

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

October 19, 2015

The School Board of Independent School District No. 77 met in regular session on Monday, October 19, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Tom Rekstein, Jodi Sapp and Kristi Schuck. Absent: Kinney Eberhart.

Ms. Schuck moved, and Mrs. Brandon seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

Open Forum: No one wished to speak.

Information Reports: Hoover Elementary School Report presented by Dan Kamphoff; East Senior High School Report presented by Jeff Dahline, Sam Schroeder, Mary Jo Brindley, Andy Krause and Joy Visto; Board member workshop/committee reports.

The consent agenda items outlined below were approved on a motion by Ms. Hansen, seconded by Mr. Rekstein, and carried on a 6-0 roll call vote.

Approval of Minutes of the October 5, 2015, regular Board meeting.

Approval of October bills totaling \$9,313,475.54.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Amanda Rueter - Part-time Teacher at Mt. Olive for approximately 160 hours for the 2015-16 school year beginning October 23, 2015. She will be compensated according to her placement on the Teachers Association salary schedule with an hourly rate of \$44.72.

Katherine Sump - Adult Basic Education Teacher for 3.75 hours per day/2 days per week beginning October 13, 2015. She will be compensated at the rate of \$25.35 per hour.

The following will be teachers in the ExCel Program at Rosa Parks Elementary School beginning October 19 and ending April 13, 2016 (3 days per week for 58 days). They will be compensated according to their placement on the Teachers Association salary schedule.

Dan Blasl, Jordan Elias, Kayla Engel-Rachel Gore - shared position,

Jennifer Gates/Clare Oberle - shared position, Susan Levandowski
Dan Blasl, Coordinator for the ExCel Program - he will receive \$1,000 for
this assignment.

APPOINTMENTS (NONINSTRUCTIONAL)

Thomas Anderson - Full-time Evening Custodian at West High School beginning October 12, 2015. He will be placed at classification A13 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$12.69.

Deborah Anton - Special Education Paraprofessional at Lincoln ECFE for 6.5 hours per day/4 days per week beginning October 19, 2015. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Alyssa Brage - Special Education Paraprofessional at Washington Elementary School for 6.25 hours per day/5 days per week beginning October 7, 2015. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Andrew Brethauer - Special Education Paraprofessional at East High School for 6.75 hours per day/5 days per week beginning October 21, 2015. He will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kasey Carstensen - LPN/Classroom Paraprofessional at Kennedy Elementary School for 7.08 hours per day/4 days per week (M-Th) and 6.25 hours on Fridays (34.57 hours per week) beginning October 19, 2015. She will be compensated at the rate of \$17.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Heather Coopman - Instructional Support Secretary at Student Support Services Center beginning October 16, 2015. This position is full-time, 12-months with a work-year of 251 days plus 10 paid holidays. She will be placed at classification B22, step 1 of the Educational Secretaries Association salary schedule.

Wence Edwards - NonClassroom (Supervision and Security) Paraprofessional at Dakota Meadows Middle School for 7.5 hours per day/5 days per week beginning October 19, 2015. You will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Taden Johnson - Special Education Paraprofessional at Kennedy Elementary

School for 6.25 hours per day/5 days per week beginning October 6, 2015. He will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Denise Salisbury - Special Education Job Coach Paraprofessional - District wide for 5.5 hours per day/5 days per week beginning October 19, 2015. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Rebecca Bernin - Increase in Intervention Paraprofessional assignment from 4.5 hours per day/5 days per week to 5.5 hours per day/5 days per week at Roosevelt Elementary School beginning October 14, 2015.

Beth Gorres - Increase in Cook's Helper assignment from 6.5 hours per day to 6.75 hours per day/5 days per week at West High School, effective as of October 1, 2015.

Nasra Ibrahim, Outreach Community Connector - Change in position classification from A13 to B22 with an hourly rate of \$18.92, effective as of October 15, 2015.

Christine Larson - Increase in Special Education Behavior Intervention Paraprofessional assignment at Futures from 6.25 hours per day to 6.75 hours per day/5 days per week beginning September 8, 2015.

Maria Nett - Increase in Cook's Helper assignment from 5 hours per day to 7.5 hours per day/5 days per week at Rosa Parks Elementary School beginning October 1, 2015.

Elizabeth Rossow - Increase in Special Education Paraprofessional assignment from 15.25 hours per week to 31.25 hours per week (6.25 hours per day/5 days per week) at Franklin Elementary School beginning December 14, 2015.

Rebecca Shouts - Increase in Intervention Paraprofessional assignment from 4 hours per day/5 days per week to 5.5 hours per day/5 days per week at Roosevelt Elementary School beginning October 14, 2015.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Amber Baumann, Grade 6 Teacher at Dakota Meadows Middle School has requested a leave under the provisions of the Family Medical Leave Act commencing on or about February 3 and ending on or about April 29, 2016.

REQUEST FOR LEAVE (NONINSTRUCTIONAL)

Leah Andersen - Paraprofessional currently on Board approved unpaid leave has requested an extension of her leave until March 1, 2016.

Arlawayne Boerner, Food Service Secretary, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 26 and continuing for a period of 12 weeks.

RESIGNATIONS (NONINSTRUCTIONAL)

Ryan Busch - Playground Supervisor at Hoover Elementary School, effective as of October 5, 2015.

Marcia Holt, Secretary at Bridges Community School, has submitted her resignation for purposes of retirement effective as of November 13, 2015.

Linnae Johnson - Playground Supervisor at Hoover Elementary School, effective as of October 14, 2015.

Denise Salisbury - Cook's Helper at Dakota Meadows Middle School, effective as of October 15, 2015 so that she can accept the position of Special Education Paraprofessional.

Jaime Spaid - Playground Supervisor at Washington Elementary School, effective as of October 31, 2015. She will continue to sub in this position.

Heather Mueller presented the proposed timeline and process for developing the 2016-17 and 2017-18 school year calendars (see page _____). The proposed timeline and process is similar to the one used in past years to adopt the school year calendar. Following questions and comments, Ms. Sapp made a motion to approve the timeline and process as presented. The motion was seconded by Ms. Hansen and carried on a 6-0 voice vote.

Each year, school districts in Minnesota must submit an Assurance of Compliance with State and Federal laws prohibiting discrimination to the Department of Education. A copy of the report is attached (see pages _____). Mr. Rekstein made a motion to authorize the Superintendent to sign and submit the report on behalf of the District. Mrs. Brandon seconded the motion and it carried on a 6-0 voice vote.

Board members have received a detailed analysis of the proposed changes for non-affiliated personnel. Eric Hudspith reviewed the information and answered questions from Board members. Ms. Hansen made a motion to approve the salaries or hourly rates, and fringe benefit categories for non-affiliated personnel for the 2015-16 and 2016-17 fiscal years. The motion was seconded by Ms. Schuck and then carried on a 6-0 roll call vote.

There being no further business to consider, Ms. Sapp moved and Mrs. Brandon seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:58 p.m., on a 6-0 voice vote.

Clerk _____

Attest:

Chairperson _____

MANKATO AREA PUBLIC SCHOOLS

2016-17 and 2017-18 School Year Calendars Development Process and Timeline

August - October 2015	CAM prepares calendar options.
October 19, 2015	Board establishes calendar timeline.
October 20, 2015	CAM shares calendar with District Leadership Team.
October 20, 2015	CAM shares calendar options with School Board.
October 20, 2015	CAM disseminates calendar options to stakeholders for feedback.
November 16, 2015	School Board conducts a public hearing on proposed school calendars.
November 17, 2015	On CAM agenda.
November 24, 2015	CAM prepares recommendation.
December 21, 2015	School Board adopts 2016-17 and 2017-18 school calendars.

INSTRUCTIONS: Pursuant to Minnesota Rules 3535.2500, each school board shall annually submit to the Commissioner of Education, a statement of compliance with state and federal laws prohibiting discrimination and provide the designated supporting information to assure that statement. Complete this form as directed and submit it to the Minnesota Department of Education annually by November 15. Retain a copy for your files.

IDENTIFICATION INFORMATION**Mankato Area Public Schools****ISD 77**

School District Name

District Number

Eric Hudspith

Director of Human Resources & Org. Dev.

507-387-3017

Name of District Contact

Title

Telephone No.

STATEMENT OF ASSURANCE

The undersigned hereby affirm that the above named school district is in compliance with the following state and federal laws prohibiting discrimination:

Federal Laws

1. Title VI of the Civil Rights Act of 1964 (42 USC 2000d, et. seq.; 34 C.F.R. Part 100), which provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the district receives federal financial assistance.
2. Title VII of the Civil Rights Act of 1964 (42 USC 2000e, et. seq.; P.L. 88-352), as amended by the Equal Employment Opportunity Act of 1972 (P.L. 92-261), which prohibits discrimination in employment because of an individual's race, color, religion, sex, or national origin.
3. Title VII of the Civil Rights Act of 1964 Pregnancy Discrimination Act (within Title VII) (42 USC § 2000e(k)).
4. Title IX of the Education Amendments of 1972 (20 USC § 1681; 34 C.F.R. Part 106), which prohibits discrimination on the basis of sex in education programs and activities receiving or benefiting from federal financial assistance.
5. The Age Discrimination in Employment Act of 1967 (29 USC § 621; 42 USC § 6101; 29 C.F.R. Part 621), which prohibits discrimination on the basis of age (over 40 years).
6. Section 504 of the Rehabilitation Act of 1973 (34 C.F.R. part 104) prohibiting discrimination on the basis of disability.
7. The American with Disabilities Act (42 USC § 12101, et seq.), also prohibiting discrimination on the basis of disability.
8. Denial of Equal Educational Opportunity Prohibited (20 USC § 1703).
9. The Fair Housing Act (42 USC § 3601 et seq.; 24 C.F.R. part 100).
10. The Age Discrimination Act of 1975 (42 USC § 6101 and 6102; 34 C.F.R. part 110).
11. Prohibition of Discrimination Based on Blindness (20 USC § 1684).

State Laws

1. The Minnesota Human Rights Act (Minn. Stat. § 363A), which prohibits discrimination in education programs and activities on grounds of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, sexual orientation, disability or age.
2. Minnesota Statutes, section 121A.031, which requires school districts to have a written policy to prevent and to prohibit student bullying.
3. Minnesota Statutes, section 121A.03, which requires school districts to have a policy prohibiting sexual/racial/religion harassment and violence which applies to students, teachers, administrators and other school personnel.
4. Minnesota Statutes, section 121A.04, which prohibits sex discrimination in athletic programs.
5. Minnesota Rules, part 3500.0550, relating to the Inclusive Educational Program Plan.
6. Minnesota Rules, Chapter 3535.0100-.0180; 3535.2300-.2800; 3535.3000-.3700, relating to equality of educational opportunity and school desegregation, and prohibition of discriminatory practices.

This assurance is given in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts, or other federal and state financial assistance extended after the date hereof to the district by the U.S. Department of Education and the Minnesota Department of Education (MDE), including installment payments after such date of application for federal financial assistance and state aid allotments which were approved before such date. The district recognizes and agrees that such federal and state financial assistance will be extended in reliance on the representations, supporting information required by Minnesota Statutes, section 127A.42, subdivision 3, and agreements made in this assurance. This assurance is binding on the district and the person whose signature appears below and who is authorized to sign on behalf of the district.

Furthermore, the undersigned hereby affirms that access to, or a current copy of, each of these laws is available in each building in the district and that parents, district staff, and students have been informed annually and in writing of how they may access these laws free of charge. Additionally, the undersigned hereby affirms that the information provided on this form is accurate and complete.

Note: Charter schools are responsible for knowing which state requirements apply to them under Minnesota Statutes section 124D.10, Subd. 7-8.

Signature - School District Superintendent

Date

This form may be signed electronically. MDE may request verification of an electronic signature.

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

October 19, 2015

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1. Schuck/Brandon approval of agenda with Personnel addendum. 6-0
2. Open Forum - none.
3. Information: Hoover Elementary School Report, East Senior High School Report, Board Member Reports.
4. Hansen/Rekstein approval of Consent Agenda Items: Approval of Minutes of the October 5, 2015, regular meeting; Approval of October Bills; Personnel. 6-0
5. Sapp/Hansen approval of 2016-17, 2017-18 calendar timeline and process. 6-0
6. Rekstein/Brandon approval of Assurance of Compliance report. 6-0
7. Hansen/Schuck approval of non-affiliated salaries. 6-0
8. Sapp/Brandon adjournment at 6:58 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Judi Brandon

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.