the month of June 2015.

The following will be paraprofessionals in the Reading/Math/EL/Learning In Deed Summer School Programs for 3.5 hours per day for the following dates: July 6 - July 9, July 13 - July 16, July 20 - July 23, July 27 - July 30, 2015. They will be compensated according to their placement on the Minnesota School Employees Association salary schedule.

Hani Abdirizak, Jana Goedtel, Heidi Libby, Cynthia Lyons, Deborah Morris, Sharon Starkey, Rebecca Trnka

The following will be paraprofessionals in the Special Education Extended School Year Program for 2015. They will be compensated according to their placement on the Minnesota School Employees Association salary schedule.

Lisa Adams, Eric Anenson, Kris Bachmann, Mindy Baer, Faith Baumberger, Angie Beaudoin, Lisa Benson, Nancy Benson, Jean Biesterveld, Paula Billings, Aileen Bipes, Elmer Boeke, Erin Brage, Renden Bruner, Michelle Cahalan, Susan Dodge, Dane Ecker, Shirlee Erb, Barb Geertsema, Amanda Goblirsch, Liz Hartman, Linnea Holbrook, Kay Hughes, Lynn Keller, Sarah Kitzmann, Kirstin Klompenhower, Aimee Kotten, Meaghan Kroeber, Terry Krook, Chris Larson, Rebecca Lee, Roxanne Leiferman, Alissa Lien, Parker Linn, Leah Loddigs, Callan Lowen, Leann Mages, Jason March, Terry Meschke, Jessica Mock, Amy Neils, Linda O'Meara, Jennifer Olseth, Janet Pitts, Amanda Prigge, Andrea Robbins, Kristine Rude, Tanya Rustad, Kayla Schafer, Marie Schalau, Lauryn Schindler, Vonda Schlie, Jamie Schloemer, Katherine Sexton, Linette Shoemaker, Julie Sonnek, Chris Splett, Cathy Stien, Jean Teeslink, Brenda Voracek, Helen Wels, Shari Westphal, Julie Wigersma,

Mashaye Wilson

The following will be nurses in the Special Education Extended School Year Program from June 15-18, June 22-24, August 3-6, and August 10-13, 2015. They will be compensated at their regular rate of pay.

Rose McGregor, Colleen Meagher, Anna Mickelson

The following will be secretaries in the Special Education Extended School Year Program from June 15-18, June 22-24, August 3-6, and August 10-13, 2015. They will be compensated according to their placement on the Educational Secretaries Association salary schedule.

Sue Ruch, Beverly Bruner

CONTRACT ADJUSTMENTS (NON-AFFILIATED)

Jared Larson, ASA Facilities Coordinator - Increase in annual salary from \$51,500 to \$60,000 beginning July 1, 2015.

Sarah Morrison - Transfer to the full-time, 12-month position of K-12 Literacy Coordinator beginning July 1, 2015.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Julia Battern - Increase in assignment with the addition of 0.083 FTEs for the second semester only of the 2015-16 school year.

Tom Boone - Increase in assignment with the addition of 0.167 FTEs for the entire 2015-16 school year.

Brent Brown - Increase in assignment with the addition of 0.083 FTEs for the first semester only of the 2015-16 school year.

Angie Eggert - Increase in assignment with the addition of 0.167 FTEs for the entire 2015-16 school year.

Laurie Hagberg - Increase in assignment with the addition of 0.167 FTEs for the entire 2015-16 school year.

Leif Johnson - Increase in assignment with the addition of 0.167 FTEs for the entire 2015-16 school year.

Steve Sheldrup - Increase in assignment with the addition of 0.083 FTEs for the first semester only of the 2015-16 school year.

Dave Wilfahrt - Increase in assignment with the addition of 0.167 FTEs for the entire 2015-16 school year.

Mark Zenk - Increase in assignment with the addition of 0.167 FTEs for the entire 2015-16 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Barry Brigger - Change in assignment to ABE Assessment and Intake Specialist and Youth Enrichment Support Specialist beginning July 1, 2015. He will work approximately 25 hours per week and will be compensated at the rate of \$12.15 per hour. He will be eligible for 6-3-2 benefits.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Sherry Davies, Kindergarten Teacher at Kennedy Elementary School has requested a leave under the provisions of the Family Medical Leave Act commencing on September 10 and ending October 30, 2015.

Megan Rieken, Special Education Teacher at Hoover Elementary School has requested a leave under the provisions of the Family Medical Leave Act commencing on or about September 24 and continuing through December 11, 2015.

RESIGNATIONS (INSTRUCTIONAL)

Scott Doeblen - Social Studies Teacher at West High School, effective as of June 1, 2015.

Le Ann Gehring-Ryan, Art Teacher at West High School has submitted her resignation for purposes of retirement, effective as of June 1, 2015.

Patricia Hammann - third grade teacher at Monroe Elementary School, effective as of June 15, 2015.

Sarah McGuire - Special Education Teacher at West High School, effective as of June 18, 2015.

Renea Ratzloff - Family/Consumer Science Teacher at East High School, effective as of June 4, 2015.

RESIGNATIONS (NONINSTRUCTIONAL)

Kari Hansen - ACES Assistant, effective as of July 2, 2015.

Peggy Jorgenson - Assistant to the Principal at Central High School, effective as of June 8, 2015.

Sandy Kinsella - Bookkeeper in the Business Office, effective as of June 12, 2015.

Anna Ness - Cook's Helper at Monroe Elementary School, effective as of June

10, 2015.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Jody Hillbeck - ECFE/SR Teaching Assistant, effective as of June 11, 2015.

Board Member School Assignments for 2015-16 school year:

Ann Hendricks

Franklin Elementary School  
Central High School

Jodi Sapp

Dakota Meadows Middle School  
Monroe Elementary School

Sara Hansen

East Senior High School  
Washington Elementary School

Tom Rekstein

Hoover Elementary School  
Rosa Parks Elementary School  
Bridges Community School

Kinney Eberhart

Kennedy Elementary School  
Central Freedom School  
Student Support Services Center

Kristi Schuck

Roosevelt Elementary School  
West Senior High School

Judi Brandon

East Junior High School  
Jefferson Elementary School  
Eagle Lake Elementary School

School Board Meeting Dates for 2016

| DATE                       | LOCATION           | TIME      |
|----------------------------|--------------------|-----------|
| Monday, January 4, 2016    | Civic Center Plaza | 5:30 p.m. |
| Tuesday, January 19, 2016  | Civic Center Plaza | 5:30 p.m. |
| Monday, February 1, 2016   | Civic Center Plaza | 5:30 p.m. |
| Tuesday, February 16, 2016 | Civic Center Plaza | 5:30 p.m. |
| Monday, March 7, 2016      | Civic Center Plaza | 5:00 p.m. |
| Monday, March 21, 2016     | Civic Center Plaza | 5:30 p.m. |
| Monday, April 4, 2016      | Civic Center Plaza | 5:30 p.m. |
| Monday, April 18, 2016     | Civic Center Plaza | 5:30 p.m. |
| Monday, May 2, 2016        | Civic Center Plaza | 5:30 p.m. |
| Monday, May 16, 2016       | Civic Center Plaza | 6:30 p.m. |
| Monday, June 6, 2016       | Civic Center Plaza | 5:30 p.m. |
| Monday, June 20, 2016      | Civic Center Plaza | 5:30 p.m. |
| Monday, July 11, 2016      | Civic Center Plaza | 5:00 p.m. |
| Monday, August 8, 2016     | Civic Center Plaza | 5:00 p.m. |
| Tuesday, September 6, 2016 | Civic Center Plaza | 5:30 p.m. |
| Monday, September 19, 2016 | Civic Center Plaza | 5:30 p.m. |
| Monday, October 3, 2016    | Civic Center Plaza | 5:30 p.m. |

| DATE                      | LOCATION           | TIME      |
|---------------------------|--------------------|-----------|
| Monday, October 17, 2016  | Civic Center Plaza | 5:30 p.m. |
| Monday, November 7, 2016  | Civic Center Plaza | 5:30 p.m. |
| Monday, November 21, 2016 | Civic Center Plaza | 5:30 p.m. |
| Tuesday, December 6, 2016 | Civic Center Plaza | 5:30 p.m. |
| Monday, December 19, 2016 | Civic Center Plaza | 5:30 p.m. |

#### Modify 2014-15 School Calendar

The Minnesota Department of Education requires districts to modify their original calendar if they took days off during the 2015-16 school year to accommodate weather or other emergencies and those days were not made up. Following is the date on which school was cancelled:

January 7, 2015 - no school

Mrs. Brandon made a motion, seconded by Ms. Schuck, to accept the following gifts:

The family of Janette Young has donated \$1,500 to the Health and Physical Education Departments in her memory. Mrs. Young taught Health at Mankato East High School, retiring in 1984.

The Key City Sertoma Club donated \$1,500 to the District-wide hard of hearing program.

Basil and Linda Janavaras donated \$1,000 for the 2015 John Basil Janavaras Memorial Scholarship. This annual donation provides two \$500 scholarships - one for a varsity soccer player and one for a varsity hockey player.

The Minnesota Middle School Association provided a \$500 grant to Dakota Meadows Middle School to assist in purchasing the Weather Bug.

The motion carried on a 7-0 voice vote.

In accordance with School Board Policy 701, prior to July 1 the School Board needs to approve and adopt its initial revenue and expenditure budgets for the next school year. Jerry Kolander reviewed the proposed 2015-16 budget. Following questions and discussion, Mr. Rekstein made a motion to adopt the preliminary 2015-16 budget as presented. The motion was seconded by Ms. Schuck and carried on a 7-0 roll call vote.

EMC Insurance notified the School District that the 2015-16 Workers Compensation premium amount will be \$425,532 (see page \_\_\_\_). The 2014-15 premium was \$420,063. Mrs. Brandon made a motion to approve the Workers Compensation

program with EMC Insurance for the 2015-16 school year. The motion was seconded by Ms. Hansen and carried on a 7-0 roll call vote.

Mankato Area Public Schools recently received notice (see page \_\_\_\_\_) from EMC Insurance that the District's Property and Casualty insurance premium will be \$235,907 for the 2015-16 school year. The annual cost for the 2014-15 year was \$234,967. A motion was made by Ms. Schuck and seconded by Ms. Sapp to renew this insurance program for the 2015-16 school year. The motion then carried on a 7-0 roll call vote.

Jerry Kolander reviewed the recommendation to use the Public Surplus System. The Public Surplus System was developed to provide a means for public agencies to dispose of surplus inventory through their website at [www.publicsurplus.com](http://www.publicsurplus.com). Following questions and discussion, Ms. Hansen made a motion to approve the use of the Public Surplus System. The motion was seconded by Mrs. Eberhart and carried on a 7-0 voice vote.

There being no further business to consider, Ms. Sapp moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:23 p.m., on a 7-0 voice vote.

Clerk \_\_\_\_\_

Attest:

Chairperson \_\_\_\_\_



# PREMIUM SUMMARY

**Named Insured: ISD #77 - Mankato**

**Policy Term: 07/01/2015 to 07/01/16**

|                      | Description of Coverage                | Last Year's Annual Cost | Proposed Annual Cost |
|----------------------|----------------------------------------|-------------------------|----------------------|
| <b>Insurance Co.</b> | <b>EMC</b>                             |                         |                      |
|                      | Property                               | \$177,079               | \$177,115            |
|                      | Business Income                        | Included                | Included             |
|                      | Equipment Breakdown                    | Included                | Included             |
|                      | Inland Marine                          | \$2,267                 | \$1,885              |
|                      | Commercial Crime                       | \$6,907                 | \$6,262              |
|                      | General Liability                      | \$22,697                | \$23,101             |
|                      | School Leaders Liability               | \$6,265                 | \$7,569              |
|                      | Data Compromise                        | \$1,512                 | \$1,512              |
|                      | <b>Subtotal</b>                        | <b>\$216,727</b>        | <b>\$217,444</b>     |
| <b>Insurance Co.</b> | <b>EMC</b>                             |                         |                      |
|                      | Commercial Vehicles                    | \$11,071                | \$11,134             |
|                      | Garage Liability                       | Not Covered             | Not Covered          |
|                      | <b>Subtotal</b>                        | <b>\$11,071</b>         | <b>\$11,134</b>      |
| <b>Insurance Co.</b> | <b>EMC</b>                             |                         |                      |
|                      | Excess Liability                       | \$7,169                 | \$7,329              |
|                      | <b>Sub Total</b>                       | <b>\$234,967</b>        | <b>\$235,907</b>     |
| <b>Insurance Co.</b> | <b>EMC</b>                             |                         |                      |
|                      | Workers' Compensation                  | \$420,063               | \$425,532            |
|                      | <b>TOTAL – ALL COVERAGES</b>           | <b>\$655,030</b>        | <b>\$661,439</b>     |
|                      | Optional Terrorism – included in above | \$6,960                 | \$7,311              |

**\*\*\* Please review all billing notices for accuracy. Brown & Brown does NOT receive a copy of the company direct billing notices.\*\*\***

SCHOOL BOARD PROCEEDINGS  
INDEPENDENT SCHOOL DISTRICT NO. 77  
Mankato, Minnesota

June 15, 2015

The School Board of Independent School District No. 77 met in regular session on Monday, June 15, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Sara Hansen, Ann Hendricks, Tom Rekstein, Jodi Sapp and Kristi Schuck. Absent: none.

1. Sapp/Hansen approval of agenda with personnel addendum. 7-0
2. Open Forum - none.
3. Information: Student/Staff Recognition, Diversity Council Update, Board Member reports.
4. Hansen/Eberhart approval of Consent Agenda Items: Approval of Minutes of the June 1, 2015, regular meeting; Approval of June Bills; Approval of Personnel; Board Member School Assignments for 2015-16; Approval of School Board Meeting Dates for 2016; Modify 2014-15 School Calendar. 7-0
5. Brandon/Schuck acceptance of gifts and grants. 7-0
6. Rekstein/Schuck adoption of preliminary 2015-16 Budget. 7-0
7. Brandon/Hansen approve 2015-16 Workers Compensation Insurance Plan. 7-0
8. Schuck/Sapp approve 2015-16 Property & Liability Insurance Renewal Rates. 7-0
9. Hansen/Eberhart approve use of Public Surplus System to dispose of unneeded items. 7-0
10. Sapp/Schuck adjournment at 6:23 p.m. 7-0

Independent School District No. 77  
Mankato, Minnesota  
By: Judi Brandon

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at [www.isd77.org](http://www.isd77.org).

**School Board Regular Meeting**

**ITEM NUMBER: 5. B.**

**Meeting Date:** 07/13/2015

**Prepared By:** Jerry Kolander, Director of Business Affairs

**Item Type:** Action

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**Subject:**

Approval of Final June Bills

**Background:**

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the final report on claims for fiscal year 2014-15. The total of the final bills for June 2015 is \$5,718,755.47.

**Recommended Action:**

The claims are recommended for payment as presented.

---

**School Board Regular Meeting**

**ITEM NUMBER: 5. C.**

**Meeting Date:** 07/13/2015

**Prepared By:** Jerry Kolander, Director of Business Affairs

**Item Type:** Action

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**Subject:**

Approval of July Bills

**Background:**

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims for July totaling \$1,498,640.22.

**Recommended Action:**

The claims are recommended for payment as presented.

---

**School Board Regular Meeting**

**ITEM NUMBER: 5. D.**

**Meeting Date:** 07/13/2015

**Prepared By:** Eric Hudspeth, Director of Human Resources and Organizational Development

**Item Type:** Action

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**Subject:**

Personnel - Consent Items

**Background:**

APPOINTMENTS (NON-AFFILIATED)

Margot Hansen – Rescind appointment to the position of Instructional Curriculum Coordinator, effective July 1, 2015.

APPOINTMENTS (INSTRUCTIONAL)

Nicole Annen – Full-time (1.000 FTEs) Family and Consumer Science Teacher at East High School beginning August 31, 2015 for the 2015-16 school year. She will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Jose Barrivaldi – Full-time (1.000 FTEs) Spanish & German Teacher at East High School beginning August 31, 2015 for the 2015-16 school year. He will be placed at step 1 of the B lane on the Teachers Association salary schedule, pending licensure.

Heather Brandt – Long Term Substitute Teacher for Megan Rieken at Hoover Elementary School beginning on or about September 25 and ending December 14, 2015. She will be placed on step 6 of the M lane of the Teachers Association salary schedule.

Sheila Broughten Gehring – Long Term Substitute Speech Language Pathologist for Bridget Wurtzberger beginning August 31 and ending October 9, 2015. She will be placed on step 10 of the B+30 lane on the Teachers Association salary schedule.

Cortnee DePoppe - Full-time (1.000 FTEs) Grade 1 Teacher at Rosa Parks Elementary School beginning August 31, 2015 for the 2015-16 school year. She will be placed on step 4 of the M lane of the Teachers Association salary schedule pending licensure.

Tessa Downs – Full-time (1.000 FTEs) Art Teacher at West High School beginning August 31, 2015 for the 2015-16 school year. She will be placed at step 3 of the B lane on the Teachers Association salary schedule.

Jordan Elias – Full-time (1.000 FTEs) Grade 3 Teacher at Rosa Parks Elementary School beginning August 31, 2015 for the 2015-16 school year. She will be placed on step 2 of the B lane of the Teachers Association salary schedule pending licensure.

Jenny Goff - Full-time (1.000 FTEs) School Social Worker at East Junior High School beginning August 31, 2015 for the 2015-16 school year. She will be placed on step 5 of the M lane of the Teachers Association salary schedule.

Leland Gonzales – Full-time (1.000 FTEs) Grade 8 Mathematics Teacher at Dakota Meadows Middle School beginning August 31, 2015 for the 2015-16 school year. He will be placed on step 1 of the B lane of the Teachers Association salary schedule.

Megan Hoekstra – Full-time (1.000 FTEs) Grade 2 Teacher at Monroe Elementary School beginning

August 31, 2015 for the 2015-16 school year. She will be placed on step 2 of the M lane of the Teachers Association salary schedule.

Stacy Klinkner – Early Childhood Teacher for 1310 annual hours (0.91 FTEs) beginning July 1, 2015. She will be compensated at the rate of \$22.03 per hour.

Sarah Lieske – Full-time (1.000 FTEs) Teacher at Washington Elementary School beginning August 31, 2015 for the 2015-16 school year. She will be placed on step 1 of the B lane of the Teachers Association salary schedule.

Michelle Modrow – Transfer to the position of Elementary Continuous Improvement Coach (TOSA) at Rosa Parks/Bridges Community Schools beginning August 31, 2015 and continuing through May 31, 2018.

Ann Obernolte – Long Term Substitute Kindergarten Teacher for Sherry Davies at Kennedy Elementary School beginning August 31 and ending November 1, 2015. She will be placed on step 10 of the M+45 lane of the Teachers Association salary schedule.

Taylor Wasvick – Full-time (1.000 FTEs) Social Studies Teacher at West High School beginning August 31, 2015 for the 2015-16 school year. He will be placed on step 1 of the B lane of the Teachers Association salary schedule.

#### APPOINTMENTS (NONINSTRUCTIONAL)

Emma Abrahamson – LPN/Paraprofessional in the Reading/Math/EL/Learning In Deed Summer School Programs on the following dates: July 6-9, July 13-16, July 20-23, and July 27-30, 2015 for 3.5 hours per day. She will be compensated according to her placement on the Minnesota School Employees Association.

Paula Billings – Paraprofessional in the Learning In Deed Summer School Program on the following dates: July 6-9, July 13-16, July 20-23, and July 27-30, 2015 for 3.5 hours per day. She will be compensated according to her placement on the Minnesota School Employees Association.

Pauline Feist – Special Education Paraprofessional for 6.75 hours per day/5 days per week at Dakota Meadows Middle School beginning September 9, 2015. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Linda Gravley – Transfer to the position of Secretary to the Principal at Franklin Elementary School beginning August 1, 2015. This is a full-time, 10-month position with a work year of 204 days plus 9 paid holidays. She will be placed at her current step, classification B22 on the Educational Secretaries Association salary schedule.

Connie Hulscher – Full-time, 12-month Bookkeeper in the district's Business Office beginning July 1, 2015. She will be placed on step 2 of the B22 classification on the Educational Secretaries Association salary schedule.

Debra Rose – Cook's Helper at Dakota Meadows Middle School for 6 hours per day/5 days per week beginning August 16, 2015. She will be placed on step 2 of the Cook's Helper classification of the School Food Service Workers Association salary schedule.

Lawtousa Yang – ACES Assistant at Eagle Lake Elementary School for 5-8 hours per day/5 days per week beginning June 8, 2015. She will be compensated at the rate of \$9.75 per hour.

The following will be ACES Assistants for 5-8 hours per day/5 days per week beginning June 8, 2015.

They will be compensated at the rate of \$9.00 per hour.

Laura Anderson (Monroe), Annah Busch (Eagle Lake), Hunter Buscherfeld (Franklin), Maggie Chouanard (Lincoln), Brianna Clubb (Hoover), Tucker Coil (Encore), Cori Fairbanks (Roosevelt), Alexandra Fenner (Rosa Parks), Jordan Hassemer (Rosa Parks), Jonathan Heiderscheit (Eagle Lake), Courtney Hinz (Hoover), Luke Holt (Kennedy), Jessica Kadrie (Kennedy), Melia Kennelly (Monroe), Jerry LaCorte (Hoover), Teela Lener-Shaw (Encore), Matthew Malaske (Franklin), Tyler Maxa (Monroe), Eric Ouren (Monroe), Britta Petersen (Lincoln), Sarah Plakke (Encore), Cortney Riege (Rosa Parks), Courtney Simonette (Eagle Lake), Isaac Wadd (Eagle Lake), Kristin Weber (Lincoln).

The following will be ACES Assistants for 5-8 hours per day/5 days per week beginning June 8, 2015.

They will be compensated at the rate of \$9.50 per hour.

Michael Covington (Hoover), Elta Sparks-Covington (Franklin)

#### CONTRACT ADJUSTMENTS (NON-AFFILIATED)

Janelle Bardon – One-time adjustment of \$3,037.63 for additional service to process payroll due to calendar and pay day occurrences.

#### CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Nicholas Yenser – Change placement on the Teachers' Association salary schedule from step 3 of the B+30 lane to step 3 of the M lane beginning with the 2015-16 school year.

#### CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Ann McCall – Decrease in Structured Study Center Supervisor assignment from 6.5 hours per day to 5.5 hours per day/5 days per week beginning with the 2015-16 school year.

#### REQUESTS FOR LEAVE (NON-AFFILIATED)

Marilyn Kraft, Administrative Assistant to the Director of Business Affairs has requested a leave under the provisions of the Family Medical Leave Act commencing on July 6 and continuing for a period of up to 12 weeks.

#### REQUESTS FOR LEAVE (INSTRUCTIONAL)

Shanna Hood, School Counselor at Washing/Eagle Lake Elementary Schools has requested a leave under the provisions of the Family Medical Leave Act commencing on or about September 24 and ending on or about December 16, 2015.

KariTana Wolf, teacher at Hoover Elementary School, has requested a part-time leave of .45 FTEs for the 2015-16 school year. She will teach intervention for .55 FTEs during the 2015-16 school year.

#### REQUEST FOR LEAVE (NONINSTRUCTIONAL)

Ross Ewert, Evening Custodian at East High School has requested a leave under the provisions of the Family Medical Leave Act commencing on July 10 and ending July 24, 2015.

#### ADVANCEMENT OF PROBATIONARY TEACHERS TO TENURE STATUS

The administration recommends that the School Board take formal action to advance the following probationary teachers to tenure status beginning with the 2015-16 school year:

Emily Ball, Ariana Bealey, Allison Beck, Jennifer Blaschko, Angela Braunwarth-Hartwell, Katie Breitbarth, Jenna Carlson, Sherry Davies, Micah Degner, Kayla Dickinson, Michelle Ekstrom, Holly Evans, Makenzie Evans, Heather Fitzsimmons, Brianne Frawley, Abby Grajewski, Haley Hamilton, Laura

Heinze, Sarah Hendley, Shanna Hood, Amelia Jirak, Michael Johnson, Crystal Kay, Les Koppendrayer, Dwight Lahti, Amber Leonhardi, Mary Michels, Laura Mitchell, Michael Nagel, Diane Peters, Angela Peterson, Joyce Peterson, Sarah Peterson, Kirsten Prunty, Katie Ryan, Meghan Sandhurst, Rebecca Schramm, Jonathan Shevy, Michael Shores, Candace Sjogren, Sarah Summers, Christine Swanson, Mark Ulman, Mary Jo Willette, Andrea Williams, Katie Woitas

RESIGNATIONS (INSTRUCTIONAL)

Abby Bachman – Grade 5 Teacher at Kennedy Elementary School, effective as of June 22, 2015.

Bethany Carver – Grade 1 Teacher at Rosa Parks Elementary School, effective June 23, 2015.

Jon Graff – Assistant to the Principal at Dakota Meadows Middle School, effective as of June 29, 2015.

Eva Hendrickson – Art Teacher at Dakota Meadows Middle School, effective as of June 25, 2015.

Joshua Timmerman – Grade 2 at Franklin Elementary School, effective as of June 22, 2015.

RESIGNATIONS (NONINSTRUCTIONAL)

Jordan Fowler-Wacholz – Playground Supervisor at Roosevelt Elementary School, effective as of July 7, 2015.

Cynthia Gabler, Cook Manager at Washington Elementary School has submitted her resignation for purposes of retirement, effective as of June 24, 2015.

Daniel Gabler, District Electrician has submitted his resignation for purposes of retirement, effective as of June 30, 2015.

Britta Higginbotham – General Ed/NonClassroom Paraprofessional at Kennedy Elementary School, effective as of July 7, 2015.

Amanda Prigge – Special Education Paraprofessional at Dakota Meadows Middle School, effective as of August 15, 2015.

Kara Schreiner – ACES Assistant, effective as of July 2, 2015.

Ethan Teske – Special Education Paraprofessional at Futures, effective as of June 22, 2015.

**Recommended Action:**

The Administration recommends approval of the items.

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**School Board Regular Meeting**

**ITEM NUMBER: 5. E.**

**Meeting Date:** 07/13/2015

**Prepared By:** Sheri L. Allen, Superintendent

**Item Type:** Action

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**Subject:**

Renewal of Membership in the Minnesota State High School League

**Background:**

Minnesota Statute 1993, Section 128C.01 requires individual school boards to authorize membership in the Minnesota State High School League each year.

**Recommended Action:**

The administrative team recommends approval of the attached resolution to renew the Mankato Area Public Schools' membership in the Minnesota State High School League for the 2015-16 school year.

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**Attachments**

MSHSL Renewal Resolution

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Minnesota State High School League  
2100 Freeway Boulevard  
Brooklyn Center, MN 55430-1735  
763-560-2262 Fax: 763.569.0499 www.mshsl.org

2015-2016 RESOLUTION FOR MEMBERSHIP  
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE

**RESOLVED**, that the Governing Board of School District Number 77, County of Blue Earth, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

**FURTHER RESOLVED**, that the high school(s) listed below (name all high schools in the district):

Mankato East Senior High  
Mankato West Senior High

is/are authorized by this, the Governing Board of said school district or school to:

1. ☐ Make new application for membership in the Minnesota State High School League; School Enrollment (9-12): \_\_\_\_\_
- OR;
- ☒ Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.
3. ☐ Our school **WILL NOT** be renewing its membership in the Minnesota State High School League.

**FURTHER RESOLVED**, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representative identified by the Governing Board.

***Signing the Resolution for Membership affirms that this Governing Board has reviewed the WHY WE PLAY training video which defines the purpose of education-based athletic and activity programs and will assist school communities in communicating a shared-common language as it relates to the value of these said programs.***

*Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.*

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: \_\_\_\_\_  
Clerk/Secretary - Local Governing Board

Signed: \_\_\_\_\_  
Superintendent or Head of School

Date: 7-13-15

Date: 7-13-15

District Office Address, City, Zip: 10 Civic Center Plaza, Suite 2, Mankato  
MN. 56001

School Superintendent's Phone: 507-387-1868 School Superintendent's Email: sallen1@isd77.k12.mn.us

**RETURN ONE COPY TO THE MSHSL NOT LATER THAN SEPTEMBER 1, 2015**  
**Retain one copy for the school files.**

**School Board Regular Meeting****ITEM NUMBER: 5. F.****Meeting Date:** 07/13/2015**Prepared By:** Sheri L. Allen, Superintendent**Item Type:** Action

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**Subject:**

Renewal of Membership in the Minnesota School Boards Association

**Background:**

The Minnesota School Boards Association is a service organization for Minnesota school districts. The organization is directed by a Board of Directors consisting of local school board members elected from director districts. The Association provides legislative assistance, assistance with negotiations, informational services regarding finance and legal matters, and in-service opportunities for School Board members.

Membership dues for District 77 for 2015-16 are \$11,590. This amount is determined by way of a formula based upon the number of students in our District. The membership dues for 2014-15 were \$11,590 and the slight increase for the current year is due to our increased enrollment numbers.

**Recommended Action:**

The administrative team recommends continued membership. Statutes require that election for membership in the MSBA pass by a two-thirds majority vote.

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**School Board Regular Meeting**

**ITEM NUMBER: 5. G.**

**Meeting Date:** 07/13/2015

**Prepared By:** Eric Hudspeth, Director of Human Resources and Organizational Development

**Item Type:** Action

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**Subject:**

Approval of the 2015-2016 Rates of Pay for Community Education & Recreation Department Part-Time and Seasonal Personnel

**Background:**

Each year the Board approves a schedule of rates of pay for persons employed by the Community Education and Recreation Department on a part-time and/or seasonal basis. Schedules showing the recommended rates for the 2015-16 school year are enclosed.

**Recommended Action:**

The Administration recommends approval of the proposed rates as presented.

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**Attachments**

CER Rates of Pay

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**Community Education & Recreation Department**  
**Salary rates for Part-Time Personnel**

| <b>Job Title</b>                                                        | <b>Rate 2013-14</b>             |
|-------------------------------------------------------------------------|---------------------------------|
| <b>ACES Staff</b>                                                       |                                 |
| ACES Supervisor                                                         | \$11.00 - \$18.00/hour          |
| ACES childcare staff                                                    | \$ 8.00 - \$12.00/hour          |
|                                                                         |                                 |
| <b>Adult Basic Education (ABE)</b>                                      |                                 |
| ABE Aides                                                               | \$10.00 – \$15.00               |
| ABE Volunteer Supervisor                                                | \$12,000 - \$16,000 per year    |
| ABE Childcare staff                                                     | \$ 8.00 - \$13.00/hour          |
|                                                                         |                                 |
| <b>Aquatics Staff</b>                                                   |                                 |
| Aquatics Director - School year                                         | \$10.50 - \$15.00/hour          |
| Aquatics Director - Summer                                              | Stipend: \$3,709 - \$4,000      |
| Instructors                                                             | \$10.00 - \$13.00/hour          |
| Lifeguards                                                              | \$ 7.25 - \$10.00/hour          |
| Locker Room Attendants                                                  | \$ 7.25/hour                    |
|                                                                         |                                 |
| <b>Early Childhood Family Ed. (EC)</b>                                  |                                 |
| Early Childhood Assistants                                              | \$ 10.00 - \$14.50/hour         |
| Non-licensed Screener                                                   | \$10.40/hour                    |
| Licensed Screener                                                       | \$18.40/hour                    |
| Screening Supervisor                                                    | \$25.50/hour                    |
|                                                                         |                                 |
| <b>Enrichment Staff</b>                                                 |                                 |
| Enrichment Instructors                                                  | \$ 8.50 - \$26.00/hour          |
| Enrichment Aides                                                        | \$ 8.50 - \$26.00/hour          |
| ACCESS Assistants/Aides                                                 | \$ 8.00 - \$15.00/hour          |
| ASA Skating School Instructors                                          | \$ 7.25 - \$13.00/hour          |
| ASA Concession Worker                                                   |                                 |
| Special Event Coordinators                                              | \$ 9.00 – \$13.00/hour          |
|                                                                         |                                 |
| <b>Recreation Officials</b>                                             |                                 |
| Softball - Umpire Scheduler                                             | \$1,500 - \$2,400 (summer+fall) |
| Slow Pitch                                                              | \$21.00 - \$26.00/game          |
| Fast Pitch                                                              | \$21.00 - \$26.00/game          |
| Basketball Officials                                                    | \$21.00 - \$26.00/game          |
| Volleyball Officials                                                    | \$16.00 - \$22.00/game          |
|                                                                         |                                 |
| <b>Youth Recreation Staff</b> <i>serving all Recreation programming</i> |                                 |
| Playgrounds – Senior Supervisor                                         | \$ 9.00 – \$15.00/hour          |
| Certified Archery Instructor (new)                                      | \$ 13.00 – \$18.00/hour         |
| Youth Sports Leaders                                                    | \$ 9.00 – \$13.00/hour          |

|                              |                             |
|------------------------------|-----------------------------|
| Playground Supervisor        | \$ 9.00 – \$13.00/hour      |
| Open Gym Supervisors         | \$ 9.00 – \$13.00/hour      |
| Activity Center Coordinators | \$ 9.00 – \$13.00/hour      |
|                              |                             |
| <b>Lancer Band</b>           |                             |
| Lancer Band Director         | \$3,350 - \$4,791.66/summer |
| Lancer Band Assistants       | \$500 - \$2,270/summer      |

Revised 7/8/13

| Rate 2014-15                    | Rate 2015-16                    |
|---------------------------------|---------------------------------|
|                                 |                                 |
| \$11.00 - \$18.00/hour          | \$11.50 - \$18.00/hour          |
| \$ 9.00 - \$12.25/hour          | \$9.50 - \$12.25/hour           |
|                                 |                                 |
|                                 |                                 |
| \$10.00 – \$15.00/hour          | \$10.00 – \$15.00/hour          |
|                                 |                                 |
| \$ 8.50 - \$13.50/hour          | \$9.00 - \$14.00/hour           |
|                                 |                                 |
|                                 |                                 |
| \$14.94- \$19.00/hour           | \$14.94- \$19.00/hour           |
| Stipend: \$3860 - \$4,000       | Stipend: \$3860 - \$4,100       |
| \$10.50 - \$14.00/hour          | \$10.50 - \$14.00/hour          |
| \$8.50 - \$11.00/hour           | \$9.00 - \$11.00/hour           |
| \$ 7.25/hour                    | \$7.50/hour                     |
|                                 |                                 |
|                                 |                                 |
| \$ 10.00 - \$14.50/hour         | \$ 10.00 - \$14.50/hour         |
| \$10.00-\$14.50/hour            | \$10.00-\$14.50/hour            |
| \$16.00/hour                    | \$16.00/hour                    |
| \$25.50/hour                    | \$25.50/hour                    |
|                                 |                                 |
|                                 |                                 |
| \$ 8.50 - \$26.00/hour          | \$ 8.50 - \$26.00/hour          |
| \$ 8.50 - \$26.00/hour          | \$ 8.50 - \$26.00/hour          |
| \$ 9.50 - \$15.00/hour          | \$ 9.50 - \$15.00/hour          |
| \$ 8.50 - \$13.00/hour          | \$ 8.50 - \$13.00/hour          |
| \$9.00/hour                     | \$9.00/hour                     |
| \$ 9.00 – \$13.00/hour          | \$ 9.00 – \$13.00/hour          |
|                                 |                                 |
|                                 |                                 |
| \$1,500 - \$2,500 (summer+fall) | \$1,500 - \$2,500 (summer+fall) |
| \$21.00 - \$26.00/game          | \$21.00 - \$26.00/game          |
| \$21.00 - \$26.00/game          | \$21.00 - \$26.00/game          |
| \$21.00 - \$28.00/game          | \$21.00 - \$28.00/game          |
| \$16.00 - \$22.00/game          | \$16.00 - \$22.00/game          |
|                                 |                                 |
|                                 |                                 |
| \$ 11.00 – \$15.00/hour         | \$ 11.00 – \$15.00/hour         |
| \$ 13.00 – \$18.00/hour         | \$ 13.00 – \$18.00/hour         |
| \$ 9.50 – \$15.50/hour          | \$ 9.50 – \$15.50/hour          |

remove: now a contracted positi

|

|                                |                                |
|--------------------------------|--------------------------------|
| \$ 9.50 – \$13.00/hour         | \$ 9.50 – \$13.00/hour         |
| \$ 11.00 – \$13.00/hour        | \$ 10.00 – \$13.00/hour        |
| 0                              | 0                              |
|                                |                                |
|                                |                                |
| \$4,839.58 - \$5,191.66/summer | \$4,839.58 - \$6,191.66/summer |
| \$500 - \$2,270/summer         | \$500 - \$2,600/summer         |

Revised 6/30/14

Revised 6/30/15

remove: no longer a position



**School Board Regular Meeting**

**ITEM NUMBER: 5. H.**

**Meeting Date:** 07/13/2015

**Prepared By:** Eric Hudspith, Director of Human Resources and Organizational Development

**Item Type:** Action

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**Subject:**

Approval of the 2015-2016 Hourly Rates for Part-Time, Temporary, and Substitute Employees; and Miscellaneous Rates of Pay

**Background:**

Each year the Board approves a schedule of hourly rates for persons employed by the district on a part-time, temporary or substitute basis, and miscellaneous rates of pay. Schedules showing the recommended rates for the 2015-16 school year are enclosed. The administration recommends that the Board adopt the proposed rates as recommended.

**Recommended Action:**

The Administration recommends approval of the proposed rates as presented.

---

**Attachments**

Part-Time Rates

Substitute Rates

Miscellaneous Rates

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# MANKATO AREA PUBLIC SCHOOLS

## Hourly Rates for Part-time/Temporary Employees 2015-16 Fiscal Year

| <b>JOB TITLE</b>                    | <b>2014-15 Hourly Rate</b>    | <b>2015-16 Hourly Rate</b>    |
|-------------------------------------|-------------------------------|-------------------------------|
|                                     |                               |                               |
| Laundry Worker                      | \$11.25                       | \$11.25                       |
| Work Experience/Work Based Students | Minimum Wage                  | Minimum Wage                  |
| High School Student Workers         | Minimum Wage                  | Minimum Wage                  |
| Post-Secondary Work Study           | Minimum Wage                  | Minimum Wage                  |
| Sign Language Interpreter           | \$22.25 - \$24.50             | \$22.25 - \$24.50             |
| Language Interpreter                | \$18.25                       | \$18.25                       |
| Brailist                            | \$20.00 - \$23.00             | \$20.00 - \$23.00             |
| Brailist in Training                | \$15.00                       | \$15.00                       |
| Head Election Judge                 | \$9.00                        | \$9.00                        |
| Election Judge                      | \$8.00                        | \$8.00                        |
| Locksmith                           | \$12.00                       | \$12.00                       |
| Lead Summer Painter                 | \$11.50                       | \$11.50                       |
| Summer Painter                      | \$10.00                       | \$10.00                       |
| Summer Carpenter's Helper           | \$10.00                       | \$10.00                       |
| Groundskeeper (0 - 1 year)          | \$9.70                        | \$9.70                        |
| Groundskeeper (more than 1 year)    | \$10.20                       | \$10.20                       |
| Custodian's Summer Helper           | \$10.50                       | \$10.50                       |
| Curriculum Writing                  | \$25.00                       | \$25.00                       |
| Musical Accompanist                 | \$15.00                       | \$15.00                       |
| Printer's Helper                    | \$9.50                        | \$9.50                        |
| District Stage Manager              | \$25.00                       | \$25.00                       |
| Assistant Stage Manager             | \$15.00                       | \$15.00                       |
| First Aid Trainers                  | \$25.00                       | \$25.00                       |
| First Aid Team Members              | Reg. Hrly Rate to \$17.50 max | Reg. Hrly Rate to \$17.50 max |

**MANKATO AREA PUBLIC SCHOOLS  
Independent School District No. 77**

**Rates for Substitute Employees  
2015-16 Fiscal Year**

| <b><u>JOB TITLE</u></b>       | <b><u>2014-15</u></b>                                                                                                                    | <b><u>2015-16</u></b>                                                                                                                    |
|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| Teacher                       | \$115.00 per day<br>or \$19.17/hr with a<br>two-hour minimum<br>and \$115 maximum                                                        | \$115.00 per day<br>or \$19.17/hr with a<br>two-hour minimum<br>and \$115 maximum                                                        |
| Principal (licensed)          | \$150.00 per day,<br>Base principal salary daily<br>rate for 10 or more<br>consecutive days<br>beginning day 1 when<br>known in advance. | \$150.00 per day,<br>Base principal salary<br>daily rate for 10 or more<br>consecutive days<br>beginning day 1 when<br>known in advance. |
| Paraprofessional              |                                                                                                                                          |                                                                                                                                          |
| No District 77 Experience     | \$10.25 per hour                                                                                                                         | \$10.25 per hour                                                                                                                         |
| With District 77 Experience   | Contract Minimum                                                                                                                         | Contract Minimum                                                                                                                         |
| Secretary                     | \$11.00 per hour                                                                                                                         | \$11.00 per hour                                                                                                                         |
| Retired District 77 Secretary | \$11.25 per hour                                                                                                                         | \$11.25 per hour                                                                                                                         |
| Custodial/Maintenance         | \$11.00 per hour                                                                                                                         | \$11.00 per hour                                                                                                                         |
| Retired District 77 Custodian | \$11.25 per hour                                                                                                                         | \$11.25 per hour                                                                                                                         |
| Food Service                  | Step 1                                                                                                                                   | Step 1                                                                                                                                   |
| Licensed School Nurse         | \$30.00 per hour                                                                                                                         | \$30.00 per hour                                                                                                                         |
| Nurse (LPN or RN)             | Contract Minimum                                                                                                                         | Contract Minimum                                                                                                                         |

**MANKATO AREA PUBLIC SCHOOLS**  
**2015-16**  
**Miscellaneous Rates of Pay**

| Job Title/Activity                                                                                                                                                                                          | Rate                                                                                                 | Comments                                                                                                                                                                              | Budget Code                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|
| <u>PLCs</u><br>Missed Prep for PLC<br>PLC after teacher duty day*                                                                                                                                           | \$19.17 per hour<br>\$25.00 per hour; up to 1 hour per mtg.                                          | Per Letter of Agreement with MTA                                                                                                                                                      | Site Staff Development<br>01/xxx/640/000/306/185 |
| Missed Prep or Lunch - Special Ed Teachers                                                                                                                                                                  | Contract Rate                                                                                        | Apply when teachers miss prep/lunch to provide instruction or for IEP meetings per Special Ed Teacher Compensation Guidelines.                                                        | 01/xxx/xxx/000/740/185                           |
| IEP meetings outside of teacher duty day - all teachers*                                                                                                                                                    | Contract Rate                                                                                        | Compensation minimum of 15 minutes per Special Ed Teacher Compensation Guidelines                                                                                                     | 01/xxx/xxx/000/740/185                           |
| DIBELS Team Members                                                                                                                                                                                         | \$20.00 per hour                                                                                     |                                                                                                                                                                                       |                                                  |
| <u>Test Proctors</u><br>Current employees during normal work hours<br>Current employees outside normal work hours<br>Hired from outside district<br>Retired licensed teachers<br>Missed prep for proctoring | No additional pay<br>Regular Rate of Pay<br>\$10.25 per hour<br>\$15.00 per hour<br>\$19.17 per hour |                                                                                                                                                                                       | 01/200/611/000/000/185                           |
| Required meetings outside of teacher duty day*                                                                                                                                                              | \$25.00 per hour                                                                                     | <b>Exception:</b> Part-time teachers attending a district inservice within the FT teacher duty day should receive their contract rate for additional time beyond their contract time. | Teacher's Regular Salary Code                    |
| Summer Professional Development                                                                                                                                                                             | \$25.00 per hour                                                                                     | <b>Note:</b> Payment for summer professional development will be paid only if specifically aligned to District Roadmap initiatives and designated by the District as paid training.   | Site or Program Staff Development Code           |
| Participating on Interview Teams                                                                                                                                                                            | No pay - voluntary                                                                                   |                                                                                                                                                                                       | -----                                            |
| Teaching Fellows                                                                                                                                                                                            | \$25.00 per hour                                                                                     | For activities outside of teacher duty day scheduled by mentors and designated for pay                                                                                                |                                                  |
| Moving                                                                                                                                                                                                      | Sub Custodian Rate                                                                                   | Maximum 8 hours                                                                                                                                                                       | 01/xxx/810/000/000/170                           |
| Cougar Learning Lab Coordinator                                                                                                                                                                             | \$20.00 per hour                                                                                     | East Sr. High School                                                                                                                                                                  |                                                  |
| Success Coach                                                                                                                                                                                               | \$20.00 per hour                                                                                     | East Jr. High School                                                                                                                                                                  |                                                  |
| PASS/SASH Instructors                                                                                                                                                                                       | Contract Rate                                                                                        | East Jr. and DMMS                                                                                                                                                                     | 01/612/280/000/303/140                           |
| <u>CPI/PCM Training</u><br>Trainers<br>Teacher Trainees sent by District<br>Para Trainees sent by District                                                                                                  | Contract Rate<br>\$25.00 per hour<br>Regular hourly rate                                             |                                                                                                                                                                                       | 01/200/420/640/419/185                           |

\*Teacher duty day is 7 hours, 50 minutes. Teachers are required to begin 30 minutes prior to the student day. Typically, the end time for secondary teachers is 30 minutes after the student day; end time for elementary teachers is 40-50 minutes after the student day depending upon the length of the student day.

Note: Please be sure that teachers submit timesheets for extra time worked within the same pay period that the time was worked.

July 7, 2015

**School Board Regular Meeting**

**ITEM NUMBER: 6. A.**

**Meeting Date:** 07/13/2015

**Prepared By:** Sheri L. Allen, Superintendent

**Item Type:** Action

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**Subject:**

Acceptance of Gifts and Grants

**Background:**

Rasmussen College donated a medical examination table valued at \$500 to the District's Health Science department .

**Recommended Action:**

The administration recommends Board acceptance of this generous gift.

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**School Board Regular Meeting**

**ITEM NUMBER: 6. B.**

**Meeting Date:** 07/13/2015

**Prepared By:** Sheri L. Allen, Superintendent

**Item Type:** Action

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**Subject:**

Act on 2015-16 Health and Safety Plan

**Background:**

Mr. Meixl reviewed the proposed 2015-16 Mankato Area Public Schools Health and Safety Plan during the information portion of this evening's meeting.

**Recommended Action:**

The administrative team recommends that the School Board take action to approve this plan.

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**Attachments**

Health and Safety Plan 2015-16

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# **2015-2016 Health & Safety Plan Report**

Joe Meixl, Health & Safety Coordinator

*July 13, 2015*

# Health & Safety Report 2015-16

- |                                                       |                                      |
|-------------------------------------------------------|--------------------------------------|
| A. 2014-15 H&S Mgmt Checklist<br>2015-16 H&S Projects | G. Employee Injuries - 10 Yr. Report |
| B. District Safety Teams                              | H. Pupil Injuries - 10 Yr. Report    |
| C. District H&S Volunteers                            | I. Workers' Compensation Report      |
| D. Health & Safety Site Score Sheet                   | J. Employee Assistance Program       |
| E. Health & Wellness Initiatives                      | K. Safe Routes to School - ALPS      |
| F. Health Promotions Summary                          | L. Board Approval of Safety Plan     |

# Health & Safety Program Checklist

## Karen Olson, Mgmt. Assistance SCSC

Date of Visit: 4-1-15  
School District: Mankato  
Contact Person: Joe Meixl

### HEALTH & SAFETY PROGRAM CHECKLIST

Conducted by: Karen Olson, Management Assistance  
South Central Service Cooperative

If box ☐ is left unchecked, this information  
was not found in your program files

#### Asbestos

- |                                                                                    |                                                    |
|------------------------------------------------------------------------------------|----------------------------------------------------|
| <input checked="" type="checkbox"/> Written plan, records of asbestos events       | Name: Joe Meixl                                    |
| <input checked="" type="checkbox"/> Designated person is current and AHERA trained | Name: Joe Meixl                                    |
| <input checked="" type="checkbox"/> Local contact person                           | Date: August 2014 (Focus Newsletter)               |
| <input checked="" type="checkbox"/> Annual notification found                      | Dates: 8-6-12, 9-27-13, July 2014, February 2015   |
| <input checked="" type="checkbox"/> 6-month periodic surveillances                 | Date: August 2010, July 2013                       |
| <input checked="" type="checkbox"/> 3-year re-inspection report (1998, 2001, 2004) | Date: 5-13-14, 5-15-14 (Custodial/Maint.)          |
| <input checked="" type="checkbox"/> Annual asbestos awareness training             | Date: 6-20-14 (school board approval in July 2014) |
| <input checked="" type="checkbox"/> Annual program review                          |                                                    |

Comments: District utilizes School Dude for tracking and organizing a biannual inspection schedule. Completion dates for inspections and corrective actions are tracked for each district-owned building. District employs two asbestos operations and maintenance workers. Refresher training is due for O&M workers.

#### AWAIR (A Workplace Accident & Injury Reduction) Program

- |                                                                                                          |                                                    |
|----------------------------------------------------------------------------------------------------------|----------------------------------------------------|
| <input checked="" type="checkbox"/> Written management plan available                                    | Name: Joe Meixl                                    |
| <input checked="" type="checkbox"/> Local contact person                                                 |                                                    |
| <input checked="" type="checkbox"/> Responsibilities developed for administration, supervisors and staff |                                                    |
| <input checked="" type="checkbox"/> Employee safety rules developed/communicated                         |                                                    |
| <input checked="" type="checkbox"/> Accident report/investigation procedures                             |                                                    |
| <input checked="" type="checkbox"/> Enforcement/disciplinary procedures                                  |                                                    |
| <input checked="" type="checkbox"/> Annual program review                                                | Date: 6-20-14 (school board approval in July 2014) |

Comments: AWAIR and all HS programs are reviewed annually by Joe Meixl and 2 school board members – they are then approved by the full school board. Health and Safety Policy # 457 adopted in 2012 and reviewed annually thereafter.

#### Bloodborne Pathogens (Exposure Control Plan)

- |                                                                                            |                                                    |
|--------------------------------------------------------------------------------------------|----------------------------------------------------|
| <input checked="" type="checkbox"/> Written management plan available                      | Name: Joe Meixl                                    |
| <input checked="" type="checkbox"/> Local contact person                                   | Categories of exposure:                            |
| <input checked="" type="checkbox"/> Employee exposure determined                           |                                                    |
| <input checked="" type="checkbox"/> Hepatitis B vaccinations offered to eligible employees |                                                    |
| <input checked="" type="checkbox"/> Documentation of vaccinations/declinations             |                                                    |
| <input checked="" type="checkbox"/> Exposure incident reporting procedures                 |                                                    |
| <input checked="" type="checkbox"/> Work practice controls developed/implemented           |                                                    |
| <input checked="" type="checkbox"/> Housekeeping procedures developed/implemented          |                                                    |
| <input checked="" type="checkbox"/> Laundry procedures developed (contaminated laundry)    |                                                    |
| <input checked="" type="checkbox"/> Exposure control kits available                        |                                                    |
| <input checked="" type="checkbox"/> Annual training conducted for employees with exposure  | Date: ongoing via online training with SafeSchools |
| <input checked="" type="checkbox"/> Annual program review                                  | Date: 6-20-14 (school board approval in July 2014) |

Comments: SafeSchools online training is conducted for all applicable staff. Live initial trainings are conducted for Class I and Class II employees. Live training conducted on 5-13-14 (Custodial Heads).

#### Community Right to Know

- |                                                                                                          |                                                      |
|----------------------------------------------------------------------------------------------------------|------------------------------------------------------|
| <input checked="" type="checkbox"/> Written management plan available                                    | Name: Joe Meixl                                      |
| <input checked="" type="checkbox"/> Local contact person                                                 | Materials Present: fuel oil                          |
| <input checked="" type="checkbox"/> Facilities surveyed for hazardous materials in reportable quantities |                                                      |
| <input checked="" type="checkbox"/> Tier II report completed, sent to local fire dept/State              | Date Prepared: 1-12-15 (email sent to Jeff Bengtson) |
| <input checked="" type="checkbox"/> Annual program review                                                | Date: 6-20-14 (school board approval in July 2014)   |

Comments:

#### Compressed Gas

- |                                                                                         |                                                     |
|-----------------------------------------------------------------------------------------|-----------------------------------------------------|
| <input checked="" type="checkbox"/> Written management plan available                   | Name: Joe Meixl                                     |
| <input checked="" type="checkbox"/> Local contact person                                | Locations: West, East, Dakota Meadows, Central HS   |
| <input checked="" type="checkbox"/> Facilities surveyed for compressed gas applications |                                                     |
| <input checked="" type="checkbox"/> Safe operating procedures developed                 | Date: 5-13/15-14 (Cust./Maint.), 12-10-14 (Tech Ed) |
| <input checked="" type="checkbox"/> Annual training conducted for employees             | Date: 6-20-14 (school board approval in July 2014)  |
| <input checked="" type="checkbox"/> Annual program review                               |                                                     |

Comments: Safe operating procedures are attached to the plan in the form of a checklist.

#### Confined Space

- |                                                                                                                                                                                      |                                                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Written management plan available                                                                                                                | Name: Joe Meixl                                                                                                        |
| <input checked="" type="checkbox"/> Local contact person                                                                                                                             | Locations: tunnels, boilers, lift stations, air handlers, elevator shafts, unexcavated spaces, attics, hot water tanks |
| <input checked="" type="checkbox"/> Confined spaces listed in plan                                                                                                                   |                                                                                                                        |
| <input checked="" type="checkbox"/> Potential hazards of each space described                                                                                                        |                                                                                                                        |
| <input checked="" type="checkbox"/> Confined space assessments available, dated and signed                                                                                           |                                                                                                                        |
| <input checked="" type="checkbox"/> District determination if employees will enter spaces                                                                                            |                                                                                                                        |
| <input checked="" type="checkbox"/> For "permit-required" spaces, determination made if entry will be made under full permit procedures or alternate/reclassification procedures     |                                                                                                                        |
| <input checked="" type="checkbox"/> Specific procedures for entry into permit spaces                                                                                                 |                                                                                                                        |
| <input checked="" type="checkbox"/> Required equipment for safe entry listed in plan (ventilation, communication, PPE, lighting, barriers, shields, entry/exit and rescue equipment) |                                                                                                                        |
| <input checked="" type="checkbox"/> Rescue/emergency procedures                                                                                                                      |                                                                                                                        |
| <input checked="" type="checkbox"/> District contacted local fire dept. concerning hazards of confined spaces prior to emergency                                                     | 2-29-08 (contract is renewed annually with regional rescue team)                                                       |
| <input checked="" type="checkbox"/> Entry permit established, implemented and followed                                                                                               |                                                                                                                        |
| <input checked="" type="checkbox"/> Problem entries documented and reviewed                                                                                                          |                                                                                                                        |
| <input checked="" type="checkbox"/> Training conducted for affected employees                                                                                                        | Date: 5-13-14, 5-15-14 (Custodial/Maint.)                                                                              |
| <input checked="" type="checkbox"/> Annual program review                                                                                                                            | Date: 6-20-14 (school board approval in July 2014)                                                                     |

Comments: District has a contract with the regional rescue team to provide complete rescue services in the event of an emergency. Initial confined space assessment completed 10-7-02.

## Electrical Safety

|                                     |                                                                                 |                                                    |
|-------------------------------------|---------------------------------------------------------------------------------|----------------------------------------------------|
| <input checked="" type="checkbox"/> | Written management plan available                                               |                                                    |
| <input checked="" type="checkbox"/> | Local contact person                                                            | Name: Joe Meixl                                    |
| <input checked="" type="checkbox"/> | Safe work practices described                                                   |                                                    |
| <input checked="" type="checkbox"/> | Safe use of equipment determined                                                |                                                    |
| <input checked="" type="checkbox"/> | Protective equipment provided (non-conductive ladders, gloves, head protection) |                                                    |
| <input checked="" type="checkbox"/> | Affected employees trained in safe work practices                               | Date: 5-13/15-14 (Cust./Maint.)                    |
| <input checked="" type="checkbox"/> | Annual program review                                                           | Date: 6-20-14 (school board approval in July 2014) |

Comments: Dan Gabler, district electrician trains in-house staff. District employs PLT licensed employees.

## Emergency Action Plan

|                                     |                                                                                       |                                                    |
|-------------------------------------|---------------------------------------------------------------------------------------|----------------------------------------------------|
| <input checked="" type="checkbox"/> | Written management plan available                                                     |                                                    |
| <input checked="" type="checkbox"/> | Local contact persons identified:                                                     | Joe Meixl                                          |
| <input checked="" type="checkbox"/> | Plan addresses                                                                        |                                                    |
|                                     | • Fire                                                                                |                                                    |
|                                     | • Natural disaster (tornado, blizzard)                                                |                                                    |
|                                     | • Chemical spill/release                                                              |                                                    |
|                                     | • Utility emergency                                                                   |                                                    |
|                                     | • Bomb threat/other violence                                                          |                                                    |
|                                     | • Other                                                                               |                                                    |
| <input checked="" type="checkbox"/> | Plan is specific to district's facility (emergency routes, evacuation shelters, etc.) |                                                    |
| <input checked="" type="checkbox"/> | Emergency lighting available                                                          |                                                    |
| <input checked="" type="checkbox"/> | Emergency lighting tested monthly                                                     |                                                    |
| <input checked="" type="checkbox"/> | Procedures/routes posted in classrooms                                                |                                                    |
| <input checked="" type="checkbox"/> | Procedures to account for employees/staff/visitors                                    | Roster of employees/students in "Emergency Go Bag" |
| <input checked="" type="checkbox"/> | Annual training conducted for employees                                               | Date: See comments below                           |
| <input checked="" type="checkbox"/> | Annual program review                                                                 | Date: 6-20-14 (school board approval in July 2014) |

Comments: Employees are trained each fall by E-Team(s) that are appointed at each building site. All new staffers receive the safety handbook and a safety procedures hard card. Lockdowns are on schedule to be completed. Incident Command System training provided via SafeSchools online training. Recommend: provide de-escalation training to event staff working with the public including night and weekend events and athletics.

## Employee Right to Understand (formerly Employee Right to Know)/Hazard Communication

|                                     |                                                   |                                                       |
|-------------------------------------|---------------------------------------------------|-------------------------------------------------------|
| <input checked="" type="checkbox"/> | Written management plan available                 |                                                       |
| <input checked="" type="checkbox"/> | Local contact person                              | Name: Joe Meixl                                       |
| <input checked="" type="checkbox"/> | Chemical inventory found for each functional area | Chem. Inventory posted in each high hazard department |
| <input checked="" type="checkbox"/> | (M)SDSs available                                 | Updated annually- accessed online (Flinn) for Science |
| <input checked="" type="checkbox"/> | Plan describes (M)SDS management                  |                                                       |
| <input checked="" type="checkbox"/> | Initial/annual training for all employees         | Dates: 5-13/15-14 (Cust./Maint.), 12-10-14 (Tech Ed)  |
| <input checked="" type="checkbox"/> | Annual program review                             | Date: 6-20-14 (school board approval in July 2014)    |

Comments: Ongoing live or online trainings are conducted and documented for initial trainings for new employees as needed. District employs a Stage Manager who coordinates all physical hazards for staff, students in theatrical productions. NOTE- Compliance timeline for transitioning to full Global Harmonizing System (GHS) Haz Comm:

- 6-1-15 Chemical manufacturers and distributors must complete hazard reclassification and produce GHS styled labels and safety data sheets. Distributors get an additional 6 months to complete shipments of old inventory.
- 12-1-15 Distributors must comply fully with GHS requirements. (Grace period for shipments of old inventory ends.)
- 6-1-16 Employers must be in full compliance with revised GHS and Hazard Communication standard, including complete training of employees on new hazards and/or revisions to workplace hazard communication program.

## Fire Protection

|                                     |                                                                                                 |                                      |
|-------------------------------------|-------------------------------------------------------------------------------------------------|--------------------------------------|
| <input checked="" type="checkbox"/> | Fire drills conducted (5/year)                                                                  | Number Thus Far: On Schedule         |
| <input checked="" type="checkbox"/> | Fire alarm system inspected annually                                                            | Summer 2013 A+ Systems Group         |
| <input checked="" type="checkbox"/> | Smoke detector testing conducted                                                                | Summer 2013 A+ Systems Group         |
| <input checked="" type="checkbox"/> | Sprinkler testing conducted annually                                                            | completed by Olympic Fire Protection |
| <input checked="" type="checkbox"/> | Fire extinguishers serviced annually                                                            |                                      |
| <input checked="" type="checkbox"/> | Fire extinguishers visually inspected monthly                                                   | Head custodians complete this        |
| <input checked="" type="checkbox"/> | Employees expected to use fire extinguishers trained annually in operation of fire extinguisher | Date: June 2014 (Custodial/Maint.)   |

Comments: All building are on schedule to complete 5 fire drills, 5 lockdowns and 1 tornado drill. Aces afterschool program performs two fire drills each year-include summer school months as indicated on MN Fire Marshal Record Form. SFM 3<sup>rd</sup> Year inspection recently completed during FY14 school year.

## Hazardous Waste

|                                     |                                                    |                                                     |
|-------------------------------------|----------------------------------------------------|-----------------------------------------------------|
| <input checked="" type="checkbox"/> | Written management plan available                  |                                                     |
| <input checked="" type="checkbox"/> | Local contact person                               | Name: Joe Meixl                                     |
| <input checked="" type="checkbox"/> | Proper waste disposals procedures developed        |                                                     |
| <input checked="" type="checkbox"/> | Containerization and labeling procedures described |                                                     |
| <input checked="" type="checkbox"/> | Annual training conducted for employees            | Date: 5-13/15-14 (Cust./Maint.), 12-10-14 (Tech Ed) |
|                                     |                                                    | 1-19-15 (Science)                                   |
| <input checked="" type="checkbox"/> | Annual program review                              | Date: 6-20-14 (school board approval in July 2014)  |

Comments: Training covered via SafeSchools online training.

## Hearing Conservation

|                                     |                                                     |                                                    |
|-------------------------------------|-----------------------------------------------------|----------------------------------------------------|
| <input checked="" type="checkbox"/> | Written management plan available                   |                                                    |
| <input checked="" type="checkbox"/> | Local contact person                                | Name: Joe Meixl                                    |
| <input checked="" type="checkbox"/> | Equipment/areas surveyed to determine noise levels  |                                                    |
| <input checked="" type="checkbox"/> | High noise areas/equipment remonitored periodically |                                                    |
| <input checked="" type="checkbox"/> | Hearing protection available                        |                                                    |
| <input checked="" type="checkbox"/> | Annual audiograms for affected employees            | June 2013                                          |
| <input checked="" type="checkbox"/> | Annual training conducted for employees             | Date: 5-13-14, 5-15-14 (Custodial/Maint.)          |
| <input checked="" type="checkbox"/> | Annual program review                               | Date: 6-20-14 (school board approval in July 2014) |

Comments:

## Hoists, Lifts and Jacks

|                                     |                                                                 |                                                       |
|-------------------------------------|-----------------------------------------------------------------|-------------------------------------------------------|
| <input checked="" type="checkbox"/> | Written management plan available                               |                                                       |
| <input checked="" type="checkbox"/> | Local contact person                                            | Name: Joe Meixl                                       |
| <input checked="" type="checkbox"/> | Inventory of hoists/jacks/lifts                                 |                                                       |
| <input checked="" type="checkbox"/> | Safe operating procedures described                             |                                                       |
| <input checked="" type="checkbox"/> | Equipment inspected on regular basis (documentation maintained) |                                                       |
| <input checked="" type="checkbox"/> | Training provided to affected employees                         | Date: 12-10-14 (Tech. Ed.), 5-13/15-14 (Cust./Maint.) |
| <input checked="" type="checkbox"/> | Annual program review                                           | Date: 6-20-14 (school board approval in July 2014)    |

Comments: Southern Minnesota Inspection provides inspection reports.

## Indoor Air Quality

|                                                                                                                          |                                                                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Written management plan available                                                    |                                                                                                                                        |
| <input checked="" type="checkbox"/> IAQ Coordinator identified                                                           | Name: Joe Meixl I1022                                                                                                                  |
| <input checked="" type="checkbox"/> Communication plan specific to district                                              |                                                                                                                                        |
| <input checked="" type="checkbox"/> Complaint plan specific to district                                                  |                                                                                                                                        |
| <input checked="" type="checkbox"/> Annual IAQ walk-through of all buildings                                             | Date: Monthly at each building                                                                                                         |
| <input checked="" type="checkbox"/> Classrooms evaluated annually                                                        | Date: Annually during heating season, Monthly at each building documented in Head Custodian Monthly Checklist, Feb 2013 Teacher Survey |
|                                                                                                                          | Date: Annual and Monthly evaluations                                                                                                   |
|                                                                                                                          | Date: Annual and Monthly                                                                                                               |
| <input checked="" type="checkbox"/> Ventilation systems evaluated annually                                               |                                                                                                                                        |
| <input checked="" type="checkbox"/> Building maintenance issues evaluated annually                                       |                                                                                                                                        |
| <input checked="" type="checkbox"/> Plan addresses IAQ issues identified in evaluations                                  |                                                                                                                                        |
| <input checked="" type="checkbox"/> Implementation schedule available/specific                                           |                                                                                                                                        |
| <input checked="" type="checkbox"/> O&M plan available and specific to district                                          |                                                                                                                                        |
| <input checked="" type="checkbox"/> Policies available for animals, cleaning, renovation projects, pest management, etc. |                                                                                                                                        |
| <input checked="" type="checkbox"/> Employees trained for optimum IAQ                                                    | Date: Custodial/Maint. : 5-13/15-14                                                                                                    |
| <input checked="" type="checkbox"/> Annual program review                                                                | Date: 6-20-14 (school board approval in July 2014)                                                                                     |

Comments: Each building – custodial head has a CO2 monitor and checks 3 rooms each month. They also check IAQ issues monthly. Notification sent August 2014 Focus Newsletter.

## Integrated Pest Management

|                                                              |                                      |
|--------------------------------------------------------------|--------------------------------------|
| <input checked="" type="checkbox"/> Annual Notification Sent | Date: August 2014 (Focus Newsletter) |
|--------------------------------------------------------------|--------------------------------------|

Comments: District policy is to switch to all organic instead of applying synthetic pesticide applications. Include parent notification procedures in the annual notification.

## Laboratory Safety

|                                                                                                       |                                                         |
|-------------------------------------------------------------------------------------------------------|---------------------------------------------------------|
| <input checked="" type="checkbox"/> Chemical hygiene plan                                             |                                                         |
| <input checked="" type="checkbox"/> Current chemical hygiene officer                                  | Name: Kent Menzel -East HS, Stacy Mortenson-West HS     |
| <input checked="" type="checkbox"/> General Science Safety Checklist completed annually               | Date: 1-19-15                                           |
| <input checked="" type="checkbox"/> Current chemical inventory                                        | Date of last inventory: ongoing/ updating to SDS format |
| <input checked="" type="checkbox"/> Carcinogens used identified in curriculum                         | Listed in Chemical Hygiene Plan                         |
| <input checked="" type="checkbox"/> SDS available for ALL chemicals                                   | Updating to SDS format                                  |
| <input checked="" type="checkbox"/> Fume hood/exhaust tested annually                                 | Date: Monitored by manometer periodically               |
| <input checked="" type="checkbox"/> Testing results posted on hood                                    |                                                         |
| <input checked="" type="checkbox"/> Chemical disposal procedures                                      |                                                         |
| <input checked="" type="checkbox"/> Safe operating procedures for chemicals and experiments conducted |                                                         |
| <input checked="" type="checkbox"/> Annual training conducted for employees                           | Date: East HS: 2-19-14 West HS: 11-7-13                 |
|                                                                                                       | CHO training at SCSC: 11-18-11                          |
| <input checked="" type="checkbox"/> Annual program review                                             | Date: 6-20-14 (school board approval in July 2014)      |

Comments: Fume hoods have manometers installed for current readings that are documented annually. Science teachers complete an annual self-inspection. Include GHS compliance elements into the annual self-inspection document. Lab Safety is covered online via SafeSchools training.

## Lead in Water

|                                                                                                                      |                                                    |
|----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|
| <input checked="" type="checkbox"/> Written management plan available                                                |                                                    |
| <input checked="" type="checkbox"/> Local contact person                                                             | Name: Joe Meixl                                    |
| <input checked="" type="checkbox"/> Drinking water taps/fixtures identified in plan                                  |                                                    |
| <input checked="" type="checkbox"/> Water sampling conducted every five years                                        | Date last conducted: August, 2011                  |
| <input checked="" type="checkbox"/> Testing results found                                                            |                                                    |
| <input checked="" type="checkbox"/> Flushing documentation maintained for faucets/fixtures with elevated lead levels |                                                    |
| <input checked="" type="checkbox"/> Annual program review                                                            | Date: 6-20-14 (school board approval in July 2014) |

Comments: All Bldgs tested 8-10-11 Testing conducted at Hoover, Monroe and Kennedy – May 2006. All faucets (needing to be flushed) have been changed or taken out of service.

## Lockout/Tagout

|                                                                                                                         |                                                      |
|-------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|
| <input checked="" type="checkbox"/> Written management plan available                                                   |                                                      |
| <input checked="" type="checkbox"/> Local contact person                                                                | Name: Joe Meixl                                      |
| <input checked="" type="checkbox"/> Basic energy controls developed                                                     |                                                      |
| <input checked="" type="checkbox"/> Specific energy controls developed (for equipment with more than one energy source) |                                                      |
| <input checked="" type="checkbox"/> Annual inspection of lockout/tagout procedure                                       | Date: **Records kept with Dan Gabler                 |
| <input checked="" type="checkbox"/> Contractors notified of LO/TO requirements                                          | Contractor Safety Checklist                          |
| <input checked="" type="checkbox"/> Locks, tags, other equipment available where needed                                 |                                                      |
| <input checked="" type="checkbox"/> Authorized employee trained                                                         | Date: Custodial/ Maint.: 4-12-13 (due in April 2014) |
| <input checked="" type="checkbox"/> Annual program review                                                               | Date: 6-20-14 (school board approval in July 2014)   |

Comments: LO/TO procedures are observed by in-house licensed electrician, Dan Gabler.  
\*\*Recommend: Observation of authorized employees locking out actual equipment once annually.

## Machine Guarding

|                                                                                                     |                                                    |
|-----------------------------------------------------------------------------------------------------|----------------------------------------------------|
| <input checked="" type="checkbox"/> Written management plan available                               |                                                    |
| <input checked="" type="checkbox"/> Local contact person                                            | Name: Joe Meixl MG1022                             |
| <input checked="" type="checkbox"/> Inventory of shop equipment                                     |                                                    |
| <input checked="" type="checkbox"/> Preventative maintenance program                                |                                                    |
| <input checked="" type="checkbox"/> CFL bid-specification used when purchasing equipment            |                                                    |
| <input checked="" type="checkbox"/> Safe operating procedures for equipment                         | Posted on equipment                                |
| <input checked="" type="checkbox"/> Students trained in use of equipment                            |                                                    |
| <input checked="" type="checkbox"/> Enforcement/disciplinary procedures for unsafe use of equipment |                                                    |
| <input checked="" type="checkbox"/> Safety test/evaluation required prior to student use            | Student Safety Contract                            |
| <input checked="" type="checkbox"/> Use of PPE required (unsafe clothing/shoes prohibited)          |                                                    |
| <input checked="" type="checkbox"/> Instructor trained in machine guarding requirements             | Date: See comments below                           |
| <input checked="" type="checkbox"/> Annual program review                                           | Date: 6-20-14 (school board approval in July 2014) |

Comments: A number of staff hold the MG certificate. Safe operating procedures are posted on all equipment. Mark Seiler (MG 1031) Safety is reviewed annually during the Tech Ed Group meeting 12-10-14.

## OSHA Inspections

- ☒ Management Assistance mock-OSHA review of facilities and management plans
- ☒ OSHA 300 logs maintained/posted Jan Lundquist  
Post February 1 through April 30 each year

Comments: OSHA 300 log posted for 2014 at time of inspection.

## Playground Safety

- ☒ Written management plan available
- ☒ Local contact person Name: Joe Meixl
- ☒ Playground inspections conducted per CPSC guidelines
- ☒ Equipment maintenance checklists developed, implemented and maintained Completed monthly
- ☒ Annual program review Date: 6-20-14 (school board approval in July 2014)

Comments:

## Personal Protective Equipment

- ☒ Written management plan available
- ☒ Local contact person Name: Joe Meixl
- ☒ Hazard assessments conducted to identify jobs with hazards to eyes, face, head, hands and feet Assessment is updated annually
- ☒ PPE required to be worn in jobs with hazards
- ☒ PPE available
- ☒ PPE usage, storage and maintenance practices developed/implemented
- ☒ Annual training conducted for affected employees Date: See below comments
- ☒ Annual program review Date: 6-20-14 (school board approval in July 2014)

Comments: Included as a topic in annual Employee Right to Understand and Bloodborne Pathogen trainings. (See ERK & BBP sections for training dates.)

## Radon

- ☒ Written management plan available
- ☒ Local contact person Name: Joe Meixl
- ☒ Radon sampling conducted Date: Spring 2007, Summer 2012
- ☒ Results available
- ☒ Annual program review Date: 6-20-14 (school board approval in July 2014)

Comments: Franklin, Bridges and Roosevelt tested high and corrective action was taken. Corrective action taken in gym office at Franklin and remediated effectively.

## Respiratory Protection

- ☒ Written management plan available
- ☒ Local contact person Name: Joe Meixl
- ☒ Work practices/areas requiring use of respirators surveyed, identified and documented Locations/practices: asbestos, paint spraying
- ☒ Types of respirators used described Types: Type dependent on specific hazard 3M 7502
- ☒ Specific procedures describing cleaning, disinfecting, storing, inspecting, repairing and discarding respirators
- ☒ Respirator users medically evaluated Date: Evaluated each year
- ☒ Fit testing provided initially and annually Date: August 2014
- ☒ Appendix D available/completed for voluntary users Appendix D in Self Inspection Annual Checklist
- ☒ Annual training conducted for employees Date: Custodial/Maintenance: 5-13/15-14
- ☒ Annual program review Date: 6-20-14 (school board approval in July 2014)

Comments: District employees two asbestos operations and maintenance workers and 2 paint sprayers use respirators within the district. Document Appendix D employee signatures.

## Safety Committees

- ☒ Safety committee established
- ☒ Plan describes role, responsibilities, activities of committee
- ☒ Committee chair person identified Name: Joe Meixl
- ☒ Safety committee member list posted in each building
- ☒ Greater employee representation than management
- ☒ Committee meets at least quarterly Dates: 11-11-14, 4-9-15 (District Meetings)
- ☒ Attendance and minutes of meetings maintained

Comments: District has one large committee and 8 "E-TEAM" sub-committees. Each committee meets 2x a year.

## Underground Storage Tanks

- ☒ Written management plan available
- ☒ Local contact person Name: Joe Meixl
- ☒ Leak detection testing conducted (electronic monitors/stick tests) Both Electronic and manual stick tests are used
- ☒ Site inspected/reviewed periodically Conducted monthly by head custodian
- ☒ Annual program review Date: 6-20-14 (school board approval in July 2014)

Comments: 14 USTs in District. Tank pressure, cathodic testing performed (summer 2012) as required by MPCA.

## Welding, Cutting or Brazing

- ☒ Written management plan available
- ☒ Local contact person Name: Joe Meixl
- ☒ Safe operating procedures for specific equipment
- ☒ Annual training conducted for affected employees Date: Tech Education Group: 11-12-13
- ☒ Annual program review Custodial/Maintenance: 5-13/15-14

Comments:

# Health & Safety Projects State Reporting 2015-2016

|    |       |                                                                                                                                                                                                                                 |     |    |           |
|----|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|-----------|
| 16 | 347   | East/ West /LCC                                                                                                                                                                                                                 | yes | \$ | 4,000.00  |
|    | 607   | Annual Theater Inspections SECOA                                                                                                                                                                                                |     | \$ | -         |
| 16 | 347   | Kennedy                                                                                                                                                                                                                         | yes | \$ | 36,000.00 |
|    | 1511  | (max \$12/sq.ft. for surfacing) Playground Expansion - 3000 sq/ft. Excavation - Drainage - Surfacing                                                                                                                            |     | \$ | -         |
| 16 | 347   | District Wide                                                                                                                                                                                                                   | yes | \$ | 8,000.00  |
|    | 41979 | Annual Inspections - Man Lift/ Chair Lift/ Auto Lifts/ Fork Lifts - Based on previous years costs                                                                                                                               |     | \$ | -         |
| 16 | 347   | District Wide                                                                                                                                                                                                                   | yes | \$ | 5,000.00  |
|    | 42007 | Boiler Roof Fall Protection - Lifelines, Engineering Anchor Points, Harnesses.                                                                                                                                                  |     | \$ | -         |
| 16 | 347   | District Wide                                                                                                                                                                                                                   | yes | \$ | 10,000.00 |
|    | 42008 | Best Practice - Tech Education Lab Improvements - East, West, DMMS, Lincoln as / Audit (MG1022) Safe Work Placards, Lockable Disconnects, Non Slip Flooring, Point of Operation Guarding.                                       |     | \$ | -         |
| 16 | 347   | District Wide                                                                                                                                                                                                                   | yes | \$ | 10,000.00 |
|    | 42009 | Playground - CSPC Upgrades as / Previous Audit / Kenn, Gar, Hoov, Frank, Roos, Bridge, Eagle, Wash, 6-5-12 IEA CPSC Inspections / Expand Swing Set Use Zones to 20' and 16', Clevis and Chain Replacements, Install Safety Mats |     | \$ | -         |
| 16 | 347   | District Wide                                                                                                                                                                                                                   | yes | \$ | 15,000.00 |
|    | 42065 | Playground - Impact Surfacing - 11 playgrounds 1300 each ( Between 2000 and 4000 sq/ft.                                                                                                                                         |     | \$ | -         |
| 16 | 347   | District Wide                                                                                                                                                                                                                   | yes | \$ | 10,000.00 |
|    | 42066 | PPE annual purchases for Science Custodial Tech Ed Art Food Service . Costs based on previous years expenses. Eye / Hand / Face Hearing protection . All Schools                                                                |     | \$ | -         |
| 16 | 347   | District Wide                                                                                                                                                                                                                   | yes | \$ | 6,000.00  |
|    | 42067 | Semi Annual MDH Inspections - Pools/Kitchens- Based on Previous Years Costs - East West Roas Parks Roosevelt Washington Kennedy Hoover Garfield Monroe Jefferson Franklin Eagle Lake                                            |     | \$ | -         |
| 16 | 347   | District Wide                                                                                                                                                                                                                   | yes | \$ | 9,000.00  |
|    | 42068 | Annual Inspections - Elevators, Overhead Doors, Gym Hoops, Jacks, Hoists, Gym Doors                                                                                                                                             |     | \$ | -         |

# Health & Safety Projects State Reporting 2015-2016

Page 2

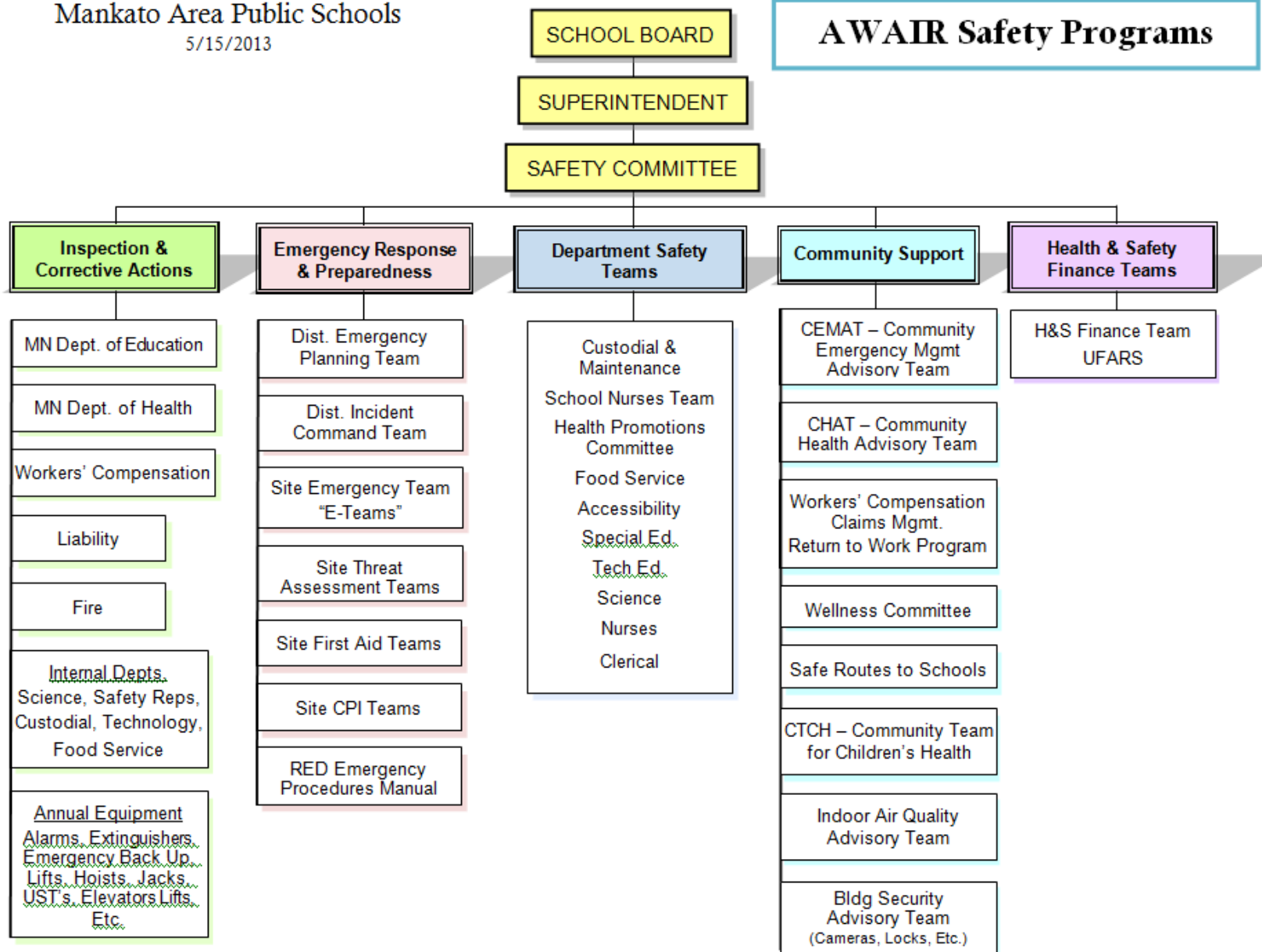
## Health and Safety Projects State Approved for 2015-15

|        |       |                                                                                                                                                   |     |          |
|--------|-------|---------------------------------------------------------------------------------------------------------------------------------------------------|-----|----------|
| Update | 42001 | H/S Management - Full Time District Coordinator - Support - CHO wages - Salary, Benefits, Training s, etc.                                        |     | 0.00     |
| 16     | 352   | District Wide                                                                                                                                     | yes | 10000.00 |
| Update | 42002 | First Aid Training s - 15 Site FA Teams, SPED Employees, Coaches, Based on Previous Years Costs                                                   |     | 0.00     |
| 16     | 352   | District Wide                                                                                                                                     | yes | 35000.00 |
| Update | 42003 | Annual Audiometric Testing - Hearing Conservation                                                                                                 |     | 0.00     |
| 16     | 352   | District Wide                                                                                                                                     | ... | 0.00     |
| Update | GEN.  | Crisis Manager - Incident Command Training for District Administrators                                                                            |     | 5080.00  |
| 16     | 358   | District Wide                                                                                                                                     | yes | 37000.00 |
| Update | 00374 | Floor Tile abatement - Monroe 105, Kennedy workroom, 104, 121 Jefferson 100                                                                       |     | 0.00     |
| 16     | 358   | Garfield                                                                                                                                          | yes | 48000.00 |
| Update | 01079 | Floor tile Abatement - Building Renovation Project                                                                                                |     | 0.00     |
| 16     | 358   | District Wide                                                                                                                                     | yes | 2000.00  |
| Update | 41991 | Annual Asbestos Physicals Fit Tests - 4 People are cleared for short term abatement projects.                                                     |     | 0.00     |
| 16     | 363   | Futures                                                                                                                                           | yes | 3000.00  |
| Update | 01585 | SFM Order May 2015 43399 Replace Defective Exit Signs / Item 5                                                                                    |     | 0.00     |
| 16     | 363   | Futures                                                                                                                                           | yes | 3000.00  |
| Update | 01821 | Update Fire Alarm System as / SFM - 43399 Item #4                                                                                                 |     | 0.00     |
| 16     | 363   | District Wide                                                                                                                                     | yes | 5000.00  |
| Update | 41985 | Annual Emergency Light , Exit Light, Battery Back Up Inspections 9 East, West, LCC, DMMS, Hoov, Monr, Roose, Jeff, Wash, Eagle, Bridges, St Joes. |     | 0.00     |
| 16     | 363   | District Wide                                                                                                                                     | yes | 10000.00 |
| Update | 41986 | Annual Fire Alarm System Repairs                                                                                                                  |     | 0.00     |
| 16     | 363   | District Wide                                                                                                                                     | yes | 7000.00  |
| Update | 41987 | Annual Fire Alarm Monitoring - All Buildings as/ Previous Years Costs                                                                             |     | 0.00     |
| 16     | 363   | District Wide                                                                                                                                     | yes | 20000.00 |
| Update | 41988 | Annual Fire Alarm Inspections - All Buildings - Based on Previous Years Costs                                                                     |     | 0.00     |
| 16     | 363   | District Wide                                                                                                                                     | yes | 7000.00  |
| Update | 41989 | Annual Fire Extinguisher Inspections - Based on previous years costs                                                                              |     | 0.00     |
| 16     | 363   | District Wide                                                                                                                                     | yes | 6000.00  |
| Update | 41990 | Annual Sprinkler Inspections - Based on Previous Years Costs                                                                                      |     | 0.00     |

## Mankato Area Public Schools

5/15/2013

## AWAIR Safety Programs



# District Health & Safety "Volunteers"

7/2/2015

| Site Emergency Teams |     |     |     |    | Site Contacts |        |        |     |      | Community Advisory Teams             |       |
|----------------------|-----|-----|-----|----|---------------|--------|--------|-----|------|--------------------------------------|-------|
| Site                 | ET  | FA  | CPI | TA | SpEd          | Safety | Health | CHO | SRTS |                                      |       |
| Bridges              | 6   | 6   | 6   | 3  | 1             | 1      | 1      | 0   | 0    | Workers Comp                         | 5     |
| District             | 6   | 4   | 0   | 0  | 0             | 2      | 2      | 0   | 0    | Community Emergency Mgmt             | 24    |
| DMMS                 | 7   | 8   | 7   | 5  | 1             | 1      | 1      | 0   | 0    | Community Health                     | 13    |
| ECC                  | 5   | 4   | 2   | 2  | 1             | 1      | 1      | 0   | 0    | Emergency Planning                   | 7     |
| Eagle Lk             | 6   | 6   | 5   | 4  | 1             | 1      | 1      | 0   | 1    | Health Promotions                    | 23    |
| East Sr              | 12  | 18  | 11  | 12 | 1             | 1      | 1      | 1   | 0    | Indoor Air Quality                   | 3     |
| East Jr              | 10  |     |     |    | 1             | 1      | 1      | 0   | 0    | Safe Routes to School                | 16    |
| Franklin             | 6   | 4   | 7   | 5  | 1             | 1      | 1      | 0   | 0    | Wellness                             | 20    |
| Futures              | 6   | 4   | 3   | 3  | 0             | 1      | 1      | 0   | 0    | Wellness Leadership Team             | 4     |
| Garfield             | 6   | 3   | 5   | 4  | 1             | 1      | 1      | 0   | 1    | Dist Safety / Health / Security      | 28    |
| Hoover               | 7   | 5   | 8   | 3  | 1             | 1      | 1      | 0   | 0    | District Security                    | 4     |
| Jefferson            | 8   | 4   | 5   | 3  | 1             | 1      | 1      | 0   | 1    | Community Team for Children's Health | 20    |
| Kennedy              | 7   | 5   | 5   | 4  | 1             | 1      | 1      | 0   | 1    | PTO Wellness Reps.                   | 20    |
| LCC                  | 8   | 6   | 0   | 0  | 0             | 1      | 1      | 0   | 0    |                                      | (197) |
| ABE                  | 0   | 3   | 0   | 0  | 0             | 1      | 1      | 0   | 0    | Dept. Safety Teams                   |       |
| ACES                 | 0   | 3   | 0   | 0  | 0             | 1      | 0      | 0   | 0    | Science                              | 10    |
| Central              | 3   | 4   | 4   | 4  | 0             | 1      | 1      | 1   | 0    | Tech Ed                              | 8     |
| ECFE                 | 0   | 3   | 0   | 0  | 0             | 1      | 1      | 0   | 0    | Custodial                            | 7     |
| Monroe               | 5   | 5   | 7   | 5  | 1             | 1      | 1      | 0   | 1    | Clerical                             | 3     |
| Ross                 | 9   | 5   | 6   | 4  | 1             | 1      | 1      | 0   | 1    | Food Service                         | 3     |
| Rosa Pk              | 6   | 5   | 6   | 4  | 1             | 1      | 1      | 0   | 1    | Nurses                               | 4     |
| SSSC                 | 0   | 4   | 0   | 0  | 1             | 1      | 1      | 0   | 0    | Trainers                             | 10    |
| Wash.                | 6   | 6   | 6   | 4  | 1             | 1      | 1      | 0   | 1    |                                      | (45)  |
| West HS              | 12  | 8   | 6   | 5  | 1             | 1      | 1      | 1   | 0    | District Safety Teams                |       |
|                      |     |     |     |    |               |        |        |     |      | Accessibility                        | 4     |
| TOTAL:               | 141 | 123 | 99  | 74 | 17            | 25     | 24     | 3   | 8    | Emergency Planning                   | 5     |
|                      |     |     |     |    |               |        |        |     |      | Incident Command                     | 8     |
|                      |     |     |     |    |               |        |        |     |      | Security                             | 4     |
|                      |     |     |     |    |               |        |        |     |      | Health Promotions                    | 23    |
|                      |     |     |     |    |               |        |        |     |      | Safety                               | 24    |
|                      |     |     |     |    |               |        |        |     |      | H/S Projects                         | 2     |
|                      |     |     |     |    |               |        |        |     |      |                                      |       |
|                      |     |     |     |    |               |        |        |     |      |                                      | 302   |

Revised  
7/2/2015

H&S  
Compliance  
Rating

|  | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 100 | 101 | 102 | 103 | 104 | 105 | 106 | 107 | 108 | 109 | 110 | 111 | 112 | 113 | 114 | 115 | 116 | 117 | 118 | 119 | 120 | 121 | 122 | 123 | 124 | 125 | 126 | 127 | 128 | 129 | 130 | 131 | 132 | 133 | 134 | 135 | 136 | 137 | 138 | 139 | 140 | 141 | 142 | 143 | 144 | 145 | 146 | 147 | 148 | 149 | 150 | 151 | 152 | 153 | 154 | 155 | 156 | 157 | 158 | 159 | 160 | 161 | 162 | 163 | 164 | 165 | 166 | 167 | 168 | 169 | 170 | 171 | 172 | 173 | 174 | 175 | 176 | 177 | 178 | 179 | 180 | 181 | 182 | 183 | 184 | 185 | 186 | 187 | 188 | 189 | 190 | 191 | 192 | 193 | 194 | 195 | 196 | 197 | 198 | 199 | 200 | 201 | 202 | 203 | 204 | 205 | 206 | 207 | 208 | 209 | 210 | 211 | 212 | 213 | 214 | 215 | 216 | 217 | 218 | 219 | 220 | 221 | 222 | 223 | 224 | 225 | 226 | 227 | 228 | 229 | 230 | 231 | 232 | 233 | 234 | 235 | 236 | 237 | 238 | 239 | 240 | 241 | 242 | 243 | 244 | 245 | 246 | 247 | 248 | 249 | 250 | 251 | 252 | 253 | 254 | 255 | 256 | 257 | 258 | 259 | 260 | 261 | 262 | 263 | 264 | 265 | 266 | 267 | 268 | 269 | 270 | 271 | 272 | 273 | 274 | 275 | 276 | 277 | 278 | 279 | 280 | 281 | 282 | 283 | 284 | 285 | 286 | 287 | 288 | 289 | 290 | 291 | 292 | 293 | 294 | 295 | 296 | 297 | 298 | 299 | 300 | 301 | 302 | 303 | 304 | 305 | 306 | 307 | 308 | 309 | 310 | 311 | 312 | 313 | 314 | 315 | 316 | 317 | 318 | 319 | 320 | 321 | 322 | 323 | 324 | 325 | 326 | 327 | 328 | 329 | 330 | 331 | 332 | 333 | 334 | 335 | 336 | 337 | 338 | 339 | 340 | 341 | 342 | 343 | 344 | 345 | 346 | 347 | 348 | 349 | 350 | 351 | 352 | 353 | 354 | 355 | 356 | 357 | 358 | 359 | 360 | 361 | 362 | 363 | 364 | 365 | 366 | 367 | 368 | 369 | 370 | 371 | 372 | 373 | 374 | 375 | 376 | 377 | 378 | 379 | 380 | 381 | 382 | 383 | 384 | 385 | 386 | 387 | 388 | 389 | 390 | 391 | 392 | 393 | 394 | 395 | 396 | 397 | 398 | 399 | 400 | 401 | 402 | 403 | 404 | 405 | 406 | 407 | 408 | 409 | 410 | 411 | 412 | 413 | 414 | 415 | 416 | 417 | 418 | 419 | 420 | 421 | 422 | 423 | 424 | 425 | 426 | 427 | 428 | 429 | 430 | 431 | 432 | 433 | 434 | 435 | 436 | 437 | 438 | 439 | 440 | 441 | 442 | 443 | 444 | 445 | 446 | 447 | 448 | 449 | 450 | 451 | 452 | 453 | 454 | 455 | 456 | 457 | 458 | 459 | 460 | 461 | 462 | 463 | 464 | 465 | 466 | 467 | 468 | 469 | 470 | 471 | 472 | 473 | 474 | 475 | 476 | 477 | 478 | 479 | 480 | 481 | 482 | 483 | 484 | 485 | 486 | 487 | 488 | 489 | 490 | 491 | 492 | 493 | 494 | 495 | 496 | 497 | 498 | 499 | 500 | 501 | 502 | 503 | 504 | 505 | 506 | 507 | 508 | 509 | 510 | 511 | 512 | 513 | 514 | 515 | 516 | 517 | 518 | 519 | 520 | 521 | 522 | 523 | 524 | 525 | 526 | 527 | 528 | 529 | 530 | 531 | 532 | 533 | 534 | 535 | 536 | 537 | 538 | 539 | 540 | 541 | 542 | 543 | 544 | 545 | 546 | 547 | 548 | 549 | 550 | 551 | 552 | 553 | 554 | 555 | 556 | 557 | 558 | 559 | 560 | 561 | 562 | 563 | 564 | 565 | 566 | 567 | 568 | 569 | 570 | 571 | 572 | 573 | 574 | 575 | 576 | 577 | 578 | 579 | 580 | 581 | 582 | 583 | 584 | 585 | 586 | 587 | 588 | 589 | 590 | 591 | 592 | 593 | 594 | 595 | 596 | 597 | 598 | 599 | 600 | 601 | 602 | 603 | 604 | 605 | 606 | 607 | 608 | 609 | 610 | 611 | 612 | 613 | 614 | 615 | 616 | 617 | 618 | 619 | 620 | 621 | 622 | 623 | 624 | 625 | 626 | 627 | 628 | 629 | 630 | 631 | 632 | 633 | 634 | 635 | 636 | 637 | 638 | 639 | 640 | 641 | 642 | 643 | 644 | 645 | 646 | 647 | 648 | 649 | 650 | 651 | 652 | 653 | 654 | 655 | 656 | 657 | 658 | 659 | 660 | 661 | 662 | 663 | 664 | 665 | 666 | 667 | 668 | 669 | 670 | 671 | 672 | 673 | 674 | 675 | 676 | 677 | 678 | 679 | 680 | 681 | 682 | 683 | 684 | 685 | 686 | 687 | 688 | 689 | 690 | 691 | 692 | 693 | 694 | 695 | 696 | 697 | 698 | 699 | 700 | 701 | 702 | 703 | 704 | 705 | 706 | 707 | 708 | 709 | 710 | 711 | 712 | 713 | 714 | 715 | 716 | 717 | 718 | 719 | 720 | 721 | 722 | 723 | 724 | 725 | 726 | 727 | 728 | 729 | 730 | 731 | 732 | 733 | 734 | 735 | 736 | 737 | 738 | 739 | 740 | 741 | 742 | 743 | 744 | 745 | 746 | 747 | 748 | 749 | 750 | 751 | 752 | 753 | 754 | 755 | 756 | 757 | 758 | 759 | 760 | 761 | 762 | 763 | 764 | 765 | 766 | 767 | 768 | 769 | 770 | 771 | 772 | 773 | 774 | 775 | 776 | 777 | 778 | 779 | 780 | 781 | 782 | 783 | 784 | 785 | 786 | 787 | 788 | 789 | 790 | 791 | 792 | 793 | 794 | 795 | 796 | 797 | 798 | 799 | 800 | 801 | 802 | 803 | 804 | 805 | 806 | 807 | 808 | 809 | 810 | 811 | 812 | 813 | 814 | 815 | 816 | 817 | 818 | 819 | 820 | 821 | 822 | 823 | 824 | 825 | 826 | 827 | 828 | 829 | 830 | 831 | 832 | 833 | 834 | 835 | 836 | 837 | 838 | 839 | 840 | 841 | 842 | 843 | 844 | 845 | 846 | 847 | 848 | 849 | 850 | 851 | 852 | 853 | 854 | 855 | 856 | 857 | 858 | 859 | 860 | 861 | 862 | 863 | 864 | 865 | 866 | 867 | 868 | 869 | 870 | 871 | 872 | 873 | 874 | 875 | 876 | 877 | 878 | 879 | 880 | 881 | 882 | 883 | 884 | 885 | 886 | 887 | 888 | 889 | 890 | 891 | 892 | 893 | 894 | 895 | 896 | 897 | 898 | 899 | 900 | 901 | 902 | 903 | 904 | 905 | 906 | 907 | 908 | 909 | 910 | 911 | 912 | 913 | 914 | 915 | 916 | 917 | 918 | 919 | 920 | 921 | 922 | 923 | 924 | 925 | 926 | 927 | 928 | 929 | 930 | 931 | 932 | 933 | 934 | 935 | 936 | 937 | 938 | 939 | 940 | 941 | 942 | 943 | 944 | 945 | 946 | 947 | 948 | 949 | 950 | 951 | 952 | 953 | 954 | 955 | 956 | 957 | 958 | 959 | 960 | 961 | 962 | 963 | 964 | 965 | 966 | 967 | 968 | 969 | 970 | 971 | 972 | 973 | 974 | 975 | 976 | 977 | 978 | 979 | 980 | 981 | 982 | 983 | 984 | 985 | 986 | 987 | 988 | 989 | 990 | 991 | 992 | 993 | 994 | 995 | 996 | 997 | 998 | 999 | 1000 | 1001 | 1002 | 1003 | 1004 | 1005 | 1006 | 1007 | 1008 | 1009 | 1010 | 1011 | 1012 | 1013 | 1014 | 1015 | 1016 | 1017 | 1018 | 1019 | 1020 | 1021 | 1022 | 1023 | 1024 | 1025 | 1026 | 1027 | 1028 | 1029 | 1030 | 1031 | 1032 | 1033 | 1034 | 1035 | 1036 | 1037 | 1038 | 1039 | 1040 | 1041 | 1042 | 1043 | 1044 | 1045 | 1046 | 1047 | 1048 | 1049 | 1050 | 1051 | 1052 | 1053 | 1054 | 1055 | 1056 | 1057 | 1058 | 1059 | 1060 | 1061 | 1062 | 1063 | 1064 | 1065 | 1066 | 1067 | 1068 | 1069 | 1070 | 1071 | 1072 | 1073 | 1074 | 1075 | 1076 | 1077 | 1078 | 1079 | 1080 | 1081 | 1082 | 1083 | 1084 | 1085 | 1086 | 1087 | 1088 | 1089 | 1090 | 1091 | 1092 | 1093 | 1094 | 1095 | 1096 | 1097 | 1098 | 1099 | 1100 | 1101 | 1102 | 1103 | 1104 | 1105 | 1106 | 1107 | 1108 | 1109 | 1110 | 1111 | 1112 | 1113 | 1114 | 1115 | 1116 | 1117 | 1118 | 1119 | 1120 | 1121 | 1122 | 1123 | 1124 | 1125 | 1126 | 1127 | 1128 | 1129 | 1130 | 1131 | 1132 | 1133 | 1134 | 1135 | 1136 | 1137 | 1138 | 1139 | 1140 | 1141 | 1142 | 1143 | 1144 | 1145 | 1146 | 1147 | 1148 | 1149 | 1150 | 1151 | 1152 | 1153 | 1154 | 1155 | 1156 | 1157 | 1158 | 1159 | 1160 | 1161 | 1162 | 1163 | 1164 | 1165 | 1166 | 1167 | 1168 | 1169 | 1170 | 1171 | 1172 | 1173 | 1174 | 1175 | 1176 | 1177 | 1178 | 1179 | 1180 | 1181 | 1182 | 1183 | 1184 | 1185 | 1186 | 1187 | 1188 | 1189 | 1190 | 1191 | 1192 | 1193 | 1194 | 1195 | 1196 | 1197 | 1198 | 1199 | 1200 | 1201 | 1202 | 1203 | 1204 | 1205 | 1206 | 1207 | 1208 | 1209 | 1210 | 1211 | 1212 | 1213 | 1214 | 1215 | 1216 | 1217 | 1218 | 1219 | 1220 | 1221 | 1222 | 1223 | 1224 | 1225 | 1226 | 1227 | 1228 | 1229 | 1230 | 1231 | 1232 | 1233 | 1234 | 1235 | 1236 | 1237 | 1238 | 1239 | 1240 | 1241 | 1242 | 1243 | 1244 | 1245 | 1246 | 1247 | 1248 | 1249 | 1250 | 1251 | 1252 | 1253 | 1254 | 1255 | 1256 | 1257 | 1258 | 1259 | 1260 | 1261 | 1262 | 1263 | 1264 | 1265 | 1266 | 1267 | 1268 | 1269 | 1270 | 1271 | 1272 | 1273 | 1274 | 1275 | 1276 | 1277 | 1278 | 1279 | 1280 | 1281 | 1282 | 1283 | 1284 | 1285 | 1286 | 1287 | 1288 | 1289 | 1290 | 1291 | 1292 | 1293 | 1294 | 1295 | 1296 | 1297 | 1298 | 1299 | 1300 | 1301 | 1302 | 1303 | 1304 | 1305 | 1306 | 1307 | 1308 | 1309 | 1310 | 1311 | 1312 | 1313 | 1314 | 1315 | 1316 | 1317 | 1318 | 1319 | 1320 | 1321 | 1322 | 1323 | 1324 | 1325 | 1326 | 1327 | 1328 | 1329 | 1330 | 1331 | 1332 | 1333 | 1334 | 1335 | 1336 | 1337 | 1338 | 1339 | 1340 | 1341 | 1342 | 1343 | 1344 | 1345 | 1346 | 1347 | 1348 | 1349 | 1350 | 1351 | 1352 | 1353 | 1354 | 1355 | 1356 | 1357 | 1358 | 1359 | 1360 | 1361 | 1362 | 1363 | 1364 | 1365 | 1366 | 1367 | 1368 | 1369 | 1370 | 1371 | 1372 | 1373 | 1374 | 1375 | 1376 | 1377 | 1378 | 1379 | 1380 | 1381 | 1382 | 1383 | 1384 | 1385 | 1386 | 1387 | 1388 | 1389 | 1390 | 1391 | 1392 | 1393 | 1394 | 1395 | 1396 | 1397 | 1398 | 1399 | 1400 | 1401 | 1402 | 1403 | 1404 | 1405 | 1406 | 1407 | 1408 | 1409 | 1410 | 1411 | 1412 | 1413 | 1414 | 1415 | 1416 | 1417 | 1418 | 1419 | 1420 | 1421 | 1422 | 1423 | 1424 | 1425 | 1426 | 1427 | 1428 | 1429 | 1430 | 1431 | 1432 | 1433 | 1434 | 1435 | 1436 | 1437 | 1438 | 1439 | 1440 | 1441 | 1442 | 1443 | 1444 | 1445 | 1446 | 1447 | 1448 | 1449 | 1450 | 1451 | 1452 | 1453 | 1454 | 1455 | 1456 | 1457 | 1458 | 1459 | 1460 | 1461 | 1462 | 1463 | 1464 | 1465 | 1466 | 1467 | 1468 | 1469 | 1470 | 1471 | 1472 | 1473 | 1474 | 1475 | 1476 | 1477 | 1478 | 1479 | 1480 | 1481 | 1482 | 1483 | 1484 | 1485 | 1486 | 1487 | 1488 | 1489 | 1490</ |
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[illegible]

# Score Sheet for: School Wellness Initiatives 2014-15

E

|         |                        |        |       |
|---------|------------------------|--------|-------|
| Yes = 2 | IP = 1<br>(In Process) | No = 0 | == NA |
|---------|------------------------|--------|-------|

|                                                                                | Schools: | Bridges | EL  | Frank | Gar | Hoov | Jeff | Ken | Mon | Ross | RP  | Wash | ABE | ECPE |
|--------------------------------------------------------------------------------|----------|---------|-----|-------|-----|------|------|-----|-----|------|-----|------|-----|------|
| <b>Initiatives</b>                                                             |          |         |     |       |     |      |      |     |     |      |     |      |     |      |
| <b>CLASSROOM TEACHERS</b>                                                      |          |         |     |       |     |      |      |     |     |      |     |      |     |      |
| 1. <del>JAM</del> Minutes 2 x per day                                          | 2        | 2       | 1   | 2     | 2   | 1    | 2    | 1   | 2   | 2    | 1   |      |     |      |
| 2. Food as a Reward eliminated                                                 | 1        | 1       | 1   | 1     | 1   | 1    | 2    | 2   | 2   | 1    | 1   |      |     |      |
| 3. Food Free Celebrations                                                      | 0        | 1       | 0   | 1     | 1   | 1    | 1    | 1   | 1   | 0    | 1   |      |     |      |
| 4. Smart Snacks Only<br>Healthymatters.net/usa.gov/tips/HUSS-C-calculator.html | 2        | 2       | 1   | 2     | 2   | 2    | 2    | 1   | 2   | 2    | 0   |      |     |      |
| 5. <del>NuVal</del> Presented in Health Class                                  | 0        | 2       | 0   | 1     | 2   | 2    | 0    | 1   | 0   | 2    | 0   |      |     |      |
| 6. Bike Walk Safety Curriculum presented in grades 1-2-3                       | 2        | 2       | 2   | 2     | 2   | 2    | 2    | 2   | 0   | 2    | 2   |      |     |      |
| 7. MyPlate.gov taught in Health Class                                          | 2        | 2       | 2   | 1     | 2   | 2    | 2    | 1   | 2   | 2    | 2   |      |     |      |
| <b>PRINCIPALS</b>                                                              |          |         |     |       |     |      |      |     |     |      |     |      |     |      |
| 8. PTO received 15 Minute Diet Wellness Presentation                           | 0        | 1       | 2   | 2     | 2   | 2    | 2    | 0   | 2   | 2    | 2   |      |     |      |
| 9. Vending Snacks meet the USDA Healthy Snack Criteria for Foods & Beverages   | 2        | 2       | 0   | 2     | 0   | 2    | 2    | 2   | 2   | 2    | 2   |      |     |      |
| 10. All Staff have seen Get Back those 5 Years Video                           | 2        | 0       | 2   | 2     | 2   | 2    | 2    | 2   | 2   | 2    | 2   |      |     |      |
| 11. Recess Before Lunch Implemented                                            | 0        | 2       | 0   | 0     | 2   | 2    | 2    | 0   | 0   | 2    | 2   |      |     |      |
| 12. Staff Beverage Machines do not contain sugar beverages                     | 2        | 2       | 2   | 2     | 1   | 2    | 2    | 2   | 2   | 2    | 2   |      |     |      |
| 13. Bike / Walk to School Day Fall & Spring                                    | 0        | 2       | 2   | 2     | 2   | 2    | 2    | 2   | 2   | 2    | 2   |      |     |      |
| 14. PTO Fundraisers are Food Free                                              | 2        | 2       | 0   | 1     | 2   | 1    | 1    | 2   | 2   | 2    | 1   |      |     |      |
| 15. Safe Routes to School neighborhood map on site at the school               | 0        | 1       | 0   | 2     | 1   | 2    | 2    | 1   | 2   | 2    | 1   |      |     |      |
| <b>FOOD SERVICE</b>                                                            |          |         |     |       |     |      |      |     |     |      |     |      |     |      |
| 16. <del>MyPlate</del> Board used daily in Cafeteria                           | 2        | 2       | 2   | 2     | 2   | 2    | 2    | 1   | 2   | 2    | 2   |      |     |      |
| 17. Nutrition Bulletin Board – new monthly postings                            | 2        | 2       | 2   | 2     | 2   | 2    | 0    | 1   | 2   | 1    | 2   |      |     |      |
| 18. Snack Cart Program Implemented                                             | 0        | 0       | 0   | 0     | 2   | 0    | 0    | 1   | 0   | 0    | 0   |      |     |      |
| 19. Cafeteria Taste Testing 2 x per Year                                       | 0        | 2       | 2   | 2     | 1   | 0    | 2    | 2   | 2   | 2    | 2   |      |     |      |
| <b>PHYSICAL EDUCATION</b>                                                      |          |         |     |       |     |      |      |     |     |      |     |      |     |      |
| 20. Heart Work Intensity Technique: 60 min of exercise per day                 | 2        | 2       | 2   | 2     | 0   | 2    | 1    | 1   | 2   | 2    | 2   |      |     |      |
| 21. ALPS                                                                       | 0        | 2       | 2   | 2     | 0   | 2    | 2    | 2   | 2   | 2    | 2   |      |     |      |
| 22. Recess with a Purpose                                                      | 0        | 2       | 0   | 2     | 0   | 1    | 2    | 1   | 1   | 2    | 1   |      |     |      |
| 23. <del>JAM</del> Minutes 2 x per day                                         | 0        | 2       | 1   | 2     | 2   | 2    | 2    | 1   | 2   | 2    | 1   |      |     |      |
| 24. PE 2 x per week                                                            | 2        | 2       | 2   | 2     | 2   | 2    | 2    | 2   | 2   | 2    | 2   |      |     |      |
| 25. FIT ACES ALPS after School                                                 | 0        | 2       | 0   | 0     | 0   | 2    | 2    | 1   | 0   | 0    | 0   |      |     |      |
| 26. Classroom Energizers                                                       | 0        | 2       | 0   | 1     | 2   | 2    | 2    | 0   | 2   | 2    | 2   |      |     |      |
| <b>Totals</b>                                                                  | 24       | 44      | 28  | 40    | 37  | 43   | 43   | 33  | 40  | 44   | 37  |      |     |      |
| <b>Total Possible</b>                                                          | 50       | 52      | 52  | 52    | 52  | 52   | 52   | 52  | 52  | 52   | 52  |      |     |      |
| <b>%</b>                                                                       | 50%      | 85%     | 54% | 77%   | 72% | 83%  | 83%  | 64% | 77% | 85%  | 72% |      |     |      |



**Mankato Area Public Schools  
HEALTH PROMOTIONS COMMITTEE**

|                          |                    |
|--------------------------|--------------------|
| 2014 - 2015 Budget       | \$34,240.00        |
| 2013 - 2014 Carryover    | 16,400.61          |
| <b>2014 - 2015 TOTAL</b> | <b>\$50,640.61</b> |

| <i>Projects</i>                                       | <i>Allocation</i>  | <i>Expenditures</i> | <i>Balance</i>     | <i>Participants</i> |
|-------------------------------------------------------|--------------------|---------------------|--------------------|---------------------|
| Walk & Bike to School - Students                      | .00                | 1,660.00            | -1660.00           | 4000                |
| Wellness Committee                                    | 10,000.00          | 3,036.80            | 6,963.20           |                     |
| District 77 Nutritionist                              | .00                | 10,000.00           | -10,000.00         |                     |
| Clerical                                              | 100.00             | 500.00              | -400.00            |                     |
| Employee Assistance Program (EAP)                     | 5,000.00           | 4,990.00            | 10.00              | 30                  |
| Site Distribution                                     | 8,000.00           | 1,843.57            | 6,156.43           |                     |
| Administrative Costs & Supplies                       | 1,000.00           | 1,000.00            | .00                | 1                   |
| "10K-A-Day" Event - February 2015                     | 2,500.00           | 2,134.30            | 365.70             | 400                 |
| "Shake It Up" Event - May 2015                        | 2,500.00           | 2,296.14            | 203.86             | 400                 |
| Blue Cross Health Assessment / On-line                | 5,000.00           | .00                 | 5,000.00           |                     |
| Biometrics / BP, HDL, LDL, Totals, Glucose, Body Comp | 5,000.00           | .00                 | 5,000.00           |                     |
| Flu Shots, Screenings                                 | .00                | .00                 | .00                |                     |
| Health Fair                                           | 5,000.00           | .00                 | 5,000.00           |                     |
| Unassigned Dollars                                    | 6,906.31           | .00                 | 6,906.31           |                     |
| <b>ALLOCATED AMOUNT FOR 2014-2015</b>                 | <b>\$50,640.61</b> | <b>\$27,460.81</b>  | <b>\$23,179.80</b> |                     |

|                     |                              |
|---------------------|------------------------------|
| Approval Signature: |                              |
| Jerry Kolander      |                              |
| Position:           | Director of Business Affairs |
| Date:               | 6/16/2015                    |

## 2015 Health Promotions Events



F

|                                                           |            |                |                                                                                                                                                               |
|-----------------------------------------------------------|------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>February 10K-A-Day</b><br><b>"Here's Peru to You!"</b> |            |                | <b>FEBRUARY:</b><br><b>OVER 35,000 Miles</b> trekked by the District.<br>We have walked more than the distance of the equator (24,901 miles). Always amazing! |
| <b>23 Sites</b>                                           | <b>400</b> | <b>35,000+</b> |                                                                                                                                                               |
|                                                           |            |                |                                                                                                                                                               |
| <b>"Shake It Up"</b><br><b>May 2015 Trekking Event</b>    |            |                | <b>MAY:</b><br>Annual city wide Shape Up Challenge was <u>not</u> available this year so we created our own to get staff involved in daily exercise.          |
| <b>23 Sites</b>                                           | <b>400</b> |                |                                                                                                                                                               |

| May 2015 ~ District 77 ~ "Shake It Up" Event                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                |                                                                                                                                                   |                                                                                                                                                                           |                                                                                                                                                                                                      |                                                                                                                  |               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|---------------|
| Sunday                                                                                                                                                                                                                                                                                                                           | Monday                                                                                                                                                                                                                                         | Tuesday                                                                                                                                           | Wednesday                                                                                                                                                                 | Thursday                                                                                                                                                                                             | Friday                                                                                                           | Saturday      |
| Keep track of your minutes of exercise for 3 Weeks, May 4 <sup>th</sup> – May 24 <sup>th</sup> .<br>Sign Up with your Health Promotions Rep, On-Line or on Poster.<br>Rewards will be drawn the week of May 25 <sup>th</sup> .<br>Participate for Prizes like: St. Paul Hotel Stay, State Park Stickers, MoonDog Tickets & More! |                                                                                                                                                                                                                                                |                                                                                                                                                   |                                                                                                                                                                           | <b>Yoga for Beginners</b><br>Choose 2 out of the 6 classes & attend FREE.<br>1 Hr. Class                                                                                                             | <sup>1</sup> <b>BONUS</b><br>+60 - Give yourself 60 extra minutes if you do the event!                           | <sup>2</sup>  |
| <sup>3</sup> Sign up with your Health Promotions Rep. & Find your exercise shoes →                                                                                                                                                                                                                                               | <sup>4</sup> +60<br><b>"Shake It Up"</b><br>5:15 pm<br>Kick-Off with the 3 Mile River Walk Loop<br>Meet at Sibley Park Zoo                                                                                                                     | <sup>5</sup> +60<br><b>Healthy Cooking With Kelsey</b><br>Our District Nutritionist<br>~FREE~<br>East HS<br>Foods Lab Room 112<br>5:00 - 6:00 PM  | <sup>6</sup> +60<br><b>Cardio Tennis</b><br>West HS Courts<br>6:00 – 6:45 pm<br>Great for the Heart<br>Great for Your Game<br>Try it out & They have extra rackets.       | <sup>7</sup> +60<br><b>YOGA for Beginners</b><br>Sun Moon Studio<br>4:00 pm or 7:00 pm<br>Choose only 2 of the 6 classes offered & attend for Free.<br>Sign in - please write ISD77 after your name  | <sup>8</sup> +60<br><b>Boot Camp Exercise Class</b><br>At LCC<br>4:00 – 5:00 pm<br>Lower Gym<br>FREE!            | <sup>9</sup>  |
| <sup>10</sup> Remember to record your minutes                                                                                                                                                                                                                                                                                    | <sup>11</sup> +60<br><b>Zumba at LCC</b><br>4:00 – 5:00 pm<br>Lower Gym<br>FREE!<br>So Much Fun....                                                                                                                                            | <sup>12</sup> +60<br><b>Healthy Cooking With Kelsey</b><br>Our District Nutritionist<br>~FREE~<br>East HS<br>Foods Lab Room 112<br>5:00 - 6:00 PM | <sup>13</sup> +60<br><b>Red Jacket Trail</b><br>On Your Own<br>Begin at West High Or drive out to park by Mt Kato and start ~ Beautiful! ~ Say HI to all your Co-Workers! | <sup>14</sup> +60<br><b>YOGA for Beginners</b><br>Sun Moon Studio<br>4:00 pm or 7:00 pm<br>Choose only 2 of the 6 classes offered & attend for Free.<br>Sign in - please write ISD77 after your name | <sup>15</sup> Get a Co-Worker Lunch Time<br>"Walk the Neighborhood" Going                                        | <sup>16</sup> |
| <sup>17</sup>                                                                                                                                                                                                                                                                                                                    | <sup>18</sup> +60<br><b>Walk~Bike~Hike</b><br>On Your Own<br>7 Mile Creek Park between Mankato & St. Peter<br>A super place to do all 3.<br>➤ Bald Eagle's Nest on river side. Go to boat landing and look across the river - bring binoculars | <sup>19</sup> <b>Community Ed &amp; Rec.</b><br>Check the Summer 2015 Catalog<br>So many fun classes!                                             | <sup>20</sup> <b>Boot Camp &amp; Zumba Outdoors!</b><br>Summer Classes available soon. Check it out!                                                                      | <sup>21</sup> +60<br><b>YOGA for Beginners</b><br>Sun Moon Studio<br>4:00 pm or 7:00 pm<br>Choose only 2 of the 6 classes offered & attend for Free.<br>Sign in - please write ISD77 after your name | <sup>22</sup> Remember to record your final minutes on Tuesday, May 26<br>Rewards Drawing happening next week!!! | <sup>23</sup> |
| <sup>24</sup> Final Day to Keep Track                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                |                                                                                                                                                   |                                                                                                                                                                           |                                                                                                                                                                                                      |                                                                                                                  |               |

## 10 YEAR EMPLOYEE INJURY TREND STUDY 2005-2014

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|                               | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 10 Yr Total | Average | Percent |
|-------------------------------|------|------|------|------|------|------|------|------|------|------|-------------|---------|---------|
| <b>Maint./Cust.</b>           |      |      |      |      |      |      |      |      |      |      |             |         |         |
| 1. Conf./Student              |      |      |      |      |      |      |      |      |      |      | 0           | 0       | 0       |
| 2. Accid./Student             |      |      |      |      |      |      | 1    |      |      |      | 1           | 0.01    | 0.6     |
| 3. Back - Lifting             | 3    | 4    | 2    | 2    | 1    | 2    | 1    | 3    | 4    |      | 22          | 2.2     | 15      |
| 4. Reach-Walk-Climb           |      | 2    |      | 1    | 3    |      | 5    |      | 3    |      | 14          | 1.4     | 9       |
| 5. Repetitive Motion          | 1    | 1    | 2    | 1    | 2    | 2    | 3    | 4    | 2    |      | 18          | 1.8     | 12      |
| 6. Slip-Trip-Fall             | 2    | 2    | 5    | 2    | 2    | 2    | 1    | 5    | 4    | 4    | 24          | 2.4     | 19      |
| 7. Equipment                  | 3    | 5    | 8    | 7    | 3    | 3    | 4    | 3    | 3    | 2    | 41          | 4.1     | 26      |
| 8. Indoor Air Qual.           | 2    |      |      |      |      |      | 1    |      |      |      | 3           | 0.3     | 2       |
| 9. Chemical                   |      |      |      |      |      | 1    | 1    |      | 2    |      | 4           | 0.4     | 2.6     |
| 10. BBP                       | 1    |      |      |      |      |      |      |      |      |      | 1           | 0.1     | 0.6     |
| 11. Other                     | 4    | 2    | 1    | 4    | 2    | 1    | 1    | 2    | 3    | 2    | 22          | 2.2     | 15      |
| Total:                        | 16   | 16   | 18   | 17   | 13   | 11   | 18   | 17   | 21   | 8    | 155         | 15.5    |         |
| Population:                   | 68   | 68   | 68   | 68   | 68   | 68   | 68   | 68   | 68   | 68   | 680         | 68      |         |
| Injury Percentage:            | 23.5 | 23.5 | 26   | 25   | 19   | 16.2 | 26   | 25   | 30   | 12   | 23          |         |         |
| <b>Food Service</b>           |      |      |      |      |      |      |      |      |      |      |             |         |         |
| 1. Conf./Student              |      |      |      |      |      |      |      |      |      |      | 0           | 0       | 0       |
| 2. Accid./Student             |      |      |      |      | 1    |      |      |      |      |      | 1           | 0.1     | 1.2     |
| 3. Back - Lifting             | 1    |      | 1    | 2    |      | 6    |      | 1    | 2    |      | 13          | 1.3     | 16      |
| 4. Reach-Walk-Climb           | 2    |      |      | 1    |      | 1    |      |      | 1    |      | 5           | 0.5     | 6       |
| 5. Repetitive Motion          |      | 2    |      |      |      | 1    | 3    |      | 1    |      | 7           | 0.7     | 9       |
| 6. Slip-Trip-Fall             | 3    | 3    | 3    | 3    | 1    | 1    | 2    | 3    | 2    | 2    | 23          | 2.3     | 28      |
| 7. Equipment                  |      | 2    | 4    | 2    | 1    | 2    | 3    | 4    |      | 1    | 19          | 1.9     | 23      |
| 8. Indoor Air Qual.           |      |      |      |      |      |      |      |      | 2    |      | 2           | 0.2     | 2.5     |
| 9. Chemical                   |      |      |      | 1    |      | 1    |      |      | 1    |      | 3           | 0.3     | 3.7     |
| 10. BBP                       |      |      |      |      |      |      |      |      |      |      |             | 0       | 0       |
| 11. Other                     | 1    | 1    | 1    |      |      | 1    |      |      | 3    | 1    | 8           | 0.8     | 10      |
| Total:                        | 7    | 8    | 10   | 8    | 3    | 13   | 8    | 8    | 12   | 4    | 81          | 8.1     |         |
| Population:                   | 39   | 39   | 39   | 39   | 39   | 39   | 39   | 39   | 39   | 39   | 390         | 39      |         |
| Injury Percentage:            | 18   | 20.5 | 25.6 | 20.5 | 7.7  | 33   | 20.5 | 20.5 | 30   | 10   | 20          |         |         |
| <b>PSA/Spec.Ed/Playground</b> |      |      |      |      |      |      |      |      |      |      |             |         |         |
| 1. Conf./Student              | 16   | 40   | 44   | 41   | 23   | 32   | 15   | 28   | 48   | 38   | 325         | 32.5    | 60      |
| 2. Accid./Student             | 5    | 5    | 5    | 1    | 3    | 4    | 2    | 6    | 7    | 1    | 34          | 3.4     | 7       |
| 3. Back - Lifting             | 3    | 1    | 1    |      | 1    | 1    |      | 2    | 3    |      | 12          | 1.2     | 2.2     |
| 4. Reach-Walk-Climb           |      |      |      |      | 2    | 1    |      |      |      | 2    | 5           | 0.5     | 0.9     |
| 5. Repetitive Motion          | 1    |      |      |      | 1    | 0    |      | 1    |      |      | 3           | 0.3     | 0.5     |
| 6. Slip-Trip-Fall             | 6    | 8    | 6    | 8    | 17   | 12   | 6    | 10   | 10   | 10   | 93          | 9.3     | 17      |
| 7. Equipment                  | 2    | 1    | 6    | 5    | 2    | 1    | 3    | 3    |      | 3    | 26          | 2.6     | 5       |
| 8. Indoor Air Qual.           |      |      |      |      |      | 0    |      |      |      | 1    | 1           | 0.1     | 0.2     |
| 9. Chemical                   |      |      |      | 1    | 1    | 0    |      |      |      |      | 2           | 0.2     | 0.4     |
| 10. BBP                       | 2    | 1    | 1    | 8    |      | 2    | 1    |      | 2    | 3    | 20          | 2       | 4       |
| 11. Other                     | 1    | 2    | 2    |      | 2    | 4    |      | 2    | 2    |      | 15          | 1.5     | 3       |
| Total:                        | 36   | 58   | 65   | 64   | 52   | 57   | 27   | 52   | 72   | 58   | 541         | 54.1    |         |
| Population:                   | 290  | 290  | 290  | 290  | 290  | 290  | 290  | 290  | 290  | 290  | 2900        | 290     |         |
| Injury Percentage:            | 12.4 | 20   | 22.4 | 22   | 18   | 19.6 | 9.3  | 18   | 24.8 | 20   | 18          |         |         |

| Secretarial          |      |      |      |      |      |      |      |      |      |      |             |         |         |
|----------------------|------|------|------|------|------|------|------|------|------|------|-------------|---------|---------|
| 1. Canfr u/Student   |      |      |      |      |      |      |      |      |      |      | 0           | 0       | 0       |
| 2. Accid u/Student   |      |      |      | 2    |      |      |      |      |      |      | 2           | 0.2     | 7       |
| 3. Back - Lifting    |      |      |      |      |      |      |      |      |      |      | 0           | 0       | 0       |
| 4. Reach-Walk-Climb  |      |      |      |      |      |      |      |      |      |      | 0           | 0       | 0       |
| 5. Repetitive Motion | 3    | 1    | 1    |      | 1    | 2    |      | 1    |      |      | 9           | 0.9     | 33      |
| 6. Slip-Trip-Fall    | 2    | 2    | 2    | 1    |      |      | 1    |      | 3    | 3    | 14          | 1.4     | 52      |
| 7. Equipment         |      |      |      |      |      |      |      | 1    |      |      | 1           | 0.1     | 4       |
| 8. Indoor Air Qual.  |      |      |      |      |      |      |      |      |      |      | 0           | 0       | 0       |
| 9. Chemical          |      |      |      |      |      |      |      |      |      |      | 0           | 0       | 0       |
| 10. BBP              |      |      |      |      |      |      |      |      |      |      | 0           | 0       | 0       |
| 11. Other            |      |      |      |      |      |      |      |      | 1    |      | 1           | 0.1     | 4       |
| Total:               | 5    | 3    | 3    | 3    | 1    | 2    | 1    | 2    | 4    | 3    | 27          | 2.7     |         |
| Population:          | 57   | 57   | 57   | 57   | 57   | 65   | 65   | 65   | 65   | 65   | 610         | 61      |         |
| Injury Percentage:   | 8.7  | 5.3  | 5.3  | 5.3  | 1.8  | 3    | 1.5  | 3    | 6    | 4.6  | 4.4         |         |         |
| Instructional        |      |      |      |      |      |      |      |      |      |      |             |         |         |
| 1. Canfr u/Student   | 9    | 7    | 16   | 11   | 12   | 10   | 6    | 14   | 19   | 9    | 113         | 11.3    | 32.3    |
| 2. Accid u/Student   | 3    | 3    | 3    | 2    | 2    | 1    | 1    | 2    | 5    | 1    | 23          | 2.3     | 6.6     |
| 3. Back - Lifting    | 3    | 2    | 3    | 2    | 1    |      |      | 2    | 1    |      | 14          | 1.4     | 4       |
| 4. Reach-Walk-Climb  |      | 1    |      |      | 1    | 3    | 2    | 1    | 1    | 1    | 9           | 0.9     | 2.6     |
| 5. Repetitive Motion | 3    |      |      | 1    |      |      | 1    |      | 11   |      | 16          | 1.6     | 4.6     |
| 6. Slip-Trip-Fall    | 13   | 13   | 10   | 19   | 12   | 14   | 10   | 9    | 1    | 7    | 108         | 10.8    | 31      |
| 7. Equipment         | 4    | 5    | 4    | 3    | 4    | 3    | 5    | 4    |      | 3    | 35          | 3.5     | 10      |
| 8. Indoor Air Qual.  |      |      |      |      |      |      |      |      |      |      | 0           | 0       | 0       |
| 9. Chemical          | 1    |      |      |      |      |      |      |      |      |      | 1           | 0.1     | 0.3     |
| 10. BBP              |      | 1    | 3    | 2    |      |      |      |      | 1    | 2    | 9           | 0.9     | 2.6     |
| 11. Other            | 3    | 2    | 1    | 3    |      | 3    |      | 2    | 7    |      | 21          | 2.1     | 6       |
| Total:               | 39   | 34   | 40   | 43   | 32   | 34   | 25   | 34   | 45   | 23   | 349         | 34.9    |         |
| Population:          | 525  | 525  | 525  | 525  | 525  | 525  | 525  | 530  | 530  | 530  | 5265        | 526.5   |         |
| Injury Percentage:   | 7.4  | 6.5  | 7.6  | 8.2  | 6.1  | 6.5  | 4.7  | 6.4  | 8.5  | 4.3  | 6.6         |         |         |
| District Totals      |      |      |      |      |      |      |      |      |      |      |             |         |         |
|                      | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 10 Yr Total | Average | Percent |
| 1. Canfr u/Student   | 25   | 47   | 60   | 52   | 39   | 42   | 21   | 42   | 67   | 47   | 438         | 43.8    | 38      |
| 2. Accid u/Student   | 8    | 8    | 8    | 5    | 6    | 5    | 4    | 8    | 12   | 2    | 66          | 6.6     | 5.6     |
| 3. Back - Lifting    | 10   | 7    | 7    | 6    | 3    | 9    | 1    | 8    | 9    | 0    | 60          | 6       | 5       |
| 4. Reach-Walk-Climb  | 2    | 3    | 0    | 2    | 6    | 5    | 7    | 1    | 5    | 3    | 34          | 3.4     | 3       |
| 5. Repetitive Motion | 8    | 4    | 3    | 2    | 4    | 5    | 7    | 6    | 3    | 0    | 42          | 4.2     | 3.5     |
| 6. Slip-Trip-Fall    | 26   | 28   | 26   | 33   | 32   | 29   | 21   | 27   | 30   | 26   | 278         | 27.8    | 24      |
| 7. Equipment         | 9    | 12   | 22   | 17   | 10   | 9    | 15   | 15   | 4    | 13   | 126         | 12.6    | 11      |
| 8. Indoor Air Qual.  | 2    | 0    | 0    | 0    | 0    | 0    | 1    | 0    | 2    | 1    | 6           | 0.6     | 0.5     |
| 9. Chemical          | 1    | 0    | 1    | 1    | 1    | 2    | 1    | 0    | 3    | 0    | 10          | 1       | 0.9     |
| 10. BBP              | 3    | 2    | 4    | 10   | 0    | 2    | 1    | 0    | 3    | 5    | 30          | 3       | 2.5     |
| 11. Other            | 9    | 7    | 5    | 7    | 4    | 9    | 1    | 6    | 16   | 3    | 67          | 6.7     | 6       |
| Total:               | 103  | 118  | 136  | 135  | 101  | 117  | 80   | 113  | 154  | 100  | 1157        | 115.7   |         |
| Population:          | 980  | 980  | 980  | 980  | 980  | 980  | 987  | 985  | 985  | 985  | 9822        | 982.2   |         |
| Injury Percentage:   | 10.5 | 12   | 13.9 | 13.8 | 10.3 | 12   | 8    | 11.5 | 16   | 10   | 11          |         |         |

# Elementary Pupil Injury Report

## 10-Year 2005/06 - 2014/15

### ELEMENTARY PUPIL INJURY REPORT

#### 10-YEAR 2005/06 - 2014/15

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| Site              | Area              | 05/06 | 06/07 | 07/08 | 08/09 | 09/10 | 10/11 | 11/12 | 12/13 | 13/14 | 14/15 | 10 Year Total | Average | Percentage |
|-------------------|-------------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|---------------|---------|------------|
| <b>Bridges</b>    | Intentional       | 0     | 0     | 1     | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 1             | 0.1     | 2          |
|                   | Accidental        | 3     | 3     | 6     | 5     | 4     | 5     | 8     | 2     | 3     | 1     | 40            | 4       | 98         |
|                   | Athletic / PE     | 0     | 0     | 1     | 0     | 0     | 0     | 2     | 0     | 1     | 0     | 4             | 0.4     | 3          |
|                   | Playground        | 1     | 1     | 3     | 2     | 2     | 1     | 6     | 1     | 2     | 1     | 20            | 2       | 49         |
|                   | Classroom         | 1     | 1     | 2     | 1     | 1     | 1     | 0     | 1     | 0     | 0     | 8             | 0.8     | 20         |
|                   | Lunchroom/B       | 0     | 0     | 1     | 1     | 1     | 0     | 0     | 0     | 0     | 0     | 3             | 0.3     | 7          |
|                   | Gym/PE            | 1     | 1     | 1     | 0     | 0     | 3     | 2     | 0     | 1     | 0     | 9             | 0.9     | 22         |
|                   | Other             | 0     | 0     | 0     | 1     | 0     | 0     | 0     | 0     | 0     | 0     | 1             | 0.1     | 2          |
|                   | Year Total        | 3     | 3     | 7     | 5     | 4     | 5     | 8     | 2     | 3     | 1     | 41            | 4.1     |            |
|                   | Population        | 90    | 89    | 136   | 141   | 138   | 146   | 148   | 150   | 150   | 144   | 1332          | 133     |            |
|                   | Injury Percentage | 3     | 3.4   | 5.2   | 3.5   | 3     | 3.4   | 5.4   | 1.3   | 2     | 0.7   | 3             |         |            |
| <b>Eagle Lake</b> | Intentional       | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 3     | 0     | 0     | 3             | 0.3     | 3.3        |
|                   | Accidental        | 3     | 7     | 7     | 5     | 6     | 14    | 11    | 10    | 13    | 11    | 87            | 8.7     | 96         |
|                   | Athletic / PE     | 0     | 0     | 0     | 0     | 1     | 0     | 3     | 2     | 2     | 0     | 8             | 0.8     | 8.8        |
|                   | Playground        | 1     | 5     | 7     | 2     | 3     | 8     | 6     | 8     | 8     | 5     | 53            | 5.3     | 59         |
|                   | Classroom         | 1     | 1     | 0     | 1     | 1     | 4     | 1     | 3     | 3     | 3     | 18            | 1.8     | 20         |
|                   | Lunchroom/B       | 0     | 0     | 0     | 0     | 1     | 1     | 0     | 0     | 0     | 0     | 2             | 0.2     | 2.2        |
|                   | Gym/PE            | 1     | 1     | 0     | 0     | 1     | 1     | 3     | 2     | 2     | 2     | 13            | 1.3     | 14         |
|                   | Other             | 0     | 0     | 0     | 2     | 0     | 0     | 1     | 0     | 0     | 1     | 4             | 0.4     | 4.4        |
|                   | Year Total        | 3     | 7     | 7     | 5     | 6     | 14    | 11    | 13    | 13    | 11    | 90            | 9       |            |
|                   | Population        | 286   | 291   | 296   | 306   | 289   | 322   | 329   | 331   | 350   | 370   | 3170          | 317     |            |
|                   | Injury Percentage | 1     | 2.4   | 2.4   | 1.6   | 2.1   | 4.3   | 3     | 3.9   | 3.7   | 3     | 2.8           |         |            |
| <b>Franklin</b>   | Intentional       | 2     | 0     | 2     | 0     | 0     | 1     | 7     | 2     | 0     | 10    | 24            | 2.4     | 13.8       |
|                   | Accidental        | 16    | 3     | 9     | 6     | 14    | 17    | 13    | 12    | 11    | 42    | 143           | 14.3    | 86         |
|                   | Athletic / PE     | 0     | 0     | 1     | 0     | 4     | 0     | 6     | 1     | 2     | 6     | 20            | 2       | 12         |
|                   | Playground        | 11    | 2     | 3     | 3     | 7     | 8     | 8     | 8     | 4     | 27    | 81            | 8.1     | 47         |
|                   | Classroom         | 1     | 0     | 1     | 1     | 0     | 2     | 4     | 4     | 2     | 8     | 23            | 2.3     | 13         |
|                   | Lunchroom/B       | 1     | 1     | 5     | 0     | 1     | 3     | 5     | 0     | 0     | 6     | 22            | 2.2     | 12.7       |
|                   | Gym/PE            | 5     | 0     | 1     | 2     | 6     | 3     | 6     | 1     | 4     | 6     | 34            | 3.4     | 20         |
|                   | Other             | 0     | 0     | 1     | 0     | 0     | 2     | 3     | 1     | 1     | 5     | 13            | 1.3     | 7.5        |
|                   | Year Total        | 18    | 3     | 11    | 6     | 14    | 18    | 26    | 14    | 11    | 52    | 173           | 17.3    |            |
|                   | Population        | 651   | 639   | 627   | 652   | 675   | 673   | 684   | 726   | 720   | 712   | 6759          | 676     |            |
|                   | Injury Percentage | 3     | 0.5   | 1.75  | 0.9   | 2.1   | 2.6   | 3.8   | 1.9   | 1.5   | 7.3   | 2.5           |         |            |
| <b>Garfield</b>   | Intentional       | 3     | 1     | 0     | 0     | 0     | 1     | 1     | 5     | 2     | 4     | 17            | 1.7     | 8.6        |
|                   | Accidental        | 3     | 3     | 9     | 4     | 17    | 12    | 41    | 34    | 12    | 45    | 180           | 18      | 94         |
|                   | Athletic / PE     | 0     | 0     | 2     | 1     | 4     | 0     | 5     | 6     | 1     | 4     | 23            | 2.3     | 23         |
|                   | Playground        | 4     | 2     | 1     | 2     | 7     | 9     | 27    | 18    | 7     | 16    | 93            | 9.3     | 47         |
|                   | Classroom         | 0     | 0     | 1     | 0     | 3     | 0     | 2     | 6     | 3     | 3     | 18            | 1.8     | 9          |
|                   | Lunchroom/B       | 1     | 1     | 4     | 1     | 0     | 1     | 4     | 3     | 0     | 10    | 25            | 2.5     | 12.7       |
|                   | Gym/PE            | 1     | 1     | 2     | 1     | 4     | 3     | 5     | 6     | 1     | 4     | 28            | 2.8     | 14         |
|                   | Other             | 0     | 0     | 1     | 0     | 3     | 0     | 4     | 6     | 3     | 16    | 33            | 3.3     | 17         |
|                   | Year Total        | 6     | 4     | 9     | 4     | 17    | 13    | 42    | 39    | 14    | 49    | 197           | 19.7    |            |
|                   | Population        | 247   | 249   | 247   | 278   | 260   | 261   | 270   | 250   | 257   | 290   | 2609          | 261     |            |
|                   | Injury Percentage | 2     | 1.6   | 3.6   | 1.4   | 6.5   | 5     | 15    | 15    | 5.4   | 17    | 7.5           |         |            |

**ELEMENTARY PUPIL INJURY REPORT**  
**10-YEAR 2005/06 - 2014/15**

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| Site             | Area           | 05/06 | 06/07 | 07/08 | 08/09 | 09/10 | 10/11 | 11/12 | 12/13 | 13/14 | 14/15 | 10 Year Total | Average | Percent |
|------------------|----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|---------------|---------|---------|
| <b>Hoover</b>    | Intentional    | 0     | 2     | 2     | 0     | 0     | 0     | 0     | 0     | 1     | 2     | 7             | 0.7     | 6       |
|                  | Accidental     | 14    | 15    | 9     | 16    | 12    | 8     | 7     | 9     | 12    | 10    | 112           | 11.2    | 95      |
|                  | Athletic / PE  | 0     | 0     | 5     | 1     | 1     | 0     | 2     | 0     | 1     | 1     | 11            | 1.1     | 3.3     |
|                  | Playground     | 9     | 12    | 4     | 10    | 8     | 5     | 2     | 5     | 6     | 6     | 67            | 6.7     | 57      |
|                  | Classroom      | 3     | 1     | 1     | 0     | 1     | 0     | 2     | 1     | 0     | 3     | 12            | 1.2     | 10      |
|                  | Lunchroom/BI   | 0     | 0     | 1     | 2     | 0     | 2     | 0     | 1     | 1     | 0     | 7             | 0.7     | 6       |
|                  | Gym/PE         | 2     | 1     | 5     | 1     | 3     | 1     | 2     | 0     | 1     | 3     | 19            | 1.9     | 16      |
|                  | Other          | 0     | 3     | 0     | 3     | 0     | 0     | 1     | 2     | 4     | 0     | 13            | 1.3     | 11      |
|                  | Year Total     | 14    | 17    | 11    | 16    | 12    | 8     | 7     | 9     | 12    | 12    | 118           | 11.8    |         |
|                  | Population     | 464   | 469   | 481   | 514   | 514   | 574   | 569   | 554   | 531   | 543   | 5213          | 521     |         |
|                  | Injury Percent | 3     | 3.6   | 2.3   | 3     | 2.3   | 1.4   | 1.2   | 1.6   | 2.3   | 2.2   | 2.3           |         |         |
| <b>Jefferson</b> | Intentional    | 0     | 0     | 1     | 0     | 0     | 0     | 0     | 1     | 0     | 0     | 2             | 0.2     | 4       |
|                  | Accidental     | 10    | 2     | 6     | 2     | 2     | 4     | 1     | 5     | 13    | 3     | 48            | 4.8     | 96      |
|                  | Athletic / PE  | 0     | 0     | 2     | 0     | 0     | 0     | 0     | 2     | 2     | 0     | 6             | 0.6     | 12      |
|                  | Playground     | 4     | 0     | 1     | 1     | 1     | 1     | 1     | 1     | 9     | 1     | 20            | 2       | 40      |
|                  | Classroom      | 4     | 0     | 4     | 0     | 1     | 1     | 0     | 1     | 1     | 1     | 13            | 1.3     | 26      |
|                  | Lunchroom/BI   | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 1     | 0     | 1     | 2             | 0.2     | 4       |
|                  | Gym/PE         | 2     | 2     | 2     | 0     | 0     | 0     | 0     | 2     | 2     | 0     | 10            | 1       | 20      |
|                  | Other          | 0     | 0     | 0     | 1     | 0     | 2     | 0     | 1     | 1     | 0     | 5             | 0.5     | 10      |
|                  | Year Total     | 10    | 2     | 7     | 2     | 2     | 4     | 1     | 6     | 13    | 3     | 50            | 5       |         |
|                  | Population     | 242   | 231   | 239   | 255   | 232   | 246   | 249   | 231   | 247   | 260   | 2432          | 243     |         |
|                  | Injury Percent | 4     | 0.9   | 3     | 0.8   | 0.08  | 1.6   | 0.4   | 2.6   | 5.2   | 1.2   | 2             |         |         |
| <b>Kennedy</b>   | Intentional    | 2     | 5     | 2     | 2     | 2     | 25    | 1     | 5     | 3     | 4     | 51            | 5.1     | 23      |
|                  | Accidental     | 32    | 21    | 16    | 16    | 23    | 0     | 11    | 6     | 12    | 33    | 170           | 17      | 77      |
|                  | Athletic / PE  | 0     | 6     | 7     | 0     | 5     | 7     | 1     | 0     | 1     | 5     | 32            | 3.2     | 14      |
|                  | Playground     | 10    | 8     | 5     | 4     | 10    | 10    | 3     | 4     | 8     | 15    | 77            | 7.7     | 35      |
|                  | Classroom      | 9     | 8     | 1     | 4     | 4     | 4     | 3     | 7     | 3     | 4     | 47            | 4.7     | 21      |
|                  | Lunchroom/BI   | 2     | 0     | 1     | 0     | 1     | 2     | 2     | 0     | 0     | 6     | 14            | 1.4     | 6       |
|                  | Gym/PE         | 8     | 6     | 7     | 6     | 5     | 8     | 1     | 0     | 1     | 5     | 47            | 4.7     | 21      |
|                  | Other          | 5     | 4     | 4     | 4     | 5     | 1     | 3     | 0     | 3     | 7     | 36            | 3.6     | 16      |
|                  | Year Total     | 34    | 26    | 18    | 18    | 25    | 25    | 12    | 11    | 15    | 37    | 221           | 22.1    |         |
|                  | Population     | 467   | 477   | 503   | 489   | 462   | 332   | 331   | 333   | 378   | 404   | 4356          | 436     |         |
|                  | Injury Percent | 7     | 5.5   | 3.6   | 3.7   | 5     | 6.4   | 3     | 2.8   | 4     | 9     | 5             |         |         |
| <b>Monroe</b>    | Intentional    | 1     | 3     | 0     | 0     | 3     | 4     | 4     | 4     | 9     | 6     | 34            | 3.4     | 11      |
|                  | Accidental     | 12    | 13    | 9     | 12    | 13    | 8     | 57    | 43    | 49    | 53    | 263           | 26.3    | 88      |
|                  | Athletic / PE  | 0     | 5     | 0     | 0     | 3     | 0     | 15    | 14    | 5     | 9     | 51            | 5.1     | 17      |
|                  | Playground     | 8     | 5     | 5     | 11    | 5     | 4     | 28    | 21    | 37    | 31    | 155           | 15.5    | 51      |
|                  | Classroom      | 1     | 4     | 4     | 0     | 3     | 5     | 11    | 8     | 11    | 7     | 54            | 5.4     | 18      |
|                  | Lunchroom/BI   | 0     | 1     | 1     | 1     | 1     | 1     | 3     | 3     | 3     | 5     | 19            | 1.9     | 6       |
|                  | Gym/PE         | 1     | 5     | 0     | 0     | 3     | 1     | 15    | 14    | 5     | 10    | 54            | 5.4     | 18      |
|                  | Other          | 3     | 1     | 0     | 0     | 4     | 1     | 4     | 1     | 2     | 6     | 22            | 2.2     | 7       |
|                  | Year Total     | 13    | 16    | 10    | 12    | 16    | 12    | 61    | 47    | 58    | 59    | 304           | 30.4    |         |
|                  | Population     | 431   | 463   | 486   | 463   | 440   | 445   | 426   | 455   | 470   | 493   | 4590          | 460     |         |
|                  | Injury Percent | 3     | 3.4   | 2     | 2.6   | 4     | 2.7   | 14    | 10    | 12    | 12    | 6.6           |         |         |

**ELEMENTARY PUPIL INJURY REPORT**  
**10-YEAR 2005/06 - 2014/15**

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| Site              | Area           | 05/06 | 06/07 | 07/08 | 08/09 | 09/10 | 10/11 | 11/12 | 12/13 | 13/14 | 14/15 | 10 Year Total | Average | Percent |
|-------------------|----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|---------------|---------|---------|
| Roosevelt         | Intentional    | 4     | 0     | 0     | 1     | 1     | 0     | 0     | 0     | 0     | 1     | 7             | 0.7     | 6       |
|                   | Accidental     | 10    | 10    | 9     | 17    | 21    | 9     | 8     | 4     | 12    | 6     | 106           | 10.6    | 93      |
|                   | Athletic / PE  | 0     | 0     | 3     | 1     | 1     | 0     | 1     | 1     | 3     | 1     | 11            | 1.1     | 10      |
|                   | Playground     | 5     | 5     | 4     | 9     | 11    | 3     | 4     | 3     | 3     | 4     | 51            | 5.1     | 45      |
|                   | Classroom      | 1     | 0     | 0     | 0     | 4     | 3     | 3     | 0     | 2     | 1     | 14            | 1.4     | 12      |
|                   | Lunchroom/Bldg | 1     | 2     | 2     | 6     | 3     | 3     | 0     | 0     | 2     | 1     | 20            | 2       | 18      |
|                   | Gym/PE         | 6     | 3     | 3     | 2     | 2     | 0     | 1     | 1     | 3     | 1     | 22            | 2.2     | 19      |
|                   | Other          | 1     | 0     | 0     | 1     | 2     | 0     | 0     | 0     | 2     | 0     | 6             | 0.6     | 5       |
|                   | Year Total     | 14    | 10    | 9     | 18    | 22    | 9     | 8     | 4     | 12    | 7     | 113           | 11.3    |         |
| Population        | 339            | 360   | 469   | 384   | 376   | 364   | 353   | 362   | 381   | 360   | 3748  | 375           |         |         |
| Injury Percent    | 4              | 2.8   | 1.9   | 4.7   | 6     | 2.5   | 2.3   | 1.1   | 3     | 2     | 3     |               |         |         |
| Rosa Parks        | Intentional    |       |       |       |       |       | 1     | 2     | 4     | 1     | 4     | 12            | 2.4     | 15      |
|                   | Accidental     |       |       |       |       |       | 15    | 7     | 12    | 8     | 27    | 69            | 13.8    | 85      |
|                   | Athletic / PE  |       |       |       |       |       | 5     | 1     | 3     | 1     | 4     | 14            | 2.8     | 5       |
|                   | Playground     |       |       |       |       |       | 7     | 5     | 7     | 6     | 17    | 42            | 8.4     | 52      |
|                   | Classroom      |       |       |       |       |       | 3     | 0     | 5     | 1     | 2     | 11            | 2.2     | 14      |
|                   | Lunchroom/Bldg |       |       |       |       |       | 1     | 3     | 0     | 0     | 2     | 6             | 1.2     | 7       |
|                   | Gym/PE         |       |       |       |       |       | 5     | 1     | 4     | 1     | 4     | 15            | 3       | 19      |
|                   | Other          |       |       |       |       |       | 0     | 0     | 0     | 1     | 6     | 7             | 1.4     | 8       |
|                   | Year Total     |       |       |       |       |       | 16    | 9     | 16    | 9     | 31    | 81            | 16.2    |         |
| Population        |                |       |       |       |       | 309   | 343   | 416   | 436   | 465   | 1969  | 394           |         |         |
| Injury Percentage |                |       |       |       |       | 5     | 2.6   | 3.8   | 2     | 6.7   | 4     |               |         |         |
| Washington        | Intentional    | 5     | 2     | 0     | 0     | 0     | 2     | 1     | 4     | 2     | 1     | 17            | 1.7     | 11      |
|                   | Accidental     | 15    | 17    | 7     | 9     | 22    | 10    | 16    | 15    | 9     | 11    | 131           | 13.1    | 86      |
|                   | Athletic / PE  | 0     | 4     | 0     | 1     | 5     | 3     | 4     | 3     | 4     | 1     | 25            | 2.5     | 17      |
|                   | Playground     | 17    | 8     | 3     | 6     | 11    | 6     | 6     | 11    | 3     | 6     | 77            | 7.7     | 52      |
|                   | Classroom      | 1     | 4     | 1     | 2     | 4     | 1     | 5     | 4     | 0     | 3     | 25            | 2.5     | 17      |
|                   | Lunchroom/Bldg | 1     | 0     | 1     | 0     | 2     | 0     | 0     | 1     | 2     | 1     | 8             | 0.8     | 5       |
|                   | Gym/PE         | 0     | 4     | 2     | 1     | 5     | 4     | 5     | 3     | 4     | 1     | 29            | 2.9     | 20      |
|                   | Other          | 1     | 3     | 0     | 0     | 0     | 1     | 1     | 0     | 2     | 1     | 9             | 0.9     | 6       |
|                   | Year Total     | 20    | 19    | 7     | 9     | 22    | 12    | 17    | 19    | 11    | 12    | 148           | 14.8    |         |
| Population        | 368            | 378   | 429   | 432   | 450   | 342   | 392   | 346   | 371   | 400   | 3908  | 391           |         |         |
| Injury Percent    | 5              | 5     | 1.6   | 2.1   | 5     | 3.5   | 4.3   | 5     | 3     | 3.8   | 3.8   |               |         |         |
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|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
|                   |                |       |       |       |       |       |       |       |       |       |       |               |         |         |
| </                |                |       |       |       |       |       |       |       |       |       |       |               |         |         |

# SECONDARY PUPIL INJURY REPORT

10 Year Report 2005 / 2006 - 2014 / 2015

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| Site                 | Area           | 05-06 | 06-07 | 07-08 | 08-09 | 09-10 | 10-11 | 11-12 | 12-13 | 13-14 | 14-15 | 10 Year Total | 10 Year Average | Percent |
|----------------------|----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|---------------|-----------------|---------|
| <b>East Sr. High</b> |                |       |       |       |       |       |       |       |       |       |       |               |                 |         |
|                      | Intentional    | 12    | 14    | 16    | 19    | 7     | 12    | 7     | 12    | 12    | 2     | 113           | 11.3            | 23      |
|                      | Accidental     | 63    | 47    | 42    | 56    | 35    | 30    | 42    | 33    | 22    | 12    | 382           | 38.2            | 77      |
|                      | Athletic/PE    | 26    | 16    | 18    | 0     | 0     | 14    | 20    | 11    | 4     | 3     | 112           | 11.2            | 23      |
|                      | Other          | 0     | 9     | 5     | 9     | 4     | 5     | 0     | 0     | 6     | 11    | 49            | 4.9             | 0.1     |
|                      | Grounds        | 9     | 11    | 7     | 10    | 9     | 2     | 2     | 9     | 7     | 3     | 69            | 6.9             | 14      |
|                      | Classroom      | 12    | 11    | 12    | 18    | 13    | 4     | 8     | 5     | 7     | 1     | 91            | 9               | 18      |
|                      | Hall/Common    | 21    | 12    | 17    | 15    | 2     | 17    | 16    | 17    | 10    | 4     | 131           | 13              | 27      |
|                      | Gym/Sports     | 30    | 18    | 17    | 23    | 14    | 14    | 20    | 11    | 4     | 3     | 154           | 15.4            | 31      |
|                      | Other          | 3     | 9     | 5     | 9     | 4     | 5     | 2     | 3     | 6     | 3     | 49            | 4.9             | 10      |
|                      | Year Total     | 75    | 61    | 58    | 75    | 42    | 42    | 48    | 45    | 34    | 14    | 494           | 49.4            |         |
|                      | Population     | 973   | 943   | 950   | 870   | 804   | 883   | 919   | 899   | 910   | 971   | 9128          | 913             |         |
|                      | Injury Percent | 8     | 6.4   | 6.1   | 8.6   | 5.2   | 4.8   | 5.2   | 5     | 3.7   | 1.4   | 5.4           |                 |         |
| <b>East Jr. High</b> |                |       |       |       |       |       |       |       |       |       |       |               |                 |         |
|                      | Intentional    | 5     | 8     | 3     | 3     | 3     | 0     | 7     | 1     | 9     | 7     | 46            | 4.6             | 18      |
|                      | Accidental     | 43    | 22    | 21    | 10    | 11    | 16    | 17    | 16    | 25    | 22    | 203           | 20.3            | 81      |
|                      | Athletic/PE    | 13    | 11    | 7     | 4     | 3     | 10    | 10    | 9     | 12    | 8     | 87            | 8.7             | 35      |
|                      | Other          | 3     | 1     | 3     | 1     | 4     | 2     | 2     | 2     | 4     | 0     | 22            | 2.2             | 9       |
|                      | Grounds        | 16    | 7     | 7     | 3     | 1     | 0     | 4     | 4     | 6     | 7     | 55            | 5.5             | 22      |
|                      | Classroom      | 11    | 8     | 4     | 2     | 3     | 2     | 2     | 1     | 3     | 8     | 44            | 4.4             | 18      |
|                      | Hall/Common    | 5     | 3     | 3     | 3     | 4     | 2     | 6     | 1     | 9     | 6     | 42            | 4.2             | 17      |
|                      | Gym/Sports     | 13    | 11    | 7     | 4     | 3     | 10    | 10    | 9     | 12    | 8     | 87            | 8.7             | 35      |
|                      | Other          | 3     | 1     | 3     | 1     | 3     | 2     | 2     | 2     | 4     | 0     | 21            | 2.1             | 8       |
|                      | Year Total     | 48    | 30    | 24    | 13    | 14    | 16    | 24    | 17    | 34    | 29    | 249           | 24.9            |         |
|                      | Population     | 470   | 459   | 472   | 441   | 413   | 471   | 506   | 519   | 518   | 568   | 4837          | 484             |         |
|                      | Injury Percent | 10.2  | 6.5   | 5     | 2.9   | 3.4   | 3.4   | 4.8   | 3.3   | 6.5   | 5     | 5             |                 |         |
| <b>West High</b>     |                |       |       |       |       |       |       |       |       |       |       |               |                 |         |
|                      | Intentional    | 5     | 5     | 5     | 4     | 3     | 5     | 6     | 11    | 4     | 6     | 54            | 5.4             | 13      |
|                      | Accidental     | 50    | 46    | 33    | 33    | 40    | 31    | 45    | 24    | 21    | 26    | 349           | 34.9            | 86      |
|                      | Athletic/PE    | 29    | 27    | 18    | 15    | 21    | 10    | 20    | 19    | 22    | 11    | 192           | 19.2            | 48      |
|                      | Other          | 9     | 1     | 1     | 2     | 2     | 4     | 5     | 2     | 2     | 0     | 28            | 2.8             | 7       |
|                      | Grounds        | 2     | 1     | 5     | 0     | 0     | 2     | 3     | 3     | 3     | 3     | 22            | 2.2             | 5       |
|                      | Classroom      | 8     | 16    | 9     | 10    | 13    | 10    | 20    | 6     | 10    | 8     | 110           | 11              | 27      |
|                      | Hall/Common    | 7     | 6     | 5     | 9     | 7     | 7     | 3     | 6     | 4     | 10    | 64            | 6.4             | 16      |
|                      | Gym/Sports     | 29    | 27    | 18    | 16    | 21    | 13    | 20    | 19    | 6     | 11    | 180           | 18              | 45      |
|                      | Other          | 9     | 1     | 1     | 2     | 2     | 4     | 5     | 2     | 2     | 0     | 28            | 2.8             | 7       |
|                      | Year Total     | 55    | 51    | 38    | 37    | 43    | 36    | 51    | 36    | 25    | 32    | 404           | 40.4            |         |
|                      | Population     | 1153  | 1127  | 1117  | 1058  | 965   | 1053  | 1076  | 1112  | 1102  | 1124  | 10,887        | 1089            |         |



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24



Employee Assistance Program Utilization Report  
FOR  
**Mankato Area Public Schools #77**

July 01, 2014 - June 30, 2015

**TYPE EAP Cases**

EAP Cases: 22

Clients Serviced: 23

Contacts: 76

Training & Events: 0

Web Logins: 33 Contacts

**Total Contact: 76 + 33 = 109**

Utilization Rate of 1050: 2.10%

Clients Serviced Utilization Rate: 2.19%

Contact Utilization Rate: 10.38%

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**Historical Utilization**

7/1/2009 - 6/30/2010: 3.20%

7/1/2010 - 6/30/2011: 2.10%

7/1/2011 - 6/30/2012: 2.40%

7/1/2012 - 6/30/2013: 2.90%

7/1/2013 - 6/30/2014: 3.89%

## 2014-2015 ALPS Monthly Reporting

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| SITE                | Sept | Oct  | Nov  | Dec  | Jan  | Feb  | Mar  | Apr  | May  |  |
|---------------------|------|------|------|------|------|------|------|------|------|--|
| <b>Eagle Lake</b>   |      |      |      |      |      |      |      |      |      |  |
| Classrooms          |      | 16   | 16   | 16   | 16   | 16   | 16   | 16   | 16   |  |
| Walkers             |      | 430  | 425  | 320  | 269  | 76   | 369  | 417  | 243  |  |
| Bikers              |      | 369  | 101  | 11   | 27   | 0    | 17   | 384  | 290  |  |
| Trail or Activities |      | 6445 | 5445 | 4758 | 6171 | 5904 | 6273 | 7749 | 5445 |  |
| No. of Participants |      | 363  | 363  | 366  | 363  | 369  | 47   | 366  | 368  |  |
| <b>TOTAL:</b>       |      | 7623 | 6350 | 5471 | 6846 | 6365 | 6722 | 8932 | 6362 |  |

|                     |              |     |  |  |  |  |  |  |  |  |
|---------------------|--------------|-----|--|--|--|--|--|--|--|--|
| <b>Franklin</b>     |              |     |  |  |  |  |  |  |  |  |
| Classrooms          | <b>Sept</b>  | 18  |  |  |  |  |  |  |  |  |
| Walkers             | <b>&amp;</b> | 117 |  |  |  |  |  |  |  |  |
| Bikers              | <b>Oct.</b>  | 83  |  |  |  |  |  |  |  |  |
| Trail or Activities |              | 249 |  |  |  |  |  |  |  |  |
| No. of Participants |              | 334 |  |  |  |  |  |  |  |  |
| <b>TOTAL:</b>       |              | 801 |  |  |  |  |  |  |  |  |

|                     |      |      |  |  |  |  |  |  |  |  |
|---------------------|------|------|--|--|--|--|--|--|--|--|
| <b>Garfield</b>     |      |      |  |  |  |  |  |  |  |  |
| Classrooms          | 11   | 11   |  |  |  |  |  |  |  |  |
| Walkers             | 194  | 520  |  |  |  |  |  |  |  |  |
| Bikers              | 93   | 73   |  |  |  |  |  |  |  |  |
| Trail or Activities | 3274 | 4597 |  |  |  |  |  |  |  |  |
| No. of Participants | 237  | 179  |  |  |  |  |  |  |  |  |
| <b>TOTAL:</b>       | 3809 | 5380 |  |  |  |  |  |  |  |  |

|                     |  |      |      |      |      |      |      |      |  |  |
|---------------------|--|------|------|------|------|------|------|------|--|--|
| <b>Jefferson</b>    |  |      |      |      |      |      |      |      |  |  |
| Classrooms          |  | 10   | 10   | 10   | 10   | 9    | 10   | 10   |  |  |
| Walkers - Points    |  | 1855 | 186  | 1703 | 2493 | 1787 | 1755 | 2234 |  |  |
| Bikers              |  | 655  | 466  | 327  | 56   | 0    | 355  | 624  |  |  |
| Trail or Activities |  | 2369 | 2561 | 2476 | 2026 | 2178 | 2386 | 3184 |  |  |
| No. of Participants |  | 203  | 186  | 151  | 167  | 119  | 126  | 159  |  |  |
| <b>TOTAL:</b>       |  | 5092 | 3409 | 4667 | 4752 | 4093 | 4632 | 6211 |  |  |

|                     |      |      |      |      |          |      |      |      |  |  |
|---------------------|------|------|------|------|----------|------|------|------|--|--|
| <b>Kennedy</b>      |      |      |      |      |          |      |      |      |  |  |
| Classrooms          | 18   | 18   | 18   | 18   | Jan &    | 18   | 18   | 18   |  |  |
| Walkers             | 371  | 361  | 226  | 230  | Feb      | 485  | 267  | 361  |  |  |
| Bikers              | 132  | 51   | 22   | 0    | Together | 0    | 24   | 30   |  |  |
| Trail or Activities | 4177 | 2675 | 1469 | 2951 |          | 3066 | 2505 | 4977 |  |  |
| No. of Participants | 312  | 257  | 196  | 216  |          | 197  | 211  | 251  |  |  |
| <b>TOTAL:</b>       | 5008 | 3363 | 1931 | 3415 |          | 3766 | 3263 | 5637 |  |  |

|                     |      |      |      |      |      |      |      |      |      |  |
|---------------------|------|------|------|------|------|------|------|------|------|--|
| <b>Monroe</b>       |      |      |      |      |      |      |      |      |      |  |
| Classrooms          | 21   | 21   | 21   | 21   | 21   | 21   | 21   | 21   | 21   |  |
| Walkers             | 795  | 1456 | 1285 | 1008 | 777  | 930  | 1062 | 1041 | 862  |  |
| Bikers              | 313  | 243  | 113  | 51   | 30   | 28   | 200  | 262  | 240  |  |
| Trail or Activities | 1486 | 2088 | 2155 | 1858 | 1724 | 1573 | 2254 | 2307 | 2205 |  |
| No. of Participants | 322  | 313  | 315  | 226  | 203  | 237  | 270  | 238  | 288  |  |
| <b>TOTAL:</b>       | 2937 | 4121 | 3889 | 3164 | 2755 | 2789 | 3807 | 3869 | 3616 |  |

## ALPS Continued....

| SITE                | Sept        | Oct         | Nov        | Dec        | Jan | Feb | Mar         | Apr         | May        |  |
|---------------------|-------------|-------------|------------|------------|-----|-----|-------------|-------------|------------|--|
| <b>Roosevelt</b>    |             |             |            |            |     |     |             |             |            |  |
| Classrooms          | 15          | 15          | 15         | 15         |     |     | 15          | 15          | 15         |  |
| Walkers             | 113         | 138         | 41         | 31         |     |     | 60          | 71          | 50         |  |
| Bikers              | 52          | 72          | 22         | 2          |     |     | 31          | 70          | 46         |  |
| Trail or Activities | 1509        | 1865        | 544        | 218        |     |     | 1344        | 1143        | 747        |  |
| No. of Participants | 188         | 168         | 114        | 69         |     |     | 173         | 165         | 129        |  |
| <b>TOTAL:</b>       | <b>1877</b> | <b>2258</b> | <b>736</b> | <b>335</b> |     |     | <b>1623</b> | <b>1464</b> | <b>987</b> |  |

|                     |  |  |  |  |  |  |             |             |  |  |
|---------------------|--|--|--|--|--|--|-------------|-------------|--|--|
| <b>Rosa Parks</b>   |  |  |  |  |  |  |             |             |  |  |
| Classrooms          |  |  |  |  |  |  | 21          | 21          |  |  |
| Walkers             |  |  |  |  |  |  | 190         | 186         |  |  |
| Bikers              |  |  |  |  |  |  | 80          | 160         |  |  |
| Trail or Activities |  |  |  |  |  |  | 986         | 1125        |  |  |
| No. of Participants |  |  |  |  |  |  | 120         | 141         |  |  |
| <b>TOTAL:</b>       |  |  |  |  |  |  | <b>1397</b> | <b>1632</b> |  |  |

|                     |  |  |             |             |             |             |             |  |  |  |
|---------------------|--|--|-------------|-------------|-------------|-------------|-------------|--|--|--|
| <b>Washington</b>   |  |  |             |             |             |             |             |  |  |  |
| Classrooms          |  |  | 18          | 18          | 15          | 15          | 16          |  |  |  |
| Walkers             |  |  | 119         | 92          | 51          | 122         | 130         |  |  |  |
| Bikers              |  |  | 18          | 3           | 6           | 7           | 56          |  |  |  |
| Trail or Activities |  |  | 1001        | 1034        | 887         | 832         | 840         |  |  |  |
| No. of Participants |  |  | 397         | 367         | 57          | 129         | 186         |  |  |  |
| <b>TOTAL:</b>       |  |  | <b>1553</b> | <b>1514</b> | <b>1016</b> | <b>1105</b> | <b>1228</b> |  |  |  |

# Final SRTS Implementation Progress Report

## Safe Routes to School 2013-2015

(MnDOT Contract No. 04231)

Mankato Area Public Schools

### 1. Describe the Work Completed for 2013-2015:

*SRTS Grant Funding allowed the District to complete the following Wellness Initiatives-*

- A. Hire 11 Part Time / Safe Routes to School Coordinators to Serve in 11 Elementary Schools
  - 10 of the 11 elementary schools participated
  - Coordinators work under the supervision of the site Physical Education Teacher to assist with implementation of programs that provide additional exercise opportunities for students.
- B. Assemble a Team of Elementary Physical Educators with the mission to develop and implement Program opportunities for Students to “**get 60**” minutes of exercise each day :
  - **ALPS** – Games Kids Should Play
  - **ALPS** - Before School Exercise
  - **ALPS** - Recess With A Purpose
  - **ALPS** - After School Exercise for ACES
  - **ALPS** - Walk and Bike to School
  - **ALPS** - Rewards and Recognition
  - **ALPS** - Fall and Spring “**Walk and Bike to School**” Days
  - \***ALPS** – ( Active Learners Program for Schools )
- C. Create Safe Routes to School Neighborhood Maps
  - Funding has been directed to the City of Mankato Engineering Department purposed to Create Neighborhood maps for Students, Staff and Parents.
  - These Maps have been completed and are now available –
    1. On the District Website
    2. In Central Registration
    3. In the District Wellness Booklets
    4. In Each Mankato Elementary School

**D. Safe Routes to School Curriculum Development for Elementary Schools :**

- The 11 Elementary Schools now have Safe Pedestrian and Biking Lesson Plans within their curricula – **Grades: K – 1 – 2 – 3 – 4**

**E. What do you consider your #1 success for this grant ?**

1. Our Number 1 Success has been providing our students in 10 schools with new opportunities to walk and bike their neighborhoods 24 / 7.
2. The collaborative effort has been a very rewarding experience.  
Collaborates Include:  
Minnesota Department of Transportation, Region 9 Planning Commission,  
Mankato Area Bike and Walk Advocates, City of Mankato Engineering Department,  
Blue Earth County Transportation, and Mankato Area Public Schools

**F. Describe any issues or problems that arose during the grant. Were you able to resolve any of them ?**

*Seldom does meaningful change occur without it's challenges –*

- \*The SRTS process of **Grant Planning** through **Grant Implementation** of both Infrastructure and Non-infrastructure Projects was well thought out by the Minnesota Department of Transportation. This thoroughness of planning resulted in our experiencing very few and insignificant obstacles.

**G. Do you plan to continue any of the activities started during this grant ?**

Yes –

1. The **4 Initiatives** listed in the Work Completed Section above by Policy are considered as **Standard Work** in our schools. The original intent was to develop **sustainable** programs.
2. Our Spring and Fall **Walk and Bike to School Days** will be expanded to include – **Walking Wednesdays**
3. Future Plans to :
  - a. Conduct Regional Spring Bike Rodeos
  - b. Pilot School Bike Fleet Classes incorporating State Bike Walk Fun Curriculum at 2 Schools – Central High School, Dakota Meadows Middle School

H. Are there any resources or technical assistance that would be helpful for the next year or for future SRTS work ? Webinars on particular topics, a monthly or quarterly newsletter with updates, regional trainings, etc.:

Yes – District Policy in place that contains wording requiring schools to continue –

1. The 6 Components of the **Active Learners Program** for Schools – **ALPS**
2. The Pedestrian and Bike Safety Curricula
3. Promoting the SRTS Neighborhood Maps
4. Promotion of Neighborhood Bike Rodeos

I. What evaluation activities have you done ? Have you seen an increase in the biking and walking at your schools?

Since October 2013, in 9 Schools, 10 Schools have been recording Daily Walker and Biker Totals.

**Attachment 2.**

J. Any other success stories you would like to share with us ?

1. Inspired by the **Nike 5 Years Video** - the District has adopted the Wellness Program theme **Let's Get back those 5 Years**
2. **SRTS** is one of several foundational Components within the Districts Comprehensive Wellness Program.
3. **8 Wellness Sub Committees** have adopted **63 Wellness Initiatives** designed enhance both Student, Staff and Community Health.
4. Initiatives represent one of the 3 following overarching Wellness goals - **Physical Health - Healthy Eating - Mental Health**

K. Send Photos / attachments to [Nicole.m.campbell@state.mn.us](mailto:Nicole.m.campbell@state.mn.us).

Attachment

1. School Wellness Administrative advisory Team – **Wellness Initiatives**
2. 2013-14, 2014-15 Daily **Walk and Bike to School Totals**
3. District Wellness Booklet – **Get 60!** ALPS Initiatives
4. ALPS – Games Kids Should Play at Recess - **Booklet**
5. SRTS Neighborhood **Maps**
6. ALPS Health Rewards – Flag and Footie's
7. ALPS **Punch Card**
8. SRTS **Articles**
9. Photos – ALPS, Walk and Bike to School Days

# Health & Safety Annual Written Plan

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Reviewed by School Board Members:  
**Judi Brandon and Tom Rekstein**

Manual kept in Health & Safety Coordinator's Office  
10 Civic Center Plaza, Suite 1  
Mankato MN 56001

**Joe Meixl** \_\_\_\_\_ Date \_\_\_\_\_  
Health & Safety Coordinator  
507-345-5311

**Judi Brandon** \_\_\_\_\_  
Mankato School Board Member

**Tom Rekstein** \_\_\_\_\_  
Mankato School Board Member

**School Board Regular Meeting****ITEM NUMBER: 6. C.****Meeting Date:** 07/13/2015**Prepared By:** Jerry Kolander, Director of Business Affairs**Item Type:** Action**Subject:**

Act on 2015-16 Breakfast/Lunch Prices

**Background:**

| <b><u>LUNCH PROGRAM</u></b>                                                             |                               |                               |                        |
|-----------------------------------------------------------------------------------------|-------------------------------|-------------------------------|------------------------|
| <b><u>ITEM DESCRIPTION</u></b>                                                          | <b><u>2014-15 PRICING</u></b> | <b><u>2015-16 PRICING</u></b> | <b><u>INCREASE</u></b> |
| Elementary Paid K-5<br>(includes 6 <sup>th</sup> grade at Franklin)                     | \$2.10                        | \$2.15                        | \$.05                  |
| Middle School/Secondary Paid 7-12<br>(includes 6 <sup>th</sup> grade at Dakota Meadows) | \$2.35                        | \$2.45                        | \$.10                  |
| Reduced Lunch K-12                                                                      | -0-                           | -0-                           | -0-                    |
| All Adult                                                                               | \$3.40                        | \$3.50                        | \$.10                  |
| Ala Carte Milk per ½ pint                                                               | \$ .35                        | \$ .35                        | -0-                    |
| <b><u>BREAKFAST PROGRAM</u></b>                                                         |                               |                               |                        |
| Kindergarten                                                                            | -0-                           | -0-                           | -0-                    |
| Elementary Paid                                                                         | \$.95                         | \$.95                         | -0-                    |
| Secondary Paid                                                                          | \$1.00                        | \$1.00                        | -0-                    |
| Adult Paid                                                                              | \$1.75                        | \$1.75                        | -0-                    |
| Reduced Breakfast K-12                                                                  | -0-                           | -0-                           | -0-                    |

**Recommended Action:**

The U.S. Department of Agriculture (USDA) has established minimum price requirements for paid school lunches. The administration is recommending that Food Service prices be established for the 2015-2016 school year.

**School Board Regular Meeting****ITEM NUMBER: 6. D.****Meeting Date:** 07/13/2015**Prepared By:** Jerry Kolander, Director of Business Affairs**Item Type:** Action**Subject:**

Approval of 2015-16 and 2016-17 Milk Bids

**Background:**

On July 7, 2015, one bid was received for milk for the Food Service Program for the 2015-16 and 2016-17 school years. Shown below for the School Board's review is a tabulation detailing the bids received.

## INDEPENDENT SCHOOL DISTRICT NO. 77

MILK BIDS  
BID TABULATION SHEET

| ITEM DESCRIPTION        | KEMPS  | LAND O LAKES |  |
|-------------------------|--------|--------------|--|
| 1% MILK - ½ PINT        | NO BID | .149         |  |
| SKIM MILK - ½ PINT      | NO BID | .147         |  |
| CHOCOLATE MILK - ½ PINT | NO BID | .159         |  |
| LACTOSE MILK - QUART    | NO BID | 1.94         |  |
| ESTIMATED TOTAL         | NO BID | \$164,486    |  |
| BID BOND                |        | Yes          |  |

**Recommended Action:**

The administration recommends that the bid of an estimated \$164,486 as submitted by Land O' Lakes be accepted by the School Board.